



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

See herein for bid submission
instructions/

Voir la présente pour les
instructions sur la présentation
d'une soumission

NA
British Columbia

INVITATION TO TENDER

APPEL D'OFFRES

**Tender To: Public Works and Government Services
Canada**

We hereby offer to sell to Her Majesty the Queen in right of
Canada, in accordance with the terms and conditions set
out herein, referred to herein or attached hereto, the goods,
services, and construction listed herein and on any attached
sheets at the price(s) set out therefor.

Soumission aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada -
Pacific Region
800 Burrard Street, Room 219
800, rue Burrard, pièce 219
Vancouver
British C
V6Z 0B9

Title - Sujet Fuel Tank Storage Systems Upgrades	
Solicitation No. - N° de l'invitation EZ108-221426/A	Date 2022-07-15
Client Reference No. - N° de référence du client	GETS Ref. No. - N° de réf. de SEAG PW-\$PWY-051-9153
File No. - N° de dossier PWY-1-44217 (051)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Pacific Daylight Saving Time PDT on - le 2022-08-02 Heure Avancée du Pacifique HAP	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hunt, Lana	Buyer Id - Id de l'acheteur pwy051
Telephone No. - N° de téléphone (604) 679-4482 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PSPC – Esquimalt Graving Dock – Victoria, BC	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein – Voir ci-inclus	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

INVITATION TO QUALIFY

Fuel Tank Storage Systems Upgrades
Esquimalt Graving Dock, Victoria, BC

IMPORTANT NOTICE

TWO PHASE SELECTION PROCESS

This is the first phase (Phase One) of a two-phase process: the first phase will evaluate the qualifications of all interested bidders; the second phase (Phase Two) will invite the qualified bidders to provide a financial bid on the project based on the specifications and drawings. The qualification list will expire upon award of a contract in Phase Two, whichever is earlier, and the prequalification list will not be used in any other solicitation.

DEBRIEFING

Should a bidder desire a debriefing, the bidder should contact the person identified as the Contracting Authority below within 15 working days of the notification of the results of the qualification process. The confidentiality of information relating to other submissions will be protected. The debriefing may be provided in writing, by telephone or in person.

LIST OF QUALIFIED BIDDERS

A list of qualified bidders from Phase One will be released in Phase Two to all qualified bidders at time of solicitation. Contract award notice of the successful bidder of Phase Two will be posted on buyandsell.gc.ca/.

INSTRUCTIONS TO BIDDERS

1. TWO PHASE SELECTION PROCESS

Bidders responding to this selection process are requested to submit in two phases. Phase One qualification covers only the qualifications and experience of the bidder. Following the evaluation of the submissions, bidders will be advised of their qualification result and the status of the Phase Two tender. Phase Two bidders will be provided an Invitation to Tender (ITT) for the financial evaluation in relation to the specifications and drawings.

Documents may be submitted in either official language of Canada.

2. ENQUIRIES:

All enquiries are to be submitted to the Contracting Authority:

Name: Lana Hunt
Telephone: (604) 679-4482
Email: lana.hunt@pwgsc-tpsgc.gc.ca

Enquiries are to be made in writing and should be received no less than seven (7) working days prior to the closing date to allow sufficient time to respond.

3. SUBMISSION OF QUALIFICATIONS

1. Electronic Bid Submission by CPC Connect Service

- a. Bids must be submitted by using the Canada Post Corporation's (CPC) Connect service provided by. Faxed and hard copy bids (submitted in person or via mail/courier) will not be accepted for the subject bid solicitation.
- b. The only acceptable email address to use with CPC Connect for responses to bid solicitations issued by PWGSC is:

TPSGC.RPReceptiondessoumissions-PRBidReceiving.PWGSC@tpsgc-pwgsc.gc.ca

Note: Bids emailed directly to this email address will be rejected and deemed non-compliant. This email address is to be used to open a CPC Connect conversation, as detailed in c., or to send proposals through a CPC Connect message if the Bidder is using its own licensing agreement for CPC Connect.

- c. To submit a bid using CPC Connect service, the Bidder must either:
 - i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for CPC Connect; or
 - ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response), an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open a CPC Connect conversation. Requests to open a CPC Connect conversation received after that time may not be answered.
- d. If the Bidder sends an email requesting CPC Connect service to the specified Bid Receiving Unit in the bid solicitation, an officer of the Bid Receiving Unit will then initiate a CPC Connect conversation. The CPC Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access and action the message within the conversation. The

Bidder will then be able to transmit its bid afterward at any time prior to the solicitation closing date and time.

- e. If the Bidder is using its own licensing agreement to send its bid, the Bidder must keep the CPC Connect conversation open until at least thirty (30) business days after the solicitation closing date and time.
- f. The bid solicitation number should be identified in the CPC Connect message field of all electronic transfers.
- g. It should be noted that the use of CPC Connect service requires a Canadian mailing address. Should a bidder not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the solicitation in order to register for the CPC Connect service.
- h. For bids transmitted by CPC Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:
 - i. receipt of a garbled, corrupted or incomplete bid;
 - ii. availability or condition of the CPC Connect service;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the bid;
 - v. failure of the Bidder to properly identify the bid;
 - vi. illegibility of the bid;
 - vii. security of bid data; or,
 - viii. inability to create an electronic conversation through the CPC Connect service.
- i. The Bid Receiving Unit will send an acknowledgement of the receipt of bid document(s) via the CPC Connect conversation, regardless of whether the conversation was initiated by the bidder using its own license or the Bid Receiving Unit. This acknowledgement will confirm only the receipt of bid document(s) and will not confirm if the attachments may be opened nor if the content is readable.
- j. Bidders must ensure that they are using the correct email address for the Bid Receiving Unit when initiating a conversation in CPC Connect or communicating with the Bid Receiving Unit and should not rely on the accuracy of copying and pasting the email address into the CPC Connect system.
- k. A bid transmitted by CPC Connect service constitutes the formal bid of the Bidder.

4. JOINT VENTURES

1. A joint venture is an association of two or more parties who combine their money, property, knowledge, expertise or other resources in a single joint business enterprise, sometimes referred as a consortium, to bid together on a requirement. Bidders who bid as a joint venture must indicate clearly that it is a joint venture and provide the following information:
 - a. the name of each member of the joint venture;
 - b. the Procurement Business Number of each member of the joint venture, if applicable;
 - c. the name of the representative of the joint venture, i.e. the member chosen by the other members to act on their behalf, if applicable;
 - d. the name of the joint venture, if applicable.
2. If the information is not clearly provided in the bid, the Bidder must provide the information on request from the Contracting Authority.
3. The bid and any resulting contract must be signed by all the members of the joint venture unless one member has been appointed to act on behalf of all members of the joint venture. The Contracting Authority may, at any time, require each member of the joint venture to confirm that the representative has been

appointed with full authority to act as its representative for the purposes of the bid solicitation and any resulting contract. If a contract is awarded to a joint venture, all members of the joint venture will be jointly and severally or solidarily liable for the performance of any resulting contract.

5. LIMITATION OF SUBMISSIONS

1. A Bidder may not submit more than one bid. This limitation also applies to the persons or entities in the case of a joint venture. If more than one bid is received from a Bidder (or, in the case of a joint venture, from the persons or entities), all such bids shall be rejected and no further consideration shall be given.
2. A joint venture is defined as an association of two or more parties which combine their money, property, knowledge, skills, time or other resources in a joint business enterprise agreeing to share the profits and the losses and each having some degree of control over the enterprise.
3. An arrangement whereby Canada contracts directly with a Contractor who may retain subcontractors to perform portions of the services is not a joint venture arrangement. A Subcontractor may, therefore, be proposed as part of the bidder team by more than one Bidder. The Bidder warrants that it has written permission from such Subcontractors to propose their services in relation to the services to be performed.
4. Notwithstanding paragraph 3. above, in order to avoid any conflict of interest, or any perception of conflict of interest, a Bidder shall not include in its submission another Bidder as a member of its team, as a Subcontractor.
5. Any joint venture entered into for the provision of professional services or other services must be in full compliance with the requirements of any provincial or territorial law pertaining thereto in the Province or Territory in which the project is located.

PHASE ONE QUALIFICATION FORM

PROJECT DESCRIPTION:

The work covered under this contract consists of the furnishing of all plant, labour and materials to complete upgrades to five (5) petroleum storage tank systems at the Esquimalt Graving Dock on Vancouver Island, BC, in strict accordance with specifications and accompanying drawings and subject to all terms and conditions of the contract and all applicable codes and regulations. The five (5) storage tank systems are identified as follows:

1. North Substation Generator – Product Transfer Area (PTA) and Piping Upgrades
2. South Substation Generator – PTA and Piping Upgrades
3. Gasoline and Diesel Motive Fuel-Dispensing System – New System Installation
4. Standby Generator System – New Fuel Polish System Installation
5. Pump House Waste Oil Tank – Removal and New System Installation

The Work will be completed by a petroleum contractor licensed in the province of British Columbia.

New systems will be identified with the Environment and Climate Change Canada (ECCC) Federal Identification Registry for Storage Tank Systems (FIRSTS) by the Departmental Representative as required. Contactor shall post the new EC identification number (decal) at on the spill containment box/ waste oil receptacle and on a minimum of one other side of the tank. The EC identification number will be provided to Contractor prior to first fill of the new storage tank systems. New systems include:

1. Gasoline fuel-dispensing system
2. Diesel fuel-dispensing system
3. Pump house waste oil collection system.
4. Prior to the new systems being filled, as-built drawings stamped by a professional engineer, licensed in British Columbia, are required on site. Contractor shall provide redline drawings for creation of as-built drawings by the design Engineer.

The Contractor must perform and complete the Work within twenty-nine (29) weeks from the date of notification of acceptance of the offer.

CONDITIONS TO QUALIFY:

At Phase One closing, the bidder must comply with the following Mandatory Requirements:

1. Complete the Bidder's Contact Information
2. Meet all criteria identified in the Qualification Form.

Failure by the bidder to provide the required documentation in Phase One will result in the bidder being disqualified and no further consideration will be given to the bidder and the submission will be deemed non-responsive.

BASIS OF QUALIFICATION:

A qualification submission must comply with the mandatory requirements to be declared responsive in Phase One. Responding "no" to any of the mandatory requirements below will render your bid non-compliant and no further consideration will be given to the bid.

BIDDER'S CONTACT INFORMATION

Legal Name: _____

Operating Name (if any): _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

Name and title of person authorized to sign on behalf of Bidder: _____

Signature: _____

LANGUAGE PREFERENCE

If qualified to participate in the next step of the solicitation process, the Respondent would prefer to receive correspondence and associated procurement documentation in the following language:

English ☐ French ☐

QUALIFICATION FORM

Item	Mandatory Requirement	Confirmation	
1	The Bidder has completed 2 projects involving fuel storage systems within the past 5 years.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2	The Bidder has a project manager with a minimum of 10 years' experience in fuel storage systems.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
3	The Bidder has completed a similar project valued at \$500K or greater within the past 5 years.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
4	The Bidder must have a work crew consisting of a minimum of 4 individuals. Each crew must consists of minimum of 2 individuals from the Bidder's own work force. The remaining can be subcontracted individuals.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
5	The Bidder must have an ITABC certified petroleum installer in the crew (in-house employee or subcontractor). Provide a copy of the certification with this ITQ (Invitation to Qualify).	YES <input type="checkbox"/>	NO <input type="checkbox"/>