

Travaux publics et s Services gouvernementaux Canada

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

See Section 1.

Voir Section 1.

STANDARD REQUEST FOR BID

INVITATION À SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

| Solicitation No N° de la demande 5P420-21-0188/A | Amendment No N° de modification |
|---|------------------------------------|
| PW-22-01002221 | n/a |
| Supplier SA No N° de l'AMA de fournisseur : E60PQ-140003/ | |

| Solicitation closes – La demande prend fin : | File No N° de dossier |
|---|-----------------------|
| at – à See Section 1 Voir Section 1 on – le See Section 1 Voir Section 1 | 5P420-21-0188 |
| Voir Section 1 | |

No of Page/

N° de page 21

Date of Solicitation – Date de la demande

July 22, 2022

Address inquiries to – Adresser toute demande de renseignement à :

See Section 2, Article 4.1.

Voir Section 2, Article 4.1

Destination

See Section 2, Annex A.

Voir Section 2, Annexe A.

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadians funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : _____ Date : _____

Canadä

Amendment No.: 00

5P420-21-0188/A Client Reference No.: PW-22-01002221

Solicitation No.:

Title: Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency – Field, B.C.

Contracting Authority:

Andrea McGraw-Alcock

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> ANNEX A – REQUIREMENT AND BASIS OF PAYMENT ANNEX B – SECURITY REQUIREMENTS

ANNEX C – FLOOR PLAN(S) AND PANEL MATRIX

SECTION 1 - INVITATION AND INSTRUCTIONS TO BIDDERS

1. Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)

1.1 Is this a Manufacturer Product Specific Procurement? No

2. Step 2. 🛛 Competitive or 🗌 Non-Competitive

2.1 For competitive Requirements when only one bid is received:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for a ward of a contract.

2.2 For Competitive Requirements when only one bid is received:

The Bidder must provide the following information <u>AFTER</u> bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 - 1. a current published price list indicating the percentage discount available to Canada; or
 - 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 - 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 - 4. any other supporting documentation as requested by Canada.

3. Step 3. General or PSIB

4. Terms of the RFB:

- 4.1 This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.
- 4.2 The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.
- 4.3 The Bidder must provide the following information WITH the bid:
 - The information requested by Canada in Annex A herein.

5. Security Requirement:

5.1 There is no security requirement associated with the bid solicitation.

6. Bid Evaluation

6.1 An evaluation team composed of representatives of Canada will evaluate the bids.

Amendment No.:

Client Reference No.: PW-22-01002221 Title: Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency – Field, B.C.

| Identified User's (IU) | See Section 2, article 4.1 below. | | | |
|--|---|--|--|--|
| Department/Agency/Crown Corporation: | | | | |
| Contact for this RFB: | | | | |
| | | | | |
| RFB Closing - Submit Bid: | | | | |
| Bids must be submitted on the date and at th | e time indicated below. | | | |
| By no later than date and time: | August 4, 2022 | | | |
| | 14:00 Mountain Daylight Time (MDT) | | | |
| To e-mail address or facsimile: | Bids must be submitted only to the Parks | Canada Agency (PCA) Bid Receiving | | |
| | Unit by the date and time indicated on pa | ge 1 of the bid solicitation. | | |
| | Bids submitted in-person or by courier w | vill not be accepted. | | |
| | The only acceptable facsimile for responses to bid solicitations is 1-866-246-6893. | | | |
| | The only acceptable email address for responses to bid solicitations is | | | |
| | soumissionsouest-bidswest@canada.ca. | | | |
| | | | | |
| | The maximumemail file size that Parks Ca | anada is capable of receiving is 15 | | |
| | megabytes. The Bidder is responsible for | any failure attributable to the | | |
| | transmission or receipt of the emailed bio | due to file size. | | |
| | The Bidder should be cognisant of the siz | e of the email as a whole, and not only | | |
| | the attachments. Please take into conside | eration that some attachments, when | | |
| | sent, may be resized during the email tra | nsfer. If the email size is too large, the | | |
| | Bidder should send the bid in multiple em | ails properly labeled with the | | |
| | solicitation number, project name, and in | dicate how many emails are included | | |
| | (ex. 1 of 2). | | | |
| | Emails with links to bid documents will no | the accepted Diddeeuments must h | | |
| | sent as email attachments. | n be accepted. Bid documents Must D | | |
| RFB Enquiries: | | | | |
| Unless a different period is listed in the adjac | ent column. Bidders may submit enquires | Three (3) business days | | |
| about the RFB to the Contracting Authority tw | · · · | | | |
| date. Enquiries received after the timeline in | | | | |

Client Reference No.: PW-22-01002221

Title: Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency – Field, B.C.

SECTION 2 - RESULTING CONTRACT CLAUSES

| 1 . 2 . 2 .1 | part Secu The | t of th u rity appl tract | his Contract. Requirement (the checked article ap | f the Supplier's SA within the series E60PQ-140003/PQ apply to and form oplies) | | | | | |
|-----------------------------------|--|--|---|--|--|--|--|--|--|
| | part Secu The con | t of th u rity appl tract | his Contract. Requirement (the checked article ap | | | | | | |
| | The con | appl tract | | oplies) | | | | | |
| 2.1 | con | tract | licable security requirement(s) is (are) | | | | | | |
| - | | | 2.1 The applicable security requirement(s) is (are) set out in the Security Requirement Check List attach | | | | | | |
| - | a. | | contract. The Contractor must fulfill the security requirements by meeting the terms below. | | | | | | |
| - | | | | | | | | | |
| ŀ | | Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED | | | | | | | |
| F | | | - | out an escort provided by the department or agency for which the work is | | | | | |
| | b. | | being performed. Possession of security clearance(s) | is required | | | | | |
| | υ. | | | ity clearance requirements contained in the clausing in Annex B herein. | | | | | |
| - | c. | | There is no security requirement as | | | | | | |
| 3. | Rog | uiro | ment | | | | | | |
| 3.1 | | | tractor must perform the Work listed i | in Δηρεχ Δ herein | | | | | |
| | | | • | | | | | | |
| 4. 4.1 | | horit | | | | | | | |
| 4.1 | Nan | | ting Authority (IU) | Andrea McGraw-Alcock | | | | | |
| F | Title | - | | Contracting Officer | | | | | |
| ŀ | Department/Agency/Crown Corporation: | | | Parks Canada Agency | | | | | |
| ŀ | Address: | | | 220 – 4 Avenue S.E., suite 720, Calgary, AB T2G 4X3 | | | | | |
| - | Telephone No.: | | | (587) 436-5908 | | | | | |
| F | | | ddress: | 1-866-246-6893 | | | | | |
| 4.2 | Proj | ject A | Authority [To be completed at contrac | t award] | | | | | |
| | The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract. | | | | | | | | |
| | the s with | site a hthe | adhere to the allocated time for the Su | ring that the Supplier's employees and subcontractors requiring access to pplier to access the site to deliver and install the furniture in accordance Contractor (a representative of Canada or a service provider(s) under | | | | | |
| F | Nan | ne: | | | | | | | |
| | Title | | | | | | | | |
| L | | | nent/Agency/Crown Corporation: | | | | | | |
| - | | ress | | | | | | | |
| Ļ | | | ne No.: | | | | | | |
| | | | ddress: | | | | | | |
| 4.3 | | | tor's Representative | | | | | | |
| - | | | ut in Annex A, Table 9 below. | | | | | | |
| 5. | | | of Payment | A indicates a cceptance for payment by credit card, that method may be | | | | | |
| | | | conjunction with the following. | A multicates acceptance for payment by theur tard, that method fildy be | | | | | |
| ┣ | | | le Payment | | | | | | |
| ┝ | | | tiple Payment | | | | | | |

Client Reference No.: PW-22-01002221

Title: Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency – Field, B.C.

| 6. | Invoicing |
|--------|---|
| | Further to the Invoicing terms of the WTCM document, the Contractor will deliver one (1) copy electronically to the |
| | Project Authority identified under the section entitled "Authorities" of the Contract for appropriate certification after |
| | inspection and acceptance of the Work takes place. |
| | Name of the organization and contact: [To be completed at contract award] |
| | Address: [To be completed at contract award] |
| 7. | SACC Manual Clauses |
| | |
| Supple | mental General Conditions: please refer to the WTCM for the full text. |
| *New | ID 4013 - Compliance with on-site measures, standing orders, policies, and rules apply to and form part of the Contract. |
| *New | ID 4014 - Suspension of the work apply to and form part of the Contract. |

Amendment No.: 00

Title:

Contracting Authority: Andrea McGraw-Alcock

Client Reference No.: PW-22-01002221

Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency - Field, B.C.

ANNEX A REQUIREMENT and BASIS OF PAYMENT

1. Category Selection

1.1 Combined Categories Rule:

For reasons of compatibility, the following categories will be combined for evaluation and contract a ward purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be a warded to multiple suppliers;

Category 1

Category 2

Category 5

* Exception: when using the Cat 1, 2, 5 combined categories rule, IU's may calculate the percentage of NSA product allowed (as defined in their solicitation document) against the total quantity of the combined categories.

1.2 Design Upgrade Rule:

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

1.3 NSA:

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.

| Solicitation No.: | Amendment No.: | Contracting Authority: | Standard RFB V-C.5 April 2022 |
|---|---|-------------------------------|-------------------------------|
| 5P420-21-0188/A | 00 | Andrea McGraw-Alcock | |
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- **1.4** The requirement includes the following category (ies) of work:
 - $\underline{a.} Category\, 1-Interconnecting\, Panels\, and\, Freestanding\, Systems$
 - Category 1a Interconnecting Panels (Refer to Annex C)
 - Category 1b Supporting components and freestanding furniture
 - RULE: Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

- b. Category 2 Freestanding Height Adjustable Desk / Table Products
- c. 🛛 Category 3 Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B.4.1 of the SA (table 1 Additional product details)

- d. Category 4 Wood Veneer Freestanding Products
- e. 🛛 Category 5 Ancillary and Lighting Products
- f. 🛛 Category 6 Support Space Collaborative Furniture

RULE: Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

- The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.
- g. 🗌 NSA Product(s) Category(ies): ____

Furniture Overview by room (see floor plan for details):

| | | ROOM NUMBER | | | | | | | | | | | | |
|--|-------|-------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | 113 | 116/ 111 | 119 | 122 | 123 | 124 | 125 | 126 | 203 | 205 | 210 | 211 | 212 | Total |
| *Powered Panel See panel matrix | 1 (1) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 3 |
| 1200 x 760 sit stand 2WSSREXXL30L48BCBXX | | 5 | 0 | 0 | 4 | 1 | 2 | 2 | 2 | 2 | 12 | 3 | 0 | 35 |
| B/B/F Pedesta 3PMOBFXXPM15D24XXYK | | 5 | 0 | 0 | 4 | 1 | 2 | 2 | 2 | 2 | 12 | 3 | 0 | 35 |
| Power Module 5PMOWKSMTACUSBXXXXX | | 5 | 0 | 0 | 4 | 1 | 2 | 2 | 2 | 2 | 12 | 3 | 0 | 35 |
| **Freestanding Panel 54" - 60" 6LFSUPXXXW8XXXTXXX | | 2 | 0 | 0 | 2 | 0 | 0 | 0 | 1 | 1 | 7 | 1 | 0 | 15 |
| 915 Meeting Table 6MMTSMROPL36XXXWNNX | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 3 |

*Powered panels in room 210 only (see panel matrix).

**Panel between adjacent stations only

2.1 <u>Site Inspection Date:</u> To be coordinated with Project Authority after contract a ward. (*Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.*)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.

Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing. In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

Product Categories: 1a, 2, and 5

Table 1 – Product Table

| | | Section A - IU REQUIREMENT | Secti | Section B – SUPPLIER'S BID | | | | |
|------|--|---|-------|--|-------------------------|--------------------------|---------------------------------------|--|
| # | GoCUID | Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA) | QTY | ** Provide additional Information Yes/No | Supplier Part Number | Firm Unit Price \$ | Extended Total [Qty x Price] \$ | |
| Cate | gory 1A | | | | | | | |
| 1.1 | Refer to Annex C and Floor P | lans. | | | | | \$ | |
| Cate | gory 2 | | | | | | | |
| 2.1 | 2WSSREXXL30L48BCBXX | Individual Height Adjustable Work Surfaces, Sit stand, rectangular, laminate, 30 x 48 x 26 to 43 Counter Balanced/Torsional Spring/Gas | 35 | No | | \$ | \$ | |
| Cate | gory 5 | | | | | | | |
| 5.1 | 5PMOWKSMTACUSBXXXXX | Power module, work surface mounted, AC and USB power | 35 | No | | \$ | \$ | |
| | **Provide additional information: Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission. | | | | | | | |
| | Add more rows if necessary. | | Pr | oduct Total | \$ | | | |

Contracting Authority: Andrea McGraw-Alcock

Client Reference No.: PW-22-01002221 Title: Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency – Field, B.C.

Product Categories: 1a, 2, and 5 (cont.)

Table 2 – Delivery

| | Section A - IU REC | Section B – SUPPLIER'S BID | | | |
|--------------------------------------|--|----------------------------|---|---|----------------------|
| Product Item # from Table 1 | Location | Desired Date** (Y/M/D) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will supply and deliver as per below** | Firm Lot Price \$ |
| 1.1, 2.1, and 5.1 | Field School Administration Building 200 Kicking Horse Ave. Field, BC VOA 1G0 | 2022-09-30 | [Normal] | : weeks Standard Lead time is between 6-10 weeks for furniture delivery and installation. | \$ |
| **The Pro the finalize | usiness Hours 8:00 – 17:00, as per SA, ject Authority (PA) will provide the sup ed delivery date taking into considerat Canada will not be responsible if the su cion. | Delivery Total: | \$ | | |

Table 3 – Installation

| | Section A - IU REQ | Section B – SI | JPPLIER'S BID | | |
|---|--|---------------------------|---|--|----------------------|
| Product Item # from Table 1 | Location | Desired Date** (Y/M/D) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will install as per below** | Firm Lot Price \$ |
| 1.1, 2.1, and 5.1 | Field School Administration Building 200 Kicking Horse Ave. Field, BC VOA 1G0 | 2022-09-30 | [Normal] | : weeks from date of supply and delivery Standard Lead time is between 6-10 weeks for furniture delivery and installation. | \$ |
| **The Proj the finalize the supplie | usiness Hours 8:00 – 17:00, as per SA, ect Authority (PA) will provide the sup ed installation date taking into conside er. Canada will not be responsible if th horization. | Installation Total: | \$ | | |

Table 4 – Optional ProductTable 5 – Optional DeliveryTable 6 – Optional Installation

☑ Not Applicable
 ☑ Not Applicable
 ☑ Not Applicable

Product Categories: 1a, 2, and 5 (cont).

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

| 1. | Standard Finishes | | | | | | |
|-----|--|---|--|--|--|--|--|
| 1.1 | IU is to consult the | Supplier's Website identified in Part 6A of the SA to view the avail able finishes. | | | | | |
| | | | | | | | |
| | | s days of the contract award, the Project Authority will provide the Contractor with a written notice of Ca nada's | | | | | |
| | finish choices for each of the product(s) in Annex A. | | | | | | |
| | The Control to will | deliverable and determined director Company's device of an exister finish only). No existing a laboratory will be | | | | | |
| | applied to Canada. | deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be | | | | | |
| 2. | | o Accommodate the Delivery | | | | | |
| 2. | | es and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in | | | | | |
| | | effect in the jurisdiction where the work is being performed. | | | | | |
| | During the period of th | e contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request | | | | | |
| | | nd subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in | | | | | |
| | the timeframe prescrib | ed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule. | | | | | |
| 2.1 | Loading Dock/Locat | ion | | | | | |
| А | Location | Field School – Parks Canada Offices – 200 Kicking Horse Ave, Field BC | | | | | |
| В | Dock | No | | | | | |
| С | Lift | No | | | | | |
| D | Door | Yes, double door. | | | | | |
| E | Freight Elevator | No | | | | | |
| F | Other (specify, if | 2 nd floor only accessible by stairs | | | | | |
| _ | any) | | | | | | |
| 3. | Continuance of C | | | | | | |
| | | that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a | | | | | |
| | Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work | | | | | | |
| | Spaces. | | | | | | |
| | Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified | | | | | | |
| | User. | | | | | | |
| 3.1 | User. Integrity Provisions | | | | | | |
| 3.2 | | s Program for Employment Equity | | | | | |
| 3.4 | Product Conforman | | | | | | |
| 3.4 | | | | | | | |
| 5.5 | Price Certification (In accordance with the SA, Part 6B) | | | | | | |

Product Categories: 1a, 2, and 5 (cont).

Table 8 - Bid Evaluation and Contract Total Categories 1a, 2, and 5 (Canada may complete if not completed by the Bidder)

| 1 | Firm Product Total (Table 1) | \$ |
|----|--|-----|
| 2 | Firm Delivery Total (Table 2) | \$ |
| 3 | Firm Installation Total (Table 3) | \$ |
| 4 | Optional Product Total (Table 4) (Applicable if Option is exercised) | n/a |
| 5 | Optional Delivery Total (Table 5) (Applicable if Option is exercised) | n/a |
| 6 | Optional Installation Total (Table 6) (<i>Applicable if Option is exercised</i>) | n/a |
| 7 | Hardware Total as per article 1.5 of Annex A-1 of SA (<i>if Applicable</i>) | \$ |
| 8 | Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) [to be removed at contract award] | \$ |
| 9 | Contract Price(1+2+3+7): [applicable at contract award only] | \$ |
| 10 | Applicable Tax(es): [applicable at contract award only] | \$ |
| 11 | Total Estimated Cost (9+10): [applicable at contract award only] | \$ |
| | | |

* Applicable taxes extra.

Table 9 – Bidder's Authorized Representative

| 1. | Bidder's Authorized Representative for the Bid and the Contract | | | |
|----|---|------------|--|--|
| | Name: | Telephone: | | |
| | | E-Mail: | | |
| | | PBN: | | |
| | | Other: | | |

| Solicitation No.: | Amendment No.: | Contracting Authority: | Standard RFB V-C.5 April 2022 |
|---|---|---------------------------------------|-------------------------------|
| 5P420-21-0188/A | 00 | Andrea McGraw-Alcock | |
| Client Reference No.: PW-22-01002221 | Title : Office Furniture categories 1 | a, 2, 3, 5, and 6: Parks Canada Agend | cy – Field, B.C. |

Product Category 3 Metal Filing and Storage Cabinets Table 1 – Product Table

| Section A - IU REQUIREMENT | | | | | Section B – SUPPLIER'S BID | | |
|-----------------------------|--|--|---------|---|----------------------------|--------------------------|---------------------------------------|
| # | GoCUID | Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA) | QTY | ** Provide additional Information Yes/No | Supplier Part Number | Firm Unit Price \$ | Extended Total [Qty x Price] \$ |
| 3.1 | 3PMOBFXXPM15D24XXYK | Pedestals, Mobile, Box/File, Painted metal, 15x24, keyed | 35 | No | | \$ | \$ |
| | vide additional information: la is requesting bidders: to provide | drawings and/or pictures including | descrip | tive literature for these | e products with | your bid subn | nission. |
| Add more rows if necessary. | | | | | Pri | oduct Total | \$ |

Table 2 – Delivery

| | Section A - IU REC | UIREMENT | | Section B – SI | JPPLIER'S BID |
|--------------------------------------|--|---------------------------|---|---|----------------------|
| Product Item # from Table 1 | Location | Desired Date** (Y/M/D) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will supply and deliver as per below** | Firm Lot Price \$ |
| 3.1 | Field School Administration Building 200 Kicking Horse Ave. Field, BC VOA 1G0 | 2022-09-30 | [Normal] | : weeks Standard Lead time is between 6-10 weeks for furniture delivery and installation. | \$ |
| **The Proj the finalize | usiness Hours 8:00 – 17:00, as per SA ject Authority (PA) will provide the sup ed delivery date taking into considerat Canada will not be responsible if the su ion. | Delivery Total: | \$ | | |

Client Reference No.: PW-22-01002221

Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency - Field, B.C.

Product Category 3 Metal Filing and Storage Cabinets (cont.) Table 3 – Installation

| | Section A - IU REC | UIREMENT | | Section B – SUPPLIER'S BID | | |
|---|--|---------------------------|---|--|----------------------|--|
| Product Item # from Table 1 | Location | Desired Date** (Y/M/D) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will install as per below** | Firm Lot Price \$ | |
| 3.1 | Field School Administration Building 200 Kicking Horse Ave. Field, BC VOA 1G0 | 2022-09-30 | [Normal] | : weeks from date of supply and delivery Standard Lead time is between 6-10 weeks for furniture delivery and installation. | \$ | |
| **The Pro the finalize the suppli | usiness Hours 8:00 – 17:00, as per SA, ject Authority (PA) will provide the sup ed installation date taking into conside er. Canada will not be responsible if th .horization. | Installation Total: | \$ | | | |

Table 4 – Optional ProductTable 5 – Optional DeliveryTable 6 – Optional Installation

Not Applicable

Not Applicable

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

| 1. | Standard Finishes | | | | | |
|-----|--|---|--|--|--|--|
| 1.1 | IU is to consult the s | IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes. | | | | |
| | | s days of the contract award, the Project Authority will provide the Contractor with a written notice of Ca nada's ich of the product(s) in Annex A. | | | | |
| | The Contractor will applied to Canada. | deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be | | | | |
| 2. | The Supplier's employe | to Accommodate the Delivery ares and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in effect in the jurisdiction where the work is being performed. | | | | |
| | the list of employees a | e contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request nd subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in ed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule. | | | | |
| 2.1 | Loading Dock/Locat | ion | | | | |
| А | Location | Field School – Parks Canada Offices – 200 Kicking Horse Ave, Field BC | | | | |
| В | Dock | No | | | | |
| С | Lift | No | | | | |
| D | Door | Yes, double door. | | | | |
| Е | Freight Elevator | No | | | | |
| F | Other (specify, if any) | 2 nd floor only accessible by stairs | | | | |

Product Category 3 Metal Filing and Storage Cabinets (cont.)

| 3. | Continuance of Certifications |
|-----|--|
| | The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work |
| | Spaces. |
| | Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified |
| | User. |
| 3.1 | Integrity Provisions |
| 3.2 | Federal Contractor's Program for Employment Equity |
| 3.4 | Product Conformance |
| 3.5 | Price Certification (In accordance with the SA, Part 6B) |

Table 8 - Bid Evaluation and Contract Total Product Category 3 (Canada may complete if not completed by the Bidder)

| 1 | Firm Product Total (Table 1) | \$ |
|----|--|-----|
| 2 | Firm Delivery Total (Table 2) | \$ |
| 3 | Firm Installation Total (Table 3) | \$ |
| 4 | Optional Product Total (Table 4) (Applicable if Option is exercised) | n/a |
| 5 | Optional Delivery Total (Table 5) (Applicable if Option is exercised) | n/a |
| 6 | Optional Installation Total (Table 6) (Applicable if Option is exercised) | n/a |
| 7 | Hardware Total as per article 1.5 of Annex A-1 of SA (<i>if Applicable</i>) | \$ |
| 8 | Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) [to be removed at contract award] | \$ |
| 9 | Contract Price(1+2+3+7): [applicable at contract award only] | \$ |
| 10 | Applicable Tax(es): [applicable at contract award only] | \$ |
| 11 | Total Estimated Cost (9+10): [applicable at contract award only] | \$ |

* Applicable taxes extra.

Table 9 – Bidder's Authorized Representative

| 1. | Bidder's Authorized Representative for the Bid and the Contract | | | |
|----|---|------------|--|--|
| | Name: | Telephone: | | |
| | | E-Mail: | | |
| | | PBN: | | |
| | | Other: | | |

Product Category 6 - Support Space – Collaborative Furniture

Table 1 – Product Table

| | Section A - IU REQUIREMENT | | | | Section B – SUPPLIER'S BID | | |
|-----|--|--|-----|--|----------------------------|--------------------------|---------------------------------------|
| # | GoCUID | Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA) | QTY | ** Provide additional Information Yes/No | Supplier Part Number | Firm Unit Price \$ | Extended Total [Qty x Price] \$ |
| 6.1 | 6LFSUPXXXXW8XXXTXXX | Lounge Screens, Free Standing Screens, Upholstered, Width 48, height 54 to 66 | 15 | No | | \$ | \$ |
| 6.2 | 6MMTSMROPL36XXXWNNX | Meeting and training room tables, meeting, small, round, pedestal, laminate, 36 x 29 | 3 | No | | \$ | \$ |
| | **Provide additional information: Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission. | | | | | | |
| | Add more rows if necessary. | | Pro | oduct Total | \$ | | |

Table 2 – Delivery

| | Section A - IU REQU | Section B – SUPPLIER'S BID | | | |
|--------------------------------------|--|----------------------------|--|---|----------------------|
| Product Item # from Table 1 | Location | Desired Date** (Y/M/D) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will supply and deliver as per below** | Firm Lot Price \$ |
| 6.1 and 6.2 | Field School Administration Building 200 Kicking Horse Ave. Field, BC VOA 1G0 | 2022-09-30 | [Normal] | : weeks Standard Lead time is between 6-10 weeks for furniture delivery and installation. | \$ |
| **The Pro | usiness Hours 8:00 – 17:00, as per SA ject Authority (PA) will provide the sup ed delivery date taking into considerat Canada will not be responsible if the su ization. | Delivery Total: | \$ | | |

Client Reference No.:

PW-22-01002221

Product Category: 6 - Support Space – Collaborative Furniture (cont). Table 3 – Installation

| | Section A - IU REC | Section B – S | UPPLIER'S BID | | |
|---|--|---------------------------|--|--|----------------------|
| Product Item # from Table 1 | Location | Desired Date** (Y/M/D) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will install as per below** | Firm Lot Price \$ |
| 6.1 and 6.2 | Field School Administration Building 200 Kicking Horse Ave. Field, BC VOA 1G0 | 2022-09-30 | [Normal] | : weeks from date of supply and delivery Standard Lead time is between 6-10 weeks for furniture delivery and installation. | \$ |
| **The Pro the finalize the suppli | usiness Hours 8:00 – 17:00, as per SA ject Authority (PA) will provide the su ed installation date taking into conside er. Canada will not be responsible if th chorization. | Installation Total: | \$ | | |

Table 4 – Optional Product Table 5 – Optional Delivery

Table 6 – Optional Installation

Not Applicable Not Applicable

Not Applicable

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

| 1. | Standard Finishes | | | | | |
|------------|--|--|--|--|--|--|
| 1.1 | IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes. | | | | | |
| | Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of (| | | | | |
| | finish choices for each of the product(s) in Annex A. | | | | | |
| | The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be | | | | | |
| | applied to Canada. | | | | | |
| 2 . | | | | | | |
| | The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in | | | | | |
| | addition to any laws in effect in the jurisdiction where the work is being performed. | | | | | |
| | During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule. | | | | | |
| | | | | | | |
| 2.1 | Loading Dock/Location | | | | | |
| А | Location | Field School – Parks Canada Offices – 200 Kicking Horse Ave, Field BC | | | | |
| В | Dock | No | | | | |
| С | Lift | No | | | | |
| D | Door | Yes, double door. | | | | |
| E | Freight Elevator | No | | | | |
| F | Other (specify, if any) | 2 nd floor only accessible by stairs | | | | |
| 3. | Continuance of Certifications | | | | | |
| | The Bidder certifies that | at by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a | | | | |
| | Joint Venture, continue | es to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work | | | | |
| | Spaces. | | | | | |
| | Canada may request co | ppies of environmental certification(s) prior to contract award within a time period specified by the Identified | | | | |
| | User. | | | | | |
| 3.1 | Integrity Provisions | Integrity Provisions | | | | |
| 3.2 | | ogram for Employment Equity | | | | |
| 3.4 | Product Conformance | | | | | |
| 3.5 | Price Certification (In accordance with the SA, Part 6B) | | | | | |

Client Reference No.: PW-22-01002221

Title: Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency – Field, B.C.

Product Category: 6 (cont).

Table 8 - Bid Evaluation and Contract Total Product Category 6 (Canada may complete if not completed by the Bidder)

| 1 | Firm Product Total (Table 1) | \$ |
|----|---|-----|
| 2 | Firm Delivery Total (Table 2) | \$ |
| 3 | Firm Installation Total (Table 3) | \$ |
| 4 | Optional Product Total (Table 4) (Applicable if Option is exercised) | n/a |
| 5 | Optional Delivery Total (Table 5) (Applicable if Option is exercised) | n/a |
| 6 | Optional Installation Total (Table 6) (<i>Applicable if Option is exercised</i>) | n/a |
| 7 | Hardware Total as per article 1.5 of Annex A-1 of SA (<i>if Applicable</i>) | \$ |
| 8 | Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) [to be removed at contract award] | \$ |
| 9 | Contract Price(1+2+3+7): [applicable at contract award only] | \$ |
| 10 | Applicable Tax(es): [applicable at contract award only] | \$ |
| 11 | Total Estimated Cost (9+10): [applicable at contract award only] | \$ |

* Applicable taxes extra.

Table 9 – Bidder's Authorized Representative

| 1. | Bidder's Authorized Representative for the Bid and the Contract | | |
|----|---|------------|--|
| | Name: | Telephone: | |
| | | E-Mail: | |
| | | PBN: | |
| | | Other: | |

Solicitation No.: 5P420-21-0188/A Amendment No.: 00

Contracting Authority: Andrea McGraw-Alcock

Client Reference No.: PW-22-01002221

Title: Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency – Field, B.C.

ANNEX B SECURITY REQUIREMENTS

There is no security requirement associated with this contract.

Title:

Contracting Authority: Andrea McGraw-Alcock

Client Reference No.: PW-22-01002221

Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency - Field, B.C.

ANNEX C FLOOR PLAN(S)

INSTRUCTIONS TO BIDDERS:

For Category 1a products, the Bidders must provide:

- a) Completed floor plan(s) with proposed SA approved products;
- b) A product listing of proposed SA approved products offered at floor plan(s).
 - As a minimum the product listing must include the following information:
 - Supplier part numbers including NSA products forming part of this category;
 - -brief product descriptions;
 - -quantities;
 - -firm unit prices
- c) Bidders must provide a <u>stackable panel system</u> that consists of a Base panel with the required add-on module(s) as defined in the panel matrix of this requirement.

***** Products from categories other than Category 1a shown on floor plan are for information purposes only *****

By submitting a bid, the Bidder certifies that their submission includes all components and quantities for Category 1a, in accordance with the floor plans, panel details, panel matrices and/or workstation layouts stipulated in Annex C.

*At contract award, "By submitting a bid, the Bidder" becomes "The Contractor".

Category 1a Requirement:

1) Floor Plan(s)

***See attached pdf and/or AutoCAD floor plan ***

2) Panel Details

- a. All required panel heights: Base Height, Work Surface Privacy Add-on Height, Seated Privacy Add-on Height (see the following tables);
- b. When power is required, the power is located below work surface height; should a grouping of workstation types include shared panels and one side is identified as powered and the other side is non-powered, those panels affected must be powered.
- c. Type of power feed : Power Pole.

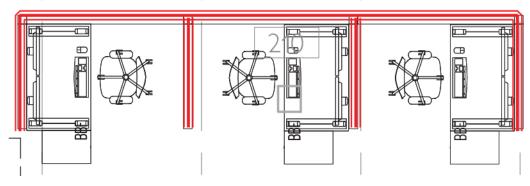
3) Panel Matrix or Workstation Layout

See attached Panel Matrix or Workstation Layout

Solicitation No.: 5P420-21-0188/A Amendment No.: 00

Client Reference No.: PW-22-01002221 Title: Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency – Field, B.C.

a. Panel Matrix



WORKSTATION PANELS - 3 DESKS IN MIDDLE OF ROOM (POWERED SPINE, FABRIC TILES BACK TO BACK), DEMISING PANEL (FABRIC/FABRIC, NO POWER), 60"H X 60"W

Four(4)

| PAFRBHPB36 | Frames / Cadres | Base Height / Hauteur de base | Powered outlet(s) Below Work Surface / Prise(s) électrique(s) au dessous de la surface de travail | 914mm (36 in./po) |
|---------------|--------------------------|---|--|-------------------|
| PAFRSANP36 | Frames / Cadres | Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise | Non-Powered / Non- électrifié | 914mm (36 in./po) |
| PAELBHCPDFA36 | Elements / Revêtement | Base Height / Hauteur de base | Cut-out(s) for Power & Data, Fabric / Cavitée(s) finie(s) pour l'insertion de prise(s) électrique(s) et informatique(s), tissu | 914mm (36 in./po) |
| PAELSAxxxFA36 | Elements / Revêtement | Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise | Fabric/tissu | 914mm (36 in./po) |

Amendment No.: 00

Contracting Authority: Andrea McGraw-Alcock

Client Reference No.: PW-22-01002221 **Title:** Office Furniture categories 1a, 2, 3, 5, and 6: Parks Canada Agency – Field, B.C.

Three (3):

| PAFRBHNP60 | Frames / Cadres Base | Height/Hauteur de base | Non-Powered / Non- électrifié | 1524mm (60in./po) |
|---------------|--------------------------|---|----------------------------------|--------------------|
| PAFRSANP60 | Frames / Cadres | Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise | Non-Powered / Non- électrifié | 1524mm (60 in./po) |
| PAELSAxxxFA60 | Elements / Revêtement | Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise | Fabric/tissu | 1524mm (60 in./po) |
| PAELWAxxxFA60 | Elements / Revêtement | Work Surface Privacy Add On / Panneau additionnel pour intimité à la surface de travail | Fabric/tissu | 1524mm (60 in./po) |