



Public Services and Procurement Canada  
Departmental Acquisitions Services  
BY EMAIL to the Contracting Authority:  
Marie-Anne.Clancy@tpsgc-pwgsc.gc.ca

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal to: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred or attached hereto, the supplies and services listed herein or on any attached sheets at the price(s) set out therefor.

Propositions aux : Travaux publics et Services gouvernementaux Canada

Nous offrons par la présente de vendre à sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les articles et les services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Solicitation No. - N° de l'invitation EN439-20221984	Type - Genre Amendment	Update - Mise à jour 002
Solicitation closes - L'invitation prend fin at - à 2:00 PM (EDT) - 14h00 (HAE) on - le 2022-08-29	PWGSC File No. - N° de référence de TPSGC EN439-20221984	

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S'assurer que cette partie figure dans la fenêtre de l'enveloppe-réponse ↑



Date of Solicitation - Date de l'invitation 2022-07-22	
Address inquiries to - Adresser toute demande de renseignements à :  Marie-Anne.Clancy@tpsgc-pwgsc.gc.ca	
Area code and Telephone No. Code régional et N° de téléphone	Facsimile No. N° de télécopieur
Destination NCR	

**Instructions:**  
Municipal taxes are not applicable.

**Unless otherwise specified herein by the Crown, all prices quoted are to be net prices in Canadian funds including Canadian customs duties, excise taxes, and are to be F.O.B, including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax is to be shown as a separate item.**

**Instructions:**  
Les taxes municipales ne s'appliquent pas.

**Sauf indication contraire, énoncée par la Couronne, dans les présentes, tous les prix indiqués sont des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être F.A.B, y compris tous frais de livraison à la (aux) destination(s) indiquée(s). La somme de la taxe sur les produits et services devra être un article particulier.**

Delivery required - Livraison exigée	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Facsimile No. - N° de télécopieur	
Telephone No. - N° de téléphone	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)	
Signature	Date

Amendment 002 is issued to provide answers to questions received from the industry and amend the RFP.

**QUESTION 5**

How many firms have been invited to bid on this RFP?

**RESPONSE 5**

As per the Tender Notice - Notice of Proposed Procurement (NPP): *Tendering Procedures: All interested suppliers may submit a bid.*

**QUESTION 6**

Can you please provide an extension to the RFP closing date to assist bidders in gathering the information and resources required to craft a quality response. We propose a bid closing date of September 9<sup>th</sup> to account for the summer holidays of our consultants.

**RESPONSE 6**

*Date closing 2022/08/29 14:00 Eastern Daylight Time (EDT)*

**QUESTION 7**

MTC2: a) The Bidder must submit resumes for ALL resource categories and levels listed in ATTACHMENT 1 TO PART 4, TABLE 1, Flexible Grid – Resources.

- Do you require a Resume for each CV as well as the flexible grid or ONLY the flexible grid?

**RESPONSE 7**

As stated in the RFP on pages 28-29:

**1. Flexible Grid**

*The Bidder must include the Flexible Grid in its proposal, and clearly identify in its proposal how each criteria is met by indicating in bold the compliance reference.*

*Example of how to indicate in bold the compliance reference in a proposed resource's CV:*

**EDUCATION (Flex Grid, MTC2, MTC3a)**

*Honours Bachelor's Degree in Business Administration and Economics  
September 2017 - May 2021  
Royal Military College, Kingston, ON*

*Note: the compliance grid, by and of itself, does not constitute demonstrated evidence. The Bidder must submit a detailed CV for each of the proposed resources including photocopies of education, certifications and professional accreditations.*

**1.5 How to use the Flexible Grid**

...

***Bid evaluation will be on only one (1) proposed resource per category/level. Any subsequent resources proposed for the same category/level, will not be evaluated.***

***The Bidder must NOT propose the same individual for more than one (1) of the Resource Category/Level.***

**All other terms and conditions remain the same.**