



August 2, 2022

ADDENDUM No. 001

RFP No: SEN-031 22/23

Title: Executive Search Services

The following shall be read in conjunction with and shall form an integral part of the Bid and resulting Contract documents. All other terms and conditions remain the same.

General

Question and Answer

Q1: Will you change the Mandatory Requirement M1 to read: The Bidder must demonstrate five years of experience in successfully completing executive searches for senior positions (i.e., Boards of Directors, CEO, CFO, Vice-President or equivalent) in the Canadian Federal Public Service and in the Private sector within the last 10 years.experience in Canadian Federal Public Service and/or experience in private sector?

A1: The Senate of Canada is a unique work environment which, from an employment and administrative standpoint, is similar to the federal public service. For this procurement process, the Senate requires the services of a firm that has proven and demonstrable experience with similarly structured public entities to run a fair, transparent and arms-length process for a parliamentary institution with a high public profile. Consequently, the Senate is looking for firms who already have similar or comparable experience filling similar audit executive positions within government departments in the Canadian federal public service. This experience encompasses providing executive search services for senior leadership positions in Canadian private and public sector organizations and must include evidence of conducting diversity and employment equity recruitment.

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