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Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Offer remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'offre demeurent
les mêmes.

Comments - Commentaires

This RFSO contains security requirement.

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Infrastructure Maintenance and Solution Services
Division (FK)

L'Esplanade Laurier,

East Tower 4th Floor

L'Esplanade Laurier,

Tour est 4e étage

140 O'Connor, Street

Ottawa

Ontario

K1A 0R5

Title - Sujet Treat and Risk Assessment (TRA)	
Solicitation No. - N° de l'invitation EP829-211919/A	Date 2022-08-06
Client Reference No. - N° de référence du client 20211919	Amendment No. - N° modif. 003
File No. - N° de dossier fk322.EP829-211919	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$FK-318-81277	
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale 2022-06-27	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2022-09-07 Heure Normale du l'Est HNE	
Address Enquiries to: - Adresser toutes questions à: Sader, Michel	Buyer Id - Id de l'acheteur fk322
Telephone No. - N° de téléphone (343) 553-2271 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

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Amendment 003

This Amendment 003 is raised to answer questions 1 to 18 received from industry and modify *Attachment 1 to Part 4 – Technical Criteria*.

1. QUESTIONS AND ANSWERS

Q1: A number of areas within the tender document describes WS3 as performing Departmental Threat and Risk Assessments but on page 45 (Annex A) it describes WS3 as a Security Design Brief. Could you please clarify?

A1: Annex A describes WS3 as follows:

PSPC is made up of various service lines, programs and operations. The department requires program specifics TRA to identify the risks against PSPC's business lines and personnel. Rather than concentrate on tenant locations, these programs TRA would be applicable to multiple locations and provide a more holistic picture of departmental program activity and sub activity risks.

The DTRAs will help define a common security approach across all programs, services and activities. This will enable the department to assess security risk indicators and prioritize the implementation of appropriate safeguards.

The DTRAs are a key requirement to effectively meet current and future security requirements from PSPC's evolving business and changing threat landscape in support of ongoing efforts to protect the department's people, information and assets.

Q2: Annex B

Basis of Payment

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1. Firm Hourly rates

b. "...offerors my submit an hourly rate for each listed position." What if an organization only really has a Senior Resource? Am I correct in then assuming that the hourly rate for then all positions would be required to be the same? Would that not adversely affect the total weighted rates?

A2: If there are only Senior Resources on staff, then the hourly rates for each resource should be indicated, even if they happen to be the same level, regardless of the effect on total weighted rates.

Q3: How is it determined what the volume of work would be? That is, it will take X amount of time to complete this TRA. Or is that not a factor at this stage of the process?

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A3: Volume of work will be determined once an approved scope of work for each asset has been confirmed. It is not a factor at this stage of the process. The weighted rates in the Basis of Payments are for evaluation purposes only.

Q4: The security requirements stipulated at Section 7.2 include FSC – SECRET, Document Safeguarding – Protected B, and Personnel Security Screening – SECRET.

- a. Is proof of compliance with each element of the security requirements required, or is submission of proof of current registration and good standing in the Contract Security Program acceptable?
- b. Is proof of compliance with the security requirements required for each member of the joint venture?
- c. Is proof of compliance with the security requirements required for each subcontractor – each company, or subcontractor – each individual employee?

A4: Offerors and their proposed individuals must meet the security requirements as indicated in *Part 7 – Standing Offer and Resulting Contract Clauses*.

If the Offeror is a joint venture, each member of the joint venture must meet the security requirements as indicated in *Part 7 – Standing Offer and Resulting Contract Clauses*.

Proof of compliance with the security requirements is not required. Please refer to *5.2.2 Security Requirements – Required Documentation*.

Q5: The Mandatory Technical Criteria for each of the five workstreams includes submission of copies of “WHMIS certification” and “the certification/training completion of working at heights, confined spaces, fall protection or equivalent.”

Certification is typically issued to individuals. Is the expectation that the submission will identify the specific individual employees and/or subcontractors proposed to perform TRAs?

A5: These specific certifications are for individuals. Please refer to the newly updated evaluation criteria tables (Attachment 1 to Part 4 – Technical Criteria) in this amendment.

The expectation is that current employees/contractors are to provide these valid certifications. Any future subcontractors are to be approved by the Contract Authority and Project Authority in advance of commencing work under this Standing Offer. All certification requirements would extend to them as well.

Q6: The Mandatory Technical Criteria for workstreams 1, 2, 3 and 4 includes Certified Protection Professional designation or demonstration of “...a minimum of 10 years, acquired from January 2010 up to solicitation closing date, or relevant security work experience on threat and risk

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assessments with validation of knowledge approved by the Technical Security Authority (TSA) from PWGSC.”

How does one demonstrate validation of knowledge “...approved by the TSA from PWGSC”?

A6: Validation of knowledge will be evaluated by reviewing the work experience provided by the Contractor as part of their bid.

Q7:

Attachment 1 to Part 4, Technical Criteria, Mandatory Technical Criteria, MT3

“The Offeror must Demonstrate:

- a. *Certified Protection Professional designation or equivalent OR;*
- b. *Have a minimum of 10 years, acquired from January 2010 up to solicitation closing date, of relevant security work experience on threat and risk assessments with validation of knowledge approved by the Technical Security Authority (TSA) from PWGSC.”*

After reviewing MT3, can the Crown please confirm the Offerors contractor(s) must have the required certification or experience? We believe that MT3 should read the following:

*“The Offeror must demonstrate **that the contractor(s):***

- a. *Certified Protection Professional designation or equivalent OR;*
- b. *Have a minimum of 10 years, acquired from January 2010 up to solicitation closing date, of relevant security work experience on threat and risk assessments with validation of knowledge approved by the Technical Security Authority (TSA) from PWGSC.”*

A7: Please refer to the newly updated evaluation criteria tables (Attachment 1 to Part 4 – Technical Criteria) in this amendment.

Q8: Attachment 1 to Part 4, Technical Criteria, Mandatory Technical Criteria, MT3, offer preparation instruction

- a. *“A copy of the certification will be included in the submission for this Standing Offer (SO).*
- b. *A listing of previous experience should be included in the submission for this Standing Offer (SO).”*

After reviewing MT3 and the offer preparation instructions for this requirement, can the Crown please clarify that if the Offeror is presenting a copy of the certification, they do not need to include a listing of previous experience as well?

A8: That is correct. Please refer to the newly updated evaluation criteria tables (Attachment 1 to Part 4 – Technical Criteria) in this amendment.

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Q9: RFSO Annex B, Basis of Payment

As noted in Annex B of this RFSO, there are four (4) levels of resources, from Project Leader to a Junior Security Resource. Can the Crown please allow for Offeror's to submit less than four (4) res per workstream and region?

A9: If an Offeror regularly functions with only three (3) of the four (4) possible resources, for example, that is acceptable, as long as the Offeror can produce the same quality of work as a team with four (4) resources.

Q10: Attachment 1 to Part 4, Technical Criteria, Mandatory Technical Criteria, MT3

The MT3 requirement stipulates experience that the Offeror must demonstrate, but does not attribute experience required for each resource level. Can the Crown please confirm what the experience requirements are per resource level? For example, a Senior Security Resource must have at least 10 years of experience, but a Junior Security Resource may only have 3 years of experience.

A10: For this criterion, only the contractor, and not its individual resources, are evaluated on their years of experience.

Q11: Attachment 1 to Part 4, Technical Criteria, Mandatory Technical Criteria, MT2

"To access the site, or part of the site, the contractor(s) requires valid health and safety certifications from a recognized organization, and in compliance with provincial requirements from where the asset is located.

- a. *A copy of up-to-date Workplace Hazardous Materials Information System (WHMIS) certification to be included in the submission for this Standing Offer (SO).*
- b. *A copy of the certification/training completion of working at heights, confined space, fall protection or equivalent to be included in the submission for this Standing Offer (SO). "*

After reviewing MT2 and the offer preparation instructions, can the Crown please clarify if the contractor(s) must have the certification/training completion for **all** courses listed: Working at Heights (WAH), Confined Spaces **and** Fall Protection? Or would the Offeror be compliant if the contractor(s) only held one (1) of the training courses listed, for example WAH?

A11: Each resource that will be conducting on-site visits **must** have valid certifications for **all** of the certifications/training listed above. Please refer to the newly updated evaluation criteria tables (Attachment 1 to Part 4 – Technical Criteria) in this amendment.

Q12: For the following Mandatory Technical Criterion:

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*"The Offeror must provide evidence of its recent years' experience and past performance by referencing 2 recent, completed, or ongoing projects references for Workstream 1. *Recent, completed or ongoing project reference is defined as project reference rendered from January 2010 up to solicitation closing date"*

- Would projects that were subcontracted by our organization be a valid reference and applicable to use for this RFSO?
- Furthermore, can we use the past project references of our subcontractors?

A12: The answer to both questions is 'yes'.

Q13: Could you please clarify if this RFSO is qualifying companies or individuals?

A13: Companies are being qualified and will be called upon to perform the Work, and part of the qualification process involves said companies demonstrating how their individual resources meet the Mandatory Criteria that apply to them.

Q14: Will a successful Standing Offer holder be required to provide the services only of individuals who qualified through this process, or will a company be able to substitute other qualified individuals for specific assignments?

A14: Companies will have the opportunity to submit additional resources AFTER contract award. Each resource will have to be evaluated and approved by PA and TA.

Q15: If the RFSO is qualifying companies, could you please clarify/confirm how many individuals should be presented in the bid?

Q15: The bidder must determine how many individuals are required to perform and complete the required work.

Q16: For MT1, should we be presenting experience of the company, or of one or more individuals?

A16: It must be the experience of the company.

Q17: For MT2 and MT3, could you please confirm that these are requirements that one or more individuals must meet?

A17: Please refer to the newly updated evaluation criteria tables (Attachment 1 to Part 4) in this amendment.

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Q18: *Security Requirements 5.2.2 – Required Documentation* states that *the Offeror must provide a completed Application for Registration (AFR) form to be given further consideration in the procurement process.* It doesn't appear an AFR form has been provided with the solicitation documents.

- a. Must an AFR be submitted with the bid?
- b. If so, will an AFR form be provided?

A18: a. Yes.

b. For this enquiry, you must contact the Contract Security Program. Their contact information can be found at the following link: <https://www.tpsgc-pwgsc.gc.ca/esc-src/soustraitance-subcontracting-eng.html>.

2. *Attachment 1 to Part 4 – Technical Criteria* is modified as follows

DELETE: Attachment 1 to Part 4 – Technical Criteria in its entirety.

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INSERT:

ATTACHMENT 1 TO PART 4 TECHNICAL CRITERIA

Mandatory Technical Criteria – Offeror

Each offer will be reviewed for compliance with the Technical Criteria for each of the Workstreams

The offer must meet the mandatory technical criteria specified below per workstream. The offeror must provide the necessary documentation to support compliance with this requirement. Offers which fail to meet the mandatory technical criteria per workstream will be declared non-responsive.

An Offeror can be issued a Standing Offer consisting of one (1) or more of the Workstreams identified below in one (1) or more regions depending on its submission.

Each mandatory technical criterion should be addressed separately.

The Phased Bid Compliance Process (PBCP) applies to all mandatories in all the workstreams.

Relevant Experience is defined as experience related to work as described in Annex A – Statement of Work

WORKSTREAM 1					
Facility Security Assessment - Threat and Risk Assessment and Security Design Briefs of Typical Office building					
No.	Mandatory Technical Criterion	Offer preparation Instruction	MET	NOT MET	Cross Reference to Proposal (please demonstrate experience in this column)
MT1 Offeror's Experience and Past Performance	The Offeror must provide evidence of its recent years' experience and past performance by referencing 2 recent, completed, or ongoing projects references for Workstream 1. *Recent, completed or ongoing project reference is defined as project reference rendered from January 2010 up to solicitation closing date.	The Offeror must provide for each project the following information: <ol style="list-style-type: none">1. Name of client organization or Company.2. Name and title of client contact who can confirm the information presented in the proposal.3. Telephone and e-mail address of client contact.4. Performance period of the project (indicate year, month and day)5. Scope of service(s) rendered..			

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	Experience demonstrated by Contractors or Subcontractors, who are/were employed by the offeror at the time the work took place, is acceptable.				
MT2 Health and safety certifications	For all personnel submitted by the offeror in their offer, and who must access the site or part of the site, the personnel must possess valid health and safety certifications from a recognized organization, and be in compliance with provincial requirements from where the asset is located.	<p>The offeror must present a complete list of the personnel who will perform on-site services. For each individual on this list, the following will have to be presented:</p> <p>a. A copy of up-to-date Workplace Hazardous Materials Information System (WHMIS) certification to be included in the submission for this Standing Offer (SO).</p> <p>b. A copy of the certification/training completion of working at heights, confined spaces, fall protection or equivalent to be included in the submission for this Standing Offer (SO).</p>			
MT3 Professional Designation, Certification, Experience, and Education	<p>a. The Offeror's personnel must possess a Certified Protection Professional designation or equivalent</p> <p>OR</p> <p>b. The Contractor must have a minimum of 10 years, acquired from January 2010 up to solicitation closing date, of relevant security work experience on threat and risk assessments with validation of</p>	<p>a. A copy of the certification will be included in the submission for this Standing Offer (SO).</p> <p>b. A listing of previous experience should be included in the submission for this Standing Offer (SO).</p>			

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	knowledge approved by the Technical Security Authority (TSA) from PWGSC. Experience demonstrated by Contractors or Subcontractors, who are/were employed by the offeror at the time the work took place, is acceptable.				
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WORKSTREAM 2 Facility Security Assessment - Threat and Risk Assessment and Security Design Briefs of Engineering Assets					
No.	Mandatory Technical Criterion	Offer preparation Instruction	MET	NOT MET	Cross Reference to Proposal (please demonstrate experience in this column)
MT1 Offeror's Experience and Past Performance	<p>The Offeror must provide evidence of its recent years' experience and past performance by referencing 2 recent*, completed, or ongoing projects references for Workstream 2.</p> <p>*Recent, completed or ongoing project reference is defined as project reference rendered from January 2010 up to solicitation closing date.</p>	<p>The Offeror must provide for each project the following information:</p> <ol style="list-style-type: none"> 1. Name of client organization or Company. 2. Name and title of client contact who can confirm the information presented in the proposal. 3. Telephone and e-mail address of client contact. 4. Performance period of the project (indicate year, month and day) 			

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	Experience demonstrated by Contractors or Subcontractors, who are/were employed by the offeror at the time the work took place, is acceptable.	5. Scope of service(s) rendered.			
MT2 Health and safety certifications	For all personnel submitted by the offeror in their offer, and who must access the site or part of the site, the personnel must possess valid health and safety certifications from a recognized organization, and be in compliance with provincial requirements from where the asset is located.	<p>The offeror must present a complete list of the personnel who will perform on-site services. For each individual on this list, the following will have to be presented:</p> <p>a. A copy of up-to-date Workplace Hazardous Materials Information System (WHMIS) certification to be included in the submission for this Standing Offer (SO).</p> <p>b. A copy of the certification/training completion of working at heights, confined spaces, fall protection or equivalent to be included in the submission for this Standing Offer (SO).</p>			
MT3 Professional Designation, Certification, Experience, and Education	<p>a. The Offeror's personnel must possess a Certified Protection Professional designation or equivalent</p> <p>OR</p> <p>b. The Contractor must have a minimum of 10 years, acquired from January 2010 up to solicitation closing date, of</p>	<p>a. A copy of the certification will be included in the submission for this Standing Offer (SO).</p> <p>b. A listing of previous experience should be included in the submission for this Standing Offer (SO).</p>			

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	<p>relevant security work experience on threat and risk assessments with validation of knowledge approved by the Technical Security Authority (TSA) from PWGSC.</p> <p>Experience demonstrated by Contractors or Subcontractors, who are/were employed by the offeror at the time the work took place, is acceptable.</p>				
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WORKSTREAM 3 Departmental Threat and Risk Assessments					
No.	Mandatory Technical Criterion	Offer preparation Instruction	MET	NOT MET	Cross Reference to Proposal (please demonstrate experience in this column)
MT1 Offeror's Experience and Past Performance	The Offeror must provide evidence of its recent* years' experience and past performance by referencing 2 recent, completed, or ongoing projects references for Workstream 3.	The Offeror must provide for each project the following information: 1. Name of client organization or Company. 2. Name and title of client contact who can confirm the			

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	<p>*Recent, completed or ongoing project reference is defined as project reference rendered from January 2010 up to solicitation closing date.</p> <p>*Experience demonstrated by Contractors or Subcontractors, who are/were employed by the offeror at the time the work took place, is acceptable.</p>	<p>information presented in the proposal.</p> <p>3. Telephone and e-mail address of client contact.</p> <p>4. Performance period of the project (indicate year, month and day)</p> <p>5. Scope of service(s) rendered...</p>			
MT2 Health and safety certifications	<p>For all personnel submitted by the offeror in their offer, and who must access the site or part of the site, the personnel must possess valid health and safety certifications from a recognized organization, and be in compliance with provincial requirements from where the asset is located.</p>	<p>The offeror must present a complete list of the personnel who will perform on-site services. For each individual on this list, the following will have to be presented:</p> <p>a. A copy of up-to-date Workplace Hazardous Materials Information System (WHMIS) certification to be included in the submission for this Standing Offer (SO).</p> <p>b. A copy of the certification/training completion of working at heights, confined spaces, fall protection or equivalent to be included in the submission for this Standing Offer (SO).</p>			
MT3 Professional Designation, Certification, Experience, and Education	<p>a. The Offeror's personnel must possess a Certified Protection Professional designation or equivalent</p>	<p>a. A copy of the certification will be included in the submission for this Standing Offer (SO).</p> <p>b. A listing of previous experience should be included in the</p>			

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	<p>OR</p> <p>b. The Contractor must have a minimum of 10 years, acquired from January 2010 up to solicitation closing date, of relevant security work experience on threat and risk assessments with validation of knowledge approved by the Technical Security Authority (TSA) from PWGSC.</p> <p>Experience demonstrated by Contractors or Subcontractors, who are/were employed by the offeror at the time the work took place, is acceptable.</p>	submission for this Standing Offer (SO).			
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WORKSTREAM 4 Security Consultation Services					
No.	Mandatory Technical Criterion	Offer preparation Instruction	MET	NOT MET	Cross Reference to Proposal (please demonstrate experience in this column)
MT1 Offeror's Experience	The Offeror must provide evidence of its recent* years' experience and past	The Offeror must provide for each project the following information:			

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and Past Performance	<p>performance by referencing 2 recent, completed, or ongoing projects references for Workstream 4.</p> <p>*Recent, completed or ongoing project reference is defined as project reference rendered from January 2010 up to solicitation closing date.</p> <p>*Experience demonstrated by Contractors or Subcontractors, who are/were employed by the offeror at the time the work took place, is acceptable.</p>	<ol style="list-style-type: none"> 1. Name of client organization or Company. 2. Name and title of client contact who can confirm the information presented in the proposal. 3. Telephone and e-mail address of client contact. 4. Performance period of the project (indicate year, month and day) 5. Scope of service(s) rendered. 			
MT2 Health and safety certifications	<p>For all personnel submitted by the offeror in their offer, and who must access the site or part of the site, the personnel must possess valid health and safety certifications from a recognized organization, and be in compliance with provincial requirements from where the asset is located.</p>	<p>The offeror must present a complete list of the personnel who will perform on-site services. For each individual on this list, the following will have to be presented:</p> <ol style="list-style-type: none"> a. A copy of up-to-date Workplace Hazardous Materials Information System (WHMIS) certification to be included in the submission for this Standing Offer (SO). b. A copy of the certification/training completion of working at heights, confined spaces, fall protection or equivalent to be included in the submission for this Standing Offer (SO). 			
MT3 Professional Designation, Certification,	<ol style="list-style-type: none"> a. The Offeror's personnel must possess a Certified Protection 	<ol style="list-style-type: none"> a. A copy of the certification will be included in the submission for this Standing Offer (SO). 			

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Experience, and Education	Professional designation or equivalent OR b. The Contractor must have a minimum of 10 years, acquired from January 2010 up to solicitation closing date, of relevant security work experience on threat and risk assessments with validation of knowledge approved by the Technical Security Authority (TSA) from PWGSC. Experience demonstrated by Contractors or Subcontractors, who are/were employed by the offeror at the time the work took place, is acceptable.	b. A listing of previous experience should be included in the submission for this Standing Offer (SO).			
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WORKSTREAM 5 IT Emanation Security Services					
No.	Mandatory Technical Criterion	Offer preparation Instruction	MET	NOT MET	Cross Reference to Proposal (please demonstrate)

Solicitation No. - N° de l'invitation
EP829-211919/A
Client Ref. No. - N° de réf. du client
No./N° VME
20211919

Amd. No. - N° de la modif.
003
File No. - N° du dossier
EP829-211919

Buyer ID - Id de l'acheteur
FK322
CCC No./N° CCC - FMS

					experience in this column)
MT1 Offeror's Experience and Past Performance	<p>The Offeror must provide evidence of its recent years' experience and past performance by referencing 2 recent*, completed, or ongoing projects references for Workstream 5.</p> <p>*Recent, completed or ongoing project reference is defined as project reference rendered from January 2010 up to solicitation closing date.</p> <p>Experience demonstrated by Contractors or Subcontractors, who are/were employed by the offeror at the time the work took place, is acceptable.</p>	<p>The Offeror must provide for each project the following information:</p> <ol style="list-style-type: none"> 1. Name of client organization or Company. 2. Name and title of client contact who can confirm the information presented in the proposal. 3. Telephone and e-mail address of client contact. 4. Performance period of the project (indicate year, month and day) 5. Scope of service(s) rendered. 			
MT2 Health and safety certifications	<p>For all personnel submitted by the offeror in their offer, and who must access the site or part of the site, the personnel must possess valid health and safety certifications from a recognized organization, and be in compliance with provincial requirements from where the asset is located.</p>	<p>The offeror must present a complete list of the personnel who will perform on-site services. For each individual on this list, the following will have to be presented:</p> <ol style="list-style-type: none"> a. A copy of up-to-date Workplace Hazardous Materials Information System (WHMIS) certification to be included in the submission for this Standing Offer (SO). b. A copy of the certification/training completion of working at heights, confined spaces, fall protection or equivalent to be included in the submission for this Standing Offer (SO). 			

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MT3 Professional Designation, Certification, Experience, and Education	<p>a. The Offeror's personnel must possess a Certified Protection Professional designation or equivalent</p> <p>OR</p> <p>b. The Contractor must have a minimum of 10 years, acquired from January 2010 up to solicitation closing date, of relevant security work experience on threat and risk assessments with validation of knowledge approved by the Technical Security Authority (TSA) from PWGSC.</p> <p>Experience demonstrated by Contractors or Subcontractors, who are/were employed by the offeror at the time the work took place, is acceptable.</p>	<p>a. A copy of the certification will be included in the submission for this</p> <p>b. A listing of previous experience should be included in the submission for this Standing Offer (SO).</p>			
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***All other terms and conditions remain unchanged.**