



REQUEST FOR PROPOSAL (“RFP”) NO. 353

PROFESSIONAL COACHING SERVICES

Question & Answer # 1

This Question & Answer # 1, including any appendices attached hereto (the “Addendum”), amends and clarifies Request for Proposal (“RFP”) NO. 353, as previously amended and clarified (the “RFP”). The RFP otherwise remains unchanged and any capitalized words not defined herein have the meaning ascribed thereto in the RFP.

1. “I would just like to confirm that since this RFP is an open RFP, a supplier who may wish to compete can send its proposal and that the supplier doesn't need to hold a certain supply arrangement? Please advise”

Answer: Yes, when a Notice of Proposed Procurement (NPP) is published on the Government Electronic Tendering Service (GETS) as an open tender, all interested suppliers may submit a proposal responding to the requirements of the RFP.

The solicitation documents are available on Buy and Sell.
(<https://buyandsell.gc.ca/procurement-data/tender-notice/PW-22-01003186>)

2. “I just saw that you published a tender on Buyandsell dated August 3rd. Is it possible to add us on the list and send us the RFP as well as any other related documents?”

Answer: See Answer to Question 1.



3. “The Summary on the Buy and Sell Page refers to Stream 3, but there is no other reference to this Stream in the RFSO documents.”

Answer: Please note an error in the Summary on the Buy and Sell page. The information has been corrected to match the summary in the RFSO document attached in the Buy and Sell listing; “Ces services comprennent les deux (2) volets de prestation de services (« Volets ») suivants : Volet 1 – Ottawa; Volet 2 – Montréal.” and “Le BVG prévoit établir jusqu’à quatre (4) conventions d’offre à commandes (COC) pour le Volet 1 et deux (2) COC pour le Volet 2.”

4. “After reading the document, it seems that your request concerns exclusively language training services (traditional) in classroom mode.

In strand 1 and 2, in the approach and method and training materials and didactic tools we can read : *in conjunction with other innovative pedagogical methods ... and the use of other innovative and creative tools, such as tools e-learning and online resources to enhance traditional classroom training.*

Is it possible to present a service offering based on an online approach with different types of online coaching?”

Answer: As per the Statement of Work, “The OAG has a requirement for off-site and on-site English and French as a second language training services for the Ottawa and Montreal regions. The training consists of one-on-one instruction and small group training (up to six (6) participants).” For greater certainty the OAG requires face-to-face training. On-line tools and resources are encouraged to supplement, but not replace, classroom training.