



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des sousmissions
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**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT

Title – Sujet Pre-retirement workshops for RCMP		Date 2022-08-08
Solicitation No. – N° de l'invitation 202201711A		Amendment No. – N° de la modification 005
Client Reference No. - No. De Référence du Client 202201711A		
Solicitation Closes – L'invitation prend fin		
At /à :	2 :00 PM	EDT(Eastern Daylight Time) HAE (heure avancée de l'Est)
On / le :	August 23, 2022	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Michelle Allen, michelle.allen@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone 343-572-4945	Facsimile No. – No. de télécopieur na	

Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



This amendment is raised to address the following:

- To respond to questions received during the solicitation period;

QUESTIONS AND ANSWERS:

Question 15:

Do you accept to have local resources as trainers (with Security Clearance of course) or do we need to travel the same trainer across Canada?

Specifically

- In Quebec the estate planning must be presented by a notary (Code civil du QC), not a lawyer, so can we include an extra name in the list of trainers to include the notary?
- Also there are some differences between the Common Law in the various Canadian Provinces, can we include more than one lawyer to take into account those differences?

Response 15:

The Lead facilitator and Alternate facilitator must successfully complete the PSPC/RCMP-specific certification therefore, they must travel to the in-person sessions.

The secondary resources may be local to the location of the sessions. Bidders are able to propose multiple secondary resources for varied provincial expertise however, the Bidder must sign the attestation confirming that their proposed resources/facilitators possess, at minimum, the identified education and professional accreditations. Bidders may add lines to APPENDIX 1 TO ANNEX A – OFFEROR ATTESTATION for additional secondary resources.

Question 16:

7.2.6 Cancellation Notification

*RCMP will not incur financial penalties for virtual and/or in-person classroom training that is rescheduled **within** fifteen (15) working days prior to the course.*

7.1 is virtual training

7.2 is On-site training

This clause (7.2.6) should not mention virtual, it should be only for in-person classroom training only.

This clause implies that if the day before the training, RCMP decides to reschedule it, the contractor would have to assume the cost of the flights that were booked to go on site the next day and would have to repay it when the training is rescheduled? The trainer might have already left home to give the training if the rescheduling is just one day before...

Would you consider this wording instead? Or another wording?

RCMP will not incur financial penalties for in-person classroom training that is rescheduled fifteen (15) working days or more prior to the course.



In the event Canada does not provide a minimum of 15 working days notice to reschedule a course, Canada must credit to Contractor all expenses, including travel expenses, incurred by Contractor for the purposes of the training, at cost.

Response #16:

This response supersedes that of response # 3 on Amendment #3. The wording has changed to the following:

7.1.6: Cancellation Notification – Virtual training:

The Project Authority or his/her designated representative will notify the Contractor in the event of cancellation a minimum of five (5) working days prior to the workshop without RCMP incurring financial penalties.

In the event of a cancellation notification less than five (5) working days before the scheduled workshop, the Contractor will be paid an amount equivalent to one half of the original contracted amount in the call-up for the specified course.

RCMP will not incur financial penalties for virtual training that is rescheduled a minimum of five (5) working days prior to the course.

7.2.6 Cancellation Notification – In-person Training:

The Project Authority or his/her designated representative will notify the Contractor in the event of cancellation a minimum of fifteen (15) working days prior to the workshop without RCMP incurring financial penalties.

In the event of a cancellation notification less than fifteen (15) working days before the scheduled workshop, the Contractor will be paid an amount equivalent to one half of the original contracted amount in the call-up for the specified course.

RCMP will not incur financial penalties for in-person classroom training that is rescheduled a minimum of fifteen (15) working days prior to the course.

Question #17:

Under appendix 1 to Annex A - Offeror Attestation:

RFP require's that each professional identified must have delivered these modules, 3 times over the past 2 years from a call-up issuance to federal public employees on their specific profession/speciality.

Question:

If these professionals have credentials from accredited and credible Canadian institutions, are experts in their fields, that deliver education and advise to a group of people, or individuals that are approaching retirement. Why do you narrow the requirement to "3 times over the past 2 years from a call-up issuance to federal public employees".

1- By narrowing this requirement so specifically, you are limiting the competitive field to the very few organizations that have delivered such a course during the past 2 years.

2- The past 2 years were COVID-19 years and there were not much going on in terms of call-ups, this type of education was given through direct marketing from vendors and coordination with specific federal group. And all of them were done virtually.

We ask that you remove this specific requirement out "from a call-up issuance to federal public employees". In our opinion, if organizations meet all your requirement except for this specific requirement, then they are more than qualified to deliver the workshop.



Response #17:

No, instead the wording has been changed to: "3 times over the past **5** years from a call-up issuance to federal public employees".