



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Travaux publics et Services gouvernementaux
Canada

Voir dans le document/
See herein

NA
Québec
NA

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Travaux publics et Services gouvernementaux Canada
Place Bonaventure, portail Sud-Oue
800, rue de La Gauchetière Ouest
7e étage, suite 7300
Montréal
Québec
H5A 1L6

Title - Sujet DP Ceva Services d'op. et techniques de CEVA de TC à Blainville	
Solicitation No. - N° de l'invitation T8127-200020/D	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client T8127-200020	Date 2022-08-09
GETS Reference No. - N° de référence de SEAG PW-\$MTP-555-16487	
File No. - N° de dossier MTP-0-43118 (555)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2022-09-15 Heure Avancée de l'Est HAE	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Mirfatahi, Kaveh	Buyer Id - Id de l'acheteur mtp555
Telephone No. - N° de téléphone (514) 260-4106 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Project Title

Operation and technical services for Transport Canada motor vehicle test center (MVTC) Blainville

This amendment answers bidders' questions, updates security requirements for the resulting contract, corrects an inaccuracy in the English version of the Basis of Payment, provides a summary of the bidders' conference as well as a copy of the presentation made during the bidders' conference.

The above mentioned Request for Proposal (RFP) is hereby amended as follows:

A. Answer the following bidders' questions:

Question 1: Can the bidder provide video footage to demonstrate past work?

Answer 1: No, Canada cannot accept video files; we do however, accept images as outlined in the request for proposal.

Questions 2 and 3 refer to Annex B – Basis of payment. Canada's answers are in italics.

Question and Answer 2:

Table 1-A: Section 3.0 - 3.7 Compliance Program - Firm Price Tests and Table 1-b: Section 3.0 - 3.9 Impact Strength Program - Firm Price Tests

- a) We request that Canada clarify whether the costs of calibration and maintenance of test equipment used to perform the tests identified in these two tables should be included in the firm price per test?

No, calibration and maintenance costs for test equipment used to perform the tests identified in these two tables should not be included in the firm price per test.

For clarification, the labour, parts, shipping, and insurance related to calibration and/or repair of fixed equipment are not included in the fixed test price.

For additional clarification, the cost of deformable barriers is also excluded from the fixed test price.

- a. If the answer to the previous question is no, please confirm:
- i. that these costs will be billable by the contractor to Canada?
Yes.
 - ii. the method to be used to charge these fees (Task Authorization, cost or cost plus a percentage mark-up including administration and profit)?
These charges will be billable by the contractor to Canada at hourly rates (labour) or cost plus. The cost plus is explained in Section 7.8.3 subsections i and ii of the Request for Proposal. All Work would be specified in the authorized Task Authorization.
 - iii. where in the tender documents is the section that addresses these fees for Section 3.7 and Section 3.9 of Schedule A?

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The Work described in Section 3.7 and in Section 3.9 of the Statement of Work that is not included in the firm price per test would be subject to Services with firm hourly rate services; the Work would be assigned by Task Authorization and would be either hourly (labour) or cost plus.

Question and Answer 3:

Table 2 - Firm Hourly Rate Services (Section 2.0, Section 3.0 - Section 3, Section 4.0 Tasks 4.7.1 to 4.7.5 and Section 5.0 Tasks 5.6.2)

- a) We ask that Canada clarify what is Section 3.0 - Section 3? Is this the entire Section 3.0?

Yes. Table 2 is the firm hourly rate services. This does NOT include fixed test prices included in Table 1.

- a. We request that Canada clarify whether calibration and maintenance costs for test equipment used to perform Section 3.0 - Section 3 tests should be included in the firm hourly rates?

No. Please see responses to Question 1a. i, ii and iii.

- b. If no, please confirm :

- i. that these costs will be billable by the contractor to Canada?
- ii. The method to be used to charge these fees (Task Authorization, Cost Plus or Cost Plus Percentage including administration and profit)?
- iii. Where, in the tender documents, is the section that deals with these fees for Section 3.0 - Section 3?

- b) We ask that Canada explain why the disbursement allowance: test equipment (for the contract period) is \$3,000,000.00 in the French version and \$6,000,000.00 in the English version of the RFP?

The value is \$3,000,000. This will be amended.

Question 4:

Request for proposal 7.8.7.1 Cost of use per hour?

We request that Canada explain how the equipment utilization rates were calculated for the 5-year firm term (test tracks and environmental chambers).

Answer 4:

Please see the Excel file attached to this amendment.

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B. Do the following change to the RFP.

Change 1:

At **PART 7 – RESULTING CONTRACT CLAUSES**, section **7.3 Security Requirements** of the RFP:

DELETE:

In its entirety.

INSERT:

7.3 Security Requirements

7.3.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

SECURITY REQUIREMENT FOR CANADIAN SUPPLIER:

PWGSC FILE No. T8127-200020

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to PROTECTED information, assets or sensitive site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the CSP, **PWGSC**.
3. The Contractor/Offeror **MUST NOT** remove any PROTECTED information or assets from the identified site(s), and the Contractor/Offeror must ensure that its personnel are made aware of and comply with this restriction.
4. Subcontracts which contain security requirements are **NOT** to be awarded without the prior written permission of the CSP, **PWGSC**.
5. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b) *Contract Security Manual* (Latest Edition).

Change 2:

At Annex B – Basis of Payment, Table 2 – Services at Firm Hourly Rates:

DELETE:

18	Disbursement allowance (for the contract period)	\$ 6 000 000
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INSERT:

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18	Disbursement allowance (for the contract period)	\$ 3 000 000
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C. Provide a summary of the Bidders' conference.

WELCOME

- **Overview of the Conference and its purpose**
 - Public Services and Procurement Canada provided an overview of the Bidder's Conference and sequencing of events which is reflected below.

CANADIAN PROCUREMENT AND BID PROCESS

- **Presentation by Procurement Assistance Canada**
 - A presentation, which provides an overview of the bid process, how to navigate BuyandSell and information on helpful upcoming webinars is hereby attached.

OVERVIEW OF KEY DOCUMENTS

- **Request for Proposals**
 - **Discussion with Public Services and Procurement Canada**
 - Bidders must email Kaveh Mirfatahi to register to the site visit by **Friday, July 29, 2022 at 5PM EST** to bid on the Request for Proposal (RFP). It is a mandatory requirement.
 - Annexes E and J and G and K or L will be required to bid on the RFP.
 - E: Federal Contractors Program for Employment Equity- Certification
 - J: Certification- Contractors Impartiality
 - G: Insurance Requirements
 - K: Form 471- Registration Application for Canadian Legal Entities
 - L: International Security Initial Screening Form
- **Basis of Payment**
 - **Discussion with Public Services and Procurement Canada**
 - To ensure that the financial bids are completed properly, Tables 6-A and 6-B of the Basis of Payment must be completed correctly, and contain the information referenced in the Basis of Payment (notes).
- **Statement of Work**
 - **Discussion with Transport Canada**

Engineering Order of Quebec:

Certain key personnel in the RFP, such as engineers, require a professional accreditation to operate the site. At time of bid, having made an application to the Engineering Order of Quebec is sufficient. Accreditation is needed at contract award. The requirements to become a registered engineer in the province of Quebec are listed online; a link with the relevant information can be found here: [OIQ – Ordre des ingénieurs du Québec – Ordre des Ingénieurs du Québec](#); see "Becoming an Engineer in Quebec" [Becoming an Engineer in Quebec – OIQ – Ordre des ingénieurs du Québec](#). Transport Canada invites bidders to contact the Order directly for support in this regard.

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Contract Duration

The Statement of Work details what Transport Canada is seeking to achieve at the site and the expertise of the Contractor required. Transport Canada is looking for a long-term contract for the site: this Request for Proposal is for a term beginning July 1, 2023 until March 31, 2028; with two additional optional contract periods for 5 years each. Public Services and Procurement Canada, Transport Canada and the Contractor must mutually agree to the optional clauses one year prior to their commencement.

Expertise Required

Compliance and Research Test Services and Expertise and Knowledge Requirements and Research for Crash Avoidance and Crashworthiness are key areas of focus for Transport Canada to deliver on its safety and security and research and development programs. Transport Canada has put a strong focus on the expertise required to carry out Work in these areas.

The focus on expertise continues in Appendix B: Key Personnel and Labour Categories. For example, see the title "Crash Lab Manager" requirement for education, experience, language requirements, and then the list of demonstrated experience. Next is the labour category for the Crash Lab Manager which in this case is Senior Engineering Manager / Expert. And this is repeated for each Key Personnel. In the Basis of Payment, Bidders must provide an hourly rate for each corresponding labour category. For Key Personnel, Transport Canada expects to see those personnel identified as outlined in the Evaluation Criteria, this includes their CV. For Baseline Personnel, which are positions necessary to conduct the work and listed in Appendix B, Transport Canada would like to see the staffing plan.

Capital Projects

Generally, Transport Canada wants the contractor to manage the projects under the Capital Investment Plan. In some cases, however, a capital project may be managed by Canada.

Research and Compliance Testing

Concerning the Research and Compliance Testing Work, the Statement of Work presents the scope of the work and the details of the work, for example the number of tests, the type of tests, and other will be provided in the individual Task Authorizations. Throughout the Statement of Work, Transport Canada uses the term "Technical Program Manager"; this is a technical expert who designs the work program described in a Task Authorization, monitors the progress, approves overtime if necessary and approves the timeline and deliverables identified in the Task Authorization. Any questions that the Contractor has related to the Task would be addressed by the Technical Program Manager.

Fixed Test Equipment

Regarding the maintenance and troubleshooting of fixed test equipment, this has its own section in the Statement of Work because Transport Canada believes that it requires a specialized skill set to maintain the proper functioning of the equipment to test the

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equipment. The quality of the results that Transport Canada is seeking are dependent upon the optimal functioning of the fixed test equipment.

Site Maintenance

It is critical to Transport Canada that the site be well maintained meaning that it is safe, clean and in usable condition. It is the Contractor's responsibility to ensure that the site is in compliance with all levels of laws and regulations at all times.

Marketing and Commercial Use

Concerning Marketing and Commercialization, the Government of Canada has made significant investments at the Motor Vehicle Test Centre and Transport Canada would like industry, other government departments, academia and all levels of government to benefit from the facilities and services available.

The Motor Vehicle Test Centre houses state-of-the-art infrastructure and laboratories and should be used to its fullest extent. The Statement of Work outlines the parameters on how the contractor can use the facility and its equipment to provide services to private clients and generate additional revenue through third party access to the site and the Contractor's expertise. This section of the contract provides an opportunity for the Motor Vehicle Test Centre to be an integral part of the transportation ecosystem and allows for the continued use of the site by private clients.

In Appendix H: Utilization Report of the Statement of Work, Transport Canada requires that the Contractor complete a monthly utilization report for Transport Canada's use. This deliverable is tied to the Basis of Payment, specifically to the Credit Program Administration Cost, which is a fixed annual value proposed by the bidder and paid by Transport Canada to the Contractor monthly.

- **Technical Evaluation**

- **Discussion with Transport Canada**

- Bidders are advised that they should address all criteria presented in the Request for Proposal and that it is essential that the elements contained in their bid be stated completely and clearly. The Evaluation Grid opens with the Mandatory Requirements and their required supporting documentation. Bidders must register for the Site Visit as outlined in the Request for Proposal by **Friday, July 29, 2022 at 5PM EST**.
- Bidders will be awarded points only if they have demonstrated the requirements set out in the evaluation criteria. No partial points will be awarded.
- Bids failing to achieve the required pass marks in the point rated evaluation criteria will be excluded from further consideration.
- Only bids that obtain the required minimum pass mark of 700 in the point rated criteria will be subject to financial evaluation.
- In addition to having a pass mark of 700, the bidder must achieve a 60% pass mark in two areas: first, Capability for the Delivery of Engineering Test Services and, second, in Key Personnel.
- The technical evaluation rating will account for 1000 points of the overall score.

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QUESTIONS AND ANSWERS

- **An invited time for bidders to ask questions to Transport Canada and Public Services and Procurement Canada. The following question was discussed.**
 - Question: Does Canada accept video footage to demonstrate technical requirements?
 - Answer: Canada does not have the capabilities to received video footage to show that bidders meet the technical requirements. Although, Canada will accept images.
- Questions are welcomed throughout the process. Please submit anything further, through the instructions in the Request for Proposal and to the Contracting Authority, Kaveh Mirfatahi, at Kaveh.Mirfatahi@tpsgc-pwgsc.gc.ca.

D. Provide a copy of the presentation made during the Bidders' Conference hereby attached.

Please see the attachment below.

E. Provide the Excel file used to calculate equipment utilization rates as an attachment.

Please see the attachment on buyandsell.gc.ca.

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.

Présentation de Soutien en approvisionnement Canada

Procurement Assistance Canada Presentation

Soutien en approvisionnement Canada
Procurement Assistance Canada

Canada.ca/SAC



Passer des marchés avec le gouvernement du Canada

- Services publics et Approvisionnement Canada (SPAC) est l'organisme d'approvisionnement central du gouvernement fédéral.
- Il est essentiel que toutes les activités d'approvisionnement soient menées de manière ouverte, équitable et transparente, et que tous les fournisseurs aient une chance égale de faire affaire avec nous.
- Le processus d'approvisionnement est régi par les lois et règlements fédéraux, ainsi que par les politiques du Conseil du Trésor du Canada.

Contracting with the Government of Canada

- Public Services and Procurement Canada (PSPC) is the main procurement arm of the federal government.
- It is important that all procurement activities be conducted in an open, fair and transparent manner, and that all suppliers have an equal chance at doing business with us.
- Federal laws and regulations as well as Treasury Board of Canada policies guide the Government of Canada's procurement process.

Naviguer sur le site internet Achat et Ventes

The screenshot shows the top navigation bar of the Achatsetventes.gc.ca website. It features the Canada logo, a search bar, and a menu with the following items: 'Pour les entreprises', 'Pour le gouvernement', 'Biens et services', 'Applications', and 'Données sur l'approvisionnement'. Below the menu, there are three columns: 'Dates' with publication, modification, and closure dates; 'Avis' with a notification icon and text; and a footer with a warning about notifications.

Achatsetventes.gc.ca
Services publics et Approvisionnement Canada

Pour les entreprises **Pour le gouvernement** **Biens et services** **Applications** **Données sur l'approvisionnement**

Recherche

Dates
Date de publication: 2022/07/14
Date de modification: 2022/07/21
Date de fermeture: 2022/09/15 14:00 Heure avancée de l'Est (HAE)

Avis
Recevez des avis pour cet appel d'offres :
Pour de plus amples renseignements comment recevoir des notifications, consulter la page Surveiller les occasions d'affaires.

Visitez [AchatsEtVentes.gc.ca](https://achatsventes.gc.ca) et faites une recherche

Inscrivez-vous comme fournisseur intéressé auprès du gouvernement

Surveillez les occasions d'affaires

Navigate the Buy and Sell website



Visit [BuyAndSell.gc.ca](https://buyandsell.gc.ca) use the search bar

Register as an interested supplier to the Government of Canada

Get notifications on a specific search or tender

Dates	
Publication date	2022/07/14
Amendment date	2022/07/21
Date closing	2022/09/15 14:00 Eastern Daylight Time (EDT)

Notifications

Get notifications for this tender notice:

For more information on notifications, visit the Follow Opportunities page.

Soutien en approvisionnement Canada (SAC)

- Aide les entreprises plus petites et diverses à naviguer à travers le processus d'approvisionnement fédéral.
- Communique avec les entreprises afin de les aider et les informer sur la façon de vendre leurs biens et services au gouvernement du Canada.
- S'efforce de réduire les obstacles pour assurer l'équité du processus d'approvisionnement.
- Recherche des occasions de faire avancer la diversité des fournisseurs à l'aide d'activités et engagements ciblés.

Procurement Assistance Canada (PAC)

- Supports smaller and diverse businesses through the federal procurement process
- Engages, assists and informs businesses on how to sell goods and services to the Government of Canada
- Works to reduce barriers to ensure fairness in the process
- Looks for opportunities to advance supplier diversity through targeted outreach and advocacy

Services de Soutien en approvisionnement Canada

Procurement Assistance Canada Services

Soumissionner des marchés

Bidding on opportunities

Anglais:

[29 juillet à 10h00 \(HAE\)](#)

[10 août à 17h00 \(HAE\)](#)

Français:

[23 août à 9h00 \(HAE\)](#)

[achatsetventes.gc.ca/calendrier-des-
evenements](http://achatsetventes.gc.ca/calendrier-des-evenements)

English:

[July 29th 10am \(EDT\)](#)

[August 10th 5pm \(EDT\)](#)

French:

[August 23rd 9am \(HAE\)](#)

buyandsell.gc.ca/event-calendar

Contacts

Questions par rapport à l'appel d'offres? **Besoin d'aide pour comprendre le processus d'approvisionnement ?**

Questions about the tender?

**Autorité Contractante
Contracting Authority**

Kaveh Mirfatahi, Procurement Specialist
kaveh.mirfatahi@tpsgc-pwgsc.gc.ca

Need help understanding the federal procurement process?

**Soutien en approvisionnement Canada,
équipe de Spécialistes en approvisionnement**
Procurement Assistance Canada, procurement specialists team

SACQuebec-PACQuebec@tpsgc-pwgsc.gc.ca

Canada.ca/SAC

Canada.ca/PAC

