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Bid Receiving/Réception des soumissions

Procurement Hub | Centre  
d'approvisionnement  
Fisheries and Oceans Canada | Pêches et  
Océans Canada

**Email / Courriel** : [DFOtenders-  
soumissionsMPO@dfo-mpo.gc.ca](mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca)

**REQUEST FOR QUALIFICATIONS /  
DEMANDE DE QUALIFICATION**

Comments: - Commentaires :

<b>Title / Titre</b> Port Edward Reconstruction Phase 4, BC		<b>Date</b> August 10, 2022
<b>Solicitation No. / N° de l'invitation</b> 30003223		
<b>Client Reference No. / No. de référence du client(e)</b> 30003223		
<b>Solicitation Closes / L'invitation prend fin</b> <b>At / à</b> : 14 :00 ADT (Atlantic Daylight Time) / HAA (Heure Avancée de l'Atlantique) <b>On / le</b> : August 25, 2022		
<b>F.O.B. / F.A.B.</b> Destination	<b>Taxes</b> See herein — Voir ci-inclus	<b>Duty / Droits</b> See herein — Voir ci-inclus
<b>Destination of Goods and Services / Destinations des biens et services</b> See herein — Voir ci-inclus		
<b>Instructions</b> See herein — Voir ci-inclus		
<b>Address Inquiries to : / Adresser toute demande de renseignements à :</b> Kimberly Walker <b>Email / Courriel:</b> <a href="mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca">DFOtenders-soumissionsMPO@dfo-mpo.gc.ca</a>		
<b>Vendor Name, Address and Representative / Nom du vendeur, adresse et représentant du fournisseur/de l'entrepreneur</b>		
<b>Telephone No. / No. de téléphone</b>		<b>Facsimile No. / No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (taper ou écrire en caractères d'imprimerie)</b>		
<b>Signature</b>		<b>Date</b>



## **IMPORTANT NOTICE TO BIDDERS**

### **TWO PHASE SELECTION PROCESS**

This is the first phase (Phase 1) of a two-phase competition: the first phase will evaluate the qualifications of all bidders; second phase (Phase 2) will invite the qualified bidders to provide a financial bid on the project based on the specifications and drawings. Upon award of contract in Phase Two the pre-qualification list will be terminated, no additional contracts will be awarded.

### **DEBRIEFING**

Should a bidder desire a debriefing, the bidder should contact the person identified on the front page of the Request for Qualifications within 15 working days of the notification of the results of the solicitation. The debriefing will include an outline of the strengths and weaknesses of the submission, referring to the evaluation criteria. The confidentiality of information relating to other submissions will be protected. The debriefing may be provided in writing, by telephone or in person.

### **LIST OF PRE-QUALIFIED BIDDERS**

A list of pre-qualified bidders from Phase 1 will not be released. Contract award notice of the successful bidder of Phase Two will be posted on [buyandsell.gc.ca](http://buyandsell.gc.ca)



## INSTRUCTIONS TO BIDDERS

1. This is a two phase selection process. Bidders responding to this selection process are requested to submit a bid in two phases. Phase 1 bid covers only the qualifications and experience of the Bidder. Following the evaluation of the submissions, Bidders will be advised of their standings. Pre-Qualified Bidder(s) will advance to Phase Two. Bidders will be sent via email an Invitation to Tender (ITT) including the specification and drawings for the financial evaluation in relation to the requirement.

2. **ENQUIRIES:** All enquiries are to be submitted in writing to the Contracting Authority at [DFOtenders-soumissionsMPO@dfo-mpo.gc.ca](mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca).

Enquiries are to be made in writing and should be received no less than *seven (7)* working days prior to the closing date to allow sufficient time to respond.

3. **Qualification Submittal** - Appendix 2 – Phase 1 Qualification Form must be submitted **ONLY** to the Fisheries and Oceans Canada by the date, time and place indicated on page 1 of the Request for Qualifications. Fisheries and Oceans Canada will not assume responsibility for submissions directed to any other location.

The maximum size per email (including attachments) is limited to 10MB. If the limit is exceeded, your email might not be received by Fisheries and Oceans Canada. It is suggested that you compress the email size to ensure delivery. Bidders are responsible to send their proposal and to allow enough time for Fisheries and Oceans Canada to receive the proposal by the closing period indicated in the Phase 1 – Request for Qualifications. Emails with links to bid documents will **not** be accepted.

For bids transmitted by email, Fisheries and Oceans Canada will not be responsible for any failure attributable to the transmission or receipt of the email bid.

Bids transmitted by facsimile to Fisheries and Oceans Canada will not be accepted.

4. Appendix 2 – Phase 1 Qualification Form, **front page of the Request for Qualifications** and any required associated document(s) shall be submitted by email as a pdf attachment with the following information clearly typed in the subject line:

- Phase 1 Qualification Form; and
- Solicitation Number.

Any clarifications or changes to the Phase 1 – Request for Qualifications will result in an addendum being posted on the buy and sell will be included as an amendment to the Request for Qualifications to the bid solicitation. The first page of all addendum(s) that have been duly signed/initialed verifying proof of receipt or written acknowledgement of receipt of addendum(s) should be submitted with the bid but may be submitted afterwards. If any addendum(s) are not acknowledged as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the documentation within the time frame specified will render the bid non-responsive.



## APPENDIX 1 - DESCRIPTION OF PROJECT – STATEMENT OF WORK

The work under this contract shall include the supply of equipment, labour and materials (unless noted otherwise) for the performance of all work as required by the Contract Documents. All replaced items, cut-offs and waste material shall be disposed by the contractor in strict accordance with provincial, local, and municipal regulations and Part 8 of the National Building Code and with the Canadian Construction Safety Code.

### Mandatory Work Items

1. **Mobilization / demobilization for all Work Items**
2. **Concrete work for retaining wall repair** – includes the temporary removal of guard rail and supporting timber blocks. Chipping of deteriorated face of wall, supply and installation of sacrificial anodes, supply and installation of formwork for new concrete placement, and supply and placement of new concrete.
3. **Replacement of timber pile caps & corbels** – Includes the supply and placement of temporary shoring of stringers and decking. Field treatment and cutting of owner supplied creosote treated timber members. Installation of new timber pile caps and corbels to replace the existing deteriorated pile caps and corbel.
4. **Replacement of Stringers-** includes the temporary shoring of decking, Removal and disposal of deteriorated stringers. Field treatment and cutting of owner supplied creosote treated timber members. Installation of new timber stringers to replace the existing deteriorated stringers.
5. **Supply and Installation of new timber bracing** - Field treatment and cutting of owner supplied creosote treated timber members. Installation of new timber bracing members along with supply and installation of blocking at the intersection of two cross brace members.
6. **Replacement of timber braces-** Including the removal of existing deteriorated timber braces. Field treatment and cutting of owner supplied creosote treated timber members. Installation of new bracing members to replace existing deteriorated bracing along with the supply and installation of blocking at the intersection of two cross brace members shown in drawings.

### Pile Repairs

1. **Pile Repair Type 1.** Surface preparation of existing deteriorated pile footing, supply and placement of new cast in place concrete footing around the deteriorated footing including the supply and installation of rebar prior to new concrete pour. Supply and installation of steel channel sections including the bolts, nuts and washer for timber pile to concrete footing connection.
2. **Pile Repair Type 2.** Placement of new cast-in-place concrete footing including the supply and installation of rebar prior to concrete pour. Supply and installation of steel channel sections including the bolts, nuts and washer for timber pile to concrete footing connection.
3. **Pile Repair Type 3-** including surface preparation and, supply and installation of fiber form jacket, fiber mesh and Cementitious grout.
4. **Pile Repair Type 4-** surface preparation and, supply and installation of fiber form jacket, fiber mesh and cementitious grout.
5. **Pile Repair Type 5-** Placement of new cast-in-place concrete footing including the supply and installation of rebar. Supply and installation of fiber form jacket, fiber mesh and cementitious grout.
6. **Pile Repair Type 6-** surface preparation of existing deteriorated pile footing. placement of new cast in place concrete footing around the existing deteriorated footing including the supply and installation of rebar prior to concrete pour. Supply and installation of steel channels, bolts, nuts and washers to connect timber post with new concrete footing.



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### Optional Work Items

1. **Replacement of existing timber fender piles** (including the temporary removal of float to allow for the fender pile removal. Replace the fender piles with new fender piles of 300mm diameter piles.
2. **Replacement of timber posts in lieu of pile repair type 5-** This is to be executed at the discretion of the owner during construction in lieu of providing pile repair type 5. The replacement work includes the placement of new concrete footing as per the pile repair type 5 including the rebars. Removal and disposal of existing concrete footing if any. Removal and disposal of existing timber post from ground surface to pile cap. Supply and placement of new 300mm diameter post spanning from top of new concrete footing to existing pile cap/corbel. Supply and placement of temporary shoring to support topside structure to accommodate the post replacement. This also includes temporary footings to support the shoring. Removal of shoring after completion of new post installation.

### Familiarization with site

Before submitting a bid, bidders can visit the site and its surroundings, at their own expense, to review and verify the form, nature, and extent of the work, materials needed for the completion of the work, the means of access to the site, severity, exposure, and uncertainty of weather, soil conditions, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies, and other circumstances which may influence or affect their bid. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

Contractors, bidders, or those they invite to site are to review specification Section 01 35 29 – Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

The Contractor must perform and complete all Work by February 28, 2023.



**APPENDIX 2 – PHASE 1 QUALIFICATION FORM**

The Contractor's Representative for the Contract is:

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
  
 Telephone: \_\_\_\_\_  
 Facsimile: \_\_\_\_\_  
 E-mail address: \_\_\_\_\_

Bidder Instructions: The Bidder is requested to respond to the Phase 1 Evaluation Criteria using the table below.

**MANDATORY REQUIREMENTS**

At Phase 1 bid closing time, the Bidder must:

- a) comply with the following Mandatory Requirements; and
- b) **provide the necessary documentation to support compliance.**

Phase 1 – Qualification Form mandatory requirements, as described below, all mandatories **MUST** be included with the bidder's submission at time of bid closing. Failure by the bidder to provide the required evidence will result in the bidder being disqualified and no further consideration will be given to the bidder and the submission will be deemed non responsive.

Proposals will be evaluated in accordance with the mandatory evaluation criteria as detailed herein. Bidders' Proposals must clearly demonstrate that they meet all Mandatory Requirements for the proposal to be considered for further evaluation. Proposals not meeting the mandatory criteria will be excluded from further consideration.

No.	Mandatory Criteria	Meets Criteria (✓)
<b>M1</b>	Has the bidders team completed pile driving work in the last 5 years?	

<b>Mandatory 1:</b>	
Project Start Date(YYYY/MM/DD):	Project 100% Completion Date(YYYY/MM/DD):
Project Location:	
Project Title:	
Was this project 100% completed in the past 5 years? _____ Yes or _____ No	
Was this project a <b>**commercial construction project?</b> _____ Yes or _____ No	



Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, etc.)



### **APPENDIX 3 - BID SUBMISSION CHECK LIST**

#### **Submission of Bid:**

- Front page of the Request for Qualifications:** completed and signed
- Appendix 2 – Phase One Qualification Form:** completed
- Front page of Addendum(s) (if applicable):** signed or initialed

**To be submitted by the date, time and place indicated on page 1 of the bid solicitation.**