

**RETURN BIDS TO:****RETOURNER LES SOUMISSIONS À:**

See Section 1. Voir Section 1.

STANDARD REQUEST FOR BID**INVITATION À SOUMISSIONNER - STANDARD**

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

Solicitation No. - N° de la demande 5000068717	Amendment No. - N° de modification
Supplier SA No. E60PQ-140003/___	

Solicitation closes – La demande prend fin :	File No. - N° de dossier
at – à See Section 1 Voir Section 1	5000068717
on – le See Section 1 Voir Section 1	



No of Page/ N° de page	1/14
---------------------------	------

Date of Solicitation – Date de la demande 11 August 2022
Address inquiries to – Adresser toute demande de renseignement à : See Section 2, Article 4.1. Voir Section 2, Article 4.1
Destination See Section 2, Annex A. Voir Section 2, Annexe A.

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of supplier (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)
Signature : _____ Date : _____

TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)

Step 2. Competitive or Non-Competitive

For competitive Requirements when only one bid is received:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

For Non-Competitive Requirements:

The Bidder must provide the following information WITH the bid:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

Step 3. General or PSAB

Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number **E60PQ-140003/PQ**. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA. The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

Bid Evaluation

An evaluation team composed of representatives of Canada and will evaluate the bids.

RFB Issued by:	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid: Bids must be submitted on the date and at the time indicated below.	
By no later than date and time:	a. 30 August 2022 b. 14:00 EDT
To physical location (if applicable)	Not applicable
To e-mail address (if applicable)	moufid.samri@ec.gc.ca
RFB Enquiries	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	02 business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	Security Requirement (the checked article applies)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.		Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.		Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
c.	X	There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority (IU)	
	Name:	Moufid Samri
	Title:	Procurement Specialist
	Department/Agency/Crown Corporation:	Environnement et Changement climatique Canada
	Address:	105, McGill, 5 th floor Montreal (Québec) - H2Y 2E7
	Telephone No.:	438-815-0818
	E-mail address:	moufid.samri@ec.gc.ca
4.2	Project Authority [To be completed at contract award]	

	<p><i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i></p> <p><i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i></p>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
4.3	Contractor's Representative	
	As set out in Annex A, Table 9 below.	
5.	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input type="checkbox"/>	Multiple Payment
6.	Invoicing <i>(optional)</i>	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact: <i>[To be completed at contract award]</i>	
	Address:	
7.	SACC Manual Clauses	
	<input type="checkbox"/>	Not applicable

**ANNEX A
REQUIREMENT and BASIS OF PAYMENT**

1. Category Selection

<p>Combined Categories Rule:</p> <p>For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:</p> <p>The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;</p> <p><input checked="" type="checkbox"/> Category 1</p> <p><input checked="" type="checkbox"/> Category 2</p> <p><input checked="" type="checkbox"/> Category 5</p> <p>* Exception: when using the Cat 1, 2, 5 combined categories rule, IU's may calculate the percentage of NSA product allowed (as defined in their solicitation document) against the total quantity of the combined categories.</p>
<p>Design Upgrade Rule:</p> <p>The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.</p> <p>The Design Upgrade amount is used at the discretion of the Project Authority (PA) prior to the manufacturing/ordering of the products, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.</p> <p>The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.</p> <p>Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.</p>
<p>NSA:</p> <p>NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.</p>

The requirement includes the following category (ies) of work (es):

a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1a – Interconnecting Panels (Refer to Annex C)

Category 1b – Supporting components and freestanding furniture

RULE: Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

- b. Category 2 – Freestanding Height Adjustable Desk / Table Products
- c. Category 3 – Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA (table 1 Additional product details)

- d. Category 4 – Wood Veneer – Freestanding Products
- e. Category 5 – Ancillary and Lighting Products
- f. Category 6 - Support Space – Collaborative Furniture

RULE: Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

- g. NSA Product(s) – Category(ies): 5

2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

****Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.****

In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Categories: 1, 2, 5

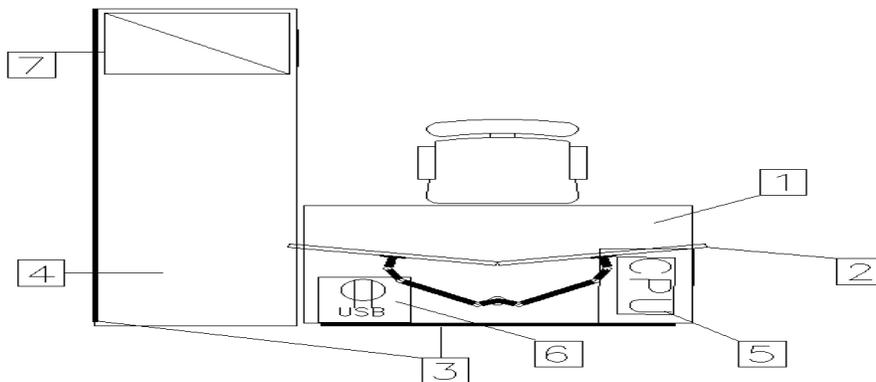
Table 1 – Product Table

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID		
#	GoGUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
Category 1							
1	1bCHHLX20L48XBFBFKX	Credenza Pedestals Box/File, Upholstered cushion seats (16x48) See description below	5	Yes		\$	\$
2	1bSPBMCAL1518XXYKXX	Pedestals Box/File With casters, laminate, Upholstered cushion seats (15x18) See description below	16	Yes		\$	\$
3	BHNPxxxxxFAxxxFAxxxxxxxxxxx30	Panel - Fabric (30x54H) See description below	1	Yes		\$	\$
4	BHNPxxxxxFAxxxFAxxxxxxxxxxx42	Panel - Fabric (42x54H) See description below	1	Yes		\$	\$
5	1bFFHREL24L48WNOLNY	Fixed Height Work Surfaces (Laminate) Shape: D, Post legs (24x48) See description below	2	Yes		\$	\$
6	1bFMB3LT24L72WFRNYN	Modular Benching Interconnectable (Laminate) 3 Work Surface Long, with privacy screen Glass frosted (24x78) See description below	1	Yes		\$	\$
7	1bFMB4LT24L72WFRNYN	Modular Benching Interconnectable (Laminate) 4 Work Surface Long, with privacy screen Glass frosted (24x78) See description below	2	Yes		\$	\$
8	1bCPSXXSXXL48XFANNN	Privacy Screens Work Surface Mounted 48L See description below	26	Yes		\$	\$
Category 2							
1	2WSSREXXL24L78BELXX	Individual Height Adjustable Work Surfaces - Electric 24x78 See description below	4	Yes		\$	\$
2	2WSSREXXL30L48BELXX	Individual Height Adjustable Work Surfaces - Electric 30x48 See description below	26				

Category 5							
1	5CPSUNWKSXXXXXXXXXX	Computer Processor Unit Support Under Work surface Mounted See description below	22	Yes		\$	\$
2	5MOADUARMCLPMTXXXXX	Monitor Arms Dual Arm, Clamp Mount See description below	26	Yes		\$	\$
3	5TLTDSKBAACPWRXXXXX	Task Light Desk Base See description below	26	Yes		\$	\$
4	5PMOWKSMTACUSBXXXXX	Power Module Work Surface Mounted, C.A. et USB Power See description below	26	Yes		\$	\$
5	Non SA product	Columns See description below	6+	Yes		\$	\$
						Product Total	\$
**Provide additional information: Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							

Description of items

Sample workstation image

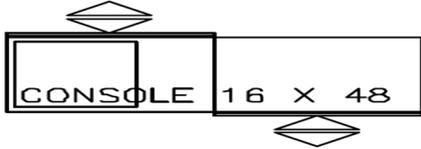


1	Electric adjustable sit-stand table, 30 inches deep with cable management (Item 2 – Cat#2)
2	Dual monitors arms (item 2 – Cat#5)
3	Fabric privacy panel fixed on the table 30 inches deep (Item 8 – Cat#1) and frosted glass panel on the table 24 inches deep (Item 6 and 7 – Cat#1)
4	Electric adjustable sit-stand table (Item 1 – Cat#2) OR connectable modular counter-type work surfaces, 24 inches deep with cable management (item 6 and 7 – Cat#1)
5	Stand for computer (CPU) – (item 1 – Cat#5)
6	External power supply module (item 4 – Cat#5)
7	Pedestal (Item 2 – Cat#1)

Category 1

#1 – Credenza

Credenza example image



16 x 48 with opposite drawers on each side with key lock and cushion on it.

#2 - Pedestals Box/File

The pedestal must be lockable with a key. 2 keys per box must be provided. The locks must be unique and a master key must be given to the departmental representative during installation.

Pedestals must have a padded fabric cushion on top.

The pedestals must have skids underneath to facilitate movement.

Pedestals must have 2 drawers. The 2 drawers must be locked simultaneously with the same key.

#3, 4 - Freestanding partitions

The 2 partitions must be self-supporting and fixed to the wall. Hardware to secure the partition to the wall must be included. 2 partitions are required: a length of 30 inches and a length of 42 inches.

The height of the partitions must be at least 54 inches.

The depth of the partitions must not exceed 4 inches.

Partitions must be fabric. The fabric should have moisture, stain and odor resistant properties.

The seams of the upholstery should be straight and flush with the frame. Upholstery fabric should not show any wrinkling or stretching.

#5 - Surfaces de travail à hauteur fixe

Surfaces should be laminate. The base of the surface must be column legs to allow for a user at the end of the table.

The shape of the table should be D.

The dimensions of the tables are 24x48, height 29 inches.

#6, 7 - Connectable modular counter-type work Surfaces

Surfaces should be laminate. The length of each surface should be **78 inches** and the depth 24 inches. Counter-type work surfaces should include privacy partitions between users. Partitions must be securely attached to the work surface and must not exceed the width, length and depth of the work surface to which they are attached, depending on the side to which they are attached.

Privacy screens must be between 20 and 24 inches high.

Privacy screens must be frosted glass.

Cable management

A cable management system must be included. The cables must be concealed and must allow the electrification of all workstations.

For all tables and work surfaces, the supplier must supply and install a cable management system which must include the following items:

- Power bar with 6 sockets fixed under each table
- Under surface cable management channel

- Articulated and flexible cable management system along the base
- Work surfaces and tables should have accessories for routing cables, such as grommets. The grommets should be at the bottom of the surface.

#8 - Privacy panels

Privacy panels must be attached to tables. Panels must be 48 inches long and a minimum height of 28 inches. The part of the panels above the table must be at least 20 inches high. Panels must be fabric. The fabric should have moisture, stain and odor resistant properties. The seams of the upholstery should be straight and flush with the frame. Upholstery fabric or mesh fabric should have no wrinkling or stretching. They must be fabricated with a rigid wood, metal or plywood frame and finished to the requirements detailed in the AMA.

Category 2

#1, 2 - Individual height-adjustable work Surfaces

Tables must be electrically adjustable and laminate. They must allow height adjustment between 23 and 48.7 inches.

The control mechanism must be able to store at least 2 adjustments in memory. The control mechanism should be positioned to allow the user to adjust the tables easily. The mechanism must be installed on the front of the table on the right or left side, depending on the layout of the workstation.

Item #1 Cat#2 surfaces must be 78 inches long and 24 inches deep.

Item #2 Cat#2 surfaces must be 48 inches long and 30 inches deep

Cable management

A cable management system must be included. The cables must be concealed and must allow the electrification of all workstations.

For all tables and work surfaces, the supplier must supply and install a cable management system which must include the following items:

- Power bar with 6 sockets fixed under each table
- Network socket connectors (2 network sockets for each 30-inch deep table)
- Under surface cable management channel
- Articulated and flexible cable management system along the base

Category 5

1 - Computer Tower Stands

The computer stand must be fixed under the table with a depth of 30 inches. The support must be fixed on a rail allowing the support to be moved laterally. The bracket should be swivel, with a rotation of 90 to 180 degrees.

2 - Monitor Dual-Arms

Double articulated stand for computer screens from 23 to 28 inches. The articulated arms stand shall be clamped in place and shall not require tools to be moved. Stand shall allow adjustment of monitor position without tools. Stand shall allow for stacked and/or aligned monitor configuration.

3 - Task Light

The lamps must be installed and connected by the supplier.

4 - External Power Module

Must be above the surface, on tables 30 inches deep (1 per table). Must have the following features:

- 2 electrical outlets
- 1 USB A type plug
- 1 USB C type plug

NON SA PRODUCTS**# 5 – Columns**

At least 6 pack hole are required. The columns must end on the work table. If the baluster must end at the floor, the maximum dimensions of the baluster must be 3 inches by 3 inches. The vertical cable routing system must conceal the cables between the cable tray of the tables and the entry point in the wall or ceiling. The supplier is responsible for ensuring that it has all the parts required for the electrification of all workstations. The columns must have an internal separation for the passage of network cables (2 network cables per workstation).

Table 2 – Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	Environment and Climate Change Canada 2121 Route Transcanadienne Dorval (Québec) H9P 1J3 Floor : Ground Floor	December 1 st , 2022 To February 28 th , 2023	Outside normal working hours* (After 4:00 p.m. or weekends)	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Delivery Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	Environment and Climate Change Canada 2121 Route Transcanadienne, Dorval Montréal (Québec) H9P 1J3 Floor : Ground Floor	December 1 st , 2022 To February 28 th , 2023	Outside normal working hours* (After 4:00 p.m. or weekends)	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Installation Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

Table 4 – Optional Product N/A - Table 5 – Optional Delivery N/A - Table 6 – Optional Installation N/A

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes. Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A. The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.	
2.	Canada's Facilities to Accommodate the Delivery <i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i> <i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i>	
2.1	Loading Dock/Location	
A	Location	2121 Route Transcanadienne - Dorval (Quebec) H9P 1J3
B	Dock	No
C	Lift	Yes
D	Door	41 inches W and et 82 inches H
E	Freight Elevator	Non
F	Other (specify, if any)	
3.	Continuance of Certifications	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces. Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total for CATEGORIES 1, 2 and 5 (Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	\$
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	\$
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	\$
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price(1+2+3+7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9+10): <i>[applicable at contract award only]</i>	\$

* Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:

Product Category: 3

Table 1 – Product Table

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID			
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
Category 3							
1	3FLT3DXXPM36D18XXXS	Filing Cabinet - 3 Drawers 1 lock by drawer (36Lx18D) See description below	26	Yes		\$	\$
2	3S2RHHXXPM36D18HIXK	Storage Cabinet High (36x18x66H) See description below	2	Yes		\$	\$
3	3LSL1HXXPM18D18XHXS	Storage Lockers One High (L15xD18xH54) See description below	52	Yes		\$	\$
					Product Total		\$
**Provide additional information: Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							

Category 3

#1 - Filing Cabinets

Lateral filing cabinet 36 x18, 3 drawers, with one digital combination lock per drawer.

Filing cabinets shall be painted metal.

Procedures for using the lock modules shall be provided to the departmental representative at the time of installation. 2 master keys to open all file cabinets shall be provided to the Departmental Representative.

If the lock module is battery operated, batteries must be included. If the lock module does not have batteries, at least one charger must be provided to the departmental representative.

2 - Storage Cabinet

Dimensions: 36 inches long and 18 inches deep. Cabinet height shall be between 66 and 72 inches.

Cabinets shall have 2 doors and be lockable with key.

Storage cabinets shall have a minimum of 3 adjustable shelves every 12" (305mm) in height.

3 - Storage Lockers

Width of **15** inches, depth of 18 inches and height of 54 inches.

Lockers must be lockable with digital combination. Procedures for the use of the locking modules must be provided to the departmental representative at the time of installation. 2 master keys to open all lockers must be provided to the departmental representative.

If the lock module is battery operated, the batteries must be included. If the lock module does not have batteries, at least one charger must be provided to the departmental representative.

Lockers must have a clothes bar or two hooks and at least one (1) shelf. The height of the shelf shall be adjustable without tools.

Lockers must be made of painted metal.

Lockers must be leveled and secured together. The lockers shall be installed on a wooden box that will be installed beforehand.

Table 2 – Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	Environment and Climate Change Canada 2121 Route Transcanadienne, Dorval Montréal (Québec) H9P 1J3 Floor : Ground Floor	December 1 st , 2022 To February 28 th , 2023	Outside normal working hours* (After 4:00 p.m. or weekends)	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Delivery Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	Environment and Climate Change Canada 2121 Route Transcanadienne, Dorval Montréal (Québec) H9P 1J3 Floor : Ground Floor	December 1 st , 2022 To February 28 th , 2023	Outside normal working hours* (After 4:00 p.m. or weekends)	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Installation Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

Table 4 – Optional Product N/A - Table 5 – Optional Delivery N/A - Table 6 – Optional Installation N/A

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada's Facilities to Accommodate the Delivery	
	<p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	2121 Route Transcanadienne - Dorval (Québec) H9P 1J3
B	Dock	No
C	Lift	Yes
D	Door	41 inches W and et 82 inches H
E	Freight Elevator	Non
F	Other (specify, if any)	
3.	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total for CATEGORY 3 (Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	\$
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	\$
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	\$
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price(1+2+3+7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9+10): <i>[applicable at contract award only]</i>	\$

* Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:

Product Category: 6

Table 1 – Product Table

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID			
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
Category 6							
1	6MMTMDREOL36L72WYNX	Table (36x72) Support: Post-Legs-Column, with Power/Data See description below	2	Yes		\$	\$
2	6MMTMDREOL36L72WYNX	Table (36x72) Support: Socle, with Power/Data See description below	1	Yes		\$	\$
3	6MMTMDREOL36L72WYNX	Table (36x102) Support: Post-Legs-Column, with Power/Data See description below	1	Yes		\$	\$
4	6CCTVAOVLL24L48JNXX	Coffee Table Oval (24x48) See description below	1	Yes		\$	\$
5	6CNTCHREGLW8606UYXX	Narrow Side Tables Rectangular, with Power/Data (12x55x42H) See description below	1	Yes		\$	\$
6	6CMUSHTZRL48L66WYXX	Multi Media Table Trapezoid, Single Monitor Mount, with Power/Data (48x66x30H) See description below	1	Yes		\$	\$
7	6CMUSHDSRL48L60WYXX	Multi Media Table D-Shape, Single Monitor Mount, with Power/Data (48x60x30H) See description below	1	Yes		\$	\$
8	6SBATWXXBUW3G19LMNN	Banquette without backrest bolster - Two Seater, Support: Base, Mid back (55x28) See description below	3	Yes		\$	\$
9	6SBBTHXXBUW5G19LMYN	Banquette with backrest bolster 3 places, Support: 28, with privacy screen, Mid Back (72x28) See description below	2	Yes		\$	\$
10	6STCWXXLUXXXXXXNNX	Tablet Chairs With Armrest - Right See description below	2	Yes		\$	\$
11	6STCWLXXLUXXXXXXNNX	Tablet Chairs With Armrest - Left See description below	2	Yes		\$	\$
12	6SUSROXXLUX8XXXLXXX	Upholstered Stool without casters – Round (18x19H) See description below	6	Yes		\$	\$
13	6SMORBXXLU25G19LYNN	Modular Benching Rectilinear Bench, Support: Base, with back (28x28) See description below	4	Yes		\$	\$

14	6SMPRBXXLU25G19LYNN	Modular Benching with Power/Data Side Table Rectilinear Bench, Support: Base, with back (28x28) See description below	1	Yes		\$	\$
15	6SMOCBXXLU37G19LYNN	Modular Benching Curvilinear Bench, Support: Base, with back (55x28) See description below	1	Yes		\$	\$
16	6KBSBHxxLY15XXXROYX	Bar Stools Bar Height, 4 legs, polymer, without armrest, with seat cushions (H32) See description below	2	Yes		\$	\$
17	6OIWWSFSLXC1H47XYXX	Individual Work pod With Work Surface, Free Standing, with Power/Data Diameter: 72 , Privacy screen Height: 61 See description below	1	Yes		\$	\$
18	Non SA product	Island for filing cabinets Rectangular (40x222x43H) 6CKIVAREGL40L222PNXX See description below	1	Yes		\$	\$
19	Non SA product	Island for filing cabinets Rectangular (40x287x43H) 6CKIVAREGL40L287PNXX See description below	1	Yes		\$	\$
						Product Total	\$

**Provide additional information:

Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.

Category 6

#1 - Meeting tables

Dimensions: 36x72

Shape: rectangular

Support: Post-Legs-columns

Must include a module for power and data. The power supply module must have 2 electrical outlets, 2 DATA and 1 HDMI.

Table tops must be laminate.

#2 - Meeting table

Dimensions: 36x72

Shape: rectangular

Support: Base (socle)

Must include a module for power and data. The power supply module must have 2 electrical outlets, 2 DATA and 1 HDMI.

The table top should be laminate.

#3 - Meeting table

Dimensions: 36x102

Shape: rectangular

Support: Legs-columns

Must include a module for power and data. The power supply module must have 2 electrical outlets, 2 DATA and 1 HDMI.

The table top should be laminate.

#4 – Coffee table

24x48 coffee table Oval shape

The table top should be laminate

#5 - Narrow side table

Dimensions: 12x55x42H

Shape: Rectangular

Support: 2 sides full height

Must include a module for power and data. The power supply module must have 2 electrical outlets, 2 DATA.

Table top must be laminate.

#6 - Trapezoidal multimedia table

Dimensions: 48x66x30H

Shape: Trapezoidal

Stand: Base

Must include a module for power and data. The power supply module must have 2 electrical outlets, 2 DATA.

Must include single monitor mount, for 50-60 inch monitor.

Table top must be laminate

#7 - Multimedia table in D

Dimensions: 48x60x30H

Shape: D-shaped

Stand: Base

Must include a module for power and data. The power supply module must have 2 electrical outlets, 2 DATA.

Must include single monitor mount, for 50-60 inch monitor.

Table top must be laminate

#8 - Bench seat without back bolster (will be paired with item #15)

Dimensions: 55x28P, 2 places Medium back

Support: Base

The base should be laminate and the seat and back should be vinyl. The upholstery of the bench must have properties of resistance to moisture, stains and odors..

#9 - Bench with back bolster (will be paired with item #2)

Dimensions: 72x20P, 3 seats Medium back With privacy screen.

The total height of the privacy screens must be between 54 inches and 66 inches.

Support: legs

The upholstery of the bench must have properties of resistance to moisture, stains and odors.

Upholstery should be vinyl or leatherette.

10 - Chairs with armrest-tablet (right)

The armchairs must be offered in a one-seater version, in fabric, with a fixed base and be equipped with armrests and a tablet.

The back and seat cushions must be fixed.

Seat depth must be at least 18 inches.

The shelf must be fixed and able to pivot at least 270° on its axis or be able to unfold and fold down. The shelf must be laminate.

The coating of the armchairs must have properties of resistance to humidity, stains and odours.

#11 - Chairs with armrest-tablet (left)

The armchairs must be offered in a one-seater version, in fabric, with a fixed base and be equipped with armrests and a tablet.

The back and seat cushions must be fixed.

Seat depth must be at least 18 inches.

The shelf must be fixed and able to pivot at least 270° on its axis or be able to unfold and fold down. The shelf must be laminate.

The coating of the armchairs must have properties of resistance to humidity, stains and odours.

Example image for items #10 et #11:



#12 - Upholstered stool without wheels

Shape: Round

Diameter: between 15 and 18 inches

Height: Between 17 and 19 inches

The upholstery of stools should have moisture, stain and odor resistant properties.

#13 - Modular bench (will be paired with item #14)

Dimensions: 28x28

Shape: Rectangular

Support: Laminate Base

With medium back

#14 - Modular bench with side tables - power supply and data transmission (will be paired with item #13)

Seat dimensions: 28x28

Dimensions of the table: 28x28

Shape: Rectangular

Support: Base

With medium back

The base and table must be laminate and the seat and back must be vinyl. The upholstery of the bench must have properties of resistance to moisture, stains and odors.

The table must include a module for power and data. The power supply module must have 2 electrical outlets, 2 DATA.

#15 - Modular bench (will be paired with item #8)

Dimensions: 55x28P

Shape: Curvilinear

Medium back

Support: Base

The base should be laminate and the seat and back should be vinyl.

The upholstery of the bench must have properties of resistance to moisture, stains and odors

#16 - Bar stools

Bar height, 32 inches

The depth of the stools should be between 15 inches and 17 inches.

Support: 4 legs

Stools must be made of polymer, with padded seat.

The upholstered seat should have a coating with moisture, stain and odor resistant properties.

#17 - Individual work cabin

With work surface, freestanding, with power and data supply.

The diameter should be 72 inches.

Privacy panels must have a coating with moisture, stain and odor resistant properties.

Panels must be continuous with no gaps between panels. If the panels have a gap, the gap should be concealed. The height of the privacy panels should be between 58 and 61 inches.

The work surface must be laminate and include a module for power supply and DATA

NON SA PRODUCTS

#18- Island for filing cabinets

Surfaces for file tops, must have full height legs at the end of the island only.

Dimensions: 40x222x43H

Shape: Rectangular

Support: 2 sides full height

In laminate

#19 - Island for filing cabinets

Surfaces for file tops, must have full height legs at the end of the island only.

Dimensions: 40x287x43H

Shape: Rectangular

Support: 2 sides full height

In laminate

Table 2 – Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	Environment and Climate Change Canada 2121 Route Transcanadienne, Dorval Montréal (Québec) H9P 1J3 Floor : Ground Floor	December 1 st , 2022 To February 28 th , 2023	Outside normal working hours* (After 4:00 p.m. or weekends)	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Delivery Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	Environment and Climate Change Canada 2121 Route Transcanadienne, Dorval Montréal (Québec) H9P 1J3 Floor : Ground Floor	December 1 st , 2022 To February 28 th , 2023	Outside normal working hours* (After 4:00 p.m. or weekends)	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Installation Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

Table 4 – Optional Product N/A

Table 5 – Optional Delivery N/A

Table 6 – Optional Installation N/A

Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes. Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A. The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.	
2.	Canada’s Facilities to Accommodate the Delivery <i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i> <i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i>	
2.1	Loading Dock/Location	
A	Location	2121 Route Transcanadienne - Dorval (Québec) H9P 1J3
B	Dock	No
C	Lift	Yes
D	Door	41 inches W and et 82 inches H
E	Freight Elevator	Non
F	Other (specify, if any)	
3.	Continuance of Certifications	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces. Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total for CATEGORY 6 (Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) (Applicable if Option is exercised)	\$
5	Optional Delivery Total (Table 5) (Applicable if Option is exercised)	\$
6	Optional Installation Total (Table 6) (Applicable if Option is exercised)	\$
7	Hardware Total as per article 1.5 of Annex A-1 of SA (if Applicable)	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7) [to be removed at contract award]	\$
9	Contract Price(1+2+3+7): [applicable at contract award only]	\$
10	Applicable Tax(es): [applicable at contract award only]	\$
11	Total Estimated Cost (9+10): [applicable at contract award only]	\$

* Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		PBN:	