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Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

Request For a Standing Offer Demande d'offre à commandes

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Fuel & Construction Products Division
L'Esplanade Laurier,
140 O'Connor Street,
East Tower, 4th floor,
Ottawa
Ontario
K1A 0S5

Title - Sujet AVIATION & HEATING FUELS Aviation Turbine Fuels & Heating Fuel Oil	
Solicitation No. - N° de l'invitation E60HL-225000/A	Date 2022-08-12
Client Reference No. - N° de référence du client E60HL-225000	GETS Ref. No. - N° de réf. de SEAG PW-\$\$HL-671-81344
File No. - N° de dossier hl671.E60HL-225000	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2022-08-25 Heure Avancée de l'Est HAE	
Delivery Required - Livraison exigée See Herein – Voir ci-inclus	
Address Enquiries to: - Adresser toutes questions à: Hiltz, Jackson	Buyer Id - Id de l'acheteur hl671
Telephone No. - N° de téléphone (613)296-6611 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: <div style="text-align: center;">Specified Herein Précisé dans les présentes</div>	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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E60HL-225000/A
Client Ref. No. - N° de réf. du client
E60HL-225000

Amd. No. - N° de la modif.
File No. - N° du dossier
HL671.E60HL-225000

Buyer ID - Id de l'acheteur
HL671
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and
- Part 7 7A Standing Offer and 7B Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include annex A Requirement, annex B Sample Consumption Report, annex C DND Inspection and Supplementary Conditions of Supply, annex D Inuit Benefit Plan, annex E Inuit Benefit Plan Progress Report, annex F Inuit Benefit Plan Evaluation, annex G Electronic Payment Instruments and annex H Federal Contractor Program for Employment Equity – Certification.

1.2 Summary

1.2.1 Requirement

To supply Aviation Turbine Fuels and Heating Fuel Oil to various Federal departments in Iqaluit, Nunavut. The products will be delivered into plane and into storage as detailed at Annex "A", as and when requested by the Identified User, during the period of September 1, 2022 to July 31, 2025 with two one year extensions from August 1, 2025 to July 31, 2026 and from August 1 2026 to July 31, 2027.

1.2.2 Delivery Requirements

The Request for Standing Offers (RFSO) is to establish a Regional Master Standing Offer for the delivery of the requirement detailed in the RFSO, to the Authorized Users across Canada, including areas subject to Comprehensive Land Claims Agreements (CLCAs).

1.2.3 Federal Contractors Program for Employment Equity

The Federal Contractors Program (FCP) for employment equity applies to this procurement; refer to Part 5 – Certifications and Additional Information, Part 7A -Standing Offer, and Part 7B -

Resulting Contract Clauses and the annex titled Federal Contractors Program for Employment Equity - Certification.

1.2.4 Comprehensive Land Claim Agreements

The Nunavut Land Claims Agreement (NLCA) will apply to any resulting call-ups for deliveries to Iqaluit, NU.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days from receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone, or in person.

1.4 Canada Post Corporation's (CPC) Connect service

This RFSO allows offerors to use the CPC Connect service provided by Canada Post Corporation to transmit their offer electronically. Offerors must refer to Part 2 entitled Offeror Instructions, and Part 3 entitled Offer Preparation Instructions, of the standing offer, for further information.

1.5 Nunavut Directive

This procurement is subject to the Directive on Government Contracts, Including Real Property Leases, in the Nunavut Settlement Area (the [Nunavut Directive](#)).

The Nunavut Directive has the following objectives:

- a. Increased participation by Inuit firms in business opportunities in the Nunavut Settlement Area economy;
- b. Improved capacity of Inuit firms to compete for government contracts and real property leases in the Nunavut Settlement Area; and
- c. Employment of Inuit at a representative level in the Nunavut Settlement Area workforce.

1.6 Nunavut Directive: Inuit Benefits Plan (IBP)

Offers will also be evaluated according to weighted-and-rated Inuit Benefits Criteria and Nunavut Benefits Criteria. Offeror submissions for both of these criteria are to be combined in an Inuit Benefits Plan (IBP), as described in Annex "D" (Inuit Benefits Plan), in which Offerors should detail how they will integrate the following elements in carrying out work under this requirement:

1. Inuit employment (either directly or through subcontractors);
2. Inuit training and skills development (either directly or through subcontractors);
3. Inuit ownership (Contractor and subcontractors); and
4. Location in the Nunavut Settlement Area.

The commitments contained in an IBP will form part of the resulting standing offer.

Implementation of the Offeror's IBP will be ensured through close monitoring and requiring, at a minimum, that an IBP Progress Report will be provided with the standing offer quarterly reports (See Annex "E" (IBP Progress Report)) which demonstrates that contractual obligations were fulfilled.

1.7 Nunavut Directive: Reporting Inuit and Nunavut Benefits – General information

- a. Canada expects that the Contractor will, through the life of the standing offer, maintain and compile records as to the delivery of Inuit and Nunavut Benefits, including but not limited to the following elements:
 1. Total hours and total dollars spent on Inuit Employment
 2. Total hours and total dollars spent on Inuit Training
 3. Total dollars spent on sub-contracting to firms on the Inuit Firm Registry

4. Location of Standing Offer Holder and sub-contractors/suppliers in the Nunavut Settlement Area

- b. As part of the obligation under the General Conditions to keep proper accounts and records, the Standing Offer Holder must maintain all records related to the delivery of Inuit and Nunavut Benefits and make them available for audit purposes.
- c. Canada will expect that every invoice be accompanied by an IBP Progress Report, in accordance with Annex "E" (IBP Progress Report) of the Contract.
- d. If, for any reason, an offer does not include an Inuit Benefits Plan (IBP), Canada will still expect that records documenting any unanticipated Inuit and Nunavut Benefits realized under the contract be provided with each invoice in accordance with paragraph c.

1.8 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.14 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2022-03-29) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: three hundred and sixty five (365) days

2.2. Canadian General Standards Board - Standards

A copy of the CGSB Standards referred to herein may be obtained from:

Canadian General Standards Board Sales Centre
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: 819-956-0425 or 1-800-665-CGSB (Canada only)
Fax: 819-956-5740
E-mail: ncr.cgsb-ongc@tpsgc-pwgsc.gc.ca
CGSB Website: <https://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

2.3. Submission of Offers

Offers must either be submitted Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the RFSO.

Note: For offerors choosing to submit using Canada Post Corporation's (CPC) Connect service for offers closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is:

tpsgc.pareceptiondessoumissions-apbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open a CPC Connect conversation, as detailed in Standard Instructions 2006, or to send offers through a CPC Connect message if the offeror is using its own licensing agreement for CPC Connect service.

2.4. Enquiries – Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offer's (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary

nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Offeror do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5. Applicable Laws

The Standing Offer and any resulting contract from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.6. Bid Challenge and Recourse Mechanisms

(a) Several mechanisms are available to potential offerors to challenge aspects of the procurement process up to and including contract award.

(b) Canada encourages suppliers to first bring their concerns to the attention of the Standing Offer Authority. Canada's Buy and Sell website, under the heading "Bid Challenge and Recourse Mechanisms" contains information on potential complaint bodies such as:

- Office of the Procurement Ombudsman (OPO)
- Canadian International Trade Tribunal (CITT)

(c) Offerors should note that there are strict deadlines for filing complaints, and the time periods vary depending on the complaint body in question. Offerors should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 – OFFER PREPARATION INSTRUCTIONS

3.1. Offer Preparation Instructions

If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. The CPC Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Inuit Benefits Plan
Section III: Financial Offer
Section IV: Certifications

If the Offeror chooses to submit its offer in hard copies, Canada requests that the Offeror provides its offer in separately bound sections as follows:

Section I: Technical Offer
Section II: Inuit Benefits Plan
Section III: Financial Offer
Section IV: Certifications

Canada requests that Offerors follow the format instructions described below in the preparation of hard copy of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through CPC's Connect service, the wording of the electronic copy provided through CPC's Connect service will have priority over the wording of the other copies.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

3.1.1 Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

a. Consolidated Requirement

The requirements shown at Annex "A" have been arranged by product type and delivery method. Where there is more than one individual requirement for a particular product type with the same delivery method, the quantity of each individual requirement has been consolidated into one requirement.

An offer contingent on supplying only a portion of a consolidated requirement will result in the offer being declared non-responsive. Any other conditional offers will be declared non-responsive.

3.1.2 Section II: Inuit Benefit Plan (IBP)

As part of their IBP, Offerors should explain and demonstrate how they propose to incorporate Inuit Benefits and Nunavut Benefits in carrying out the Work.

3.1.2.1 Inuit Benefits Plan

Canada requests that Offerors maximize the participation of Inuit people and businesses, as well as businesses located in the Nunavut Settlement Area (NSA), in the performance of this procurement. The Offeror's Inuit Benefits Plan (IBP) will be the document containing the Offerors' commitments related to these objectives. In its IBP, the Offeror should detail and support the achievability of its commitments related to Nunavut Benefits and Inuit Benefits, for each of the IBP criteria, as described in Annex F (INUIT BENEFITS PLAN EVALUATION).

Canada reserves the right, but is not obligated, to verify any information provided in the IBP. Any untrue statements made by the Offeror in its IBP may result in the offer being declared non-responsive, the standing offer being set-aside or in the Contractor being in default to the terms of the contract.

The Offeror acknowledges that the IBP evaluation criteria represents Canada's solemn efforts to uphold Canada's constitutional obligations to the Inuit of Nunavut, and that the true value of IBP commitments may not be entirely pecuniary and, as such, cannot be fully represented by a dollar value alone.

The Offeror also acknowledges that, if selected to be the Standing Offer Holder, the commitments in its IBP will become contractual obligations, and that in future solicitations processes, Canada will retain per the Standard Instructions the right to review past performances and records of delivering IBP obligations to determine an Offeror's ability to do so in future projects.

For follow-up purposes, the leaders of the modern treaty rights holders impacted by this procurement may receive copies of the Standing Offer Holder's IBP, IBP Progress Reports and periodically receive performance monitoring results.

Key Terms

1. Eligible Inuit Employee (EIE) is:
 - a) An individual who is working toward the performance of the Contract either as a permanent, part-time or casual employee of the Contractor or as an employee of a subcontractor, and
 - b) a beneficiary of the Nunavut Agreement (<https://nlca.tunngavik.com/>) at the time such work is performed, and
 - c) is not an Eligible Inuit Trainee.

To confirm whether an employee is a beneficiary of the Nunavut Agreement, the Offeror may contact the Inuit Enrolment List Administrator with such employee's beneficiary number, Toll Free: 1-888-236-5400.

Additional information on the Inuit Enrolment List is available at:
https://www.tunnngavik.com/initiative_pages/enrolment-program/enrol-in-the-nunavut-agreement/

2. Eligible Inuit Trainee (EIT) is:
 - a) an individual who is working toward the performance of the Contract either as a trainee of the Contractor or as a trainee of a subcontractor, and
 - b) a beneficiary of the Nunavut Agreement (<https://nlca.tunnngavik.com/>) at the time such work is performed, and
 - c) is not an Eligible Inuit Employee (i.e. while this individual can be an employee, inclusion for IBP purposes can only count once, that is either as an "Eligible Inuit Employee" or as an "Eligible Inuit Trainee", not both).
3. Inuit Firm Registry (IFR) Firm (Standing Offer Holder/supplier/subcontractor) is:
 - a) A firm, the name of which appears on the most current list of Inuit firms of the Inuit Firm Registry(IFR). (<https://inuitfirm.tunnngavik.com/>) A registry maintained by the modern treaty rights holders in accordance with the Nunavut Agreement.

3.1.2.2 Inuit Benefit Plan Evaluation

For the Inuit Benefit Plan, **Offerors** must complete Annex "D" Inuit Benefit Plan.

For an offer to be assigned points in Annex "D" for commitments made in respect to any Inuit Benefit Plan Evaluation criteria, the Offeror must also clearly and concretely demonstrate how they meet the Annex "F" criteria by providing a detailed explanation.

As such, in addition to completing Annex "D", Offerors must also provide a separate detailed explanation of engagements, measures and proposed procedures to be taken to deliver on the Inuit Benefit Plan (IBP) identified at Annex "D" Inuit Benefit Plan.

Failure to provide such separate written detailed explanation will result in Annex "D" receiving a score of zero for every criteria even if Annex "D" contained information.

3.1.3 Section III: Financial Offer

Offerors must submit their financial offer in accordance with the Basis of Payment. The total amount of applicable Taxes must be shown separately.

Offerors must submit an individual unit price for each consolidated requirement (product type with the same delivery method).

a. Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "H" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "H" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices. Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

b. Unit price

The firm unit prices per litre offered must be in Canadian dollars and must not exceed four decimal places.

All applicable delivery charges must be included in the firm unit price per litre.

c. Unit Price Adjustments

The unit prices will be adjusted to reflect any agreed upon change in the unit prices as established between the Government of Nunavut and the Standing Offer Holder.

d. Exchange Rate Fluctuation

The requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All offers including such provision will render the offer nonresponsive.

3.1.4 Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

Offers must contain all the technical information requested in the Request for Standing Offer to enable a full and complete evaluation.

4.1.1.1 Mandatory Technical Criteria

The Mandatory technical criterion for the evaluation of each offer is:

- a) Bidders must offer the requested product at each consolidated requirement for which they provide a price at Appendix "A";

Bids not meeting this mandatory technical criterion will be declared non-responsive.

4.1.2 Inuit Benefit Plan Evaluation

4.1.2.1 Inuit Benefit Plan Rated Criteria (35%)

The Inuit Benefit Plan Evaluation Criteria are indicated in Annex "F" Inuit Benefit Plan Evaluation.

The Offeror must clearly and concretely demonstrate how they meet each criterion by providing detailed explanation as per Part 3, 3.1.2.2 Inuit Benefit Plan Evaluation.

Point Rated Criteria not addressed in Annex "D" will be given a score of zero.

There is no minimum passing score for the Inuit Benefit Plan Evaluation Criteria.

The Inuit Benefit Plan Evaluation Criteria are point rated criteria the details of which are indicated in Annex "F" Inuit Benefit Plan Evaluation.

Failure to provide such separate written detailed explanation will result in Annex "D" receiving a score of zero for every criteria even if Annex "D" contained information.

4.1.3 Financial Evaluation (65%)

4.1.3.1 Mandatory Financial Criteria

The Mandatory Financial criteria for the evaluation of each offer are:

- (i) The Offeror must offer firm unit price(s) in Canadian funds, Applicable Taxes excluded, DDP Delivered Duty Paid to destination(s) Incoterms 2000, Customs Duties included for each item offered; and
- (ii) The Offerors' financial offer must be in accordance with the Basis of Payment.

Offers not meeting these mandatory financial criteria will be declared non-responsive.

4.1.3.2 Evaluated Price

The evaluated price will be the offered unit price for heating fuel oil multiplied by estimated quantity of heating fuel plus the offered unit price for aviation turbine fuel multiplied by estimated quantity of aviation turbine fuel.

4.2 Basis of Selection – Highest Combined Rating of Inuit Benefit Plan Merit and Price (Multiple Items).

1. To be declared responsive an offer must:
 - a. comply with the requirements of the Request for Standing offers; and
 - b. meet all mandatory technical and financial evaluation criteria.
2. Offers not meeting the requirements specified in Section 1 will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of total Inuit Benefit Plan (IBP) merit and price. The ratio will be 35 % for the total Inuit Benefit Plan merit and 65% for the prorated evaluated price.
4. The Inuit Benefit Plan merit score for each criterion will be determined as follows: The total number of points obtained for that criterion / maximum number of points available for that criterion multiplied by the percentage ratio applicable for that criterion.
5. The total IBP merit score is the combined sum total of all individual IBP merit scores.
 - i. Inuit Employment 10%
 - ii. Inuit Training and Skills Development 10%
 - iii. Inuit Ownership (Standing Offer Holder and subcontractors) 10%
 - iv. Location in the Nunavut Settlement Area (NSA) 5%
6. To establish the pricing score, the evaluated price of each responsive offer will be prorated against the lowest evaluated price and the ratio of 65 % using the following formula:

$$\frac{\text{Lowest evaluated price}}{\text{Evaluated price of offer A}} \times 65 = \text{pricing score of offer A}$$
7. For each responsive offer, the total Inuit Benefit Plan merit score and the pricing score will be added to determine its combined rating.

Only one Standing Offer will be issued as a result of this solicitation.

8. Neither the responsive offer obtaining the highest Inuit Benefit Plan merit score nor the one with the lowest evaluated price will necessarily be accepted. The responsive offer with the highest combined rating of total Inuit Benefit Plan merit score and pricing score will be recommended for issuance of a standing offer.

The table below illustrates an example where all three offers are responsive and where the selection of the Standing Offer Holder is determined by a 35/65 ratio of total Inuit Benefit Plan merit score and pricing score. In the example below, Inuit employment is weighted at 10%, Inuit Training and Skills Development is weighted at 10%, Inuit Ownership (Standing Offer Holder and subcontractors) is weighted at 10%, Location in the Nunavut Settlement Area (NSA) is 5% and

the lowest evaluated price is \$45,000 (45). Note that this is for illustrative purposes only and the values for the present solicitation may differ.

EXAMPLE: Basis of Selection - Highest Combined Rating of Total Inuit Benefit Plan Merit (35%) and Price (65%)

		Offeror 1	Offeror 2	Offeror 3
Evaluated Price		\$55,000.00	\$50,000.00	\$45,000.00
Inuit Benefits Plan	Inuit Employment Score	48/50	40/50	40/50
	Inuit Training Score	50/50	35/50	36/50
	Inuit Ownership Score	36/50	30/50	31/50
	Location in NSA Score	15/25	10/25	12/25
Calculations: Price	Pricing Score	$45/55 \times 65 = 53.18$	$45/50 \times 65 = 58.50$	$45/45 \times 65 = 65.00$
Calculations: Total IBP Merit Score	Inuit Employment Merit Score	$48/50 \times 10 = 9.6$	$40/50 \times 10 = 8$	$40/50 \times 10 = 8$
	Inuit Training Merit Score	$50/50 \times 10 = 10$	$35/50 \times 10 = 7$	$36/50 \times 10 = 7.2$
	Inuit Ownership Merit Score	$36/50 \times 10 = 7.2$	$30/50 \times 10 = 6$	$31/50 \times 10 = 6.2$
	Location in NSA Merit Score	$15/25 \times 5 = 3$	$10/25 \times 5 = 2$	$12/25 \times 5 = 2.4$
Combined Rating		82.98	81.50	88.80
Overall Rating		2nd	3rd	1st

PART 5 – CERTIFICATIONS

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politiquepolicy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politiquepolicy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](https://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<https://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the Employment and Social Development Canada-Labour's website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

Canada will also have the right to terminate the Call-up for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Offeror must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, before the issuance of a Standing Offer. If the Offeror is

a Joint Venture, the Offeror must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Rate or Price Certification

The following terms and conditions are incorporated herein

SACC Reference	Section	Date
C0001T	Price Certification - Foreign Suppliers	2007-05-25
C0002T	Price Certification - Canadian-based Suppliers (other than agency and resale outlets)	2010-01-11
C0004T	Price Certification - Canadian Agency and Resale Outlets	2007-05-25
C0008T	Price Support - Non-competitive Bid	2007-05-25

5.2.3.2 Canada Environmental, Socio-Economic and Accessibility Initiative Certification

The Offeror must select and complete one of the following four certification statements.

- 1) The Offeror certifies that the Offeror is registered or meets ISO 14001.

Offerors' Authorized Representative Signature

Date

OR

- 2) The Offeror certifies that it meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of eight (8) criteria identified in the table below.

The Offeror must indicate which four (4) criteria, as a minimum, are met.

Environmental criteria within the Offerors' organization	Insert a checkmark for each criterion that is met
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling programs or policies on, but not limited to, the following: - Greenhouse Gas (GHG) Reduction - GHG inventory - eWaste - Waste audits - Energy efficiency	

Solicitation No. - N° de l'invitation
E60HL-225000/A
Client Ref. No. - N° de réf. du client
E60HL-225000

Amd. No. - N° de la modif.
File No. - N° du dossier
HL671.E60HL-225000

Buyer ID - Id de l'acheteur
HL671
CCC No./N° CCC - FMS No./N° VME

- Green procurement - Fleet requirements (green vehicles, vehicle tracking, low resistance tires, tire recycling, emission reduction, etc.) - LED lighting - Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program - Motion-sensored lighting - Solar/wind programs	
A minimum of 50% of office equipment has an energy efficient certification.	
Other Environmental or Green Registration or Certification. The Offeror should provide a brief description of the program in place in their offer.	
Other environmental initiatives and programs in place The Offeror should provide a brief description of the program in place in their offer.	

Offerors' Authorized Representative Name & Signature

Date

OR

- 3) The Offeror certifies that it manages and encourages targeted underrepresented suppliers, supplier ownership and groups (i.e., visible minorities, women, youth, and veterans of the Canadian Armed Forces) through the use of Human Resource (HR) policies, training or skills development policies or program, employment, scholarships, etc.

The Offeror should provide a brief description of the program in place in their offer.

Offerors' Authorized Representative Name & Signature

Date

OR

- 4) The Offeror certifies that it manages and encourages indigenous suppliers, supplier ownership and groups through the use of Human Resource (HR) policies, training or skills development policies or program, employment, scholarships, etc.

The Offeror should provide a brief description of the program in place in their offer.

Offerors' Authorized Representative Name & Signature

Date

Solicitation No. - N° de l'invitation
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E60HL-225000

Amd. No. - N° de la modif.
File No. - N° du dossier
HL671.E60HL-225000

Buyer ID - Id de l'acheteur
HL671
CCC No./N° CCC - FMS No./N° VME

Note: The Offeror may be required to further demonstrate its certification statement by submitting, upon request from the contracting authority, the following information:

- i) A detailed description of initiative(s) or program(s)
- ii) Proof of initiative(s) or program(s) (certificate, report, audit, action plan, policy, etc.).

5.2.3.3 Product Certification

By submitting an offer, the Offeror certifies that all goods proposed conform and will continue to conform to the specifications detailed at Annex "A" during the period of the standing offer .

Solicitation No. - N° de l'invitation
E60HL-225000/A
Client Ref. No. - N° de réf. du client
E60HL-225000

Amd. No. - N° de la modif.
File No. - N° du dossier
HL671.E60HL-225000

Buyer ID - Id de l'acheteur
HL671
CCC No./N° CCC - FMS No./N° VME

PART 6 – SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Financial Capability

SACC Manual clause M9033T (2011-05-16) Financial Capability

6.2 Insurance Requirements

The Offeror is responsible for deciding if insurance coverage is necessary to fulfill its obligation under any resulting Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Offeror is at its own expense and for its own benefit and protection. It does not release the Offeror from or reduce its liability under any resulting Contract.

PART 7 – STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

The Offeror offers to fulfill the requirement in accordance with the Requirements at Annexe "A" and in the manner committed to in the Contractor's IBP at Annex "D" (Inuit Benefits Plan).

The product delivered by the Offeror must be in accordance with the product description, and instructions where applicable, shown at Annex "A" for each requirement.

7.1.1 Degree Day Basis Deliveries - Heating oil only

When requested by the Identified User, the Offeror must maintain, at all times for the duration of the Standing Offer, an adequate reserve level of heating oil in the tank(s). The Offeror is responsible for monitoring the heating oil consumption and maintaining the supply level of product in the storage tanks. The Degree Day Basis Delivery will be initiated by one call-up at the beginning of each heating season. With the exception of the first call-up for heating oil, the Offeror must deliver product automatically thereafter without call-up.

The Degree Day basis method of supply is subject to Canada's sole and unfettered discretion to make purchases on that basis. Should Canada notify the Offeror in writing that it no longer requires deliveries made on that basis, the Offeror must cease to make such deliveries as of the effective date indicated in the notification, at no charge to Canada.

7.1.2 Product Standard

The product delivered by the Offeror must conform to the latest issue of the Canadian General Standards Board (CGSB) Standard, indicated in the product description related to each requirement, shown at Annex "A".

7.2 Security Requirement

There is no security requirement applicable to this Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2022-01-28) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

The text under section 6 - Withdrawal - of 2005 referenced above is amended as follows:

Delete: thirty (30) days

Insert: sixty (60) days

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "B". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.
The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

April 1 to June 30;
July 1 to September 30;
October 1 to December 31;
January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

7.3.3 Disclosure of information

1. The Offeror agrees that Canada may at any time disclose the Inuit Benefits Plan (IBP) and the IBP Progress Reports to third parties, including to Indigenous treaty rights-holders or their designated representatives, Parliamentary Committees, and to any independent professional contracted to determine whether the Offeror has met its obligations under the standing offer related to the IBP. As the IBP and the IBP Progress Report could contain information regarding subcontractors and suppliers, the Offeror warrants that it has secured from its subcontractors and suppliers consents to such disclosure by Canada and will continue to obtain consent from additional subcontractors and suppliers throughout the period of the standing offer. The Offeror further agrees that it will have no right to claim against Canada, its employees, agents or servants, in relation to such disclosures of information.
2. The Offeror undertakes not to include in the IBP or in the IBP Progress Reports any information that cannot be shared publicly or that could constitute private information under the Privacy Act (R.S.C., 1985, c. P-21) (e.g., name, home address, personal email, telephone number, social security number, driver license number, etc.). However, the Offeror, its subcontractors and its suppliers, must maintain such records for audit purposes in accordance with the General Conditions.

7.3.4 Inuit Benefits Plan Progress Report

- a. The Offeror must compile records through the life of the standing offer as to its level of achievement in fulfilling the commitments made under the Inuit Benefits Plan (IBP), including but not limited to the following elements:
 1. Total hours and total dollars spent on Inuit Employment
 2. Total hours and total dollars spent on Inuit Training
 3. Total dollars spent on sub-contracting to firms on the Inuit Firm Registry
 4. Location of Offeror and sub-contractors / suppliers in the Nunavut Settlement Area
- b. As part of the obligation under the General Conditions to keep proper accounts and records, the Offeror must maintain all records related to the delivery of IBP commitments and make them available for audit purposes.

- c. The Offeror must accompany each Standing Offer quarterly report with an IBP Progress Report drafted in accordance with Annex "C" (IBP Progress Report) of the contract.
- d. If, for any reason, the standing offer does not include an Inuit Benefits Plan (IBP), Canada will still expect that records documenting the occurrence of any unanticipated Inuit and Nunavut benefits realized under the standing offer be provided with each quarterly report in accordance with paragraph c.

7.3.5 Nunavut Directive: Third party Independent Professional

1. If requested by Canada, the Offeror must engage a third party independent professional to confirm whether the Offeror has met its obligations under the standing offer regarding the IBP. The third party independent professional must be approved in advance by the Contracting Authority.
2. If the Offeror has proposed two different third party independent professionals for this purpose, but the Standing Offer Authority has not approved either, or if the Offeror has not proposed a third party independent professional within 30 days of Canada's original request to engage a third party independent professional, the Standing Offer Authority will propose up to three third party independent professionals from which the Offeror must choose.
3. The Offeror must submit the third party independent professional's written report to the Standing Offer Authority and the Standing Offer Authority may contact the third party independent professional directly regarding the report.
4. If the independent professional confirms that the Offeror has met the requirements regarding activities specified in the IBP, Canada agrees to reimburse the Offeror the cost of the third party independent professional, including any applicable taxes, upon receiving a copy of the invoice paid by the Offeror.
5. If the independent professional confirms that the Offeror has not met the requirements regarding activities specified in the IBP:
 - a. Canada will not reimburse the Offeror any cost of the third party independent professional;
 - b. the Offeror must, at the discretion of Canada, repay Canada in the amount found to have been paid in excess by Canada to the Offeror related to IBP activities not performed in accordance with the IBP; and
 - c. Canada may retain any amount found to have been paid in excess by Canada , including for activities not performed in accordance with the IBP, by way of deduction from any payment that may be due or payable to the Offeror.
6. Nothing in this section limits any other remedy or action available to Canada under this standing offer.

7.3.6 Inuit Benefit Plan Deviation(s)

1. If at any time it becomes apparent to the Offeror that it may be unable to fulfill any of its Inuit Benefits Plan (IBP) obligations, the Offeror must inform the Standing Offer Authority without waiting for the submission of an IBP Progress Report to be required.

2. If requested by the Standing Offer Authority, the Offeror must provide a detailed explanation, within the timeframe specified by the Standing Offer Authority, regarding any actual or anticipated inability to fulfill any of its IBP obligations.
3. If requested by the Standing Offer Authority, the Offeror must propose, within the timeframe specified by the Standing Offer Authority, a written Corrective Action Plan to address the deviation(s). The Corrective Action Plan may involve an amendment to the IBP to provide alternative forms of benefits agreed upon by the Parties.
4. Any amendment to the IBP must be documented through a formal standing offer revision, which will only be issued if the Parties agree to modify the IBP. Canada may, in its discretion, refuse to accept modifications to the IBP if, in Canada's opinion, the proposed amendments do not offer the same value of benefits.
5. Any reduction in benefits may be considered by Canada as any other failure to meet an obligation under the standing offer.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from September 01, 2022 to July 31, 2025.

7.4.2 Extension of Standing Offer

The Offeror grants to Canada the irrevocable option to extend the term of the Standing Offer by up to two (2) additional one (1) year period under the same conditions. The Offeror agrees that, during the extended period of the Standing Offer, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Offeror at least thirty (30) calendar days before the expiry date of the Standing Offer. The option may only be exercised by the Standing Offer Authority, and will be evidenced for administration purposes only, through an amendment to the Standing Offer.

7.5 Comprehensive Land Claims Agreements (CLCAs)

The Standing Offer (SO) is for the delivery of the requirement detailed in the SO to the Identified Users listed in Annex "A", including areas subject to Comprehensive Land Claims Agreements (CLCAs).

7.6 Authorities

7.6.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Jackson Hiltz

Public Works and Government Services Canada

Acquisitions Branch

Directorate: Logistics, Electrical, Fuel and Transportation

Address: 7A2 Portage III, 11 Laurier Street, Gatineau, QC K1A 0S5

Telephone: (613) 296-6611

E-mail address: Jackson.Hiltz@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting

Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.6.2 Offeror's Representative

Name: _____

Telephone No: _____

Facsimile No: _____

E-mail address: _____

7.6.3 Canada's Inuit Benefits Plan Authority (to be provided at Standing Offer issuance)

Canada's Inuit Benefits Plan Authority for the Standing Offer is:

Name: _____

Telephone No.: _____

Facsimile No.: _____

E-mail address: _____

The Inuit Benefits Plan Authority is the representative of the department or agency for whom the Work is being carried out under the Standing Offer and is responsible for matters concerning the Inuit Benefits and Nunavut Benefits in the Standing Offer. Matters pertaining to the implementation of the Inuit Benefits Plan may be discussed with the Inuit Benefits Plan Authority.

However, changes to the Inuit Benefits Plan, including any Corrective Action Plan, can only be made through a contract amendment issued by the Standing Offer Authority.

7.6.4 Offeror's Inuit Benefits Plan Authority *Offeror to complete*

The Offeror's Inuit Benefits Plan Authority for the Standing Offer is:

Name: _____

Telephone No.: _____

Facsimile No.: _____

E-mail address: _____

The Offeror's Inuit Benefits Plan Authority is the representative of the Offeror who is responsible for matters concerning Inuit Benefits and Nunavut Benefits in the Standing Offer. Matters pertaining to the Inuit Benefits Plan may be discussed with the Offeror's Inuit Benefits Plan Authority.

7.7 Identified Users

The Identified Users authorized to make call-ups against the Standing Offer are those departments specified at Annex "A".

This Standing Offer will be open for use by any government department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the [Financial Administration Act](#), R.S.C., 1985, c. F-11. upon request to the Standing Offer Authority.

7.8 Call-up Procedures

The call-up will be issued, by the Identified User, to the qualified Standing Offer holder.

7.9 Call-up Instrument

The Work will be authorized or confirmed by the Federal Identified User(s) using the duly completed forms, as listed below in paragraph 2, or their equivalents in accordance with paragraph 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Federal Identified Users' authorized representatives under the Standing Offer must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through PWGSC Forms Catalogue website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)
3. Where an equivalent form or electronic call-up document is used, it must contain at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer, and acceptance of those terms;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation of the Federal Identified User's authority to enter in to a Contract; and
 - acceptance of the terms and conditions of the Standing Offer.
 - confirmation that funds are available under section 32 of the Financial Administration Act

7.10 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$1,000,000.00 (Applicable Taxes included).

Individual call-ups against the Standing Offer in excess of \$1,000,000.00 to a maximum of \$10,000,000.00 will require formal additional delegation approval by the Standing Offer Authority.

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;

- c) the general conditions 2005 (2022-01-28), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2022-01-28), General Conditions - Goods (Medium Complexity)
- e) Annex A, Requirement;
- f) Annex C, DND Inspection and the Supplementary Conditions of Supply;
- g) Annex D, Inuit Benefits Plan (if applicable);
- h) Annex B, Consumption Report;
- i) Annex E, Inuit Benefits Plan Progress Report (if applicable); and
- j) the Offeror's offer dated _____ as clarified on _____ or as amended on _____.

7.12 Certifications

7.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.12.2 Federal Contractors Program for Employment Equity – Setting aside

The Offeror understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Offeror and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Standing Offer. If the AIEE becomes invalid, the name of the Offeror will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC may result in the setting aside of the Standing Offer.

7.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. (*The Standing Offer Authority will fill in the name of the province or territory as specified by the Offeror in its offer, if applicable*)

7.14 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

7.1.1 Delivery Verification

Deliveries will be verified by printed metered slips or standard commercial delivery slips as applicable.

7.1.3 Volume Corrected To 15°C

When aviation fuels are delivered in bulk, the quantity/volume of fuel used for invoicing purposes must be adjusted to 15°C in accordance with ASTM D1250 "Petroleum Measurement Tables: Table 54B" (latest edition) for aviation fuels (kerosene base) and high flash type turbine fuels. When the delivery is made through a flow meter, the delivery slip must be provided with the invoice.

When heating oil is delivered in bulk, the quantity/volume of fuel used for invoicing purposes must be adjusted to 15°C in accordance with API-ASTM-IP Table 54B. When a delivery is made through a flow meter, the delivery slip will be provided with the invoice.

7.1.4 Inspection and Supplementary Conditions of Supply

The goods provided are subject to inspection by the Identified User Representative at destination, unless otherwise indicated in the Call-Up Instrument.

The "Inspection and the Supplementary Conditions of Supply", Annex "C", applies to *Department of National Defence* requirements, as stated therein.

7.1.5 Acceptance

The goods provided are subject to acceptance by the Identified User representative at destination, unless otherwise indicated in the Call-Up Instrument.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010A (2022-01-28), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 15 & 16, Payment Period & Interest on Overdue Accounts of 2010A will not apply to payments made by credit cards. *(If no credit card is accepted, this paragraph will be deleted).*

7.2.6 SACC Manual Clauses

SPECIFIC CLAUSES INCORPORATED BY REFERENCE

SACC Reference	Section	Date
B1505C	Shipment of Hazardous Materials	2016-01-28
D3010C	Dangerous Goods/Hazardous Products (for DND only)	2016-01-28
D3015C	Dangerous Goods/Hazardous Products	2014-09-25
A9006C	Defence Contract (for DND only)	2012-07-16
D5540C	ISO 9001:2015 Quality Management Systems - Requirements (Quality Assurance Code Q) for DND only	2021-05-20

7.3 Term of Contract

7.3.1 Delivery Date

Delivery must be made within 24 hours from receipt of a call-up against the Standing Offer unless otherwise specified at Annex "A", or mutually agreed upon by the Offeror and the Identified User representative.

7.4 Payment

7.4.1 Basis of Payment – Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices per litre as specified in Annex "A". Customs duties and Applicable Taxes are included.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Standing Offer Authority before their incorporation into the Work.

7.4.1.1 Unit Price Adjustments

The unit prices will be adjusted to reflect any change in the unit prices as established by the Government of Nunavut (GN). An updated price list is published on the following website under article "Fuel Retail Price List": [HTTP://www.Gov.nu.ca/petroleum-products-division](http://www.Gov.nu.ca/petroleum-products-division).

7.4.2 SACC Manual Clauses

SPECIFIC CLAUSES INCORPORATED BY REFERENCE

SACC Reference	Section	Date
H1001C	Multiple Payments	2008-05-12

7.4.3 Payment in Advance of Due Date

Payment may be made in advance of the due date where the Contractor's invoice offers a discount for early payment and the discount at least offsets the cost to Canada of paying early.

7.4.4 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.4.5 Nunavut Directive: Inuit Benefits Plan (IBP) Holdback

The Contractor agrees to the application of an Inuit Benefits Plan Holdback (IBP Holdback) when IBP obligations are not being achieved.

1. If Canada deems that IBP obligation(s) are not being delivered by the Contractor or not progressing in a way which will lead to the successful implementation of the IBP, Canada may apply an IBP Holdback.

2. An "IBP Holdback" is any amount retained or retainable, due to the failure to meet IBP obligations, from any payment(s) that would have otherwise been paid or payable to the Contractor.
3. In determining whether to apply an IBP Holdback, Canada may consider, among other things:
 - a. The delivery status of original IBP obligations, or those agreed to by Canada in a Corrective Action Plan;
 - b. evidence provided by the Contractor demonstrating that the failure to meet the IBP obligations was due to circumstances out of the Contractor's control; and
 - c. the sufficiency of the evidence provided by the Contractor in demonstrating the circumstances out of the Contractor's control.
4. In determining the value of an IBP Holdback, Canada may consider various elements, including:
 - a. the value of the Contractor's IBP obligations;
 - b. the weight of the IBP in the bid evaluation; or
 - c. the past and ongoing performance of the Contractor in delivering IBP obligations.
5. The total value of the IBP Holdback shall not exceed the total dollar value of the IBP.
6. Canada may release all or a portion of the IBP Holdback and proceed to payment(s) when Canada deems it appropriate. This includes when Canada is satisfied:
 - a. with new evidences submitted by the Contractor which demonstrate that the failure to meet the Contractor's obligations in the IBP was due to circumstances out of the Contractor's control;
 - b. that the Contractor has since delivered all or at least a portion of the IBP obligations;
7. Nothing in this section will be interpreted as limiting the rights or remedies which Canada may otherwise have under this contract.

7.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions.

In addition, all invoices must contain the following information:

- a) Standing Offer Serial Number;
- b) Name of Identified User and, if applicable, call-up document number;
- c) Delivery Destination (including building numbers where applicable);
- d) Product Identification, quantity and price per litre;
- e) Taxes and/or levies, if applicable, and shown as a separate item. Should the Contractor include any applicable taxes and/or levies in the unit price, the amount of each must be indicated on the invoice;
- f) The 8 digit aircraft tail number, types(s) of aircraft, home base, squadron and country of origin; and
- g) The address where payment is to be sent;

2. Invoices must be distributed as follows:

The original and two (2) copies of each invoice are to be made out to the Identified user and forwarded to the invoicing address as set out at Annex "A".

Invoices will be supported by the original and one (1) copy of the delivery slip duly signed by the Identified User Representative. It is the responsibility of the Contractor to ensure that all information is legible on the delivery slip. Should the above information be incomplete, the invoice will not be paid until such time that the Contractor provides the required details.

7.6 Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under any resulting Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under any resulting Contract.

7.7 Shipping Instructions – DDP

Goods must be consigned and delivered to the destination specified in the Call-up: Incoterms 2000 DDP “Delivered Duty Paid”. The delivery will include unloading.

7.8 Federal Contractors Program for Employment Equity – Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity(AIEE) exists between the Contractor and Economic and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

7.9 Dispute Resolution

- a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

ITEM / ARTICLE	DESCRIPTION OF CONTRACT ITEMS / DÉSIGNATION DES ARTICLES FAISANT L'OBJET DU CONTRAT	DELIVERY METHOD AND CAPACITY OF STORAGE TANKS / MÉTHODE DE LIVRAISON ET CAPACITÉ DES RÉSERVOIRS	CONSIGNEE – DESTINAIRE / INVOICING - FACTURATION	ESTIMATED QUANTITY / QUANTITÉ ESTIMÉE	
1a	<p><u>Department of National Defence (DND)</u></p> <p>Heating Fuel Oil, in accordance with CAN/CGSB-3.2-2020 (latest edition), Type 0, (P50), pour point -43°C, cloud point -43°C</p> <p>Mazout de chauffage, norme CAN/ONG-3.2-2020 (dernière édition), type 0, (P50), point d'écoulement -43°C, point de trouble -43°C</p> <p>Consignee Code: W8486 Requisition No.:</p>	<p>Bulk Tank Wagon 2 X 4,560 Litres</p> <p>En vrac Camion-citerne 2 X 4,560 Litres</p>	<p><u>CONSIGNEE – DESTINAIRE</u> DFO C&P Hangar DND Hangar Aéroport d'Iqaluit Airport Iqaluit, Nunavut</p> <p>Delivery contact / Contact pour livraison: TO BE INCLUDED AT CONTRACT AWARD</p> <p>INVOICING / FACTURATION: DND Wing Commander (W0138) 3e Escadre Bagotville Alouette, Quebec GOV 1A0</p>	<p>600,000 Litres (first 3 years / premier 3 ans)</p> <p>400,000 Litres (2 option years 2 ans de prolongations)</p>	<p>The consolidated price is on the last page of this annex.</p> <p>Le prix consolidé est inscrit sur la dernière page de cette annexe.</p>
TERRITORIAL RETAIL SALES TAX IS NOT APPLICABLE / LA TAXE TERRITORIALE DE VENTE DE S'APPLIQUE PAS					

Note : Quantities listed in Annex "A" – Requirements, are estimates only and do not reflect actual quantities required due to weather conditions and/or hydro outages in the various communities which affect how much fuel is required. It is the Contractor's responsibility to ensure all fuel tanks are filled to capacity.

ITEM / ARTICLE	DESCRIPTION OF CONTRACT ITEMS / DÉSIGNATION DES ARTICLES FAISANT L'OBJET DU CONTRAT	DELIVERY METHOD AND CAPACITY OF STORAGE TANKS / MÉTHODE DE LIVRAISON ET CAPACITÉ DES RÉSERVOIRS	CONSIGNEE – DESTINAIRE / INVOICING - FACTURATION	ESTIMATED QUANTITY / QUANTITÉ ESTIMÉ	
1b	<p><u>Fisheries and Oceans Canada (DFO)</u></p> <p>Heating Fuel Oil, in accordance with CAN/CGSB-3.2-2020 (latest edition), Type 0, (P50), pour point -43°C, cloud point -43°C</p> <p>Mazout de chauffage, norme CAN/ONG-3.2-2020 (dernière édition), type 0, (P50), point d'écoulement -43°C, point de trouble -43°C</p> <p>Consignee Code: Requisition No.:</p>	<p align="center">Bulk Tank Wagon / En vrac Camion-citerne</p>	<p><u>CONSIGNEE – DESTINAIRE</u> DFO C&P Garage Building #1061 Niuraivik Lane Iqaluit, NU, Canada X0A 0H0</p> <p>Delivery contact / Contact pour livraison: TO BE INCLUDED AT CONTRACT AWARD</p> <p>INVOICING / FACTURATION: Fisheries and Oceans Canada (DFO) 520 Exmouth Street, Sarnia, ON, Canada N7T 8B1</p>	<p>114,000 Litres (first 3 years / premier 3 ans)</p> <p>76,000 Litres (2 option years 2 ans de prolongations)</p>	<p>The consolidated price is on the last page of this annex.</p> <p>Le prix consolidé est inscrit sur la dernière page de cette annexe.</p>
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Note : Quantities listed in Annex "A" – Requirements, are estimates only and do not reflect actual quantities required due to weather conditions and/or hydro outages in the various communities which affect how much fuel is required. It is the Contractor's responsibility to ensure all fuel tanks are filled to capacity.

ITEM / ARTICLE	DESCRIPTION OF CONTRACT ITEMS / DÉSIGNATION DES ARTICLES FAISANT L'OBJET DU CONTRAT	DELIVERY METHOD AND CAPACITY OF STORAGE TANKS / MÉTHODE DE LIVRAISON ET CAPACITÉ DES RÉSERVOIRS	CONSIGNEE – DESTINAIRE / INVOICING - FACTURATION	ESTIMATED QUANTITY / QUANTITÉ ESTIMÉ	
1c	<p><u>Royal Canadian Mounted Police (RCMP)</u></p> <p>Heating Fuel Oil, in accordance with CAN/CGSB-3.2-2020 (latest edition), Type 0, (P50), pour point -43°C, cloud point -43°C</p> <p>Mazout de chauffage, norme CAN/ONG-3.2-2020 (dernière édition), type 0, (P50), point d'écoulement -43°C, point de trouble -43°C</p> <p>Consignee Code: M5000 Requisition No.: M5000-22-5106</p>	<p>Bulk Tank Wagon / En vrac Camion-citerne</p>	<p><u>CONSIGNEE – DESTINAIRE</u> RCMP Iqaluit detachment 960 Federal Road P.O. Box 1570 Iqaluit, Nunavut X0A 0H0</p> <p>Delivery contact / Contact pour livraison: TO BE INCLUDED AT CONTRACT AWARD</p> <p>INVOICING / FACTURATION: RCMP No paper invoice required – all invoices are to be emailed to the following email address: RCMP.VPropertyManagement-VgestionImmobiliere.GRC@rcmp-grc.gc.ca</p> <p>Att.: RCMP V Division Asset Manager</p>	<p>732,369 Litres (first 3 years / premier 3 ans) 488,246 Litres (2 option years 2 ans de prolongations)</p>	<p>The consolidated price is on the last page of this annex. Le prix consolidé est inscrit sur la dernière page de cette annexe.</p>
			TERRITORIAL RETAIL SALES TAX IS NOT APPLICABLE / LA TAXE TERRITORIALE DE VENTE DE S'APPLIQUE PAS		

Note : Quantities listed in Annex "A" – Requirements, are estimates only and do not reflect actual quantities required due to weather conditions and/or/ hydro outages in the various communities which affect how much fuel is required. It is the Contractor's responsibility to ensure all fuel tanks are filled to capacity.

ITEM / ARTICLE	DESCRIPTION OF CONTRACT ITEMS / DÉSIGNATION DES ARTICLES FAISANT L'OBJET DU CONTRAT	DELIVERY METHOD AND CAPACITY OF STORAGE TANKS / MÉTHODE DE LIVRAISON ET CAPACITÉ DES RÉSERVOIRS	CONSIGNEE – DESTINAIRE / INVOICING - FACTURATION	ESTIMATED QUANTITY / QUANTITÉ ESTIMÉ	
1d	<p><u>Royal Canadian Mounted Police (RCMP)</u></p> <p>Heating Fuel Oil, in accordance with CAN/CGSB-3.2-2020 (latest edition), Type 0, (P50), pour point -43°C, cloud point -43°C</p> <p>Mazout de chauffage, norme CAN/ONG-3.2-2020 (dernière édition), type 0, (P50), point d'écoulement -43°C, point de trouble -43°C</p> <p>Consignee Code: M5000 Requisition No.: M5000-22-5106</p>	<p>Bulk Tank Wagon / En vrac Camion-citerne</p>	<p><u>CONSIGNEE – DESTINAIRE</u> RCMP Iqaluit Air Services 1518 Mivvik Street P.O. Box 1570 Iqaluit, Nunavut X0A 0H0</p> <p>Delivery contact / Contact pour livraison: TO BE INCLUDED AT CONTRACT AWARD</p> <p>INVOICING / FACTURATION: RCMP No paper invoice required – all invoices are to be emailed to the following email address: RCMP.VPropertyManagement-VgestionImmobiliere.GRC@rcmp-grc.gc.ca</p> <p>Att.: RCMP V Division Asset Manager</p>	<p>430,119 Litres (first 3 years / premier 3 ans) 286,746 Litres (2 option years 2 ans de prolongations)</p>	<p>The consolidated price is on the last page of this annex. Le prix consolidé est inscrit sur la dernière page de cette annexe.</p>
			TERRITORIAL RETAIL SALES TAX IS NOT APPLICABLE / LA TAXE TERRITORIALE DE VENTE DE S'APPLIQUE PAS		

Note : Quantities listed in Annex "A" – Requirements, are estimates only and do not reflect actual quantities required due to weather conditions and/or hydro outages in the various communities which affect how much fuel is required. It is the Contractor's responsibility to ensure all fuel tanks are filled to capacity.

ITEM / ARTICLE	DESCRIPTION OF CONTRACT ITEMS / DÉSIGNATION DES ARTICLES FAISANT L'OBJET DU CONTRAT	DELIVERY METHOD AND CAPACITY OF STORAGE TANKS / MÉTHODE DE LIVRAISON ET CAPACITÉ DES RÉSERVOIRS	CONSIGNEE – DESTINAIRE / INVOICING - FACTURATION	ESTIMATED QUANTITY / QUANTITÉ ESTIMÉE	
2a	<p><u>Department of National Defence (DND)</u></p> <p>Aviation Turbine Fuel (grade Jet A-1) in accordance With CAN/CGSB-3.23-2020 (latest édition).</p> <p>Carburéacteur d'aviation (grade Jet A-1), norme CAN/ONGC-3.23-2020 (dernière édition).</p> <p>Consignee Code: M5000 Requisition No.: M5000-22-5106</p>	<p>Into Plane / Service à l'avion</p>	<p><u>CONSIGNEE – DESTINAIRE</u> <u>DESTINAIRE</u> Hangar DND Hangar Aéroport d'Iqaluit Airport Iqaluit, Nunavut Delivery contact / Contact pour livraison: TO BE INCLUDED AT CONTRACT AWARD <u>INVOICING /</u> <u>FACTURATION:</u> DND Wing Commander (W0138) 3e Escadre Bagotville Alouette, Quebec G0V 1A0 Att.: WCOMP/Invoice Section Or/OU Other DND Invoice Section as required / autres sections de facturation du MDN delon le besoin</p>	<p>6,900,000 Litres (first 3 years / premier 3 ans) 4,600,000 Litres (2 option years 2 ans de prolongations)</p>	<p>The consolidated price is on the last page of this annex. Le prix consolidé est inscrit sur la dernière page de cette annexe.</p>
TERRITORIAL RETAIL SALES TAX IS NOT APPLICABLE / LA TAXE TERRITOTIALE DE VENTE DE S'APPLIQUE PAS					

Note : Quantities listed in Annex "A" – Requirements, are estimates only and do not reflect actual quantities required due to weather conditions and/or hydro outages in the various communities which affect how much fuel is required. It is the Contractor's responsibility to ensure all fuel tanks are filled to capacity.

ANNEX "A" REQUIREMENT
PWGSC FILE NUMBER : **E60HL-225000/A**

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ITEM / ARTICLE	DESCRIPTION OF CONTRACT ITEMS / DÉSIGNATION DES ARTICLES FAISANT L'OBJET DU CONTRAT	DELIVERY METHOD AND CAPACITY OF STORAGE TANKS / MÉTHODE DE LIVRAISON ET CAPACITÉ DES RÉSERVOIRS	CONSIGNEE – DESTINAIRE / INVOICING - FACTURATION	ESTIMATED QUANTITY / QUANTITÉ ESTIMÉE	
2b	<p><u>Royal Canadian Mounted Police (RCMP)</u></p> <p>Aviation Turbine Fuel (grade Jet A-1) in accordance With CAN/CGSB-3.23-2020 (latest édition).</p> <p>Carburéacteur d'aviation (grade Jet A-1), norme CAN/ONGC-3.23-2020 (dernière édition).</p> <p>Consignee Code: M5000 Requisition No.: M5000-22-5106</p>	<p align="center">Into Plane / Service à l'avion</p>	<p><u>CONSIGNEE – DESTINAIRE</u> RCMP Iqaluit Air Section Bag 500 P.O. Box 1570 Iqaluit, Nunavut X0A 0H0</p> <p><u>Delivery contact / Contact pour livraison:</u> TO BE INCLUDED AT CONTRACT AWARD</p> <p><u>INVOICING / FACTURATION:</u> RCMP No paper invoice required – all invoices are to be emailed to the following email address: iqaluit.air_services@rcmp- grc.gc.ca</p> <p>Att.: S/Sgt. Chris Smith</p>	<p>450,000 Litres (first 3 years / premier 3 ans)</p> <p>300,000 Litres (2 option years 2 ans de prolongations)</p>	<p>The consolidated price is on the last page of this annex.</p> <p>Le prix consolidé est inscrit sur la dernière page de cette annexe.</p>
			TERRITORIAL RETAIL SALES TAX IS NOT APPLICABLE / LA TAXE TERRITORIALE DE VENTE DE S'APPLIQUE PAS		

Note : Quantities listed in Annex "A" – Requirements, are estimates only and do not reflect actual quantities required due to weather conditions and/or hydro outages in the various communities which affect how much fuel is required. It is the Contractor's responsibility to ensure all fuel tanks are filled to capacity.

ITEM / ARTICLE	DESCRIPTION OF CONTRACT ITEMS / DÉSIGNATION DES ARTICLES FAISANT L'OBJET DU CONTRAT	DELIVERY METHOD AND CAPACITY OF STORAGE TANKS / MÉTHODE DE LIVRAISON ET CAPACITÉ DES RÉSERVOIRS	CONSIGNEE – DESTINAIRE / INVOICING - FACTURATION	ESTIMATED QUANTITY / QUANTITÉ ESTIMÉ	
2c	<p><u>Transport Canada</u> Aviation Turbine Fuel (grade Jet A-1) in accordance With CAN/CGSB-3.23-2020 (latest édition).</p> <p>Carburéacteur d'aviation (grade Jet A-1), norme CAN/ONGC-3.23-2020 (dernière édition).</p> <p>Consignee Code: T8493 Requisition No.: T8493-21-0078</p>	<p>Into Plane / Service à l'avion</p>	<p>Delivered Duty Paid (DDP) to / Rendu droits acquittés (DDP) à: Transport Canada Aircraft Services / Services d'aviation Iqaluit, Nunavut X0A 0H0</p> <p>Delivery contact / Contact pour livraison: TO BE INCLUDED AT CONTRACT AWARD</p> <p>INVOICING / FACTURATION: Transport Canada Aircraft Services / Services d'aviation 200 Comet Private Ottawa, ON K1B 9B2</p>	<p>600,000 Litres (first 3 years / premier 3 ans) 400,000 Litres (2 option years 2 ans de prolongations)</p>	<p>The consolidated price is on the last page of this annex. Le prix consolidé est inscrit sur la dernière page de cette annexe.</p>
TERRITORIAL RETAIL SALES TAX IS NOT APPLICABLE / LA TAXE TERRITORIALE DE VENTE DE S'APPLIQUE PAS					

Note : Quantities listed in Annex "A" – Requirements, are estimates only and do not reflect actual quantities required due to weather conditions and/or hydro outages in the various communities which affect how much fuel is required. It is the Contractor's responsibility to ensure all fuel tanks are filled to capacity.

ITEM / ARTICLE	DESCRIPTION OF CONTRACT ITEMS / DÉSIGNATION DES ARTICLES FAISANT L'OBJET DU CONTRAT	CONSIGNEE – DESTINAIRE / INVOICING - FACTURATION	TOTAL ESTIMATED QUANTITY / QUANTITÉ ESTIMÉE TOTALE	UNIT PRICE / PRIX UNITAIRE (per/par litre)
1	Heating Fuel Oil, In accordance with CAN/CGSB-3.2-2020 (latest edition), Type 0, (P50), pour point -43°C, cloud point -43°C Mazout de chauffage, norme CAN/ONG-3.2-2020 (dernière édition), type 0, (P50), point d'écoulement -43°C, point de trouble -43°C	<u>CONSIGNEE – DESTINAIRE</u> For all locations / pour tous les destinations	3,157,480 L	\$ _____ Price (before tax) / Prix (sans taxe) \$ _____ Total Price (tax included) / Prix totale (incluant les taxes)
2	Aviation Turbine Fuel (grade Jet A-1) in accordance with CAN/CGSB-3.23-2020 (latest edition). Carburacteur d'aviation (grade Jet A-1), norme CAN/ONGC-3.23-2020 (dernière édition).	<u>CONSIGNEE – DESTINAIRE</u> For all locations / pour tous les destinations	13,250,000 L	\$ _____ Price (before tax) / Prix (sans taxe) \$ _____ Total Price (tax included) / Prix totale (incluant les taxes)

Note : Quantities listed in Annex "A" – Requirements, are estimates only and do not reflect actual quantities required due to weather conditions and/or/ hydro outages in the various communities which affect how much fuel is required. It is the Contractor's responsibility to ensure all fuel tanks are filled to capacity.

APPENDIX/ANNEXE B

Sample/ÉCHANTILLON Consumption Report/ Rapport De Consommation

PWGSC FILE NO / No du dossier TPSGC:		E60HL-225000									
Supplier Name / Fournisseur:											



Appendix C

Department of National Defence –
Inspection and Supplementary Conditions of
Supply
File No. E60HL-225000

SACC CLAUSES

D5540C QAC Q – Requirements ISO 9001:2015 Quality Management Systems - Requirements (QAC Q)
D5510C Quality Assurance Authority (DND) - Canadian-based Contractor, **or**
D5515C Quality Assurance Authority (DND) - Foreign-based and United States Contractor
B5001C Procedures for Design Change/Deviations – (select Option 2)
A1030C Technical Authority (= QETE 3-3)

1. DESIGN WAIVER

The Design Waiver Procedure as defined in National Defence Standard D-02-006-008/SG-001 (using DND form 675) applies to the Standing Offer (SO).

2. ACCESS TO FACILITIES AND DOCUMENTS

In addition to SACC clauses 2010A 08 and D5510C, the following clauses apply:

Throughout the course of the Standing Offer, and with at least 24 hours advance notice, the Contractor, including his/her subcontractors and agents, must provide the DND Technical Authority (TA) and/or DND Quality Assurance Authority (QAA) periodic access to their facility(ies) and documents to:

- a. check documentation for fuel receipts and issues,
- b. verify that contracts and agreements, between the Contractor and his/her subcontractors and agents, require that subcontractors and agents meet all DND requirements agreed to in the standing offer between the Contractor and the DND,
- c. verify the Contractor's compliance with the maintenance of records for on-site testing, and
- d. inspect the Contractor's holding, pumping and fuel delivery system.

3. FUEL SAMPLE SUBMISSION PROGRAM

The purpose of the fuel sample submission program is to verify the quality of the contracted product(s). Upon request by DND, the Contractor at his/her expense must obtain, package and ship samples of each grade of aviation fuel to a testing laboratory specified by the DND TA. The Contractor may be requested to perform the task of taking samples under the direction of the DND QAA. The frequency of submissions shall be at the beginning of each contract period and once every twelve months thereafter. DND may choose to change the frequency with two months notice. Upon request by the DND QAA, the Contractor must provide access to witness the taking of these samples with a minimum of two weeks notice from the Contractor. The minimum sample size must be 3.8 litres.

Sample Container

Samples must be taken in an epoxy coated can suitable for thermal stability testing as defined in ASTM D4306.

Note: A potential source of supply for a 4 L can in Canada is Velcon Canada, 241 Shearson Crescent, Cambridge, Ontario, N1T 1J5, Tel. 519-622-7363. The part number is SC 0001 for the fuel sampling can and SC 0002 for the box required for shipping.

Sampling Point – Into-Plane

The sample to be submitted for testing must be taken during flow from a refueller or aircraft-servicing unit downstream of the unit filtration vessel. Servicing equipment to be sampled must be rotated to ensure that all servicing units are sampled.

Laboratory Tests Required

The analysis of aviation turbine fuel samples submitted to the testing laboratory must consist of:



Appendix C

Department of National Defence – Inspection and Supplementary Conditions of Supply File No. E60HL-225000

- a. flash point, freezing point and thermal stability in accordance with the applicable standard: CAN/CGSB 3.23 (latest edition) or CGSB 3.24 (latest edition), and
- b. lubricity in accordance with ASTM D 5001 (latest edition).

A copy of the laboratory test results must be sent to the DND TA by the Contractor. If a sample fails one of these tests, it is the responsibility of the Contractor to notify his/her agent(s). The Contractor must investigate the cause of failure, take remedial action, and maintain pertinent documentation. Documented evidence of both the investigation and rectification must be submitted to both the DND TA and the DND QAA by the Contractor.

4. QUALITY CONTROL OF PRODUCT

Into-Plane

The Contractor must assure, through appropriate implementation of requirements of the Canadian Forces Standard D-82-002-007/SG-001 "Technical Requirements For Process For Suppliers Of Aviation Fuels" (latest edition), as well as the Canadian Standards Association standard CSA B836 "Storage, Handling and Dispensing of Aviation Fuels at Aerodromes" (latest edition), that only fuel meeting the standing offer is delivered into-plane to DND aircraft.

Special consideration must be taken to comply with CSA B836-05 para 5.11 Long-term fuel storage.

4.1 PRE-AWARD REQUIREMENT

Into-Plane

The DND TA and/or the DND QAA, at their discretion, must be provided access to conduct pre-award surveys of the Offeror's process(es) and facility(ies) to ensure they meet the requirements of the Canadian Forces Standard D-82-002-007/SG-001 "Technical Requirements For Process For Suppliers Of Aviation Fuels" (latest edition), as well as CSA B836 "Storage, Handling and Dispensing of Aviation Fuels at Aerodromes" (latest edition). Access to the Offeror's agent's facilities must also be made available on the same basis.

5. DELIVERY VERIFICATION

For all aviation fuel deliveries to CF facilities and/or pick-ups by CF units (aircraft, tank truck, rail car, and/or barge), the Contractor must provide standard commercial bill of lading (release note), delivery slips or printed metered tickets, as applicable. If an automated invoice system does not permit attachment of the delivery slips to the invoices without special handling, delivery slips must be provided upon request.

6. DELIVERY CONDITIONS

Filtration

Fuel must be dispensed through a filtration system conforming to EI 1581 (latest edition) and /or EI 1583 (latest edition).

Into-Plane

- a. The Contractor's refueller must have a pumping capacity for pressure refuelling of aircraft from 500 to 2275 litres/minute.
- b. Delivery must be available 24 hours per day, 7 days per week including holidays.
- c. The Contractor must:



Appendix C

Department of National Defence –
Inspection and Supplementary Conditions of
Supply
File No. E60HL-225000

- (1) refuel DND aircraft within thirty (30) minutes of notification and aircraft arrival,
- (2) immediately refuel DND aircraft at time of aircraft arrival when given a minimum of thirty (30) minutes of notification, or
- (3) refuel DND aircraft at another mutually agreed upon time.

The pilot may, at his/her discretion, cancel the call-up without penalty:

- (4) thirty (30) minutes after notification and aircraft arrival,
 - (5) on arrival (having provided a minimum of thirty (30) minutes of notification) if no immediate refuelling is provided, or
 - (6) after mutually agreed upon time if Contractor is not available.
- d. The product must be provided, on the same basis as to the Department of National Defence, to the following:
- (1) North Atlantic Treaty Organization (NATO) aircraft (including E-3A and Trainer Cargo Aircraft (TCA) from Geilenkirchen Germany),
 - (2) British Commonwealth aircraft,
 - (3) the following United States agencies' aircraft:
 - (a) Federal Aviation Administration (FAA), and
 - (b) National Aeronautics and Space Administration (NASA),
 - (4) aircraft on Open Skies Treaty flights (having aircraft identification (call sign) starting with "OSY"), and
 - (5) Canadian Forces pilots of the following aircraft:
 - (a) **Bell 206B Jet Ranger**, Registration Numbers (Portage la Prairie): CFTHA-301, CFTHB-302, CFTHC-303, CFTHJ-304, CFTHK-305, CFTHL-306, CFTHM-307, CFTHN-308, CFTHP-309, CFTHQ-310, CFTHR-311, CFTHV-312, CFTHW-313, CFTHX-314, and
 - (b) **Beechcraft BE 90 King Air**, Registration Numbers (Portage la Prairie): C-FMFQ, CFMFR, C-FMFS, C-FMFU, C-FMFX, C-FMFY, C-FMFZ, and (Trenton) C-GDVF-208 and C-GDNH-209.
- e. DND 412 Squadron VIP flights must be given preferred customer priority.

ANNEX D – INUIT BENEFIT PLAN

INUIT EMPLOYMENT

Commitment Table 1 – Eligible Inuit Employment (EIE) Commitment

Hourly rate must be the gross dollar value paid (in CAD) to the and non-EIE for that position for the work performed under the contract. Add as many lines as need be in the below table.

Commitments below identify EIE and non-EIE hours regardless of whether they are performed by the Contractor or subcontractor staff.

Eligible Inuit Employment commitments must not include any commitments already included under the Eligible Inuit Training commitments or the Inuit Ownership commitments.

(Offerors are required to detail commitments for the contract in the corresponding tables. If there is insufficient space in the tables below, add additional lines as need be.)

1-A Eligible Inuit Employment

ITEM	Employment Type / Position	Hourly Rate (for the employment type or position) (X)	EIE Hours (Contractor and subcontractor) (Y)	Dollar Value (Contractor and subcontractor) (X x Y)
EIE -1		\$		\$
EIE -2		\$		\$
EIE -X		\$		\$
Total EIE for all Periods				

	Total EIE Hours (Contractor and subcontractor)		Total Dollar Value (Contractor and subcontractor)	
<u>Total EIE for all Periods</u>		(A1)	\$	(A2)
<u>Total non-EIE for all Periods</u>		(B1)	\$	(B2)
<u>Total EIE and non-EIE hours for all Periods</u> (A+B=C)		(C1)	\$	(C2)
<u>% Commitment for EIE Hours (A/C) x 100</u>	%	(D1)	%	(D2)

INUIT TRAINING AND SKILLS DEVELOPMENT

Commitment Table 2 – Eligible Inuit Training (EIT) Commitment

Dollar value is in CAD and is for training provided to the Eligible Inuit Trainee working on this contract.

Commitments below identify [EITs and EIT hours](#) regardless of whether they are provided by the Contractor or subcontractor staff.

Eligible Inuit Training commitments must not include any commitments already included under the Eligibility Inuit Employment commitments or Inuit Ownership commitments.

[\(Offerors are required to detail commitments for the Contract in the table below.\)](#)

2-A Total Eligible Inuit Training

ITEM	Training Type	Total EIT Training Hours for all EIT (Y)		Dollar Value of Training Provided	
EIT -1	<i>Forklift Training</i>	100		\$1800.00	
EIT -2				\$	
EIT -3				\$	
EIT -4				\$	
Total for all Periods			E1		E2

INUIT OWNERSHIP

Commitment Table 3 – Inuit Ownership Commitment

Inuit Ownership commitments must not include any commitments already included under the Eligible Inuit Training commitments or the Eligible Inuit Employment commitments.

(Offerors are required to detail commitments for the Contract in the table below.)

3-A Total Inuit Contractor/Sub-Contracting/Supplier Commitment

Dollar Value of IFR (Contractor/Subcontractors/Supplier) for all Periods	\$	
Total Dollar Value of IFR (Contractor/Subcontractor/Supplier) for all Periods	\$	(F)

LOCATION IN THE NUNAVUT SETTLEMENT AREA (NSA)

Commitment Table 4 – NSA Location Commitment

(Offerors are required to detail commitments for the Contract in the table below.)

4-A Location of Business in the NSA

Company Name (Contractor)	Address in the NSA	Nature of Presence and Office Type in the NSA
Company Name (subcontractor/supplier)	Address in the NSA	Nature of Presence and Office Type in the

ANNEX E – Inuit Benefit Plan Progress Report

The IBP Progress Report is comprised of four tables which the Contractor must fill in, as indicated in this Annex, and submit with every invoice or upon written request.

The tables will demonstrate the Contractor's compliance with its IBP, providing information, including the cost breakdown, on all IBP achievements in each portion of the Contract as well as the cumulative total of IBP obligations delivered since the beginning of the Contract.

If so requested by Canada, the Contractor must be able to provide a full description of all of the Work that has been completed in accordance with the IBP, and to present before Canada the supporting documentation (i.e. employees coordinates, time sheets, invoices, receipts, vouchers etc),. The Contractor must also maintain such records for audit purposes in accordance with the General Conditions.

The Contractor is required to certify the information contained in every IBP Progress Report submitted. If Contractor Certification is not provided, the IBP Progress Report will be deemed incomplete and will not be accepted.

Deviations

If the delivery of IBP obligations is below the IBP commitment, the Contractor must include a detailed explanation. In circumstances where the Contractor can clearly demonstrate that reasonable efforts were made to meet the IBP obligations but could not be met due to circumstances out of the Contractor's control, the Contractor will nevertheless be expected to have maximized IBP obligations to the level that was possible. See the Contract terms for further details regarding such situations.

Key Terms

1. Eligible Inuit Employee (EIE) is:

- a) An individual who is working toward the performance of the Contract either as a permanent, part-time or casual employee of the Contractor or as an employee of a subcontractor, and
- b) a beneficiary of the Nunavut Agreement (<https://nlca.tunngavik.com/>) at the time such work is performed, and
- c) is not an Eligible Inuit Trainee.

To confirm whether an employee is a beneficiary of the Nunavut Agreement, the Offeror may contact the Inuit Enrolment List Administrator with such employee's beneficiary number, Toll Free: 1-888-236-5400.

Additional information on the Inuit Enrolment List is available at:

https://www.tunngavik.com/initiative_pages/enrolment-program/enrol-in-the-nunavut-agreement/

2. Eligible Inuit Trainee (EIT) is:

- a) an individual who is working toward the performance of the Contract either as a trainee of the Contractor or as a trainee of a subcontractor, and
- b) a beneficiary of the Nunavut Agreement (<https://nlca.tunngavik.com/>) at the time such work is performed, and
- c) is not an Eligible Inuit Employee (i.e. while this individual can be an employee, inclusion for IBP purposes can only count once, that is either as an "Eligible Inuit Employee" or as an "Eligible Inuit Trainee", not both).

3. Inuit Firm Registry (IFR) Firm (contractor/supplier/subcontractor) is:

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- a) A firm, the name of which appears on the most current list of Inuit firms of the Inuit Firm Registry(IFR). (<https://inuitfirm.tunnngavik.com/>) A registry maintained by the modern treaty rights holders in accordance with the Nunavut Agreement.

INUIT EMPLOYMENT

Table 1 – Eligible Inuit Employee (EIE) Progress Report

"Hourly rate" must be the gross dollar value paid (in CAD) to the EIE and non-EIE for that position and seniority for the work performed under the contract. Add as many lines as need be in the below table.

Eligible Inuit Employment data **must not include** any data already included under the Eligible Inuit Training data or the Inuit Ownership data.

Time Period: _____

1-A EIE

ITEM	Hourly Rate	EIE Hours committed in this Period (Contractor and subcontractor)	EIE Hours achieved in this Period (Contractor and subcontractor)	Dollar Value committed for EIE (Contractor and subcontractor)	Dollar Value Paid to EIE (Contractor and subcontractor)
EIE – 1	\$			\$	\$
EIE - 2	\$			\$	\$
EIE - X	\$			\$	\$
TOTAL for this Period				\$	\$

1-B Cumulative EIE

Total % Hours committed in the IBP (D1)	%	Total % Dollar Value committed in the IBP (D2)	%
Total EIE Hours achieved for all Periods, up to now and including this one		Total Dollar Value Paid to EIE for all Periods, up to now and including this one	\$
Total non-EIE Hours achieved for all Periods, up to now and including this one		Total Dollar Value Paid to non-EIE for all Periods, up to now and including this one	\$
Total % Hours worked by EIEs against Hours worked by non-EIEs, up to now.	%	Total % Dollar Value Paid for Hours worked by EIEs against Hours worked by non-EIEs.	%
Total EIE Hours remaining to meet commitment		Total Dollar Value remaining to meet commitment	\$

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On track (Yes or No) ? If no, the sections below MUST be completed prior to submission of this report

IBP Deviation Explanations (Use additional pages if necessary)

Proposed Adjustments and/or Alternative commitments (Use additional pages if necessary)

Comments (Use additional pages if necessary)

INUIT TRAINING AND SKILLS DEVELOPMENT

Table 2 – Eligible Inuit Trainee (EIT) Progress Report

Time Period: _____

2-A Total EIT

ITEM	Total EIT training hours in this Period		Total Dollar Value spent on training in this Period		Number of EITs trained for this Period	
	Committed	Achieved	Committed	Achieved	Committed	Achieved
EIT -1			\$	\$		
EIT -2			\$	\$		
EIT -3			\$	\$		
Total for this Period			\$	\$		

1-B EIT Cumulative

Total of EIT training hours for all Periods, up to now and including this one		Total Dollar Value spent on training in all Periods, up to now and including this one	\$	Number of EITs trained for all Periods, up to now and including this one	
Total of EIT training hours committed in the IBP (E1)		Total Dollar Value committed for training in the IBP (E2)	\$	Total EITs committed in the IBP (T1)	
Total of EIT training hours remaining to meet commitment		Total Dollar Value remaining to meet commitment	\$	Total EITs remaining to be trained	

On track (Yes or No) ? If no, the sections below MUST be completed prior to submission of this report

IBP Deviation Explanations (Use additional pages if necessary)

Proposed Adjustments and/or Alternative commitments (Use additional pages if necessary)

Comments (Use additional pages if necessary)

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INUIT OWNERSHIP

Table 3 – Inuit Ownership Progress Report

3-A Total Inuit Contractor/Sub-Contracting/Supplier

Time Period: _____

ITEM	Company Name (contractor)	Description of the Work/Goods Supplied	Inuit Firm ID	Total Dollar Value in this Period	
				Committed	Achieved
IFR-1				\$	\$
	Company Name (subcontractor/supplier)	Description of the Work/Goods Supplied	Inuit Firm ID	Total Dollar Value in this Period for Subcontract or Supplies/Services	
				Committed	Achieved
IFR-2				\$	\$
IFR-3				\$	\$
IFR-4				\$	\$
IFR-5				\$	\$
IFR-6				\$	\$
Total Dollar Value for Inuit Contractor/Subcontracting or Supplies/Services in this Period				\$	\$

3-B Cumulative

Total Dollar Value for Inuit Contractor/Subcontracting or Supplies/Services in all Periods, including this one.	\$
Total Dollar Value for Inuit Contractor/Subcontracting or Supplies/Services committed in the IBP (F)	\$

Total Dollar Value remaining

\$

On track (Yes or No) ? If no, the sections below **MUST** be completed prior to submission of this report

IBP Deviation Explanations (Use additional pages if necessary)

Proposed Adjustments and/or Alternative commitments (Use additional pages if necessary)

Comments (Use additional pages if necessary)

LOCATION IN THE NUNAVUT SETTLEMENT AREA

Table 4– NSA Location Commitment Progress Report

4-A Location of Business in the NSA

Time Period: _____

Company Name (contractor)	Address in the NSA	Nature of Presence and Office Type in the NSA
Company Name (subcontractor/supplier)	Address in the NSA	Nature of Presence and Office Type in the NSA

On track (Yes or No) ? If no, the sections below MUST be completed prior to submission of this report

IBP Deviation Explanations (Use additional pages if necessary)

Proposed Adjustments and/or Alternative commitments (Use additional pages if necessary)

Comments (Use additional pages if necessary)

Each IBP progress report must include the certification below.

Contractor Certification

IBP Progress CERTIFICATION:

Print name **Signature** **Date**

Contract number: _____

The Contractor certifies the information contained in the IBP Progress Report is accurate and complete.

The Contractor further certifies, and is prepared to provide support to demonstrate, that:

- 1. Where work or training has been attributed to Inuit workers or Inuit trainees , that the workers and / or trainees were all registered on the Inuit Enrolment List during the reporting period; and**
- 2. Where work has been attributed to Inuit Firms, that those firms were all registered on the Inuit Firm Registry during the reporting period.**

ANNEX F – INUIT BENEFIT PLAN EVALUATION

Commitment Tables

Offerors should fill out the commitment tables for each criteria at Annex “D” (INUIT BENEFITS PLAN) to be awarded points, adding lines to such tables as need be.

Evaluation of IBP Commitments

Offerors will be evaluated on their IBP Commitments, for each criterion in accordance with the solicitation clause entitled “Basis of selection”.

Score Calculations for IBP Commitments

The score for each IBP criterion will be the summation of the points for all sub criteria for that IBP criterion. The commitment for sub criteria related to EIE/EIT hours, employee/trainee numbers, quality of work/training and dollar value commitments, will be prorated against the highest commitment for each of those sub criterion as follows: the commitment for that sub criterion / the highest commitment for that sub criterion multiplied by the total points available for that sub criterion.

EXAMPLE

EMPLOYMENT OF EIE		Offeror 1	Offeror 2	Offeror 3
1.1	EIE Hours Commitment	45	60	35
	Total points available = 25	$45/60 \times 25 = 18.75$	$60/60 \times 25 = 25$	$35/60 \times 25 = 14.58$
1.2	EIE Dollar Value Commitment	\$5000	\$5500	\$6000
	Total points available = 25	$\$5000/\$6000 \times 25 = 20.83$	$\$5500/\$6000 \times 25 = 22.92$	$\$6000/\$6000 \times 25 = 25$
Inuit Employment Score (50 Points available) :		39.58/50	47.92/50	39.58/50

Evaluation of IBP Commitment Implementation

Offerors will be evaluated on their written plan, both for integrating IBP commitments and for detailing their strategy as to how they will deliver such IBP commitments. The examples provided in the “IBP Commitment Implementation” section of each criterion are what an offeror should provide, at a minimum, to support the achievability of the IBP. It is not an exhaustive list. Offerors should provide sufficient proof to support the plan outlined and the commitments made.

Score Calculations for IBP Commitment Implementation

Each criterion indicates what information the Offeror should provide to support their demonstration of how they intend to fulfill the corresponding commitments. To receive points for the IBP Commitment Implementation for applicable criterion, the information must be submitted with the offer prior to standing offer closing. Scores will be attributed as described below in the IBP – Commitment Implementation section of each criterion.

<i>Rated Criteria</i>	<i>Evaluation Criteria</i>	<i>Evaluation Weight</i>	<i>Offer Page number</i>	<i>Points obtained</i>
R1 - Inuit Employment	<p>1.1 Eligible Inuit Employment (EIE) – Hours Commitment Offerors will be evaluated on their commitment to employ EIE, in carrying out the work as compared to the number of hours that will be performed by non-EIE. The percentages identified below relate specifically to EIE hours as a percentage of total hours, regardless of whether performed by the Contractor or subcontractor staff, or both.</p> <p>Eligible Inuit Employment commitments must not include any commitments already included under the Eligible Inuit Training commitments or the Inuit Ownership commitments.</p> <p>EIE Hour Commitment % _____ (D1)</p> <p>Keep list of names of all employees, especially Inuit employees, in the event of an audit.</p> <p>Percentages must be supported by:</p> <ul style="list-style-type: none"> • a list of specific positions and categories performing Work under the Contract; • overall percentage of labour participating in the Work procured as opposed to the percentage of Inuit labour; • total labour hours and the total project hours that may or will be staffed by Inuit employees performing Work under the Contract. <p>IMPORTANT: To achieve points, Offerors should detail commitments in Table 1-A at Annex D (INUIT BENEFITS PLAN).</p>	25 points		

	<p>1.2 Eligible Inuit Employment (EIE) – Dollar Value Commitment Offerors will be evaluated on the dollar value commitment to employ EIE, in carrying out the work as compared to the dollar value spent to employ non-EIE. The commitments identified below relate specifically to the total dollar value for EIE hours as a percentage of total hours, regardless of whether performed by the Contractor or subcontractor staff, or both.</p> <p>Eligible Inuit Employment commitments must not include any commitments already included under the Eligible Inuit Training commitments or the Inuit Ownership commitments.</p> <p>.</p> <p>EIE Dollar Value Commitment _____ % (D2)</p> <p>IMPORTANT: To achieve points, Offerors should detail commitments in Table 1-A at Annex D (INUIT BENEFITS PLAN).</p>	25 points		
R2 Inuit Training and Skills Development	<p>2.1 Eligible Inuit Trainee (EIT) – Hours Commitment Offerors will be evaluated on their commitment to employ EITs in carrying out the work. The commitments below relate specifically to EITs who work toward the performance of the contract, regardless of whether they will be trained by the Contractor or subcontractor or a third party or if their training will be paid by the Contractor or a subcontractor.</p> <p>NOTE: Commitments captured in the “Employment of EIE” Must not be included in this section</p> <ul style="list-style-type: none"> • Training is understood as inclusive of all types of training, apprenticeship and on-the-job skills development, on the condition that the EIT does in fact contribute to the advancement of the work to be performed, although at a pace allowing for learning and skills development. • Apprenticeship and other applicable training and skills development programs are considered delivered when the EIT has acquired certifiable work skills. This may be achieved through an independent third party certification process. <p>Eligible Inuit Training commitments must not include any commitments already included under the Eligible Inuit Employment commitments or the Inuit Ownership commitments.</p> <p>Total EIT hours: _____ (E1)</p> <p>To establish the training score, each responsive offer will be prorated against the offeror proposing the highest number of total Inuit training hours, with the proposal committing to the highest number of training hours receiving full points;</p>	25 points		

	<table><tr><td></td><td>Offeror 1</td><td>Offeror 2</td><td>Offeror 3</td></tr><tr><td>Total number of Inuit training hours proposed</td><td>20 hours</td><td>35 hours</td><td>60 hours</td></tr><tr><td>Calculation of points</td><td>20/60 = 33% of total points available</td><td>35/60 = 58% of total points available</td><td>60/60 = 100 % of total points available</td></tr></table> <p>The following is information required to demonstrate Inuit labour commitment:</p> <ul style="list-style-type: none">• details on the type of training being offered and how it is relevant to the procurement;• total number of Inuit training hours proposed;• the skills the training will develop;• strategies for retaining Inuit who have completed training;• the duration of training; and• the number of Inuit to be trained. <p>IMPORTANT: To achieve points, Offerors should detail commitments in Table 2-A at Annex D (INUIT BENEFITS PLAN).</p>		Offeror 1	Offeror 2	Offeror 3	Total number of Inuit training hours proposed	20 hours	35 hours	60 hours	Calculation of points	20/60 = 33% of total points available	35/60 = 58% of total points available	60/60 = 100 % of total points available			
	Offeror 1	Offeror 2	Offeror 3													
Total number of Inuit training hours proposed	20 hours	35 hours	60 hours													
Calculation of points	20/60 = 33% of total points available	35/60 = 58% of total points available	60/60 = 100 % of total points available													
	<p>2.2 Eligible Inuit Trainee (EIT) – Dollar value Commitment Offerors will be evaluated on the total dollar value commitment to train and skill develop EITs</p> <p>NOTE: Commitments captured in “Employment of EIE” must not be included in this section</p> <ul style="list-style-type: none">• Instructor rates, materials, or other training or skill development supplies that may be required may be eligible for consideration as a financial commitment.• External or third-party training costs may be eligible for consideration. <p>Eligible Inuit Training commitments must not include any commitments already included under the Eligible Inuit Employment commitments or the Inuit Ownership commitments.</p> <p>Total dollar value of Inuit Training and Skills Development: _____ (E2)</p> <p>IMPORTANT: To achieve points, Offerors should detail commitments in Table 2-A at Annex D (INUIT BENEFITS PLAN).</p>	25 points														
R3 Inuit Ownership (of Prime and Sub- contractors)	<p>3.1 Inuit Ownership – Dollar value Commitment</p> <p>The use of Inuit Firm Registry (IFR) Contractor/subcontractors/suppliers in carrying out the contract.</p>															

	<p>Offerors will be evaluated on their firm commitment to use IFR subcontractors for services or the procurement of supplies and equipment from IFR businesses.</p> <p>1. If the Contractor is an IFR firm, the total dollar value of the IFR contracting will also include the Contractor's portion of the contract.</p> <p>Eligible Inuit Ownership commitments must not include any commitments already included under the Eligible Inuit Training commitments or the Eligible Inuit Employment commitments.</p> <p>Dollar value of IFR portion of the contract (F) (Contractor/subcontractors/suppliers): _____</p> <p>Subcontractors/suppliers submitted as a firm on the IFR must be in good standing on the IFR for the duration of the work subcontracted for, in its entirety.</p> <p>Sub-contractors/suppliers must be the company to perform the work/provide the goods.</p> <p>NOTE: Percentages must be supported by a list of specific subcontractor/suppliers that can be confirmed to be on the IFR. Verification of Inuit businesses will be made through:</p> <p>The Inuit Firm Registry Database http://inuitfirm.tunnngavik.com/</p> <p>The following are examples of what an offeror must provide to demonstrate their commitments:</p> <ul style="list-style-type: none"> • Demonstrable Inuit ownership of prime and/or subcontractor(s) through registration on the on the Inuit Firm Registry (IFR); • list of specific Inuit businesses that will be subcontractors/suppliers; • the type of work to be carried out by Inuit businesses on the IFR; and • the total contract value of the work to be performed by Inuit businesses on the IFR. <p>IMPORTANT: To achieve points, Offerors should detail commitments in Table 3-A at Annex D (INUIT BENEFITS PLAN).</p>	50 points		
R4 Location in the Nunavut Settlement Area (NSA).	<p>4.1 Nunavut Settlement Area (NSA) Location – Commitment</p> <p>Offerors will be evaluated on their new or existing location of business in the Nunavut Settlement Area (NSA) in performing work under the government contract.</p> <p>Contractor/subcontractor/supplier may have head offices, administrative offices or other staffed facilities.</p> <p>Points will be assigned as follows.</p>	25 points		

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	<p>Offeror (Points double if no subcontractors/suppliers /under the contract)</p> <ol style="list-style-type: none">1. Head office – 7.5 points2. Administrative Office(s) – 3 points3. Other Facility(ies) - 2 points <p>Subcontractors and/or Suppliers (12.5 points available)</p> <ol style="list-style-type: none">1. Head office – 7.5 points2. Administrative Office(s) – 3 points3. Other Facility(ies) - 2 points <p>Supporting Documentation</p> <p>Offerors must provide details regarding the locations submitted. Information to include:</p> <ul style="list-style-type: none">• a description of the locations, including addresses;• describe the nature of the firm's presence in the NSA; and• number of years the firm has been in the identified locations in the NSA. <p>IMPORTANT: To achieve points, Offerors should detail commitments in Table 4-A at Annex D (INUIT BENEFITS PLAN).</p>			
<i>Total of rated criteria</i>		175 points		



Appendix G

File No. E60HL-225000

ANNEX "G" to PART 5 OF THE REQUEST FOR STANDING OFFERS

FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY - CERTIFICATION

I, the Offeror, by submitting the present information to the Standing Offer Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare an offer non-responsive, or may set-aside a Standing Offer, or will declare a contractor in default, if a certification is found to be untrue, whether during the offer evaluation period, during the Standing Offer period, or during the contract period. Canada will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply with any request or requirement imposed by Canada may render the Offer non-responsive, may result in the Standing Offer set-aside or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [Employment and Social Development Canada \(ESDC\) – Labour's website](#).

Date: _____ (YYYY/MM/DD) (If left blank, the date will be deemed to be the RFSO closing date.)

Complete both A and B.

A. Check only one of the following:

- ☐ A1. The Offeror certifies having no work force in Canada.
- ☐ A2. The Offeror certifies being a public sector employer.
- ☐ A3. The Offeror certifies being a federally regulated employer being subject to the Employment Equity Act.
- ☐ A4. The Offeror certifies having a combined work force in Canada of less than 100 permanent full-time and/or permanent part-time employees.

A5. The Offeror has a combined workforce in Canada of 100 or more employees; and

- ☐ A5.1 The Offeror certifies already having a valid and current Agreement to Implement Employment Equity (AIEE) in place with ESDC-Labour.

OR

- ☐ A5.2. The Offeror certifies having submitted the Agreement to Implement Employment Equity (LAB1168) to ESDC-Labour. As this is a condition to issuance of a standing offer, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.

B. Check only one of the following:

- ☐ B1. The Offeror is not a Joint Venture.

OR

- ☐ B2. The Offeror is a Joint venture and each member of the Joint Venture must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions)



Appendix H

File No. E60HL-225000

ANNEX “H” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.1, the Offeror must complete the information requested below, to identify which electronic payment instruments are accepted for the payment of invoices.

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)