



Transport  
Canada

Transports  
Canada

**PLACE DE VILLE  
TOWER "C", 330 SPARKS STREET  
OTTAWA, ONTARIO  
K1A 0N5**

**August 12, 2022**

**ADDENDUM NO. 2**

**Subject: Request for Proposal No. T8080-210615  
Research Technologies For Uncontrolled Movements**

Further to the above-mentioned Request for Proposal, this Addendum (#2) is to advise potential bidders of the question(s) received during this tender call to date. Both the question(s) and the response(s) are indicated in the attached Annex A.

Addendum is also to address revisions to documents within the Request for Proposal and the revision is as follows:

- 1) **DELETE:** ANNEX "B" Basis of Payment in its entirety; and  
**INSERT:** ANNEX "B" Basis of Payment **(Revised August 11, 2022)** attached herein
- 2) **DELETE:** ANNEX "C" Pricing Schedule in its entirety; and  
**INSERT:** ANNEX "C" Pricing Schedule **(Revised August 11, 2022)** attached herein
- 3) **The purpose of this solicitation amendment is to extend the closing date**

From: August 15, 2022, at 14:00 Eastern Daylight Time (EDT)  
To: August 17, 2022, at 14:00 Eastern Daylight Time (EDT)

All other terms and conditions remain unchanged.

**Tenderers are to acknowledge this Addendum by signing in the space provided below and enclosing a copy of this document with their tender submission.**

Yours truly,

Lisa Martin  
Procurement Specialist  
Email: [lisa.martin@tc.gc.ca](mailto:lisa.martin@tc.gc.ca)

**RECEIPT ACKNOWLEDGED**

**Name of Company** \_\_\_\_\_

**Signature** \_\_\_\_\_

---

## Annex A

**Question 1:** Based on the deadline date for proposal submission of August 15, 2022, the number of weeks between milestones 1 and 2 is very limited. Could the date of Milestone 2 be pushed?

**Response 1:** The deadline for the second stage of the project will be extended to November 4, 2022.

**Question 2:** Are sections 3.1 to 3.5 in Annex "A" considered subsections of section 3.0: Requirements?

**Response 2:** Yes. Section 3.1 to 3.5 must be considered as a subsection of 3.0: Requirements

**Question 3:** Section 4.2.1, 1.a) states that in order to be declared responsive, a bid must comply with all the requirements of the bid solicitation. With respect to the Technical Bid, does the term requirements in 4.2.1, 1.a) refer to those found in section 3.0 of Annex "A", or to the mandatory and rated requirements found in Annex "D"?

**Response 3:** All tasks in the Scope of Work must be accomplished by the contractor. Section 3.0 of Annex A is the evaluation criteria used to evaluate project bids.

**Question 4:** Would it be possible to have the deadline extended by two weeks?

**Response 4:** No.

**ANNEX "B"**

**BASIS OF PAYMENT (TO BE COMPLETED BEFORE CONTRACT AWARD) (revised August 11, 2022)**

All prices are in Canadian dollars, Applicable Taxes excluded, Canadian customs duties and excise taxes included.

Canada will not reimburse any travel or living travel or living expenses associated with performing the Work.

Canada will pay the Contractor upon completion and delivery of units in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

**Table 1. Schedule of Payments**

Milestone No.	Description of Deliverable	Completion Date/Due Date	Firm Amount
1	<b>Project Methodology</b> – detailed methodology completed in consultation with contractor.  Format: Microsoft Word, PPT	2 weeks after kick-off meeting	\$ _____
2	<b>Key findings report</b> – Initial report summarizing work to date, key baseline data analyzed and key findings of relevance.  Format: Microsoft Word, PPT, Excel	<b>Nov 4, 2022</b>	\$ _____
3	<b>Draft Report</b> – A draft final report responding to project statement of work that follows methodology, Contractor will review and provide comments.  Format: Microsoft Word, PPT. Excel	Feb 1, 2023	\$ _____
4	<b>Final Report</b> – Contractor will provide comments and sign off once completed.  Format: Microsoft Word, PPT, Excel	March 1, 2023	\$ _____
<b>Total Firm Cost (Applicable Taxes Extra)</b>			\$ _____

**ANNEX "C"**

**PRICING SCHEDULE (revised August 11, 2022)**

Bidders must complete the table below and must submit the Pricing Schedule in accordance with the details in the RFP. Bidders must include a price for all items. The information in this Annex will form part of the resulting contract.

All prices are in Canadian dollars, Applicable Taxes excluded, Canadian customs duties and excise taxes included.

Canada will not reimburse any travel or living travel or living expenses associated with performing the Work.

Milestone No.	Description of Deliverable	Completion Date/Due Date	Firm Amount
1	<p><b>Project Methodology</b> – detailed methodology completed in consultation with contractor.</p> <p>Format: Microsoft Word, PPT</p>	2 weeks after kick-off meeting	<p>\$_____</p> <p><i>amount to be inserted by Bidder</i></p>
2	<p><b>Key findings report</b> – Initial report summarizing work to date, key baseline data analyzed and key findings of relevance.</p> <p>Format: Microsoft Word, PPT, Excel</p>	<b>Nov 4, 2022</b>	<p>\$_____</p> <p><i>amount to be inserted by Bidder</i></p>
3	<p><b>Draft Report</b> – A draft final report responding to project statement of work that follows methodology, Contractor will review and provide comments.</p> <p>Format: Microsoft Word, PPT, Excel</p>	Feb 1, 2023	<p>\$_____</p> <p><i>amount to be inserted by Bidder</i></p>
4	<p><b>Final Report</b> – Contractor will provide comments and sign off once completed.</p> <p>Format: Microsoft Word, PPT, Excel</p>	March 1, 2023	<p>\$_____</p> <p><i>amount to be inserted by Bidder</i></p>
<b>Total Evaluated Cost (Applicable Taxes Extra)</b>			<p>\$_____</p>