



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada

John Cabot Building

10 Barters Hill, P.O. Box 4600

St. John's

Newfoundland and Labrador

A1C 5T2

Bid Fax: (709) 772-4603

## INVITATION TO TENDER

## APPEL D'OFFRES

**Tender To: Public Works and Government Services  
Canada**

We hereby offer to sell to Her Majesty the Queen in right of  
Canada, in accordance with the terms and conditions set  
out herein, referred to herein or attached hereto, the goods,  
services, and construction listed herein and on any attached  
sheets at the price(s) set out therefor.

### Soumission aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

### Comments - Commentaires

### Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

PWGSC/TPSGC-Nfld Region/Real Property

John Cabot Building

10 Barters Hill, P.O. Box 4600

St. John's

Newfoundl

A1C 5T2

<b>Title - Sujet</b> Access Road Upgrades Access Road Upgrades - Burgeo Lifeboat Station, NL	
<b>Solicitation No. - N° de l'invitation</b> F6879-229202/A	<b>Date</b> 2022-08-22
<b>Client Reference No. - N° de référence du client</b> F6879-229202	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$PWD-003-7861
<b>File No. - N° de dossier</b> PWD-2-45058 (003)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Newfoundland Daylight Saving Time NDT <b>on - le 2022-09-08</b> Heure Avancée de Terre-Neuve HAT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Beaumaster, Adam	<b>Buyer Id - Id de l'acheteur</b> pwd003
<b>Telephone No. - N° de téléphone</b> (709) 330-7142 ( )	<b>FAX No. - N° de FAX</b> (709) 772-4603
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF FISHERIES AND OCEANS EAST WHITE HILLS ROAD, MDL G18 P.O BOX 5667 ST JOHNS Newfoundland and Labrador A1C5X2 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## **INVITATION TO QUALIFY**

### **Access Road Upgrades – Burgeo Lifeboat Station Burgeo, NL F6879-229202/A**

#### **IMPORTANT NOTICE**

#### **TWO PHASE SELECTION PROCESS**

This is the first phase (Phase One) of a two-phase process: the first phase will evaluate the qualifications of all interested suppliers; the second phase (Phase Two) will invite the qualified suppliers to provide a financial bid on the project based on the specifications and drawings. The qualification list will expire within 60 days or upon award of a contract in Phase Two, whichever is earlier, and the prequalification list will not be used in any other solicitation.

#### **LIST OF QUALIFIED Suppliers:**

A list of qualified suppliers from Phase One will be released in Phase Two to all qualified suppliers at time of solicitation. Contract award notice of the successful bidder of Phase Two will be posted on [buyandsell.gc.ca](http://buyandsell.gc.ca)

## INSTRUCTIONS TO SUPPLIERS

### 1. TWO PHASE SELECTION PROCESS

Suppliers responding to this selection process are requested to submit in two phases. Phase One qualification covers only the qualifications and experience of the supplier. Following the evaluation of the submissions, suppliers will be advised of their qualification result and the status of the Phase Two tender. Phase Two suppliers will be provided an Invitation to Tender (ITT) for the financial evaluation in relation to the specifications and drawings.

Documents may be submitted in either official language of Canada.

### 2. ENQUIRIES:

All enquiries are to be submitted to the Contracting Authority:

Name: Adam Beaumaster

Telephone: (709) 330-7142

Email: adam.beaumaster@tpsgc-pwgsc.gc.ca

Enquiries are to be made in writing and should be received no less than five (5) working days prior to the closing date to allow sufficient time to respond.

### 3. SUBMISSION OF QUALIFICATIONS

Qualifications must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1:

#### **PWGSC Newfoundland and Labrador Bid Receiving Unit**

Suppliers **MUST** submit qualifications electronically using the Canada Post Corporation's (CPC) Connect Service application for the subject bid solicitation. The supplier must send an email requesting to open a CPC Connect conversation to the following address:

[TPSGC.RAReceptionSoumissionsTNL-ARBidReceivingNL.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.RAReceptionSoumissionsTNL-ARBidReceivingNL.PWGSC@tpsgc-pwgsc.gc.ca)

**Note:** Submissions will not be accepted if emailed directly to this email address. This email address is to be used to open a CPC Connect conversation or to send bids through a CPC Connect message if the supplier is using its own licensing agreement for CPC Connect.

It is the supplier's responsibility to ensure the request for opening a CPC Connect conversation is sent to the email address above.

- a. To submit a bid using CPC Connect service, the Bidder must either:
  - i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for CPC Connect provided by Canada Post Corporation; or
  - ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response), an email that includes the bid solicitation number to the

specified PWGSC Bid Receiving Unit requesting to open a CPC Connect conversation. Requests to open a CPC Connect conversation received after that time may not be answered.

- b. If the Bidder sends an email requesting CPC Connect service to the specified Bid Receiving Unit in the bid solicitation, an officer of the Bid Receiving Unit will then initiate a CPC Connect conversation. The CPC Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access and action the message within the conversation. The Bidder will then be able to transmit its bid afterward at any time prior to the solicitation closing date and time.
- c. If the Bidder is using its own licensing agreement to send its bid, the Bidder must keep the CPC Connect conversation open until at least thirty (30) business days after the solicitation closing date and time.
- d. The bid solicitation number should be identified in the CPC Connect message field of all electronic transfers.**
- e. It should be noted that the use of CPC Connect service requires a Canadian mailing address. Should a bidder not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the solicitation in order to register for the CPC Connect service.
- f. For bids transmitted by CPC Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:
  - i. receipt of a garbled, corrupted or incomplete bid;
  - ii. availability or condition of the CPC Connect service;
  - iii. incompatibility between the sending and receiving equipment;
  - iv. delay in transmission or receipt of the bid;
  - v. failure of the Bidder to properly identify the bid;
  - vi. illegibility of the bid;
  - vii. security of bid data; or,
  - viii. inability to create an electronic conversation through the CPC Connect service.
- g. The Bid Receiving Unit will send an acknowledgement of the receipt of bid document(s) via the CPC Connect conversation, regardless of whether the conversation was initiated by the supplier using its own license or the Bid Receiving Unit. This acknowledgement will confirm only the receipt of bid document(s) and will not confirm if the attachments may be opened nor if the content is readable.
- h. Bidders must ensure that they are using the correct email address for the Bid Receiving Unit when initiating a conversation in CPC Connect or communicating with the Bid Receiving Unit and should not rely on the accuracy of copying and pasting the email address into the CPC Connect system.
- i. A bid transmitted by CPC Connect service constitutes the formal bid of the Bidder.

Faxed and Hard copy (submitted in person or via mail/courier) submissions will not be accepted.

#### 4. SUPPLIER'S CONTACT INFORMATION

Legal Name: \_\_\_\_\_

Operating Name (if any): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ PBN: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## PHASE ONE QUALIFICATION FORM

### PROJECT DESCRIPTION:

Public Works and Government Services Canada (PWGSC) has a requirement to upgrade the existing lifeboat station access road at the Burgeo Lifeboat Station in Burgeo, NL. The work under this project consists of the furnishing of all plant, labour, equipment and material to perform the work.

In general, work under this contract will consist of, but will not necessarily be limited to, the following:

1. Removal of existing granulars, and asphalt.
2. Removal of existing corrugated metal pipe culvert. Supply and installation of new HDPE culvert.
3. Supply and install new Type I and Type II granular material and new asphalt.
4. Field and lab quality control testing of materials including, but not limited to, granulars, and asphalt.
5. Submission of a site specific safety plan, environmental protection plan, staging and work plan.
6. Verification of work by surveys.
7. Other work as specified or detailed in the contract documents.

### CONDITIONS TO QUALIFY:

At Phase One closing, the supplier must:

- a) comply with the following Mandatory Requirement; and
- b) provide the necessary documentation to support compliance.

Mandatory Requirement:

**M1: Suppliers must provide two (2) reference projects undertaken by the supplier within the last 10 years relating to paving. The supplier is requested to use the below table to provide the response.**

Failure by the supplier to provide the required documentation in Phase One will result in the supplier being disqualified and no further consideration will be given to the supplier and the submission will be deemed non-responsive.

**BASIS OF QUALIFICATION:**

A qualification submission must comply with the mandatory requirements to be declared responsive in Phase One.

#	Mandatory Requirements	MET (Yes/No)
M1	<p><b>Suppliers must provide two (2) reference projects undertaken by the supplier within the last 10 years relating to paving. The supplier is requested to use the below table to provide the response.</b></p> <p>Note: Bidder to provide substantiation of above Mandatory Requirement using Project 1 and Project 2 Tables below.</p>	
<b>PROJECT 1:</b>		
Project Start Date(YYYY/MM/DD):		Project Completion Date or Estimated Completion Date (YYYY/MM/DD):
Project Location:		
Project Title:		
Was this	Project undertaken in the past 10 years?	Yes or No
Provide a name, email and phone number for authentication/verification of information presented.		
Name:		
Email:		
Phone #:		

Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, etc.)

**PROJECT 2:**

Project Start Date(YYYY/MM/DD):

Project Completion Date or Estimated  
Completion Date (YYYY/MM/DD):

Project Location:

Project Title:

Was project undertaken in the past 10 years? Yes or No  
this

Provide a name, email and phone number for authentication/verification of information presented.

Name:

Email:

Phone #:

Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, etc.)