

SOLICITATION NUMBER: 5000049085

QUESTIONS AND ANSWERS SERIES – 005

Q25. In Section 7.8.3 (Allocation of Work) in the RFP, within the different streams it states, "If the need arises, the CNSC will contact the chosen Offeror...". Would the Crown please provide more detail of how the Crown will decide which Offeror is chosen (for example, will the qualified Offerors be ranked in order of lowest cost to highest, with the lowest cost Offeror being chosen first to issue a Call Up)?

If the example provided is correct, would the lowest cost Offeror be the first to receive a Call Up each time CNSC has a need?

A25. Please see section 7.8.2 Considerations for Designation of Services for information on how the Offeror will be selected for identified services.

Q26. In Section 5.3.1 (Set-aside for Indigenous Business) it is stated that "Call-ups against the resulting standing offer may be set aside under the federal government's Procurement Strategy for Indigenous Business".

Would the Crown confirm our understanding that out of the qualified Offerors, those who are confirmed Indigenous Businesses could receive a call up in a circumstance where the work has been identified as part of the federal government's Procurement Strategy for Indigenous Business?

A26. This is correct. Please see section 7.8.2 Considerations for Designation of Services for information on how the Offeror will be selected for identified services.

Q27. Where should we send the offer? On first page it says 'See article 2.2. (Submission of Offers), in section 2.2 on p.10 it says 'to the location identified'. In 3.1.b.v. it says 'softcopies will be accepted'. Do we use the 'address enquiries URL on the first page'?

A27. All bids must be submitted to solicitation-demandedesoumission@cnscccsn.gc.ca by the date and time identified in the RFSO and any subsequent amendments.

The email address has been added to the cover page. Please see RFSO amendment 005

Q28. Also how do you want us to separate the technical and financial offers? Should they be in two separate e-mails for each stream?

A28. Please see Part 3 Offer Preparation Instructions for information on the sections of the Offer as well as section 2.2 Submission of Offers.

It is not necessary to submit the sections of an offer in separate emails but note that individual emails cannot exceed 15 MBs in size.

Q29. Please clarify what you mean by:

M3A.1 "The Offeror must demonstrate that the proposed resource has a minimum of 10 years experience, in the past 20 years at the time of the RFSO closing, designing and delivering facilitation sessions to group meetings or events."

Does this mean that within the last 20 years the offeror has designed and delivered at least one session in 10 different years?

A29. This criterion is measuring the depth of the proposed resource's experience through their years of experience designing and delivering facilitation sessions to group meetings or events. The 10 years of experience does not need to be consecutive years but must have been gained within the last 20 years at the time of RFSO closing to meet the requirements of the criterion. The experience should be outlined in the proposed resource's detailed curriculum vitae and will be evaluated through the specific information requested, as identified in this criterion, to demonstrate the experience.

Please see RFSO amendment 005 for revisions to this criterion.

Q30. Please clarify what you mean by:

M3B.1 "The Offeror must demonstrate that the proposed resource has a minimum of 5 years experience, in the past 10 years at the time of the RFSO closing, designing and delivering facilitation sessions to group meetings or events."

Does this mean that within the last 10 years the offeror has designed and delivered at least one session in 5 different years?

A30. This criterion is measuring the depth of the proposed resource's experience through their years of experience designing and delivering facilitation sessions to group meetings or events. The 5 years of experience does not need to be consecutive years but must have been gained within the last 10 years at the time of RFSO closing to meet the requirements of the criterion. The experience should be outlined in the proposed resource's detailed curriculum vitae and will be evaluated through the specific information requested, as identified in this criterion, to demonstrate the experience.

Please see RFSO amendment 005 for revisions to this criterion.

Q31. Is it correct that requiring a coaching certificate is mandatory even for resources with 20+ years of experience?

A31. Yes. For M1.1 and M2.1 each proposed resource must be a certified coach in good standing by an accrediting body such as the International Coaching Federation or must hold a Canadian provincially issued psychology accreditation.

Q32. Does the offeror have to be registered in a certain supply arrangement, such as TBIPS, TSPS, Learning services or Pro Services?

A32. No.

Q33. Do all proposed resources need to have Reliability Status upon proposal submission?

A33. Please refer to Part 6 – Security and Insurance Requirements, section 6.1 security requirements for details.

For Streams 1 to 3, before award of an Offer the security requirements must be met. For Stream 4, before award of a call-up, the security conditions must be met:

Q34. Requirement R1.2 states that “The Offeror should demonstrate that the proposed resource has experience providing coaching to executives in a science-based organization” and in the following ‘Offer Preparation Instructions’ it asks the Bidder to provide information on “the organization for whom the work was conducted including a brief description of the organization’s mandate or main line of business to support that it’s a science-based”.

Would the Crown please confirm that experience working for a specific group within an organization whose core and only mandate/services offered are science-based would qualify for this requirement?

A34. Yes, this would be accepted provided the information required about the organization, or division within the organization, for whom the work was performed includes a brief description of the mandate or main line of business to support that it’s a science-based organization.

Q35. In Attachment 1 to Part 3, section 3.8, Stream 4: the table requires rates to be provided for the assessments as well as for the feedback sessions, presentations and summary reports for the initial period and each of the Option Periods. The table indicates that we should provide the rates by completing Attachment 2 to Part 4 – Stream 4 Response Table Form but there is only 1 column included in the table.

A35. Attachment 2 to Part 4 – Stream 4 Response Table Form has been updated to include columns for each of the periods for the assessments as well as the Feedback sessions, presentations and summary reports.

Please see RFSO Amendment 005 as well as the revised table titled “5000049085 Attachment 2 to Part 4 - Stream 4 Response Table Amended” under the Attachments section of the RFSO posting.