

**BIDDER EVALUATION GRID**  
**HTML Conversion and Coding Services -**

#	Mandatory Criteria	Compliant (Yes or No)		Reference (Page of bid confirming that the criterion has been met)				
O1.	The bidder must include each proposed resource's résumé.	Yes/No						
Rated Requirements				Maximum Possible Score	Minimum accepted	Scale used to score each criterion evaluated		
#	Criterion	Reference Information	Elements Assessed					
C1.	<b>C1 It is essential that, over the past three years, two resources have worked on projects that demonstrate experience with the HTML5 programming language.</b>  <b>Minimum required for C1 :24 / 36</b>	To meet this requirement, the contractor must submit three HTML5 projects per resource; a minimum of one project per resource is required.  The contractor must describe in one paragraph each project submitted, including:	C1.1 •Type of project (site conversion; HTML documents); programming language used in the project is HTML5	6	4	Project not coded in HTML 5: 0 point per non-compliant project	Project coded in HTML 5 : 2 points per compliant project	n.a.
			C.1.2 Client's name and contact info	6	4	No reference or incomplete references: 0 point per non-compliant project	Full references: 2 points per compliant project	n.a.
			C 1.3 Resource's responsibilities with respect to the delivery of the project	6	4	Not detailed: 0 point per non-compliant project	Does not clearly and thoroughly demonstrate experience with HTML 5 programming language: 1 point per project	Clearly demonstrates experience with HTML 5 programming language: 2 points per project
			C 1.4 Duration of the project and extent of the resource's involvement in the project (number of hours required)	6	4	Average ratio of less than one and a half pages per hour: 0 point	Average ratio of at least one and a half pages per hour: 2 points	n.a.
			C 1.5 application of the following standards: <ul style="list-style-type: none"> <li>• Standard on Web Accessibility</li> <li>• Standard on Web Usability</li> <li>• Standard on Optimizing Websites and Applications for Mobile Devices</li> <li>• Standard on Web Interoperability</li> </ul>	12	8	Standard not applied or partially applied: 0 point per standard, per project	Standard applied throughout the project: 1 point per standard, per project	n.a.

#	Rated Requirements			Maximum Possible Score	Minimum accepted	Scale used to score each criterion evaluated		
	Criterion	Reference Information	Elements Assessed					
C2.	<p><b>C2 One resource must be capable of correctly converting the coding test (see attached Word document), as per the requested specifications.</b></p> <p><b>Minimum required for C2 : 39 / 64</b></p>	<p>To meet the requirements, the resource must convert the Word document provided into HTML5, as per the following specifications:</p>	C2.1 Creation of an HTML5-coded page for the CED website	5	3	No: 0 points	Partially successful: -0.5 points per non-compliance	Successful: 5 points
			C2.2 The submitted code must have been previously validated by the W3C validation tool	10	6	No: 0 point	Partially successful: -1 points per non-compliance	The tool does not detect any errors: 10 points
			C2.3 Use of <a href="#">WET-BOEW, Version 4.0, styles</a>	20	12	No: 0 point	Partially successful: -1 points per non-compliance	Successful: 20 points
			C2.4 The page must include a functional table of contents (anchors and links)	5	3	No: 0 point	Partially successful: -0.5 points per non-compliance	Successful: 5 points
			C2.5 The page must include a floating image	8	5	No: 0 point	Partially successful: -0.5 points per non-compliance	Successful: 8 points
			C2.6 The page must include functional links	8	5	No: 0 point	Partially successful: -0.5 points per non-compliance	Successful: 8 points
			C2.7 The page must include a multimedia player integrated into the page	8	5	No: 0 point	Partially successful: -1 points per non-compliance	Successful: 8 points
<b>TOTAL</b>				100	63			

Note 1 - Demonstrate the number of years of experience: the resume of the proposed resource must describe the tasks performed in the requested area of expertise: where (name and address of the client), when (start and end dates of the project) and how (summary description of the tasks performed).