



Canada Lands Company
Société immobilière du Canada

RFP No. CNT-2022P05

INDOOR/OUTDOOR HOUSEKEEPING & JANITORIAL SERVICES FOR THE CN TOWER

Addendum 4.0 – Issued September 2, 2022

This addendum summarizing requests for information received.

1. **On the first page of Schedule 1, Scope of Work, it states the successful Proponent must “Perform a high gloss finish on the back of house floors twice per year in the months of March and October.” Please provide more detail on specific areas referred to by back of house and the type of floors each in area.**

These include the concrete for Service Level and LVT flooring for office areas.

2. **Can you provide the total number of washrooms, list of consumables and annual quantities?**

There are 26 washrooms included in the Scope of Work.

The list of consumable supplies to be provided by the Proponent are as follows:

Hand Towels: SCOTT ROLL TWL N-GEN HRT 1150' @6
Toilet Paper: 2PLY 1150' JRT BATH TISS SCOTT CORELESS @12
Garbage Bags: 42X48 EP S GARBAGE BAG CLEAR@100
Garbage Bags: 22X24 REGULAR GARBAGE BAG TRANS CLEAR @500

Expenses for consumable supplies are to be billed to the Company, the Proponent is only responsible for sourcing and providing the supplies.

Proponents who still require annual volumes, and who have provided their Receipt Confirmation Schedule can submit a request to the RFP Coordinator via email, and will be provided with, the list of consumables and estimated annual volumes.

3. **Can the square footage for the areas that are serviced by provided?**

Service Level and all offices – 79140 sqft.
Lower and Upper Retail Level – 45000 sqft.
Level 2 – 10000 sqft.
Level 3 – 13900 sqft.
Level 4 – 11100 sqft.

Level 5 – 890 sqft.
Skypod – 1500 sqft.

4. Can you identify the amount of square footage for each type of flooring?

All are LVT flooring except for L4 and service level. Carpet and concrete are for Level 4 and service level respectively.

5. Is the Proponent responsible to clean the paroline ceilings?

Yes

6. Is the Proponent responsible for the changing of lights and, if so, to what height?

No.

7. Is the cleaning of the escalators included in the Scope of Work?

Yes.

8. Can you clarify what are the responsibilities for exterior cleaning between Ripley's and the contractor?

Proponents who have provided their Receipt Confirmation Schedule can request an architectural drawing that shows the property line between the CN Tower and Ripley's Aquarium of Canada from the RFP Coordinator via email. The drawing shall be considered by the Proponents which receive it as Company Confidential Information (as that term is defined in the RFP).

9. Is the current staff unionized?

The current staff performing the services is unionized.

10. If the Collective Bargaining Agreement expires mid-contract, will the CN Tower work with Proponents regarding cost of labour increases?

The Proponent should examine the Collective Bargaining Agreement and plan its Proposal based on the entire anticipated term of the Agreement with Company which is expected to be four (4) years.

11. Can a pre-COVID Bill 7 be provided – failing this is there a recommended staffing level required by CN Tower for full 100% utilization of the space

This cannot be provided. Please refer to the recommended staffing levels and frequency schedules provided in the RFP document.

- 12. Assuming that the current staffing schedule is based on current traffic volumes, will the CN Tower work with the proponent on any required increases to staffing with corresponding increases in volume?**

The staffing schedule provided in the RFP document is based on maximum volumes.

- 13. Are there laundry facilities on site available for the contractor to utilize?**

One washer and dryer are available for use.

- 14. Can the number of custodian closets, their locations, and sizes be provided?**

There is one main custodial closet located on the service level at the size of 60 sqft.

- 15. What are the uniform requirements for the cleaning contractor?**

Shirts and fall jackets as provided by CN Tower with the company logo. Winter jackets and pants provided by the Proponent.

- 16. Q&A number 2 in Addendum 3.0 states that Proponents are to base their Proposals on maximum capacity. Can the Company provide the current traffic numbers and the estimated full capacity traffic numbers for Proponents to build their budgets?**

While the attendance varies and has reached as high as 15,000 people per day, Proponents are expected to base their Proposals on the cleaning schedules and the minimum staffing plans as provided in the RFP.

- 17. Form of Agreement: sections 2.6 and 2.7 refer to a Schedule B that is not included, can it be provided?**

Schedule B refers to the Pricing Schedule and will be based on the submission from the successful proponent.