



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions

RCMP "E" DIV. BID RECEIVING FRONT DESK
14200 Green Timbers Way Surrey, BC V3T 6P3
Solicitation: 202301769

By Mail:
RCMP "E" DIV. BID RECEIVING FRONT DESK
Mail Stop # 1004
14200 Green Timbers Way Surrey, BC V3T 6P3
Solicitation: 202301769

**REQUEST FOR
PROPOSAL**

**DEMANDE DE
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaires :

Title – Sujet Surrey RCMP Firearms Training/Medical Van Fit Up Requirement		Date September 6, 2022
Solicitation No. – N° de l'invitation 202301769		
Client Reference No. - No. De Référence du Client		
Solicitation Closes – L'invitation prend fin		
At / à :	2 :00 PM	PDT(Pacific Daylight Time) HAP (heure avancée du Pacifique)
On / le :	September 26, 2022	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à		
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée	
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:		
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	



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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with the requirement.

1.2 Statement of Work

The Work to be performed is detailed under Article 6.2 of the resulting contract clauses.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4. Recourse Mechanisms

If you have any concerns relating to the procurement process, please refer to the [Recourse Mechanisms](#) page on the Buyandsell.gc.ca website. Please note that there are strict deadlines for filing complaints with the Canadian International Trade Tribunal (CITT) or the [Office of the Procurement Ombudsman \(OPO\)](#).

<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/bid-follow-up/bid-challenge-and-recourse-mechanisms>

<http://opo-boa.gc.ca/plaintesurvol-complaintoverview-eng.html>



PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.1.1 SACC Manual Clauses

Equivalent Products B300T (2006-06-16)

1. Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:
 - a. designates the brand name, model and/or part number of the substitute product;
 - b. states that the substitute product is fully interchangeable with the item specified;
 - c. provides complete specifications and descriptive literature for each substitute product;
 - d. provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation; and
 - e. clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.
2. Products offered as equivalent in form, fit, function and quality will not be considered if:
 - a. the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or



- b. the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.
3. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to demonstrate, at the sole cost of bidders, that the substitute product is equivalent to the item specified in the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

NOTE: The RCMP has not been approved for bid submission by epost Connect service.

Due to the nature of the bid solicitation, bids transmitted by facsimile or email to RCMP will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.



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If you are the successful bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: corporate_accounting@rcmp-grc.gc.ca



PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders submit their bids in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their hard copy bid:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573). To assist Canada in reaching its objectives, bidders should:

1. Include all environmental certification(s) relevant to your organization (e.g. ISO 14001, Leadership in Energy and Environmental Design (LEED), Carbon Disclosure Project, etc.)
2. Include all environmental certification(s) or Environmental Product Declaration(s) (EPD) specific to your product/service (e.g. Forest Stewardship Council (FSC), ENERGYSTAR, etc.)
3. Unless otherwise noted, bidders are encouraged to submit bids electronically. If hard copies are required, bidders should:
 - a. use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
 - b. use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Exchange Rate Fluctuation
[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

3.1.2 SACC Manual Clauses

[A0066T \(2007-05-25\) Prices-Items](#)



Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Mandatory technical evaluation criteria are included in Annex C.

4.1.2 Financial Evaluation

4.1.2.1 The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, Delivered Duty Paid (DDP), Incoterms 2010, transportation costs included, Canadian customs duties and excise taxes included.

4.1.2.2 The price of the bid will be defined and evaluated based on Annex B. Total Bid Price=Subtotal Price of Table 1A.

4.2 Basis of Selection

4.2.1 A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract



PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.1.1 Integrity Provisions

In accordance with the section titled Information to be provided when bidding, contracting, or entering into a real property agreement subject to the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences - Integrity Declaration Form (as applicable)
- Required Documentation (List of names for integrity verification form)

Please see the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html) website for further details (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html>).

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

5.1.3 Additional Certifications Precedent to Contract Award

5.1.3.1 Independent Bid Determination

The attached Certificate of Independent Bid Determination (attached Attachment 1 to Part 5) has been developed by the federal Competition Bureau for use by the Contracting Authority when calling for bids, tenders or quotations. The intention of this documentation is to deter bid-rigging by requiring bidders to disclose, to the Contracting Authority, all material facts about any communications and arrangements which the bidder has entered into with competitors regarding the call for tenders.



Attachment 1 to PART 5
CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid or tender (hereinafter "bid") to:

(Corporate Name of Recipient of this Submission)

for: (Name and Number of Bid and Project)

in response to the call or request (hereinafter "call") for bids made by:

(Name of Tendering Authority)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: (Corporate Name of Bidder or Tenderer [hereinafter "Bidder"]) that:

- 1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the Bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the Bidder;
4. each person whose signature appears on the accompanying bid has been authorized by the Bidder to determine the terms of, and to sign, the bid, on behalf of the Bidder;
5. for the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the Bidder, whether or not affiliated with the Bidder, who:
a. has been requested to submit a bid in response to this call for bids;
b. could potentially submit a bid in response to this call for bids, based on their qualifications, abilities or experience;
6. the Bidder discloses that (check one of the following, as applicable):
a. the Bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with, any competitor;
b. the Bidder has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this call for bids, and the Bidder discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
7. in particular, without limiting the generality of paragraphs (6)(a) or (6)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
a. prices;
b. methods, factors or formulas used to calculate prices;



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- c. the intention or decision to submit, or not to submit, a bid; or
- d. the submission of a bid which does not meet the specifications of the call for bids;

except as specifically disclosed pursuant to paragraph (6)(b) above;

- 8. in addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the products or services to which this call for bids relates, except as specifically authorized by the Tendering Authority or as specifically disclosed pursuant to paragraph (6)(b) above;
- 9. the terms of the accompanying bid have not been, and will not be, knowingly disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening, or of the awarding of the contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (6)(b) above.

(Printed Name and Signature of Authorized Agent of Bidder)

(Position Title)

(Date)



PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to the Contract.

6.2 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

6.3.1 General Conditions

[2010A](#) (2022-01-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.3.1.1 Notwithstanding General Conditions 2010-Goods (Medium Complexity) Section 09- Warranty, the following must also be included in the warranty:

- a) A ten-year warranty against manufacturing and material defects on the truck body build including galvanic reaction.
- b) A five-year warranty on electrical wiring for AC and DC installed by the Contractor.
- c) A two-year warranty on all sub components installed by the fabricator.
- d) A two-year warranty on paint completed by the fabricator.

6.3.2 Supplemental General Conditions

4009 (2013-06-27) Professional Services-Medium Complexity, apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is one year from contract award date, plus all applicable warranty periods.

6.4.2 Delivery Date

All the deliverables must be received on or before February 28, 2023.



6.4.3 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to one(1) additional one (1) month period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment. Canada may exercise this option at any time by sending a written notice to the Contractor at least one (1) calendar day before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.4.4 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex A of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Gursharn Dhadwal
Title: Procurement Team Leader
Royal Canadian Mounted Police
Directorate: Corporate Management Branch
Address: 14200 Green Timbers Way, Surrey BC, V3T 6P3

Telephone: 236-330-4260
E-mail address: gursharn.dhadwal@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority (to be determined after contract award)

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (to be determined after contract award)

Name: _____
Title: _____
Organization: _____



Royal Canadian Mounted Police Gendarmerie royale du Canada

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

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6.6 Payment

6.6.1 Basis of Payment

(a) In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex "B." Customs duties are included and Applicable Taxes are extra.

(b) Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Method of Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a. the Articles of Agreement;
- b. the supplemental general conditions 4009 (2013-06-27) Professional Services (Medium Complexity);
- c. the general conditions 2010A (2022-01-28); General Conditions-Goods (Medium Complexity);
- d. Annex A, Statement of Work;
- e. Annex B, Basis of Payment;
- f. the Contractor's bid dated _____



6.11. Procurement Ombudsman

6.11.1 Dispute Resolution

The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 25 working days after the dispute was initially raised to the other party in writing, either Party may contact the Office of the Procurement Ombudsman (OPO) to request dispute resolution/mediation services. OPO may be contacted by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca. For more information on OPO's services, please see the [Procurement Ombudsman Regulations](#) or visit the [OPO website](#).

6.11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by the complainant respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met.

To file a complaint, the Office of the Procurement Ombudsman may be contacted by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca.

6.12 Insurance

SACC *Manual* clause [G1005C](#) (2016-01-28) Insurance – No Specific Requirements

6.13 SACC *Manual* Clauses

A1009C (2008-05-12) Work Site Access

B1501C (2018-06-21) Electrical Equipment

6.14 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.



ANNEX A STATEMENT OF WORK

1.0 TITLE

Surrey RCMP Firearms Training/Medical Van Fit up Requirement

2.0 OVERVIEW

The Surrey RCMP Training & Development Unit requires the up-fit of a Ford Transit 250 AWD High Roof, Sliding Side Door van that will be supplied by the RCMP. Please refer to drawing in Appendix A.

3.0 ACRONYMS

AWD All wheel drive
RCMP Royal Canadian Mounted Police
SOW Statement of Work

3.0 BACKGROUND

3.1 The vehicle that is the subject of this up-fit is located in Surrey, BC.

3.2 General Vehicle Specification:

Overall dimensions	Wheelbase: 148"
Rear Interior Dimensions	Length: 128" (at floor from rear door to back of seats)
	Width: 70.2" (54.8" between wheelhouse)
	Height: 81.5" (28' floor height)

4.0 SCOPE/REQUIREMENT:

Contractor must up fit the van as follows:

The vehicle must be seperated into two distinct areas, the driver's compartment and the rear work/storage area.

Compartment Separation:

- The driver compartment of the van must be separated from the rear by a custom insulated aluminum divider behind the driver and passenger seats, contoured for maximum space with seats in the rear most position and slightly reclined. Insulation must be Roxul fire and sound rated, or equivalent grade insulation used.
The divider must have a sliding opening at least 10" x 10", to allow clear visual and verbal communication between front and rear occupants.

Insulation / Interior Finish:



2. Prior to finishing of the interior of the van, the walls and ceiling must be insulated with expansion urethane foam with a minimum R8 value.

3. The walls, ceiling and inside door surfaces must be finished/lined with custom fitted white insulating liner kits for noise reduction, made of 3/8' plywood & 3/16" fiberglass reinforced plastic (FRP), or white painted aluminum.



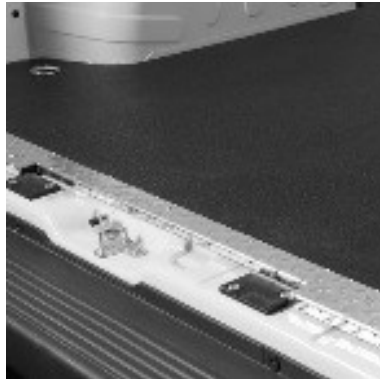


4. A wall to ceiling metal transition sill plate or equivalent durable material must be installed to protect any wires running behind. Wiring must remain accessible and not be sealed inside walls in case of future repair.



5. The floor must be covered with a 3/4" molded non-slip vinyl subfloor type covering in a dark color.

6. Aluminum tread non-slip sill plates/trim must be installed at the side and rear door openings.



7. Padded head bumper above side door.



Driver Side Interior Layout:

8. A hardwood surface standing workbench with metal frame, 48" in length x 18" deep x 40" high must be installed on the driver's side, wall as per the diagram in Appendix A.

9. Two sets of sliding drawer units must be placed immediately under the work surface of the work bench. This includes a 22" in length set of 6 tool-chest drawers must be suitable for tools, and a 26" in length set of 2 drawers which must be lockable and suitable for storing ammunition with capacity for various calibres, including but not limited to 5.56, 9mm, .308, 3" shotguns shells.

10. A 48" in length x 10" deep x 14" high upper cabinet must be installed above the workbench with dividers separating the storage compartment at 24" lengths, or two separate cabinets that are 24" in length each.

11. A 36" in length x 18" deep x full height of interior, non-flex aluminum shelving with adjustable shelves and mesh drop-down netting or equivalent to secure heavy items on each shelf must be installed. The bottom of the shelf must encompass the built in vehicle heater. A perforated protective covering/grate must be installed to protect the heater and still allow ample airflow.



12. A 72" height x 36" width x 15" depth (10 guns wide) Dasco or equivalent commercial grade bi-fold perforated door gun cabinet, with adjustable racks for various firearms storage configurations, suitable for storing up to 20 long firearms, and with a manual combination lock, must be installed.





Passenger Side Interior Layout:

13. A 48” in length x 40” height x 15” depth lower metal cabinet that encloses the rear wheel-well with a minimum of 3 adjustable shelves, must be installed. The cabinet must be trigger latched and lockable.
14. A 48” in length x 32” height x 15” depth upper metal cabinet with adjustable shelves, must be installed. The cabinet must trigger latched and lockable.

Exterior Access:

15. A minimum 24” in length galvanized steel, manual pop-out step must be installed below the side sliding door for easier access into the van. The step must be able to be locked into place in both the recessed and out positions.

Interior Lighting and Fixtures:

16. Two 12” x 48” white LED ceiling light panels must be installed lengthwise down the centre line.
17. A 2-position rocker switch must be installed for the ceiling light panels, placed at rear door opening and at the curb side sliding door entry.
18. A minimum 20” in length LED light bar with integrated on/off switch or equivalent must be placed above the work bench, mounted to the bottom of the top shelf.
19. A MaxxFan Deluxe all in one rain proof powered roof vent or equivalent, with minimum 5-speeds, two directions, must be installed. A wall mounted LCD control panel must also be installed in a convenient and easily accessible location.





Electrical:

20. A 12VDC Discover EV8DA-A sealed AGM battery with no off-gassing potential with Blue Sea Battery Link Auto Charge relay to protect chassis batteries and allow bi-directional charging, or equivalent, must be installed.

21. Blue Sea 12VDC marine breaker panel or equivalent, with status LED's must be installed.

22. A Samlex BG Battery Guard or equivalent, with 12V master disconnect switch rocker switch in cab and low voltage light/buzzer must be installed.

23. A 15A 120V shore power plug with weather proof with charging indicator light, must be installed.

24. A Victron MultiPlus 2000W inverter/charger or equivalent, with remote control panel in the cab, with shore power amperage dial must be installed.

25. Four duplex interior outlets with dual USB outlets, powered by the inverter must be installed. Two of these must be installed at either end of the work bench area inside wall.

26. A 500W RWF wall-mount heater, or equivalent, with built-in thermostat, that runs off the inverter/shore power, must be installed.



5.0 DELIVERY POINT:

5.1 The pick-up and delivery of the vehicle must be made to the following address:

Surrey RCMP Detachment
14355 57th Avenue,
Surrey, BC V3X 1A9

5.2 Contractor must arrange and pay for transport of the van to their up-fit facility and return to Surrey.

6.0 MEETING:

6.1 There will be a meeting between the RCMP and the Contractor prior to construction of this vehicle to ensure that all requirements are understood and will be met. Meeting minutes to be taken by the Contractor and signed off by the RCMP. This pre-production meeting will be held at the Contractor's facility on a mutually agreed date.

6.2 There will also be a final inspection prior to shipping to the delivery destination for acceptance in accordance with the terms of the contract.

6.3 The Contractor must notify the RCMP a minimum of five (5) working days in advance of a desired inspection date in order that travel arrangements can be made. Travel and accommodations for the preproduction meeting and inspections will be done at the expense of the RCMP where applicable.

7.0 DELIVERABLES:

7.1 The Contractor must supply the RCMP with CAD drawings of the vehicle interior layout, including cross sections for the street and curb sides a minimum of 2 weeks prior to the pre-build meeting. AC/DC wiring diagrams must also be submitted at this time.

7.2 On completion of the unit, the Contractor must provide electrical certification from the Canadian Electrical Code (CEC) and Electrical Safety Authority (ESA).

7.3 On delivery, the Contractor must provide instruction on the mechanical/electrical workings of the entire vehicle and all manuals of installed equipment.

8.0 WARRANTY:

Contractor must provide:

a) A ten-year warranty against manufacturing and material defects on the truck body build including galvanic reaction.

b) A five-year warranty on electrical wiring for AC and DC installed by the Contractor.



- c) A two-year warranty on all sub components installed by the fabricator.

- d) A two-year warranty on paint completed by the fabricator.



ANNEX B BASIS OF PAYMENT

Prices are firm in Canadian dollars, Applicable Taxes excluded, Delivered Duty Paid (DDP), Incoterms 2010, freight included, Canadian customs duties and excise taxes included.

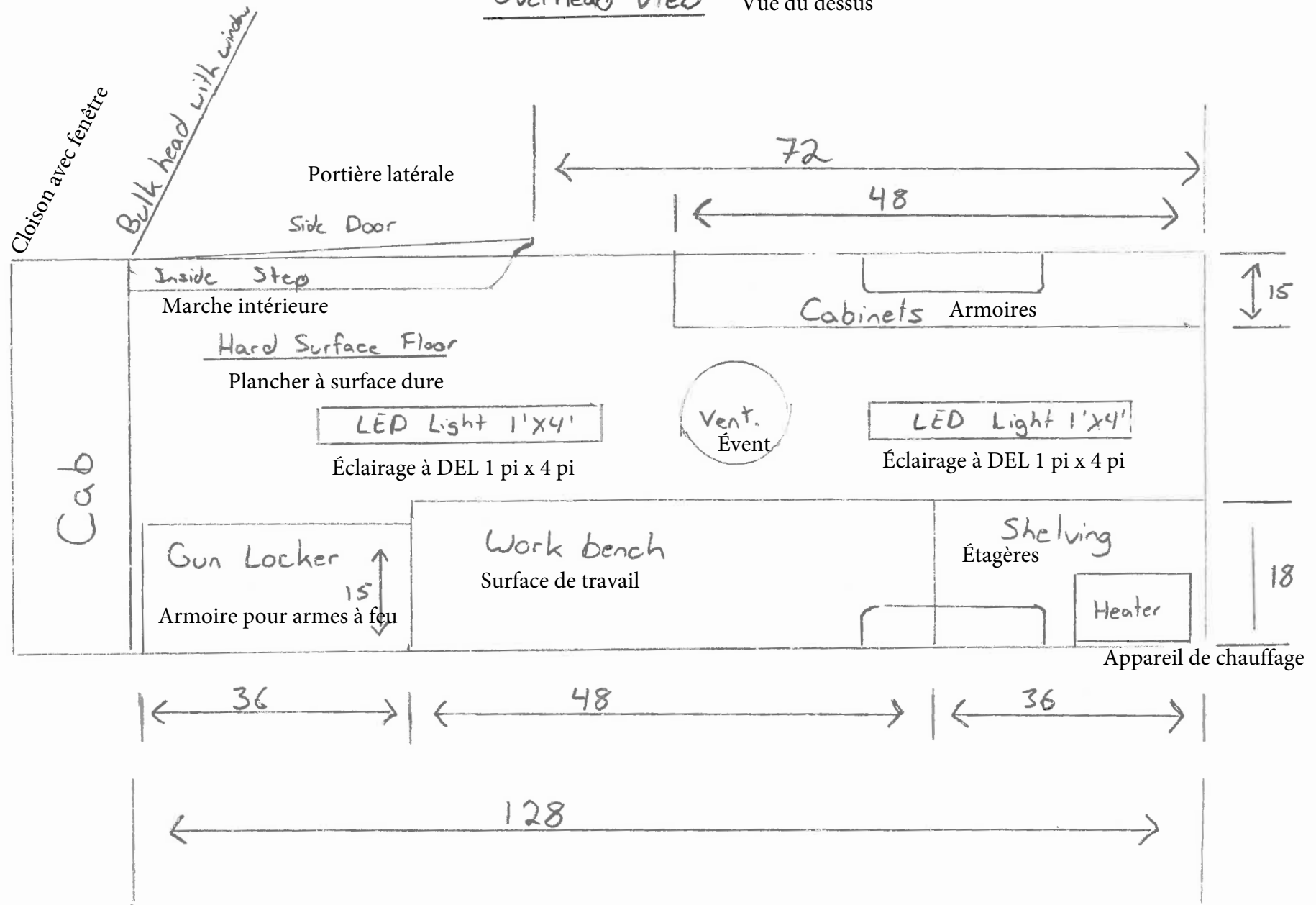
Pricing Table 1A.

Item	Description
1	RCMP Van Up fit as described in Annex A-Statement of Work
	A) Equipment and Materials \$
	B) Installation \$
	C) Charge to pick up vehicle from Surrey Detachment and Return \$
	D) Subtotal (A+B+C) Canadian Dollars \$



Appendix A-Drawing

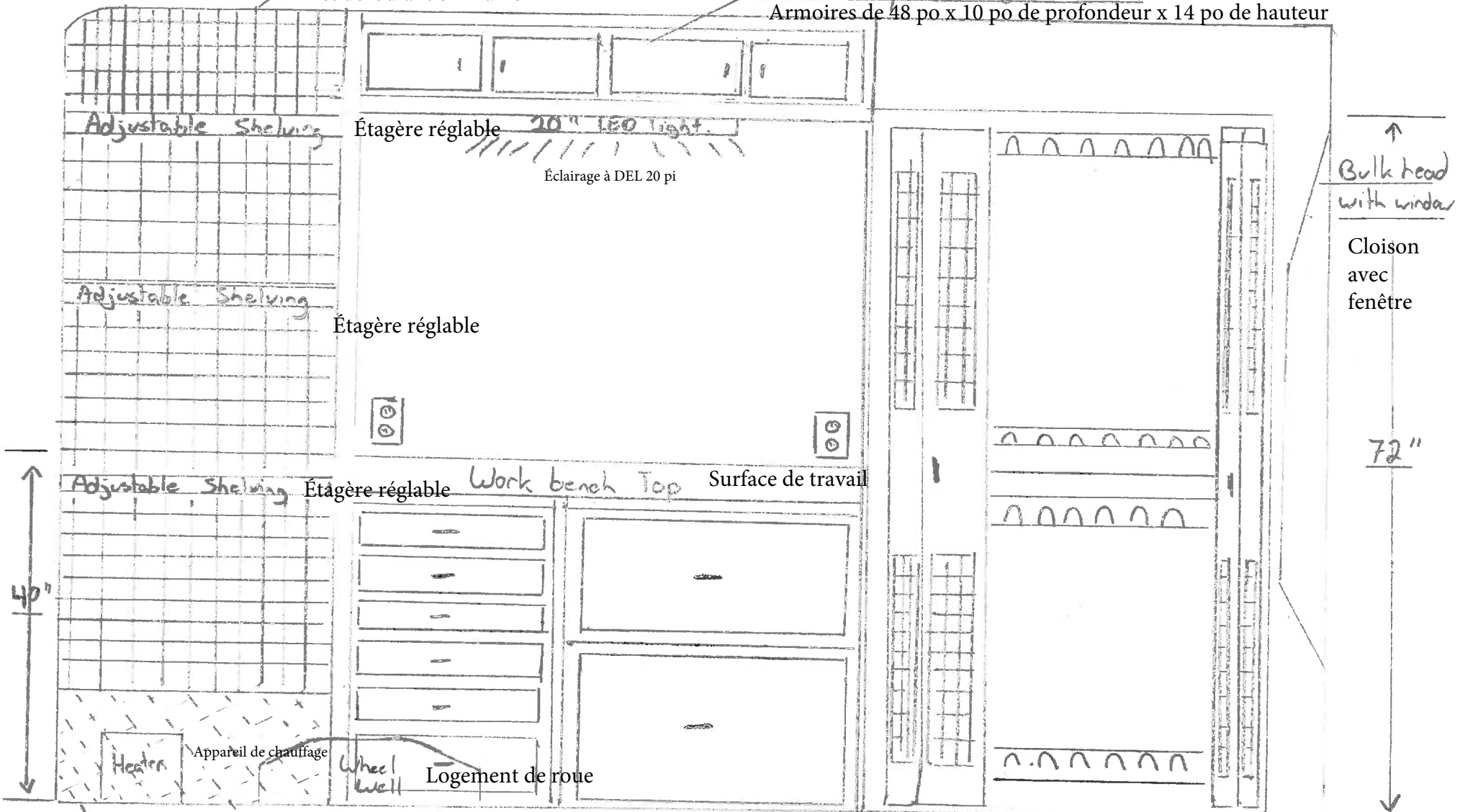
Overhead View Vue du dessus



Street Side Côté rue

drop down Mesh netting
Filet déroulant en maille

48" X 10" Deep X 14" High Cabinets
Armoires de 48 po x 10 po de profondeur x 14 po de hauteur



40"

Bulk head with window

Cloison avec fenêtre

72"

Perforated protective cover for heater

tool chest drawers
22"

Lockable Ammo Drawers
26"

Gun Cabinet with bi-fold perforated doors

36"

48"

128"

36"

Couvercle de protection perforé pour l'appareil de chauffage

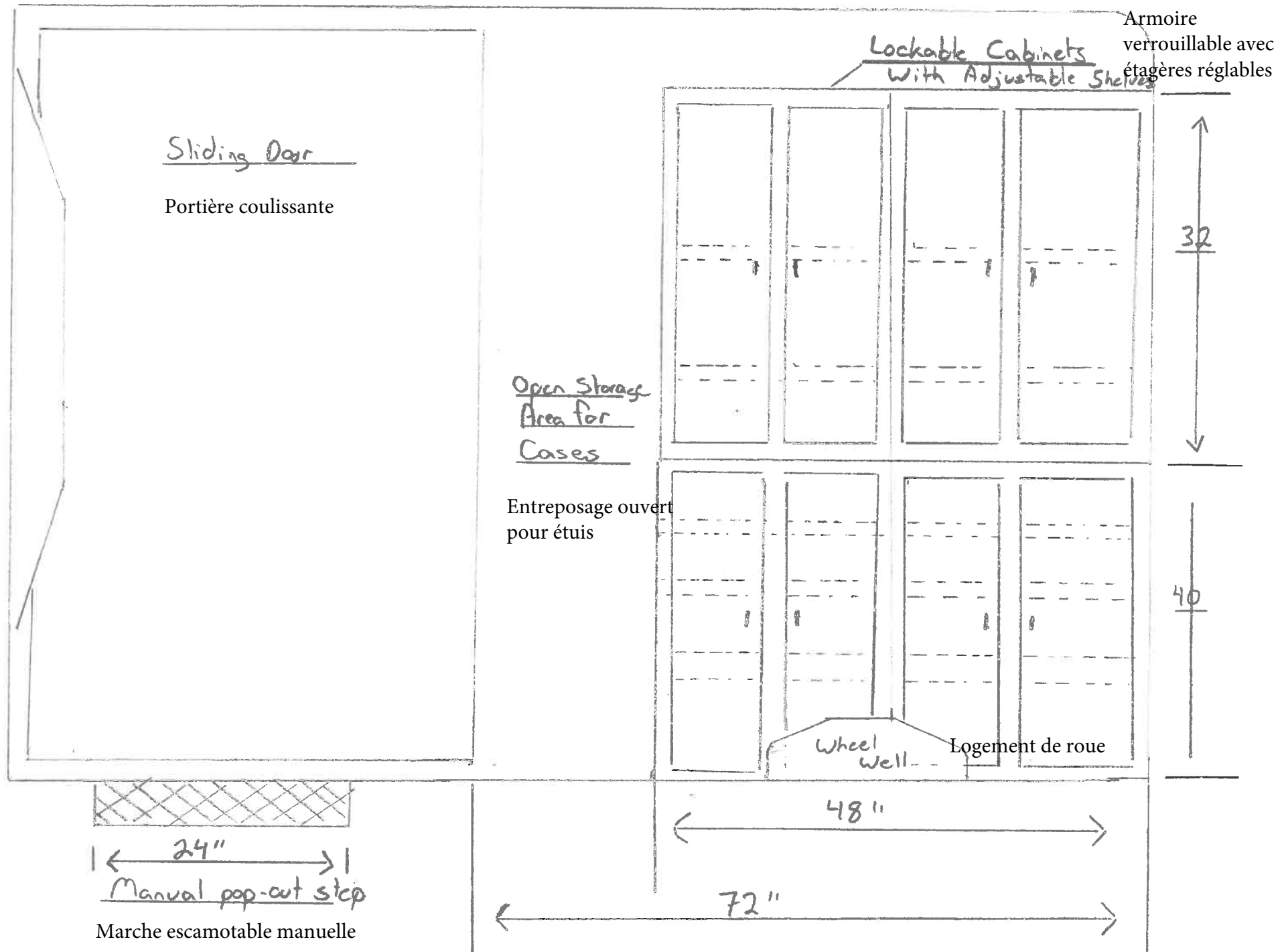
Tiroirs de coffre d'outils

Tiroirs de munitions verrouillables

Armoire pour arme à feu avec portes pliantes perforées

Curbside View

Vue côté trottoir





Annex C-Evaluation Grid

Bidders are required to provide supporting technical literature, including but not limited to, specification sheets, technical brochures, photographs or illustrations to demonstrate compliance to all the identified mandatory requirements listed below. Bidders are requested to provide a cross-referenced for each specification to outline where in the supporting technical literature it demonstrates compliance. However, if supporting technical literature is not available to substantiate compliance with a mandatory requirement, the Bidder must provide sufficient information to explain how its bid is technically compliant.

Note: Bidders proposing equivalent products must provide specifications and descriptive literature for each proposed product in accordance with the requirement described in Annex “A” Statement of Work, and in accordance with SACC Manual Clause B3000T (2006-06-16) Equivalent Products.

Table C1. Evaluation Grid
Compartment Separation:

Mandatory Criteria Description	Indicate Compliance		
	Yes	No	Supporting documentation or statement of compliance (please indicate the reference page of your Technical Bid where the information can be found).
M1. The driver compartment of the van must be separated from the rear by a custom insulated aluminum divider behind the driver and passenger seats, contoured for maximum space with seats in the rear most position and slightly reclined. Insulation must be Roxul fire and sound rated, or equivalent grade insulation used. The divider must have a sliding opening at least 10” x 10”, to allow clear visual and verbal communication between front and rear occupants.			

Insulation / Interior Finish:

Mandatory Criteria	Indicate Compliance		
	Yes	No	Supporting documentation or statement of compliance (please indicate the reference page of your Technical Bid



			where the information can be found). Supporting Documentation required for Equivalent proposed
M2 Prior to finishing of the interior of the van, the walls and ceiling must be insulated with expansion urethane foam with a minimum R8 value.			
M3.The walls, ceiling and inside door surfaces must be finished/lined with custom fitted white insulating liner kits for noise reduction, made of 3/8' plywood & 3/16" fiberglass reinforced plastic (FRP), or white painted aluminum			
M4. A wall to ceiling metal transition sill plate or equivalent durable material, must be installed to protect any wires running behind. Wiring must remain accessible and not be sealed inside walls in case of future repair			
M5. The floor must be covered with a 3/4" molded non-slip vinyl subfloor type covering in a dark color.			
M6. Aluminum tread non-slip sill plates/trim must be installed at the side and rear door openings.			
M7. Padded head bumper above side door.			

Driver Side Interior Layout:

Mandatory Criteria Description	Indicate Compliance		
	Yes	No	Supporting documentation or statement of compliance (please indicate the reference page of your Technical Bid where the information can be found).



M8. A hardwood surface standing workbench with metal frame, 48" in length x 18" deep x 40" high must be installed on the driver side wall as per the diagram in Appendix A.			
M9. Two sets of sliding drawer units must be placed immediately under the work surface of the work bench. This includes a 22" in length set of 6 tool-chest drawers must be suitable for tools, and a 26" in length set of 2 drawers which must be lockable and suitable for storing ammunition with capacity for various calibres (eg. Including but not limited to 5.56, 9mm, .308, 3" shotguns shells).			
M10. A 48" in length x 10" deep x 14" high upper cabinet must be installed above the workbench with dividers separating the storage compartment at 24" lengths, or two separate cabinets that are 24" in length each			
M11. A 36" in length x 18" deep x full height of interior, non-flex aluminum shelving with adjustable shelves and mesh drop-down netting or equivalent to secure heavy items on each shelf must be installed. The bottom of the shelf must encompass the built in vehicle heater. A perforated protective covering/grate must be installed to protect the heater and still allow ample airflow.			
M12. A 72" height x 36" width x 15" depth (10 guns wide) Dasco or equivalent commercial grade bi-fold perforated door gun cabinet, with adjustable racks for various firearms storage configurations, suitable for storing up to 20 long firearms, and with a manual combination lock, must be installed.			
M13. A 48" in length x 40" height x 15" depth lower metal cabinet that encloses the rear wheel-well with a minimum of 3 adjustable shelves, must be installed. The cabinet must be trigger latched and lockable.			
M14. A 48" in length x 32" height x 15" depth upper metal cabinet with adjustable shelves, must be installed. The cabinet must trigger latched and lockable.			

Exterior Access:

Mandatory Criteria Description	Indicate Compliance		
	Yes	No	Supporting documentation or statement of compliance (please



			indicate the reference page of your Technical Bid where the information can be found).
M15. A minimum 24" in length galvanized steel, manual pop-out step must be installed below the side sliding door for easier access into the van. The step must be able to be locked into place in both the recessed and out positions.			

Interior Lighting and Fixtures:

Mandatory Criteria Description	Indicate Compliance		
	Yes	No	Supporting documentation or statement of compliance (please indicate the reference page of your Technical Bid where the information can be found).
M16. Two 12" x 48" white LED ceiling light panels must be installed lengthwise down the centre line.			
M17. A 2-position rocker switch must be installed for the ceiling light panels, placed at rear door opening and at the curb side sliding door entry.			
M18. A minimum 20" in length LED light bar with integrated on/off switch or equivalent must be placed above the work bench, mounted to the bottom of the top shelf.			
M19. A MaxxFan Deluxe all in one rain proof powered roof vent or equivalent, with minimum 5-speeds, two directions, must be installed. A wall mounted LCD control panel must also be installed in a convenient and easily accessible location.			
Mandatory Criteria	Indicate Compliance		
Description	Yes	No	Supporting documentation



			or statement of compliance (please indicate the reference page of your Technical Bid where the information can be found).
M20. A 12VDC Discover EV8DA-A sealed AGM battery with no off-gassing potential with Blue Sea BatteryLink AutoCharge relay to protect chassis batteries and allow bi-directional charging, or equivalent, must be installed.			
M21. Blue Sea 12VDC marine breaker panel or equivalent, with status LED's must be installed.			
M22. A Samlex BG Battery Guard or equivalent, with 12V master disconnect switch rocker switch in cab and low voltage light/buzzer must be installed.			
M23. A 15A 120V shore power plug with weather proof with charging indicator light, must be installed.			
M24. A Victron MultiPlus 2000W inverter/charger or equivalent, with remote control panel in the cab, with shore power amperage dial must be installed.			
M25. Four duplex interior outlets with dual USB outlets, powered by the inverter must be installed. Two of these must be installed at either end of the work bench area inside wall			
M26. A 500W RWF wall-mount heater, or equivalent, with built-in thermostat, that runs off the inverter/shore power, must be installed.			

Mandatory Criteria Description	Indicate Compliance		
	Yes	No	Where in your proposal is this information



<p>M27. Bidder must submit a minimum of 3 references on similar vehicle up-fits that they have completed within the last 5 years. Each reference should include:</p> <ul style="list-style-type: none">a) Client Organization Name;b) Start Date and End Date ;c) A description of the scope of the services provided;d) A diagram and or photos showing the completed up-fit worke) Name and contact information (phone number or email) of an Authorized Representative who will confirm the information supplied by the bidder.			
<p>M28. Bidder must provide a production Schedule of work to be done in-house and what if any work will be sub-contracted</p>			



ANNEX D – BID CHECKLIST

The following are mandatory with the Bidder's submission

No	Description
1	Front Page of RFP completed and signed
2	Attachment 1 to Part 5
3	Basis of Payment Table Annex B
4	Evaluation Grid, Annex C
5	Technical Bid