Questions and Answers #1 – CIC-155076

Question 1:	Are you able to tell me how many deliveries are required per day? Is it 1 for the 4 requirements or is it 4 for the 4 requirements, as per the below? *5. Tasks and Scope of Work 5.1 Meal Delivery Schedule The Contractor must prepare and deliver meals to IRCC representatives at the temporary accommodation sites reserved by IRCC. IRCC will place an order with the Contractor for the required number of meals 24 hours in advance of the delivery of the food. The Contractor must deliver each prepared type of meal to the accommodation site(s) as pre the schedule below:* *a. Breakfast, between 6:00 AM and 7:00 AM;* *b. Lunch, between 11:00 AM and 12:00 PM; and* *c. Dinner and boxed meals* (as required), between 4:30 PM and 5:30 PM* Page 26 of 33 **The Contractor must provide cold boxed meal in the event of delays or arrivals after 10:00 PM*

Answer 1:	As per Appendix "D" Statement of work 5.1 Meal Delivery Schedule, "The contractor must deliver each prepared type of meal to the accommodation site (s) as per the schedule below:
	    a. Breakfast, between 6:00AM and 7:00AM;
	    b. Lunch, between 11:00AM and 12:00PM; and
	    c. Dinner and boxed meals (as required), between 4:30PM and 5:30PM."
	
	 Therefore, three separate deliveries are required. Boxed meals must be delivered with dinner.

Question 2:	Also, will there be multiple delivery sites in 1 day? If so do you have addresses or general proximity of sites?
Answer 2:	Currently, IRCC foresees requiring delivery to one site in Dorval, near the airport. A Task Authorisation (TA) will be issued to authorize the work in accordance with Appendix "C" Terms of Payment – Task Authorisations, C1.1. Task Authorization Process., if required. Should delivery to other sites be necessary, subsequent Task Authorizations will be issued.

Question 3:	How many points of delivery are there?
Answer 3:	Please refer to Answer 2.

Question 4:	The meals are prepared individually or in bulk?

Answer 4:	As per Appendix "D" Statement of Work 6. Deliverables "The Contractor must ensure meals are prepared and delivered as follows:
	
	    a. Meals must be delivered in individual containers 100% recyclable such as paper bags or cardboard boxes in order to facilitate distribution by identified service providers on site.
	    b. Each meal must be prepared and assembled by the Contractor – with compostable utensils when required.

	c. Deliveries of the meal bags / boxes to the site must be in washable and reusable containers with lid – with preference for rigid plastic. d. The reusable containers must be cleaned and maintained by the supplier. As well, as per Appendix "D" Statement of Work, 5.2 Meal Provision, "The Contractor must provide meal options to accommodate a variety of special dietary requirements and religious and spiritual beliefs". Therefore, the contractor must ensure that the meals are packaged individually and that meal options that accommodate dietary requirements are adhered to.

Question 5:	Are they delivered cold and heated up in a microwave?
Answer 5:	For hot meals, the meals must be delivered hot/warm.

Question 6:	Can we put all components of the meal in a box or bag as we do for the Military contract we have?
Answer 6:	As per Appendix "D" Statement of Work 6. Deliverables "The Contractor must ensure the meals are prepared and delivered as follows: a. Meals must be delivered in individual containers 100% recyclable such as paper bags or cardboard boxes in order to facilitate distribution by identified service providers on site. b. Each meal must be prepared and assembled by the Contractor – with compostable utensils when required. c. Deliveries of the meal bags / boxes to the site must be in washable and reusable containers with lid – with preference for rigid plastic. d. The reusable containers must be cleaned and maintained by the supplier."