



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

Travaux publics et Services gouvernementaux
Canada
Voir dans le document/
See herein
NA
Québec
NA

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Travaux publics et Services gouvernementaux Canada
Place Bonaventure, portail Sud-Oue
800, rue de La Gauchetière Ouest
7e étage, suite 7300
Montréal
Québec
H5A 1L6

Title - Sujet DP Ceva Services d'op. et techniques de CEVA de TC à Blainville	
Solicitation No. - N° de l'invitation T8127-200020/D	Amendment No. - N° modif. 006
Client Reference No. - N° de référence du client T8127-200020	Date 2022-09-07
GETS Reference No. - N° de référence de SEAG PW-\$MTP-555-16487	
File No. - N° de dossier MTP-0-43118 (555)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2022-09-29 Heure Avancée de l'Est HAE	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Mirfatahi, Kaveh	Buyer Id - Id de l'acheteur mtp555
Telephone No. - N° de téléphone (514) 260-4106 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation
T8127-200020/D

Amd. No. - N° de la modif.
006

Buyer ID - Id de l'acheteur
MTP555

Client Ref. No. - N° de réf. du client
T8127-2-00020

File No. - N° du dossier
MTB-0-43118

CCC No./N° CCC - FMS No./N° VME

Project Title

Operation and technical services for Transport Canada Motor Vehicle Test Centre (MVTC) Blainville, Quebec

This amendment changes the bid solicitation closing date, answers bidders' questions and makes changes to the Request for Proposal (RFP).

The above mentioned RFP is hereby amended as follows:

A. Change the bid solicitation closing date.

Under "Solicitation Closes", on the first page of the RFP document:

DELETE in its entirety and **REPLACE** by:

September 29, 2022 at 2:00 PM (Eastern Daylight Time).

B. Answer the following bidders' questions:

Question 1:

We request that Canada provides in PDF format all the documents mentioned in the RFP (with their version date) so that the bidder does not have to search for the documents in question and can have in hand all the documents forming part of the RFP and its Annexes (such as the form PWGSC-TPSGC 7953 (RFP page 23 of 54) which cannot be found, and which does not appear to have a version date).

Answer 1:

The table below includes links to some of the forms and documents, and form PWGSC-TPSGC 7953 is provided via a change to the RFP in this amendment.

RFP					
Page	No.	Heading	Sub.	Provision	Form link or reference
13	5.1.1	Integrity Provisions – Declaration of Convicted Offences		In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, if applicable , the Integrity declaration form available on the Forms for the Integrity Regime website (http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html), to be given further consideration in the procurement process.	Integrity Declaration Form: https://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html
13	5.2.1	Integrity Provisions – Required		In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property	The required information is listed at subsection "17. Information to be

		Documentation		agreement of the Ineligibility and Suspension Policy (http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.	provided when bidding, contracting or entering into a real property agreement” of the following link: https://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html
13	5.2.3	Security Requirements – Required Documentation		In accordance with the requirements of the Contract Security Program of Public Works and Government Services Canada (https://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html), the bidder must provide: - For Canadian legal entities: a completed Security Program registration application form (RAF) or; - For non-Canadian legal entities: an initial international security screening form. The form will be further reviewed in the procurement process.	Contract Security Program: Form 471 – Application for Registration (AFR) Canadian Legal Entities (Annex K) on p. 298 of the RFP. Contract Security Program: Initial International Security Screening Form (Annex L) on p. 306 of the RFP.
23	7.8.6.1	Contract Cost Principles	1.	The contractor will be required to complete the form PWGSC-TPSGC 7953 (PDF 87KB) - (Help on File Formats), contractors Cost Submission, in electronic format and send it to the Contracting Authority. Costs will be calculated in accordance with Contract Cost Principles 1031-2.	Form PWGSC-TPSGC 7953 added in this amendment as Annex M
27	7.9.2	Progress Payments	1.	Canada will make progress payments in accordance with the payment provisions of the Contract, no more than once a month, for cost incurred in the performance of the Work, up to 100 percent of the amount claimed and approved by Canada if: a. an accurate and complete claim for payment using form PWGSC-TPSGC 1111 , Claim for Progress Payment, and any other document	Form PWGSC-TPSGC 1111: https://www.tpsgc-pwgsc.gc.ca/app-acq/forms/1111-eng.html

				<p>required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;</p> <p>b. the amount claimed is in accordance with the basis of payment;</p> <p>c. the total amount for all progress payments paid by Canada does not exceed 100 percent of the total amount to be paid under the Contract;</p> <p>d. all certificates appearing on form PWGSC-TPSGC 1111 have been signed by the respective authorized representatives.</p>	
32	7.16.1	Contract Financial Security		<p>The Contractor must provide one of the following contract financial securities within 15 calendar days after the date of contract award:</p> <p>a. a performance bond form PWGSC-TPSGC 505 in the amount of \$2 000 000.00 and</p> <p>b. a labour and material payment bond form PWGSC-TPSGC 506 each in the amount of \$1 940 000</p>	<p>Form PWGSC-TPSGC 505: https://www.tpsgc-pwgsc.gc.ca/app-acq/forms/505-eng.html</p> <p>Form PWGSC-TPSGC 506: https://www.tpsgc-pwgsc.gc.ca/app-acq/forms/506-eng.html</p>

Annex A: Statement of Work					
Page	No.	Heading	Sub.	Provision	References to documents, policies, laws, guidelines
55 of RFP	1.2	BACKGROUND		Canada's <i>Motor Vehicle Safety Act</i> (MVSA) and its regulations regulate the manufacturing and importation of motor vehicles and motor vehicle equipment to reduce the risk of death, injury and damage to property and the environment.	<i>Motor Vehicle Safety Act</i> (MVSA) and its regulations provided in 3.7.2.
56 of RFP & 2 of SOW	1.5	SCOPE OF WORK & RESPONSIBILITY OF THE CONTRACTOR	1.5 b)	Provide timely delivery of services within the requirements and funding allocated through the Task Authorization process.	Task Authorization Process & Task Authorization Form: <ul style="list-style-type: none"> APPENDIX A: SAMPLE TASK

					AUTHORIZATION - COMPLIANCE PROGRAM: Page 120 of RFP & A-2 of SOW <ul style="list-style-type: none"> PSPC Task Authorization Form 572 (Annex H) on p. 294 of the RFP.
56 of RFP & 2 of SOW	1.5	SCOPE OF WORK	1.5 d)	The Contractor is responsible to ensure compliance with all applicable Federal and Provincial employment laws including but not limited to the Federal Contractors Program (FCP) and the <i>Employment Equity Act</i> .	All applicable Federal and Provincial employment laws: <ul style="list-style-type: none"> Federal Contractors Program - Canada.ca Employment Equity Act (justice.gc.ca)
102 of RFP & 48 of SOW	5.6	TASKS	5.6.1 g)	Under the <i>Emergency Preparedness Act</i> , the Contractor is required to have plans to provide continuity of services to TC in the event of an emergency.	Emergency Preparedness Act (justice.gc.ca)
116 of RFP & 62 of SOW	7.6	OBLIGATIONS	7.6 o)	The sign located between the guard-house and du Landais street will be used to identify the operation according to the Federal Identity Program (FIP)	Design Standard for the Federal Identity Program

ANNEX I – Purchase Procedure					
Page	No.	Heading	Sub.	Provision	Form link or reference
48		References		Directive on the Management of Procurement : Directive on the Management of Procurement-Canada.ca : https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494 Government Contracts Regulations: https://laws-lois.justice.gc.ca/eng/Regulations/SOR-87-	Directive on the Management of Procurement: https://www.tbs-sct.canada.ca/pol/doc-eng.aspx?id=32692 Government

Solicitation No. - N° de l'invitation
T8127-200020/D

Amd. No. - N° de la modif.
006

Buyer ID - Id de l'acheteur
MTP555

Client Ref. No. - N° de réf. du client
T8127-2-00020

File No. - N° du dossier
MTB-0-43118

CCC No./N° CCC - FMS No./N° VME

				402/index.html	Contracts Regulations: Government Contracts Regulations (justice.gc.ca)
--	--	--	--	--------------------------------	---

C. Do the following changes to the RFP:

Change 1:

At Annex A – Statement of Work, Section 5.0 Site Maintenance:

DELETE:

Subsections 5.6.2 and 5.6.3 in their entirety.

INSERT:

5.6.2 For projects that do not require stamped and sealed Engineering or Architectural plans: The Contractor must develop proposals and recommendations for new projects to improve efficiencies, increase capacity and capability or as described in the Task Authorization. The proposal must identify the requirement(s), required specialties, constraints, and include a budgetary estimate for the project. These projects must be implemented and managed by the Contractor. The Contractor may retain the services of an Engineering, Architectural or other expert consultant to define project scope, develop preliminary drawings, conduct feasibility studies and/or to provide advice on specifications and considerations for the preparation of preliminary designs/plans and the preparation of budgetary estimates.

5.6.3 Upon receipt of a Capital Project Notice issued for real property capital projects managed by PSPC, the Contractor must provide the following services:

- a) Prior to project approval, the Contractor must:
 - Prepare a Plan of Construction Operations (PCO). The objective of the PCO is to plan the coordination required to implement the construction with minimum interruptions or conflict with MVTC operations and to ensure that client confidentiality, and MVTC security and safety are not compromised by the construction work.
- b) During project planning by PSPC, the Contractor must:
 - Provide consulting services to TC, PSPC and their agents to ensure that program needs, and objectives are met.
- c) During project execution, the Contractor must:
 - i. Provide site access and traffic control during construction work, between the hours of 07:00 to 19:00 Monday to Friday, to any party and at any location necessary to complete the TC Capital Project. The Contractor may assign a representative to monitor the Capital Project Contractor and its work at the MVTC.
 - ii. Provide the Technical Authority with weekly updates of observed activity and progress.
 - iii. Report incidents and accidents to the Technical Authority.
 - iv. Update the Maintenance Plan affected by the completed modifications.
- d) Upon project completion the Contractor must:
 - i. Update the technical documentation which is affected by the completed modifications and/or replacements.

Solicitation No. - N° de l'invitation
T8127-200020/D

Amd. No. - N° de la modif.
006

Buyer ID - Id de l'acheteur
MTP555

Client Ref. No. - N° de réf. du client
T8127-2-00020

File No. - N° du dossier
MTB-0-43118

CCC No./N° CCC - FMS No./N° VME

ii. Provide technical assistance for commissioning.

Change 2:

After **Annex L – International Security Initial Screening Form.**

INSERT:

The **Annex M – Contractors Cost Submission** attached below.

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.

Solicitation No. - N° de l'invitation
T8127-200020/D

Amd. No. - N° de la modif.
006

Buyer ID - Id de l'acheteur
MTP555

Client Ref. No. - N° de réf. du client
T8127-2-00020

File No. - N° du dossier
MTB-0-43118

CCC No./N° CCC - FMS No./N° VME

ANNEX M – CONTRACTORS COST SUBMISSION

(Form PWGSC-TPSGC 7953 – Contractors Cost Submission is attached below.)



Instructions for Completion of PWGSC-TPSGC 7953: Contractors Cost Submission

General

- (A) A separate PWGSC-TPSGC 7953 is required for each item covered by a separate basis of payment in the "Basis of Payment" section of the Contract, other than firm price items.
- (B) The word "Department" should be regarded as synonymous with "Cost Centre".
- (C) Supporting documentation for the cost submission must be kept readily available, such as, Time Cards, Labour Distribution Tab Runs, Journal Vouchers, Lists of Subcontracts, Purchase Invoices, Pay Vouchers, Overhead Distribution Sheets and other related supporting documentation.
- (D) Costs reported in PWGSC-TPSGC 7953 are in accordance with 1031-2 Contract Cost Principles and/or as negotiated with the departmental cost analyst or other departmental officer.
- (E) Upon completion, the cost submission should be forwarded to the Contracting Authority in the case of cost reimbursable contracts, or the Finance Branch in the case of firm price contracts.

For cost reimbursable contracts only - If a contract period extends beyond two contractor fiscal years, interim cost submissions are required annually.

Item definitions

- 1) Direct Materials: Include, in addition to materials purchased solely for the contract and processed by the Contractor or material obtained from subcontractors, any other material issued for the contract from contractor's general stocks.

All materials shall be charged to the contract at the net laid-down price after deducting all trade discounts and other similar items.

Costs shall be credited with the fair market value of all scrap produced from materials charged to the contract, whether in manufacturing processes, rejects due to design changes, or from any other cause.

- 2) Applicable Material Handling Overhead: This generally refers to costs associated with the procurement, receipt, handling, storage and issue of materials. This line should only be completed by contractors with a consistent policy of isolating and recovering material handling costs by relating them to the material acquired, rather than as part and parcel of the overall manufacturing overhead recovery rates.
- 3) Direct Productive Labour: Production labour which is performed directly on and is properly chargeable to the contract.
- 4) Applicable Department Overhead: This item refers to department overhead or burden and includes indirect labour, shop supplies, service expenses, fixed charges, employee fringe benefits. The contractor's system for allocation of overhead to government business should be consistent with that employed for allocating overhead to commercial work.

None of the items listed below may be included in the computation of the applicable department overhead rate:

- (a) Allowances for interest on invested capital, bonds, debentures, bank or other loans.
- (b) Entertainment expenses.
- (c) Dues and other memberships other than regular trade associations.
- (d) Donations other than reasonable donations to charities.
- (e) Losses on other contracts.
- (f) Depreciation on buildings, machinery or equipment paid for by the Crown.
- (g) Fines and penalties.
- (h) Amortization of unrealized appreciation of values of assets.
- (i) Expenses, maintenance and/or depreciation of excess facilities.

- (j) Increase in reserves for contingencies, repairs, compensation insurance and guaranteed work.
- (k) Federal and Provincial Income, Excess Profits or Surtaxes and/or any special expenses in connection therewith.
- (l) Unreasonable compensation for officers and employees.
- (m) Bond discount or finance charges.
- (n) Premiums for life insurance on the lives of officers.
- (o) Legal and accounting fees in connection with reorganization, security issues, capital stock issues or the prosecution of claims of any kind against the Crown.
- (p) Losses on investments, bad debts and expenses of collection.
- (q) Advertising, except reasonable advertising of an industrial or institutional character placed in trade or technical journals of value for the dissemination of trade and technical information for the industry.
- (r) Selling expenses other than certain defence marketing expenses.
- (s) Fees, extraordinary or abnormal, for professional advice in regard to technical, administrative or accounting matters, unless prior approval from the Crown has been obtained.

5) & 6) Engineering Costs: Compensation of professional engineers and draftsmen properly chargeable to the contract, including applicable indirect engineering expense or "Engineering Overhead".

This item should be completed by those contractors where it is the company's consistent policy to record and recover such costs separately from other manufacturing costs.

7) Direct Charges: These are items chargeable directly to the contract rather than through overhead distribution, in accordance with specific authorization. Direct charges not so authorized will be disallowed.

8) General and Administrative Overhead: Administrative expenses include items such as salaries of corporate and executive officers, office salaries, stationery and office supplies, postage, reasonable donations to charity and other necessary office expenses.

None of the items (a)-(s) listed previously under Definition 4 ("Applicable Department Overhead") may be included in the computation of the general and administrative overhead rate.

Where more than one rate applies details should be provided in the "Remarks" column.

10) Profit: Where more than one rate applies, e.g. Incentive Type Contract, details of calculation should be provided in the "Remarks" Column.

11) Royalty: Please provide details in the "Remarks" column regarding applicable patent numbers, and recipient of royalty payment.

Contractors Cost Submission

Company Name

File No.	Contract Serial No.	Company No.
----------	---------------------	-------------

<p>1. Direct Materials</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Raw Materials</td> <td style="width: 5%;">▶</td> <td style="width: 5%;">\$</td> <td style="width: 10%; border-bottom: 1px solid black;"></td> <td style="width: 5%;">▶</td> <td style="width: 5%;">%</td> <td style="width: 5%;">=</td> <td style="width: 5%;">\$</td> <td style="width: 10%; border-bottom: 1px solid black;"></td> </tr> <tr> <td>Purchased Parts</td> <td>▶</td> <td>\$</td> <td style="border-bottom: 1px solid black;"></td> <td>▶</td> <td>%</td> <td>=</td> <td>\$</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td>Subcontracts</td> <td>▶</td> <td>\$</td> <td style="border-bottom: 1px solid black;"></td> <td>▶</td> <td>%</td> <td>=</td> <td>\$</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td>\$</td> <td style="border-bottom: 1px solid black;"></td> <td></td> <td></td> <td></td> <td>\$</td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>	Raw Materials	▶	\$		▶	%	=	\$		Purchased Parts	▶	\$		▶	%	=	\$		Subcontracts	▶	\$		▶	%	=	\$		Total		\$					\$		<p>2. Material Handling Overhead</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 10%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-bottom: 1px solid black;"></td> <td></td> <td></td> <td></td> <td></td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-bottom: 1px solid black;"></td> <td></td> <td></td> <td></td> <td></td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td>\$</td> <td style="border-bottom: 1px solid black;"></td> <td></td> <td></td> <td></td> <td>\$</td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>																												Total		\$					\$	
Raw Materials	▶	\$		▶	%	=	\$																																																																		
Purchased Parts	▶	\$		▶	%	=	\$																																																																		
Subcontracts	▶	\$		▶	%	=	\$																																																																		
Total		\$					\$																																																																		
Total		\$					\$																																																																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 10%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 10%; text-align: right;">2</td> </tr> <tr> <td style="border-top: 1px solid black;"></td> <td style="border-top: 1px solid black;"></td> <td style="border-top: 1px solid black; text-align: right;">\$</td> <td style="border-top: 1px solid black;"></td> <td style="border-top: 1px solid black; text-align: right;">1</td> </tr> </table>			\$						2			\$						1																																																							
		\$						2																																																																	
		\$						1																																																																	

3. Direct Productive Labour

1. Dept. _____ Hours _____ = \$ _____
2. Dept. _____ Hours _____ = _____
3. Dept. _____ Hours _____ = _____
4. Dept. _____ Hours _____ = _____
5. Dept. _____ Hours _____ = _____

Total \$ _____

4. Department Overhead

▶ % _____ = \$ _____
▶ % _____ = _____
▶ % _____ = _____
▶ % _____ = _____

Total \$ _____

\$ _____ 4
\$ _____ 3

5. Engineering Labour

Direct labour hours _____ = \$ _____

6. Engineering Overhead

▶ % _____ = \$ _____

\$ _____ 6
\$ _____ 5

7. Direct Charges

Description _____ (Attach copies of approvals)

\$ _____

Total \$ _____ ▶ \$ _____ 7

7A. Manufacturing Costs Add Items 1 through 7

▶ Subtotal \$ _____ 7A

8. General and Administrative Overhead

Subtotal \$ _____ ▶ % _____ = \$ _____ 8

9. Other Contract Costs

Description _____ (Attach copies of approvals)

▶ \$ _____ 9

9A. Add Items 7A, 8 and 9

▶ Subtotal \$ _____ 9A

10. Profit

Subtotal \$ _____ ▶ % _____ = \$ _____ 10

11. Royalty (Applicable items)

\$ _____ ▶ % _____ = \$ _____ 11

11A. Add Items 9A, 10 and 11

▶ Subtotal \$ _____ 11A

12. Freight-Out

\$ _____ 12

13. Applicable Taxes

Subtotal \$ _____ 13

13A. Add Items 11A, 12 and 13

▶ Total \$ _____ 13A

14. Total Of Fixed Price Items Cost Reimbursable Items

\$ _____ 14

15. Total Contract Price - Add Items 13A and 14

▶ \$ _____ 15

