



**Solicitation No. T8080-220165
Advance Contract Award Notice**

Advance Contract Award Notice (ACAN)

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

1. TITLE

Vehicle eligibility validation services for the Incentives for Zero-Emission Vehicles Program and the Incentives for Medium and Heavy Duty Zero-Emission Vehicles Program.

2. DEFINITION OF THE REQUIREMENT

The Department of Transport has a requirement to access web-based, real-time access to Canadian vehicle registration and ownership data to support its claim review process for both the Incentive for Zero Emission Vehicles (iZEV) and Incentive for Medium and Heavy-duty Zero Emission Vehicles (iMHZEV) programs.

Transport Canada (TC) launched the *Incentives for Zero-Emission Vehicles (iZEV)* Program on May 1st, 2019, and further extended and expanded the Program with additional funding announced in Budget 2022, allowing the Program to continue until March 31st, 2025 (or until available funding is exhausted). In parallel to this program TC launched the new *Incentives for Medium and Heavy-duty Zero-Emission Vehicles (iMHZEV)* Program. This Program is expected to fully launch by Fall 2022 and continue until March 31st, 2025 (or until available funding is exhausted).

The goal of each of these programs is to increase the adoption of light, medium and heavy duty zero-emission vehicles across Canada through purchase incentives provided by federal funding.

These services are required to support the iZEV and iMHZEV Programs separately. TC has set out specific criteria for purchases/leases to be considered eligible for each incentive program. In order to effectively deliver the iZEV and iMHZEV Programs, TC undertakes a review process for claims submitted under these programs to ensure program eligibility criteria are met. It is



within this review process where access to web-based, real-time access to Canadian vehicle registration and ownership data is required to determine claim eligibility.

3. Criteria for assessment of the Statement of Capabilities (Minimum Essential Requirements)

Any interested supplier must demonstrate by way of a statement of capabilities that its product/equipment/system (as appropriate) meets the following requirements:

- The Contractor has the capacity to provide TC with access to real-time Canadian vehicle and ownership registration data through a secure, web-based portal in which pre-determined query parameters will be used to support the claim review process;
- The Contractor will provide query parameters based on the following data elements; vehicle identification number (VIN), date of birth (iZEV Program only), jurisdiction of registration and postal codes for all claims that TC receives for the iZEV and iMHZEV Programs;
- The Contractor will provide and/or develop a customized technical solution for each program separately (e.g., secure portal for iZEV queries and a separate secure portal for iMHZEV queries). This technical solution must be capable of providing TC employees with the ability to access the Contractor's services from TC's offices;
- The Contractor will provide a technical solution that has the capacity to match queries containing the date of birth (iZEV Program only), postal code and the VIN with real-time access to provincial and territorial vehicle registration and licensing records for each individual program;
- The Contractor will provide TC with real-time access to provincial and territorial vehicle registration and licensing records to validate Vehicle Identification Numbers (VINs). Access to this data must be available to authorized TC employees through a secure, web-based portal and;
- Services will be delivered via a secure, web-based portal in which authorized TC employees have access to enter data elements to validate that a vehicle has been registered to the same person/business identified in the claim (based on the date of birth (iZEV Program only) and/or postal code of the registered owner). The awarded Contractor must be able to provide IT support in a timely manner for the web-based portals when/if any questions and/or issues arise, as required.



Sample of Vehicle Validation Parameters and Response - **iZEV Program**

Input Data	Data Element Type	Data Returned	Data Element Type
Vehicle Identification Number (VIN)	Text	Vehicle Identification Number (VIN)	Match/No Match
Date of Birth	Text	Date of Birth	Match/No Match
Postal Code	Text	Postal Code	Match/No Match
Province/ Territory of registration	Text	Province/Territory of registration	Match/No Match

Sample of Vehicle Validation Parameters and Response - **iMHZEV Program**

Input Data	Data Element Type	Data Returned	Data Element Type
Vehicle Identification Number (VIN)	Text	Vehicle Identification Number (VIN)	Match/No Match
Postal Code	Text	Postal Code	Match/No Match
Province/ Territory of registration	Text	Province/Territory of registration	Match/No Match

4. **Applicability of the trade agreement(s) to the procurement**

All Trade Agreements apply to this requirement.

5. **Justification for the Pre-Identified Supplier**

The proposed supplier is the only known Contractor that meets the above requirements.



6. Government Contracts Regulations Exception

The following exception(s) to the *Government Contracts Regulations* is (are) invoked for this procurement under subsection 6(d) – “only one person or firm is capable of performing the work.

7. Ownership of Intellectual Property

Canada intends to retain ownership of any Foreground Intellectual Property arising out of the proposed contract on the basis that the main purpose of the contract is to generate knowledge and information for public dissemination (Appendix A – 4.1 – Exceptions to Contractor Ownership and Treasury Board Exemption. (<https://ised-isde.canada.ca/site/policy-title-intellectual-property-crown-procurement/en/policy-title-intellectual-property-arising-under-crown-procurement-contracts>))

8. Period of the proposed contract or delivery date

The proposed contract is for a period of October 1, 2022 to September 30th, 2023. The contract includes three (3) option years, each option year will be split into two (2) six (6) month option periods.

1 year = two (2) X six (6) month option periods (taxes included)

Option year 1 (2 option periods within this option)

October 1st, 2023 to March 31st, 2024 & April 1st 2024 - Sept 30th, 2024;

Option year 2 (2 option periods within this option)

October 1st, 2024 to March 31st, 2025 & April 1st, 2025 - Sept 30th, 2025; and

Option year 3 (2 option periods within this option)

October 1st, 2025 to March 31st, 2026 & April 1st, 2026 - Sept 30th, 2026.

9. Cost estimate of the proposed contract

The estimated value of the contract, including options, is \$717,889.00 x (GST/HST incl).

10. Name and address of the pre-identified supplier

Canadian Council for Motor Transport Administrators
1111 Prince of Wales Drive
Ottawa, ON K2C 3T2



11. Suppliers' right to submit a statement of capabilities

Suppliers who consider themselves fully qualified and available to provide the goods, services or construction services described in the ACAN may submit a statement of capabilities in writing to the contact person identified in this notice on or before the closing date of this notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

12. Closing date for a submission of a statement of capabilities

The closing date and time for accepting statements of capabilities is September 22, 2022 at 2:00 pm EDT.

13. Inquiries and submission of statements of capabilities

Inquiries and statements of capabilities are to be directed to:

Maureen Mateush
Procurement Specialist
Transport Canada (AFTC)
275 Sparks Street
Ottawa, ON K1A 0N5
Email: maureen.mateush@tc.gc.ca