

J85
PROPULSION GROUP SUSTAINMENT
(PGS)

APPENDIX 4

CONTRACT DATA REQUIREMENTS LIST
&
DATA ITEM DESCRIPTIONS

4 Contract Data Requirements List/Data Item Descriptions (CDRL/DIDs)

4.1 Introduction

- 4.1.1 The Contract Data Requirements List (CDRL) contains the deliverable data requirements for the J85 PGS Contract.
- 4.1.2 The Contractor shall submit Contract deliverables listed in the CDRL, as amplified in the Data Item Deliverables (DIDs), for acceptance, approval, or information.

4.2 Data Submission

- 4.2.1 Deliverable Format. Format requirement for each deliverable is as stated at paragraph 10.1 of each DID.
- 4.2.2 Letter of Transmittal. Data must be transmitted via Letter of Transmittal on the EIES. The Letter of Transmittal must contain as a minimum, the Contract Number, the CDRL Item Number and Title. The prime contractor has responsibility for all data submitted by subcontractors. Receipt of data does not constitute acceptance.
- 4.2.3 Review of Data. DND has a maximum of 45 calendar days to review and accept or reject submitted data from the Contractor. If, prior to the expiry of this period, the Contractor has received no request for extension of review, or notice that the submitted data has been accepted or rejected, or a request for further information, the submitted data will be deemed to have been accepted by DND.
- 4.2.4 Use of Existing Data. Data required under the Contract may currently exist in a different format or use a different content structure than that specified in this Appendix. In such cases, the data may be acceptable provided that it contains the specified information and meets the requirement for its intended use. Where the Contractor wishes to submit existing data that does not meet the format or content structure requirements contained in this Appendix, then the Contractor shall seek Canada's approval to submit the existing data, in sufficient time for the data to be reformatted or restructured prior to the required delivery date should approval be denied.
- 4.2.5 Data Item Media. Subject to Paragraph 4.2.1, and unless otherwise specified within a DID:
 - 4.2.5.1 All data items delivered in soft copy shall be submitted using software products compatible with the software in current use within the WSM (Microsoft Office 2013 products are presently being used).
 - 4.2.5.2 All data items delivered in final copy shall be submitted in Adobe PDF format.
- 4.2.6 Format Instructions. Subject to paragraph 4.2.1, the format instructions contained in this paragraph shall be applied to all data items prepared under the Contract for delivery to Canada, unless otherwise specified in the appropriate DID or otherwise agreed, in writing, by Canada.
 - 4.2.6.1 When data is delivered in the form of a document, it shall include the following identification information:
 - a. The document reference number;
 - b. The document title and date of issue;
 - c. The volume number (only applicable to multi-volume data items);
 - d. The version number/revision indicator;
 - e. The security markings or other restrictions, as applicable;

- f. Requirements on the handling of the document;
- g. The Contract number;
- h. The CDRL line number, if the data is a data item; and
- i. The name and address of the preparing organization.

4.2.6.2 When a data item is delivered in the form of a document, it shall contain a table of contents.

4.2.6.3 Where the body of the document is less than five (5) pages in length, the table of contents may be omitted.

4.2.6.4 When data is delivered in the form of a document, each page shall contain a unique page number and preferably display the document number, version, volume, and date of issue, as applicable.

4.2.7 Document Revisions. The following requirements apply to the revision of all documents delivered as Data Item Deliverable. The data shall be revised, if necessary, to reflect approved changes:

4.2.7.1 Revisions shall be in the form of either replacement pages or re-issues of the complete document;

4.2.7.2 A “revision” page shall be provided in the front of each revision, which shall contain as a minimum:

- a. A brief description of the reason for the revision including applicable authority;
- b. Revision identification number of letter and date of revision; and
- c. Appropriate administrative instructions, such as, revision instructions, security information, or other instructions.

4.2.7.3 Each revised page shall have the specific changes identified by a vertical line in the margin and include appropriate identification to the applicable revision number or letter. If a revision constitutes complete re-issuance of the document, no vertical lines shall be in the margin except those lines identifying changes made by that revision;

4.2.7.4 Each revised page shall contain the revision number or letter in the upper right hand corner of the page; and

4.2.7.5 Any time a revision is submitted, the title page of the document shall indicate the number or letter and the date of that revision.

4.3 CDRL Layout

4.3.1 Precedence of CDRL. The requirements stated in Blocks 8 through 16 of the CDRL take precedence over any requirements that may have been identified in the DIDs.

4.3.2 CDRL Layout. CDRL Blocks shall be interpreted as follows, noting that Block 16 is used for notes where other Blocks have insufficient room:

Block 1 - Item Number – denotes the CDRL Number assigned to the required data. Data Item Requirements are numbered using their corresponding CDRL Number. The “Alpha” identifiers on the CDRL/DID indicate the functional area to which the CDRL/DID applies. Identifiers are as follows:

- a) PM Program Management;

- b) AW Airworthiness;
- c) ES Engineering Support;
- d) TD Technical Data;
- e) MAT Materiel Support; and
- f) PF Performance Management.

Note: Some CDRL Numbers may be "reserved" or "not allocated".

Block 2 - Title – denotes the title of the data required, corresponding to the title used both in the main body of the PWS and in the relevant DID.

Block 3 - Subtitle – a subtitle is used only if the title requires further identification.

Block 4 - Data Item Number – denotes the number of the DID which describes the data to be submitted. DID Identification Numbers correspond with CDRL Numbers.

Block 5 - PWS Reference – denotes the specific PWS paragraph(s) that require(s) the data.

Block 6 - Technical Office – denotes Canada's office responsible for review of the Data Item to determine its adequacy.

Block 7 – DND Response Time – denotes the number of days DND has to review and accept or reject submitted data from the Contractor. After this time, if the Contractor has not received a request for extension from DND, the deliverable will be deemed to have been accepted by DND. DND response time will be as per paragraph 4.2.3 unless indicated otherwise.

Block 8 - Approval Code – denotes whether the data is to be submitted for approval, acceptance, or information:

- a) An “APP” in Block 8 means that the Deliverable End Item must be submitted for approval. An “Approve” deliverable requires Canada’s endorsement; in some cases Canada’s approval is required before the Contractor can move forward (e.g. PM-003).
- b) An “ACC” in Block 8 means that the Deliverable End Item must be submitted for acceptance. An “Accept” deliverable will be accepted by Canada with or without comments; comments may drive additional action but do not constitute a rejection (e.g. PM-001).
- c) Unless otherwise specified in Block 16 of the CDRL, an "I" or a blank in Block 8 means that the deliverable will be reviewed by Canada for format, clarity and completeness. Once reviewed, the Deliverable shall be considered for information only.

Block 9 – Not Allocated.

Block 10 - Frequency – denotes the frequency of delivery of the data (to be read in conjunction with Block 11).

Block 11 - As of Date – denotes the "as of" or "cut-off" date for the data submitted within the deliverable (to be read in conjunction with Block 10).

Block 12 - Date of First Submission – specifies the date on which the data shall first be submitted (to be read in conjunction with Block 13).

Block 13 - Date of Subsequent Submission – specifies the required delivery date(s) for any subsequent data deliveries, if data is submitted more than once (to be read in conjunction with Block 12).

Note: For Blocks 8 to 16 the date(s) and frequencies may be expressed as day/month/year or in relation to specific events using the following codes:

ANNLY	Annually
ASGEN	As generated
ASREQ	As required
BID	At Time of Proposal Submission
CA	Contract Award
MACA	Months After Contract Award
MTHLY	Monthly
QRTLY	Quarterly
R/ASR	Revisions as required

Note: Revisions as required when material changes to the document occur and when scheduled with the Contractor.

S/ANNLY	Semi-Annually
WKLY	Weekly

Block 14 – Distribution and addresses – Unless otherwise indicated, since all deliverables are to be posted to the EIES, this block indicates the Office that the Contractor must advise when the deliverable has been posted.

Block 15 – Not Allocated.

Block 16 – Remarks – contains additional or clarifying information for Blocks 1 through 15.

4.4 List of Contract Deliverables

4.4.1 The following table lists all contract deliverables.

#	Data Item Deliverables	CDRL /DID Numbers	Deliverable Due At	
			Proposal	IAW CDRL
1	Long-Term Activity Forecast	PM-001		X
2	Annual Activity Forecast	PM-002		X
3	Contract Transition Implementation Plan	PM-003	X	X
4	Contract Close-out Plan	PM-004		X
5	Change Order	PM-005		X
6	Technical Review Meeting	PM-006		X
7	Airworthiness Management Plan	AW-001		X
8	DND Airworthiness Supplement	AW-002		X
9	Engineering Process Manual	AW-003	X*	X
10	Maintenance Process Manual	AW-004	X*	X
11	Engineering Reports	ES-001		X
12	Design Change Technical Data Package	ES-002		X
13	Record of Airworthiness Risk Management	ES-003		X
14	Inputs to the Annual Airworthiness Report	ES-004		X
15	Maintainability and Reliability Report	ES-005		X
16	Engineering Drawings	TD-001		X
17	Repair and Overhaul Report	MAT-001		X
18	Contractor Held Inventory Report	MAT-002		X
19	Disposal Plan	MAT-003		X
20	Monthly Data Report	MAT-004		X
21	Performance Report SHI	PF-001		X

Note (*): *Bidders who currently hold a technical airworthiness organizational acceptance from an acceptable regulator must submit their existing airworthiness process manuals at bid time.*

4.5 Contract Deliverable Requirement List

4.5.1 Program Management Deliverables

1. PM-001	2. Long-Term Activity Forecast (LTAF)			6. J85 TA		10. ANNLY	12. 1 Dec 2016	14. CA, PA, TA
4. DID PM-001		5. Annex A, Paragraph. 3.4.2	7.	8. APP	9.	11. N/A	13. See block 16	15.
16. There will be no LTAF for the ongoing Fiscal Year (FY) at the time of Contract Award. The following year LTAF planning process will begin immediately after Contract Award such that the Contractor will submit the first LTAF in December 2023. Following this, LTAF submission schedule will be in accordance with the steady-state AAF process schedule outlined in Appendix 2.								

1. PM-002	2. Annual Activity Forecast (AAF)			6. J85 TA		10. ANNLY	12. 1 Dec 2016	14. CA, PA, TA
4. DID PM-002		5. Annex A Paragraph 3.4.1	7.	8. ACC	9.	11. N/A	13. See block 16	15.
16. There will be no AAF for the ongoing FY at the time of Contract Award. The following year AAF planning process will begin immediately after Contract Award such that the Contractor will submit a Draft AAF as per Block 12. Following this, the AAF submission will be in accordance with the steady-state AAF process schedule outlined in Appendix 2.								

1. PM-003	2. Contract Transition Implementation Plan			6. J85 TA		10. R/ASR	12. BID	14. CA, PA, TA
4. DID PM-003		5. Annex A, Paragraph 2.1.1.2	7.	8. APP	9.	11. N/A	13. See block 16.	15.
16. Initial delivery to be made with Bid. Revision based on Canada feedback as part of the Kick-off Meeting must be submitted 14 days after meeting. Subsequent revisions as required.								

1. PM-004	2. Contract Close-Out Plan			6. J85 TA		10. R/ASR	12. 24 MACA	14. CA, PA, TA
4. DID PM-004		5. Annex A, Paragraph. 2.2.1.1	7.	8. APP	9.	11. N/A	13. N/A	15.

16. N/A.

1. PM-005	2. Change Order			6.J85 PA		10. R/ASR	12. ASREQ	14. CA, PA, TA
4. DID PM-005		5. Annex A, Paragraph. 3.4.1.3	7.	8. APP	9.	11. N/A	13. ASREQ	15.
16. Change Orders will only be submitted if changes to the Inputs to the AAF require a change to the level of effort and associated funding. The Change Order process is defined in Appendix 2.								

1. PM-006	2. Technical Review Meeting (TRM)			6. J85 TA		10. Monthly	12. ASREQ	14. CA, PA, TA
4. DID PM-006		5. Annex A, Paragraph. 3.3.1.	7.	8. APP	9.	11. N/A	13. MTHLY	15.
16.								

4.5.2 Airworthiness Deliverables

1. AW-001	2. Airworthiness Management Plan		6. DTAES 4		10. See Block 16		12. See Block 16.		14. CA, PA, TA, TAA		
4. DID AW-001			5. Annex A, Paragraph. 2.1.4		7.	8. APP	9.	11. N/A		13. ASREQ	15.
16. Initial delivery of the Airworthiness Management Plan no later than 2 weeks after initial engagement with TAA staff (refer to Annex A Section 2, paragraph 2.1.5.5).											

1. AW-002	2. DND Airworthiness Supplement		6. DTAES 4		10. See Block 16	12. See Block 16	14. CA, PA, TA, TAA	
4. DID AW-002		5. Annex A, Paragraph. 2.1.4.2.b.	7.	8. APP	9. /	11. N/A	13. ASREQ	15. /
16. The Contractor must submit the DND Airworthiness Supplement (DAS) no later than 6 months prior to FOC.The DAS is required only if the airworthiness implementation is in accordance with Annex A, para 2.1.5.2.b.								

1. AW-003	2. Engineering Process Manual			6. DTAES 4		10. R/ASR	12. See Block 16.	14. CA, PA, TA, TAA	
4. DID AW-003		5. Annex A, Paragraph 2.1.4.2.a. and c. & 4.4		7.	8. APP	9.	11. N/A	13. ASREQ	15.
16. If Contractor intends to implement Airworthiness in accordance with Annex A, Para 2.1.5.2.a or c., the Engineering Process Manual currently in use by the Contractor is required with the BID. Only manuals approved by a recognized regulatory organization will be accepted. The Engineering Process Manual, or any amendments required for full accreditation, must be submitted no later than 6 months prior to FOC.									

1. AW-004	2. Maintenance Process Manual			6. DTAES 4		10. R/ASR	12. See Block 16	14. CA, PA, TA, TAA	
4. DID AW-004		5. Annex A, Paragraph 2.1.4.2.a. and c. & 5.4.1		7.	8. APP	9.	11. N/A	13. ASREQ	15.
16. If Contractor intends to implement Airworthiness in accordance with Annex A, Para 2.1.5.2.a or c., the Maintenance Process Manual currently in use by the Contractor is required with the BID. Only manuals approved by a recognized regulatory organization will be accepted. The Maintenance Process Manual, or any amendments required for full accreditation, must be submitted no later than 6 months prior to FOC.									

4.5.3 Engineering Support Deliverables

1. ES-001	2. Engineering Reports			6. J85 TA		10. ASGEN	12. ASREQ	14. CA, PA, TA
4. DID ES-001		5. Annex A, Paragraph. 4.5.2.5	7.	8. ACC	9.	11. N/A	13. ASREQ	15.
16. N/A.								

1. ES-002	2. Design Change Technical Data Package		6. J85 TA		10. ASGEN	12. ASREQ	14. CA, PA, TA	
4. DID ES-002		5. Annex A, Paragraph. 4.5.3.3	7.	8. See Block 16	9.	11. N/A	13. ASREQ	15.
16. Approval or acceptance requirement for Design Change Technical Data Package will vary depending on the Contractor's scope and depth of airworthiness authorization as specified in Appendix 7.								

1. ES-003	2. Record of Airworthiness Risk Management			6. J85 TA		10. R/ASR	12. ASREQ	14. CA, PA, TA
4. DID ES-003		5. Annex A, Paragraph. 4.5.3.2.d.vi	7.	8. APP	9.	11. N/A	13. ASREQ	15.
16. N/A.								

1. ES-004	2. Inputs to the Annual Airworthiness Report			6. J85 TA		10. ANNLY	12. 1 Oct 2017	14. CA, PA, TA	
4. DID ES-004		5. Annex A, Paragraph. 4.5.3.2.d.viii		7.	8. APP	9.	11. See Block 16	13. ANNLY	15.
16. The Annual Airworthiness Report covers the period of 1 Oct to 30 Sep of the year. Inputs to the Annual Airworthiness Report will be required annually in time to be incorporated with the Fleet AAR by the WSM. The Contractor must submit draft Inputs to Annual Airworthiness Report by 15 Sep, with the final version by 1 Oct of each year.									

1. ES-005	2. Maintainability and Reliability Report (J85)		6. J85 TA		10. QRTLY	12. See Block 16	14. CA, PA, TA	
4. DID ES-005		5. Annex A, Paragraph. 4.5.3.2.d.ix	7.	8. ACC	9. /	11. N/A	13. See Block 16	15. /
16. First submission date to be negotiated, but no later than 6 MACA. Subsequent: 1 April, 1 July, 1 October, 1 January.								

4.5.4 Technical Data and Publications Management Deliverables

1. TD-001	2. Engineering Drawings			6. J85 TA		10. ASREQ	12. ASREQ	14. CA, PA, TA
4. DID TD-001		5. Annex A, Paragraph 8.2.4	7.	8. ACC	9.	11. N/A	13. ASREQ	15.
16. N/A.								

4.5.5 Materiel Support Deliverable

1. MAT-001	2. Repair and Overhaul Report			6. J85 PA		10. MTHLY	12. 1 MACA	14. CA, PA
4. DID MAT-001		5. Annex A, Paragraph 6.11.2.1	7.	8. I	9.	11. Last day of month	13. With Invoice	15.
16. To be generated with each monthly invoice.								

1. MAT-002	2. Contractor Held Inventory Report			6. J85 PA		10. ANNLY	12. 10 Apr 2017	14. CA, PA
4. DID MAT-002		5. Annex A, Paragraph 6.11.2.2	7.	8. I	9.	11. 31 Mar	13. ANNLY	15.
16. First submission due 10 Apr 2017 for the period covering until 31 Mar 2017.								

1. MAT-003	2. Disposal Plan			6. J85 PA		10. ASREQ	12. 12 MACA	14. CA, PA, TA
4. DID MAT-003		5. Annex A, Paragraph 6.11.2.3	7.	8. APP	9.	11. N/A	13. R/ASR	15.
16. N/A.								

1. MAT-004	2. Monthly Data Report			6. J85 PA		10. MTHLY	12. 1 MACA	14. CA, PA
4. DID MAT-004		5. Annex A, Paragraph 6.11.2.4	7.	8. I	9.	11. Last day of month	13. With Invoice	15.
16. The Monthly Data Report will be provided with each monthly Invoice.								

4.5.6 Performance Management Deliverables

1. PF-001	2. Performance Report - SHI			6. J85 TA		10. MTHLY	12. See Block 16.	14. CA, PA, TA
4. DID PF-001		5. Annex D, Paragraph 1.7.3 and Section 3.	7.	8. I	9.	11. Last day of the month	13. MTHLY Exc block 16	15.
16. First report to be issued 2 working days after the end of the performance period following IOC and every month thereafter. For SHIs where the frequency is specified as “real-time”, the SHI must be kept up-to-date at all times during working hours, with a maximum lag of 1-hr between the actual change and update of the indicator. For reporting periods the SHI’s will be reported on a monthly basis except for SHI’s 4 & 6 which will be on a semi-annual basis and SHI 3 will be reported Quarterly.								

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

4.6 Contract Deliverable Requirement List

1. Title Long-Term Activity Forecast	2. Identification Number PM-001
3. Description/Purpose The Long-Term Activity Forecast (LTAF) is an important document for long term planning purposes. This document provides a long-term PG support the current CT114 ELE, and possibly beyond. The plan is updated by the Contractor on an annual basis to reflect Canada's changing requirements.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM (FT) 6-2
	6. Office of Collateral Responsibility PSPC CA
7. Application/Interrelationship Annex A, PWS Paragraph 3.4.2.	8. DND Reply Date See CDRL
	9. References
10. Preparation Instruction 10.1 The LTAF must be prepared in Contractor format. 10.2 Canada will provide on an annual basis the input required for the Long-Term Activity Forecast (LTAF). The inputs provided are listed in Annex A, paragraph 3.4.2.1. 10.3 The LTAF will provide the long-term forecast for achieving the PGS Outcomes through to the current ELE, and will focus on providing an estimate of the required sustainment services for the upcoming 5-year period. 10.4 The LTAF must be reflective of both the system requirements and the support environment and must address and make recommendations on potential challenges associated with the following areas, as a minimum: <ul style="list-style-type: none"> a. PG systems usage spectrum; b. Fleet size and asset withdrawal from service; c. Performance Metrics and Targets effectiveness, challenges and levels; d. Current and predicted reliability with opportunities for improvement; 	

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

- e. Obsolescence;
- f. Inventory and sparing levels for FLMA's and FLRU's;
- g. Impacts from non-PGS CT114 support services;
- h. Regulatory environment changes (e.g. airworthiness);
- i. Significant modification programs;
- j. Changes to Scope of Services, and mix of Activities in terms of Type and Level of Effort;
- k. Business Cases to support investments by Canada (Category B in accordance with Annex D); and
- l. Financial Forecast.

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Annual Activity Forecast	2. Identification Number PM-002
3. Description/Purpose The AAF is the Contractor's forecast of the financial allocation that will be required to meet the contracted Outcomes for the upcoming FY.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility PSPC (CA)
7. Application/Interrelationship Annex A, PWS Paragraph 3.4.1.	8. DND Reply Date See CDRL
	9. References N/A
10. Preparation Instructions 10.1 The AAF must be prepared and submitted in Contractor format. The format must be acceptable to the TA. 10.2 The AAF process is defined in Annex A, Appendix 2. 10.3 Canada will provide the input required for the Annual Activity Forecast (AAF) on an annual basis in accordance with Annex A, paragraph 3.4.2.1. 10.4 The Period covered by the AAF must be the upcoming FY. 10.5 The AAF must provide a reliable forecast of the funding that will be required by the Contractor in order to deliver the goods and services as described in the PWS, and in order to meet the Contracted Outcomes. The Contractor must also explain how and why the AAF differs from the forecast that had been included in the prior Long Term Activity Forecast for the same period. 10.6 The AAF structure is at the Contractor's discretion but must include, as a minimum: <ul style="list-style-type: none"> a. Executive Summary; b. Introduction; c. Period of the AAF and date of the draft; 	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

- d. Overview of the Contracted services with an emphasis on upcoming issues, opportunities and challenges that could have a fiscal impact;
- e. Canada's AAF input;
- f. Assumptions;
- g. Program Risk;
- h. Schedule of Work;
- i. Any proposed changes to the number of embedded resources or any other resources not covered by R&O labour.
- j. Repair Forecast in terms of quantities for each FLMA and FLRU, the estimated level of effort, estimated total labour cost, estimated material cost, and estimated subcontract cost (all costs to be identified by CLIN), and an estimated number of stock on hand at the end of the FY;
- k. Material Procurement Forecast for each NSN including the quantity to be procured, current quantity on hand, average annual usage, procurement type (commercial / COLOG), unit cost, extended cost, applicable mark-up, and total cost;
- l. What-If scenarios based on options that have been identified in Canada's AAF input. The What-If scenarios to include possible alternatives Canada may need to consider;
- m. Record of revisions and changes based on discussions and negotiations with Canada after release of the draft and prior to release of the final AAF; and
- n. For Task Based services, for each Tasking:
 - i. Objective, Description and Deliverables. A restatement of Canada's requirement;
 - ii. Schedule;
 - iii. Quantity and type of resources (CLINs) and required expenses (including Travel and Living); and
 - iv. Price (broken down by FY if spanning multiple FYs).

A monthly Fiscal Year cash-flow estimate must be provided.

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Contract Transition Implementation Plan	2. Identification Number PM-003
3. Description/Purpose The Contract Transition Implementation Plan (CTIP) documents how work requirements will be introduced during the period from contract start until steady-state is achieved. The purpose of the CTIP is to demonstrate to DND that the Contractor has the necessary resources and capacity to meet BOC, IOC and FOC milestones as defined in Section 2 of Annex A.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility PSPC (CA)
7. Application/Interrelationship Annex A, Paragraph 2.1.1.	8. DND Reply Date See CDRL
	9. References
10. Preparation Instructions 10.1 The CTIP must be provided in Contractor format. 10.2 The CTIP must detail and describe how the Contractor plans to address all of the activities required to move from Contract Start to Basic Operational Capacity, Initial Operational Capacity and to Full Operational Capacity. The plan must demonstrate that the Contractor will be capable of performing all work described in the PWS within the timelines specified in Annex A, Section 2. 10.3 The plan must provide a schedule for all transition activities including all elements of the Readiness Review Process (RRP) and transition milestones. 10.4 The CTIP must make provision for Readiness Review Meetings (RRM). The purpose of these meetings is for the Contractor to present its progress against the CTIP milestones and discuss issues with Contract stakeholders. 10.5 The Contractor must develop BOC, IOC and FOC progress checklists compliant with PWS Section 2 Table 1 requirements for evaluation by the TA as part of the RRP. 10.6 Content	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

10.7	<p>The CTIP must include the processes, activities and tasks planned by the Contractor in order to:</p> <ul style="list-style-type: none">a. Establish the program management, engineering, maintenance, materiel, training, technical data and publications, information management support services capabilities, including identifying and acquiring additional/specialized:<ul style="list-style-type: none">i. Personnel;ii. Training;iii. Equipment;iv. Facilities; andv. Resources.b. Meet the transition milestones listed in Section 2, Table 1 of the PWS for all PWS activities; andc. Revise Canada-approved deliverables and process manuals as a result of review by Canada.
10.8	Additional CTIP requirements.
10.9	The Contractor must describe how it will transition the following critical support services areas:
10.10	<p><u>Activity and Service Coordination</u></p> <ul style="list-style-type: none">a. The Annual Activity Forecast process will begin shortly after Contract Start, requiring the Contractor to deliver a draft AAF in accordance with the timeline specified in CDRL PM-003. Consequently, the CTIP must describe how the Contractor plans on proceeding with preparing the first draft AAF.b. The AAF exists in the context of the Long Term Activity Forecast (LTAF). Consequently, the CTIP must describe how the Contractor will proceed with preparing the first LTAF and how it will provide context for the draft AAF.c. The Contractor must provide a proposed format or form to be used for Change Orders in accordance with CDRL PM-005.d. The Contractor must provide a proposal for the number of personnel they intend to embed within government facilities, broken down by CLIN.
10.11	<p><u>Performance Management</u></p> <ul style="list-style-type: none">a. The Contractor must detail how it will phase-in the Performance Management framework in accordance with Annex D.
10.12	<p><u>Sub-Contract Management</u></p> <ul style="list-style-type: none">a. At contract award there will be a number of sub-contracts supporting PG systems components that Canada will continue to manage until Contract expiry. At that time, the Contractor will assume responsibility for these components. Within the CTIP, the Contractor will describe and detail its procedures and processes for integrating the responsibility for these components into its overall sub-Contracting management structure.
10.13	<p><u>Airworthiness Implementation</u></p> <ul style="list-style-type: none">a. The Airworthiness Implementation section of this CTIP must describe the Contractor's current scope of Airworthiness Accreditation (if any) as an Accredited Technical Organization, and

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

	<p>Accredited Maintenance Organization. The Contractor must also indicate under which regulatory agency it is accredited.</p> <p>b. The CTIP must detail the Contractor's proposed course of action for Airworthiness Acceptance by the TAA, including identifying the requirement and estimated timeline for development, amendment, and submission of any existing or new process manuals.</p> <p>c. The CTIP must include the schedule for submission of the Airworthiness Management Plan (DID AW-001). The schedule must account for achievement of Provisional Airworthiness Accreditations in accordance with the Transition timelines requirements (Annex A, Section 2, Table 1), as well as DTAES's requirements for a full set of process manuals six months prior to the required full accreditation date.</p>
10.14	<p><u>Government Furnished Equipment (GFE) and Government Furnished Overhaul Spares (GFOS)</u></p> <p>a. The CTIP must identify what GFE is required, when it is required, and a plan for renting/leasing the required equipment until such time as the required GFE becomes available.</p> <p>b. The Contractor must indicate how it will identify, receive and integrate GFE and GFOS into the PGS program.</p>
10.15	<p><u>IM/IT Transition</u></p> <p>a. The Contractor must explain how the Canada-provided, Contractor-supported IM/IT systems (software and hardware) will be transitioned from the incumbent without impacting 1st Line CT114 operations, and with minimal impact to 2nd line maintenance. The Contractor must account for batch entry of data that may have been accumulated during any IM/IT server downtime caused by the transition. The CTIP must include an IM/IT Transition schedule.</p> <p>b. The Contractor must explain how it will implement new IM/IT systems such as the EIES.</p>
10.16	<p><u>Schedule and Budget</u></p> <p>a. The CTIP must include a schedule and an estimate of the costs associated with transition from contract award to FOC. Schedules are to be submitted in both hard-copy and electronically.</p>

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Contract Close-out Plan	2. Identification Number PM-004
3. Description/Purpose The Contract Close-out Plan (CCoP), is to identify/address tasks to be undertaken in the event of Contract completion/termination.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility
7. Application/Interrelationship Annex A, Paragraph PM-005.	8. DND Reply Date See CDRL
	9. References N/A
10. Preparation Instructions 10.1 The CCoP must be prepared in Contractor format and must include all applicable Contract close-out activities including, but is not limited to: <ul style="list-style-type: none"> a. A schedule of close-out events; b. Phase-out work associated with the contract; c. Phase-out of sub-contracting arrangements; d. Transfer of all Canada-owned assets, including all materiel (i.e. inventory of Canada-owned assets with the values, quantities, weights, cubic size, condition, packaging costs and locations); e. Transfer of any software and software licenses procured for work under this contract to DND; f. Providing information on how Canada could purchase Contractor-owned PG spares held in third line inventory; g. Return of technical publications; h. Transfer to Canada of all Crown-owned data, including but not limited to: <ul style="list-style-type: none"> i. configuration management data; ii. engineering data; iii. maintenance data; and iv. logistics support data; 	

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

- | |
|--|
| <ul style="list-style-type: none">i. The transfer of any work in progress, such as outstanding purchase orders, work orders and R&O work;j. Plans for dealing with hazardous material (HAZMAT) and safety related issues;k. A disposition/disposal plan in the form of a draft instruction for all Canada-owned materiel, equipment and information inventory;l. Plans for the return of all background information provided by Canada; andm. Estimated costs and Contractor labour hours that will affect the closeout plans are also to be provided in the CCoP. |
|--|

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Change Order	2. Identification Number PM-005
3. Description/Purpose Change Orders exist to account for in-year changes to the Inputs to the AAF parameters initially provided by Canada to initiate the AAF process, and which could result in financial impacts against the previously allocated funds.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility DAP 2-2-3 PSPC (CA)
7. Application/Interrelationship Annex A, Paragraph 3.4.1.	8. DND Reply Date See CDRL
	9. References N/A
10. Preparation Instructions 10.1 The Change Order must be prepared and submitted in Contractor format. The format must be acceptable to DND and PSPC. 10.2 The Change Order process and triggers are defined in Appendix 2. 10.3 Change Orders must detail the financial impact and AAF changes subject to approval by Canada and must include the following: <ul style="list-style-type: none"> a. Contract number; b. Change Order reference number; c. Total estimated value of the change (by FY for multi-year changes); d. Rationale for the Change Order, with a detailed justification of how an in-year change to the Inputs to the AAF has or will impact the AAF forecast originally agreed upon with Canada and funded for the FY. The Rationale must clearly link how the change to the planning guidance requires a change to the scope of work and associated funding in order to enable the Contractor to meet the Contract Outcomes; 	

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

- | | |
|----|---|
| e. | Risks and associated mitigating measures, and potential trade-offs that may be implemented if the Change Order is rejected by Canada; |
| f. | Terms and conditions of the Change Order; and |
| g. | Signature approval boxes for the TA and PA (and CA if the AAF value increases). |
| a. | Proposed schedule for implementation of the change; and |
| b. | Full costing associated with the Change Order, consistent with the financial information requirements of the AAF (CDRL PM-002). |
| c. | |

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Technical Review Meeting (TRM)	2. Identification Number PM-006
3. Description/Purpose 3.1 The purpose of the Technical Review Meeting will be a forum to discuss technical issues and significant events and milestones of the R&O, Repairs, Engineering services, and publication management activities associated with the J85-CAN-40 engine. 3.2 The Contractor shall be responsible for the preparation and submission of the Meeting Agenda and the Meeting Minutes.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility Contracting Authority, Requisitioning Authority, CFQAR
7. Application/Interrelationship Annex A, Paragraph 3.3.1.	8. DND Reply Date As required
	9. References C-05-005-001/AG-001 (Technical Airworthiness Manual)
10. Preparation Instructions 10.1 The Technical Review Meeting shall consist of, but not be limited to the following topics: <ul style="list-style-type: none"> a. the minutes of the previous meeting shall be reviewed and necessary corrections added to the minutes; b. a summary of the progress of current TIES taskings, repair and R&O activities, and publication management activities. c. a summary of significant events and milestones; and d. other items as required. 10.2 The Contractor shall ensure that facilities, data, and personnel required to present and address engineering, technical, maintenance, manufacturing, publication management and logistics support requirements are present to facilitate an efficient and timely meeting. 10.3 The Contractor shall be responsible to prepare an Agenda for the Technical Review Meeting in Contractor format. The Contractor shall submit a recommended agenda to the TA at least seven (7) days prior to the meeting.	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

10.4 The Contractor shall be responsible for taking minutes of the Technical Review Meeting. A draft copy of the minutes shall be forwarded for review to the TA within 10 working days of the meeting date. The minutes shall be type written in Contractor format and must reflect the following:

- a. sponsor of the topic;
- b. topic/discussion;
- c. action required; and
- d. person responsible for taking the action.

10.5 The minutes shall have a note prominently stating, “No agreement, clarification or any other item contained within these minutes shall, by being stated herein, serve to change any contractual price, delivery, specification, or otherwise modify the contract.

10.6 Two (2) copies of the recommended agenda and the meeting minutes shall be delivered to the TA each time.

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Airworthiness Management Plan (AMP)	2. Identification Number AW-001
3. Description/Purpose The Airworthiness Management Plan describes the airworthiness framework that, once implemented, will satisfy the TAA airworthiness acceptance requirements for the scope of airworthiness activities performed under the PWS.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DTAES 4
	6. Office of Collateral Responsibility DAEPM(FT) 6-2, DAP 2-2-3
7. Application/Interrelationship Annex A, Paragraph 2.1.4.	8. DND Reply Date See CDRL
	9. References C-05-005-001/AG-001 (Technical Airworthiness Manual)
10. Preparation Instructions 10.1 <u>Format</u> . The Airworthiness management Plan (AMP) must be in Contractor format. 10.2 <u>Timeline</u> . In accordance with Annex A, Section 2: <ul style="list-style-type: none"> a. Not later than one (1) week after contract start, the Contractor must apply directly to the TAA for accreditation, in accordance with TAM 1.4.2.S1; b. Initial delivery of the Airworthiness Management Plan no later than 2 weeks after initial engagement with TAA staff (refer to Annex A Section 2, paragraph 2.1.4.5); c. After receipt of the AMP, DND will conduct an initial Technical Airworthiness Management meeting to review: <ul style="list-style-type: none"> i. Acceptability of the AMP as a plan for obtaining formal TAA provisional accreditation/recognition; and ii. Acceptability of the AMP as an airworthiness operating plan for assuring the airworthiness of DND aeronautical products and Contractor services provided prior to formal TAA accreditation. 	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

	<p>d. Not later than two (2) weeks after the initial Technical Airworthiness Management meeting, the Contractor shall submit an updated AMP that incorporates the key decisions, agreements and direction obtained at the meeting. TAA and TA staff will approve and accept the final AMP, which functions as the basis for:</p> <ul style="list-style-type: none">i. Ensuring compliance with technical airworthiness requirements prior to issuing TAA provisional accreditation;ii. Preparing and submitting the Airworthiness Process Manuals or DND Airworthiness Supplement in accordance with CDRL AW-002, CDRL AW-003, CDRL AW-004 and/or CDRL AW-005. The Contractor's physical location and business structure will govern how the airworthiness process manuals are arranged. The TAM does not preclude the organization from integrating all airworthiness requirements into one (1) Airworthiness Process Manual (APM);iii. Measuring progress toward achieving formal TAA accreditation; andiv. Achieving formal acceptance no later than twelve (12) months after contract award.
10.3	<p><u>Progress Reports.</u> Progress Reports on Technical Airworthiness Compliance must be submitted every two months until receipt of full TAA acceptance. The reports, in contractor format, must detail progress against the schedule provided in the AMP, identify problem areas and proposed solutions.</p>
10.4	<p><u>Contents.</u> The AMP must include an executive summary of the proposed TAA acceptance solution, including how the contractor's existing regulatory approvals will meet some or all of the TAA accreditation and/or recognition requirements for an ATO, AMO, and AMSO.</p>
10.5	<p>The AMP shall identify a list and provide a brief description of all the Airworthiness Process Manual(s) that the Contractor will use or create to satisfy the TAA acceptance requirements.</p>
10.6	<p>For each of the following areas, the AMP shall describe how the Contractor's existing processes, control systems and regulatory approved Manuals will meet the TAM airworthiness requirements. In the event where no policy exists, the AMP shall provide a description of the proposed policy.</p> <p>a. <u>Engineering Support:</u></p> <ul style="list-style-type: none">i. A description of the scope and depth of authority that the Contractor proposes to exercise relating to engineering support;ii. Developing and approving Non-Standard Repairs (NSR);iii. Accepting modification and repair data from approved OEMs for implementation;iv. Personnel authorization system for authorizing personnel involved in the development and approval of design changes, including:v. Eligibility criteria for personnel to perform and approve design changes,vi. A list of proposed engineering engine specialists, including their areas of specialty, who meet the TAM requirements for Design Engineer.vii. A description of the engineering process to be followed for managing the PG systems suite baseline configuration and resulting configuration changes;viii. A description of the process to be used for in-service monitoring of aeronautical products;ix. A description of the design data management system; and

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

x.	A description of the process to be used to enter into and sustain any engineering support arrangements with subcontractors.
b.	<u>Maintenance Support:</u>
i.	A description of the maintenance scope and depth of authority that the bidder proposes as related to the conduct of PG System Repair and Overhaul (R&O);
ii.	Authorization system for personnel conducting maintenance certifications;
iii.	Eligibility criteria for personnel conducting maintenance certifications such as Maintenance Release Authority (MRA) and Shop Certification Authority (SCA) as applicable;
iv.	Eligibility criteria for personnel granting authorizations to personnel conducting maintenance certifications including MRA and SCA as applicable;
v.	Eligibility criteria for personnel to perform maintenance;
vi.	A description of how the work management system the contractor uses to plan and certify maintenance within its AMO;
vii.	A description of the process for completion, correction and retention of technical records;
viii.	A description of the process that ensures that only approved aviation replacement parts are used including procurement, materiel control and disposal; and
ix.	A description of the process to be used to enter into and sustain any maintenance support arrangements with subcontractors.
c.	<u>Materiel Support:</u>
i.	A description of the scope and depth of authority that the Contractor proposes to exercise relating to materiel support;
ii.	A description of the material management system used by the contractor;
iii.	A description of the process for completion, correction and retention of materiel records;
iv.	A description of the process that ensures that only approved aviation replacement parts are used, including procurement processes, materiel control processes and disposal processes; and
v.	A description of the process to be used to enter into and sustain any materiel support arrangements with vendors.

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title DND Airworthiness Supplement (DAS)	2. Identification Number AW-002
3. Description/Purpose The DND Airworthiness Supplement is a TAA approved Airworthiness Process Manual that supplements the Contractor's existing regulatory approved process manuals.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DTAES 4
	6. Office of Collateral Responsibility DAEPM(FT) 6-2, DAP 2-2-3
7. Application/Interrelationship Annex A, Paragraph 2.1.4.2.b	8. DND Reply Date See CDRL
	9. References C-05-005-001/AG-001 (Technical Airworthiness Manual)
10. Preparation Instructions 10.1 <u>Format</u> . The DND Airworthiness Supplement (DAS) must be in Contractor format. 10.2 <u>Timeline</u> . After contract award, the contractor must develop a DAS based on the Airworthiness framework described in the AMP (CDRL AW-001). 10.3 <u>Details</u> . The DAS must be compliant with the TAM for the scope of airworthiness activities described in the PWS to facilitate Contractor TAA recognition. 10.4 The Contractor may include the Engineering Process Manual (CDRL AW-004) and the Material Support Process Manual (CDRL AW-005) within the DAS.	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Engineering Process Manual	2. Identification Number AW-003
3. Description/Purpose The Engineering Process Manual (EPM) describes the Contractor's engineering processes and demonstrates compliance with the Technical Airworthiness Manual.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DTAES 4
	6. Office of Collateral Responsibility DAEPM(FT) 6-2, NDQAR, DTAES
7. Application/Interrelationship Annex A, PWS Paragraphs 2.1.4.2.a, 2.1.4.2.c, 4.4 The EPM is required as part of the Contractor's undertaking to achieve TAA accreditation as an ATO. Once the EPM has been accepted by the TAA it will replace the procedural instructions contained in the Contractor's Airworthiness Management Plan (AMP).	8. DND Reply Date See CDRL
	9. References C-05-005-001/AG-001 (Technical Airworthiness Manual)
10. Preparation Instructions 10.1 <u>Format</u> . The Engineering Process Manual (EPM) must be in Contractor format. 10.2 <u>Timeline</u> . The Draft Version must be prepared and submitted within six (6) months of contract award, unless authorized otherwise by the TAA. The draft version shall describe a "steady-state" authorization control system. This is a description of how the organization will authorize its personnel to perform engineering and conduct airworthiness functions and activities after accreditation. 10.3 <u>Details</u> . The EPM must provide the information required by TAM 1.4.2.S1.3 to 1.4.2.S1.5. 10.4 While every ATO is unique, all EPMs share the requirement to cover general topics, depending upon the scope and depth of authority assigned to the organization, as found in TAM Part 1, Chapter 4, Annex A, Appendix 2 and if applicable, Annex E, Appendix 1. 10.5 The Contractor may include the EPM within the DND Airworthiness Supplement (AW-002), if applicable.	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Maintenance Process Manual	2. Identification Number AW-004
3. Description/Purpose The Maintenance Process Manual (MPM) describes the Contractor's maintenance processes and demonstrates compliance with the Technical Airworthiness Manual.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DTAES 4
	6. Office of Collateral Responsibility NDQAR, DTAES, PSPC
7. Application/Interrelationship Annex A, Paragraphs 2.1.4.2.a, 2.1.4.2.c and 5.4.1.	8. DND Reply Date See CDRL
	9. References C-05-005-001/AG-001 (Technical Airworthiness Manual)
10. Preparation Instructions 10.1 <u>Format</u> . The Maintenance Process Manual (MPM) must be in Contractor format. 10.2 <u>Timeline</u> . The Draft Version must be prepared and submitted within six (6) months of contact award, unless authorized otherwise by the TAA. The draft version shall describe a “steady-state” authorization control system. This is a description of how the organization will authorize its personnel to perform engineering and conduct airworthiness functions and activities after accreditation. 10.3 <u>Details</u> . The MPM must provide the information required by TAM 1.4.2.S1.3 to 1.4.2.S1.5. 10.4 While every AMO is unique, all MPMs share the requirement to cover general topics, depending upon the scope and depth of authority assigned to the organization, as found in TAM Part 1, Chapter 4, Annex C, Appendix 1.	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Engineering Reports	2. Identification Number ES-001
3. Description/Purpose Engineering Reports document and provide the results of technical investigations and engineering studies conducted by the Contractor.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility As specified
7. Application/Interrelationship Annex A, PWS Paragraphs 4.5.1 and 4.5.2.	8. DND Reply Date See CDRL
	9. References N/A
10. Preparation Instructions 10.1 <u>Format.</u> The engineering reports must be in Contractor format. 10.2 For each completed Engineering task, the Contractor is to provide an engineering report. This report shall contain the following minimum information: <ul style="list-style-type: none"> a. Title and document number; b. Document dates (original and revision); c. Author and approver of document; d. Client (“prepared for”) and Contractor (“prepared by”) details; e. References to contract, specific tasking(s), and other documents as applicable; f. Record of changes and revision history; g. Executive summary; h. Introduction; i. Tasking Scope; j. Report Body; k. Conclusion(s); l. Recommendations; 	

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

- | |
|--|
| <ul style="list-style-type: none">m. Future Requirements and Basic Engineering Data (in body or supporting annexes) to support the conclusions and recommendations provided; andn. A summary of all costs incurred in completing the tasking. |
|--|

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Design Change Technical Data Package	2. Identification Number ES-002
3. Description/Purpose A Technical Data Package must be prepared for every Design Change activity, where a design change can be a modification, alteration, non-standard repair, amendment to a flight manual or aircraft operating instructions, or an amendment to the approved maintenance program (including preventive maintenance, corrective maintenance, and approved parts lists).	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility As specified
7. Application/Interrelationship Annex A, PWS Paragraph 4.5.3.	8. DND Reply Date See CDRL
	9. References C-05-005-001/AG-001 (Technical Airworthiness Manual)
10. Preparation Instructions 10.1 <u>Format</u> . The Technical Data Packages (TDP) must be in Contractor format. 10.2 <u>Process</u> . The completed TDP must be provided to the CT114 WSM Configuration manager upon completion of the change for filing and retention in accordance with the CT114 Configuration Management Plan. 10.3 <u>Details</u> . The Technical data package must include the following elements: <ul style="list-style-type: none"> a. <u>Configuration Control Number</u>. The Contractor must register each Design Change with the CT114 WSM Configuration Management section and obtain a configuration control number for the TDP. b. <u>Technical Review</u>. A technical review of the change must be conducted to determine if the change is valid, feasible and substantiated. The review must also evaluate the impact of the change on other areas of the Approved Maintenance Program and the Aircraft Operating Instructions (AOIs)/Flight Manual. The Contractor must ensure that the Technical Data Package accompanying the change contains, as a minimum, the following information: <ul style="list-style-type: none"> i. Identification of the affected items (i.e. Work Unit Code (WUC), part number (PN), drawing of applicable item from parts manual); ii. Description of the proposed change, including justification for the change; 	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

iii.	Background information from activities conducted that triggered the initiation of the change proposal (this may include links to the product usage monitoring program);
iv.	All referenced/relevant supporting technical data (i.e. Flight Safety reports, OEM Service Bulletins, Airworthiness Directives, reliability monitoring data/analysis, findings from Special Inspections, Interim Inspections or engineering/local surveys, component repair and overhaul strip reports, etc.);
v.	Results of specialist reviews (if required), including all substantiating technical data (Failure Modes and Effects Analysis (FMEA)/Maintenance Steering Group (MSG)-3 analysis, etc.);
vi.	Copies of all affected publication pages showing the current version and a draft with the proposed changes included;
vii.	An assessment of the impact of the change on other aspects of the Approved Maintenance Program, such as other corrective or preventive maintenance publications, Contingency Aircraft Maintenance Program, the Elementary Task List and the Minimum Equipment List, if applicable; and
viii.	An assessment of the impact of the change on the Aircraft Operating Instructions or the Flight Manual. In this case, 1 Cdn Air Div must be notified of the change through the WSM.
c.	<u>Design Change Categorization.</u> All changes must be assessed for their impact on the airworthiness of the weapon system using design change categorization. The TDP must include a record of the design change categorization and its approval by an authorized individual.
d.	<u>Design Change Certification.</u> Where the Design Change is considered major, the TDP must include a Certification Plan in accordance with TAM Part 3 Chapter 2, and all airworthiness documentation necessary to support airworthiness approval.
e.	<u>Airworthiness Approval.</u> Where the Design Change is considered major, the TDP must include a record of the airworthiness approval granted by an authorized individual. For minor design changes, the TDP must include a record of the technical approval granted by an authorized individual.
f.	<u>Technical Airworthiness Clearance.</u> The TDP must include a Technical Airworthiness Clearance checklist to verify that all requirements of the TAC have been met, the associated substantiating documentation, and a record of the Technical Airworthiness Clearance granted by an authorized individual.

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Records of Airworthiness Risk Management	2. Identification Number ES-003
3. Description/Purpose A Record of Airworthiness Risk Management (RARM) is the formal documentation of the risk assessment process, which includes hazard identification, risk assessment, risk control measures, risk tracking, technical and operational airworthiness approval and command acceptance of risk.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility DTAES 4
7. Application/Interrelationship Annex A, PWS Para 4.5.3.	8. DND Reply Date See CDRL
	9. References <div style="margin-left: 40px;"> A. C-05-005-001/AG-001 (Technical Airworthiness Manual) B. Form AEPM215 (RARM) C. DGAEPM AF9000 DG01.003 </div>
10. Preparation Instructions 10.1 <u>Format</u> . Records of Airworthiness Risk Management (RARM) can be submitted in one of the following formats: <div style="margin-left: 40px;"> a. RARM Database. For risk assessments, submitted as formal RARMs, the Contractor must submit the draft through the RARM database. Access will be provided by Canada through the DWAN. In the event that the database is unavailable, the Contractor must submit the draft RARM using template form AEPM215 (Reference B). The form will be provided, on request, by the TA. b. Contractor Format. For ad-hoc risk assessments submitted in support of Deviations to the Approved Maintenance Program or in other circumstances where a full RARM is not required, a technical airworthiness risk assessment may be submitted in Contractor format. </div> 10.2 <u>Process</u> . The Contractor must approve the technical content of Risk Assessment; however, authority for risk acceptance (both technical and operational) is retained by Canada in accordance with Appendix 7. 10.3 Engagement of the Operational Airworthiness Authority, if required as part of the risk assessment process, must be coordinated through the TA.	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

10.4	Engagement of other Canada stakeholders such as DTAES or DFS in support of the risk assessment must be coordinated through the TA.
10.5	If a potential immediate risk situation that could degrade the level of safety of an aircraft or fleet is identified, it is acceptable for the Contractor to submit an Airworthiness Risk Alert (ARA) based on the preliminary information available at the time of the submission. The ARA must be submitted less than 24 hrs after identification of the risk, in the same format as a RARM. A full RARM must be submitted no later than 14 days after the ARA.
10.6	<u>Details.</u>
10.6.1	The Contractor must prepare Records of Airworthiness Risk Management IAW References A and C (to be provided on request by the TA).
10.7	The Contractor must monitor RARM milestone activity due dates by notifying the TA and recommending appropriate courses of action for rectification.
10.8	The Contractor must provide updates to the RARM tracking logs and conduct RARM revisions on an annual basis, when new information becomes available, or as requested by the TA.
10.9	The Contractor must assist the TA in preparing briefings related to Records of Airworthiness Risk Management, as required.

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Input to the Annual Airworthiness Report	2. Identification Number ES-004
3. Description/Purpose The TCH reports the outcome of the fleet in-service monitoring program to the TAA on an annual basis via the Annual Airworthiness Report (Technical). The Contractor must provide the TA with PG-specific inputs for incorporation into the fleet AAR (Tech).	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility DTAES 7-2
7. Application/Interrelationship Annex A, PWS Paragraph 4.5.3.	8. DND Reply Date See CDRL
	9. References A. DGAEPM AF9000 TAA01.003 B. C-05-005-001/AG-001 – Technical Airworthiness Manual
10. Preparation Instructions 10.1 <u>Format.</u> The Input to the Annual Airworthiness Report (AAR) must be submitted in the format provided at Reference A (to be provided by the TA on request) and submitted in editable soft copy format (Microsoft Word). 10.2 <u>Details.</u> <ol style="list-style-type: none"> The Contractor must provide the PG-specific information for each of the sections and sub-sections of the AAR (Tech) applicable to the Contractor's support services according to the timeline provided by the TA on an annual basis. The AAR (Tech) template requires, amongst other things, that the TCH tabulate lists of all design changes, maintenance program changes, in-service airworthiness notices received from OEM or other users, and records of airworthiness risk management issued, raised or received during the previous year. The Contractor will provide the PGS-related portion of these data requirements through the Input to the Annual Airworthiness Report. The consolidated AAR (Tech) is typically submitted to the TAA in the Fall of every year. 	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Quarterly Reliability and Supportability Report	2. Identification Number ES-005		
3. Description/Purpose The CT114 TCH monitors platform-level reliability and maintainability data via a Logistic Support Monitoring (LSM) parameter report. The Contractor must provide the PG-specific data in a format compatible with the LSM report via the Quarterly Reliability/Supportability Report (QRSR).	4. Delivery Date See CDRL		
	5. Office of Primary Responsibility DAEPM(FT) 6-2		
	6. Office of Collateral Responsibility N/A		
7. Application/Interrelationship Annex A, Paragraph 4.5.3.	8. DND Reply Date Nil.		
	9. References Nil.		
10. Preparation Instructions 10.1 <u>Format</u> . The Contractor must produce and deliver the QRSR in soft copy, using Microsoft Excel format. 10.2 The QRSR is provided as raw data extracted from ADAM/PERFORMA to meet the specific field definitions listed below, with each of the field making up a separate column and work unit codes a row. 10.3 <u>Details</u> . The following fields must be provided in the QRSR for each work unit code managed by the Contractor, tracked in ADAM/PERFORMA, and listed in Appendix 1:			
Parameter	Parameter Definition	Comment	ADAM/PERFORMA Extraction Requirement
WUC	Work Unit Code / Part Number	Identifies the item.	All WUCs and applicable Part Numbers tracked in ADAM/PERFORMA (engine and airframe). Also, untracked WUCs for which ADAM/PERFORMA has Remove/Install SRVC events.

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

Quarter	Quarter such as 2005Q1	3 Month Period (01 Jan - Mar);(01 Apr - Jun);(01 Jul -Sep);(01 Oct - Dec)	Engine, use FFHrs. APU, use APU Hours.
OH	Component Operating Hours	Operating Hours, Cycles, etc.	Not required from ADAM/PERFORMA. ILS to use same accumulation as for airframe.
CorRmvl	Corrective Removals Qty (unscheduled)	All corrective actions requiring the removal of the component (excludes planned/scheduled removals) by Qtr.	Count of completed Removal events for non-lifed WUCs including the Remove/Install SRVC tasks, plus removal events for lifed items or their assemblies not associated with a PLCO removal.
OnACRep	On A/C Repairs Qty / On Engine Repair	All System/Component corrective actions performed on the A/C / Engine. (Adjustments, minor repairs without removal of WUC, etc.)	Count of completed SRVC events excluding test cell runs, toolboard tasks and ADAM/PERFORMA Launching tasks.
Failure	= [OnACRep] + [CorRmvl]	Sum of On A/C /Eng Repairs + sum of Corrective Removals ILS will Calculate	
OffACRep1	Off A/C Repair + NFF Qty (1st Line)	All MSI repairs counts and No Fault Found (NFF) counts, involving the removal of an item carried out at 1st line.	Count of faults raised with Aircraft being the Highest Assembly.
OffACRep2	Off A/C Repair + NFF Qty (2nd Line)	All MSI repairs counts and No Fault Found (NFF) counts, involving the removal of an item carried out at 2nd line.	Count of faults raised with Engine or Module being the Highest Assembly and item not returned to third line.
OffACRep3	Off A/C Repair + NFF Qty (3rd Line)	All MSI repairs counts and No Fault Found (NFF) counts, involving the removal of an item carried out at 3rd line.	Count of third line repair tasks declaring item serviceable.

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

Scrap	Discard Qty	Quantity of removed items (Scheduled & Unscheduled) that resulted in a scrap action by Qtr.	All transfer events to the ADAM/PERFORMA Quarantine database.
Induction3	3rd Line Inductions Qty	Quantity of Items of which were shipped to contractor (3rd line) for repairs	All transfer events to the ADAM/PERFORMA Third Line database.
MMHOther	Total Maintenance Man Hours due to Other maintenance activities	Total time in maintenance man Hrs excluding Robs and NFFs.	Summation of Labour Hours entered for ADAM/PERFORMA task events excluding Corrective Removal and their associated install events.
MMHOther_Cnt	Quantity of Maintenance Records used to calculate [MMHOther]	No comments	Total number of records used in summation of MMHOther Labour Hours.
RMHrs	Hrs Corrective Removals Qty	Maintenance man Hours required to perform the removal / replacement (Includes Trouble Shooting)	Summation of Labour Hours entered for ADAM/PERFORMA Corrective Removal tasks and their associated install events.
RMHrs_Cnt	Quantity of RMHrs records used to calculate [RMHrs]	No comments	Total number of records used in summation of RMHRS Labour Hours.
OffACNFF	Off A/C NFF Qty	Total Qty of Corrective Removals that resulted in a NFF at 1st, 2nd and 3rd line	Count of Faults signed off as NFF.
TxRmvl	Qty of Time Expired/Overhaul Removals	Scheduled removals (Calendar time, TX, Overhaul)	All completed Removal events for lifed WUCs including their assemblies associated with a PLCO removal.
OtherRmvl	Qty of Other Removals (Scheduled removals)	Scheduled removals other than Calendar time, TX, Overhaul.	All completed Removal events for Mods, SIs, Pers etc.

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

WUC_Qty_perAC	WUC Quantity per A/C / Engine	Quantity of component per Engine Assembly	Quantity per System from ADAM/PERFORMA Baseline, identifying if per engine or per AC.	
---------------	-------------------------------	---	---	--

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

DATA ITEM DESCRIPTION	
1. Title Engineering Drawings	2. Identification Number TD-001
3. Description/Purpose Engineering Drawings record the configuration of an item and allow for configuration control and production activities.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility PSPCN/A
7. Application/Interrelationship Annex A, Para 8.2.4.	8. DND Reply Date N/A.
	9. References A. D 01-400-002/SF-000 dated 83-11-30, Drawings, Engineering and Associated Lists. B. D-LM-008-022/SG-000, Standard for Packaging of Documentation C. ASME Y14.100M-1998, Engineering Drawing Practices D. ASME Y14.24M - 1989, Types and Applications of Engineering Drawings E. ASME Y14.34M -1996, Associated Lists F. ISO 9660, Information Processing - Volume and File Structure of CDROM for Information Interchange G. Z234.1-00, Canadian Metric Practices Guide
10. Preparation Instructions 10.1 <u>Format</u> . Engineering Drawings, Associated Lists and Reference Documents must be provided IAW DTICS policy and procedures. These policies and procedures are listed in the References above. 10.2 <u>Details</u> . The Contractor must produce and maintain updated, accurate engineering drawings and associated lists and references.	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

DATA ITEM DESCRIPTION	
1. Title Repair and Overhaul (R&O) Report	2. Identification Number MAT-001
3. Description/Purpose The R&O Activity Summary report provides a record of PG unique repairable items status and activities.	4. Delivery Date As per CDRL.
	5. Office of Primary Responsibility DAP 2-2-3
	6. Office of Collateral Responsibility DAEPM(FT) 6-2
7. Application/Interrelationship Annex A, Paragraph: 6.3.2.	8. DND Reply Date N/A.
	9. References A. A-LM-184-001/JS-001 Special Instructions for Repair and Overhaul Contractors B. A-LM-505-019/JS-001 LCMM Handbook
10. Preparation Instructions:	
10.1	<u>Format</u> . The Contractor must produce and deliver the R&O Report in soft copy, using Microsoft Excel format.
10.2	The R&O Report is provided as raw data extracted from other IM/IT systems to meet the specific field definitions listed below, with each of the fields making up a separate column and work unit codes a row.
10.3	<u>Details</u> . The following fields must be provided in the R&O Report for each Contractor work order and the corresponding DRMIS Transaction number:

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

Repair and Overhaul Data	Applies to repairable components sent to Third Line Depot
DRMIS Work Order Number	
Contractor Work Order Number	Link to CSW transaction and associated data
RMA code or RRMA code	
Work Unit Code (WUC)	
Repair disposition	i.e. repaired, reduced to spares, scrapped, sent to repairable reserve, or quarantined
Date Inducted	
Date Materiel returned into serviceable stock	
Date of completion	
Scrapped Materiel	Includes Quarantine
Stock Code	
Description	
Quantity	
OEM Price or Market Value	
Sub-Total (CFM materiel)	
Labour	
Third Line In-Plant Maintenance	BoP Table 1, Line 1
Direct Labour Hours (Non-Repair Labour)	
Price per Hour by Labour Type	
Extended Labour Price	
Sub-Total (Labour)	
Sub-contractor charges	
Source of cost (venue)	
Total Transaction Price	
Date Released	
Labour associated with Reduction to Spares	
Stock Code of item reduced to spares	
Qty of item reduced to spares	
WIP	
Stock Code	
Part Number	
Part Description	
DRIMS work order number	
Qty completed by month	
Qty to be inducted by month to the end of FY	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

DATA ITEM DESCRIPTION	
1. Title Contractor Held Inventory Report	2. Identification Number MAT-002
3. Description/Purpose The purpose of the CHI report is to account for DND-owned items that are not recorded in (DRMIS). The CHI items include (GFOS), Bonded Stock, and other inventory items not included in the DRMIS. CHI does not include DND loaned equipment.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAP 2-2-3
	6. Office of Collateral Responsibility DAEPM(FT) 6-2, PSPC (CA)
7. Application/Interrelationship Annex A, Paragraph: 6.3.1.	8. DND Reply Date See CDRL.
	9. References N/A.
10. Preparation Instructions	
10.1 The Contractor Held Inventory (CHI) report must follow Canada provided templates. The templates provided as an attachment to this DID are subject to change.	
10.2 The report must contain three sections; Part A (Summary), Part B (Details, Repairables and Consumables) and Part C (Additional information). The following guidance is provided for each part.	
<u>Part A</u>	
10.3 An individual Inventory Holdings report is required for Consumable Inventory and Repairable Inventory (see Part B). If the inventory cannot be reported/separated on the basis of consumable versus repairable, the Contractor shall state what the majority of the inventory would be classified as - repairable or consumable based on the following definitions:	
a. Government Furnished Overhaul Spares (GFOS) are non-catalogued inventory spares which are not purchased by the contractor but arise from: AAS transferred from another contractor; DND procurement with the US government; Spares salvaged from DND equipment; or de-catalogued CIS spares which are only to be used for third line. GFOS spares are not recorded in the Canadian Forces Supply System (CFSS).	
b. Bonded Stock - are inventory spares, which the Contractor has been authorized to purchase, on an exceptional basis, by DND using DND funds. Bonded stock is not recorded in the CFSS.	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

	c. Repairable Inventory – An item of Supply, which is designated as capable of being repaired.
	d. Consumable Inventory – An item of Supply that is not repairable.
10.4	The following information should also be provided, if available:
	a. Alternate part numbers or manufacture part numbers in addition to the part number listed above;
	b. Any additional field information that may help to classify the data; and/or
	c. The Class of the item.
10.5	Loaned equipment from DND is not to be reported.
10.6	Whole Capital assets are not to be reported to DND. Whole assets are equipment that has been purchased by DND for the Contractor that is not inventory - i.e. vehicles, test equipment, etc).
Part B	
“Repairable Template Input/Output Repairable Inventory Report for the Year Ending 31 March” and “Consumable Template Input/Output Consumable Inventory Report for the Year Ending 31 March”:	
Notes:	
10.7	The closing inventory as at 31 Mar must be equal to the itemized listings provided in the consumable and repairable reports of ‘DND Owned Inventory Holdings as at 31 Mar.’
10.8	A separate Input/Output Inventory Report is required for Consumable Inventory and Repairable Inventory.
10.9	It is preferable to provide the data in a part number level format detailing the equipment platform supported, but the summary level report as outlined in the template is acceptable.
10.10	Report in one currency only and specify the currency if it is not Canadian
Part C	
"Additional Information Requested for Year-End Reporting"	
The following information is requested:	
10.11	Description of the activities performed under the Repair and Overhaul (R&O) contract(s) supported by the inventory holdings if not supplied on the Part A spreadsheet (such as R&O on Hercules engines
10.12	Description of the activities performed under the Repair and Overhaul (R&O) contract(s) supported by the inventory holdings if not supplied on the Part A spreadsheet (such as R&O on Hercules engines);
10.13	How often stocktaking is performed on the contractor holdings of DND owned inventory;
10.14	Date of last stocktaking;
10.15	The accounting method used by the contractor to value the inventory reported first-in- first-out (FIFO), last-in-first-out (LIFO), historical cost or moving weighted average;
10.16	Is this a sub-contractor to another company? If so, who?
10.17	DND and contractor point of contact for the inventory report as at 31 Mar

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

PART A

DND OWNED INVENTORY HOLDINGS HELD BY CONTRACTORS

AS AT 31 MARCH 20XX

COMPANY	CONTRACT NUMBER	ITEM / PART NUMBER (NOTE 1)	EQUIPMENT PLATFORM THE ITEM SUPPORTS (NOTE 2)	NATO STOCK NUMBER (NSN) (NOTE 3)	STOCK CODE (SC) (NOTE 3)	ITEM DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT COST	EXTENDED VALUE	CURRENCY (NOTE 4)	PROGRAM UNDER WHICH THE INVENTORY IS HELD (NOTE 5)	REPAIR FLAG "Y" CONSUMABLE FLAG "N" (NOTE 6)

NOTES

- General Note:** Inventory reported here should include all items that a contractor holds that belong to DND and that are not already accounted for in DRMIS.
- Note 1:** If you have an alternate part number or manufacture part number in addition to the part number listed, please provide that detail if possible. Also provide the Group Class if available. We would like any additional field information you have that may help to classify the data.
- Note 2:** Please specify if possible the equipment platform the inventory item supports. For example, if your inventory pertains to three aircraft types, put the specific aircraft type beside each inventory item part number.
- Note 3:** If the inventory item has a NSN or SC, please provide the number, if you have it readily available in your inventory system.
- Note 4:** Report in one currency only and specify the currency if it is not Canadian.
- Note 5:** If known, enter the program under which the inventory is held (e.g., GFOS, AAS, Bonded Stock, etc.).
- Note 6:** Please identify repair flag Y for a repairable item and N for a consumable item.

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

PART B

REPAIRABLE TEMPLATE

INPUT / OUTPUT REPAIRABLE INVENTORY REPORT

FOR THE YEAR ENDING 31 MARCH 20XX

Opening Inventory as at 1 April 20XX:

Plus: Cost of Goods Purchased or Acquired:

Minus: Consumption / Removals:

Closing Inventory as at 31 March 20XX:

\$	-
----	---

NOTES

Note 1: The closing inventory as at 31 March 20XX must be equal to the itemized listing of repairable items provided through Part A, DND Owned Inventory Holdings Held by Contractors as at 31 March 20XX.

Note 2: A separate Input / Output Inventory Report is required for Consumable Inventory and Repairable Inventory.

Note 3: Report in one currency only and specify the currency if it is not Canadian.

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

PART B

CONSUMABLE TEMPLATE

INPUT / OUTPUT CONSUMABLE INVENTORY REPORT

FOR THE YEAR ENDING 31 MARCH 20XX

Opening Inventory as at 1 April 20XX:

Plus: Cost of Goods Purchased or Acquired:

Minus: Consumption / Removals:

Closing Inventory as at 31 March 20XX:

\$	-
----	---

NOTES

Note 1: The closing inventory as at 31 March 20XX must be equal to the itemized listing of consumable items provided through Part A, DND Owned Inventory Holdings Held by Contractors as at 31 March 20XX.

Note 2: A separate Input / Output Inventory Report is required for Consumable Inventory and Repairable Inventory.

Note 3: Report in one currency only and specify the currency if it is not Canadian.

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

PART C

ADDITIONAL INFORMATION REQUESTED FOR YEAR END REPORTING

Description of the activities performed under the Repair & Overhaul (R&O) contract(s) supported by the inventory holdings if not supplied on the Part A spreadsheet (i.e. R&O on Hercules engines).	
How often is a stocktaking performed on the contractor holdings of DND owned inventory?	
What is the date of last stocktaking?	
What accounting method is used by the contractor to value the inventory reported (FIFO, LIFO, historical cost or moving weighted average)?	
Is this a sub-contractor to another company? If so, who?	
DND and Contractor points of contact for the inventory report as at 31 March 20XX.	

NOTES

Note 1: Inventory reports may be subject to audit by the Office of the Auditor General (OAG).

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title Disposal Plan	2. Identification Number MAT-003
3. Description/Purpose The Disposal Plan outlines the Contractor's proposed method of disposal of J85 PG systems and parts at ELE.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility PA
	6. Office of Collateral Responsibility CA, TA
7. Application/Interrelationship Annex A, Section 6	8. DND Reply Date See CDRL
	9. References A. A-LM-184-001/JS-001 B. A-LM-007-100/AG-001 C. C-05-005-001/AG-001 D. A-LM-007-015/AG-001
10. Preparation Instructions 10.1 The Disposal Plan must be delivered in Contractor format. 10.2 The Plan must outline how the Contractor will perform disposal activities IAW Canada policies and procedures outlined in Section 6 of the PWS and referred above.	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

DATA ITEM DESCRIPTION	
1. Title Monthly Data Report	2. Identification Number MAT-004
3. Description/Purpose The Monthly Data Report provides a record of PGS Repair and Overhaul data.	4. Delivery Date As per CDRL.
	5. Office of Primary Responsibility DAP 2-2-3
	6. Office of Collateral Responsibility N/A
7. Application/Interrelationship Contract, Basis of Payment Section	8. DND Reply Date N/A.
	9. References C. A-LM-184-001/JS-001 Special Instructions for Repair and Overhaul Contractors D. A-LM-505-019/JS-001 LCMM Handbook
10. Preparation Instructions:	
10.1	<u>Format</u> . The Contractor must produce and deliver the Monthly Data Report in soft copy, using Microsoft Excel format.
10.2	The Monthly Data Report is provided as raw data extracted from other IM/IT systems to meet the specific field definitions listed below, with each of the field making up a separate column and work unit codes a row.
10.3	<u>Details</u> . The following fields must be provided in the Monthly Data Report to provide data in support of the Program Management function. The data will be cross-referenced to the Monthly Invoice.

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

Repair and Overhaul Data	Repairable components sent to third line for which an invoice has been issued
CLIN Number	
DRMIS Work Order Number	
Repaired Item (Completed)	
Work Unit Code (WUC)	
Stock Code	
Part Number	
Description	
Serial number, if applicable	
Labour Hours	
Material Cost	
Date Released	
CFM Replacement Parts	
Stock Code	
Part Number	
Description	
Quantity	
Unit Price (in accordance with Annex B, Figure 1)	
Mark-Up%	
Sub-Total (CFM material)	
Labour	
Third Line In-Plant Maintenance (Non-Repair Labour Hours)	
Third Line In-Plant Maintenance (Repair Labour Hours)	
Price per Hour	
Extended Labour Hours	
Sub-Total Labour Price	BoP Table 1, Line 1
Subcontractor charges	
Source of cost (venue)	
Nature of Subcontracted services	
Sub-Total (Subcontractor charges)	BoP Table 1, Line 9
Total Transaction Price for each Completed Repair Item	
Total Price	
Labour associated with Reduction to Spares	
Stock Code of item reduced to spares	
Qty of item reduced to spares	
Price per Hour by Labour Type	
Mobile Repair Party	BoP Table 1, Line 6
Task Number	
Hours	
Price per Hour by Labour Type	
Extended Price	
Price of Travel and Living Expenses	

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

)	
TIES / AWRs	BoP Table 1 and 2, Line 3
Task Number	
Hours	
Price per Hour by Labour Type	
Extended Price	
Price of Travel and Living Expenses	
Publications and Training	BoP Table 1 and 2, Line 4
Task Number	
Hours	
Price per Hour by Labour Type	
Extended Price	
Travel and Living Expenses	
Task Number	
Per diem rates	
Other Travel and Living Expenses	
Invoices/Receipts	
Total Price per Task Number	

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

1. Title System Health Indicator (SHI) Reporting	2. Identification Number PF-001
3. Description/Purpose The SHI metrics measure the Contractor's performance as reported through the System Health Indicators during the review period.	4. Delivery Date See CDRL
	5. Office of Primary Responsibility DAEPM(FT) 6-2
	6. Office of Collateral Responsibility PSPC (CA)
7. Application/Interrelationship Annex D, Performance Management Specification, Section 4.	8. DND Reply Date See CDRL
	9. References N/A
10. Preparation Instructions 10.1 The SHIs metrics are not delivered to Canada in the form of a report. Rather, the Contractor must make the SHIs accessible to Canada through the Electronic Information Exchange System (EIES - Annex B, Section 9). 10.2 Each of the SHIs are defined in Annex D, Section 3 in terms of: a. The Outcome with which it is associated; b. A brief Description of the metric; c. The performance Target ; d. The Frequency the metric is required to be updated; e. The metric's Data Source ; f. The Format the metric shall be reported; and g. An Explanation to provide more insight into Canada's requirement. 10.3 For each SHI, the following information must be provided through the EIES: a. Source data used for each SHI; b. Calculation of the current value for each SHI; c. Scoring result for each SHI (if applicable); d. A trend of the SHI within the review period; e. Period-to-period trend of the SHI; f. Conclusions from an analysis of the SHI; g. Review of outstanding Action Items; and	

Solicitation No. - N° de l'invitation
W8485-23SA01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
237bb

Client Ref. No. - N° de réf. du client
W8485-23SA01

File No. - N° du dossier
237bb.W8485-23SA01

CCC No./N° CCC - FMS No./N° VME

Annex A, Appendix 4 – J85 PGS Contract Data Requirements List & Data Item Descriptions (CDRLs & DIDs)

	h. Identification of a new action items if the Target level of performance has not been achieved for the SHI.
10.4	The SHIs shall be reported in Contractor format.