



ADDENDUM # 2

Date: September 28, 2022

Title: Cleaning Services for the Embassy of Canada to Greece

The Department of Foreign Affairs, Trade and Development hereby amends, in accordance with this addendum the Request for Proposals (RFP) for the provision of cleaning services, bearing number 22-199816. This addendum hereby forms part of the RFP and the purpose is to:

1. Answer questions related to the RFP that we received

This addendum is issued prior to receipt of bids to provide for certain revisions to and clarification of the solicitation documents.

QUESTIONS AND ANSWERS

Q1. Do you prefer the submitted files to be signed with an electronic signature or with physical?

A1. There is no preference, the signature method to be used is left to your discretion.

Q2. On page 40 of the RFP document, specifically on the task breakdown table, there are eight (8) periodic tasks. Are these tasks included in the 3,900 annual hours worked by embassy workers (15 hours daily x 5 days per week x 52 weeks per year = 3,900) or should additional hours be calculated?

A2. These eight (8) periodic tasks are part of the routine cleaning services and must be included in the firm monthly rates.

Q3. How many square meters of carpeting are there in the embassy's building?

A3. Carpeting is approximately 480 to 500 square meters.

Q4. How many square meters of tiles and hard flooring are there in the embassy's building?

A4. Tiles and hard floors are approximately 510 to 520 square meters.

Q5. How many ceiling lights and A/C units are there in the embassy's building?

A5. There are approximately 80 to 100 ceiling lights and 50 to 60 air vents.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED