



ADDENDUM # 3

Date: September 29, 2022

Title: Cleaning Services for the Embassy of Canada to Greece

The Department of Foreign Affairs, Trade and Development hereby amends, in accordance with this addendum the Request for Proposals (RFP) for the provision of cleaning services, bearing number 22-199816. This addendum hereby forms part of the RFP and the purpose is to:

1. Answer questions related to the RFP that we received

This addendum is issued prior to receipt of bids to provide for certain revisions to and clarification of the solicitation documents.

QUESTIONS AND ANSWERS

- Q1. On page 44, paragraph 5.3 (B), the description for the Embassy's twelve (12) statutory Holidays per year is clear.
Please advise if we need to calculate an additional cost for Greek holidays, which do not coincide with Canadian Holidays
- A1. Please note that in Part 3 – Bid Preparation Instructions of the RFP, section 3.4 Firm Price, subsection 3.4.1 and section 3.5 Firm Hourly Rates, subsection 3.5.1 are indicating the following:
- 3.4.1 Bidders must quote an all-inclusive Firm Price in Euro (EUR) on the attached form Financial Bid Form. The Firm Price must include, but not necessarily be limited to, all costs resulting from the performance of the Work as described in this RFP, all costs resulting from the performance of any additional Work described in the Bidder's Bid (unless clearly described as an option), all travel, living costs and all overhead costs including disbursements.
- 3.5.1 Bidders must quote Hourly Rates in Euro (EUR) on the attached form Financial Bid Form. The Hourly Rates must include, but not necessarily be limited to, all costs resulting from the performance of the Work as described in this RFP, and all costs resulting from the performance of any additional Work described in the Bidder's Bid (unless clearly described as an option).
-

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED