



**RETURN BIDS TO:**

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Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division / Division  
des services professionnels en informatique

Les Terrasses de la Chaudière

10, rue Wellington, 4ième

étage/Floor

Gatineau

Québec

K1A 0S5

|  |   |
|--|---|
| <b>Title - Sujet</b> TBIPS Functional Services<br>Business Analysis and Functional Services (TBIPS)  |   |
| <b>Solicitation No. - N° de l'invitation</b><br>B8947-220390/A   | <b>Amendment No. - N° modif.</b><br>003     |
| <b>Client Reference No. - N° de référence du client</b><br>B8947-220390  | <b>Date</b><br>2022-10-03                   |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$\$ZM-637-41155   |   |
| <b>File No. - N° de dossier</b><br>637zm.B8947-220390  | <b>CCC No./N° CCC - FMS No./N° VME</b>      |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT<br><b>on - le 2022-10-17</b> Heure Avancée de l'Est HAE |   |
| <b>F.O.B. - F.A.B.</b>   |   |
| <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>                                 |   |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Dupuis, Sébastien   | <b>Buyer Id - Id de l'acheteur</b><br>637zm |
| <b>Telephone No. - N° de téléphone</b><br>(873) 354-0246 ( )   | <b>FAX No. - N° de FAX</b><br>( ) -         |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b>  |   |

Instructions: See Herein

Instructions: Voir aux présentes

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b>  | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/<br/>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |

## **AMENDMENT NO. 003**

This amendment is raised to answer bidders' questions.

### **QUESTIONS AND ANSWERS**

#### **Question 7:**

Is there (or has there been) an incumbent providing these services to the CIC within the past 5 years?

#### **Answer 7:**

As indicated in the Notice of Proposed Procurement on the Canadabuy website, there is incumbent for this requirement. Please refer to the Description for the information.

#### **Question 8:**

In Attachment 4.1, the requirement MTC1 of the Mandatory Technical Criteria states that bidders may use: "up to two IM/IT contracts which provided Business Analysis and ERP Functional Analyst services..."

If bidders require the use of two separate IM/IT contracts, do both contracts require the supplying of both Business Analyst and ERP Functional Analyst resources on each contract? Or may bidders utilize one contract that supplied Business Analyst resources and another contract which supplied ERP Functional Analyst resources?

#### **Answer 8:**

Yes bidders can utilize one contract that supplied Business Analyst resources and another contract which supplied ERP Functional Analyst Resources.

#### **Question 9:**

In Attachment 4.1, the requirement MTC1 of the Mandatory Technical Criteria states that bidders may use: "up to two IM/IT contracts which provided Business Analysis and ERP Functional Analyst services, as described in Annex A Statement of Work (SOW) of this requirement, the Bidder must demonstrate experience for each reference contract as follows: (a) Must have been a contract with a single client;"

If bidders require the use of two contracts, do both contracts need to be from the same client? Or can the two contracts be from separate clients?

#### **Answer 9:**

The two contracts can be from separate client, but each contract has to be with a single client.

#### **Question 10:**

In Attachment 4.1, the requirement MTC1 of the Mandatory Technical Criteria states that bidders may use: "up to two IM/IT contracts which provided Business Analysis and ERP Functional Analyst services, as described in Annex A Statement of Work (SOW) of this requirement, the Bidder must demonstrate experience for each reference contract as follows: (b) Must have a minimum contract value of \$5 Million (not including amendments and applicable taxes);"

If bidders require the use of two contracts, do both contracts need to be of a minimum contract value of \$5 Million (not including amendments and applicable taxes)? Or would two contracts of which the sum of their contract value exceeded \$5 Million (not including amendments and applicable taxes) be accepted?

**Answer 10:**

Each contract must have a minimum contract value of \$5 Million (not including amendments and applicable taxes).

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**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

**NOTE:** A BID ALREADY SUBMITTED MAY BE AMENDED PRIOR TO THE CLOSING DATE. AMENDING CORRESPONDENCE MUST ADDRESS THE SOLICITATION NUMBER AND THE CLOSING DATE. BIDS MUST BE SUBMITTED ONLY TO THE PUBLIC WORKS AND GOVERNMENT SERVICE CANADA (PWGSC) BID RECEIVING UNIT VIA CANADA POST CORPORATION (CPC) CONNECT.

For bidders needing to register with CPC Connect the email address is:  
[tpsgc.pareceptiondessomissions-apbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.pareceptiondessomissions-apbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca).

Interested Bidders must register as early as possible, and in any case, at least six business days prior to the solicitation closing date and time (in order to ensure a response). Requests to open an CPC Connect conversation received after that time may not be answered.