



National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

REQUEST FOR QUOTATION/OFFER DEMANDE DE PRIX/D'OFFRE

RETURN BIDS TO: RETOURNER LES SOUMISSIONS À :

National Defence Headquarters
101 Colonel By Drive
Ottawa ON
K1A 0K2

Scott Simpson, Procurement Officer
scotty.simpson@forces.gc.ca
343-540-7530

Proposal To: National Defence Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indique(s).

Title/Titre: Container Reach Stacker Handler/Chariot gerbeur à fourche télescopique	Solicitation No – N° de l'invitation W8484-230301/A
Date of Solicitation – Date de l'invitation 5 October 2022/5 octobre 2022	
Address Enquiries to – Adresser toutes questions à Scott Simpson, Procurement Officer scotty.simpson@forces.gc.ca 343-540-7530	
Telephone No. – N° de téléphone 343-540-7530	FAX No – N° de fax
Destination	

Solicitation Closes – L'invitation prend fin

At – à : 14h00

On - le : 26 October 2022
26 octobre 2022

Delivery required - Livraison exigée	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name/Nom _____	Title/Titre _____
Signature _____	Date _____

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with this bid solicitation.

1.2 Statement of Work

The requirement is detailed in the Statement of Work, Annex "A".

1.3 Debriefing

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-andguidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-andguidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

Section 02, Procurement Business Number is deleted in its entirety.

Section 05, Submission of Bids – Subsection 3 is deleted.

Section 20, Further Information is deleted in its entirety.

2.2 Submission of Bids

Unless specified otherwise in the RFP or otherwise directed by the Contracting Authority, bids must be submitted to the Department of National Defence organization by electronic mail by the date and time indicated on page 1 of the solicitation.

Electronic Submissions: Individual e-mails that may include certain scripts, formats, embedded macros and/or links, or those that exceed five (5) megabytes may be rejected by Canada's e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority. Larger bids may be submitted through more than one e-mail. Canada will confirm receipt of documents. It is the Bidder's responsibility to ensure that their entire submission has been received. Bidders should not assume that all documents have been

received unless Canada confirms receipt of each document. In order to minimize the potential for technical issues, bidders are requested to allow sufficient time before the closing date and time to confirm receipt. Bid documents submitted after the closing time and date will not be accepted.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid nonresponsive.

For the purposes of this clause, "former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a.) an individual;
- b.) an individual who has incorporated;
- c.) a partnership made of former public servants; or
- d.) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"Lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"Pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S. 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

2.3.1 Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes () No ()

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a.) name of former public servant;
- b.) date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2019-01 and the Guidelines on the Proactive Disclosure of Contracts.

2.3.2 Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes () No ()

If so, the Bidder must provide the following information:

- a.) name of former public servant;
- b.) conditions of the lump sum payment incentive;
- c.) date of termination of employment;
- d.) amount of lump sum payment;
- e.) rate of pay on which lump sum payment is based;
- f.) period of lump sum payment including start date, end date and number of weeks;
- g.) number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 5 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario, Canada.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)

- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that the Bidder submits its bid in separately bound sections as follows:

- Section I: Technical Bid
- Section II: Financial Bid
- Section III: Certifications

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Annex B - Basis of Payment.

Section III: Certifications

Bidders must submit the certifications and additional information required in Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

By submitting a bid, the bidder agrees to comply with all aspects of Annex A - Statement of Work. Full compliance with the Statement of Work is mandatory.

4.1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ciif/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ciif/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex titled [Federal Contractors Program for Employment Equity - Certification](#), before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement associated with this bid solicitation.

6.2 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A"

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standardacquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standardacquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010C](#) (2022/01/28), General Conditions - Services (Medium Complexity), General Conditions - Services (Medium Complexity) apply to and form part of the Contract, with the following modification:

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is 1 Nov 2022 to 31 Oct 2023.

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to 2 additional 3 month period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Scott Simpson
 Title: Procurement Officer
 Department of National Defence
 ADM (Mat)
 Directorate: DMAJPROC
 Telephone: 343-540-7530
 E-mail address: scotty.simpson@forces.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for this contract is: **To be inserted at Contract Award**

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

The Contractor has identified the following individual as its representative for administrative matters relating to the Contract.

Contractor Representative's Contact Information.

Name: _____

Title: _____

Telephone: ___ - ___ - ____

Facsimile: ___ - ___ - ____

E-mail: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all obligations under the contract, the contractor will be paid a firm unit prices as specific in Annex B – Basis of Payment, Customs duties are included and applicable taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17) - Limitation of Price

6.6.3 Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work performed has been accepted by Canada.

6.7 Certifications and Additional Information

6.7.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.8 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in: ***(To be inserted at contract award)***

6.9 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C (2022/01/28) General Conditions - Services (Medium Complexity)
- (d) Annex A, Statement of Work;
- (e) Annex B, Basis of Payment

6.10 Defence Contract

SACC Manual clause [A9006C](#) (2022/05/31) Defence Contract

6.11 Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by

the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

6.12 Compliance with on-site measures, standing orders, policies, and rules

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

ANNEX "A"

STATEMENT OF WORK

1 Requirement – General

1.1 The Canadian Armed Forces (CAF) has a requirement to rent a Reach Stacker Container Handler for a period of 12 months beginning on or around 1 November 2022 for Canadian Forces Joint Signals Regiment (CFJSR) in Kingston Ontario.

1.2 Terminology

1.2.1 Technical Authority: The CAF member who is responsible for liaison with the Contractor and the technical requirements of this contract.

1.2.2 Preventative Maintenance: The care and servicing by qualified personnel for the purpose of maintaining equipment and facilities in satisfactory operating condition by providing systematic inspection, detection, and correction of incipient failures either before they occur or before they develop into major defects. Maintenance, including tests, measurements, adjustments, and parts replacement, performed specifically to prevent faults from occurring.

1.2.3 Repair/Corrective Maintenance: A repair/maintenance task performed to identify, isolate, and rectify a fault so that the failed/unavailable machine can be restored to an operational condition and available for use.

1.2.4 Reach Stacker Availability Rate: The percentage (%) of time, in one year, at which the rented Reach Stacker is fully functional and available for use with no need for repair.

2 Tasks

2.1 The Contractor must provide the following four services:

2.1.1 Supply Reach Stacker Container Handler: The Contractor must supply, deliver and rent a fully functioning Reach Stacker Container Handler in accordance with the technical specifications herein, to the CAF at CFJSR located at CFB Kingston, Ontario, Canada for CAF's exclusive use;

2.1.2 Preventative Maintenance: The Contractor must conduct all Preventative Maintenance required for the rented Reach Stacker Container Handler;

2.1.3 Repair/Corrective Maintenance Service: The Contractor must provide Reach Stacker Container Handler Repair Services as required; and

2.1.4 CAF Operator Training: The Contractor must provide minimum of one (1) day of certified vehicle operator training for up to 4 x CAF operators.

2.2 Estimated Annual Requirement

2.2.1 The CAF annual Reach Stacker Container Handler hours of use are estimated to range from 600 hours to a maximum of 800 hours.

3 Technical Specifications

3.1 The contractor must provide a Reach Stacker Container Handler that meets or exceeds the following minimum equipment specifications:

3.2 Lifting capability:

3.2.1 Reach Stacker Container Handler must be able to lift containers with length both 20' and 40' (6.10m to 12.19 m);

3.2.2 Reach Stacker Container Handler must be able to lift containers with height of both 8'6" (2.6 m) and 9'6" (2.9 m);

3.2.3 Reach Stacker Container Handler must be able to move containers up to and including 3 containers in height, 2 rows deep;

3.2.4 Reach Stacker Container Handler must be able to lift at least 24,040 kg to the first row of containers;

3.2.5 Reach Stacker Container Handler must be able to lift at least 12,500 kg to the second row of containers;

3.2.6 Reach Stacker Container Handler must employ a telescopic boom with container spreader;

3.2.7 Reach Stacker Container Handler must be able to lift container up to 10m, deep; and

3.2.8 Reach Stacker Container Handler container top handler must rotate a minimum of 180° with a fully loaded container.

3.3 Driving capability

3.3.1 Reach Stacker Container Handler must have all weather capability and must include a fuel heater, heated and cooled cab;

3.3.2 Reach Stacker Container Handler must travel forward, while unloaded, up to and including speeds of 30 km/h;

3.3.3 Reach Stacker Container Handler must travel forward, while loaded, up to and including speeds of 18 km/h.

3.4 **Vehicle Condition**

3.4.1 Reach Stacker Container Handler must be delivered in fully operational condition, having been serviced, adjusted and calibrated. The interior and exterior of the Reach Stacker Container Handler must be free of dirt or dust particles;

3.4.2 Reach Stacker Container Handler must be delivered with an operator's manual in English;

3.4.3 Reach Stacker Container Handler must conform to all applicable laws, regulations and industrial standards governing manufacture, safety, noise levels and pollution in effect in North America at the time of manufacture;

3.4.4 Reach Stacker Container Handler must have operator safety features providing, at minimum, falling object protection, roll-over protection, and safety glass windows; and

3.4.5 The Contractor must provide the CAF with a list of allowable fuels, oils and lubricants for rented Reach Stacker Container Handler operation.

3.5 **Preventative Maintenance Service**

3.5.1 Contractor Conducted Preventative Maintenance: The Contractor must conduct preventative maintenance services for the full duration of the Contract period and inform the TA of the maintenance schedule. The Contractor must notify the CAF a minimum of fourteen (14) days in advance of the contractor's preventative maintenance visit and expected time period the Reach Stacker Container Handler will be unavailable for use.

3.6 **Repair/Corrective Maintenance Service - Reach Stacker Container Handler Availability Rate**

3.6.1 The Contractor must provide repair/corrective maintenance service on the rented Reach Stacker Container Handler as required. The Contractor must dispatch a service technician to effect repairs within seventy-two (72) hours upon notification from the TA that the Reach Stacker Container Handler is unserviceable/unavailable for use.

3.6.2 The Contractor must ensure the Reach Stacker Container Handler has an availability rate of at least 75% on an annualized basis and for the full duration of the Contract period. The Reach Stacker Container Handler availability rate "clock" begins when the Contractor has completed maintenance on the Reach Stacker Container Handler and is returned operational and available for use by the CAF. The availability rate "clock" stops when TA notifies the contractor that the Reach Stacker Container Handler has ceased operating, is unavailable for use and requires corrective maintenance. Both preventative maintenance and repair/corrective maintenance will count towards the availability rate; and

3.6.3 The Contractor must maintain a point of contact(s) to provide customer service support from 09:00hrs to 17:00hrs, Monday to Friday (excluding national holidays).

4 **Transportation/Shipping Service**

4.1 The Contractor must deliver the rented Reach Stacker Container Handler and associated equipment to CFJSR, CFB Kingston Military Base within 30 days after Contract Award and repatriate the Reach Stacker Container Handler within 30 days after the contract ends. The Contractor is responsible for shipping the vehicle Freight on Board - Destination.

5 **CAF Responsibilities**

5.1 The TA will notify the Contractor immediately of irregular service issues or vehicle damage when they arise;

5.2 The TA shall report to the Contractor on a monthly basis, or when requested by the Contractor, the number of hours of Reach Stacker Container Handler operation and the condition of the rental vehicle in order to plan upcoming preventative maintenance;

5.3 The TA will ensure the vehicle is cleaned, filled with fuel, return the operator's manual and any unused filters and spare parts provided by the Contractor, at Contract end;

5.4 CAF Reach Stacker Container Handler operators will follow Reach Stacker Container Handler operator instructions (as provided by Contractor) and Original Equipment Manufacturer (OEM) instructions and standards during operation of the vehicle and conform to all CAF orders, Military Base regulations and Canadian laws; and

5.5 Excluding normal wear and tear, damage caused by CAF operators to the Reach Stacker Container Handler is a CAF responsibility and is outside the scope of this requirement. Any damages will be dealt with on a case by case basis between the CAF and the contractor.

6 **Work Location Access Requirements**

6.1 During the performance of this Contract, coordination of logistical arrangements, including access to CAF installations/sites/facilities, must be arranged by the Contractor and the CAF Technical Authority; and

6.2 The Contractor must prepare a list of individuals who will require access to the CFB Kingston Military Base and Reach Stacker Container Handler service area and a list of the vehicles and equipment that will be brought on site. The list must be forwarded to the CAF Technical Authority a minimum of forty-eight (48) hours in advance of the planned site visit.

ANNEX "B"**BASIS OF PAYMENT**

The Bidder must provide rental services in accordance with Annex A – Statement of Work at the following firm all inclusive rate. All values in Canadian dollars.

1. Fixed Rate Costs

Monthly Rental Cost – Contract Period		
Monthly Rate	Number of Months	Total Evaluated Price
A	B	A x B
_____ \$	12	_____ \$

Monthly Rental Cost – Option Period 1		
Monthly Cost	x 3 Months	Total
\$	x 3	\$
Monthly Rental Cost – Option Period 2		
Monthly Cost	x 3	Total
\$	x 3	\$