

**National Research Council Canada (NRC)**  
**Solicitation number - ACAN #22-58062**

**1. Advance Contract Award Notice (ACAN)**

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

**2. Definition of the requirement**

The National Research Council Canada - Real Property Planning and Management (NRC-RPPM), has a requirement for the services of a contractor to conduct surveys and reassessments of the hazardous building materials at the Montreal Road, Sussex and Uplands campuses (approximately 60 buildings). The scope of the reassessments shall include building materials and components incorporated in the structure and its finishes (excluding exterior finishes), containing the following Designated Substances (alphabetical order).

- Arsenic
- Asbestos
- Lead
- Mercury
- Silica (free crystalline silica)

Review current building plans and any previous Designated Substance and Hazardous Material Surveys (to be provided). Conduct a floor-by-floor, room-by-room assessment of all building areas, identifying the location, accessibility to personnel (maintenance employees, tenants, etc.), type of material (e.g. vinyl floor tiles, wall paint, and thermostat) and condition of material containing. The Consultant must identify all sampling locations of the sampled component on a floor plan as well as through photographs. The Consultant must be able to upload all information and data gathered in the survey process including photos, samples, and results directly into the existing NRC's HMIS Database Interface in real time.

**3. Criteria for assessment of the Statement of Capabilities (Minimum Essential Requirements)**

Any interested supplier must demonstrate by way of a Statement of Capabilities that its *product/equipment/system* meets the following requirements:

- The supplier must have direct access into the existing NRC's HMIS Database Interface, a proprietary cloud-based solution software owned and hosted in Canada by Pinchin Ltd. to be able to upload the collected data and information gained in real time during the survey and reassessment process.
- Minimum 5 years of technical experience within the last 7 years of performing field assessments and data collection regarding working with and around Hazardous Building Materials including asbestos in a multi-building environment.

#### **4. Applicability of the trade agreement(s) to the procurement**

Canadian Free Trade Agreement (CFTA)

World Trade Organization – Agreement on Government Procurement (WTO-AGP)

#### **5. Justification for the Pre-Identified Supplier**

The proposed sole-source for this contract, Pinchin Ltd, is the sole proprietor to a Software as a Service (SaaS) contract product currently used by NRC. In 2019 NRC began the process of procuring an approved, Canadian based cloud software called HMIS Database. This product was created by Pinchin Ltd as a way for businesses to track the location, status and presence of hazardous building materials in their properties and upload data to be used in real time.

HMIS Database is the only cloud-based solution software with storage hosting capabilities in Canada with a platform to collect and update data in real time and therefore the only cloud software that meets NRC's security requirements.

The purchase of a new Canadian based cloud software for the purpose of this contract would result in significant loss to the Crown.

#### **6. Exclusions and/or Limited Tendering Reasons:**

For additional deliveries by the original supplier of goods or services that were not included in the initial procurement, if a change of supplier for such additional goods or services:

- cannot be made for economic and technical reasons such as requirements of interchangeability and interoperability with existing equipment, software, services, or installations procured under the initial procurement; and
- would cause significant inconvenience and cause substantial duplication of costs for the procuring entity;

For this reason no other vendor can perform the unique work requirement.

**7. Ownership of Intellectual Property**

N/A

**8. Period of the proposed contract or delivery date**

The contract, final reports and data uploads are to be completed by March 31, 2024 and may be renewed for three (3) optional periods for survey and reassessment at the sole discretion of the NRC.

**9. Cost estimate of the proposed contract**

The estimated value of the contract, including option(s), is \$ 400,000.00 CAD (GST/HST extra), subject to negotiations.

**10. Name and address of the pre-identified supplier**

Pinchin Ltd.  
2470 Milltower Court,  
Mississauga, ON  
L5N 7W5

**11. Suppliers' right to submit a statement of capabilities**

Suppliers who consider themselves fully qualified and available to provide the goods, services or construction services described in the ACAN may submit a statement of capabilities in writing to the contact person identified in this notice on or before the closing date of this notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements in Section 3.

**12. Closing date for a submission of a Statement of Capabilities**

The closing date and time for accepting statements of capabilities is October 24, 2022 at 2:00 PM EDT

**13. Inquiries and submission of statements of capabilities**

Roxanne Azzi Abboud, Senior Contracting Officer  
Finance and Procurement Services Branch  
National Research Council Canada (NRC)  
Email: Roxanne.AzziAbboud@nrc-cnrc.gc.ca