



ADDENDUM # 1

Date: October 07, 2022

Title: Cleaning Services for the Embassy of Canada to Romania

The Department of Foreign Affairs, Trade and Development hereby amends, in accordance with this addendum the Request for Proposals (RFP) for the provision of Cleaning Services, bearing number #22-211927. This addendum hereby forms part of the RFP and the purpose is to:

1. Answer questions related to the RFP that we recently received;
2. Make clarifications to the RFP

This addendum is issued prior to receipt of bids to provide for certain revisions to and clarification of the solicitation documents.

QUESTIONS AND ANSWERS

- Q1.** Please confirm that when I will send the Bid: there should be only 3 documents in pdf format (or Microsoft office version 2003)?
- A1.** Canada requests that Bidders provide their bid in separate PDF files or Microsoft office version 2003 as follows: Section I: Technical Bid; Section II: Financial Bid; Section III: Certifications. Please refer to the RFP, PART 3 - BID PREPARATION INSTRUCTIONS.
- Do not send emails that exceed 10 MB, if your bid exceeds 10 MB, split into multiple emails.
- Q2.** Please clarify what involves the certificate number C1.2 from the " Attachment 1 to Part 3 - Certifications " - page 13/72. What type of answer is requested?
- A2.** We are asking you to read this section and put your initials acknowledging your understanding. If applicable, the Bidder must provide the required documentation.
- Q3.** Also, for the certificate number C1.1. from the " Attachment 1 to Part 3 - Certifications " - page 13/72 I have answered with: Not applicable - is this ok?
- A3.** We are asking you to read this section and put your initials acknowledging your understanding. If applicable, the Bidder must provide the required documentation.
- Q4.** Can you please clarify the Pricing Summary in the Attachment 2 to part 3 - Financial Bid Form?
- A4.** Please refer to the Amendment to the RFP below.
- Q5.** Please confirm that the annual inflation rate should not be take into consideration for the financial bid form - because at the end of each year you will apply this rate on the given costs.
- A5.** Please refer to the RFP, ATTACHMENT 2 TO PART 3 - FINANCIAL BID FORM, Clause B.4.



AMENDMENT TO THE RFP

1. In the ATTACHMENT 2 TO PART 3 - FINANCIAL BID FORM

DELETE:

4. Pricing Summary

PERIOD	Subtotal (RON) Taxes Excluded (Evaluated Prices of Table 1 + Table 2 + Table 3) Table 1: Year 1 Price + Year 2 Price + (Year 3 Price x 3) Table 2: Year 1 Price + Year 2 Price + (Year 3 Price x 3) Table 3: Year 1 Price + Year 2 Price + (Year 3 Price x 3)
Initial – Year 1	
Initial – Year 2	
Initial – Year 3	
Option Period 1 – Year 4	See B.4 above
Option Period 2 – Year 5	See B.4 above
Subtotal:	

INSERT:

4. Pricing Summary

PERIOD	Subtotal (RON) Taxes Excluded
Initial – Year 1	
Table 1 Year 1 Subtotal + Table 2 Year 1 Subtotal + Table 3 Year 1 Subtotal	
Initial – Year 2	
Table 1 Year 2 Subtotal + Table 2 Year 2 Subtotal + Table 3 Year 2 Subtotal	
Initial – Year 3	
(Table 1 Year 3 Subtotal + Table 2 Year 3 Subtotal + Table 3 Year 3 Subtotal) x 3	
Total Evaluated Price: (Year 1 + Year 2 + Year 3)	

Taxes (If Applicable):	%	Amount

TOTAL:	
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ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

