



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services Division / Division
des services professionnels en informatique

Les Terrasses de la Chaudière

10, rue Wellington, 4ième

étage/Floor

Gatineau

Québec

K1A 0S5

Title - Sujet TBIPS Functional Services Business Analysis and Functional Services (TBIPS)	
Solicitation No. - N° de l'invitation B8947-220390/A	Amendment No. - N° modif. 005
Client Reference No. - N° de référence du client B8947-220390	Date 2022-10-07
GETS Reference No. - N° de référence de SEAG PW-\$\$ZM-637-41155	
File No. - N° de dossier 637zm.B8947-220390	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2022-10-31 Heure Avancée de l'Est HAE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Dupuis, Sébastien	Buyer Id - Id de l'acheteur 637zm
Telephone No. - N° de téléphone (873) 354-0246 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

AMENDMENT NO. 005

This amendment is raised to answer bidders' questions:

QUESTIONS AND ANSWERS

Question 13:

We understand that Form M1-1, Form M1-2, Form M1-3, Form R3, Form R4 require client reference signatures. Would the Crown kindly allow for the forms to be completed and accompanied by a letter from the clients via email or docu-signature confirming the information in the applicable forms?

Answer 13:

Your recommendation was considered but the requirement remains unchanged.

Question 14:

Would the Crown kindly clarify the expectation with *Note 1 to Bidder* in where completion must have been "in the last three years or have been ongoing for a minimum of six months"?

Does this mean that the contract must have been from inception to completion, or that the completion date must have been within this time period and the contract must have been ongoing for at least 6 months within this time frame?

Answer 14:

The contract must have been completed in the last three years from the bid solicitation publication date (September 27, 2022). If the contract is not completed because it is ongoing, it must have been ongoing for a minimum of six months from the bid solicitation publication date (September 27, 2022).

Question 15:

Part 2 - Bidder instructions, 2.3 Enquiries - Bid Solicitation:

(a) All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Due to the complexity of the corporate requirements within the solicitation and the upcoming Thanksgiving holiday, would the Crown please amend Part 2 (a) to, "*All enquiries must be submitted in writing to the Contracting Authority no later than 5 calendar days before the bid closing date*" to ensure that vendors are able to submit high quality responses that provide the best value to the Crown.

Answer 15:

Your recommendation was considered but the period for submitting enquiries remains unchanged. Also, the bid solicitation closing date has been extended to October 31, 2022.

Question 16:

The Crown is requiring specific vendor experience with regards to risk mitigation, contract and candidate management. All three of these aspects are required in order for vendors to achieve an active certification for ISO 9001:2015. In order to ensure the Crown awards this contract to a Supplier that is able to provide the level of quality required within tight response timeframes, we respectfully request that the Crown include an additional Point Rated Requirement awarding 15 points to Bidders that can demonstrate an active ISO 9001:2015 Certified Quality Management System relevant to resource or contract

management processes. Asking Bidders to demonstrate that their approach to candidate and contract management is externally audited and verified provides extra value to the Crown, as it proves that the Bidder has successfully implemented their approach on past contracts and has a plan for continuous improvement in the future. This requirement has been used with increasing frequency in bids across the Government of Canada in the last 2 years.

Answer 16:

Your recommendation was considered but Canada will not add this requirement to the RFP.

Question 17:

MTC1 states that Form M1-1 must be signed by the client reference to attest the information provided is accurate and true; however, Form M1-1 does not have a signature block included. Form M1-3 does have a signature block that references Form M1-1, Form M1-2, and Form M1-3. Can the Crown please confirm that bidders can include this signature block with Form M1-1 instead of Form M1-3 so that the MTC1 requirement for Form M1-1 being signed is met?

Answer 17:

By signing the signature block of Form M1-3 that references Form M1-1, Form M1-2, and Form M1-3, the requirement for Form M1-1 to be signed will be met.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

NOTE: A BID ALREADY SUBMITTED MAY BE AMENDED PRIOR TO THE CLOSING DATE. AMENDING CORRESPONDENCE MUST ADDRESS THE SOLICITATION NUMBER AND THE CLOSING DATE. BIDS MUST BE SUBMITTED ONLY TO THE PUBLIC WORKS AND GOVERNMENT SERVICE CANADA (PWGSC) BID RECEIVING UNIT VIA CANADA POST CORPORATION (CPC) CONNECT.

For bidders needing to register with CPC Connect the email address is:
tpsgc.pareceptiondessaoumissions-apbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca.

Interested Bidders must register as early as possible, and in any case, at least six business days prior to the solicitation closing date and time (in order to ensure a response). Requests to open an CPC Connect conversation received after that time may not be answered.