

**Solicitation number: 1000239902**  
**Questions and Answers**

**Question 1)** With respect to "Your Guide to a Healthy Pregnancy" - can you confirm how many English and how many French booklets you will require please. Will we be printing these in equal amounts? 45K English, 45K French?

**Answer 1)**

Based on past distribution, estimate **60K EN** and **30K FR** (total) (three print runs of 20K EN / 10K FR each)

**Question 2)** The RFQ requests Recycled Smooth Offset Opaque paper for the cover - what percentage recycled?

**Answer 2)**

30% recycled content

**Question 3)** Book 2 - SAFE SLEEP FOR YOUR BABY

- The sizing listed might be a bit off. 10.75" x 8.375" inches flat to be trimmed, folded and bound to 5.5" x 8.5" (should this not be 11 x 8.5)?

**Answer 3)**

The paper size should be: 11" x 8.5" inches flat to be trimmed, folded and bound to 5.5" x 8.5".

**Question 4)** Please confirm shipping can be invoiced as an extra charge on each order.

**Answer 4)**

Yes, shipping can be invoiced when a task authorization is issued.

**Question 5)** Please confirm the addresses where items are to be shipped.

**Answer 5)**

Health Canada – Publications  
Room 0120C Brooke Claxton Bldg  
Tunney's Pasture  
70 Columbine Driveway  
Ottawa, ON  
K1A 0K9

**Question 6)** Will price escalators for paper be added to the solicitation?

**Answer 6)**

The Request for proposal document has been amended to include Paper - Price Adjustment clause. Please review the uploaded amended RFP document.

**Q7)** Would it be possible to know the desired quantity for each English and French version of the publication "Your Guide to a Healthy Pregnancy" please?

**Answer 7)**

Based on past distribution, estimate **60K EN** and **30K FR** (total) (three print runs of 20K EN / 10K FR each)

**Question 8)** Annex B indicates a quantity of 35,000 copies for each run of the "**Safe Sleep for Your Baby**" publication. Should the quantity be removed or changed on Line 5.2 of P.20?

**Answer 8)**

Yes, it is removed in the amended Request for proposal document. Please disregard the quantity mentioned on page 20 section 5.2.

**Question 9)** As you may be aware, the cost of materials, especially paper, is very volatile these days. Considering that this RFP could potentially be active until March 31st, 2028, what are your expectations regarding paper price increases after the date of submission and how will this be dealt with?

**Answer 9)**

The Request for proposal document has been amended to include Paper - Price Adjustment clause. This clause will allow the transaction cost of paper to be adjusted during the contract period. Please review the uploaded amended RFP document.

**Question 10)** When providing you with pricing we can only give you an estimate based upon "Time of Quote" and availability of stock at the time, will this be acceptable?

We have also stopped providing pricing on multi-year bids because of these factors how would you like us to proceed, or would this disqualify us from bidding?

**Answer 10)**

As per the bid preparation instructions, bidders must submit their financial bid in accordance with the basis of payment. The basis of payment is requesting price for multi-year; therefore, your financial bid would be non-compliant if you do not provide prices/rates as required.

The Request for proposal document has been amended to include Paper - Price Adjustment clause. Please review the uploaded amended RFP document.

**Question 11)** We would like to verify the page count specification of Item 5.2 (Safe Sleep for Your Baby / Sommeil Sécuritaire pour votre bébé).

**Answer 11)**

36 pages + cover

**Question 12)** We would require for there to be a paper price escalation clause for the contract based on the continuing escalation of paper costs over the last 18 months and because this is a multi-year contract.

Can we be provided with an amended RFP that introduces a section that allows us to provide the information for such a clause?

**Answer 12)**

The Request for proposal document has been amended to include Paper - Price Adjustment clause. This clause will allow the transaction cost of paper to be adjusted during the contract period. Please review the uploaded amended RFP document.