



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

See Section 1.

Voir Section 1.

### STANDARD REQUEST FOR BID

### INVITATION À SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

|   |                                    |
|---|------------------------------------|
| <b>Solicitation No. - N° de la demande</b>                                | Amendment No. - N° de modification |
| 5P420-22-0118/A   | n/a                                |
| PW-22-01010832  |                                    |
| <b>Supplier SA No. - N° de l'AMA de fournisseur :</b><br>E60PQ-140003/___ |                                    |

|   |                          |
|---|--------------------------|
| <b>Solicitation closes – La demande prend fin :</b> | File No. - N° de dossier |
| at – à See Section 1<br>Voir Section 1              | 5P420-22-0118/A          |
| on – le See Section 1<br>Voir Section 1             |                          |

No of Page/

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#### Date of Solicitation – Date de la demande

October 20, 2022

le 20 octobre 2022

#### Address inquiries to – Adresser toute demande de renseignement à :

See Section 2, Article 4.1.

Voir Section 2, Article 4.1

#### Destination

See Section 2, Annex A.

Voir Section 2, Annexe A.

#### Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

#### Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

#### Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Title:  
Office Furniture Categories 1a, 1b, 2, 3, and 5: Parks Canada Agency – Waterton AB

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## **SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**

### **1. Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)**

1.1 Is this a Manufacturer Product Specific Procurement? *No*

### **2. Step 2. Competitive or Non-Competitive**

2.1 For competitive Requirements when only one bid is received:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

2.2 For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

### **3. Step 3. General or PSIB**

### **4. Terms of the RFB:**

4.1 This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

4.2 The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

4.3 The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

### **5. Security Requirement:**

5.1 There is no security requirement associated with the bid solicitation.

### **6. Bid Evaluation**

6.1 An evaluation team composed of representatives of Canada will evaluate the bids.

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|  |  |
|--|--|
| <b>RFB Issued by:</b>  |  |
| Identified User's (IU)<br>Department/Agency/Crown Corporation:<br>Contact for this RFB:  | See Section 2, article 4.1 below.  |
| <b>RFB Closing - Submit Bid:</b><br>Bids must be submitted on the date and at the time indicated below.  |  |
| By no later than date and time:  | <b>November 1, 2022</b><br><b>14:00 Mountain Daylight Time</b>   |
| <b>To e-mail address:</b>  | <p>Bids must be submitted only to the Parks Canada Agency (PCA) Bid Receiving Unit by the date and time indicated on page 1 of the bid solicitation.</p> <p><b>Bids submitted in-person or by courier will not be accepted.</b></p> <p>The only acceptable facsimile for responses to bid solicitations is 1-866-246-6893.</p> <p>The only acceptable email address for responses to bid solicitations is <a href="mailto:soumissionsouest-bidswest@canada.ca">soumissionsouest-bidswest@canada.ca</a>.</p> <p>The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.</p> <p>The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).</p> <p>Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.</p> |
| <b>RFB Enquiries:</b>  |  |
| Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered. | Three (3) business days  |

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**SECTION 2 - RESULTING CONTRACT CLAUSES**

|     |   |   |
|-----|---|---|
| 1.  | <b>Terms and Conditions of the Contract</b><br>The terms and conditions of Parts 6B and 6C of the Supplier’s SA within the series E60PQ-140003/PQ apply to and form part of this Contract.  |   |
| 2.  | <b>Security Requirement</b> (the checked article applies)   |   |
| 2.1 | The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.  |   |
| a.  | <input checked="" type="checkbox"/>   | <b>Contractor may be escorted; possession of security clearance not required.</b><br>Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed. |
| b.  |   | <b>Possession of security clearance(s) is required.</b><br>The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.  |
| c.  |   | <b>There is no security requirement associated with this contract.</b>  |
| 3.  | <b>Requirement</b>  |   |
| 3.1 | The Contractor must perform the Work listed in Annex A herein.  |   |
| 4.  | <b>Authorities</b>  |   |
| 4.1 | <b>Contracting Authority (IU)</b>   |   |
|     | <b>Name:</b>  | Amy Barrett Lichter   |
|     | <b>Title:</b>   | Contracting Officer   |
|     | <b>Department/Agency/Crown Corporation:</b>   | Parks Canada Agency   |
|     | <b>Address:</b>   | 220 – 4 Avenue S.E., suite 720, Calgary, AB T2G 4X3   |
|     | <b>Telephone No.:</b>   | (403) 589-3402  |
|     | <b>E-mail address:</b>  | <a href="mailto:amy.barrettlichter@pc.gc.ca">amy.barrettlichter@pc.gc.ca</a>  |
|     | <b>Fax</b>  | 1-866-246-6893  |
| 4.2 | <b>Project Authority</b> <i>[To be completed at contract award]</i>   |   |
|     | <p><i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i></p> <p><i>In addition, the PA is also responsible for ensuring that the Supplier’s employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i></p> |   |
|     | <b>Name:</b>  |   |
|     | <b>Title:</b>   |   |
|     | <b>Department/Agency/Crown Corporation:</b>   |   |
|     | <b>Address:</b>   |   |
|     | <b>Telephone No.:</b>   |   |
|     | <b>E-mail address:</b>  |   |
| 4.3 | <b>Contractor's Representative</b>  |   |
|     | As set out in Annex A, Table 9 below.   |   |
| 5.  | <b>Method of Payment</b>  |   |
|     | The checked box applies.  |   |
| X   |   | Single Payment  |
|     |   | Multiple Payment  |

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|  |  |
|--|--|
| <b>6.</b>  | <b>Invoicing</b>   |
|  | Further to the Invoicing terms of the WTCM document, the Contractor will deliver one (1) copy electronically to the Project Authority identified under the section entitled "Authorities" of the Contract for appropriate certification after inspection and acceptance of the Work takes place. |
|  | Name of the organization and contact: <i>[To be completed at contract award]</i>   |
|  | Address: <i>[To be completed at contract award]</i>  |
| <b>7.</b>  | <b>SACC Manual Clauses</b>   |
| <b>Supplemental General Conditions:</b> <i>please refer to the WTCM for the full text.</i> |  |
| <b>*New</b>  | <b>ID 4013</b> - Compliance with on-site measures, standing orders, policies, and rules apply to and form part of the Contract.  |
| <b>*New</b>  | <b>ID 4014</b> - Suspension of the work apply to and form part of the Contract.  |

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**ANNEX A**  
**REQUIREMENT and BASIS OF PAYMENT**

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1. Category Selection

**1.1 Combined Categories Rule:**

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;

**Category 1**

**Category 2**

**Category 5**

**\* Exception: when using the Cat 1, 2, 5 combined categories rule, IU's may calculate the percentage of NSA product allowed (as defined in their solicitation document) against the total quantity of the combined categories.**

**1.2 Design Upgrade Rule:**

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

**1.3 NSA:**

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.

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**1.4** The requirement includes the following category (ies) of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1a – Interconnecting Panels (Refer to Annex C)

Category 1b – Supporting components and freestanding furniture

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b.  Category 2 – Freestanding Height Adjustable Desk / Table Products

c.  Category 3 – Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA (table 1 Additional product details)

d.  Category 4 – Wood Veneer – Freestanding Products

e.  Category 5 – Ancillary and Lighting Products

f.  Category 6 - Support Space – Collaborative Furniture

**RULE:** Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

g.  NSA Product(s) – Category(ies): Category 1b or Category 4

**2.** Product and Pricing Tables

**2.1** Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

**\*\*Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.\*\***

In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

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**Product Categories 1a, 1b, 2, and 5**

**Table 1 – Product Table**

| #                  | Section A - IU REQUIREMENT        |   |     |  | Section B – SUPPLIER’S BID |                       |                                       |
|--------------------|-----------------------------------|---|-----|--|----------------------------|-----------------------|---------------------------------------|
|                    | GoCUID                            | Description of Product<br><i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i> | QTY | **<br>Provide additional Information<br>Yes/No | Supplier Part Number       | Firm Unit Price<br>\$ | Extended Total<br>[Qty x Price]<br>\$ |
| <b>Category 1A</b> |                                   |   |     |  |                            |                       |                                       |
| 1.1                | Refer to Annex C and Floor Plans. |   |     |  |                            | \$                    |                                       |
| <b>Category 1B</b> |                                   |   |     |  |                            |                       |                                       |
| 1.2                | 1bCFHLX24L72XOSFFKX               | Credenza, Full Height, Laminate, 24"D x 72"L x 29"H, Open Shelf RH, File Drawers LH, Keyed                          | 1   | <b>No</b>                                      |                            | \$                    | \$                                    |
| 1.3                | 1bSBBFLGL1524XXNKXX               | Filing and Storage, Pedestal Box/Box/File, Freestanding (with finished top to match credenza) Laminate, 15"W x 24"D | 1   | <b>No</b>                                      |                            | \$                    | \$                                    |
| 1.4                | 1bSBBSLGA1524XXNKXX               | Filing and Storage cabinets, 18"D Pedestals, Worksurface Supporting, Box/Box/File, Painted Metal, Keyed             | 5   | <b>No</b>                                      |                            | \$                    | \$                                    |
| 1.5                | 1bSPBMCAA1518XXYKXX               | Filing and Storage, Pedestal Box/File, Mobile, Casters, Painted Metal, 18"D, Keyed                                  | 7   | <b>No</b>                                      |                            | \$                    | \$                                    |
| 1.6                | 1bSBCXLGA3615HIXXXX               | Filing and Storage, Bookcase, Painted Metal, 36"W x 15"D x 5H   | 1   | <b>No</b>                                      |                            | \$                    | \$                                    |
| 1.7                | 1bFFHREN24L66WNOLNY               | Free standing systems, Fixed Height Worksurfaces, 24Dx66W (Wireway/grommet) - Laminate top Panel Supported          | 1   | <b>No</b>                                      |                            | \$                    | \$                                    |
| 1.8                | 1bFFHREN24L72WNOLNY               | Free standing systems, Fixed Height Worksurfaces, 24Dx72W (No Wireway/grommet) - Laminate top For Credenza          | 1   | <b>No</b>                                      |                            | \$                    | \$                                    |
| 1.9                | 1bFFHREL24L54WNOLNY               | Free standing systems, Fixed Height Worksurfaces, 24Dx54W (Wireway/grommet) - Laminate top Post Leg Supported       | 4   | <b>No</b>                                      |                            | \$                    | \$                                    |
| 1.10               | 1bFFHREL30L42WNOLNY               | Free standing systems, Fixed Height Worksurfaces, 30Dx42W (Wireway/grommet) - Laminate top Post Leg Supported       | 4   | <b>No</b>                                      |                            | \$                    | \$                                    |



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|      |                     |   |   |    |  |    |    |
|------|---------------------|---|---|----|--|----|----|
| 1.11 | 1bFFHTSN12L60XNOXNX | Free standing systems, Fixed Height Worksurfaces, 12Dx66W (Wireway/grommet) - Laminate top Panel Supported                          | 1 | No |  | \$ | \$ |
| 1.12 | 1bFFHTSN15L36XNOXNX | Free standing systems, Fixed Height Worksurfaces, 16Dx36W (No Wireway/grommet) - Laminate top For Credenza                          | 1 | No |  | \$ | \$ |
| 1.13 | 1bFFHTSN15L54XNOXNX | Free standing systems, Fixed Height Worksurfaces, 16Dx54W (No Wireway/grommet) - Laminate top For Credenza                          | 1 | No |  | \$ | \$ |
| 1.14 | 1bFFHTSN18L60XNOXNX | Free standing systems, Fixed Height Worksurfaces, 18Dx57W (Wireway/grommet) - Laminate top Panel Supported                          | 5 | No |  | \$ | \$ |
| 1.15 | 1bCPSXXSXXL24XFANNN | Free standing systems, Component System Accessories, Privacy Screens, Work Surface Mounted, 24"W, Fabric, No Power Data, No Grommet | 6 | No |  | \$ | \$ |
| 1.16 | 1bCPSXXSXXL30XFANNN | Free standing systems, Component System Accessories, Privacy Screens, Work Surface Mounted, 30"W, Fabric, No Power Data, No Grommet | 2 | No |  | \$ | \$ |
| 1.17 | 1bCPSXXSXXL54XFANNN | Free standing systems, Component System Accessories, Privacy Screens, Work Surface Mounted, 54"W, Fabric, No Power Data, No Grommet | 2 | No |  | \$ | \$ |
| 1.18 | 1bCFHLX24L72XOSFFKX | Credenza, Full Height, Laminate, 24"D x 72"L x 29"H, Open Shelf RH, File Drawers LH, Keyed  | 1 | No |  | \$ | \$ |
| 1.19 | 1bSBBFLGL1524XXNKXX | Filing and Storage, Pedestal Box/Box/File, Freestanding (with finished top to match credenza) Laminate, 15"W x 24"D                 | 1 | No |  | \$ | \$ |
| 1.20 | 1bSBBSLGA1524XXNKXX | Filing and Storage cabinets, 18"D Pedestals, Worksurface Supporting, Box/Box/File, Painted Metal, Keyed                             | 5 | No |  | \$ | \$ |
| 1.21 | 1bSPBMCAA1518XXYKXX | Filing and Storage, Pedestal Box/File, Mobile, Casters, Painted Metal, 18"D, Keyed  | 7 | No |  | \$ | \$ |
| 1.22 | 1bSBCXLGA3615HIXXXX | Filing and Storage, Bookcase, Painted Metal, 36"W x 15"D x 5H   | 1 | No |  | \$ | \$ |

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|      |                     |   |   |    |  |    |    |
|------|---------------------|---|---|----|--|----|----|
| 1.23 | 1bFFHREN24L66WNOLNY | Free standing systems, Fixed Height Worksurfaces, 24Dx66W (Wireway/grommet) - Laminate top Panel Supported                          | 1 | No |  | \$ | \$ |
| 1.24 | 1bFFHREN24L72WNOLNY | Free standing systems, Fixed Height Worksurfaces, 24Dx72W (No Wireway/grommet) - Laminate top For Credenza                          | 1 | No |  | \$ | \$ |
| 1.25 | 1bFFHREL24L54WNOLNY | Free standing systems, Fixed Height Worksurfaces, 24Dx54W (Wireway/grommet) - Laminate top Post Leg Supported                       | 4 | No |  | \$ | \$ |
| 1.26 | 1bFFHREL30L42WNOLNY | Free standing systems, Fixed Height Worksurfaces, 30Dx42W (Wireway/grommet) - Laminate top Post Leg Supported                       | 4 | No |  | \$ | \$ |
| 1.27 | 1bFFHTSN12L60XNOXNX | Free standing systems, Fixed Height Worksurfaces, 12Dx66W (Wireway/grommet) - Laminate top Panel Supported                          | 1 | No |  | \$ | \$ |
| 1.28 | 1bFFHTSN15L36XNOXNX | Free standing systems, Fixed Height Worksurfaces, 16Dx36W (No Wireway/grommet) - Laminate top For Credenza                          | 1 | No |  | \$ | \$ |
| 1.29 | 1bFFHTSN15L54XNOXNX | Free standing systems, Fixed Height Worksurfaces, 16Dx54W (No Wireway/grommet) - Laminate top For Credenza                          | 1 | No |  | \$ | \$ |
| 1.30 | 1bFFHTSN18L60XNOXNX | Free standing systems, Fixed Height Worksurfaces, 18Dx57W (Wireway/grommet) - Laminate top Panel Supported                          | 5 | No |  | \$ | \$ |
| 1.31 | 1bCPSXXSXXL24XFANNN | Free standing systems, Component System Accessories, Privacy Screens, Work Surface Mounted, 24"W, Fabric, No Power Data, No Grommet | 6 | No |  | \$ | \$ |
| 1.32 | 1bCPSXXSXXL30XFANNN | Free standing systems, Component System Accessories, Privacy Screens, Work Surface Mounted, 30"W, Fabric, No Power Data, No Grommet | 2 | No |  | \$ | \$ |

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|                   |                     |  |   |    |  |    |    |
|-------------------|---------------------|--|---|----|--|----|----|
| 1.33              | 1bCPSXXSXXL54XFANNN | Free standing systems,<br>Component System<br>Accessories, Privacy Screens,<br>Work Surface Mounted,<br>54"W, Fabric, No Power Data,<br>No Grommet | 2 | No |  | \$ | \$ |
| <b>Category 2</b> |                     |  |   |    |  |    |    |
| 2.1               | 2WSSREXXL24L54BELXX | Individual Height Adjustable<br>Work Surfaces<br>23Dx52W Rectangle,<br>Laminate, Electric  | 4 | No |  | \$ | \$ |
| 2.2               | 2WSSREXXL24L66BELXX | Individual Height Adjustable<br>Work Surfaces<br>24Dx64W Rectangle,<br>Laminate, Electric  | 5 | No |  | \$ | \$ |
| 2.3               | 2WSSREXXL30L54BELXX | Individual Height Adjustable<br>Work Surfaces<br>29Dx52W Rectangle,<br>Laminate, Electric  | 2 | No |  | \$ | \$ |
| 2.4               | 2WSSREXXL30L60BELXX | Individual Height Adjustable<br>Work Surfaces<br>29Dx58W Rectangle,<br>Laminate, Electric  | 4 | No |  | \$ | \$ |

**Category 5**

|     |                    |                   |    |    |  |    |    |
|-----|--------------------|-------------------|----|----|--|----|----|
| 5.1 | 5PMOWKSMTACUSBXXXX | 18Dx56Hx18W,Keyed | 12 | No |  | \$ | \$ |
|-----|--------------------|-------------------|----|----|--|----|----|

**\*\*Provide additional information:** Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.

**NSA products (must not exceed 30% of the firm quantity by category)**  
**The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.**

| Section A - IU REQUIREMENT  |     |   | Section B – SUPPLIER’S BID |                       |                                       |
|---|-----|---|----------------------------|-----------------------|---------------------------------------|
| NSA Product(s) Description  | QTY | **<br>Provide additional<br>Information<br>Yes/No | Supplier<br>Part<br>Number | Firm Unit Price<br>\$ | Extended Total<br>[Qty x Price]<br>\$ |
| Free standing systems, Fixed Height Worksurfaces,<br>16Dx72W (No Wireway/grommet) - Laminate top For<br>Credenza - Requires Common Top    | 3   | No  |                            | \$                    | \$                                    |
| 18Dx90"W Integrated credenza (with Height Adjustable<br>Desk), Cw/ Box/File Storage 16DX36W, 36"W Open<br>Bookcase. - Requires Common Top | 3   | No  |                            | \$                    | \$                                    |
| 36Wx72H Monolithic Panel, Fabric both sides, Non<br>Powered   | 1   | No  |                            | \$                    | \$                                    |
| 48Wx72H Monolithic Panel, Fabric both sides, Non<br>Powered   | 1   | No  |                            | \$                    | \$                                    |
| Privacy Screen, Center,21HX84W, Fabric, Rail Mount  | 1   | No  |                            | \$                    | \$                                    |
| 12"w x 24"D Laminate Locker- To Match Worksurface<br>Depth  | 1   | No  |                            | \$                    | \$                                    |
| 18Dx90"W Integrated credenza (with Height Adjustable<br>Desk), Cw/ Box/File Storage 16DX36W, 18"W Open<br>Bookcase.                       | 1   | No  |                            | \$                    | \$                                    |

**Title:**

Office Furniture Categories 1a, 1b, 2, 3, and 5: Parks Canada Agency – Waterton AB

|  |               |    |
|--|---------------|----|
|  | Product Total | \$ |
|--|---------------|----|

**Table 2 - Delivery**

| Section A - IU REQUIREMENT   |   |                             |  | Section B – SUPPLIER’S BID  |                   |
|--|---|-----------------------------|--|---|-------------------|
| Product Item # from Table 1  | Location  | Desired Date** (YYYY-MM-DD) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will supply and deliver as per below**   | Firm Lot Price \$ |
| ALL  | Parks Canada Office<br>Waterton Lakes National Park<br>1 Compound Road, Waterton AB | 2022-12-31                  | Normal   | _____ : weeks<br><i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i> | \$                |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |   |                             |  | Delivery Total:   | \$                |

**Table 3 – Installation**

| Section A - IU REQUIREMENT   |   |                             |  | Section B – SUPPLIER’S BID   |                   |
|--|---|-----------------------------|--|--|-------------------|
| Product Item # from Table 1  | Location  | Desired Date** (YYYY-MM-DD) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will install as per below**   | Firm Lot Price \$ |
| ALL  | Parks Canada Office<br>Waterton National Park<br>1 Compound Road, Waterton AB | 2022-12-31                  | Normal   | _____ : weeks from date of supply and delivery<br><i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i> | \$                |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |   |                             |  | Installation Total:  | \$                |

- Table 4 – Optional Product  Not Applicable
- Table 5 – Optional Delivery  Not Applicable
- Table 6 – Optional Installation  Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

|           |  |
|-----------|--|
| <b>1.</b> | <b>Standard Finishes</b>   |
| 1.1       | IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.<br>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A. |

**Title:**

Office Furniture Categories 1a, 1b, 2, 3, and 5: Parks Canada Agency – Waterton AB

|           |   |   |
|-----------|---|---|
|           | The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.  |   |
| <b>2.</b> | <b>Canada’s Facilities to Accommodate the Delivery</b><br><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i><br><br><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i> |   |
| 2.1       | Loading Dock/Location   |   |
| A         | Location  | Parks Canada Office Waterton National Park - 1 Compound Road, Waterton AB |
| B         | Dock  | No  |
| C         | Lift  | No  |
| D         | Door  | Standard Entry door   |
| E         | Freight Elevator  | No  |
| F         | Other (specify, if any)   | Second floor, stairs only   |
| <b>3.</b> | <b>Continuance of Certifications</b>  |   |
|           | The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces. Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.   |   |
| 3.1       | Integrity Provisions  |   |
| 3.2       | Federal Contractor’s Program for Employment Equity  |   |
| 3.4       | Product Conformance   |   |
| 3.5       | Price Certification (In accordance with the SA, Part 6B)  |   |

**Table 8 - Bid Evaluation and Contract Total**

*(Canada may complete if not completed by the Bidder)*

|    |  |     |
|----|--|-----|
| 1  | <b>Firm Product Total (Table 1)</b>  | \$  |
| 2  | <b>Firm Delivery Total (Table 2)</b>   | \$  |
| 3  | <b>Firm Installation Total (Table 3)</b>   | \$  |
| 4  | <b>Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i></b>                       | N/A |
| 5  | <b>Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i></b>                      | N/A |
| 6  | <b>Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i></b>                  | N/A |
| 7  | Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>                              | \$  |
| 8  | <b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) <i>[to be removed at contract award]</i></b> | \$  |
| 9  | <b>Contract Price(1 + 2 + 3 + 7): <i>[applicable at contract award only]</i></b>                         | \$  |
| 10 | <b>Applicable Tax(es): <i>[applicable at contract award only]</i></b>                                    | \$  |
| 11 | <b>Total Estimated Cost (9 + 10): <i>[applicable at contract award only]</i></b>                         | \$  |

\* Applicable taxes extra.

**Table 9 – Bidder’s Authorized Representative**

|    |   |            |
|----|---|------------|
| 1. | Bidder’s Authorized Representative for the Bid and the Contract |            |
|    | Name:   | Telephone: |
|    |   | E-Mail:    |
|    |   | PBN:       |

Title:  
Office Furniture Categories 1a, 1b, 2, 3, and 5: Parks Canada Agency – Waterton AB

**Product Category 3 Metal Filing and Storage Cabinets**

**Table 1 – Product Table**

| Section A - IU REQUIREMENT  |                     |   |     | Section B – SUPPLIER’S BID                     |                      |                       |                                       |
|---|---------------------|---|-----|--|----------------------|-----------------------|---------------------------------------|
| #   | GoCUID              | Description of Product<br><i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i> | QTY | **<br>Provide additional Information<br>Yes/No | Supplier Part Number | Firm Unit Price<br>\$ | Extended Total<br>[Qty x Price]<br>\$ |
| <b>Category 3</b>   |                     |   |     |  |                      |                       |                                       |
| 3.1   | 3LSL3HXXPM18D20XHXX | Freestanding Systems, Filing and Storage, Personal Storage Tower, Closed Storage, Painted Metal 18Dx56Hx18W,Keyed   | 7   | No   |                      | \$                    | \$                                    |
| 3.2   | 3LSL3HXXPM12D18XHXX | Freestanding Systems, Filing and Storage, Personal Storage Tower, Closed Storage, Painted Metal 18Dx56Hx12W,Keyed   | 5   | No   |                      | \$                    | \$                                    |
| <b>**Provide additional information:</b><br>Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission. |                     |   |     |  |                      |                       |                                       |
|   |                     |   |     |  |                      | Product Total         | \$                                    |

**Table 2 – Delivery**

| Section A - IU REQUIREMENT   |   |                           |   | Section B – SUPPLIER’S BID   |                      |
|--|---|---------------------------|---|--|----------------------|
| Product Item # from Table 1  | Location  | Desired Date**<br>(Y/M/D) | Desired Time:<br>Normal Business Hours<br>Or<br>Outside Normal Business Hours * | Supplier will supply and deliver as per below**  | Firm Lot Price<br>\$ |
| ALL  | Parks Canada Office<br>Waterton National Park<br>1 Compound Road, Waterton AB | 2022-12-31                | Normal  | ____ : weeks<br><i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i> | \$                   |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |   |                           |   | Delivery Total:  | \$                   |

**Table 3 – Installation**

| Section A - IU REQUIREMENT  |   |                           |   | Section B – SUPPLIER’S BID   |                      |
|-----------------------------|---|---------------------------|---|--|----------------------|
| Product Item # from Table 1 | Location  | Desired Date**<br>(Y/M/D) | Desired Time:<br>Normal Business Hours<br>Or<br>Outside Normal Business Hours * | Supplier will install as per below**   | Firm Lot Price<br>\$ |
| ALL                         | Parks Canada Office<br>Waterton National Park<br>1 Compound Road, Waterton AB | 2022-12-31                | Normal  | ____ : weeks from date of supply and delivery<br><i>Standard Lead time is between 6-10 weeks for</i> | \$                   |

**Title:**

Office Furniture Categories 1a, 1b, 2, 3, and 5: Parks Canada Agency – Waterton AB

|   |  |  |  |   |    |
|---|--|--|--|---|----|
|   |  |  |  | <i>furniture delivery and installation.</i> |    |
| <p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br/>                 **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p> |  |  |  | Installation Total:                         | \$ |

- Table 4 – Optional Product  Not Applicable  
 Table 5 – Optional Delivery  Not Applicable  
 Table 6 – Optional Installation  Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

|           |   |   |
|-----------|---|---|
| <b>1.</b> | <b>Standard Finishes</b>  |   |
| 1.1       | IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.<br>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.<br>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.  |   |
| <b>2.</b> | <b>Canada’s Facilities to Accommodate the Delivery</b>  |   |
|           | <i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i><br><br><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i> |   |
| 2.1       | Loading Dock/Location   |   |
| A         | Location  | Parks Canada Office Waterton National Park - 1 Compound Road, Waterton AB |
| B         | Dock  | No  |
| C         | Lift  | No  |
| D         | Door  | Standard Entry door   |
| E         | Freight Elevator  | No  |
| F         | Other (specify, if any)   | Second floor, stairs only   |
| <b>3.</b> | <b>Continuance of Certifications</b>  |   |
|           | The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.<br>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.  |   |
| 3.1       | Integrity Provisions  |   |
| 3.2       | Federal Contractor’s Program for Employment Equity  |   |
| 3.4       | Product Conformance   |   |
| 3.5       | Price Certification (In accordance with the SA, Part 6B)  |   |

**Table 8 - Bid Evaluation and Contract Total Product Category 3 (Canada may complete if not completed by the Bidder)**

|   |   |     |
|---|---|-----|
| 1 | <b>Firm</b> Product Total (Table 1)   | \$  |
| 2 | <b>Firm</b> Delivery Total (Table 2)  | \$  |
| 3 | <b>Firm</b> Installation Total (Table 3)  | \$  |
| 4 | <b>Optional</b> Product Total (Table 4) <i>(Applicable if Option is exercised)</i>      | n/a |
| 5 | <b>Optional</b> Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>     | n/a |
| 6 | <b>Optional</b> Installation Total (Table 6) <i>(Applicable if Option is exercised)</i> | n/a |
| 7 | Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>             | \$  |

**Title:**

Office Furniture Categories 1a, 1b, 2, 3, and 5: Parks Canada Agency – Waterton AB

|    |   |    |
|----|---|----|
| 8  | <b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) [to be removed at contract award]</b> | \$ |
| 9  | <b>Contract Price(1+2+3+7): [applicable at contract award only]</b>                               | \$ |
| 10 | <b>Applicable Tax(es): [applicable at contract award only]</b>                                    | \$ |
| 11 | <b>Total Estimated Cost (9+10): [applicable at contract award only]</b>                           | \$ |

\* Applicable taxes extra.

**Table 9 – Bidder’s Authorized Representative**

|    |  |            |
|----|--|------------|
| 1. | <b>Bidder’s Authorized Representative for the Bid and the Contract</b> |            |
|    | Name:  | Telephone: |
|    |  | E-Mail:    |
|    |  | PBN:       |



**Solicitation No.:**  
5P420-22-0118/A

**Amendment No.:**  
00

**Contracting Authority:**  
Amy Barrett Lichter

Standard RFB V-C.5 April 2022

**Title:**  
Office Furniture Categories 1a, 1b, 2, 3, and 5: Parks Canada Agency – Waterton AB

---

**ANNEX B**  
**SECURITY REQUIREMENTS**

There is no security requirement associated with this contract.

Title:  
Office Furniture Categories 1a, 1b, 2, 3, and 5: Parks Canada Agency – Waterton AB

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**ANNEX C  
FLOOR PLAN(S)**

**INSTRUCTIONS TO BIDDERS:**

For Category 1a products, the Bidders must provide:

- a) Completed floor plan(s) with proposed SA approved products;
- b) A product listing of proposed SA approved products offered at floor plan(s).  
As a minimum the product listing must include the following information:
  - Supplier part numbers including NSA products forming part of this category;
  - brief product descriptions;
  - quantities;
  - firm unit prices
- c) Bidders must provide a stackable panel system that consists of a Base panel with the required add-on module(s) as defined in the panel matrix of this requirement.

\*\*\*\*\* Products from categories other than Category 1a shown on floor plan are for information purposes only\*\*\*\*\*

By submitting a bid, the Bidder certifies that their submission includes all components and quantities for Category 1a, in accordance with the floor plans, panel details, panel matrices and/or workstation layouts stipulated in Annex C.

**\*At contract award, "By submitting a bid, the Bidder" becomes "The Contractor".**

**Category 1a Requirement:**

**1) Floor Plan(s)**

\*\*\*See attached\*\*\*

**2) Panel Details**

- a. All required panel heights: Base Height, Work Surface Privacy Add-on Height, Seated Privacy Add-on Height (see following tables);
- b. When power is required, the power is located below work surface height; should a grouping of workstation types include shared panels and one side is identified as powered and the other side is non-powered, those panels affected must be powered.
- c. Type of power feed: Power Pole.
- d. Component System Accessories:
  1. Panel mounted accessories integrated into the panel frame will be shown on the floor plan Accessories attached to the panel separately must be specified. ([Accessory rails](#), [tackable surfaces](#), [whiteboards...](#))
  2. When Accessory rails are required, the accessories must be specified: [a paper sorter](#), [a tray](#), [a bin](#), [a telephone holder](#) (etc.).

**3) Panel Matrix or Workstation Layout**

\*\*\*See attached Panel Matrix or Workstation Layout\*\*\*

**a. Panel Matrix**

**b. Workstation Layout(s)**

**Title:**

Office Furniture Categories 1a, 1b, 2, 3, and 5: Parks Canada Agency – Waterton AB

---

*Workstation Layouts replace the Panel Matrix and must include the following information listed in item #1- Floor Plan(s), instructions a, e, f, g, h, and i.*

- The floor plan takes precedent over any discrepancies with the workstation layouts.
- When two or more typical workstation types share a common panel spine, the finishes of the interior side of the workstation panel as outlined in the Typical Data Sheets must be followed and **NO PANELS SHALL BE DOUBLED. Where no workstation exists adjacent to typical workstation, refer to Data Sheet for finish.**
- Should one typical workstation identify power and the other does not – power will be required for both. Include Workstation Layouts (in the form of Typical Data Sheets or 3 Dimensional drawings) here or as a separate attachment to this RFB.

# PROPOSED LAYOUT



## FULL FLOOR PLAN

SCALE : 1' = 1/8"

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PROJECT: S2909.001\_GoC\_Parks Canada\_Waterton Conservation Office\_ RFP Design/Space Planning

Waterton AB

DRAWING: x:\GoC\Parks Canada\S2909.001\_Waterton\_Res Consv Office RFP\_Design Serv\CET\2022 03 31\_S2909.001\_DWGS\_V4\_LZ.cdrw

DRAWN BY: LZ

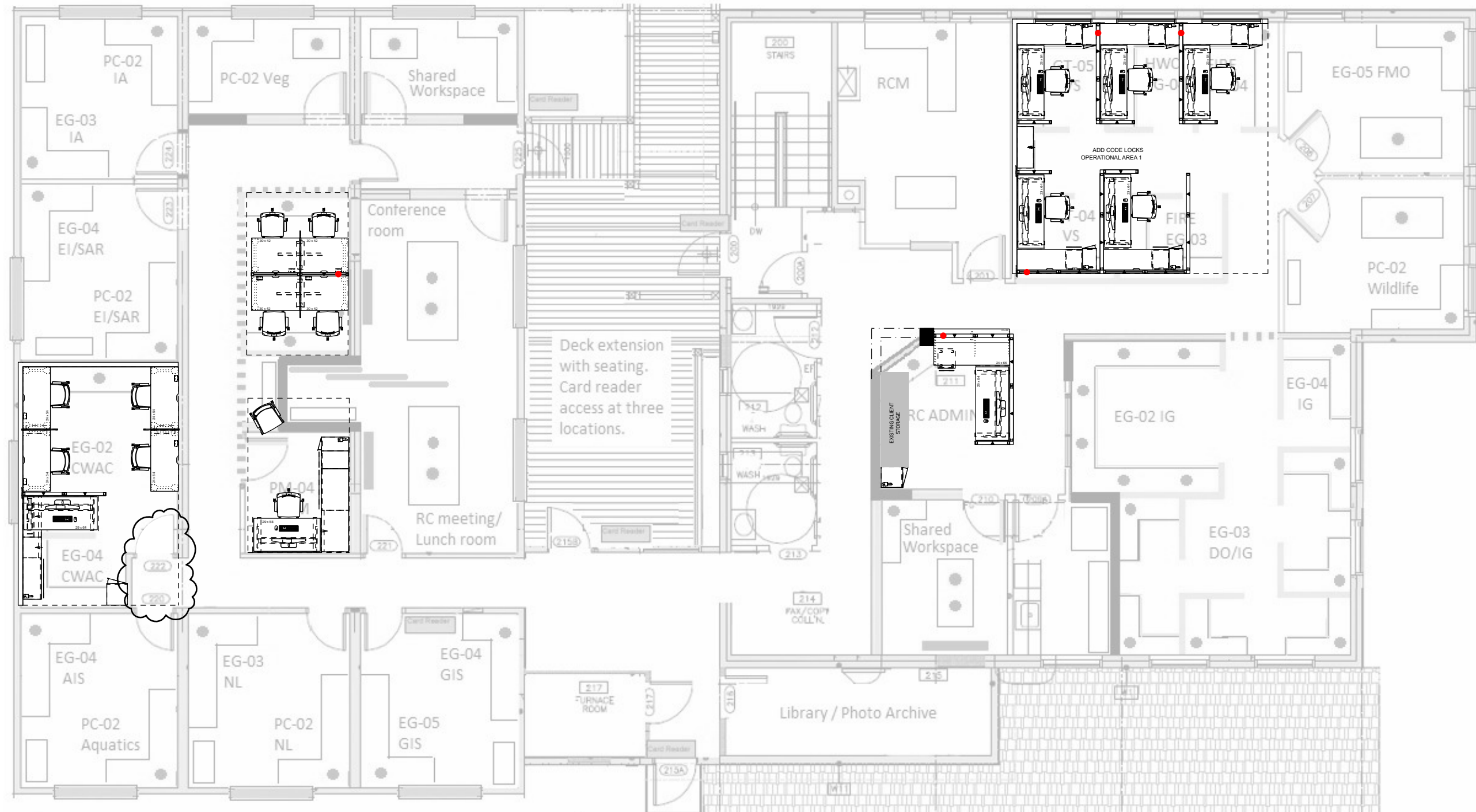
SALES REP: SD

SCALE: AS NOTED

DATE: 3/31/2022

PAGE: 1/9

# PROPOSED LAYOUT



## INFEED PLAN

SCALE : 1' = 1/8"

● DENOTES HARDWIRED BASE FEED CONNECTION TO BUILDING POWER

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Waterton AB

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DRAWN BY: LZ

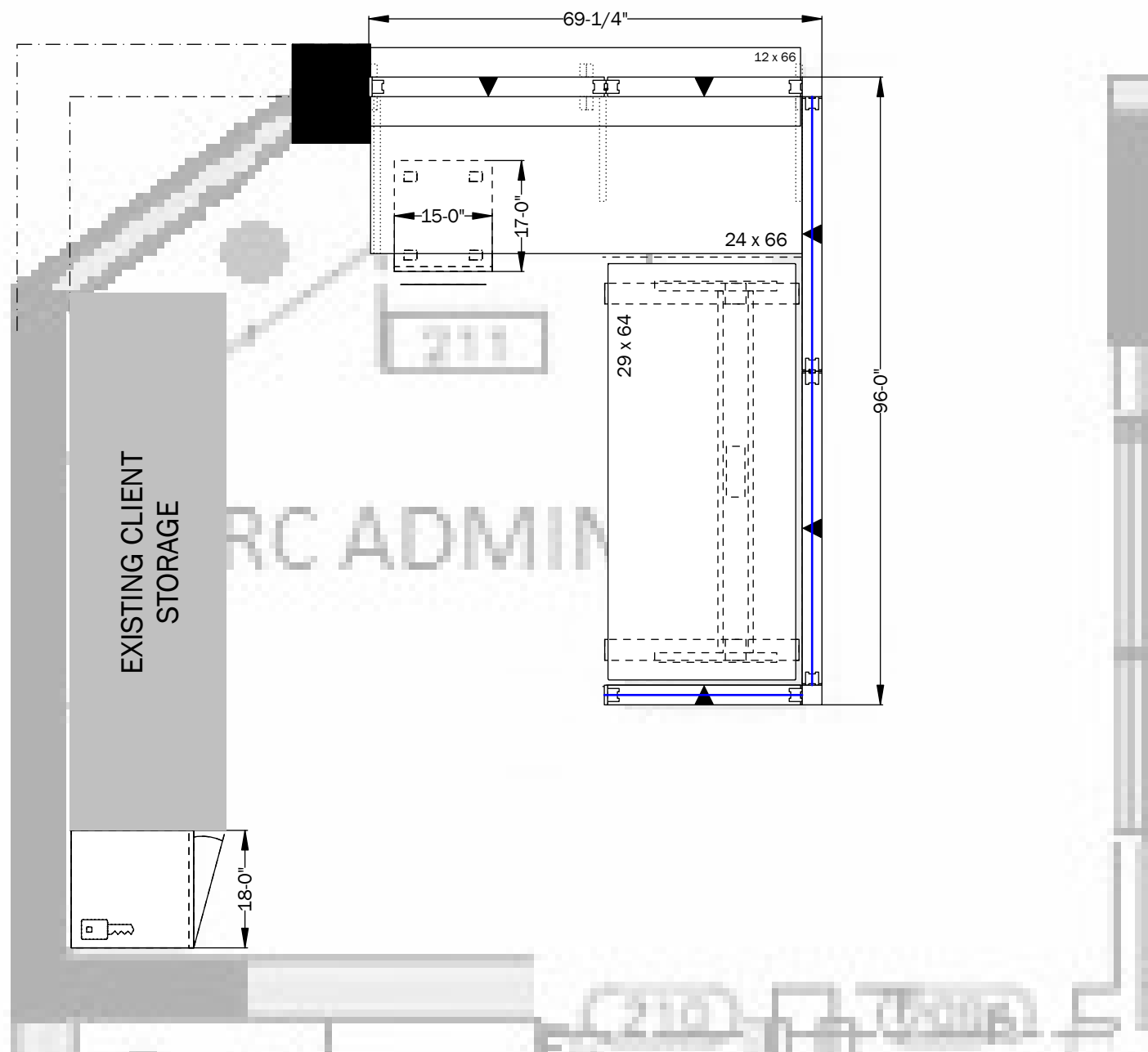
SALES REP: SD

SCALE: AS NOTED

DATE: 3/31/2022

PAGE: 2/9

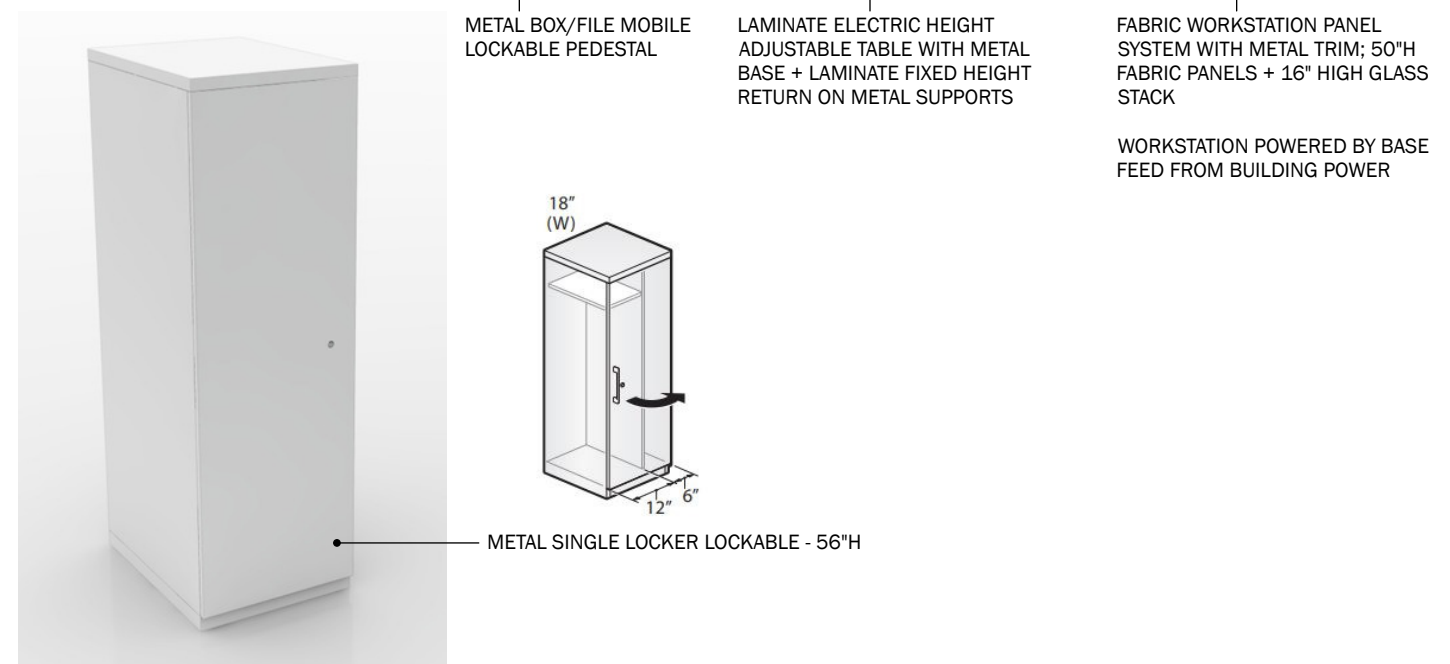
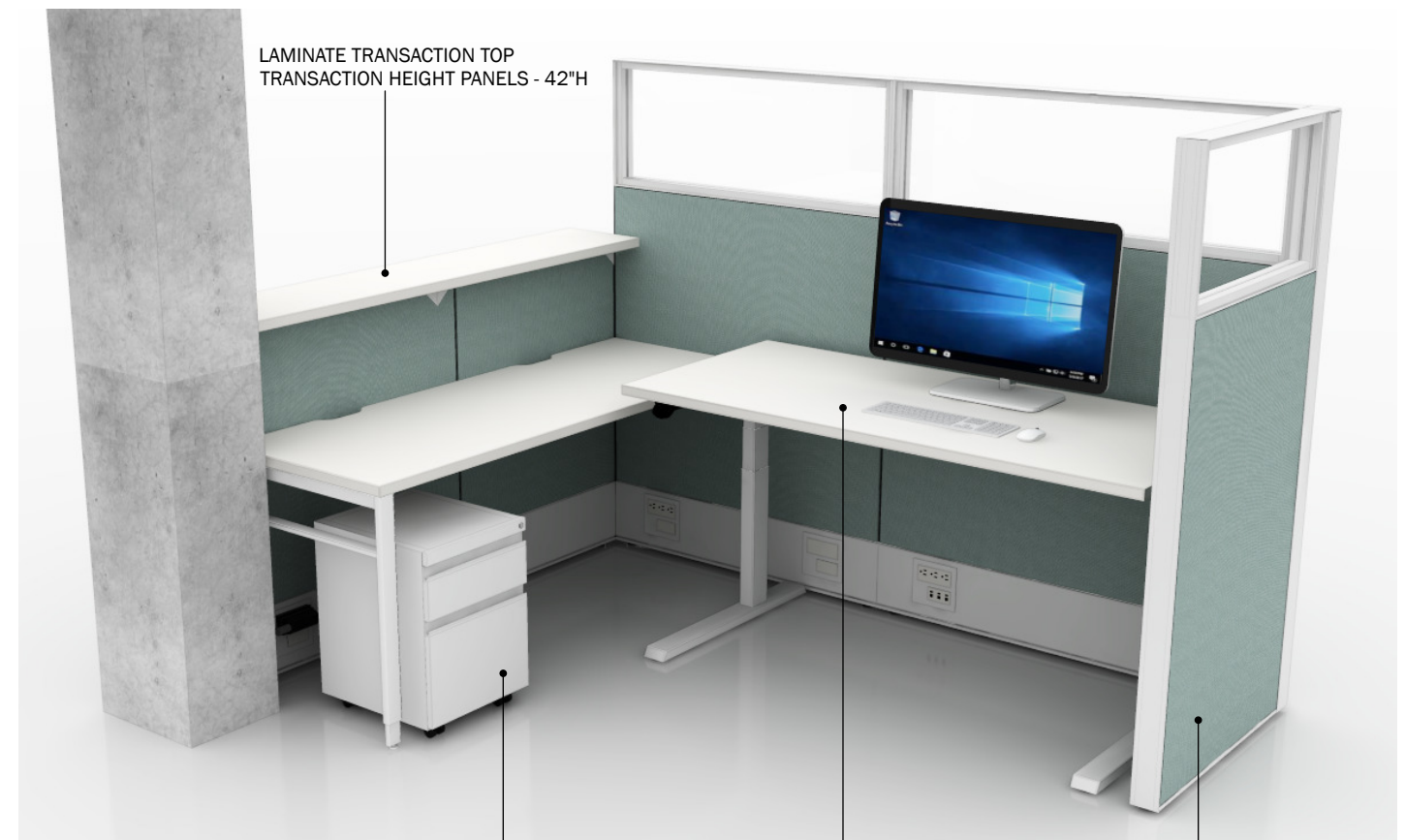
# PROPOSED LAYOUT



## ADMIN STATION

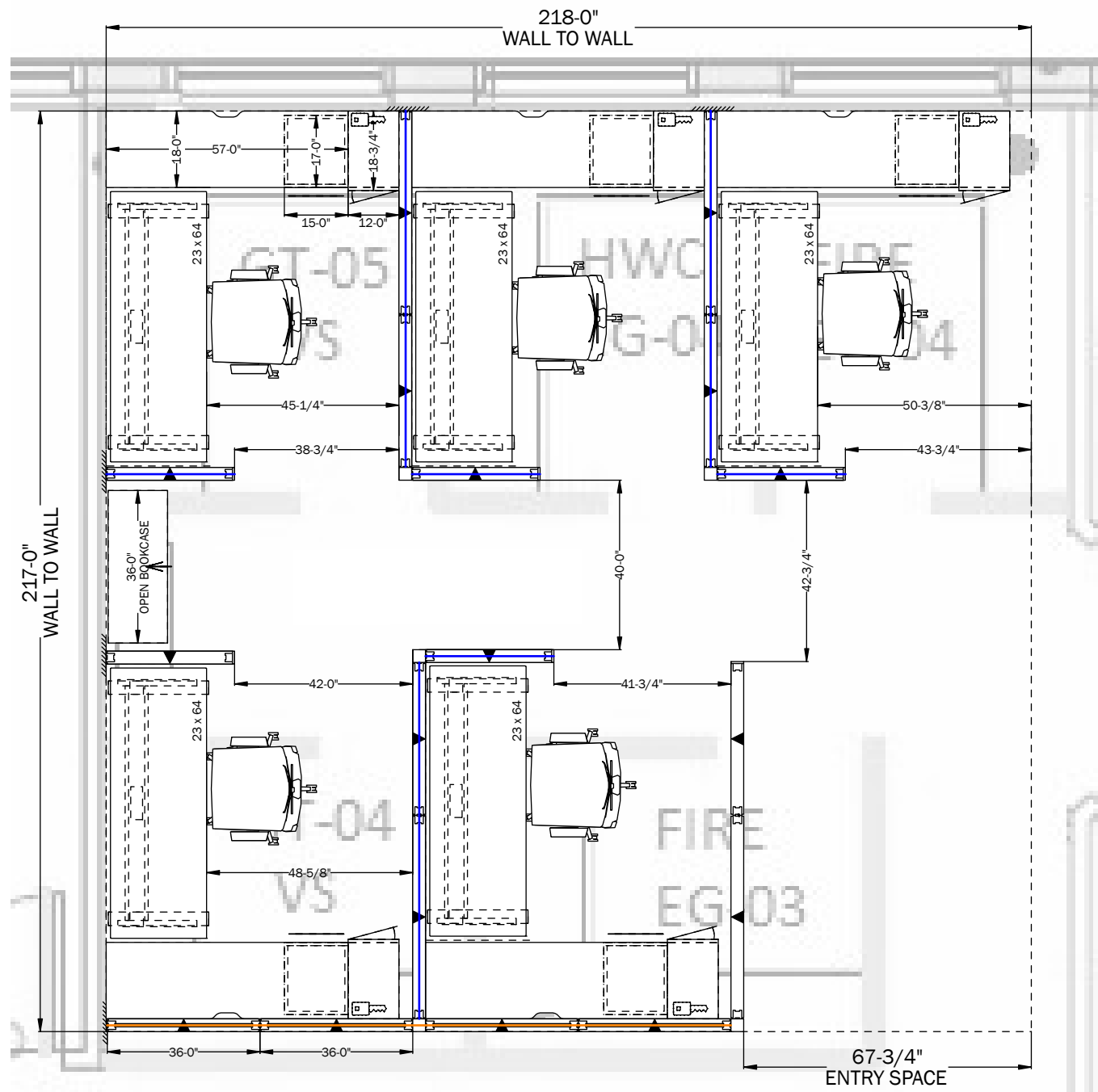
SCALE : 1' = 1/2"

— DENOTES 16"H GLASS STACK  
 [---] DENOTES APPROXIMATE LOCATION OF WALL



WORKSTATION POWERED BY BASE FEED FROM BUILDING POWER

# PROPOSED LAYOUT



## OPERATIONAL AREA 1

SCALE : N.T.S

- DENOTES 24"H GLASS STACK
- DENOTES 16"H GLASS STACK
- DENOTES ROOM MEASUREMENTS BASED ON SITE DIMENSIONS PROVIDED



FABRIC WORKSTATION PANEL SYSTEM WITH METAL TRIM; 50"H FABRIC PANELS + 16" HIGH GLASS STACKS (24" HIGH STACKS ON CORRIDOR SIDE)

WORKSTATION POWERED BY BASE FEED FROM BUILDING POWER

FULL FABRIC PANEL - 72"H



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Waterton AB

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DRAWN BY: LZ

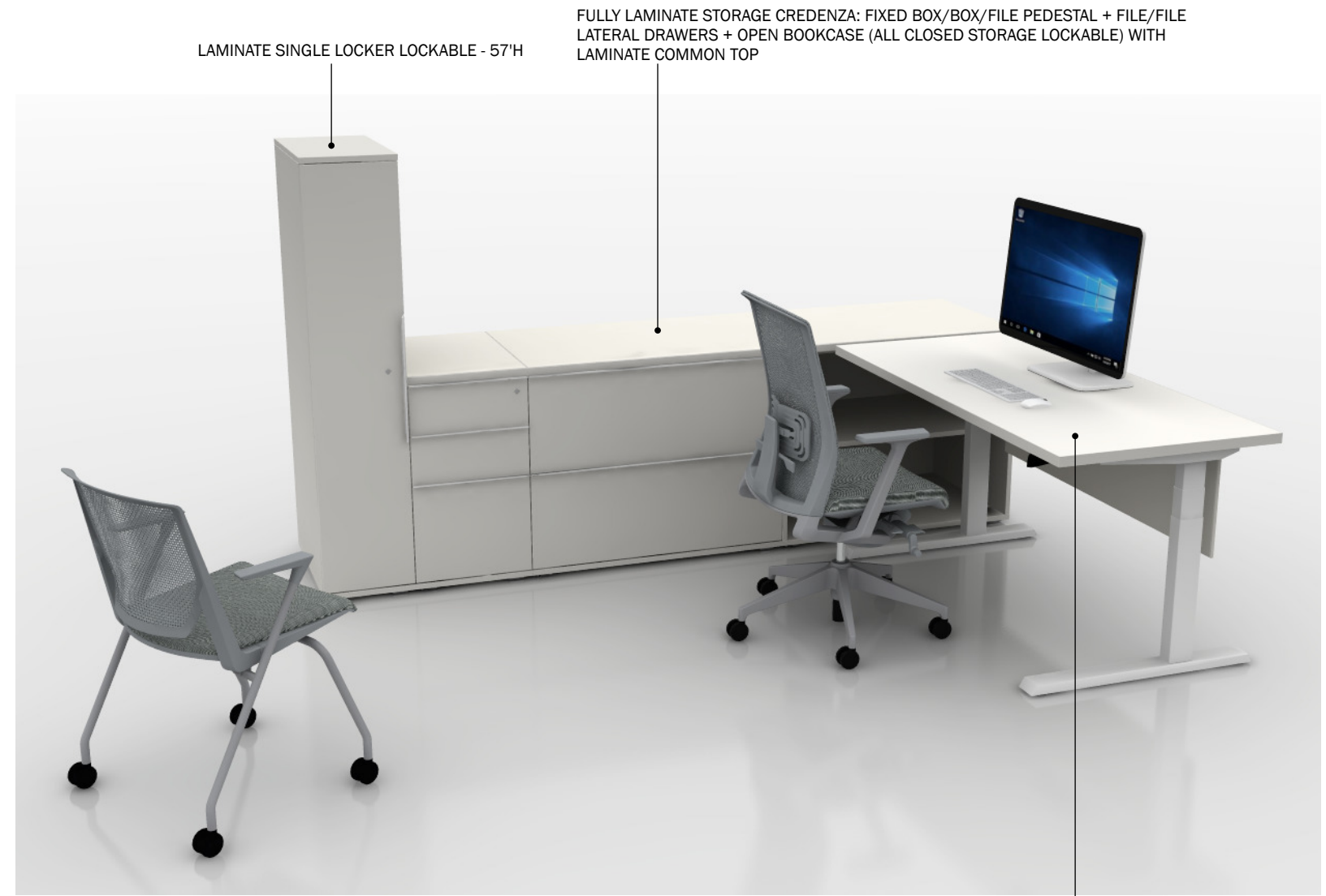
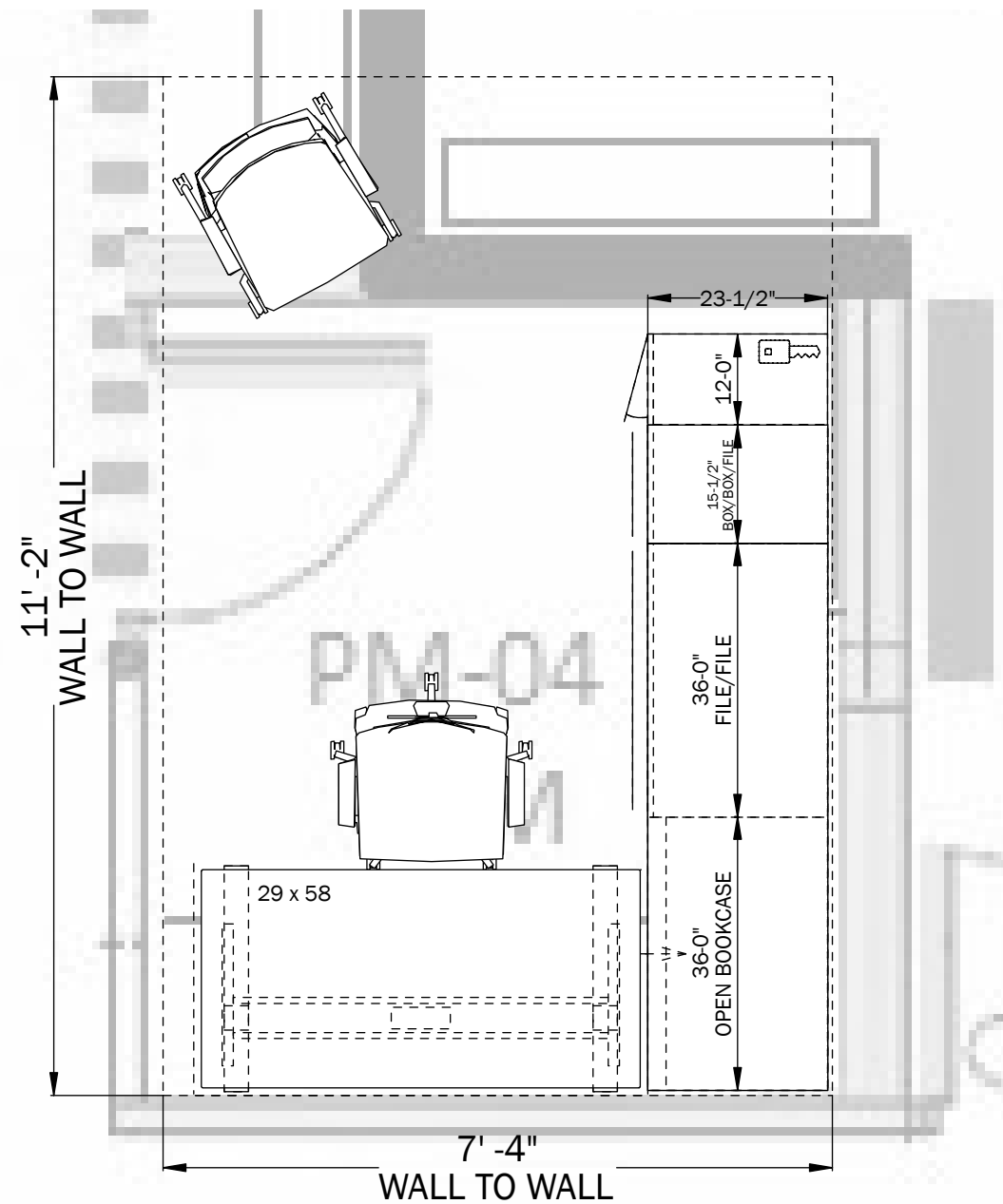
SALES REP: SD

SCALE: AS NOTED

DATE: 3/31/2022

PAGE: 4/9

# PROPOSED LAYOUT



LAMINATE SINGLE LOCKER LOCKABLE - 57"H

FULLY LAMINATE STORAGE CREDENZA: FIXED BOX/BOX/FILE PEDESTAL + FILE/FILE LATERAL DRAWERS + OPEN BOOKCASE (ALL CLOSED STORAGE LOCKABLE) WITH LAMINATE COMMON TOP

LAMINATE ELECTRIC HEIGHT ADJUSTABLE TABLE WITH METAL BASE + LAMINATE MODESTY PANEL MOUNTED TO UNDERSIDE OF SURFACE

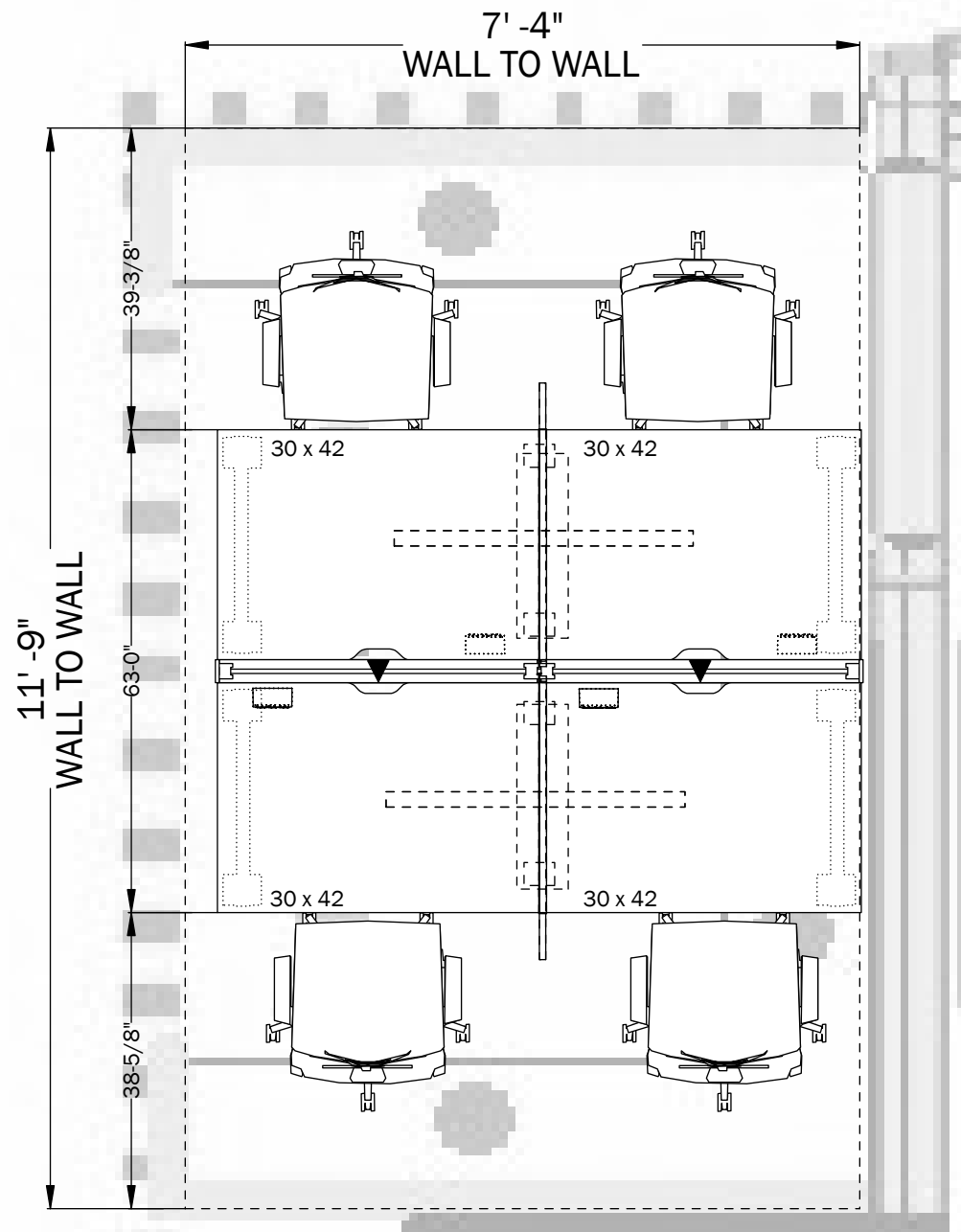
**PM-04 CRM**

SCALE : 1" = 1/2"

DENOTES ROOM MEASUREMENTS BASED ON SITE DIMENSIONS PROVIDED



# PROPOSED LAYOUT

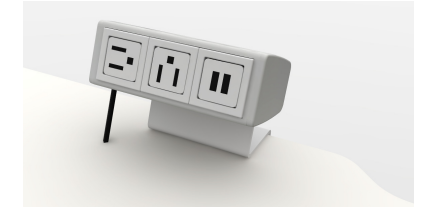


EI MONITORING

SCALE : 1' = 1/2"



16"H FABRIC WORKSTATION PANEL SPINE WITH FABRIC CENTRE SCREEN - POWERED BY BASE FEED FROM BUILDING POWER



LAMINATE FIXED HEIGHT WORKSURFACES WITH NOTCHED WIREWAY FOR CABLE MANAGEMENT ON METAL SUPPORT LEGS; FABRIC TERRITORY SCREENS AND POWER MODULES ATTACHED TO WORKSURFACES



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PROJECT: S2909.001\_GoC\_Parks Canada\_Waterton Conservation Office\_ RFP Design/Space Planning

Waterton AB

DRAWING: x:\GoC\Parks Canada\S2909.001\_Waterton\_Res Conserv Office RFP\_Design Serv\CET\2022 03 31\_S2909.001\_DWGS\_V4\_LZ.cmrw

DRAWN BY: LZ

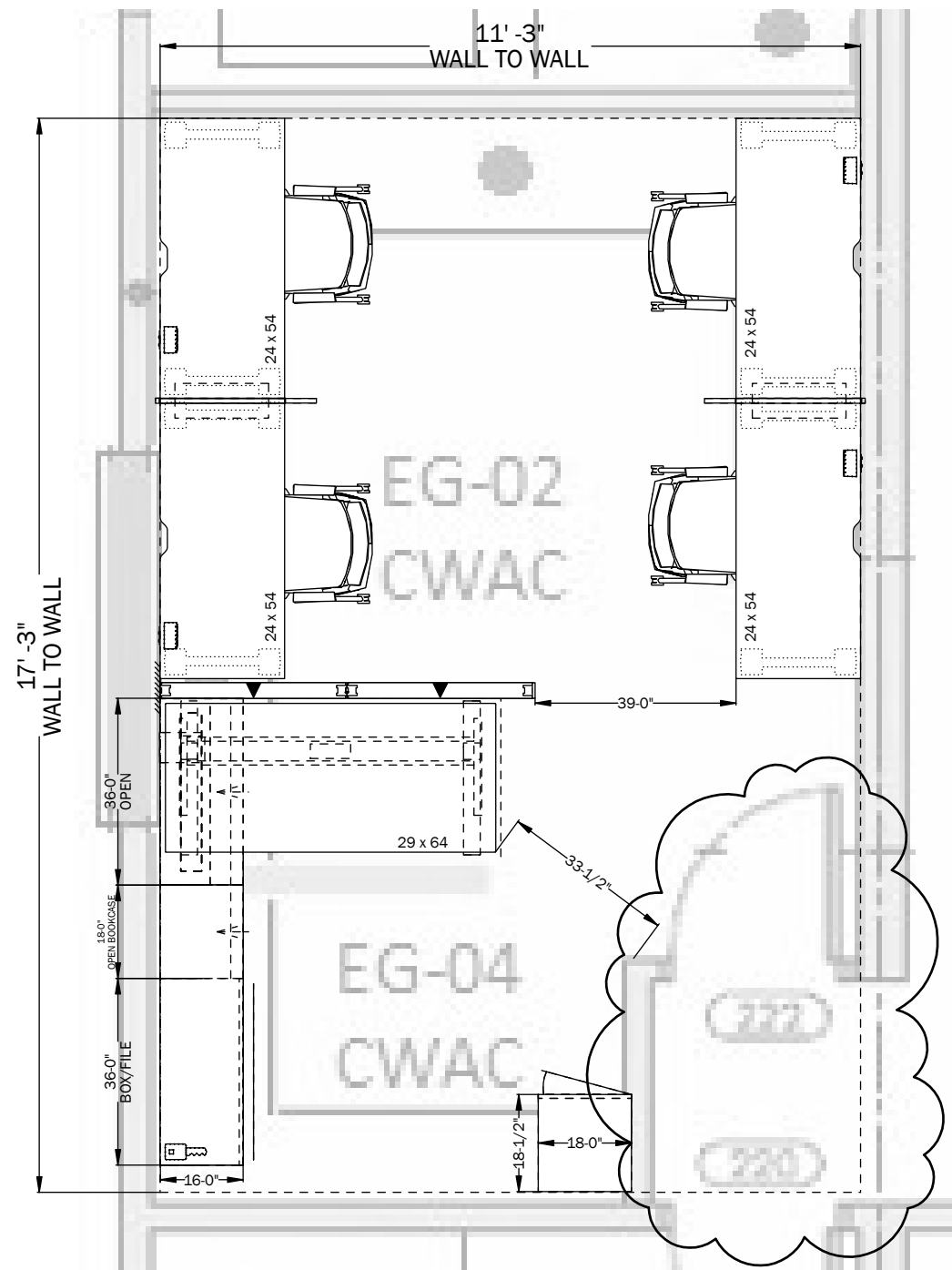
SALES REP: SD

SCALE: AS NOTED

DATE: 3/31/2022

PAGE: 6/9

# PROPOSED LAYOUT



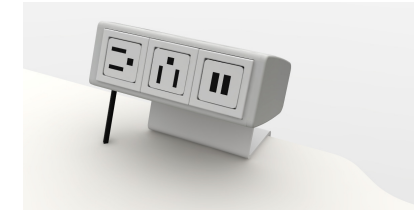
## EG-02 & EG-04 CWAC

SCALE : N.T.S

- DENOTES ROOM MEASUREMENTS BASED ON SITE DIMENSIONS PROVIDED
- DENOTES LOCATIONS/MEASUREMENTS TO BE CONFIRMED BASED ON SITE DIMENSIONS



LAMINATE FIXED HEIGHT WORKSURFACES WITH NOTCHED WIREWAY FOR CABLE MANAGEMENT ON METAL SUPPORT LEGS; FABRIC TERRITORY SCREENS AND POWER MODULES ATTACHED TO WORKSURFACES



LAMINATE ELECTRIC HEIGHT ADJUSTABLE TABLE WITH METAL BASE + CONVERGENT CREDEZA WITH BOX/FILE STORAGE + OPEN BOOKCASE

METAL SINGLE LOCKER LOCKABLE - 56"H



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PROJECT: S2909.001\_GoC\_Parks Canada\_Waterton Conservation Office\_ RFP Design/Space Planning

Waterton AB

DRAWING: x:\GoC\Parks Canada\S2909.001\_Waterton\_Res Conserv Office RFP\_Design Serv\CET\2022 03 31\_S2909.001\_DWGS\_V4\_LZ.cdrw

DRAWN BY: LZ

SALES REP: SD

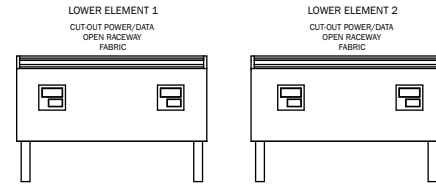
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DATE: 3/31/2022

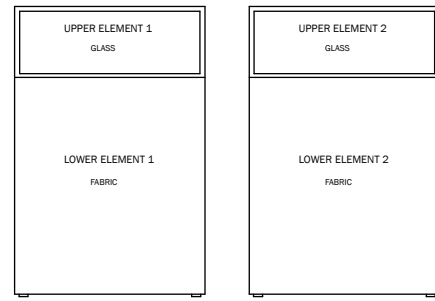
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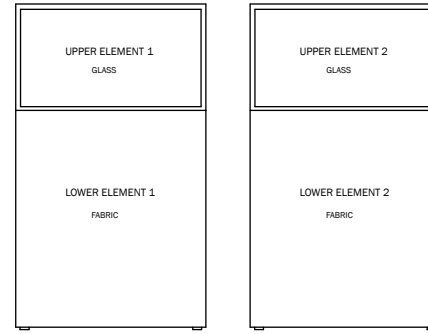
# PANEL MATRIX LEGEND



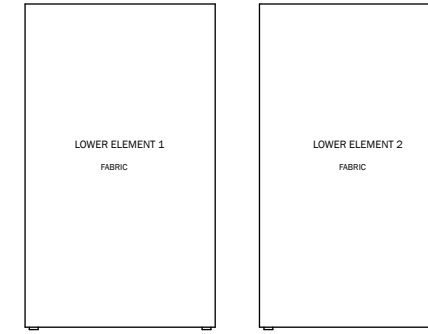
**A** PANEL MATRIX 'A'



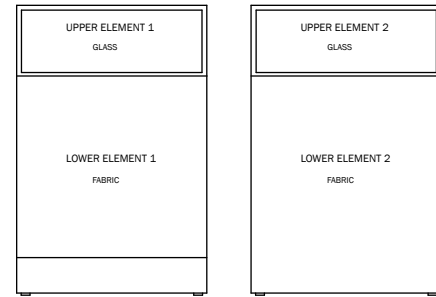
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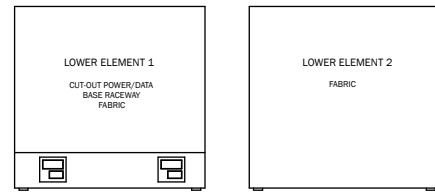
**C** PANEL MATRIX 'C'



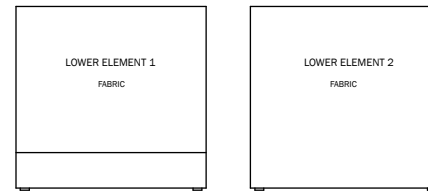
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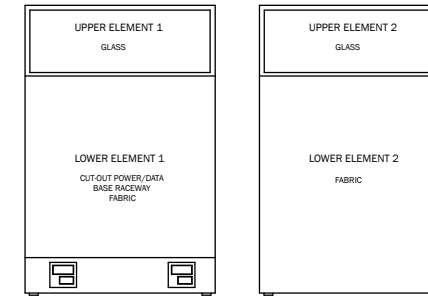
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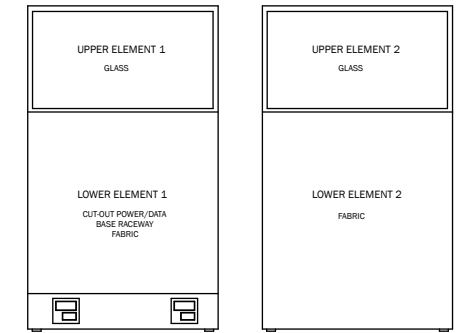
**F** PANEL MATRIX 'F'



**G** PANEL MATRIX 'G'



**H** PANEL MATRIX 'H'



**I** PANEL MATRIX 'I'

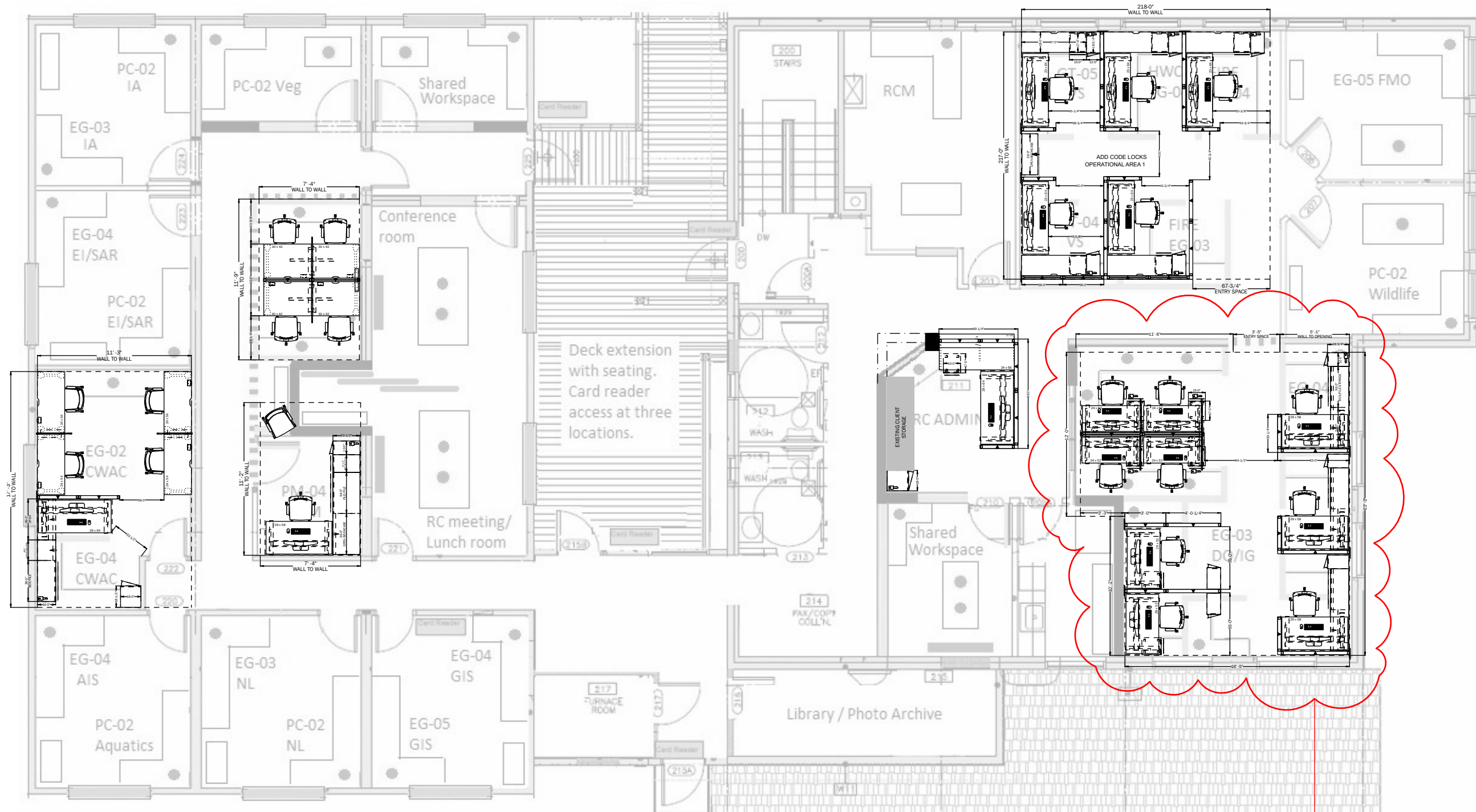
| ITEM | QTY. | CATEGORY 1A PRODUCTS   |
|------|------|--|
| 1    | 2    | 36" w Seated Privacy Height Panel, 16"H clear glazing stack-on, non-powered, fabric (Panel Matrix B) |
| 2    | 2    | 42" w Base Height Panel, powered, fabric (Panel Matrix A)  |
| 3    | 1    | 36" w Seated Privacy Height Panel, powered, fabric (Panel Matrix F)                                  |
| 4    | 1    | 30" w Seated Privacy Height Panel, powered, fabric (Panel Matrix G)                                  |
| 5    | 1    | 42" w Seated Privacy Height Panel, 16"H clear glazing stack-on, powered, fabric (Panel Matrix H)     |

| ITEM | QTY. | CATEGORY 1A PRODUCTS   |
|------|------|--|
| 6    | 1    | 48" w Seated Privacy Height Panel, 16"H clear glazing stack-on, powered, fabric (Panel Matrix B)     |
| 7    | 1    | 30" w Seated Privacy Height Panel, 16"H clear glazing stack-on, non-powered, fabric (Panel Matrix B) |
| 8    | 5    | 30" w Seated Privacy Height Panel, 16"H clear glazing stack-on, non-powered, fabric (Panel Matrix E) |
| 9    | 3    | 48" w Seated Privacy Height Panel, 16"H clear glazing stack-on, powered, fabric (Panel Matrix H)     |
| 10   | 3    | 36" w Seated Privacy Height Panel, 16"H clear glazing stack-on, powered, fabric (Panel Matrix H)     |

| ITEM | QTY. | CATEGORY 1A PRODUCTS   |
|------|------|--|
| 11   | 1    | 36" w Seated Privacy Height Panel, 24"H clear glazing stack-on, powered, fabric (Panel Matrix I) |
| 12   | 3    | 36" w Seated Privacy Height Panel, 24"H clear glazing stack-on, powered, fabric (Panel Matrix C) |

| ITEM | QTY. | CATEGORY NON SA PRODUCTS  |
|------|------|---|
| 13   | 1    | 36" w Seated Privacy Height Panel, non-powered, fabric (Panel Matrix D) |
| 14   | 1    | 48" w Seated Privacy Height Panel, non-powered, fabric (Panel Matrix D) |

# PROPOSED LAYOUT



**FULL FLOOR PLAN**

SCALE : 1' = 1/8"

SCOPE OF DESIGN/SPACE PLANNING

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PROJECT: S2909.002\_GoC\_Parks Canada\_Waterton Conservation Office\_ RFP Design/Space Planning

Waterton AB

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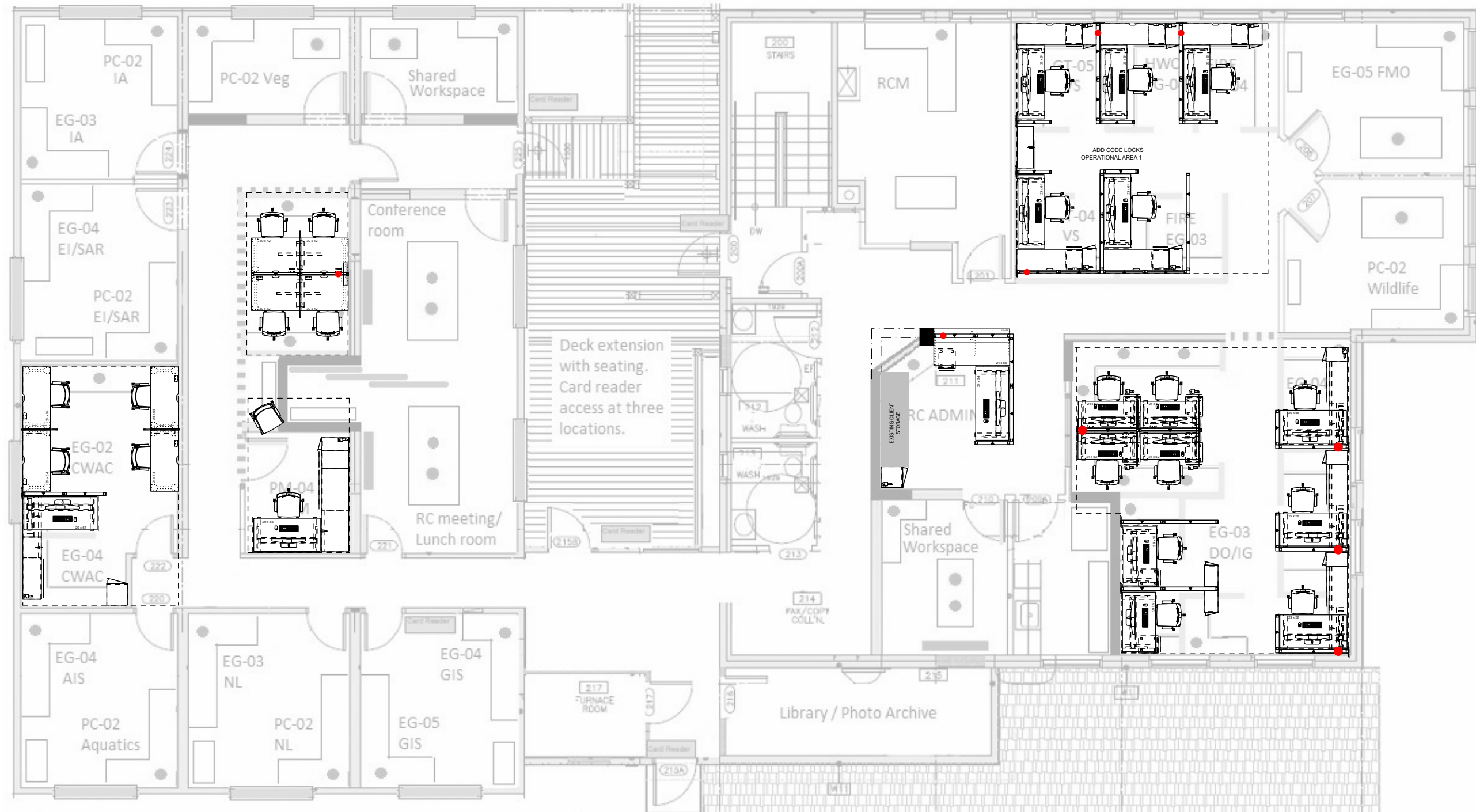
SALES REP: SD

SCALE: AS NOTED

DATE: 6/13/2022

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# PROPOSED LAYOUT



## INFEEED PLAN

SCALE : 1' = 1/8"

● DENOTES HARDWIRED BASE FEED CONNECTION TO BUILDING POWER

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Waterton AB

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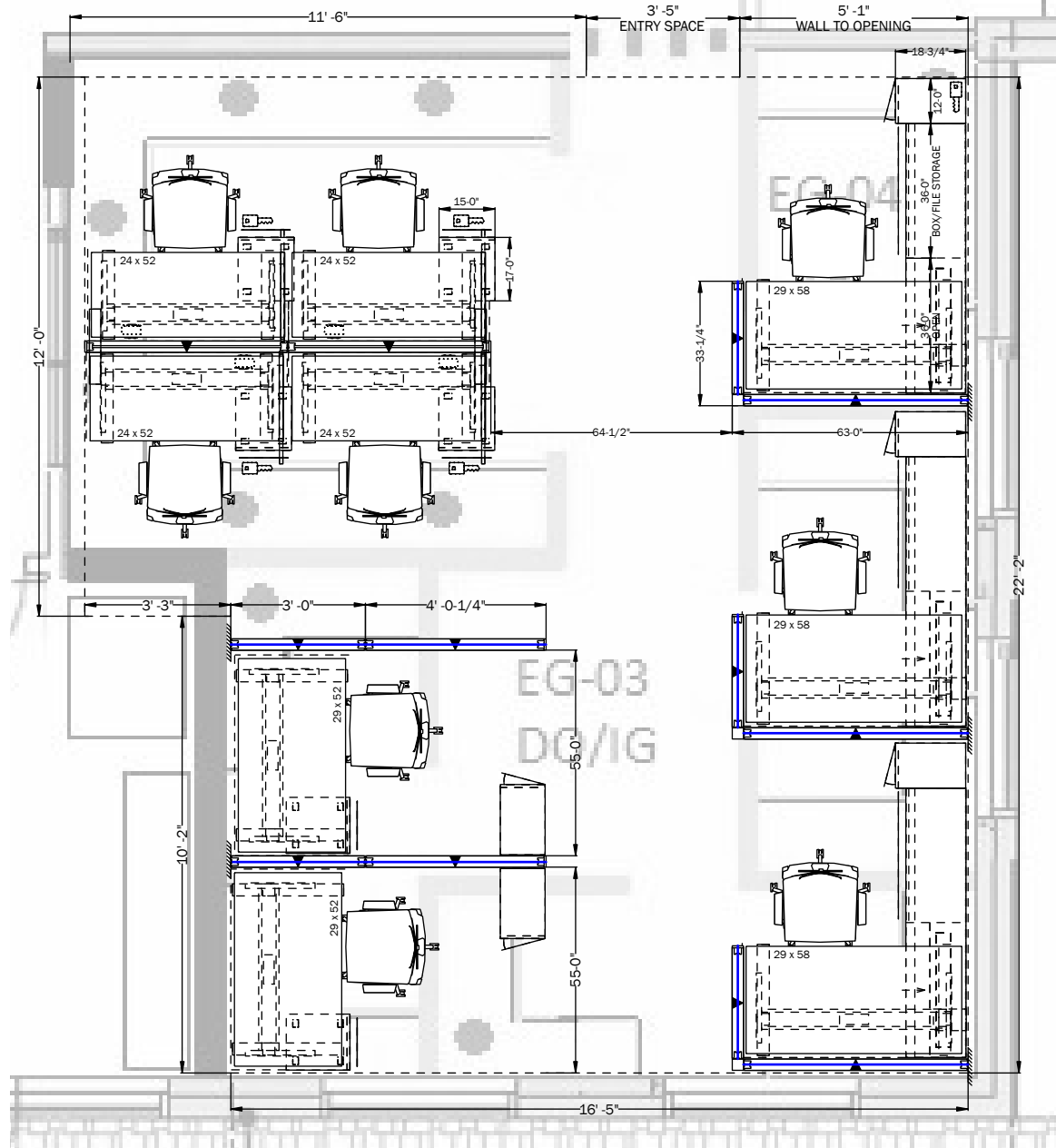
DATE: 6/13/2022

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# PROPOSED LAYOUT

LAMINATE ELECTRIC HEIGHT ADJUSTABLE TABLE WITH METAL BASE + MOBILE BOX/FILE LOCKABLE PEDESTAL, AND METAL SINGLE LOCKER LOCKABLE - 56"H

LAMINATE ELECTRIC HEIGHT ADJUSTABLE TABLE WITH METAL BASE + MOBILE BOX/FILE LOCKABLE PEDESTAL, AND FABRIC TERRITORY SCREEN; POWER MODULES ATTACHED TO WORKSURFACES



METAL SINGLE LOCKER LOCKABLE - 56"H



FABRIC WORKSTATION PANEL SYSTEM WITH METAL TRIM; 50"H FABRIC PANELS + 16" HIGH GLASS STACKS WORKSTATION POWERED BY HARDWIRED BASE FEED CONNECTION TO BUILDING POWER (SEE INFEEED PLAN FOR LOCATIONS)



LAMINATE ELECTRIC HEIGHT ADJUSTABLE TABLE WITH METAL BASE + CONVERGENT CREDENZA WITH BOX/FILE STORAGE, AND METAL SINGLE LOCKER LOCKABLE - 56"H

## OPERATIONAL AREA 2

SCALE : N.T.S

DENOTES ROOM MEASUREMENTS BASED ON SITE DIMENSIONS PROVIDED

DENOTES 16" HIGH FRAMED GLASS STACK

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Waterton AB

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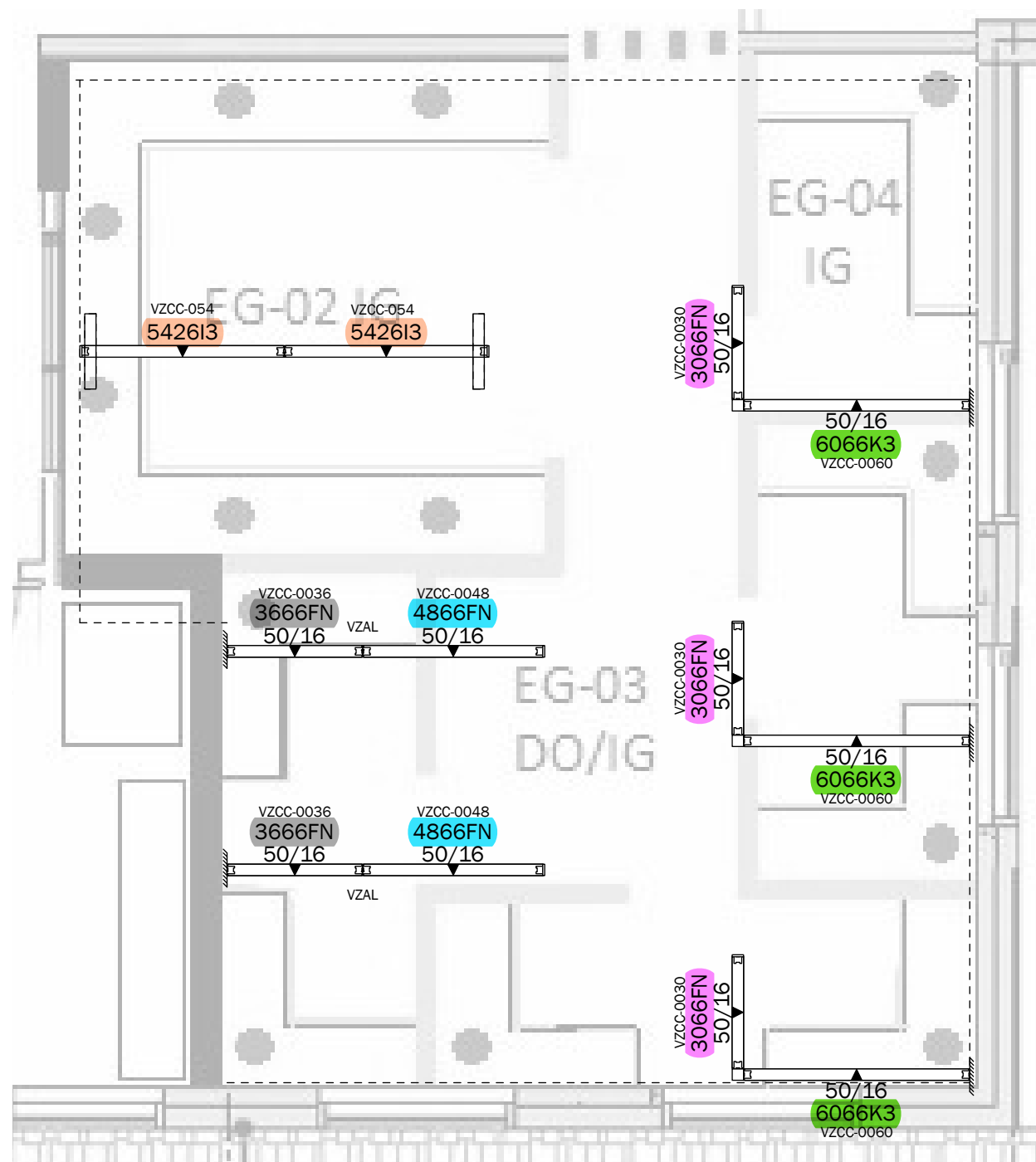
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DATE: 6/13/2022

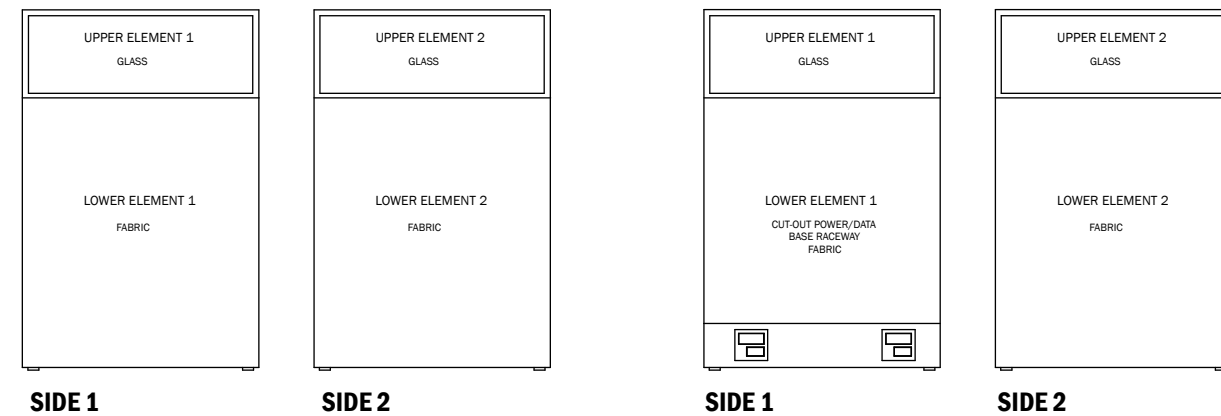
PAGE: 3/4

# PANEL MATRIX PLAN



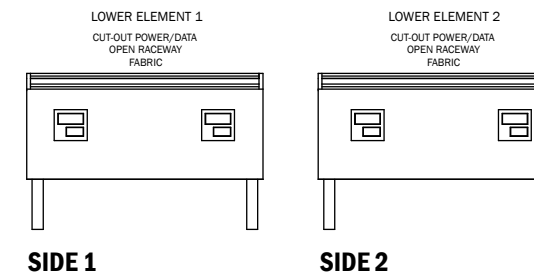
**PANEL PLAN**

SCALE : N.T.S



**A** PANEL MATRIX 'A'

**B** PANEL MATRIX 'B'



**SIDE 1**

**SIDE 2**

**C** PANEL MATRIX 'C'

| ITEM | QTY. | CATEGORY 1A PRODUCTS   |
|------|------|--|
| 1    | 2    | 42" w Base Height Panel, powered, fabric (Panel Matrix C)  |
| 2    | 3    | 30" w Seated Privacy Height Panel, 16"H clear glazing stack-on, non-powered, fabric (Panel Matrix A) |
| 3    | 2    | 36" w Seated Privacy Height Panel, 16"H clear glazing stack-on, non-powered, fabric (Panel Matrix A) |
| 4    | 2    | 48" w Seated Privacy Height Panel, 16"H clear glazing stack-on, non-powered, fabric (Panel Matrix A) |
| 5    | 3    | 60" w Seated Privacy Height Panel, 16"H clear glazing stack-on, powered, fabric (Panel Matrix B)     |

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Waterton AB

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SCALE: AS NOTED

DATE: 6/13/2022

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Title:  
Office Furniture Categories 1a, 1b, 2, 3, and 5: Parks Canada Agency – Waterton AB

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**ANNEX D**  
**ADDITIONAL SPECIFICATIONS, CERTIFICATIONS**

This Annex includes the additional Specifications, Certifications associated with NSA product *(if applicable)* forming part of the requirement.

**1. Specifications**

*N/A*

**2. Certifications**

**2.1 NSA Product Conformance** *(Required precedent to Issuance of a contract)*

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

\_\_\_\_\_  
Supplier's Signature

\_\_\_\_\_  
Date

**NSA Product Conformance Certification** *(applies after contract award)*

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.