



Procurement Hub – Fredericton
301 Bishop Drive
Fredericton, NB E3C 2M6

24 Oct 2022

30003291

ADVANCED CONTRACT AWARD NOTICE

TITLE: Lab Services Grad Student

ACAN:

The purpose of this Advance Contract Award Notice (ACAN) is to signal the government's intention to award a contract for these services to SMRU Consulting, 1529 West 6th Ave., Suite 510, Vancouver, BC, V6J 1R1.

Before awarding a contract, however, the government would like to provide other suppliers with the opportunity to demonstrate that they are capable of satisfying the requirements set out in this Notice, by submitting a statement of capabilities during the ACAN posting period.

If other potential suppliers submit a statement of capabilities during this ACAN posting period that meets the requirements set out in the ACAN, the government will proceed to a full tendering process on either GETS or through traditional means, in order to award the contract.

If no other supplier submits, on or before the closing date, a statement of capabilities meeting the requirements set out in the ACAN, a contract will be awarded to the pre-selected supplier.

INTRODUCTION:

DFO is conducting a research study (Study) with fish at its facility (PSEC) and Contractor will provide students who will be involved in initial startup over the summer and throughout the study. DFO has need for this assistance for care and maintenance of fish. Because of delays in the grant approval and timing of fish availability, there is an urgent need for the assistance provided.

BACKGROUND:

The PI, along with collaborators (including the Contractor), seeking to conduct research to look at the effect of dietary fulvic acid on the immunocompetence of fish in aquaculture conditions (Study). The startup phase of the Study requires significant effort for preparing tanks and maintaining research animals. The Contractor will be active in the efforts involved with the startup of this project. The Contractor also has a Masters student who will be available for this study starting in the fall of 2022, who will be primarily involved with the maintenance of the animals, as well as analytical work and data analysis, as consistent with the level of a grad student.

The Study has been planned and organized by DFO and its collaborators, since late 2021 and is expected to get underway in the Fall of 2022.

OBJECTIVES:

3.1.1 Requirement – Contractor must provide a person (undergraduate) with suitable qualifications and background to assist in initial phases of a research project to assess the impact of fulvic acid on health of fish, and a person (MSc student) suitable for ongoing scientific contributions to the study.

WORK REQUIREMENT:**Tasks and Deliverables:****3.2 Tasks:**

Task 3.2.1 - Care and maintenance of laboratory animals. The Contractor must provide personnel for primary care of laboratory animals (research fish) in accordance with the research needs of the Study.

Task 3.2.2 - Collecting and collating data. The Contractor must provide personnel for assisting with collecting and collating data, including feed intake, growth, health status.

Task 3.2.3 – Contractor through its personnel must attend regular (weekly, or as mutually arranged) meetings with PI concerning project status, including progress toward achieving objectives and issues that arise that need to be addressed.

Task 3.2.4 - Analyze samples related to fish health. The Contractor must provide personnel for sample analysis in accordance with the needs of the Study.

3.3 Deliverables and Acceptance Criteria:

3.3.1 The Contractor must provide suitable personnel for research project

3.3.2 The Contractor through supplied personnel must keep in regular contact with PI during the project, including regular attendance at scheduled meetings

3.3.3 All research data will be held on DFO computers and accessible to DFO Nutrition program.

3.4 Constraints:

3.4.1 - Contractor personnel must be trained in and adhere to relevant animal care and health and safety policies as they pertain to PSEC

3.4.2 – Contractor personnel should be on-site (PSEC) to care for animals 4-5 days per week, with timing coordinated with DFO fish culture staff.

3.5 Support Provided by Canada:

Canada, through DFO PSEC, and in partnership with its collaborators, will provide the space and supplies necessary to conduct the research, including tanks, water supply, test feeds, fish, lab supplies. All GFE will remain with PSEC, who will maintain responsibility.

Contractor undergraduate personnel will be able to access the site only during regular work hours, but it is expected that MSc level personnel will be, upon receiving security clearance, able to access site (tanks and chemistry lab) during weekends, as dictated by the scientific needs of the study.

RESOURCES AND LEVEL OF EFFORT:

3.6 Timeframe and Delivery Dates:

3.6.1 – For the undergraduate students, each Task in section 3.2, excluding Task 3.2.4, must be completed by September 2024.

3.6.2 – For the graduate student, each Task in section 3.2 must be completed by September 2024.

MANDATORY CRITERIA:

3.7 Contractor Qualifications:

3.7.1 - Contractor must be certified to provide suitable personnel for this research

3.7.2 - Contractor must provide suitable insurance for the supplied personnel

ESTIMATED VALUE

The total value of the contract shall not exceed \$70,000 excluding all applicable taxes for the firm period from contract award to 31 December 2024.

TRADE AGREEMENTS APPLICABILITY OR OTHER OBLIGATIONS:

No Trade Agreements apply.

GOVERNMENT CONTRACTS REGULATIONS EXCEPTION AND LIMITED TENDERING REASONS:

The following policy requirements are applicable to this ACAN process:

Applicable Exceptions to Soliciting Bids under the Government Contracting Regulations (GCRs) (Section 6):

Section 10.2.1 Section 6 (d) only one person or firm is capable of performing the work applies to this ACAN for the following reasons:

-There are no known alternative sources of supply. It is feasible and affordable to compete the requirement.

INTELLECTUAL PROPERTY:

Crown to assert Ownership. Generate knowledge and information intended for public dissemination.

CONTRACT PERIOD:

The period of the contract is from contract award to 31 December 2024 inclusive.

Firm Period: contract award to 31 December 2024

SUPPLIER'S RIGHT TO SUBMIT A STATEMENT OF CAPABILITIES:

Suppliers who consider themselves fully qualified and available to provide the services described herein, **must submit a Statement of Capabilities in writing to the Contracting Officer identified in this Notice on or before closing date. The Statement of Capabilities must clearly demonstrate how the supplier meets the advertised requirements.**

CLOSING DATE FOR SUBMITTING STATEMENT OF CAPABILITIES:

8 November 2022 at 14:00 (AST)

Inquiries and statements of capabilities are to be directed to:

Terri Jones

Procurement Officer

Procurement Hub – Fredericton

Telephone: (506) 461-3743

Email: DFOtenders-soumissionsMPO@dfo-mpo.gc.ca