



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada

1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
Halifax  
Nova Scotia  
B3J 1T3  
Bid Fax: (902) 496-5016

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Bedford Row Workplace Furniture	
<b>Solicitation No. - N° de l'invitation</b> EB129-230180/B	<b>Date</b> 2022-10-31
<b>Client Reference No. - N° de référence du client</b> EB129-23-0180	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$HAL-207-11596	
<b>File No. - N° de dossier</b> HAL-2-89019 (207)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Atlantic Standard Time AST <b>on - le 2022-11-17</b> Heure Normale de l'Atlantique HNA	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Grieve, Bronwen	<b>Buyer Id - Id de l'acheteur</b> hal207
<b>Telephone No. - N° de téléphone</b> (902) 943-2394 ( )	<b>FAX No. - N° de FAX</b> (902) 496-5016
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA DOMINION PUBLIC BUILDING FLOORS 4, 5, 6, 7 1713 BEDFORD ROW HALIFAX NOVA SCOTIA B3J 1T3 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Atlantic Region Acquisitions/Région de l'Atlantique  
Acquisitions  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
Halifax  
Nova Scot  
B3J 1T3

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**RETURN BIDS TO:****RETOURNER LES SOUMISSIONS À:**

See Section 1.

Voir Section 1.

**STANDARD REQUEST FOR BID****INVITATION À SOUMISSIONNER - STANDARD**

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

Solicitation No. - N° de la demande	Amendment No. - N° de modification
Supplier SA No. - N° de l'AMA de fournisseur : E60PQ-140003/___	

Solicitation closes – La demande prend fin :	File No. - N° de dossier
at – à See Section 1 Voir Section 1	
on – le See Section 1 Voir Section 1	

Date of Solicitation – Date de la demande

Address inquiries to – Adresser toute demande de renseignement à :

See Section 2, Article 4.1.

Voir Section 2, Article 4.1

Destination

See Section 2, Annex A.

Voir Section 2, Annexe A.

**Instructions:**

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

**Instructions:**

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT**

## TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

### **SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**

#### **Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)**

Is this a Manufacturer Product Specific Procurement?

**Step 2.  Competitive or  Non-Competitive**

For competitive Requirements when only one bid is received:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

For Non-Competitive Requirements:

The Bidder must provide the following information WITH the bid:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

**Step 3.  General or  PSIB**

**Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

**Security Requirement:**

1. Conditions
  - a. the Bidder must hold a valid organization security (VOS) clearance as indicated in Annex B;
  - b. the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex B.
2. For additional information on security requirements, bidders should refer to the Canadian Industrial Security Directorate (CISD), Industrial Program of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.
3. The conditions in article 1 above must be met by the Bidder:

Before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
4. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
  - a. The Bidder's valid VOS clearance number issued by CISD;
  - b. The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISD.

<b>RFB Issued by:</b>	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
<b>RFB Closing - Submit Bid:</b>	
Bids must be submitted on the date and at the time indicated below.	
By no later than date and time:	a. <a href="#">2022-11-17</a> <a href="#">14:00 AST</a>
Facsimile number:	<a href="#">(902) 496-5016</a>
To CPC Connect service:	<a href="mailto:TPSGC.RAReceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca">TPSGC.RAReceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca</a>
<b>RFB Enquiries:</b>	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority five business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	Five (5) business days

**SECTION 2 - RESULTING CONTRACT CLAUSES**

1.	<b>Terms and Conditions of the Contract</b>	
2.	<b>Security Requirement</b> (the checked article applies)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.		<b>Contractor may be escorted; possession of security clearance not required.</b> Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input checked="" type="checkbox"/>	<b>Possession of security clearance(s) is required.</b> The Contractor must meet the security clearance requirements contained in the clausung in Annex B herein.
c.		<b>There is no security requirement associated with this contract.</b>
3.	<b>Requirement</b>	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	<b>Authorities</b>	
4.1	<b>Contracting Authority (IU)</b>	
	<b>Name:</b>	Bronwen Grieve
	<b>Title:</b>	Supply Officer
	<b>Department/Agency/Crown Corporation:</b>	Public Services and Procurement Canada
	<b>Address:</b>	1713 Bedford Row, Halifax, NS B3J 1T3
	<b>Telephone No.:</b>	902-943-2394
	<b>E-mail address:</b>	<a href="mailto:Bronwen.Grieve@tpsgc-pwgsc.gc.ca">Bronwen.Grieve@tpsgc-pwgsc.gc.ca</a>
4.2	<b>Project Authority [To be completed at contract award]</b>	
	<i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i>	
	<i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	
	<b>Name:</b>	[REDACTED]
	<b>Title:</b>	[REDACTED]
	<b>Department/Agency/Crown Corporation:</b>	[REDACTED]
	<b>Address:</b>	[REDACTED]
	<b>Telephone No.:</b>	[REDACTED]
	<b>E-mail address:</b>	[REDACTED]
4.3	<b>Contractor's Representative</b>	
	As set out in Annex A, Table 9 below. [REDACTED]	
5.	<b>Method of Payment</b>	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input checked="" type="checkbox"/>	Single Payment
	<input type="checkbox"/>	Multiple Payment
6.	<b>Invoicing</b>	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	

	Name of the organization and contact: <i>[To be completed at contract award]</i>
	Address:

**ANNEX A  
REQUIREMENT and BASIS OF PAYMENT**

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1. Category Selection

**Combined Categories Rule:**

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;

- Category 1
- Category 2
- Category 5

**\* Exception: when using the Cat 1, 2, 5 combined categories rule, IU's may calculate the percentage of NSA product allowed (as defined in their solicitation document) against the total quantity of the combined categories.**

**Design Upgrade Rule:**

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

**NSA:**

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.

The requirement includes the following category (ies) of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1a – Interconnecting Panels (Refer to Annex C)

Category 1b – Supporting components and freestanding furniture

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b.  Category 2 – Freestanding Height Adjustable Desk / Table Products

c.  Category 3 – Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA (table 1 Additional product details)

d.  Category 4 – Wood Veneer – Freestanding Products

e.  Category 5 – Ancillary and Lighting Products

f.  Category 6 - Support Space – Collaborative Furniture

**RULE:** Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

g.  NSA Product(s) – Category(ies):  
6-G11, 6-G15, 6-G29

2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. *(Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)*

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

**\*\*Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.\*\***

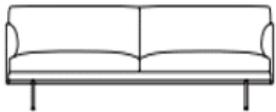
In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

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**PART 12-A: CAT 6-G11**

**Table 1 – Product Table 6-G11**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID			
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
70	6SSOTHXXLUW6XXXQNNY	<p>ID# SF4</p> <p>Sofa High- back, two arms Width: 2065-2200mm (81"-87") Back angle, height and legs to allow space for counter height sofa table CL3 to be placed tight behind sofa. Note CL3 will be a counter height table – sofa back must be Counter Height 863-940 mm (34-37")</p>  <p>Location: 7047</p>	1	No		\$	\$
71	6SLCWAXXFUXXXXXXMXXX	<p>ID# LC6</p> <p>Lounge Chair</p> <p>Width: 736-813 mm (29-32") Depth: 711- 812 mm (28-32") Height: 762- 863 mm (30 -34")</p> <p>Upholstery: Fully upholstered arms, seat and back. Base: 4 Powder coated metal legs in Basket style frame / base to extend approx. half way up arm and wrap around back. Full closed upholstered arm</p> 	5	No		\$	\$

		Location: 6005, 4058(x2), 4063(x2)				
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**\*\*Provide additional information:**  
Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.

**NSA products**  
The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

Section A - IU REQUIREMENT			Section B – SUPPLIER’S BID			
#	NON-SA Product(s)	QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
7 3	ID# SF2  Sofa / Banquette Length: 1879-2159 mm (74- 85") Depth: 863-940 mm (34-37") Seat height: 406-457 mm (16-18") Overall Height: 685-813 mm (27-32") 1 arm on right side when seated in upholstery or wood Left side no arm 4-6” H minimum Leg support in wood or powder coated metal  	2	No		\$	\$
Location: 7016, 6005						
7 4	ID# LC7  Lounge style swivel guest chair equivalent to 6SLCWAXXWUXXXXMXXX with modifications: <ul style="list-style-type: none"> <li>• Width: 584-660 mm (23-26")</li> <li>• Depth: 584-660 mm (23-26")</li> <li>• Overall Height: 812-889 mm (32-35")</li> <li>• Wooden base with 4 legs centrally mounted at underside chair seat</li> <li>• Seat swivel - 360 degrees</li> </ul> 	3	No		\$	\$
Location: 4046(x3)						

		Product Total	\$
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**Table 2 – Delivery A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

**Table 3 – Installation A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

**Table 4 – Optional Product Required**  Not Applicable

**Table 5 – Optional Delivery**  Not Applicable

**Table 6 – Optional Installation**  Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p><b>Provide a website link to all finishes included in this bid. Bidder to provide a list of all manufacturer’s standard finishes included in this bid if different that listed on the SA holders website and links provided under ‘standard’, ‘Grade A’ or ‘Grade 1’ finishes. If finish selection varies from information on the manufacturer’s Fed. Gov. of Canada website it must be clearly notes on the bid c/w a full list of finish selections.</b></p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada’s Facilities to Accommodate the Delivery</b>	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	<b>Loading Dock/Location</b>	
A	Location	1713 Bedford Row Floors 4,5,6,7
B	Dock	Yes
C	Lift	<p>There is no Lift. There is a Mechanical Dock Leveler.</p> <p>The dock leveler has a 25,000lb capacity.</p> <p>The dock leveler measures 6’ X 6’.</p>
D	Door	145” X 198”
E	Freight Elevator	There is a Service Elevator. Cab dimensions: depth: 52”, width: 71”, height: 93.5” Door opening dimensions: width: 52”, height: 83” Weight capacity: 1134kg/2500lb
F	Other (specify, if any)	<ul style="list-style-type: none"> <li>Regular hours of operations for the project 7am - 4:30pm weekdays</li> <li>Deliveries - 5 ton truck only unless scheduled time in advance - construction container can be moved in advance. Note: Most 5 ton trucks are too large to fit into the loading dock due to height restrictions and the incline of the parking lot surface. Most all vehicles &lt; 5 ton can be accommodated by the loading dock. (3 ton trucks recommended)</li> <li>City Permit required for on-street deliveries</li> </ul>
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total***(Canada may complete if not completed by the Bidder)*

1	<b>Firm</b> Product Total (Table 1)	\$
2	<b>Firm</b> Delivery Total (Table 2)	\$
3	<b>Firm</b> Installation Total (Table 3)	\$
4	<b>Optional</b> Product Total (Table 4)	
5	<b>Optional</b> Delivery Total (Table 5)	
6	<b>Optional</b> Installation Total (Table 6)	
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7)</b> <i>[to be removed at contract award]</i>	\$
9	<b>Contract Price(1+2+3+7):</b> <i>[applicable at contract award only]</i>	\$
10	<b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>	\$
11	<b>Total Estimated Cost (9+10):</b> <i>[applicable at contract award only]</i>	\$

\* Applicable taxes extra.

**Table 9 – Bidder’s Authorized Representative**

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
		Ariba #:

**PART 12-B: CAT 6-G11**

**Table 1 – Product Table 6-G11**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
7 2	6SUOPRXXLUXXXXXLNN N	ID# OP1  Small Round Upholstered Ottoman Glides or hidden casters required For use as side stool and with Laptop Table  Location: 7015, 7016, 7024, 7025, 7028, 7027, 7042, 7043, 7033(x2), 6004(x2), 6005, 6031, 6033, 6034, 6042, 6043 (x2), 6047, 6049, 5001, 5026, 5033, 5034, 5037, 5039 (x2), 5041 (x2), 5045, 5049, 5051, 5052, 5053 (x2), 4001, 4022, 4023, 4059(x2), 4052 (x2), 4053, 4044, 4039, 4062(x6), 4031	53	No		\$	\$
<b>**Provide additional information:</b> Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							
<b>NSA products</b> The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.							
Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
#	NON-SA Product(s)		QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
7 5	ID# OP2  Footstool Similar to 6SUOMRXXLUXXXXXLNNN with modifications: <ul style="list-style-type: none"> <li>• Height: 304-407mm (12 -16")</li> <li>• Diameter: 559- 712mm (22-28")</li> <li>• Upholstered</li> </ul>  Location: 6005, 6034, 6047, 5041, 4062, 4059, 4031		7	No		\$	\$
						Product Total	\$

**Table 2 – Delivery A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

**Table 3 – Installation A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

**Table 4 – Optional Product Required**       Not Applicable

**Table 5 – Optional Delivery**                       Not Applicable

**Table 6 – Optional Installation**                       Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p><b>Provide a website link to all finishes included in this bid. Bidder to provide a list of all manufacturer’s standard finishes included in this bid if different that listed on the SA holders website and links provided under ‘standard’, ‘Grade A’ or ‘Grade 1’ finishes. <u>If finish selection varies from information on the manufacturer’s Fed. Gov. of Canada website it must be clearly notes on the bid c/w a full list of finish selections.</u></b></p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada’s Facilities to Accommodate the Delivery</b>	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	1713 Bedford Row Floors 4,5,6,7
B	Dock	Yes
C	Lift	There is no Lift. There is a Mechanical Dock Leveler. The dock leveler has a 25,000lb capacity. The dock leveler measures 6’ X 6’.
D	Door	145” X 198”
E	Freight Elevator	There is a Service Elevator. Cab dimensions: depth: 52”, width: 71”, height: 93.5” Door opening dimensions: width: 52”, height: 83” Weight capacity: 1134kg/2500lb
F	Other (specify, if any)	<ul style="list-style-type: none"> <li>Regular hours of operations for the project 7am - 4:30pm weekdays</li> <li>Deliveries - 5 ton truck only unless scheduled time in advance - construction container can be moved in advance. Note: Most 5 ton trucks are too large to fit into the loading dock due to height restrictions and the incline of the parking lot surface. Most all vehicles &lt; 5 ton can be accommodated by the loading dock. (3 ton trucks recommended)</li> <li>City Permit required for on-street deliveries</li> </ul>
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total**

*(Canada may complete if not completed by the Bidder)*

1	<b>Firm</b> Product Total (Table 1)	\$
2	<b>Firm</b> Delivery Total (Table 2)	\$
3	<b>Firm</b> Installation Total (Table 3)	\$

4	<b>Optional Product Total (Table 4)</b>	
5	<b>Optional Delivery Total (Table 5)</b>	
6	<b>Optional Installation Total (Table 6)</b>	
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) <i>[to be removed at contract award]</i></b>	\$
9	<b>Contract Price(1+2+3+7): <i>[applicable at contract award only]</i></b>	\$
10	<b>Applicable Tax(es): <i>[applicable at contract award only]</i></b>	\$
11	<b>Total Estimated Cost (9+10): <i>[applicable at contract award only]</i></b>	\$

\* Applicable taxes extra.

**Table 9 – Bidder’s Authorized Representative**

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
		Ariba #:

**PART 15-A: CAT 6-15**

**Table 1 – Product Table 6-15**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
<b>**Provide additional information:</b> Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							
<b>NSA products</b> The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.							
Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
#	NON-SA Product(s)		QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
8 2	ID# AC1  Armless chair, four legs equivalent to 6KKCSAxxLY16XXXMINX with modifications: <ul style="list-style-type: none"> <li>To be non-combustible material: painted metal</li> <li>Must be from same series/ collection and same colour selection as AT4, AC4 AND AC2</li> <li>Dimensions: 480w x 533d x 457h*seat height (19x21x18.1 *seat height) (size variance allowed : +/- 102mm (3) but seat height must work with AT4 table)</li> <li>Min. three colours to select from</li> </ul>  Location: 4067		8	No		\$	\$
8 3	ID# AC2  Arm chair, four legs equivalent to 6KKCSAxxLY16XXXMINX with modifications: <ul style="list-style-type: none"> <li>To be non-combustible material: painted metal</li> <li>Open style arm</li> <li>Must be from same series/ collection and same colour selection as AT4, AC4 AND AC1</li> <li>Dimensions: 480w x 533d x 457h*seat height (19x21x18.1 *seat height) (size variance allowed : +/- 102mm (3) but seat height must work with AT4 table)</li> <li>Min. three colours to select from</li> </ul>		6	No		\$	\$

	 <p>Location: 4067</p>					
8 2	<p>ID# AC1</p> <p>Armless chair, four legs equivalent to 6KKCSAxxLY16XXXMINX with modifications:</p> <ul style="list-style-type: none"> <li>To be non-combustible material: painted metal</li> <li>Must be from same series/ collection and same colour selection as AT4, AC4 AND AC2</li> <li>Dimensions: 480w x 533d x 457h*seat height (19x21x18.1 *seat height) (size variance allowed : +/- 102mm (3) but seat height must work with AT4 table)</li> <li>Min. three colours to select from</li> </ul>  <p>Location: 4067</p>	8	No		\$	\$
8 4	<p>ID# AC4</p> <p>Linear bench equivalent to 6SBATHXXLUW5G19LLNN with modifications:</p> <ul style="list-style-type: none"> <li>To be non-combustible material: painted metal</li> <li>Must be from same series/ collection and same colour selection as AT4, AC1 AND AC2</li> <li>Dimensions: 1700w x 330d x 457h (66x15x18) ) (size variance allowed : +/- 51mm (2)</li> <li>Min. three colours to select from</li> </ul>  <p>Location: 4067</p>	6	No		\$	\$
8 6	<p>ID# AT4</p> <p>Collaborative table equivalent to 6MTRXTRELL24L72WYYY with modifications:</p> <ul style="list-style-type: none"> <li>To be non-combustible material: painted metal</li> <li>Must be from same series/ collection and same colour selection as AC4 and AC1</li> <li>Dimensions: 2000w x 787w x 457h (79 x 31 x 29) (size variance allowed : +/- 51mm (2)</li> <li>Min. three colours to select from</li> </ul>	4	No		\$	\$

	Location: 4067				
			Product Total	\$	

**Table 2 – Delivery A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

**Table 3 – Installation A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$

<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>	Installation Total:	\$
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**Table 4 – Optional Product Required**       Not Applicable

**Table 5 – Optional Delivery**               Not Applicable

**Table 6 – Optional Installation**         Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p><b>Provide a website link to all finishes included in this bid. Bidder to provide a list of all manufacturer’s standard finishes included in this bid if different that listed on the SA holders website and links provided under ‘standard’, ‘Grade A’ or ‘Grade 1’ finishes. <u>If finish selection varies from information on the manufacturer’s Fed. Gov. of Canada website it must be clearly notes on the bid c/w a full list of finish selections.</u></b></p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada’s Facilities to Accommodate the Delivery</b>	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	<b>Loading Dock/Location</b>	
A	Location	1713 Bedford Row Floors 4,5,6,7
B	Dock	Yes
C	Lift	<p>There is no Lift. There is a Mechanical Dock Leveler.</p> <p>The dock leveler has a 25,000lb capacity.</p> <p>The dock leveler measures 6’ X 6’.</p>
D	Door	145” X 198”
E	Freight Elevator	There is a Service Elevator. Cab dimensions: depth: 52”, width: 71”, height: 93.5” Door opening dimensions: width: 52”, height: 83” Weight capacity: 1134kg/2500lb
F	Other (specify, if any)	<ul style="list-style-type: none"> <li>• Regular hours of operations for the project 7am - 4:30pm weekdays</li> <li>• Deliveries - 5 ton truck only unless scheduled time in advance - construction container can be moved in advance. Note: Most 5 ton trucks are too large to fit into the loading dock due to height restrictions and the incline of the parking lot surface. Most all vehicles &lt; 5 ton can be accommodated by the loading dock. (3 ton trucks recommended)</li> <li>• City Permit required for on-street deliveries</li> </ul>
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	

3.1	Integrity Provisions
3.2	Federal Contractor's Program for Employment Equity
3.4	Product Conformance
3.5	Price Certification (In accordance with the SA, Part 6B)

**Table 8 - Bid Evaluation and Contract Total**

*(Canada may complete if not completed by the Bidder)*

1	<b>Firm</b> Product Total (Table 1)	\$
2	<b>Firm</b> Delivery Total (Table 2)	\$
3	<b>Firm</b> Installation Total (Table 3)	\$
4	<b>Optional</b> Product Total (Table 4)	
5	<b>Optional</b> Delivery Total (Table 5)	
6	<b>Optional</b> Installation Total (Table 6)	
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7)</b> <i>[to be removed at contract award]</i>	\$
9	<b>Contract Price(1+2+3+7):</b> <i>[applicable at contract award only]</i>	\$
10	<b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>	\$
11	<b>Total Estimated Cost (9+10):</b> <i>[applicable at contract award only]</i>	\$

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
		Ariba #:

**PART 15-B: CAT 6-G15**

**Table 1 – Product Table 6-G15**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID			
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
<b>**Provide additional information:</b> Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							
<b>NSA products</b> The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.							
Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID			
#	NON-SA Product(s)		QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
8 5	ID# AT2  Collaborative round table equivalent to 6MMTSMROPL36XXXWNNX with modifications: <ul style="list-style-type: none"> <li>• To be non-combustible material: painted metal</li> <li>• Base to have a min of three colours to select from</li> <li>• Top in metal, glass, or stone</li> <li>• To be used with AC2 chairs</li> <li>• Top can be metal or stone</li> <li>• Dimensions:                             <ul style="list-style-type: none"> <li>○ 939-1168mm Dia (37"-46") x 29-31"H (736-787mm)</li> </ul> </li> </ul> 		2	<b>No</b>		\$	\$
Location: 4067							
					Product Total		\$

**Table 2 – Delivery A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

**Table 3 – Installation A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

**Table 4 – Optional Product Required**       Not Applicable

**Table 5 – Optional Delivery**                       Not Applicable

**Table 6 – Optional Installation**                       Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p><b>Provide a website link to all finishes included in this bid. Bidder to provide a list of all manufacturer’s standard finishes included in this bid if different that listed on the SA holders website and links provided under ‘standard’, ‘Grade A’ or ‘Grade 1’ finishes. <u>If finish selection varies from information on the manufacturer’s Fed. Gov. of Canada website it must be clearly notes on the bid c/w a full list of finish selections.</u></b></p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada’s Facilities to Accommodate the Delivery</b>	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	1713 Bedford Row Floors 4,5,6,7
B	Dock	Yes
C	Lift	<p>There is no Lift. There is a Mechanical Dock Leveler.</p> <p>The dock leveler has a 25,000lb capacity.</p> <p>The dock leveler measures 6’ X 6’.</p>
D	Door	145” X 198”
E	Freight Elevator	There is a Service Elevator. Cab dimensions: depth: 52”, width: 71”, height: 93.5” Door opening dimensions: width: 52”, height: 83” Weight capacity: 1134kg/2500lb
F	Other (specify, if any)	<ul style="list-style-type: none"> <li>• Regular hours of operations for the project 7am - 4:30pm weekdays</li> <li>• Deliveries - 5 ton truck only unless scheduled time in advance - construction container can be moved in advance. Note: Most 5 ton trucks are too large to fit into the loading dock due to height restrictions and the incline of the parking lot surface. Most all vehicles &lt; 5 ton can be accommodated by the loading dock. (3 ton trucks recommended)</li> <li>• City Permit required for on-street deliveries</li> </ul>
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total**

*(Canada may complete if not completed by the Bidder)*

1	<b>Firm</b> Product Total (Table 1)	\$
2	<b>Firm</b> Delivery Total (Table 2)	\$
3	<b>Firm</b> Installation Total (Table 3)	\$
4	<b>Optional</b> Product Total (Table 4)	
5	<b>Optional</b> Delivery Total (Table 5)	
6	<b>Optional</b> Installation Total (Table 6)	
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7)</b> <i>[to be removed at contract award]</i>	\$
9	<b>Contract Price(1+2+3+7):</b> <i>[applicable at contract award only]</i>	\$
10	<b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>	\$
11	<b>Total Estimated Cost (9+10):</b> <i>[applicable at contract award only]</i>	\$

\* Applicable taxes extra.

**Table 9 – Bidder’s Authorized Representative**

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
		Ariba #:

**PART 23-A : CAT 6-G29**

**Table 1 – Product Table 6-G29**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID			
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
106	6CSTVAROPW18XXXJNX	<p>ID# SB1</p> <p>Height: 406-533mm (16 – 20") Diameter: 355-508 mm (14-20" ) Pedestal or leg base Powder coated metal, wood, or laminate construction</p> <p>Base can not be a larger diameter than the top</p>  <p>Location: 7015, 7033, 6004, 6042, 6043, 5001, 5041, 4001, 4040, 4058, 4059</p>	11	No		\$	\$
107	6CCTVAROLA36XXXJNX	<p>ID# CF1</p> <p>Coffee Table Round 3' diam: wood or solid surface Max Height: 457mm (19") H Base: 3-4 legs: Wood, acceptable alternative: painted MDF, stained or painted plywood or tapered metal</p> <p>Room 7016, 7015, 7033 (x2), 6042, 6043 (x2), 5001, 5041 (2), 5045, 4001, <del>4023</del>, 4046, 4062 (x3)</p>	16	No		\$	\$
108	6KBSBHxxSY15XXXROYX	<p>ID# ST4</p> <p>Bar height sled base or legs, polymer, armless, stool with upholstered seat and foot rest equivalent to with modification:</p> <ul style="list-style-type: none"> <li>• Low back</li> <li>• Seat may be fully upholstered or polymer with upholstered seat</li> <li>• *Seat height be appropriate Bar height table 1016-1092 mm (40-43")</li> </ul>	15	No		\$	\$

		<ul style="list-style-type: none"> <li>+/- 177– 203mm (7-8") between underside of table and top surface of stool seat.</li> </ul>  <p>Location: 6041(x4), 4062(x8) 6035 (x3)</p>					
1 1 0	6LWBFWWSXXXXXXXXX NNN	<p>ID# SC1</p> <p>Freestanding mobile whiteboard Writeable on both sides On casters Width: 1422-1524mm (56- 60") Height: 1524-1727 mm (60-68")</p> <p>Location: 7033(x2), 6043(x2), 5041(x2)</p>	6	No		\$	\$

**\*\*Provide additional information:**

Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.

**NSA products**

The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

Section A - IU REQUIREMENT			Section B – SUPPLIER’S BID			
#	NON-SA Product(s)	QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
1 1 1	<p>ID# CL2</p> <p>Touch-down bar height table equivalent to 6CKIVAREGL30L72PNXX with modifications:</p> <ul style="list-style-type: none"> <li>Shape: <ul style="list-style-type: none"> <li>Soft Rectangle or rounded ends</li> <li>White Seamless Worksurface - Laminate</li> </ul> </li> <li>4 Wooden legs – sawhorse style</li> <li>No power</li> <li>Height: Bar height 1016-1092 mm (40-43")</li> <li>Depth: 610-762 mm (24-30")</li> <li>Width: 1600-1829 mm (63-72")</li> <li>With or without a foot rail is acceptable</li> <li>Tabletop height must work with ST4 stool</li> </ul>	3	Yes		\$	\$

  <p data-bbox="142 764 375 787">Location: 6041, 4062(x2)</p>					
			Product Total		\$

**Table 2 – Delivery A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

**Table 3 – Installation A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

**Table 4 – Optional Product Required**       Not Applicable

**Table 5 – Optional Delivery**                       Not Applicable

**Table 6 – Optional Installation**                       Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p><b>Provide a website link to all finishes included in this bid. Bidder to provide a list of all manufacturer’s standard finishes included in this bid if different that listed on the SA holders website and links provided under ‘standard’, ‘Grade A’ or ‘Grade 1’ finishes. <u>If finish selection varies from information on the manufacturer’s Fed. Gov. of Canada website it must be clearly notes on the bid c/w a full list of finish selections.</u></b></p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada’s Facilities to Accommodate the Delivery</b>	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	1713 Bedford Row Floors 4,5,6,7
B	Dock	Yes
C	Lift	<p>There is no Lift. There is a Mechanical Dock Leveler.</p> <p>The dock leveler has a 25,000lb capacity.</p> <p>The dock leveler measures 6’ X 6’.</p>
D	Door	145” X 198”
E	Freight Elevator	There is a Service Elevator. Cab dimensions: depth: 52”, width: 71”, height: 93.5” Door opening dimensions: width: 52”, height: 83” Weight capacity: 1134kg/2500lb
F	Other (specify, if any)	<ul style="list-style-type: none"> <li>• Regular hours of operations for the project 7am - 4:30pm weekdays</li> <li>• Deliveries - 5 ton truck only unless scheduled time in advance - construction container can be moved in advance. Note: Most 5 ton trucks are too large to fit into the loading dock due to height restrictions and the incline of the parking lot surface. Most all vehicles &lt; 5 ton can be accommodated by the loading dock. (3 ton trucks recommended)</li> <li>• City Permit required for on-street deliveries</li> </ul>
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total***(Canada may complete if not completed by the Bidder)*

1	<b>Firm</b> Product Total (Table 1)	\$
2	<b>Firm</b> Delivery Total (Table 2)	\$
3	<b>Firm</b> Installation Total (Table 3)	\$
4	<b>Optional</b> Product Total (Table 4)	
5	<b>Optional</b> Delivery Total (Table 5)	
6	<b>Optional</b> Installation Total (Table 6)	
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7)</b> <i>[to be removed at contract award]</i>	\$
9	<b>Contract Price(1+2+3+7):</b> <i>[applicable at contract award only]</i>	\$
10	<b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>	\$
11	<b>Total Estimated Cost (9+10):</b> <i>[applicable at contract award only]</i>	\$

\* Applicable taxes extra.

**Table 9 – Bidder’s Authorized Representative**

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
		Ariba #:

**PART 23-B: CAT 6-G29**

**Table 1 – Product Table 6-G29**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	<b>Manufacture, Series name and Part Number</b>	Firm Unit Price \$	Extended Total [Qty x Price] \$
109	6SLCWAXXFUXXXXXX XX	ID# LC3  Lounge Chair Width: 762-813 mm (30-32") Depth: 686-762 mm (27-30") Overall Height: 711-787 mm (28-31") *Back and arms to be the same height within 102mm (4") +/- Upholstery: Fully upholstered arms, seat and back. Base: 5 powder coated metal legs   Location: 7018 (x2), 7032 (x2), 6015(x2), 5005 (x2)	8	No		\$	\$
<b>**Provide additional information:</b> Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							
						Product Total	\$

**Table 2 – Delivery A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$

<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>	Delivery Total:	\$
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**Table 3 – Installation A**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	1713 Bedford Row Floors 4,5,6,7	January 31, 2023 Confirmation to be provided pending status of construction at contract award.	7am - 4:30pm weekdays	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

**Table 4 – Optional Product Required**  Not Applicable

**Table 5 – Optional Delivery**  Not Applicable

**Table 6 – Optional Installation**  Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p><b>Provide a website link to all finishes included in this bid. Bidder to provide a list of all manufacturer’s standard finishes included in this bid if different that listed on the SA holders website and links provided under ‘standard’, ‘Grade A’ or ‘Grade 1’ finishes. If finish selection varies from information on the manufacturer’s Fed. Gov. of Canada website it must be clearly notes on the bid c/w a full list of finish selections.</b></p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada’s Facilities to Accommodate the Delivery</b>	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	<b>Loading Dock/Location</b>	
A	Location	1713 Bedford Row Floors 4,5,6,7
B	Dock	Yes
C	Lift	<p>There is no Lift. There is a Mechanical Dock Leveler.</p> <p>The dock leveler has a 25,000lb capacity.</p> <p>The dock leveler measures 6’ X 6’.</p>
D	Door	145” X 198”
E	Freight Elevator	There is a Service Elevator. Cab dimensions: depth: 52”, width: 71”, height: 93.5” Door opening dimensions: width: 52”, height: 83” Weight capacity: 1134kg/2500lb
F	Other (specify, if any)	<ul style="list-style-type: none"> <li>Regular hours of operations for the project 7am - 4:30pm weekdays</li> <li>Deliveries - 5 ton truck only unless scheduled time in advance - construction container can be moved in advance. Note: Most 5 ton trucks are too large to fit into the loading dock due to height restrictions and the incline of the parking lot surface. Most all vehicles &lt; 5 ton can be accommodated by the loading dock. (3 ton trucks recommended)</li> <li>City Permit required for on-street deliveries</li> </ul>
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total**

*(Canada may complete if not completed by the Bidder)*

1	<b>Firm</b> Product Total (Table 1)	\$
2	<b>Firm</b> Delivery Total (Table 2)	\$
3	<b>Firm</b> Installation Total (Table 3)	\$
4	<b>Optional</b> Product Total (Table 4)	
5	<b>Optional</b> Delivery Total (Table 5)	
6	<b>Optional</b> Installation Total (Table 6)	
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7)</b> <i>[to be removed at contract award]</i>	\$
9	<b>Contract Price(1+2+3+7):</b> <i>[applicable at contract award only]</i>	\$
10	<b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>	\$
11	<b>Total Estimated Cost (9+10):</b> <i>[applicable at contract award only]</i>	\$

\* Applicable taxes extra.

**Table 9 – Bidder’s Authorized Representative**

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
		Ariba #:

**ANNEX B**  
**SECURITY REQUIREMENTS**

A. The security requirements set out in the attached Security Requirements Check List (SRCL) apply to and form part of the Contract.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the CSP, PWGSC. Until the security screening of the Contractor personnel required by this Contract has been completed satisfactorily by the CSP, PWGSC, the Contractor personnel MAY NOT ENTER sites without an escort.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP, PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
  - a) Security Requirements Check List and security guide (if applicable), attached at Annex "B";
  - b) *Contract Security Manual* (Latest Edition).

**ANNEX C  
FLOOR PLAN(S)**

**INSTRUCTIONS TO BIDDERS:**

For Category 1a products, the Bidders must provide:

- a) Completed floor plan(s) with proposed SA approved products;
- b) A product listing of proposed SA approved products offered at floor plan(s).  
As a minimum the product listing must include the following information:
  - Supplier part numbers including NSA products forming part of this category;
  - brief product descriptions;
  - quantities;
  - firm unit prices

c) Bidders must provide a stackable panel system that consists of a Base panel with the required add-on module(s) as defined in the panel matrix of this requirement.

\*\*\*\*\* Products from categories other than Category 1a shown on floor plan are for information purposes only\*\*\*\*\*

By submitting a bid, the Bidder certifies that their submission includes all components and quantities for Category 1a, in accordance with the floor plans, panel details, panel matrices and/or workstation layouts stipulated in Annex C.

**\*At contract award, "By submitting a bid, the Bidder" becomes "The Contractor".**

**Category 1a Requirement:**

**1) Floor Plan(s)**

\*\*\*See attached pdf and AutoCAD floor plan\*\*\*

**2) Panel Details**

- a. All required panel heights: [Seated Privacy Add-on Height](#);
- b. When power is required, the power is located [below](#) work surface height; should a grouping of workstation types include shared panels and one side is identified as powered and the other side is non-powered, those panels affected must be powered.
- c. Type of power feed: [Base feed](#).
- d. \*\*\*See attached Workstation Typical pdf\*\*\*

**3) Panel Matrix and Workstation Layout**

\*\*\*See attached Workstation Typical pdf\*\*\*

**a. Panel Matrix**

\*\*\*See attached Workstation Typical pdf\*\*\*

**b. Workstation Layout(s)**

\*\*\*See attached Workstation Typical pdf\*\*\*

- The floor plan takes precedent over any discrepancies with the workstation layouts.
- When two or more Workstation Typical types share a common panel spine, the finishes of the interior side of the workstation panel as outlined in the Typical Data Sheets must be followed and **NO PANELS SHALL BE DOUBLED. Where no workstation exists adjacent to Workstation Typical , refer to Data Sheet for finish.**
- Should one Workstation Typical identify power and the other does not – power will be required for both. Include Workstation Layouts (in the form of Typical Data Sheets or 3 Dimensional drawings) here or as a separate attachment to this RFB.

**ANNEX D  
ADDITIONAL SPECIFICATIONS, CERTIFICATIONS**

This Annex includes the additional Specifications, Certifications associated with NSA product forming part of the requirement.

**1. Certifications**

**1.1 NSA Product Conformance** *(Required precedent to Issuance of a contract)*

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

\_\_\_\_\_  
Supplier's Signature

\_\_\_\_\_  
Date

**NSA Product Conformance Certification** *(applies after contract award)*

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.



**SECURITY REQUIREMENTS CHECK LIST (SRCL)**  
**LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

**PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE**

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine: Public Works and Government Services Canada  
2. Branch or Directorate / Direction générale ou Direction: RPB

3. a) Subcontract Number / Numéro du contrat de sous-traitance  
3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant

4. Brief Description of Work / Brève description du travail  
Refit of Dominion Public Building in Halifax, Nova Scotia which will contain 5 clients when done

5. a) Will the supplier require access to Controlled Goods? / Le fournisseur aura-t-il accès à des marchandises contrôlées?  No / Non  Yes / Oui

5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? / Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?  No / Non  Yes / Oui

6. Indicate the type of access required / Indiquer le type d'accès requis

6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? / Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) / (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)  No / Non  Yes / Oui

6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. / Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.  No / Non  Yes / Oui

6. c) Is this a commercial courier or delivery requirement with no overnight storage? / S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?  No / Non  Yes / Oui

7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès

Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
---------------------------------	--------------------------------------	---

7. b) Release restrictions / Restrictions relatives à la diffusion

No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable / À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:

7. c) Level of information / Niveau d'information

PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>



**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui  
If Yes, indicate the level of sensitivity:  
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?  No / Non  Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :  
Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- |   |   |   |  |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS<br>COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL<br>CONFIDENTIEL           | <input type="checkbox"/> SECRET<br>SECRET           | <input type="checkbox"/> TOP SECRET<br>TRÈS SECRET               |
| <input type="checkbox"/> TOP SECRET- SIGINT<br>TRÈS SECRET - SIGINT         | <input type="checkbox"/> NATO CONFIDENTIAL<br>NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET<br>NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET<br>COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS<br>ACCÈS AUX EMPLACEMENTS              |   |   |  |

Special comments:  
Commentaires spéciaux : \_\_\_\_\_

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.  
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?  No / Non  Yes / Oui  
If Yes, will unscreened personnel be escorted?  
Dans l'affirmative, le personnel en question sera-t-il escorté?  No / Non  Yes / Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?  No / Non  Yes / Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?  No / Non  Yes / Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?  No / Non  Yes / Oui



Contract Number / Numéro du contrat
Security Classification / Classification de sécurité UNCLASSIFIED

**PART C - (continued) / PARTIE C - (suite)**

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
				CONFIDENTIEL	SECRET	TRÈS SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL	SECRET		A	B	C	CONFIDENTIEL	SECRET	TRÈS SECRET
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?  
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?  No / Non  Yes / Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.**

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?  
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?  No / Non  Yes / Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).**