



National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :

Deborah.Moldowan@forces.gc.ca

Proposal To: National Defence Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indique(s).

Title/Titre Heater parts, Duct Type, Portable 100 000 BTU/ Pièces de chauffage, type conduit, portatif 100 000 BTU	Solicitation No – N° de l'invitation W8486-228589/A
Date of Solicitation – Date de l'invitation November 1, 2022/1 novembre 2022	
Address Enquiries to – Adresser toutes questions à Deborah Moldowan, DLP 6-3-2-3 Deborah.Moldowan@forces.gc.ca	
Telephone No. – N° de téléphone 819-939-0832	FAX No – N° de fax
Destination -See herein//Voir ici	

Solicitation Closes – L'invitation prend fin

At – à :
2 :00 PM EST/14 :00 HNE

On - le :
January 3, 2023/3 janvier 2023

Delivery required - Livraison exigée See Herein	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur Bidder to complete/ Soumissionnaire à compléter	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie) Name/Nom _____ Title/Titre _____ Signature _____ Date _____	

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1.1 SECURITY REQUIREMENTS	3
1.2 REQUIREMENT	3
1.3 DEBRIEFINGS	3
1.4 TRADE AGREEMENTS	3
PART 2 - BIDDER INSTRUCTIONS	4
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	4
2.2 ELECTRONIC SUBMISSION OF BIDS	6
2.3 ENQUIRIES - BID SOLICITATION	7
2.4 APPLICABLE LAWS	7
2.5 AVAILABILITY OF DRAWINGS	7
PART 3 - BID PREPARATION INSTRUCTIONS	8
3.1 BID PREPARATION INSTRUCTIONS	8
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	10
4.1 EVALUATION PROCEDURES	10
4.2 BASIS OF SELECTION	10
PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION	11
5.1 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION	11
PART 6 - RESULTING CONTRACT CLAUSES	12
6.1 SECURITY REQUIREMENTS	12
6.2 REQUIREMENT	12
6.3 STANDARD CLAUSES AND CONDITIONS	12
6.4 TERM OF CONTRACT	12
6.5 AUTHORITIES	13
6.6 PAYMENT	14
6.7 ELECTRONIC PAYMENT OF INVOICES – CONTRACT	14
6.8 INVOICING INSTRUCTIONS	14
6.9 CERTIFICATIONS	14
6.10 APPLICABLE LAWS	14
6.11 PRIORITY OF DOCUMENTS	15
6.12 DEFENCE CONTRACT	15
6.13 INSURANCE	15
6.14 PACKAGING REQUIREMENT	15
6.15 SACC MANUAL CLAUSES	15
6.16 QUALITY ASSURANCE	15
ANNEX "A" - REQUIREMENT	16
ATTACHMENT 1 TO PART 3 OF THE BID SOLICITATION - PRICING SCHEDULE	18
ATTACHMENT 2 TO PART 3 OF THE BID SOLICITATION - ELECTRONIC PAYMENT INSTRUMENTS	21
ANNEX "B" - NON-DISCLOSURE AGREEMENT	22

PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with this bid solicitation.

1.2 Requirement

The requirement is detailed in Annex "A", - Requirement.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

"The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA)."

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2022-03-29) Standard Instructions – Goods and Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

- a) Section 02, Procurement Business Number is deleted in its entirety.
- b) Section 20(2), Further Information is deleted in its entirety.
- c) Section 05, Submission of Bids – Subsection 3 is deleted.
- d) Subsection 2.d. of Section 05, Submission of Bids, is deleted in its entirety and replaced with the following:

Send its bid only to the address specified in the bid solicitation.

- e) Section 06, Late Bids, Is deleted in its entirety;
- f) The text under Section 07, Delayed Bids, is deleted in its entirety and replaced with the following:

It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of bids will not be accepted.
- g) Subsection 1 of Section 08, Transmission by Facsimile, is deleted in its entirety.

2.1.1 Evaluation Procedures for Equivalent Products

- (a) This bid solicitation includes requirements to propose equipment (each, a Line Item) that has been specified by a part number in order to ensure compatibility, interoperability and interchangeability with existing equipment owned by Canada.
- (b) Where equipment has been described in this bid solicitation by part number and more than one part number is listed as associated with a single Line Item, equivalency will be assessed against the first part number, referred to as the Item of Supply. Other part numbers listed under that Line Item will be considered to meet the requirement without requiring an assessment as an equivalent product.
- (c) Proposed equipment that is a replacement part number (superseded or obsolete) from the Original Equipment Manufacturer of the Item of Supply listed under a Line Item must be assessed as an equivalent product under this Article, in order to be considered to meet the requirement.
- (d) If a bidder intends to propose a part as an equivalent to a required Item of Supply, and it has or is able to obtain complete specifications for the Item of Supply, it must provide to Canada in its bid this Item of Supply specification, along with the specification established for its

proposed equivalent. Canada may instruct the bidder to use the provided Item of Supply specification, or another specification provided by Canada, for the purposes of demonstrating equivalency. If the Item of Supply specification is provided by Canada to the bidder, it will be made available to all bidders at the same time. During the evaluation period, the bidder must provide to Canada an analysis within seven business days of the request to do so, showing a comparison of the specification of its proposed equivalent part with the Item of Supply specification. The analysis must demonstrate that the proposed equivalent part is equivalent in fit, form, function, quality and performance to the required Item of Supply, that it meets any mandatory performance criteria identified in the solicitation, and that the proposed equivalent is fully compatible, interoperable and interchangeable with existing equipment identified in the bid solicitation. If the analysis submitted by the bidder does not demonstrate to the satisfaction of Canada such requirements, the bid will either be declared non-responsive, or will be subject to further evaluation if sampling is requested by Canada.

- (e) It is the responsibility of the Bidder to include all information required to evaluate the proposed equivalent product as described above; however, all bidders acknowledge that Canada will have the right, but not the obligation, to request any additional information during the evaluation that it requires to make a determination regarding the product proposed.
- (f) The bidder must provide the number of samples of its proposed equivalent part requested by Canada, transportation charges prepaid, and without charge to Canada, within three business days from the date of a request by the Contracting Authority:
 - (a) if no specifications for the Item of Supply acceptable to Canada are available for the assessment above, or
 - (b) if, in addition to the evaluation of the analysis submitted under paragraph 1, Canada wishes to perform testing on the proposed equivalent part to make its determination regarding whether the part is equivalent in form, fit, function, quality and performance. Canada also reserves the right to conduct testing regarding other aspects of equivalency, such as durability and interoperability, as compared to the Item of Supply. All tests will be documented by Canada. A sample submitted by a Bidder will remain the property of Canada and will not be considered as part of the deliverables in any resulting contract. If the testing does not demonstrate equivalency with respect to the aspects tested by Canada, the bid will be declared non-responsive.
- (g) If:
 - (a) at least one bid is received proposing an equivalent part,
 - (b) no acceptable specifications of the requested Item of supply are provided by the bidder proposing the equivalent,
 - (c) no acceptable specifications of the requested Item of Supply are available to Canada, and
 - (d) Canada is unable to test a sample for any reason (including that the Item of Supply being procured is new to use, or its interoperable parts are not available for use in testing),then,
 - (i) if there are two (2) or more responsive bids in respect of the Item of Supply (not an equivalent), the evaluation process will be limited to those responsive bids.
 - (ii) if there are fewer than two (2) responsive bids, Canada will cancel the bid solicitation and then determine next steps, including whether specifications can reasonably be developed for the Item of Supply required by Canada.

2.1.2 Equivalency of Equipment

- (a) The Contractor guarantees that the equipment to be delivered under the Contract is:
 - (i) equivalent in form, fit, function, quality and performance to the equipment requested by Canada that was described in the bid solicitation that resulted in the Contract;

-
- (ii) fully compatible, interchangeable and interoperable with the existing equipment owned by Canada identified in the bid solicitation that resulted in this Contract.
- (b) The Contractor also guarantees that any warranties with third parties concerning the existing equipment owned by Canada identified in the bid solicitation will not be adversely affected by Canada's use of the equipment delivered under the Contract (for example, by interconnecting the equipment) or by any other services provided by the Contractor under the Contract. If Canada determines in its sole discretion that any such warranty has been adversely affected, at Canada's sole option, the Contractor must:
- (i) pay to Canada the amount that Canada must pay to the original supplier (or an authorized reseller of that supplier) to re-certify Canada's existing equipment for warranty purposes and any other amounts paid by Canada to a third party in order to restore the equipment to full warranty status;
- (ii) perform all warranty work on Canada's existing equipment in place of the original supplier; or
- (iii) pay to Canada the amount that Canada must pay to the original supplier (or an authorized reseller of that supplier) to perform maintenance work on the equipment that otherwise would have been covered by the warranty.
- (c) The Contractor agrees that, during the Contract Period, if Canada determines that any of the equipment is not equivalent in form, fit, function, quality and performance to the existing equipment owned by Canada that was identified in the bid solicitation, or is not fully compatible, interchangeable and interoperable with the existing equipment owned by Canada that was identified in the bid solicitation, the Contractor must immediately and entirely at its own expense take all steps necessary to ensure that the equipment satisfies these requirements (for example, by implementing any additional software or firmware), failing which Canada will have the immediate right to terminate the Contract for default. The Contractor agrees that, if Canada terminates the Contract for this reason, the Contractor must pay to Canada the costs of reprocurring the equipment from a third party and the difference, if any, in price paid by Canada to the third party. The Contractor acknowledges that its failure to deliver equivalent equipment that satisfies the above requirements may result in the Contractor (as well as its affiliates and any other entities with whom the Contractor or its principals do not deal at arm's length) being unable to propose equivalent substitutes in response to future DND bid solicitations, on the basis that Canada has satisfactory evidence that based on this past behaviour, such entity is unsuitable and its equivalent bid should be rejected pursuant to Canada's standard instructions for competitive requirements.

2.2 Electronic Submission of Bids

- a) Bids must be submitted only to the Department of National Defence by the date, time and place indicated on page 1 of the bid solicitation. Bids must be received electronically as noted in subparagraph b).
- b) **Electronic Submissions: Individual e-mails exceeding five (5) megabytes, or that includes other factors such as embedded macros and/or links, may be rejected by the DND e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority.** Larger bids may be submitted through more than one e-mail. The Contracting Authority will confirm receipt of documents. It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Bidders should not assume that all documents have been received unless the Contracting Authority confirms receipt of each document. In order to minimize the potential for technical issues, Bidders are requested to allow sufficient time before the closing time and date to confirm receipt. Technical and financial documents received after the closing time and date will not be accepted.

Due to the nature of the bid solicitation, bids transmitted by facsimile will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Availability of Drawings

Drawings are available upon request. Bidders are to fax their request for drawings to: DND - Attention: Contracting Authority, Email: Deborah.Moldowan@forces.gc.ca specifying the Solicitation File No. Bidders are responsible to request drawings early enough to ensure that the drawings are received (through regular mail) before bid closing. Drawings for all items referred to in this Request for Proposal will be forwarded to interested bidders as a Technical Data Package (TDP) under a separate cover.

In order to receive a TDP, the proposed Bidder must return a signed copy of Annex "B" to the Contracting Authority on page 1 of this Request for Proposal. It is to be duly signed by a senior representative of the company. The TDP will not be released to any bidder without receipt of the Non-Disclosure Agreement. Bidders are advised that the Contractor who developed the drawings will be provided with a copy of each signed Non-Disclosure Agreement. He will also be advised when each copy of the TDP has been returned to the Crown.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid soft copies.

Section II: Financial Bid soft copies.

Section III: Certifications soft copies.

Section IV: Additional Information soft copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Bidders may use Attachment 1 to Part 3 to indicate their prices. If Bidders choose to use Attachment 1 to Part 3 to indicate their prices, Bidders must include Attachment 1 to Part 3 in their financial bid.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid as follows:

Bidders must submit firm prices, Delivered Duty Paid (DDP) at Montreal (QC) and Edmonton (AB) Incoterms 2010, Applicable Taxes excluded. The total amount of Applicable Taxes must be shown separately.

Bids must be submitted in Canadian dollars.

Pricing - Multi-Item Bid Solicitation

Bidders do not have to quote a price for all items identified in the bid solicitation. However, Bidders must quote a price for all items with identical NATO Stock Numbers in order to be evaluated. Bidders may withdraw one or more items from their bid, after bid closing but prior to contract award, by advising, in writing, the Contracting Authority.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Attachment 2 of Part 3 - Electronic Payment Instruments, to identify which ones are accepted.

If Attachment 2 of Part 3 - Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

Section IV: Additional Information

Bidders must submit the information required under Para **6.5.3**

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

4.1.1 Technical Evaluation

Bidders must provide the Part Number or equivalent as noted in Annex "A" – Requirement.

4.1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Delivered Duty Paid (DDP) at Montreal (QC) and Edmonton (AB) Incoterms 2010, Canadian customs duties and excise taxes included, Applicable Taxes excluded.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price per NATO Stock Number will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless otherwise specified, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.1.1 Integrity Provisions – Required Documentation

In accordance with the *[Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html)* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's website](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed) (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

6.2 Requirement

The requirement is detailed in Annex "A", - Requirement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2022-01-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract, with the following modifications:

a. Definition of Minister is modified as follows:

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before **160 days after contract is awarded.**

6.4.2 Shipping Instructions

Goods must be consigned and delivered to the destination specified in the contract:

1. Incoterms 2010 "DDP Delivered Duty Paid" Montreal (QC) and Edmonton (AB)
2. The Contractor must deliver the goods to Canadian Forces (CF) Supply Depots by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the Depot Traffic Section at the appropriate location shown below. The consignee may refuse shipments when prior arrangements have not been made.
 - a. 7 CF Supply Depot Lancaster Park
Edmonton, Alta
Telephone: 780-973-4011, ext. 4524 Edm-7CFSD-NMDS@intern.mil.ca

-
- b. 25 CF Supply Depot Montreal
Montreal, Qué.
Telephone: 1-866-935-8673 (toll free), or
514-252-2777, ext. 2363 / 4673 / 4282 E-mail: 25DAFCTrafficRDV@forces.gc.ca

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Deborah Moldowan

Title: DLP 6-3-2-3

Organization: Department of National Defence
Assistant Deputy Minister Materiel
Director General Land Equipment Program Management

Address: 101 Colonel By Drive
Ottawa ON K1A 0K2

Telephone: 819-939-0832

E-mail address: Deborah.Moldowan@forces.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone : ____ _

E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

General enquiries

Name: _____

Title _____

Telephone No. _____

E-mail address: _____

Delivery follow-up

Name: _____
Title _____
Telephone No. _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex "A" – Requirement for a cost of \$ _____ (insert the amount at contract award). Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Multiple Payments

SACC Manual clause [H1001C](#), (2008-05-12), Multiple Payments

6.7 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Direct Deposit (Domestic and International);
- b. Electronic Data Interchange (EDI);

6.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed. Each invoice must be supported by a copy of the release document and any other documents as specified in the Contract;

2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification.
- b. one (1) copy must be forwarded to the consignee.

6.9 Certifications

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2010A](#) (2022-01-28), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) the Contractor's bid dated _____ .

6.12 Defence Contract

SACC Manual clause [A9006C](#) (2012-07-16), Defence Contract

6.13 Insurance

SACC Manual clause [G1005C](#) (2016-01-28), Insurance

6.14 Packaging Requirement

The Contractor must prepare item number(s) 1 through 8 for delivery in accordance with the latest issue of the Canadian Forces Packaging Specification *D-LM-008-036/SF-000*, DND Minimum Requirements for Manufacturer's Standard Pack.

The Contractor must package item number(s) 1 through 8 in quantities of 1 by package.

6.15 SACC Manual Clauses

SACC Manual clause [D2000C](#) (2007-11-30) Markings
SACC Manual clause [D2001C](#) (2007-11-30) Labelling
SACC Manual clause [D2025C](#) (2017-08-17) Wood Packing Materials
SACC Manual clause [D6010C](#) (2007-11-30) Palletization
SACC Manual clause [D9002C](#) (2007-11-30) Incomplete Assemblies
SACC Manual clause [B7500C](#) (2006-06-16), Excess Goods

6.16 Quality Assurance

SACC Manual clause [D5540C](#) (2021-05-20), ISO 9001:2015 Quality Management Systems - Requirements (Quality Assurance Code Q)

ANNEX "A" - REQUIREMENT

Item	Description	Unit of Issue	Firm Quantity	Destination Address	Invoice Address	Quality Assurance Code (QAC)	Controlled Goods (CTAT or ITAR)	Firm Unit Price	Extended Price	Total Price taxes included
1	NSN: 5975-20-007-0622 COVER,JUNCTION BOX R/N 1176915, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	34	Department of National Defence 25 CFSD Montreal 6363 Rue Notre Dame St E. Montreal, QC H1N 2E9 Canada	<i>25 CANADIAN FORCES SUPPLY DEPOT 6560 HOCHELAGA ST MONTREAL QC H1N 1X9</i>	Q	NO	Will be inserted at contract award	Will be inserted at contract award	Will be inserted at contract award
2	NSN: 5975-20-007-0622 COVER,JUNCTION BOX R/N 1176915, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	32	Department of National Defence 7 CFSD Edmonton 195 Avenue & 82 Street Edmonton, Alberta T5J 4J5 Canada	Department of National Defence 7 CFSD Edmonton P.O. Box 10500 Edmonton, Alberta T5J 4J5 Canada ATTN : Accounts payable	Q	NO	Will be inserted at contract award	Will be inserted at contract award	Will be inserted at contract award
3	NSN: 2990-20-007-6964 CAP ASSEMBLY,PROTECTIVE,MUFFLER- EXHAUST PIPE R/N 1176896-1, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	100	Department of National Defence 25 CFSD Montreal 6363 Rue Notre Dame St E. Montreal, QC H1N 2E9 Canada	<i>25 CANADIAN FORCES SUPPLY DEPOT 6560 HOCHELAGA ST MONTREAL QC H1N 1X9</i>	Q	NO	Will be inserted at contract award	Will be inserted at contract award	Will be inserted at contract award
4	NSN: 2990-20-007-6964 CAP ASSEMBLY,PROTECTIVE,MUFFLER- EXHAUST PIPE R/N 1176896-1, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	100	Department of National Defence 7 CFSD Edmonton 195 Avenue & 82 Street Edmonton, Alberta T5J 4J5 Canada	Department of National Defence 7 CFSD Edmonton P.O. Box 10500 Edmonton, Alberta T5J 4J5 Canada ATTN : Accounts payable	Q	NO	Will be inserted at contract award	Will be inserted at contract award	Will be inserted at contract award

Item	Description	Unit of Issue	Firm Quantity	Destination Address	Invoice Address	Quality Assurance Code (QAC)	Controlled Goods (CTAT or ITAR)	Firm Unit Price	Extended Price	Total Price taxes included
5	NSN: 9515-20-007-0764 SHEET,METAL R/N 1176773-1, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	10	Department of National Defence 25 CFSD Montreal 6363 Rue Notre Dame St E. Montreal, QC H1N 2E9 Canada	25 CANADIAN FORCES SUPPLY DEPOT 6560 HOCHELAGA ST MONTREAL QC H1N 1X9	Q	NO	Will be inserted at contract award	Will be inserted at contract award	Will be inserted at contract award
6	NSN: 9515-20-007-0764 SHEET,METAL R/N 1176773-1, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	10	Department of National Defence 7 CFSD Edmonton 195 Avenue & 82 Street Edmonton, Alberta T5J 4J5 Canada	Department of National Defence 7 CFSD Edmonton P.O. Box 10500 Edmonton, Alberta T5J 4J5 Canada ATTN : Accounts payable	Q	NO	Will be inserted at contract award	Will be inserted at contract award	Will be inserted at contract award
7	NSN: 9515-20-007-1001 PLATE,METAL R/N 1176769-2, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	25	Department of National Defence 25 CFSD Montreal 6363 Rue Notre Dame St E. Montreal, QC H1N 2E9 Canada	25 CANADIAN FORCES SUPPLY DEPOT 6560 HOCHELAGA ST MONTREAL QC H1N 1X9	Q	NO	Will be inserted at contract award	Will be inserted at contract award	Will be inserted at contract award
8	NSN: 9515-20-007-1001 PLATE,METAL R/N 1176769-2, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	20	Department of National Defence 7 CFSD Edmonton 195 Avenue & 82 Street Edmonton, Alberta T5J 4J5 Canada	Department of National Defence 7 CFSD Edmonton P.O. Box 10500 Edmonton, Alberta T5J 4J5 Canada ATTN : Accounts payable	Q	NO	Will be inserted at contract award	Will be inserted at contract award	Will be inserted at contract award

ATTACHMENT 1 TO PART 3 OF THE BID SOLICITATION - PRICING SCHEDULE

Item	Description	Unit of Issue	Firm Quantity	Destination Address	Firm Unit Price, DDP, Applicable Taxes extra	Applicable taxes (if any)	Delivery Date offered
1	NSN: 5975-20-007-0622 COVER,JUNCTION BOX R/N 1176915, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	34	Department of National Defence 25 CFSD Montreal 6363 Rue Notre Dame St E. Montreal, QC H1N 2E9 Canada			
2	NSN: 5975-20-007-0622 COVER,JUNCTION BOX R/N 1176915, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	32	Department of National Defence 7 CFSD Edmonton 195 Avenue & 82 Street Edmonton, Alberta T5J 4J5 Canada			
3	NSN: 2990-20-007-6964 CAP ASSEMBLY,PROTECTIVE,MUFFLER-EXHAUST PIPE R/N 1176896-1, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	100	Department of National Defence 25 CFSD Montreal 6363 Rue Notre Dame St E. Montreal, QC H1N 2E9 Canada			

Item	Description	Unit of Issue	Firm Quantity	Destination Address	Firm Unit Price, DDP, Applicable Taxes extra	Applicable taxes (if any)	Delivery Date offered
4	NSN: 2990-20-007-6964 CAP ASSEMBLY,PROTECTIVE,MUFFLER-EXHAUST PIPE R/N 1176896-1, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	100	Department of National Defence 7 CFSD Edmonton 195 Avenue & 82 Street Edmonton, Alberta T5J 4J5 Canada			
5	NSN: 9515-20-007-0764 SHEET,METAL R/N 1176773-1, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	10	Department of National Defence 25 CFSD Montreal 6363 Rue Notre Dame St E. Montreal, QC H1N 2E9 Canada			
6	NSN: 9515-20-007-0764 SHEET,METAL R/N 1176773-1, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	10	Department of National Defence 7 CFSD Edmonton 195 Avenue & 82 Street Edmonton, Alberta T5J 4J5 Canada			

Item	Description	Unit of Issue	Firm Quantity	Destination Address	Firm Unit Price, DDP, Applicable Taxes extra	Applicable taxes (if any)	Delivery Date offered
7	NSN: 9515-20-007-1001 PLATE,METAL R/N 1176769-2, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	25	Department of National Defence 25 CFSD Montreal 6363 Rue Notre Dame St E. Montreal, QC H1N 2E9 Canada			
8	NSN: 9515-20-007-1001 PLATE,METAL R/N 1176769-2, NCAGE: 35907 DEPARTMENT OF NATIONAL DEFENCE, DIRECTOR GENERAL LAND EQUIPMENT PROGRAM MANAGEMENT	EA	20	Department of National Defence 7 CFSD Edmonton 195 Avenue & 82 Street Edmonton, Alberta T5J 4J5 Canada			

ATTACHMENT 2 TO PART 3 OF THE BID SOLICITATION - ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);

ANNEX "B" - NON-DISCLOSURE AGREEMENT

The bidder hereby acknowledges that this technical data package contains Commercially Confidential information. Interested bidders are to return the signed and scanned certification below by email to the individual identified on page one of this Request for Proposal.

The proposed bidder hereby agrees:

- a. To maintain the confidentiality of this Technical Data Package (TDP);
- b. That that information contained within the TDP will not be copied, disclosed or provided to another party without the consent of Canada;
- c. To not use the Technical data except as may be necessary to carry out the work for Canada;
- d. To ensure that any prospective subcontractor is subject to the same Conditions;
- e. Return the TDP to the Contracting Authority prior to bid closure for this solicitation if no bid is made; and
- f. Return the TDP to the Contracting Authority within five (5) days after being requested to do so by the Contracting Authority.

Certification of a senior official:

Name: _____

Title: _____

Company: _____

Address: _____

Telephone number: _____

Email Address: _____

Signature and Title: _____

Date: _____