



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier/11,rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

This solicitation contains a security requirement.

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Parliamentary Precinct Division/Acquisitions de la Cité
parlementaire
222 Queen Street / 222, rue Queen
Ottawa
Ontario
K1A 0S5

Title - Sujet Skylight Metal Cladding Replacement	
Solicitation No. - N° de l'invitation EP807-230706/A	Amendment No. - N° modif. 005
Client Reference No. - N° de référence du client 20230706	Date 2022-11-10
GETS Reference No. - N° de référence de SEAG PW-\$PPS-028-28806	
File No. - N° de dossier 028pps.EP807-230706	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2022-11-21 Heure Normale de l'Est HNE	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Stirling, Mike	Buyer Id - Id de l'acheteur 028pps
Telephone No. - N° de téléphone (873) 354-0010 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PWGSC / TPSGC OPERATIONS - FORMER CMCP BUILDING OPÉRATIONS - ÉDIFICE DE L'ANCIEN 1 RIDEAU ST OTTAWA-ON K1N 8S7 CANADA	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation amendment 005 is issued for the following:

- 1. Extend the solicitation closing date.**
- 2. Replace the Bid and Acceptance Form.**
- 3. Replace the Statement of Work.**

1. The closing date is hereby extended to **21/11/2022** at 2:00PM.
2. **DELETE** BID AND ACCEPTANCE FORM (BA) in its entirety and replace with the attached.
3. **DELETE** ANNEX D – STATEMENT OF WORK in its entirety and replace with the attached.

End of solicitation amendment 005. All other terms and conditions remain unchanged.

BID AND ACCEPTANCE FORM (BA)**BA01 IDENTIFICATION**

Skylight Metal Cladding Replacement, 125 Sparks St.

BA02 LEGAL NAME AND ADDRESS OF BIDDER

Legal Name:					
Operating Name (if any):					
Address:					
Telephone:		Fax:		PBN:	
E-mail address:					
Contract Security Program Organisation Number (when required)					

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the Total Bid Amount of

\$ _____ excluding Applicable Taxe(s).
(amount in numbers)

OPTIONAL WORK:

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Addendum # 1 of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

OPTION 1

\$ _____ excluding Applicable Taxe(s).
(amount in numbers)

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of 60 days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete the Work within (8) weeks from the date of notification of acceptance of the offer.

Solicitation No. - N° de l'invitation
EP807-230706/A

Amd. No. - N° de la modif.
005

Buyer ID - Id de l'acheteur
028PPS

Client Ref. No. - N° de réf. du client
20230706

File No. - N° du dossier
028PPSEP807-230706

CCC No./N° CCC - FMS No./N° VME

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of R2710T - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date

ANNEX D



STATEMENT OF WORK

Skylight Metal Cladding Replacement

Location and Building: 125 Sparks Street, Ottawa ON - The Bank of Nova Scotia

Solicitation number: EP807 23 0706

Project number: R.119406.001

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Division 1 – General Instructions

Division 1.1 – Work Description

- The project consists of replacing the skylight cladding, trim, and sealant on the roof skylight at 125 Sparks Street, Ottawa, Ontario / Bank of Nova Scotia building.

Division 1.2 – General Project Information

- Remove existing skylight cladding, and supply and install new skylight cladding for roof skylight.

Division 1.3 – Background Information, existing conditions, and documentation

- The skylight cladding, trim, and sealant on the roof skylight have begun to leak in isolated areas and require replacement.

Division 1.4 – Codes, Acts, Standards, and Regulations

- Materials shall be new unless identified otherwise, and work shall conform to the minimum applicable standards of the Canadian General Standards Board, the Canadian Standards Association, the National Building Code (NBC), the Ontario Building Code, and all applicable Provincial and Municipal codes including amendments up to tender closing date and other codes of provincial or local application. In the case of conflict or discrepancy, the most stringent requirement shall apply.

Division 1.5 – Clean Up

- The contractor is responsible to protect any materials and equipment around working perimeters that can't be moved.
- The contractor shall clean their work area as work progresses.
- Any material temporarily stored within a public space such as a hallway shall be removed at the end of each shift unless authorized by Department Representative in writing.
- Public Services and Procurement Canada is to ensure that all areas where work is to be performed shall be completely clear of any materials.

Division 1.6 – Schedule and work authorization

- Within seven calendar days after being awarded the contract, the contractor shall submit a detailed schedule such as a GANTT chart to the Department Representative.
- The contractor is responsible for regularly keeping departmental representatives informed of their progress and informing departmental representatives of any issues relating to no-shows by its employees and missed working days.



Division 1.7 – Required Documents

The contractor shall have 7 calendar days to provide the following documents to the Departmental Representative:

1. shop drawings for material been used and outlined within the scope of work (Division 5) when applicable.
2. An updated copy of the contractor's WSIB certification.
3. The contractor's latest internal Health and Safety plan.
4. A site-specific safety plan.
5. An updated copy of the contractor's liability insurance policy.
 - o Public Services and Procurement Canada shall be added as a principal on the contractor's insurance document.
 - o The contractor shall include Public Services and Procurement Canada's bill to address on the contractor's insurance document as noted below.

<p>Bill to address for insurance document Public Works and Government Services Canada Science and Parliamentary Infrastructure Branch 300 Laurier Ave, West 18th floor L'Esplanade Laurier building Ottawa Ontario</p>
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6. all MSDS sheets for all products been used.
7. The contractor with the winning bid is responsible for filing a Notice of Project to the Ministry of Labour, Training and Skills Development prior to starting projects that meet the standards set out in [section 6\(1\) of the Regulation for Construction Projects, O. Reg 213/91](#) – for example: total cost of labour and materials with a value over \$50,000 – and providing a copy to the Department Representative before commencing work.
8. Lockout tag-out procedures and ESA permits / final inspection documents are required for any electrical work.
9. Hot Work Permits and bypass requests will be coordinated by department representatives when required.
10. Any other paperwork at the request of the Departmental Representative.

Division 1.8 – Guarantee

- The contractor shall provide a written guarantee before submitting their final invoice.
- The guarantee shall cover material and labor for 1 year (365 days) starting the date the final invoice is submitted.
- The contractor shall provide copies of any manufacturer guarantee for products installed to the Departmental Representative before submitting their final invoice.
- Departmental Representative reserves the right to request a copy of receipts or proof of material purchase from the contractor.

Division 1.9 – Site Information

- Roof top Skylight.



Division 1.10 – Site access

1. The contractor must provide the Departmental Representative with the following information at least 48 hrs. before starting work to allow for building and vehicle access as well as deliveries.
 1. Full legal names and dates of birth using the long format such as (January 12, 1980) for all working employees who will need access to the site ONLY. This will include the name of the company each worker has their clearance with.
 2. The make, model, color, and license plate number of all vehicles to be used, and the full name of any potential driver for this vehicle.
2. An escort may be required and will be coordinated by Departmental Representative.
3. All workers shall be screened upon entering the building.
4. Vehicle movement on Parliament Hill Property shall be kept to a minimum.
5. Vehicles are to be screened at the vehicle screening facility before entering Parliament Hill when applicable.
6. Workers shall restrict movement within Public Services and Procurement Canada managed buildings to the required areas between the work site and the building entrance.
7. Workers shall be assigned a washroom by Departmental Representative that is to be used during the project delivery.
8. **No on-site parking is available.**
9. Unless a laydown area is assigned by the Departmental Representative, all tools, materials and equipment shall remain within the work site.

Division 1.11 – Work Stoppage

- Departmental Representative, Building management, or a Health and Safety Coordinator from Public Services and Procurement Canada are permitted to request a stop work in the event work is not being done to code or the scope of work and or in the event health and safety concerns have presented themselves.
- If workers are requested to stop work by a 3rd party, such as a tenant or security, the workers are to stop work and contact the Departmental Representative for further instructions before resuming work.
- In the event compensation is due following a work stoppage request, it is within the Departmental Representative's discretion to conduct negotiations with the contractor.

Division 1.12 – Smoking

- Smoking within any of our buildings is strictly forbidden.
- All workers are to use designated smoking areas as directed by the Departmental Representative.

Division 1.13 – Work Schedule

- All deliverables are to be completed within 6 – 8 weeks following the award of the contract.
- All work is to be completed after hours of Monday to Friday from 18:00 to 06:00, or on weekends from Friday at 18:00 to 06:00 am on Monday.



Division 1.14 – Heritage Note

- If the contractor discovers any damaged Heritage elements during their work they are to contact the Departmental Representative, who will coordinate with Internal Heritage experts for an evaluation.
- Scaffolding can be secured to the building as per code however the scaffolding contractor cannot screw anything into the stone and must anchor their scaffolding into the mortar.

Division 2 – Security Requirement for Canadian Suppliers

- See contract terms and conditions.

Division 3 – Health and Safety & Designated Substance Report

Division 3.1 – General Construction Health and Safety

The contractor must:

- Take all necessary measures and procedures to protect the health and safety of workers, personnel, and the public.
- Comply with Ontario Occupational Health and Safety Act and Regulations for Construction Projects.
- Comply with all applicable codes and standards relating to health and safety.
- Submit any incident or accident reports within 24hrs of any occurrence.
- Provide and install a job board with all required Health and safety documentation before commencing work. The job board must stay in place for the duration of the project.
- Use only low VOC products.
- Ensure that all workers wear appropriate clothing when conducting work on a Public Services and Procurement Canada site.
- Ensure that all workers wear construction boots on all job sites at all times.
- Ensure that workers wear proper PPE in accordance with Ministry guidelines and submitted Site Specific Safety Plan.

Division 3.2 – Covid-19

- **Contractor to read the Covid-19- Standardized Protocols for all Canadian Construction sites and routinely visit the CCA's website for updates during the project.**
<https://www.cca-acc.com/press-release/canadas-construction-industry-supports-the-decision-to-keep-health-compliant-federal-construction-project-sites-open/>
- **In the event, that an on-site worker is found to have any symptoms of Covid-19, they will be instructed to leave the site using the most direct path available.**
- **If a probable or confirmed case of Covid-19 is found on the work site, the contractor will be responsible for disinfecting the work site using a PWGSC / Health Canada-approved decontamination procedures at their cost.**
- **A facemask must be worn at all times by all workers when completing work within our buildings.**



Division 3.3 – Mandatory training on maintenance and construction projects

Training	Maintenance	Construction
Worker Health and Safety Awareness in 4 Steps https://www.labour.gov.on.ca/english/hs/training/workers.php	√	√
Supervisor Health and Safety Awareness in 5 Steps https://www.labour.gov.on.ca/english/hs/training/supervisors.php	√	√

Task-Specific Training

Training	Maintenance	Construction
WHMIS 2015	√	√
First Aid	√ 1 for every 50 workers	√ 1 for every 50 workers
Working at Heights—Fundamentals of Fall Protection	Anyone exposed to fall hazards during their work.	√
Asbestos Abatement Supervisor	Supervisors of Type 3 asbestos abatement work are required to be certified to perform their supervisory role.	
Asbestos Abatement Worker	Asbestos removal workers Note: All workers, including construction tradespeople, who perform asbestos work as defined by the Asbestos Regulation (278/05) under the OHS Act must be certified.	
Chainsaw Operation and Maintenance	Personnel who use a chainsaw (including supervisors)	
Confined Space Entry	Personnel who are required to enter confined spaces	
Elevating Work Platforms	Personnel who operate or supervise the operation of any of the following equipment: • Non-self-propelled elevating work platforms (EWPs) • Self-propelled EWPs • Self-propelled boom-type EWPs	
Lockout	Personnel who require a basic understanding of energy and the methods and equipment used to control hazardous energy	
Mobile Crane Operator 0–8 Ton	Personnel who operate any mobile crane with a lifting capacity of 0 to 8 tons, including any of the following crane types: articulating (knuckle) boom, telescoping boom, radial boom derricks (RBDs), sign erectors, or carry deck industrial-type cranes.	
Overhead Crane Operator	Personnel who use overhead cranes in their facility or workplace (both new and experienced operators) and supervisors of personnel who operate overhead crane devices	
Suspended access equipment Suspended work platform systems	1. Suspended Access Equipment—Users 2. Suspended Access Equipment - Planners 3. Suspended Work Platform Systems—Installers 4. Boatswain’s Chair	
Trenching Safety Hazard Awareness	Personnel supervisors are involved in trenching and shoring.	
Electrical	Only a certified electrician can complete electrical work	
Plumbing	Only a certified Plumber can complete plumbing work	

NOTE: Copies of the above-mentioned certifications or training, when applicable, must be submitted to Departmental Representative before beginning work.

Departmental Representative may request copies of additional task-specific training depending on the nature of the work been performed.



Division 3.4 – Designated Substances

- Any Designated Substances reports will be provided to the Contractor if necessary to work task.

Division 3.5 – Environmental protection and Waste Disposal

- All waste is to be disposed of following Ministry Regulations, and Departmental Representative may request a waste disposal manifest from the contractor when applicable.

Division 4 – Demolition and Environmental Remediation

- Not applicable for this contract.

Division 5 – Scope of Work

The following will be considered the base of the work required for this project, with option 1 applying to the aluminum skylight cladding panels.

- Remove existing aluminum skylight cladding panels and trim, sheet metal trim, sealant, and insulation.
- Provide and install new aluminum skylight cladding panels and trim. 20 gauge / 0.032 inches / 0.81 mm.
- Provide and install new Expanded Polystyrene (XPS) insulation between skylight panels. 1 inch thick or best match and approved by DSR.
- Provide and apply foamboard adhesive to adhere insulation to newly installed skylight panels. Adhesive must be applied generously and meet or exceed trade standards and best practices.
- Provide and install new sheet metal trim.
- Provide and apply new sealant to all applicable joints according to trade standards and best practices.

Option 1 – Provide and install new aluminum skylight cladding panels and trim. 16 gauge / 0.050 inches / 1.29 mm.

Division 6– Finishes

- To match existing cladding, trim, and sealant on adjacent roof skylight.

Division 7 – Changes to the original scope of work

- A Contemplated change notice will be provided to the contractor requesting that they submit a lump sum bid within 3 working days of receiving the contemplated change notice.
- Contractors' lump sum bids for any change orders must be submitted in the same format outlined within Division 1.8 of this scope of work.
- The contractor can proceed to purchase material and start the work related to the changes once a signed Change Order is received.

Division 8 – Contracting Terms and Bid Submittal Information

Division 8.1 – Contracting terms



See contract terms and conditions.

Division 9 – Confidentiality

Division 9.1 – General confidentiality

- It is understood and agreed that the contractor must, during and after the effective period of the solicitation and, any resultant contract treat as confidential and not divulge, unless authorized in writing by Public Services and Procurement Canada any information obtained.

Division 9.2 – Media inquiries

- The contractor shall not answer any questions from reporters or the general public and must refer all questions to Public Services and Procurement Canada's Departmental Representative.

Division 9.3 – Social Media

The contractor shall not post any information, pictures, or videos of non-public places on any social media platforms without written permission from Public Services and Procurement Canada.