



National Defence

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Défense nationale

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

RETURN BIDS TO: RETOURNER LES SOUMISSIONS À :

By e-mail to: - Par courriel au :
DLP53BidsReceiving.DAAT53Receptiondessoumissions@forces.gc.ca

Attention: - Attention :
Genevieve Roach
DLP 5-3-4-6

Solicitation Closes - L'invitation prend fin

At - à :
2:00 PM - 14:00

On - le :
December 14, 2022 – 14 decembre 2022

Time Zone - Fuseau Horaire :
Eastern Standard Time (EST)
Heure normale de l'Est (HNE)

Title - Sujet GOLF CARTS, 4 PASSENGERS VOITURETTES DE GOLF À 4 PLACES		Amendment No. - N° modif. 006
Solicitation No. N° de l'invitation W8476-236653/A	Date of Amendment Date de modification November 17, 2022 – 17 novembre 2022	
Address enquiries to: - Adresser toute demande de renseignements à : Genevieve Roach E-Mail Address - Courriel Genevieve.roach@forces.gc.ca		
Destination See herein - Voir aux présentes		

Instructions: Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions : Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Delivery required Livraison exigée See herein - Voir aux présentes	Delivery offered Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Person authorized to sign on behalf of Vendor/Firm (type or print): La personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie) :	
Name - Nom	Title - Titre
Signature	Date

THIS SOLICITATION AMENDMENT IS RAISED TO:

1. Provide clarification and answers to questions from potential suppliers;
2. Amend the "Requirement";
3. Amend the ANNEX A document: Purchase Description and the, Technical Evaluation Matrix;
4. Amend the Pricing Schedule; and
5. Amend ANNEX B – BASIS OF PAYMENT.

QUESTIONS AND ANSWERS:

Question 3	Can you accept rear facing seats?
Answer 3	Rear facing seats are acceptable but the golf cart still has to comply with the other requirements as described in the Purchase Description, most specifically the cargo capacity.

THIS SOLICITATION IS HEREBY AMENDED AS FOLLOWS:

- 1.1 DELETE paragraph 1.1 in the "Requirement" dated September 15, 2022 (date of contract) and REPLACE the "Requirement" dated November 17, 2022.
- 1.2 DELETE the ANNEX A document "PURCHASE DESCRIPTION FOR GOLF CART, 4 PASSENGER" dated September 15, 2022 (date of contract) and REPLACE with "PURCHASE DESCRIPTION FOR GOLF CART, 4 PASSENGER" dated November, 2022.
- 1.3. DELETE "ATTACHMENT 1 TO PART 4 - EVALUATION CRITERIA: "TECHNICAL EVALUATION MATRIX – GOLF CARTS, 4 PASSENGER" dated January, 2022, and REPLACE with DELETE "ATTACHMENT 1 TO PART 4 - EVALUATION CRITERIA: "TECHNICAL EVALUATION MATRIX – GOLF CARTS, 4 PASSENGER" dated November, 2022.
- 1.4 DELETE Attachment 2 to Part 4 – Pricing Schedule in its entirety and REPLACE with the one dated November 17, 2022.
- 1.5 DELETE "ANNEX B – Basis of Payment" dated September 15, 2022 (date of contract) and REPLACE with "ANNEX B – Basis of Payment" dated November 17, 2022

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

PART 1 - GENERAL INFORMATION

1.1 Requirement

- A. The Department of National Defence (DND) has a requirement to procure QTY 3 Golf Carts, 4 Passengers, Configuration A & B for delivery to CFB, Montreal, Quebec. The requested delivery date is 120 days from when awarded the contract

ATTACHMENT 2 TO PART 4 - PRICING SCHEDULE

1. General

- A. Bidders must submit a Firm Unit Price for each Item.
- B. Bidders are requested to complete the following Pricing Schedule and include it in the bid.
- C. All prices and costs must be submitted in Canadian Dollars, Canadian customs duties and excise taxes included, Applicable Taxes excluded.

2. Firm Goods and/or Services

2.1 GOLF CARTS, 4 PASSENGERS

- A. The Firm Unit Price(s) include(s) associated specifications, and deliverables as per Annex A, Requirement, Delivered Duty Paid (DDP) specified Delivery Point, Incoterms 2010:

Item	Delivery Point	Quantity Required (A)	Firm Unit Price (B)	Configuration (C)	Sub-Total (D = A x B)
001	CFB Montreal Garrison Longue Pointe 6769 Notre-Dame St. East Bâtiment 7 Sud Montreal, Quebec H1N 3R9	1		\$	\$
002	CFB Montreal Garrison Longue Pointe 6769 Notre-Dame St. East Bâtiment 7 Sud Montreal, Quebec H1N 3R9				
	CFB Montreal Garrison Longue Pointe 6769 Notre-Dame St. East Bâtiment 7 Sud Montreal, Quebec H1N 3R9				
Total (E = sum D)					\$

ANNEX B - BASIS OF PAYMENT

1. General

A. All prices and costs are in Canadian Dollars, Canadian customs duties and excise taxes included, Applicable Taxes excluded.

2. Firm Goods and/or Services

2.1 GOLF CARTS, 4 PASSENGERS

A. The Firm Unit Price(s) include(s) associated specifications, and deliverables as per Annex A, Requirement, Delivered Duty Paid (DDP) specified Delivery Point, Incoterms 2010:

Item	Delivery Point	Delivery Date	Quantity Required	Make/Model	Configuration	Firm Unit Price
001	CFB Montreal Garrison Longue Pointe 6769 Notre-Dame St. East Bâtiment 7 Sud Montreal, Quebec H1N 3RN	[Date to be detailed in the resulting contract]	1	To be added in the resulting contract		[Cost to be detailed in the resulting contract] \$
002	CFB Montreal Garrison Longue Pointe 6769 Notre-Dame St. East Bâtiment 7 Sud Montreal, Quebec H1N 3RN	[Date to be detailed in the resulting contract]	1	To be added in the resulting contract		[Cost to be detailed in the resulting contract] \$
003	CFB Montreal Garrison Longue Pointe 6769 Notre-Dame St. East Bâtiment 7 Sud Montreal, Quebec H1N 3RN	[Date to be detailed in the resulting contract]	1	To be added in the resulting contract		[Cost to be detailed in the resulting contract] \$



Annex A

W8476-236653

November 2022

NOTICE



This documentation has been reviewed by the Technical Authority
and does not contain controlled goods.

AVIS

Cette documentation a été révisée par l'Autorité technique et ne
contient pas de marchandises contrôlées.

PURCHASE DESCRIPTION

FOR

GOLF CART, 4-PASSENGER

OPI: DSVPM 4 – BPR: DAPVS 4

Issued on Authority of the Chief of the Defence Staff

Publiée avec l'autorisation du chef d'état-major de la Défense

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Canada

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1.0 SCOPE

1.1 Purpose

This document describes the requirements for a fully electric, four-passenger golf cart, used for travel through the base. This includes design, development and fabrication.

1.2 Instructions

1.2.1 Requirements, which are identified by the word “**must**”, are mandatory. Deviations will not be permitted.

1.2.2 Requirements identified by “**must**” or “**equivalent**” are mandatory. The Technical Authority will consider substitutes/alternatives offered and will provide acceptance if suitable.

1.2.3 Where “**must**”, or “**equivalent**”, or “**will**” are not used, the information provided is for guidance only.

1.2.4 Where a standard is specified and the Bidder has offered an **equivalent**, that **equivalent** standard **must** be supplied by the Bidder.

1.2.5 Where a technical certification is referred to in this Purchase Description, a copy of the certification or an acceptable proof of compliance **must** be provided for the vehicle when requested by the Technical Authority up until the date of the expiration of the warranty period.

1.2.6 While the metric system is used as the primary system of measurement to define requirements in this Purchase Description, both the metric system and the imperial system of measurements may be indicated. Conversions from one system of measurement to the other may not be exact.

1.2.7 Dimensions stated as nominal are treated as approximate dimensions. Nominal dimensions reflect a method by which materials or products are generally identified for sale commercially, but which differ from the actual dimensions.

1.3 Definitions

1.3.1 “Provided” means “provided and installed”.

1.3.2 “Vehicle” means the golf cart for which this purchase description is written.

1.3.3 “Technical Authority” means the official responsible for the technical content of this Purchase Description.

1.3.4 “***Equivalent***” means a standard, means, or component type, which the Technical Authority has approved for this requirement as meeting the specified requirements for fit.

1.3.5 “Commercially provided” means that the vehicle is provided in its standard commercial configuration, with no additional government-specific requirements.

1.3.6 “Curb Weight” means the weight of the fully equipped vehicle. The Curb Weight includes vehicle, all attached accessories, equipment, fuel, lubricant and coolants. The Curb Weight does not include the Payload.

1.3.7 “Payload” means the maximum cargo load carrying capacity of the vehicle. The payload is the calculated difference between the Curb Weight and the Gross Vehicle Weight Rating.

1.3.8 “Gross Vehicle Weight” (GVW) means the sum of the Curb Weight and the Payload. The GVW cannot exceed the Gross Vehicle Weight Rating (GVWR);

1.3.9 “Gross Vehicle Weight Rating” (GVWR) means the maximum operating weight of the vehicle as stated by the manufacturer.

2.0 APPLICABLE DOCUMENTS

2.1 Reference Documents

2.1.1 The following documents form part of this Purchase Description. Canada will not be supplying any reference documents. Sources are as shown:

- a. Hazardous Products Act
Government of Canada / Department of Justice
<http://laws-lois.justice.gc.ca/eng/acts/H-3/>
- b. International Organization for Standardization (ISO)
ISO Central Secretariat1, ch. de la Voie-Creuse
CP 56, CH-1211 Geneva 20
Switzerland
<http://www.iso.org/iso/home.htm>
- c. SAE Standards
SAE World Headquarters
400 Commonwealth Dr.
Warrendale, PA, 15096-0001
<http://www.sae.org>
- d. CSA Group
178 Rexdale Blvd.
Toronto, ON M9W 1R3
Canada
<https://www.csagroup.org/>
- e. UL Standard 458
<https://standardscatalog.ul.com/ProductDetail.aspx?productId=UL458>

3.0 REQUIREMENTS

3.1 Standard Design

3.1.1 The vehicle **must** be the latest model from a manufacturer who has demonstrated acceptability by selling, in North America, this type and size class of vehicle for at least three (3) years.

3.1.2 The vehicle **must** conform to all applicable laws, regulations and industrial standards governing manufacturing and safety in effect in Canada at the time of manufacture.

3.1.3 The vehicle **must** not have systems and components operating at capacities beyond those published by the system or component manufacturer.

3.2 Operating Conditions

3.2.1 **Weather:** The vehicle **must** operate under the extremes of weather conditions found in Canada in temperatures ranging from -40°C to 40°C.

3.2.2 **Terrain:** The vehicle **must** operate on roads, gravel and dirt roads in year round operations, including snow and ice conditions.

3.3 Safety Standards

3.3.1 **Hazardous Materials:** The vehicle **must** comply with the Hazardous Products Act of Canada concerning the use of hazardous materials, ozone depleting substances, polychlorinated biphenyls, asbestos and heavy metals used in the manufacture and assembly.

3.3.2 **Electrical Code:** All electrical systems in the vehicle **must** follow the Canadian Electrical Code.

3.4 Configuration and Overall Dimensions

3.4.1 The vehicle **must** be provided with a roof.

3.4.2 The vehicle **must** be provided with front and rear reinforced bumpers.

3.4.3 The vehicle **must** be provided with a reverse/back-up alarm.

3.4.4 **Configuration 1.** The vehicle **must** be provided four (4) forward-facing seats.

3.4.5 **Configuration 2.** The vehicle **must** be provided two (2) forward-facing seats and two (2) rear-facing seats.

3.5 **Payload**

3.5.1 The vehicle **must** have a minimum payload capacity of 362.9 kg (800 lb).

3.6 **Motor & Powertrain**

3.6.1 The vehicle **must** be provided with an electric, 48V motor if lead acid batteries are provided or a 56V motor if lithium-ion batteries are provided.

3.6.2 The vehicle **must** be provided with an automatic transmission.

3.6.3 The vehicle **must** have a maximum speed of at least 19 km/h (12 mph).

3.7 **Cabin**

3.7.1 The vehicle **must** be provided with a rear view mirror on each side.

3.7.2 The mirrors **must** be adjustable.

3.7.3 The vehicle **must** be provided with a windshield.

3.7.4 The vehicle **must** be provided with a windshield wiper.

3.7.5 The front seats **must** be provided with outer armrests.

3.7.6 The vehicle **must** be provided with a steering wheel.

3.7.7 The vehicle **must** be provided with turn signals with four-way flashers.

3.7.8 The vehicle **must** be provided with a horn, accessible from the driver's seat.

3.7.9 The vehicle **must** be provided with adjustable seatbelts for each seat.

3.7.10 The vehicle **must** be provided with an hour meter.

3.8 **Storage Compartment**

3.8.1 The vehicle **must** be provided with a storage compartment to transport small equipment.

3.9 **Lighting**

3.9.1 The vehicle **must** be provided with double headlights.

3.9.2 The vehicle **must** be provided with double taillights.

3.9.3 The lights **must** be LED.

3.10 **Battery System**

- 3.10.1 The vehicle **must** be provided with an electric battery system to power the vehicle, including the motor and all accessories.
- 3.10.2 The battery **must** be a lead-acid or lithium ion battery.
- 3.10.3 The battery system **must** be provided with a single point battery maintenance and watering system, including batteries, pumps, hoses and a plumbing system.
- 3.10.4 The single point system **must** be readily accessible for routine operator checks and maintenance.
- 3.10.5 The battery system **must** be provided with a current/voltage protection sub-system and a fuse panel.
- 3.10.6 The battery system **must** be provided with a battery charge status indicator.
- 3.10.7 The battery storage areas **must** be ventilated and spill protected.
- 3.10.8 The vehicle **must** be provided with a UL or CSA approved on-board battery charging system, with charging cord.

3.11 Wiring & Grounding

- 3.11.1 All wiring **must** follow the Canadian Electrical Code.
- 3.11.2 All circuits **must** include a current/voltage protection system.
- 3.11.3 All vehicle cables, connectors, outlets, and breakers **must** be clearly identified.

3.12 Axle(s)

- 3.12.1 The vehicle's axle(s) **must** have a capacity of no less than the GVWR.
- 3.12.2 The vehicle's suspension **must** have a capacity of no less than the GVWR.

3.13 Wheels, Rims and Tires

- 3.13.1 The vehicle **must** be provided with pneumatic grooved wheels for all-year round, interior and exterior applications.
- 3.13.2 The vehicle **must** be provided with brakes.
- 3.13.3 Tire pressure **must** be marked near the tire location.

3.14 Lubricants

- 3.14.1 The vehicle **must** be provided with and be serviceable with non-proprietary lubricants.

3.14.2 Lubrication fittings **must** conform to SAE J534.

3.15 Corrosion Protection

3.15.1 The Bidder **must** provide the vehicle with an all-weather corrosion protective coating.

3.15.2 The protective coating **must** completely cover the vehicle's entire metal frame.

3.15.3 The vehicle's hardware (including all hinges, latches, tie-in components) **must** be composed of either aluminium, stainless steel, or plated steel to minimize corrosion. Where dissimilar metals meet, appropriate preventative measures such as non-absorbent insulate, tape, etc., **must** be used.

3.16 Identification

3.16.1 The following information **must** be permanently marked in a conspicuous and protected location:

- a. Manufacturer's name, model and serial number;
- b. Manufacturer's Vehicle Identification Number (VIN);
- c. Vehicle Capacity (Payload or GTWR) rating marked on the drawbar; and
- d. Centre of gravity of the vehicle.

3.17 Labels

3.17.1 All warning and instruction labels **must** be in a bilingual format or ISO symbol format.

3.18 Vehicle Delivery Instructions

3.18.1 The vehicle **must** be delivered to destination in a fully operational condition (serviced and adjusted).

3.18.2 The vehicle **must** be clean upon delivery.

3.18.3 For shipment verification, items such as wheel wrenches, jacks, cargo straps, and all other tools, equipment and accessories, which are shipped loose, **must** be listed on the shipping certificate or to an attached packing note.

4.0 INTEGRATED LOGISTICS SUPPORT

4.1 Documentation and Support Items

Item	Provided to Technical Authority	Provided with Each Vehicle
Operator's Manuals	x	x
Data Summary	x	
Warranty Letter	x	x
Material Safety Data Sheets	x	

a. Operator's Manuals

- (i) An operator's manual for safe vehicle operation including all supplied attachments **must** be provided with each vehicle shipped;
- (ii) The operator's manual **must** be provided in a bilingual format as a package;
- (iii) A digital copy of the operator's manual **must** be provided, in addition to the paper copy, with each vehicle shipped;
- (iv) The digital copy **must** be functional without the requirement for a password, an auto-run installation procedure or an Internet connection; and
- (v) Digital copies **must** be provided on a portable USB drive. It is preferred that the digital copy be provided in a searchable PDF format.

b. Data Summary

- (i) A bilingual data summary with data and photographs **must** be provided for each configuration for the vehicle ordered from a Bidder in the Technical Authority provided format;

c. Warranty Letter

- (i) A paper copy of the completed bilingual warranty letter in the approved format (provided by the Technical Authority) **must** be provided with each vehicle shipped;
- (ii) The warranty letter **must** include the name and contact information of the closest designated warranty provider and other designated warranty providers across Canada; and

d. Material Safety Data Sheets

- (i) The Bidder **must** provide a listing of all hazardous materials used on the vehicle;
- (ii) If there are no hazardous materials used, this **must** be stated on the listing; and
- (iii) The Bidder **must** provide material safety data sheets of all hazardous materials in the list.



Annex B
W8476 - 236653
November 2022

NOTICE



This documentation has been reviewed by the Technical Authority and does not contain controlled goods.

AVIS

Cette documentation a été révisée par l'Autorité technique et ne contient pas de marchandises contrôlées.

TECHNICAL EVALUATION MATRIX
GOLF CAR, 4-PASSENGER

OPI: DSVPM 4 – BPR: DAPVS 4

Issued on Authority of the Chief of the Defence Staff
Publiée avec l'autorisation du chef d'état-major de la Défense

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GOLF CART, 4-PASSENGER

This questionnaire covers technical information, which **must** be provided for evaluation of the configuration(s) of the vehicle(s) offered.

Bidder should indicate the document name/title and page number where the **Substantial Information** can be found.

Definition for **Equivalent** is found in the DEFINITION section at the end of this document.

BIDDER INFORMATION

Bidder Name: _____

Address: _____

Proposal Date: _____

Proposed Make **- Model** .

Substitutes/Alternatives

Are any equipment substitutes/alternatives offered as **Equivalent**? YES NO

If yes, please identify all equipment substitutes/alternatives offered as **Equivalents** below:

DEFINITIONS

The following definitions apply to the interpretation of this Technical Information Questionnaire:

- a. "Equivalent" - A standard, means, or component type, which has been accepted by the Technical Authority as meeting the specified requirements for form, fit, function and performance.

PD Reference	Requirement	Location of Substantial Information in Bid Proposal	Comment
3.1.1	The vehicle must be the latest model from a manufacturer who has demonstrated acceptability by selling, in North America, this type and size class of trailer for at least three (3) years.		
3.4.1	The vehicle must be provided with a roof.		
3.5.1	The vehicle must have a minimum payload capacity of 362.9 kg (800 lb).		
3.6.1	The vehicle must be provided with an electric, 48V motor if lead acid batteries are provided or a 56V motor is lithium-ion batteries are provided.		
3.6.3	The vehicle must have a maximum speed of at least 19km/h (12 mph).		
3.7.3	The vehicle must be provided with a windshield.		
3.7.6	The vehicle must be provided with a steering wheel.		
3.7.9	The vehicle must be provided with adjustable seatbelts for each seat.		
3.9.1	The vehicle must be provided with double headlights.		
3.9.2	The vehicle must be provided with double taillights.		
3.10.1	The vehicle must be provided with an electric battery system to power the vehicle, including the motor and all accessories.		
3.10.3	The battery system must be provided with a single point battery maintenance and watering system, including batteries, pumps, hoses and a plumbing system.		
3.10.8	The vehicle must be provided with a UL or CSA approved on-board battery charging system, with charging cord.		
3.12.1	The vehicle's axle(s) must have a capacity of no less than the GVWR.		
3.12.2	The vehicle's suspension must have a capacity of no less than the GVWR.		

3.13.2	The vehicle must be provided with brakes.		
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