



November 28, 2022

ADDENDUM No. 006

RFP No: SEN-034 22/23

Title: Senate of Canada Net Zero 2030 Project

The following shall be read in conjunction with and shall form an integral part of the Bid and resulting Contract documents. All other terms and conditions remain the same.

Questions and Answers

Q16: Would the Senate of Canada consider extending the closing date for responses by two (2) weeks so suppliers can produce a quality and comprehensive bid?

A16: Please see amendment 2 which answers this question.

Q17: How will the Senate's move back to Center Block affect the Senate's Net Zero aspirations? Will the renovations in Center Block aim for Net Zero emissions? Will details of the move and renovations be accounted for in the carbon emissions calculations?

A17: Renovations for the Center Block fall under PSPC's mandate. Renovations for the Center Block project are in line with PSPC's Parliamentary Precinct Environmental Sustainability Strategy and Action Plan commitment to carbon neutrality by 2050. Some of the strategies PSPC plans to include for the Centre Block project in order to achieve this goal:

- Waste heat recovery and geo-thermal exchange for energy storage
- Use of low embodied carbon materials
- Electrical demand management
- Energy Services Acquisition Program (ESAP) – converting steam chillers to electric chillers
- Clean Energy procurement

The move back to the Centre Block building will be led by PSPC and details on how the move is managed remain the responsibility of their department.



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Q18: Does the Senate have any concerns or restrictions against using a third-party vendor for translation services to speed up the delivery process? Alternatively, does the Senate have a preferred, security-cleared translation service that can make available to the successful proponent?

A:18: The Senate does not provide translation services to the contractor.

As described in the RFP's Annex "A" - Statement of Work, the contractor will be required to provide services and documents in both official languages.

If the contractor wishes to subcontract any part of the Work, the contractor will be subject to clause 15 (Subcontracts) of the resulting contract clauses, found at Part 5 – Resulting Contract Clauses, of the RFP, which reads as follows:

I. The contractor must obtain the contracting authority's written consent before subcontracting or permitting the subcontracting of any part of the work. A subcontract includes a contract entered into by any subcontractor at any tier to perform any part of the work.

II. In any subcontract, unless the contracting authority agrees in writing, the contractor must ensure that the subcontractor is bound by conditions compatible with and, in the opinion of the contracting authority, not less favorable to the Senate than the conditions of this contract.

III. Even if the Senate consents to a subcontract, the contractor is responsible for performing this contract and the Senate is not responsible to any subcontractor. The contractor is responsible for any matters or things done or provided by any subcontractor under this contract and for paying any subcontractors for any part of the work that they perform.

The contractor must also meet the requirements of Part 5 – Resulting Contract Clauses, clause 10 (Confidentiality), which reads as follows:

Unless required by law, the contractor, including their affiliates, directors, officers, employees, subcontractors, agents, representatives or any other individuals who are involved in the performance of the contractor's obligations

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under the contract, must treat as confidential, during the term of the contract and after contract termination, any information that is not publicly available and that is received or generated in the performance of this contract, including information or data — whether paper-based or electronic — prepared by the contractor for the benefit of the Senate. The contractor must also comply with the obligations set out in Annex “E” - Non-Disclosure Form, regarding any such information.

Q19: How would the Senate describe its data management system currently? Does the Senate currently have a data management system? Please provide as much information as possible.

A:19: The Senate uses electronic repositories to manage its electronic information, as well as multiple communication and collaboration software to share information securely. Information is used and handled based on its attributed security classification level throughout its lifecycle. The Senate also has paper-based, protected archives.

Q20: Will the Senate consider aligning its Net Zero plans with the Canada’s Greenhouse Gas Offset Credit System and the Pan-Canada Greenhouse Gas Offsets Framework as a requirement?

A20: The Senate is open to considering any proposals for best-in-class standards.

Q21: Is the Senate open to considering North American offsetting systems?

A:21: The Senate is open to considering any proposals.



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Q22: Who are the collaborator (stakeholder) groups the project team should be prepared to interact with throughout?

A22: PSPC manages the Senate's building portfolio, and the Senate will facilitate the data collection and other interactions as required. The contractor will also interact with Senate staff and senators.

Q23: Has the Senate of Canada already identified and notified its primary impacted contributors, including the SSC and selected Indigenous groups, in relation to its intended Net Zero journey, or will this activity be considered the responsibility of the successful proponent within the scope of this project?

A23: The Senate of Canada manages its own IT systems and is not under Shared Services Canada's purview.

Q24: Given the importance of Scope 3 to achieving Net Zero objectives, will the Senate of Canada facilitate our engagement with its value chain's stakeholders including the Shared Services Canada (SSC)? Will the Senate of Canada provide insights and support should our recommended reduction activities include scenarios/adjustments related to the SSC's Procure-to-Pay (P2P) Solution?

A24: The Senate of Canada manages its own IT systems and is not under SSC's purview.

Q25: We believe there is value in having some of our global experts contribute to the work products and / or provide subject matter expertise over the course of this project. Is the Senate open to having resources from outside of Canada work on the project team?

A25: Yes.



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Q26: Is the Senate evaluating the CVs of the proposed Resource Lead and back-up exclusively? Would the Senate be interested in reviewing the resumes of other proposed team members?

A26: Only the CVs of the proposed Resource Lead and back-up will be measured against the evaluation criteria.

Q27: What is the Senate's preferred resume length and format for review?

A27: There is no preferred resume length and the format must be PDF format.

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