

**NOTICE OF PROPOSED PROCUREMENT (NPP)**  
**For**  
**Task-Based Informatics Professional Service: Requirements for services (TBIPS)**

<b>GSIN:</b> H100BB – Quality Assurance Project Management			
<b>Reference Number:</b>	9F032	<b>Solicitation Number:</b>	9F037-22-0038
<b>Organization Name:</b>	Canadian space Agency (CSA)		
<b>Solicitation Date :</b> November 11 2022			
<b>Closing Time:</b> December 9 <sup>th</sup> 2022 at 14h00 PM (EST)			
<b>Estimate Level of Effort:</b> Indicate in the Statement of work (SOW)			
<b>Contract Duration:</b>	From one year after the award date of the contract		
<b>Solicitation Method:</b>	Competitive	<b>Comprehensive Land Claim Agreement Applies:</b>	No
<b>Applicable Trade Agreements:</b>	The requirement is subject to the provisions of CFTA		

**Requirement Details**

**Tendering Procedure: Selective Tendering**

This requirement is only open to the following pre-qualified suppliers under the Task and Solution Based on Professional Services Supply Arrangement (TSPS), # **E60ZT-18TSPS/D** for the following categories:

**2. Business Consulting / Change Management Stream**

2.1 Business Analyst

**3. Project Management Services Stream**

3.2 Project Manager

3.6 Risk Management Specialist

**5. Technical, Engineering and Maintenance Services Stream**

5.3 Engineering Graduate

- Four (4) resources
- Supplier Security Clearance: Reliability
- Document Safeguarding: Protected B
- Region/Metropolitan: on place
- Estimated Requirement Dollar Value Range: above CKFTA (\$100,000) and up to \$3,750,000.00

Name
ACF Associates Inc.
ADGA Group Consultants Inc.
Adirondack Information Management Inc., The AIM Group Inc. in Joint Venture
Altis Human Resources (Ottawa) Inc.
Calian Ltd.
Deloitte Inc.
IPSS INC.
MaxSys Staffing & Consulting Inc.
Modis Canada Inc
Olav Consulting Corp
OLAV CONSULTING CORP., MOSHWA ABORIGINAL INFORMATION TECHNOLOGY CORPORATION, IN JOINT VENTURE
Orbis Risk Consulting Inc.
Posterity Group Consulting Inc,
Promaxis Systems Inc
Raymond Chabot Grant Thornton Consulting Inc.
Reticle Ventures Canada Incorporated
Technomics, Incorporated
The AIM Group Inc.

**Description of Work:**

The CSA's Enterprise Project Management Office (EPMO) team requires the services of external consultants to provide assistance with a series of CSA Projects, Project Portfolio activities and support to periodically perform analysis of processes and tools in order to propose possible improvements. The activities sought from the Contractor will include project management activities taking into consideration the requirements of CSA's Investment Governance and Monitoring Framework (IGMF) and the Integrated Project Management Operating Standard.

The intent is to have the Lead PM (senior Project Manager) available to provide the equivalent of 1 day per month (approximately 12 days) and three (3) other resources available to provide the equivalent of 40 days (approximately 13 days each) a year based on the operational requirements (i.e.: likely to be short sprints of a couple of days when the need arise). These three (3) resources must either be at least intermediate according to the table below:

2.1	Business Analyst	Intermediate
3.2	Project Manager	Senior
3.6	Risk Management Specialist	Intermediate
5.3	Engineering Graduate	Intermediate

**Contract Authority**

Contracting Authority: Julie Mercier  
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 E-Mail: [julie.mercier@asc-csa.gc.ca](mailto:julie.mercier@asc-csa.gc.ca)

## **Inquiries**

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUYANDSELL.GC.CA" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

For contact information please refer to PSPC's [Contact Acquisitions page](#).