

Advance Contract Award Notice (ACAN)

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a Statement of Capabilities. If no supplier submits a Statement of Capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the Contracting Officer may then proceed with the award to the pre-identified supplier.

1. Definition of the Requirement

The Canada Border Services Agency (CBSA) Environmental Operations has a requirement to obtain a secure and bilingual Internet-based drinking water data management service that will enable the CBSA employees to manage facility information and water quality data for potable water systems in facilities where CBSA staff is employed.

2. Criteria for Assessment of the Statement of Capabilities (Minimum Essential Requirements)

- 2.1 Any interested supplier must demonstrate by way of a Statement of Capabilities that it meets the following requirements:
 - a. Providing drinking water quality data management services to at least 2 large system clients, where the drinking water system services more than 5,000 customers (federal, provincial or municipal) within the last year;
 - b. Developing and delivering for a minimum of six (6) years a bilingual and Internet-based data management service for drinking water quality, which includes management of water quality and operational information;
 - c. Establishing data transfer arrangements and configurations for a minimum of eight (8) years with public and private Canadian Association for Laboratory Accreditation (CALA) certified environmental laboratories throughout Canada. Five (5) data transfer arrangements and configurations must have been established in the last eight (8) years;
 - d. Having the data management information system available in both French and English for user training and technical support;
 - e. Providing lab, client and user activity reports to track use of system, what type of entry and by whom;
 - f. Developing Internet-based management system that provides a fully cascading hierarchy allowing drinking water data to be grouped by levels, including but not limited to facility, system, sample site and system classification;
 - g. Providing user-name access by employees to the Internet-based data management system with at least three (3) levels of access to the data, i.e. administrator level account with full data access, modification privileges and capable of creating user accounts; a user level with full data access and modification privileges, and a viewer level with viewing privileges only; and
 - h. Generating through the Internet-based data management system automatic notifications/advisories to multiple users which include a description of the water system, site, parameter exceeded, date of exceedance, and related federal and provincial guideline and/or regulation.

2.2 Knowledge and understanding of data transfer arrangements and configurations, as well as developing partnerships with water utilities to ensure up to date compliance with federal and provincial drinking water quality guidelines and regulations.

2.3 **Substantiation of experience for Statement of Capabilities:** Suppliers must provide substantiation for each experience requirement above (article a. through h.). Suppliers must provide a narrative (or a reference to a narrative) providing sufficient description, service description, documentation and/or other information as necessary to substantiate, to the sole satisfaction of the Government evaluators, of how each experience criteria is met. Suppliers are cautioned that a simple restatement that the Supplier complies with the requirement will not be considered substantiation. It is recommended that suppliers provide the name of the client and the dates for which the experience was acquired.

3. Applicability of the Trade Agreement(s) to the Procurement

This procurement is not subject to any of the trade agreements.

4. Justification for the Pre-Selection Supplier

To Canada's knowledge, WaterTrax Inc. is the only supplier who provides this service.

5. Government Contracts Regulations Exception(s)

The following exception(s) to the *Government Contracts Regulations* is (are) invoked for this procurement under subsection 6(d) - "only one person is capable of performing the work.

6. Period of the Proposed Contract or Delivery Date

The proposed contract is for a period of one (1) year with no option periods.

Start date: January 1, 2023

Contract expiry date: December 31, 2023

7. Travel

There is no travel associated with this contract. All meetings will take place via conference calls and training via the Internet (e.g. Webinar).

8. Security Requirements

There is no security requirements associated with this contract.

9. Cost Estimate of the Proposed Contract

The estimated value of the contract, is \$50,000.00 (CDN) (GST/HST extra).

10. Name and Address of the Pre-Identified Supplier

WaterTrax Inc.
300-1201 West Pender Street
Vancouver, BC V6E 2V2

11. Suppliers' Right to Submit a Statement of Capabilities

Suppliers who consider themselves fully qualified and available to provide the goods, services or construction services described in the ACAN may submit a Statement of Capabilities in writing to the contact person identified in this notice on or before the closing date of this notice. The Statement of Capabilities must clearly demonstrate how the supplier meets the advertised requirements.

12. Closing Date for a Submission of a Statement of Capabilities

The closing date and time for accepting Statements of Capabilities is **March 18, 2013 at 11:00 am EST.**

13. Inquiries and Submission of Statements of Capabilities

Contracting Authority: Veronique Fulham
Senior Procurement Officer, Finance and Corporate Management Branch/ Procurement Division
Canada Border Services Agency (CBSA)
355 North River Road, Tower B, 17th Floor
Ottawa, Ontario K1A 0L8
Canada

E-Mail: CBSA-ASFC_Solicitations-Demandes_de_soumissions@cbsa-asfc.gc.ca