Office of the Superintendent of
Financial Institutions Canada

Bureau du surintendant des
institutions financières Canada

Date of Solicitation – Date de la demande
2022-11-29
Address inquiries to – Adresser toute demande de renseignement à :
See Section 6, Article 6.5.1.
Voir Section 6, Article 6.5.1

Destination
See Annex B
Voir Annexe B

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

See Section 2.2 Voir Section 2.2

STANDARD REQUEST FOR BID
INVITATION À SOUMISSIONNER - STANDARD
The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-120001/G.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-120001/G.

Instructions:
Municipal taxes are not applicable.
Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadians funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.
Instructions:
Les taxes municipales ne s'appliquent pas.
Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Solicitation No. - N° de la demande 20221313	Amendment No. - N° de modification **004**

Solicitation closes – La demande prend fin : **at – à 14 :00 EST** on – le **2022-12-16** See Section 2.3 Voir Section 2.3	File No. - N° de dossier

Supplier Name and Address – Nom et adresse du fournisseur
Telephone No. - N° de téléphone **Facsimile No. - N° de   télécopieur**
Name and title of person authorized to sign on behalf of supplier (type or print) **Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)** Signature : _____   Date :_____

Canada

Solicitation No. - N° de l'invitation	Amd. No. - N° de la modif.	Buyer ID - Id de l'acheteur
20221313	004	
Client Ref. No. - N° de réf. du client	File No. - N° du dossier	

AMENDMENT 004 is hereby issued to amend the RFP with the following item:

Respond to Question 4 and adjust A2 chair builder;

Q4: With reference to chair A2
The chair builder criteria for Lumbar Support has been changed from standard criteria.
The current SA requires all product to be CGSB approved. Per CGSB test standards adjustable lumbar must be "adjustable by at least 50 mm within range of 150mm to 250mm".

Per Section 2.1.6 Lumbar Support Height of Annex A Office Seating - Technical Specification Lumbar height must fall within the range of 150 mm (5.9 in) to 250 mm (9.8 in" above the seat.

In this case the criteria has been changed to read "must cover at least the full height range of adjustment between 150mm to 250mm" – This would be a 4" lumbar adjustment range – far more than CGSB requires and would also eliminate all but one single manufacturer from meeting this criteria. Specifications cannot be so specific as to eliminate all fair competition. Further specifications outside of the standard SA requirements must be listed as Non SA and placed in a sub category.

> Non Supply Arrangement (NSA): NSA products are products that do not form part of the supply arrangement. Examples of NSA are products that includes attributes, features or options that contradict the SA specifications or products that are not described in the specifications of the SA. NSA products can be added to a requirement within the allowable percentage per sub-category (currently 30% of the quantity per sub-category or 30% of the full requirement when handled as an AIP).

> The products must be added to the sub-category in which they are most closely related. Full specifications are required and should not refer to the SA specifications as they are not products on SA. The user may refer to the SA specifications to describe the products required as a reference. The specifications must be generic, and dimensions must include tolerances and ranges, when applicable.
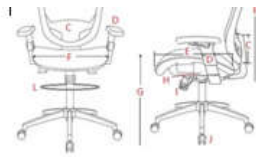
We respectfully ask that the criteria for Adjustable lumbar on A2 revert back to standard SA criteria or that chair A2 be listed as a sub category Non SA product.

A4: OSFI agrees to revert the height adjustable range of the lumbar support for the A2 chair to the standard minimum of 50mm. Please see adjusted A2 chair builder below.

At **Table A2: Small chair, Upholstery**

DELETE in its entirety;

INSERT the following table;

Solicitation No. - N° de l'invitation	Amd. No. - N° de la modif.	Buyer ID - Id de l'acheteur
20221313	004	
Client Ref. No. - N° de réf. du client	File No. - N° du dossier	

CHAIR TYPE | **QTY: 24 (A2) rev2**

■ Rotary Chair (up to 275 lbs)
☐ Rotary Chair large occupant (up to 400 lbs)
☐ Rotary Stool with backrest

IMPORTANT:
Canada may request additional information to confirm criteria prior to contract award within a time period specified by the Identified User (IU)

	Criteria *Instructions*	Requirement Choices
A	*Headrest* choose *only 1*	☐ Yes – Adjustable and Removable *(if applicable, indicate type of adjustment in additional criteria below)* *Recommended with Standard Back Height* ■ No
B	*Backrest Height* choose *only 1*	■ Standard = *height between 508mm (20.0 in.) to 610 mm (24.0 in.)* ☐ High = *height greater than 660 mm (26.0 in.)* ☐ No preference = *minimum height of 450mm (17.0 in.)*
	Backrest Profile choose *only 1*	■ No preference *(It is recommended to select "no preference" as profiles do not affect functionality of chair).* ☐ Other = _____
C	*Lumbar Support* choose *ALL that are acceptable*	Adjustable ☐ Up/Down = *min. 50 mm (2.0 in.) height adjustment between 150mm (5.9 in.) to 250 mm (9.8 in.)* ■ Other = Up/Down *(min. 50 mm (2.0 in.) height adjustment between 150mm (5.9 in.) to 250 mm (9.8 in.)* & In/Out ☐ Fixed = *between 150 mm (5.9 in.) to 250 mm (9.8 in.) above seat*
D	*Armrests* choose *only the minimum mandatory adjustments that are required.*	Adjustable: ■ Height adjustable = *min. 76 mm (3 in.) adjustment and must cover at least 176 mm (6.9 in.) to 251 mm (9.9 in.)* ■ Width adjustable = *min. 75 mm (3.0 in.) adjustment between 443 mm (17.0 in.) to 493 mm (19.4 in.)* ■ Pivot adjustable = *min. 20 degrees inward and min. 10 degrees outward* ☐ Fixed = *height range between 200 mm (7.9 in.) to 250 mm (9.8 in.)* ☐ None
E	*Seat Depth* choose *ALL that are acceptable*	■ Adjustable = *min. 50 mm (2.0 in.) adjustment within the range 426 mm (16.75 in.) to 502 mm (19.75 in.)* ☐ Fixed ☐ Shallow = *380 mm (15.0 in.) to 420 mm (16.5 in.)* ☐ Medium = *greater than 420 mm (16.5 in.) to 460 mm (18.1 in.)* ☐ Deep = *greater than 460 mm (18.1 in.)*
F	*Seat Width*	*Refer to chair type above* *Rotary chairs and stools = min. width of 450 mm (17.7in.)* *Rotary Large Occupant models = min. width of 560 mm (22.0 in.)*
G	*Seat Height* choose *ALL that are acceptable*	*Rotary Chair* ■ Adjustable ☐ Standard = *includes 417 mm (16.4 in.) or less to 512 mm (20.2in.) or more* ■ Low = *includes 376 mm (14.8 in.) to 439 mm (17.3 in.)* ☐ Other = _____ ☐ Fixed = *between 417 mm (16.4 in.) to 512 mm (20.2 in.)* *Rotary Stool with backrest* ☐ Adjustable = *includes range from 580 mm (23 in.) to 840 mm (33 in.)* ☐ Fixed = *equal or greater than 670 mm (27.5 in)*
H	*Tilt Mechanism* choose *only 1*	☐ Tilt Mechanism *seat and backrest adjust together in a ratio that falls within ≥1:1 (includes both Synchro-Tilt and Unison Tilt)* ■ Tilt Independently *seat and backrest adjust independently of each other* ☐ No preference
I	*Seat and Backrest Locks* choose *ALL that are acceptable*	☐ Setup Position = *chair locks or stops at one position with seat flat and backrest straight* ■ Multiple Positions = *chair locks or stops at multiple positions (including setup position)*
J	*Casters*	■ carpet ☐ hard surface
L	*Foot Ring*	*Standard with stool models only*
	Finishes (Upholstery / Non-Upholstery) choose *ALL that are acceptable*	Backrest ■ Upholstery ☐ Other = _____ ☐ Breathable material (Mesh) Seat ■ Upholstery ☐ Other = _____ ☐ Breathable material (Mesh)
	Additional Criteria:	• Each armrest pad **must** able to adjust 2" laterally inward while in the parallel position • Lumbar depth adjustment must be independent of the back angle adjustment

All other terms and conditions remain unchanged.