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January 5, 2023

**ADDENDUM NO. 2**

Subject: **Request for Proposal No. T8080-210655 - Airspace Risk Assessment**

Further to the above-mentioned Request for Proposal, this Addendum (#2) is to advise potential bidders of the question(s) received during this tender call to date. Both the question(s) and the response(s) are indicated in the attached Annex A-1.

All other terms and conditions remain unchanged.

**Tenderers are to acknowledge this Addendum by signing in the space provided below and enclosing a copy of this document with their tender submission.**

Yours truly,

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Transport Canada | Transports Canada  
Government of Canada | Gouvernement du Canada

**RECEIPT ACKNOWLEDGED**

Name of Company \_\_\_\_\_

Signature \_\_\_\_\_



## Annex A-1

### Question 1:

#### **Ref. RFP Part 5, 5.2.3.1 Status and Availability of Resources:**

We have the capability to provide various levels of intelligence support which scales to a client's needs/requirements. Scalability can range from accessing our 24/7 global intelligence team (100+ analysts) and reporting, to providing dedicated embedded (onsite or virtual) analytical resources.

- a. Can TC please clarify if you are looking for dedicated intelligence resources vs leveraging our global intelligence teams?
- b. Can the Bidder provide two or multiple solution options?

#### **Answer 1:**

- a. We are only looking to leverage a global intelligence team, no need for dedicated resources.*
- b. Yes.*

### Question 2:

#### **RFP Part 5 and Part 7, References to Additional Information:**

Can TC please define what "additional information" will be required by the Bidder? Is it purely Contractual information?

#### **Answer 2:**

*The "additional information" in this case would be certification from the bidder that every individual proposed in its bid will be available to perform the Work as required; as well any substitute with similar qualifications and experience if the proposed resources are unavailable for reasons beyond the bidder's control.*

### Question 3:

#### **Ref. Annex D Tables 1 and 2:**

Does the Bidder need to include the entirety of each table as part of its response? Or are tables simply for reference/example of evaluation form and the Bidder just needs to make sure to address each tables' criterion in its Technical Bid volume?

#### **Answer 3:**

*Bidders can either include the entire table and reference where in their technical proposal the substantiating information can be found, or clearly outline in their technical bid which specific mandatory and rated criteria are being satisfied in a clear and concise manner.*

### Question 4:

#### **Ref. Annex D, Mandatory Criteria M1 and Point Rated Criteria R2, R4-R6:**

- a) Is TC requiring three dedicated resources to address the requirements outlined in Annex A SOW, or is TC satisfied with being able to access a global team and being able to speak to the appropriate team / regional specialist when required?
- b) If accessing global team members would meet the TC requirements, would providing three CVs and experience of various members of our global intelligence team be sufficient to demonstrate our resourcing capabilities in order to field questions/inquiries as they come in?

- i) Can TC provide details around required frequency of direct access to the intelligence team or three proposed resources? Would it be 24/7/365 or M-F standard business hours?
- ii) If dedicated resources are required by TC, can TC further detail their expectation of the roles for three resources?
- c) A solution often adopted by clients is to leverage our dedicated call-in number to initiate a request for information. The specific enquiry is then directed to the appropriate intelligence team member – a regional analyst or a subject matter expert - for a peer-to-peer conversation to understand context to country risk ratings or alerts. Is this the level of access TC is looking for?
- d) Please explain the difference between the requirement at M1 and the individual requirements at R4, 5 and 6.
  - i) Please confirm that the Bidder only has to supply one CV for each resource and only fill out one Table A for each resource.

**Answer 4:**

- a) *We are seeking proof of at least 3 resources as part of your global team that meet the criteria outlined in the SOW.*
- b) *Yes, as above.*
  - i) *This RFP is open to all range of business models, including standard business hours and 24/7 business response.*
  - ii) *As per 1 a) and b), we are not seeking dedicated resources*
- c) *Please detail your response capability in your bid, it will be assessed along with other business models.*
- d) *They are complementary.*
  - i) *Yes*

**Question 5:**

**Annex A Statement of Work, Section 3.1.1:**

Can TC please provide more details around the specific intelligence requirements being sought when TC refers to threat and risk reporting?

**Answer 5:**

*Please refer to the Statement of Work.*

**Question 6:**

**Annex A, Statement of Work, Section 3.2.1:**

How many CZIO Analysts would need access to Bidder provided portal?

**Answer 6:**

*Unknown at this time – portal access could include multiple analysts.*