

**ACAN no. 1000403585**

An Advanced Contract Award Notice (ACAN) is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meet the requirements set out in the ACAN, on or before the closing date and time stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified Contractor.

**1. Definition of requirement:**

The Canada Border Service Agency (CBSA) has a requirement to rent an outdoor firing range facility for Border Services Officers' firearms training.

**1.1 Objectives:**

The CBSA requires rental services of a firearms range facility in Cornwall, Ontario in order to provide armed Border Services Officers with firearms training, as per prescribed standard policies.

**1.2 Tasks and Deliverables:**

The tasks and deliverables the Contractor must complete include, but are not limited to the following:

- Provision of firearms range for approximately 20 days per year.
- Provide safety procedures.

**1.3 Range Requirements:**

The following Range criteria are required to be provided by the Contractor:

- Access to washroom facilities
- Range must allow for the discharge of 9mm (9 x 19) Calibre 147 Grain Jacket Hollow Point Ammunition, 147 Grain Full Metal Jacket Ammunition and FX Marking cartridges (ie. Simunition) and blank ammunition
- Allow for the use of CBSA-supplied silhouette targets, protective vests and duty holsters.
- Allow for the installation of a storage container (minimum of 8x8 feet) for miscellaneous range supplies. CBSA must be able to secure storage space with a padlock
- Free parking for a minimum of 12 CBSA vehicles
- Allow for the minimum of 8 shooters with a shooting distance of 25 metres from the firing line to the target stand not including bullet traps
- Range allows for passage of instructors behind shooters on firing line (minimum 4 feet depth)
- Range must allow lateral movement, parallel to the back-stop as well as movement at approximately a 45 degree angle to the back-stop
- Range must allow the use of Agency owned or provide suitable barricades and target stands.
- Range must allow prone shooting positions
- An area away from the firing line should be available for clean-up
- Provide confirmation of license to operate the range according to the Chief Firearms Office, Royal Canadian Mounted Police Federal Regulations and all applicable Guidelines/Legislation are met to operate a firearms range
- Range must allow the CBSA to inspect the site

**1.4 Constraints:**

- Facility must be available to rent for full day (8 hour) and half day (4 hour) periods.
- Range must be available Monday to Friday between 7:30-16:00 ET.

- CBSA staff must be the sole occupants of the range on the scheduled usage days, with no club members or members of the general public on the range.
- Firing range location must be within a distance of 20 km of CBSA - Cornwall Port of Entry at 1 Brookdale Avenue in Cornwall, Ontario.
- The Contractor must provide flexibility within their schedule to book time at various points during each month. As use is varied, dependent on CBSA training requirements, days will be scheduled at minimum 30-days in advance by CBSA. Requests to use the facility with less than 30-days' notice will be considered by the Contractor and use outside of previously prescribed hours may be accommodated based on availability.
- Facility must be inspected and approved for training use by the CBSA prior to contract issuance and on an annual basis.
- Should inclement weather that affects the safety of those operating on the range occur, CBSA will cancel range activities and will not be invoiced for the use. The CBSA will endeavor to provide advance notice when possible prior to cancelling range reservation(s).

### **1.5 Location of Work:**

The Contractor's place of business, must be within 20 km of CBSA - Cornwall Port of Entry at 1 Brookdale Avenue in Cornwall, Ontario.

### **1.6 Security Requirements:**

There is no security requirements associated with this requirement.

## **2. Minimum Essential Requirements:**

Any interested suppliers must demonstrate by way of a statement of capabilities that they meet all of the following requirements:

**2.1** The supplier must demonstrate that they have a minimum of two (2) years providing outdoor firearm range services with the required minimum distances to 9mm (9 x 19) Calibre 147 Grain Jacket Hollow Point Ammunition, 147 Grain Full Metal Jacket Ammunition and FX Marking cartridges (ie. Simunition) and blank ammunition.

**2.2** The supplier must demonstrate that they have a firearms range within 20 km of CBSA - Cornwall Port of Entry at 1 Brookdale Avenue in Cornwall, Ontario.

**2.3** The supplier must demonstrate that they have a license to operate the range according to the Chief Firearms Office, Royal Canadian Mounted Police Federal Regulations and all applicable Guidelines/Legislation are met to operate a firearms range.

**2.4** The supplier must demonstrate that they have a firing range facility that meets the range requirements outlined in Section 1.3 above and the CBSA Standards on Firing Ranges (refer to PDF attachment).

## **3. Applicability of the Trade Agreement(s) to the Procurement:**

This procurement is not subject to any trade agreements.

## **4. Set-aside under the Procurement Strategy for Aboriginal Business:**

This procurement is not subject to any set-asides for Aboriginal Suppliers.

## **5. Comprehensive Land Claims Agreement(s):**

This procurement is not subject to a Comprehensive Land Claims Agreement.

**6. Justification for the Pre-Identified Supplier:**

The pre-identified supplier meets all of the minimum essential requirements described in this ACAN.

**7. Government Contracts Regulations Exception(s):**

The following exception to the Government Contracts Regulations is invoked for this procurement under subsection:

(d) only one person is capable of performing the contract.

**8. Exclusions and/or Limited Tendering Reasons:**

No exclusions

**9. Ownership of Intellectual Property:**

Not applicable

**10. The Period of the Proposed Contract or the Delivery Date(s):**

The contract period is from April 1, 2023 to March 31, 2024, with the option to extend the contract by four (4) additional one-year periods.

**11. Cost estimate of the proposed contract**

The estimated value of the contract, including options, is \$65,000.00 (GST/HST extra).

**12. Name and Address of the Pre-Identified Supplier:**

It is intended to award a service contract to the following contractor:

Cornwall Handgun Club  
4395 ON-138  
St. Andrews West, ON  
K0C 2A0

**13. Suppliers' Right to Submit a Statement of Capabilities:**

Suppliers who consider themselves fully qualified and available to provide the services described in the ACAN, may submit a statement of capabilities in writing to the contact person identified in this notice on or before the closing date and time of this notice. This statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

**14. The closing date and time for a submission of a statement of capabilities**

The closing date and time for accepting statements of capabilities is **January 24, 2023 at 2:00 pm ET**

**15. Enquiries and Submission of Statement of Capabilities:**

Lynn Kalp  
A/Procurement Team Lead  
Canada Border Services Agency, Comptrollership Branch  
Directorate: Strategic Procurement and Material Management Division  
[lynn.kalp@cbsa-asfc.gc.ca](mailto:lynn.kalp@cbsa-asfc.gc.ca)

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