

Appendix B: Bid evaluation criteria

Canadian Construction Materials Centre request for standing offers for technical services by subject matter experts

Objective

Award one or more standing offers to relevant subject matter experts who will provide technical services to support the operation of the Canadian Construction Materials Centre (CCMC).

Bid evaluation criteria

Standing offers will be awarded to all bidders who meet the mandatory requirements (see below) and bidders must provide the following documents for each of their relevant experts (i.e., staff, personnel):

- a completed **Appendix D: Expertise matrix**, and
- a well-organized **Curriculum vitae (CV)**.

Mandatory requirements

The above documents must demonstrate that each expert meets the following two (2) mandatory requirements:

1. The contractor must provide evidence supporting a **minimum of seven (7) years** of experience in one or more of the following technical domains with detailed supporting references (e.g., publications, work completed, areas of study and/or other substantial support for expertise in the domain):

Building product functions:

- | | |
|---|--------------------------------------|
| 1. Air leakage control | 12. Soil gas control |
| 2. Backing/fastening support | 13. Sound transmission control |
| 3. Building services and utilities | 14. Structural capacity |
| 4. Dampproofing | 15. Structural integrity |
| 5. Falling, tripping, slipping protection | 16. Subfloor imperfection mitigation |
| 6. Fire protection | 17. Water drainage |
| 7. Heat and moisture dissipation | 18. Water ingress protection |
| 8. Heat transfer control | 19. Water vapour diffusion control |
| 9. Indoor air quality protection | 20. Waterproofing |
| 10. Moisture resistance/waterproof layer | 21. Wind barrier |
| 11. Protection of insulation | |

Building product materials:

- | | |
|-------------------------|------------------------------|
| 22. Cellulose and paper | 26. Polymers and plastics |
| 23. Concrete | 27. Resins and adhesives |
| 24. Geotextiles | 28. Stone, brick and masonry |
| 25. Metals | 29. Wood and wood composites |

In addition to the above technical domains, contractors are encouraged to include their expertise in other relevant construction product categories, which would support them in receiving a standing offer (see **Appendix D: Expertise matrix**).

2. The contractor must provide evidence supporting a **minimum of five (5) years** of experience in **Canadian-relevant** conformity assessment and/or standardization and/or codes development (bids must include a detailed list of work, responsibilities and/or involvement in codes/standards technical committees).

Successful contractors meeting the above mandatory requirements will be awarded a standing offer. Call-ups on an as-needed basis will be selected according to the call-up selection criteria at **Appendix C – Call-up selection criteria**.