

APPENDIX I TO PART 5 OF THE STANDING OFFER – CERTIFICATIONS AND ADDITIONAL INFORMATION

1.0 General Information	
The Offeror is a Joint Venture	Yes () or No () If yes, the Offeror must meet the section 17 of 2006 , (2022-03-29) Standard Instructions. https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2006/24
Solicitation No.	
Offeror Legal Name	
Procurement Business Number (PBN)	
Offeror Address	
Name of Contact Person	
Phone Number	
E-Mail Address of Contact Person	
Applicable Law	(choose a Province)
2.0 Certifications Required with the Offer (Offerors must submit the following duly completed certifications as part of their Offer.)	
<p>2.1 Integrity Provisions - Declaration of Convicted Offences In accordance with the Integrity Provisions of the Standard Instructions, all Offerors must provide with their Offer, if applicable, the declaration form available on the Forms for the Integrity Regime website (http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html), to be given further consideration in the procurement process.</p>	
<p>2.2 Environmental Performance Considerations</p> <p>Canada is committed to greening its supply chain. In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to acquire products and services that have a lower impact on the environment than those traditionally acquired. Environmentally preferable goods and services are those that have a lesser or reduced impact on the environment over the life cycle of the good or service, when compared with competing goods or services serving the same purpose.</p> <p>Environmental performance considerations include, among other things:</p> <ul style="list-style-type: none"> • the reduction of greenhouse gas emissions and air contaminants; improved energy and water efficiency; • reduced waste and support reuse and recycling; the use of renewable resources; reduced hazardous waste; and reduced toxic and hazardous substances. <p>In accordance with this initiative, Offerors are asked to provide with their offers, but may be submitted afterwards, information regarding their use of environmentally friendly/"green" practices in their service delivery.</p> <p>This information will not be used in the evaluation, but is for information purposes only. Canada will use a star rating system (0-3) to assess Offerors that can prove they are greener and include such information into the resulting Standing Offers to provide End Users with the option to choose a greener service. The star rating for each Offeror will be identified in each successful Offeror's Standing Offer. The maximum total points are 29.</p> <ul style="list-style-type: none"> * No star will be given to an Offeror if it does not provide adequate information to this section. * One (1) star will be given to an Offeror that obtains any points up to 10 green points. * Two (2) stars will be given to an Offeror that obtains more than 10 green points and up to 20 green points. * Three (3) stars will be given to an Offeror that obtains more than 20 green points and up to 32 green points. <p>Elements to be considered in the rating system are in the following table. Offerors should provide examples to demonstrate how they comply with the elements in the table. Canada reserves the right to verify what the Offeror claims.</p>	

2.2.1 In the following Table 1.0, Offerors should complete the column entitled "Comments"

Please complete the following table:

TABLE 2.2.1.1 - ENVIRONMENT PERFORMANCE CONSIDERATIONS

Description	Comments	Points allocated
1. Offeror utilizes newer vehicle fleets demonstrated to pollute less	Fill the applicable item, a) or b) for this item. In the same space provided the Offeror is requested to provide brief example(s) to demonstrate compliancy.	void
a) at least 50% of the fleet is less than 5 years old		4
b) 25%-49% of the fleet is less than 5 years old		2
2. Percentage of vehicles using Alternative Transportation Fuel (ATF) in the fleet. Alternative Transportation Fuel includes the following: <ul style="list-style-type: none"> • hybrid gas/electrics, E85 (fuel mixture consisting 85% ethanol and 15% gasoline mix), • E10 (fuel mixture consisting of 10 per cent ethanol and 90 per cent unleaded petrol), • Compressed Natural Gas (CNG), propane-powered vehicles, etc. 	Fill the applicable item, a), b) or c) for this item. In the same space provided the Offeror is requested to provide brief example(s) to demonstrate compliancy.	void
a) at least 50% or more of the fleet uses alternative fuel		3
b) 25%-49% of the fleet uses alternative fuel		2
c) 1%-24% of the fleet uses alternative fuel		1
3. Proper maintenance of the Offeror's fleet If a formal program exists and a regular scheduled maintenance is conducted at least once a year on the following items.	Fill the applicable item, a), b), c), d), e) and f) for this item. In the same space provided the Offeror is requested to provide brief example(s) to demonstrate compliancy.	void
a) Conduct inspections such as tire pressure, leaks of coolant		1
b) Follow vehicle's maintenance schedule		1
c) Optimize the tire pressure		1
d) Regular wheel alignment check		1
e) Use engines equipped with electronic devices that automatically stop-start the engine to minimize idling and warm-up times		1
f) Use auxiliary equipment such as directed - fired heaters and auxiliary power generators, rather than idling engines to meet heating, air conditioning and electrical demands in transport vehicles.		1
4. Providing driver training If a formal program exists and a regular scheduled training is conducted at least once a year on the following items:	Fill the applicable item, a), b), c), d), e), and f) for this item. In the same space provided the Offeror is requested to provide brief example(s) to demonstrate compliancy.	void
a) Smooth acceleration and braking		1
b) Proper use of cruise control		1
c) Elimination of unnecessary shifting		1
d) Practicing progressive shifting (up shifting at the least possible rpm)		1
e) Practicing block shifting (skipping unnecessary gears)		1
f) Coasting whenever possible		1

5. Other Environmental Considerations	Fill the applicable item, a), b), c), and d), for this item. In the same space provided the Offeror is requested to provide brief example(s) to demonstrate compliancy.	void
a) Tire, waste oil, glycol, battery recycling programs		1
b) Use of block heater in winter to help reduce engine warm-up period		1
c) Planning of route using Route Optimizing software and hardware (such as GPS, route mapping software, cell phone location software, etc.) to avoid backtracking or crisscrossing the city.		1
d) Consolidation of loads to cut costs		1
e) Monitor developments in new fuel-efficient transport technologies such as hybrid technology and electric drive		1
Offerors should self evaluate and provide the total number of points for the self-assessment.→		

3. Certifications Precedent to Contract Award and Additional Information

3.1 Status and Availability of Resources **(A3005T)**

The Offeror certifies that, should it be awarded a Standing Offer as a result of the Offer solicitation, every individual proposed in its Offer will be available to perform the Work as required by Canada's representatives and at the time specified in the Offer solicitation or agreed to with Canada's representatives. If for reasons beyond its control, the Offeror is unable to provide the services of an individual named in its Offer, the Offeror may propose a substitute with similar qualifications and experience. The Offeror must advise the Contracting Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Offeror: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Offeror has proposed any individual who is not an employee of the Offeror, the Offeror certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Offeror must, upon request from the Contracting Authority, provide a written confirmation, signed by the individual, of the permission given to the Offeror and of his/her availability. Failure to comply with the request may result in the Offer being declared non-responsive.

I understand and certify

3.2 Education and Experience **(A3010T)**

The Offeror certifies that all the information provided in the résumés and supporting material submitted with its Offer, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Offeror to be true and accurate. Furthermore, the Offeror warrants that every individual proposed by the Offeror for the requirement is capable of performing the Work described in the resulting contract.

I understand and certify

3.3 Price Certification - Canadian-based Suppliers (other than agency and resale outlets) **(C0002T)**

The Offeror certifies that the price proposed is not in excess of the lowest price charged anyone else, including the Offeror's most favoured customer, for the like quality and quantity of the goods, services or both; does not include an element of profit on the sale in excess of that normally obtained by the Offeror on the sale of goods, services or both of like quality and quantity; and does not include any provision for discounts to selling agents.

I understand and certify

3.4 Canadian Content Certification **(A3050T)**

The Offeror certifies that the service offered is a Canadian service as defined in paragraph 2 of clause A3050T.

I understand and certify

3.5 Former Public Servant (A3025T)

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, Offerors must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of Offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the Offer non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

an individual;

- b. an individual who has incorporated;**
- c. a partnership made of former public servants; or**

a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S. 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? Yes () No ()

If so, the Offeror must provide the following information, for all FPSs in receipt of a pension, as applicable:

name of former public servant;

date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2019-01 and the Guidelines on the Proactive Disclosure of Contracts.

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes () No ()

If so, the Offeror must provide the following information:

name of former public servant;

conditions of the lump sum payment incentive;

date of termination of employment;

amount of lump sum payment;

rate of pay on which lump sum payment is based;

period of lump sum payment including start date, end date and number of weeks;

number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

Signature of
Authorized Representative

Name of Individual (please print)

Date

3.6 Offer

By submitting an Offer, the Offeror certifies that the information submitted by the Offeror in response to the above requirements is accurate and complete.

Signature of
Authorized Representative

Name of Individual (please print)

Date