



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

RCMP-GRC
Bid Receiving/Réception des soumissions
Attn: **Brianne Leach**
Email: **Brianne.Leach@rcmp-grc.gc.ca**

**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaires :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet Architectural and Engineering (A&E) Services – TPOF Code Deficiencies		Date January 18, 2023
Solicitation No. – N° de l'invitation 202301325		Amendment No. – N° de la modification 07
Client Reference No. - No. De Référence du Client 202301325		
Solicitation Closes – L'invitation prend fin		
At / à :	14 : 00 (2pm)	EST (Eastern Standard Time) HNE (heure normale de l'Est)
On / le :	January 24, 2023	
F.O.B. – F.A.B See herein.	GST – TPS See herein.	Duty – Droits See herein.
Destination of Goods and Services – Destinations des biens et services See herein.		
Instructions See herein.		
Address Inquiries to – Adresser toute demande de renseignements à Brianne.Leach@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone 343-541-8512		

Delivery Required – Livraison exigée	Delivery Offered – Livraison proposée
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Solicitation Amendment: 007

This solicitation amendment 007 has been raised to:

- (A) Identify Changes to the RFP
 - (B) Respond to questions regarding the RFP
-

(A) CHANGES

(Change 13):

At Section 1.4.2.3.5. of the Project Brief:

DELETE: Commissioning Agent

INSERT: Intentionally left blank.

(Change 14):

At Appendix F – Submission Requirements and Evaluation (SRE), SRE 1 Submission Requirements, 1.2. Section I: Technical Proposal:

INSERT: 1.2.1. Intentionally left blank.

At Appendix A – Project Brief, 2.8 Pre-Design Service:

INSERT: 2.8.3. Intentionally left blank.

(Change 15):

At Appendix C – Price Proposal Form:

DELETE: in its entirety

INSERT: Revised Appendix “C” attached.

*****Important note to Proponents:** The Revised Appendix C – Price Proposal Form must be used, not the original one in the RFP.

(Change 16):

At the cover page, solicitation closing date:

DELETE: January 20 at 2:00 pm EST (Eastern Standard Time)

INSERT: January 24 at 2:00 pm EST (Eastern Standard Time)



(B) QUESTIONS AND ANSWERS

Question 36: The translation services aspect of the question was not addressed – translation to a second language for all construction documents has the same issues as printing in that pricing for translation is dependent on number and size of pages, which cannot be defined at this time. Will the client provide an assumed allowance for translation for all proponents to carry?

Answer 36 : Refer to Change 15 in this solicitation amendment.

Question 37: The RFP identifies the requirement for 3rd party commissioning. Would you consider a commissioning specialist within a consultant team firm who is not part of the core engineering team? The team was wanting to ensure that 3rd party commissioning was not a requirement. In other words, we are asking for confirmation that the engineering consultants are eligible to provide commissioning services.

Should the 3rd party commissioning consultant remain a requirement, please clarify the language requirements for the commissioning consultant and commissioning documents and correspondence.

Answer 37: 1. The RFP does not identify any requirements for 3rd party commissioning. The Project Delivery Manual (Attachment 1 to the RFP), section 6.2.8.1.3. and 6.2.12.4.1 both indicate commissioning (Cx) as part of the Consultant's Team or an independent third party Cx Authority separately engaged by the RCMP. As per the Project Brief section 1.1.3. and the Project Delivery Manual section 1.4, the requirements of the Project Brief prevail over those of the Project Delivery Manual.

2. Project Brief section 1.5.1.5.3.3. confirms "*Consulting engineers may function as the commissioning agents.*"

3. Language requirements remain unchanged. 4. Refer to Change 13 in this solicitation amendment.

Question 38: In the RFP under Section 1.3 it outlines the summary of work required for the building, which describes a number of items that are noted code deficiencies raised throughout the building. However the required services along with the additional services listed in the RFP document note activities that are to be included as part of the project. The noted services aren't typically related to the identified deficiencies listed in the table under Section 1.

So if you can please confirm that these sections are required to be included as part of the scope for the project since they seem contrary to what is typically required for what is outlined in the Scope of Work in Section 1.3 and to the Project Milestones.

Answer 38: Section 2.6.2. Office Furniture Support Services is required. Section 2.7 BCC is required.

Question 39: Can you confirm that if the scope noted above for Furniture Support and Functional Programming is to be included as part of the project that these services are related **only** to the areas affected by the scope outlined in Section 1.3 (Scope of Work) and not for the entire building/complex?

Answer 39: Section 2.6 Office Furniture Support Services only pertains to the areas identified and impacted by the scope identified in Section 1.3 of the Project Brief. Section 2.8.3. Functional Programming Scope and Activities has been deleted. Refer to Change 12 in Solicitation Amendment 06.

Question 40: Is it possible to review any existing plans or drawings related to the areas of the project scope within a secure facility to understand the magnitude/size of work that is to be included as part of the project?

Answer 40: Additional drawings will be provided at contract award. Refer to sketches provided as part of Amendment #6.



Question 41: If drawings are unable to be reviewed prior to bid closing, is it possible to get rough square metres of area work of the project to comprehend the size and magnitude of the project?

Answer 41: Refer to sketches provided as part of Solicitation Amendment #6.

Question 42: Regarding to development of the fee for translation services, it is hard to determine what fees/time would be required to translate the documents from one language to another unless the number of words within the specification or number of sheets is known. As this is unknown at this time, how would RCMP like us to price this scope given the rates for translation is based on the size of the document?

Answer 42: Refer to Change 15 in this solicitation amendment.

Question 43: Thank you for providing floor plans delineating some of the areas of work from Section 1.3 of the Project Brief. Upon review, we note that the floor plans do not address Stage 1.1.1, 1.3.1, 1.3.3, 1.3.5, or 1.5.1. Can the floor plans for these areas also be provided, or alternatively, the gfa of each of these areas, for consultants to gauge the amount of work required?

Answer 43: Refer to sketch 1st – 1er étage – 2 .pdf as part of Solicitation Amendment #6.

Question 44: Change 11 inserted: 'Furniture drawings in electronic searchable PDF copy.' However, per Amendment #1, Answer 2, furniture is not part of the scope of the contract. Please confirm that this line should be removed from 2.14.3.3 Record Documents?

Answer 44: Furniture drawings are required as part of Stage 1.3.3. and Section 2.6 Office Furniture Support Services.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.



**Amended in Solicitation Amendment 7
APPENDIX C - PRICE PROPOSAL FORM**

NOTE TO PROPONENTS: The language in this appendix will be contractualized in the resulting contract. All solicitation related content will be removed and applicable clauses contractualized as required.

INSTRUCTIONS TO PROPONENTS:

1. Complete this Price Proposal Form and submit in accordance with Appendix F Submission Requirements and Evaluation (SRE).
2. PROPONENTS SHALL NOT ALTER THIS FORM.
3. Price Proposals are not to include Applicable Taxes.
4. Price Proposals will be evaluated in Canadian Dollars.
5. Travel and Living Expenses: All Travel and Living Expenses must be incorporated into Part A of this Appendix.
6. In Part B, B.1 Disbursements – the Proponent must submit an estimated disbursement fee for translation and printing services. These fees must not be included in Part A Fixed Fees.
7. **Only Part A of this Appendix will be used for the price evaluation.**

Project Title: TPOF Code Deficiency Upgrades

Name of Proponent:

The following Part A will form part of the evaluation process:

PART A - REQUIRED SERVICES

Part A - Fixed Fee (R1230D (2018-06-21), GC 5 - Terms of Payment – Architectural and/or Engineering Services)



Service *:	Fixed Fee (CAD excluding Applicable Taxes):
Pre-Design Services	\$ _____
Schematic Design Services	\$ _____
Design Development Services	+ \$ _____
Construction Documents Services	+ \$ _____
Construction Tender Services	+ \$ _____
Construction Support Services	+ \$ _____
Post Construction Services	+ \$ _____
Commissioning Services	+ \$ _____
MAXIMUM FIXED FEES:	= \$ _____

TOTAL EVALUATED FEE FOR REQUIRED SERVICES

TOTAL COST OF SERVICES FOR PROPOSAL EVALUATION PURPOSES

Total Fee for Required Services Part A-Fixed Fee + \$.....

Total Evaluated Fee \$.....

The following will NOT form part of the evaluation process

Canada may accept or reject any of the following fees, disbursements and/or hourly rates. Canada reserves the right to negotiate on these fees, disbursements and/or hourly rates.

PART B - OTHER ADDITIONAL SERVICES



Part B.1 – Disbursements – Translation and Printing Services

At cost without allowance for mark-up or profit, supported by invoices/receipts - see clause R1230D (2018-06-21), GC 5 - Terms of Payment– Architectural and/or Engineering Services, section GC5.12 Disbursements:

The Proponent must submit an estimated disbursement fee for translation and printing services.

The amount of the disbursement in Part B.1 will be included in the total estimated cost on the front page of the contract at the time of contract award. If the actual fee for these services are lower or higher than estimated in this section a contract amendment will be issued to reconcile the lower or higher actual fee.

Project:	Estimated Disbursements
Translation:	\$
Printing:	\$
Total Estimated Amount for Disbursements:	

Part B.2 – Time Based Fees (R1230D (2018-06-21), GC 5 - Terms of Payment– Architectural and/or Engineering Services).

The time based fees in Part B.2 will **not** be included in the total estimated cost on the front page of the contract.



THE FOLLOWING HOURLY RATES MAY BE USED FOR FUTURE CONTRACT AMENDMENTS

Principals, executives and staff positions	
Position	\$ per hour (*)
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

*Payment will be based on actual hours spent. Travel time and/or expenses will not be reimbursed separately (Refer to R1230D (2018-06-21), GC 5.12 – Disbursements). All inclusive hourly rate is applicable to both normal working hours and any other shift work as required.