



TENDER ADDENDUM

Professional Services for the LeBreton Flats Plan of Subdivision

SS013

January 23, 2023

ADDENDUM No. 4

This shall be read in conjunction with and shall form an integral part of the Tender / Proposal and Contract Documents.

Question #8: Under Section 4.3 of the Statement of Work, the following is stated:
There will be a minimum of one public meeting as part of the plan of subdivision application process and the Proponent is expected to have team members with the ability to verbally present in both English and French at an intermediate level as described in Annex A3.

Is there a required number of bilingual team members?

Response #8: No, there is not a prescribed number of bilingual team members that the Proponent is required to have in order to support the minimum one public meeting; however, for the public meeting(s), the Proponent must have team member(s) who have the capacity to verbally present and communicate in English and French at least at an intermediate level as described in Annex A3.

Question #9: Under Section 4.3 of the RFP document, the following is stated:
There will be a minimum of one public meeting as part of the plan of subdivision application process and the Proponent is expected to have team members with the ability to verbally present in both English and French at an intermediate level as described in Annex A3.

In addition to the Primary Key Project Roles, are the additional specialty personnel also required to have English and French at an intermediate level?

Response #9: There is no requirement for specific individuals in key project roles, nor additional specialty personnel, to be able to present in English and French at an intermediate level. The requirement is focused on ensuring that the Proponent has team member(s) who have the capacity to verbally present and discuss the project in English and French at least at an intermediate level at the public meeting(s), regardless of their role on the project team.

Question #10: Under Appendix C, Section 3, under PRTC3: Primary Personnel Experience – Instructions, the following is stated:

The Proponent should provide the following for each of the personnel proposed for the Key Project Roles (maximum four pages per individual, plus copies of licenses/certifications)...

Is the four-page maximum per Key Project Role individual, in regard to the curriculum vitae or to the number of content pages in our proposal?

Response #10: The four-page maximum applies to the information provided for each individual proposed for key project roles. The four pages per individual can be presented in the form of a curriculum vitae (CV), but each CV must contain the information requested in the bullet points under PRTC3 (Instructions column). Copies of licenses/certifications are excluded from this page maximum.

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