



SPECIFICATIONS

SOLICITATION #: 22-58128

BUILDING: M-12,
1200 Montreal Road,
Ottawa, Ontario

PROJECT: M12 Lab B25 Renovation

PROJECT #: 6206

Date: January 2023



SPECIFICATION

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Construction Tender Form

Project Identification **M12 Lab B25 Renovation**

Tender No.: **22-58128**

1.2 Business Name and Address of Tenderer

Name _____

Address _____

Contact Person(Print Name) _____

Telephone (_____) _____ **Fax:** (_____) _____

1.3 Offer

I/We the Tenderer, hereby offer to His Majesty the King in Right of Canada (hereinafter referred to as "His Majesty") represented by the National Research Council Canada to perform and complete the work for the above named project in accordance with the Plans and Specifications and other Tender Documents, at the place and in the manner set out therein for the Total Tender Amount (to be expressed in numbers only) of: \$_____. _____ **in lawful money of Canada (excluding GST/HST)**

The above amount is inclusive of all applicable (*) Federal, Provincial and Municipal taxes except that in the event of a change in any tax imposed under the Excise Act, the Excise Tax Act, the Old Age Security Act, the Customs Act, the Customs Tariff or any provincial sales tax legislation imposing a retail sales tax on the purchase of tangible personal property incorporated into Real Property, that occurs

- .1 after the date this tender was mailed or delivered, or
- .2 if this tender is revised, after the date of the last revision

the amount of this offer shall be decreased or decreased in the manner provided for in GC22 of the General Conditions of the Contract Documents.

National Research Council Canada	Conseil national de recherches Canada
Finance and Procurement Services Branch	Direction des services financiers et d'approvisionnement

1.3.1 Offer (continued)

(*) For the purpose of this tender, the Goods and Services Tax (GST) is not to be considered as an applicable tax.

In the province of Quebec, the Quebec Sales Tax is not to be included in the tender amount because the Federal Government is exempt from this tax. Tenderers shall make arrangements directly with the provincial Revenue Department to recover any tax they may pay on good and services acquired in the performance of this contract. However, tenderers should include in their tender amount Quebec Sales Tax for which an Input Tax Refund is not available.

1.4 Acceptance and Entry into Contract

I/We undertake, within fourteen (14) days of notification of acceptance of my/our offer, to sign a contract for the performance of the work provided I/we are notified, by the Department, of the acceptance of my/our offer within 30 days of the tender closing date.

1.5 Construction Time

I/We Agree to complete the work within the time stipulated in the specification from the date of notification of acceptance of my/our offer.

1.6 Bid Security

I/We herewith enclose tender security in accordance with Article 5 of the General Instruction to Tenderers.

I/We understand that if a security deposit is furnished as tender security and if I/we refuse to enter into a contract when called upon to do so, my/our security deposit shall be forfeited but the Minister may, if it is in the public interest, waive the right of His Majesty to forfeit the security deposit.

I/We understand that if the security furnished is not in the approved form as described in Article 5 of the General Instructions to Tenderers, my/our tender is subject to disqualification.

National Research Council Conseil national de recherches
Canada Canada

Finance and Procurement Direction des services financiers
Services Branch et d’approvisionnement

1.7 Contract Security

Within fourteen (14) days after receipt of written notification of the acceptance of my/our offer, I/we will furnish contract security in accordance with the Contract Conditions “F” of the Contract Documents.

I/We understand that the contract security referred to herein, if provided in the form of a bill of exchange, will be deposited into the Consolidated Revenue Fund of Canada.

1.8 Appendices

This Tender Form includes Appendix No. _____N/A_____.

1.9 Addenda

The Total Tender Amount provides for the Work described in the following Addenda:

NUMBER	DATE	NUMBER	DATE

(Tenderers shall enter numbers and dates of addenda)

National Research Council Canada	Conseil national de recherches Canada
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Finance and Procurement Services Branch	Direction des services financiers et d'approvisionnement
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1.10 Execution of Tender

The Tenderer shall refer to Article 2 of the General Instructions to Tenderers.

1.11 Cost Breakdown

Please include a fully completed copy of the Cost Breakdown form provided

**SIGNED, ATTESTED TO AND DELIVERED on the _____ day of
_____ on behalf of**

(Type or print the business name of the Tenderer)

AUTHORIZED SIGNATORY (IES)

(Signature of Signatory)

(Print name & Title of Signatory)

(Signature of Signatory)

(Print name & Title of Signatory)

SEAL



COST BREAKDOWN FOR FIXED PRICE CONTRACT

Description and location of work 1200 Montreal Road, Ottawa, ON M12 Rm B25 Reno.			Request no.		Page 1 of 2
			Contract no.		
Item No.	Description	Value of Item	% Done		Amount to Date
			This period	To Date	
1	GC				
2	Mobilization/Demobilization				
3	Architectural Demolition				
4	New Architectural work for Rm B25A wall (P1/P2) door (D01) and Hardware				
5	New Epoxy floor in Rm B25A				
6	New Architectural Work in Rm B25 (ceiling/ wall and Millwork)				
7	New epoxy flooring in Rm B25				
8	Electrical Work related to Panel P3				
9	Lighting: Removal and new In Rm B25A				
10	Lighting: Removal and new In Rm B25				
11	Power Distribution (wiring/ conduit/Receptacle)				
12	Fire Alarm				
13	Mechanical Demolition				
14	Fire protection Demolition and new				
15	New ductwork and diffuser in room B25				
16	Ductwork demolition and new In Room B25A (M04)				
17	New floor drain in B25A				
18	New Fan Coils				
19	New Domestic Cold/hot Water piping				
20	New Chilled water piping				
21	Controls				
22	Balancing				

23	Piping insulation				
24	Hazardous Material Removal				
25	Start up, Commissioning and Training				
26	Close Out and O&M manual				

CERTIFICATION (Sign last page only)

I hereby certify that the work done and material delivered to site up to the date of this request for payment are as listed above. Work and material are according to plans, specifications and contract, that the prices are according to contract or, if not specified by contract, are reasonable.

Contractor	Date	Authorized Signing Officer	Date



BUY AND SELL NOTICE

M12 Lab B25 Renovation

You are invited to submit **one** electronic Technical Proposal and **one** electronic Tender Form in two separate attachments to fulfil the following requirement forming part of this Request for Proposal. One attachment **must** be clearly marked 'Technical Proposal' and the other attachment **must** be marked 'Tender Form'. All financial information **must** be fully contained in the Tender Form, and only in the Tender Form. Vendors who provide financial information in the technical proposal will be disqualified. **All proposals should include the front page of this RFP duly completed.**

The National Research Council Canada, 1200 Montreal Road Ottawa, has a requirement for a project that includes:

The proposed scope of work includes the accomodation for two new workstation and the renovation of the Lab B25 in Building M12 located at the Montreal Road Campus of the National Research Council of Canada. The scope of work also includes the mechanical and electrical upgrades for two new fume hoods and two new mass spectrometers.

Selection Criteria

Potential bidders will be rated in a combination of technical score and price rating. For this project the total score will be established as follows:

Technical rating 40% = Technical Score (Points)

Price rating 60% = Price Score (Points)

Total Score = Max. 100 points

Mandatory requirements

Failure to meet the mandatory requirement will render the proposal as non-responsive and no further evaluation will be carried out.

Item	Mandatory Requirements	Proposal Page #(s)
1	The Proponent must have a minimum of ten (10) years' experience as a general contractor providing construction services comparable to this tender. Provide a company profile and relevant history as described in item #1 of the evaluated technical criteria.	
2	The Proponent must supply a CV for the proposed construction site supervisor and Project Manager.	
3	The Proponent to demonstrate to be a member of any recognized general contractor association in Ontario.	

Include this table with your proposal and indicate the proposal page where the information can be found.

Any Proposal which fails to meet any of the following mandatory requirements will be considered non-compliant and will not be given further consideration. Each requirement should be addressed separately.

Evaluated Technical Criteria

Item	Evaluated Technical Criteria	Proposal Page # (s)	Max Score
1	Demonstrated experience by the Proponent providing general contracting construction services relevant to this project. Include two (2) comparable projects completed by the proponents firm in the last Ten (10) years with reference names & phone numbers. Maximum 1 page per project. Evaluations will take into account relevance compared to the scope of this tender (up to 3 points for each example project) and whether the reference was satisfied with the work completed (up to 1 point for each example project) . It is the responsibility of the bidder to ensure the contact information for the reference is accurate. If the reference cannot be reached or declines to provide input the proponent will received a score of 0/1 for that example.		8
2	Qualifications and overall experience of proposed construction site supervisor. CV will be scored on the basis of related experience (up to 2 points) , experience acting as a construction site supervisor on federal government construction projects (up to 3 points) and training/education (up to 2 points) . Include detailed examples of 2 past projects including reference contacts that can confirm the individual was the construction site supervisor for at least 80% of the duration of those projects. If the reference cannot be reached or declines to provide input the proponent will received a score of 0/1 for that example. CV should be no longer than 3 pages.		7
3	Qualifications and overall experience of proposed construction Project Manager, CV will be scored on the basis of related experience (up to 2 points) , experience acting as a construction project manager on federal government construction project (up to 3 points) . Note: It will not be acceptable for The Project Manager to act as a site Supervisor.		5
4	The Proponent should provide their construction schedule for this project, from award to final completion, detailing major milestones, critical path elements, and associated timelines. Schedule evaluation will be based on whether it meets the completion date noted in the tender documents (up to 2 points) , and if the tasks and associated timelines demonstrate the contractor understands the scope of work (up to 3 points) .		5
Total			25

Include this table with your proposal and indicate the proposal page where the information can be found.

EVALUATION AND RATING

Financial Proposal will remain sealed and only the technical components of the proposals considered responsive will be reviewed, evaluated and rated by a NRC Evaluation Board in accordance with the criteria listed in the evaluated technical criteria table.

No further consideration will be given to proponents not achieving the pass mark of 17.5 out of 25 (70%). The successful Bidder shall be the one who accumulates the highest combined score of the technical assessment (40%) and tendered amount (60%), as shown below:

TABLE A	Bidder #1	Bidder #2	Bidder #3
Technical score	18 out of 25	20 out of 25	23 out of 25
Tendered amount	\$190,000	\$200,000	\$210,000

For information only:

	Technical score (40%)	Tendered amount score (60%)	Final score
Bidder #1	$18/25 \times 40(\%) = 28.8$	$\frac{190 \text{ k} \times 60(\%)}{190 \text{ k}} = 60$	= 88.8
Bidder #2	$20/25 \times 40(\%) = 32$	$\frac{190 \text{ k} \times 60(\%)}{200 \text{ k}} = 57$	= 89
Bidder #3	$23/25 \times 40(\%) = 36.8$	$\frac{190 \text{ k} \times 60(\%)}{210 \text{ k}} = 54.3$	= 91.1 (successful bid)

1. GENERAL

Questions regarding any aspect of the project are to be addressed to and answered only by the Departmental Representative (or his designate) or the Contracting Authority.

Any information received other than from the Departmental Representative (or his designate) or the Contracting Authority will be disregarded when awarding the contract and during construction.

Firms intending to submit tenders on this project should obtain tender documents through the Buyandsell.gc.ca TMA services provider. Addenda, when issued, will be available from the Buyandsell.gc.ca TMA service provider. Firms that elect to base their bids on tender documents obtained from other sources do so at their own risk and will be solely responsible to inform the tender calling authority of their intention to bid. Tender packages are not available for distribution on the actual day of tender closing.

2. MANDATORY SITE VISIT

It is mandatory that the bidder attends one of the site visits at the designated date and time. At least one representative from bidders that intend to bid must attend.

The site visits will be held on February 1st and February 2nd 2023 at **9:00 am**. Meet Benoit Ranger at Building M-12, Main Entrance, 1200 Montreal Road, Ottawa, ON. Bidders who, for any reason, cannot attend at the specified date and time will not be given an alternative appointment to view the site and their tenders, therefore, will be considered as non-responsive. **NO EXCEPTIONS WILL BE MADE.**

As proof of attendance, at the site visit, the Contracting Authority will have an Attendance Form which **MUST** be signed by the bidder's representative. It is the responsibility of all bidders to ensure they have signed the Mandatory Site Visit Attendance form prior to leaving the site. Proposals submitted by bidders who have not attended the site visit or failed to sign the Attendance Form will be deemed non-responsive.

3. CLOSING DATE

Closing date is February 16th, 2023, 14:00

4. TENDER RESULTS

Following the Tender closing, the tender results will be sent by email to all Contractors who submitted a tender.

5. SECURITY REQUIREMENT FOR CANADIAN CONTRACTORS

5.1 MANDATORY SECURITY REQUIREMENT:

This procurement contains a mandatory security requirement as follows:

1. The Contractor must, at all times during the performance of the Contract, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Director (CISD), Public Works Government Services Canada.
2. The Contractor personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.
3. The Contractor must comply with the provisions of the:
 - a. Security Requirements Checklist attached at Appendix "D"
 - b. Industrial Security Manual (Latest Edition) available at: <https://www.tpsgc-pwgsc.gc.ca/esc-src/msi-ism/index-eng.html>

5.2 VERIFICATION OF SECURITY CLEARANCE AT BID CLOSING

1. The Bidder must hold a valid Designated Organization Screening (DOS) issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC), **TO BE INCLUDED WITH THEIR TENDER OR PROVIDED WITHIN 48 HOURS FROM THE DATE AND TIME OF TENDER CLOSING.** Verifications will be made through CISD to confirm the security clearance status of the Bidder. Failure to comply with this requirement will render the bid non-compliant and no further consideration will be given to the bid.
2. Within 72 hours of tender closing, the General Contractor must name all of his sub-contractors, each of whom must hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC, or any other Federal Department or Agency along with the names and birthdates or security clearance certificate numbers of all personnel who will be assigned to the project.
3. It is to be noted that any subcontractor required to perform any part of the work during the performance of the subsequent contract must also adhere to the mandatory security requirement of the contract. As well, no personnel without the required level of security will be allowed on site. It will be the responsibility of the successful bidder to ensure that the security requirement is met throughout the performance of the contract. The Crown will not be held liable or accountable for any delays or additional costs associated with the contractor's non-compliance to the mandatory security requirement. Failure to comply with the mandatory security requirement will be grounds for being declared in default of contract.
4. For any enquiries concerning the project security requirement during the bidding period, the Bidder/Tenderer must contact the Security Officer @ 613-993-8956.

6. WSIB (WORKPLACE SAFETY AND INSURANCE BOARD)

All Bidders must provide a valid WSIB certificate with their Tender or prior to contract award.

7. OFFICE OF THE PROCUREMENT OMBUDSMAN

1. Clause for solicitation documents and regret letters for unsuccessful bidders

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent venue for Canadian bidders to raise complaints regarding the award of federal contracts under \$25,300 for goods and under \$101,100 for services. Should you have any issues or concerns regarding the award of a federal contract below these dollar amounts, contact OPO by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca. For more information about OPO, including the available services, please visit the OPO website.

2. Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1 (1) of the Department of Public Works and Government Services Act will review a complaint filed by the complainant respecting the administration of the Contract if the requirements of Subsection 22.2(1) of the Department of Public Works and Government Services Act and Sections 15 and 16 of the Procurement Ombudsman Regulations have been met.

To file a complaint, the Office of the Procurement Ombudsman may be contacted by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca.

3. Dispute Resolution

The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to or arising from the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 10 working days, each party hereby consents to fully participate in and bear the cost of mediation led by the Procurement Ombudsman pursuant to Subsection 22.1(3)(d) of the Department of Public Work and Government Services Act and Section 23 of the Procurement Ombudsman Regulations.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169, by e-mail at boa.opo@boa-opo.gc.ca, or by web at www.opo-boa.gc.ca.

The Departmental Representative or his designate for this project is: Benoit Ranger
Benoit.Ranger@nrc-cnrc.gc.ca
Telephone: (343) 597-8465

Contracting Authority for this project is: Collin Long
Collin.Long@nrc-cnrc.gc.ca

INSTRUCTIONS TO BIDDERS

Article 1 – Receipt of Tender

- 1a) Tender must be received **by email only** not later than the specified tender closing time. Electronic bids received after the indicated closing time - NRC servers received time - will be irrevocably rejected. Bidders are urged to send their proposal sufficient time in advance of the closing time to prevent any technical issues. NRC will not be held responsible for bids sent before closing time but received by the NRC servers after the closing time. Tenders received after this time are invalid and shall not be considered, regardless of any reason for their late arrival.
The maximum file size that NRC can receive in a single email is 10MB*
****Bidders are urged to send their proposals well before the bid closing time****
- 1b) A letter of printed telecommunication from a bidder quoting a price shall not be considered as a valid tender unless a formal tender has been received on the prescribed Tender Form.
- 1c) Bidders may amend their tenders by **email only** provided that such amendments are received not later than the specified tender closing time.
- 1d) Any amendments to the tender which are transmitted by **email only** must be signed and must clearly identify the tenderer.

All such amendments are to be addressed to:
National Research Council of Canada
Collin Long, Senior Contracting Officer

Collin.Long@nrc-cnrc.gc.ca

Article 2 – Tender Form & Qualifications

- 1) All tenders must be submitted on the Construction Tender Form and the tender must be signed in compliance with the following requirements:
 - a) Limited Company: The full names of the Company and the name(s) and status of the authorized signing officer(s) must be printed in the space provided for that purpose. The signature(s) of the authorized officer(s) and the corporate seal must be affixed.
 - b) Partnership: The firm name and the name(s) of the person(s) signing must be printed in the space provided. One or more of the partners must sign in the presence of a witness who must also sign. An adhesive colored seal must be affixed beside each signature.
 - c) Sole Proprietorship: The business name and the name of the sole proprietor must be printed in the space provided. The sole proprietor must sign in the presence of a witness who must also sign. An adhesive coloured seal must be affixed beside each signature.
- 2) Any alterations in the printed part of the Construction Tender Form or failure to provide the information requested therein, may render the tender invalid.
- 3) All space in the Construction Tender Form must be completed and any handwritten or typewritten corrections to the parts so completed must be initialed immediately to the side of the corrections by the person or persons executing the tender on behalf of the tenderer.

- 4) Tenders must be based on the plans, specifications and tender documents provided.
- 5) A proposal submitted by a bidder who's Board of Directors or proprietor (s) are in majority the same as a former vendor who has declared bankruptcy while performing work for NRC over the last 7-years from the date of issuance of this RFP may be rejected and not eligible for award at NRC's sole discretion. In such case, NRC will advise the ineligible bidder(s).
- 6) A proposal submitted by a bidder who has had a previous contracts cancelled by NRC due to lack of performance within 3 years from the issuance date of this RFP may be rejected and not eligible for award at NRC's sole discretion. In such case, NRC will advise the ineligible bidder (s).
- 7) If there is discrepancy between the English version and the French version of this document and any of the attachments and amendments, the English version will takes precedence.
- 8) The Council does not bind itself to accept the lowest or any tender.

Article 3 - Contract

- 1) The Contractor will be required to sign a contract similar to the Standard Contract Form for Fixed Price Construction Contracts, a blank specimen of which is enclosed in the package for reference purposes.

Article 4 – Tender Destination

- 1a) Tenders are to be submitted **by email only**:
National Research Council Canada

Collin.Long@nrc-cnrc.gc.ca

Endorsed "Tender for (insert title of work as it appears in the drawings and specifications)" and must bear the name and address of the tenderer.

- 1b) Unless otherwise specified, the only documents required to be submitted with the tender are the Tender form and the Bid Security.

Article 5 - Security

- 1a) Bid Security is required and must be submitted in one of the following forms:
 - i) bonds of the Government of Canada, or bonds unconditionally guaranteed as to principal and interest by the Government of Canada; **OR**
 - ii) a bid bond.
- 1b) Regardless of the Bid Security submitted, it should never be more than \$250,000 maximum, calculated at 10% of the first \$250,000 of the tendered price, plus 5% of any amount in excess of \$250,000.
- 1c) Bid Security shall accompany each tender or, if forwarded separately from the tender, shall be provided not later than the specified tender closing time. Bid bond or E-bond Security must be in

the ORIGINAL form. PDF via email is acceptable. FAILURE TO PROVIDE THE REQUIRED BID SECURITY SHALL INVALIDATE THE TENDER.

- 1d) The successful tenderer is required to provide security within 14 days of receiving notice of tender acceptance. The tenderer must furnish EITHER:
- i) a Security Deposit as described in 1(b) above together with a Labour and Material Payment Bond in the amount of at least 50% of the amount payable under the contract, OR
 - ii) a Performance Bond and a Labour and Material Payment Bond – each in the amount of 50% of the amount payable under the contract.
- 1e) Bonds must be in an approved form and from the companies whose

bonds are acceptable to the Government of Canada. Samples of the approved form of Bid Bond, Performance Bond and Labour and Material Payment Bond and a list of acceptable Bonding Companies may be obtained from the Contracting Officer, National Research Council, Building M-58, Montreal Road, Ottawa, Ontario, K1A 0R6.

Article 7 – Sales Tax

- 1) The amount of the tender shall include all taxes as levied under the Excise Act, the Excise Tax Act, the Old Age Security Act, the Customs Act or the Customs Tariff, in force or applicable at the time.
- 1) In Quebec, the Provincial Sales Tax should not be included in the Tender Price as the Federal Government is exempt. Tenderers should contact the Provincial Revenue Minister to recover all taxes paid for goods and services rendered under this contract.

Tenderers must include in their Tender Price the amount of Provincial Sales Tax for which the exemption does not apply.

Article 8 – Examination of Site

- 1) All parties tendering shall examine the sites of the proposed work before sending in their tender and make themselves thoroughly acquainted with the same and obtain for themselves any and all information that may be necessary for the proper carrying out of the Contract. No after claim will be allowed or entertained for any work or material that may be requisite and necessary for the proper execution and completion of this Contract with the exception of that provided for under GC 35 in the General Conditions of the General Specification.

Article 9 – Discrepancies, Omissions, Etc.

- 1a) Bidders finding discrepancies in, or omissions from, drawings, specifications or other documents, or having any doubt as to the meaning or intent of any part thereof, should at once notify the Engineer who will send written instructions or explanation to all bidders.
- 1b) Neither the Engineer nor the Council will be responsible for oral instructions.
- 1c) Addenda or corrections issued during the time of the bidding shall be covered in the proposal. However, the contract supersedes all communications, negotiations and agreements, either written or oral, relating to the work and made prior to the date of the contract.

Article 10 – No additional Payments for Increased Costs

- 1) The only other adjustments in the contract price allowed are those specified in the General Conditions of the General Specification. The contract price will not be amended for change in freight rates, exchange rates, wage rates or cost of materials, plant or services.

Article 11 – Awards

- 1a) The Council reserves the power and right to reject tenders received from parties who cannot show a reasonable acquaintance with and preparation for the proper performance of the class of work herein specified and shown on plans. Evidence of such competence must be furnished by the tenderers if required to do so.
- 1b) A tenderer may be required to furnish to the Contracting Office, National Research Council of Canada, Building M-58, 1200 Montreal Road, Ottawa, Ontario, K1A 0R6, Canada, unsigned copies of the insurance requirements as covered by the Insurance Conditions of the General Specification.

Article 12 – Harmonized Sales Tax

- 1) The Harmonized Sales Tax (HST) which is now in effect shall be considered an applicable tax for the purpose of this tender. However, the bidder shall NOT include any amount in the bid price for said HST. The successful contractor will indicate on each application for payment as a separate amount the appropriate HST the Owner is legally obliged to pay. This amount will be paid to the Contractor in addition to the amount certified for payment under the Contract in addition to the amount certified for payment under the Contract and will therefore not affect the Contract Price. The Contractor agrees to remit any HST collected or due to Revenue Canada.

Non-resident contractors

RST guide 804

Published August 2006

ISBN: 1-4249-2007-8 (Print), **1-4249-2009-4 (PDF)**, **1-4249-2008-6 (HTML)**

Publication Archived

Notice to the reader: For Retail Sales Tax (RST) – On July 1, 2010 the 13 per cent Harmonized Sales Tax (HST) took effect in Ontario replacing the existing provincial Retail Sales Tax (RST) and combining it with the federal Goods and Services Tax (GST). As a result, RST provisions described on this page and in other publications ended on June 30, 2010.

Effective July 1, 2010 this publication was archived for RST purposes **only**. Use caution when you refer to it, since it reflects the law in force for RST at the time it was released and may no longer apply.

- The information in this Guide explains the Retail Sales Tax (RST) responsibilities of a non-resident contractor who is awarded a construction contract to perform work in Ontario and their Ontario customers. Please note that this Guide replaces the previous version dated March 2001.

Non-Resident Contractor Defined

A non-resident contractor is a contractor located outside Ontario who has been awarded a construction contract to perform work in Ontario, and who has not maintained a permanent place of business in Ontario continuously for twelve months immediately prior to signing the contract, or which is not a company incorporated under the laws of Ontario. A construction contract is a contract for the erection, remodelling or repair of a building or other structure on land.

A contractor is a person who is in the business of constructing, altering, repairing or improving real property and includes, but is not limited to,

1. a general contractor and subcontractor,
2. a carpenter, bricklayer, stonemason, electrician, plasterer, plumber, painter, decorator, paver, and bridge builder,
3. a sheet metal, tile and terrazzo, heating, air conditioning, insulation, ventilating, papering, road, roofing and cement contractor, who installs or incorporates items into real property. (See RST [Guide 206 - Real Property and Fixtures](#)).

Registration and Guarantee Deposit

Non-resident contractors who are awarded a construction contract in Ontario are required to register with the Ministry of Finance (ministry), Centralized Programs Unit and post a guarantee equal to 4 per cent of the total of each Ontario contract. The guarantee can be paid in cash, by certified cheque (payable to the Minister of Finance), letter of credit or by a guarantee bond.

To register with the ministry and to obtain further information on posting a guarantee, contractors should contact the ministry's Centralized Programs Unit, 33 King Street West, PO Box 623, Oshawa, Ontario, L1H 8H7, toll-free 1 866 ONT-TAXS (1 866 668-8297) or fax to 905 435-3617.

Non-resident contractors who sell taxable goods on a supply only basis to Ontario customers, or provide taxable services in Ontario, may obtain a regular Vendor Permit to collect and remit RST on their sales. Non-resident contractors who have been issued a regular Vendor Permit must still register separately with the ministry and post a guarantee if they are awarded a construction contract in Ontario.

Letter of Compliance

After receiving the guarantee, the ministry mails out two copies of a "letter of compliance" to the contractor certifying the Retail Sales Tax (RST) requirements have been met. Contractors must give a copy of the letter to their customers.

If a copy of the compliance letter is not provided, the customer must withhold 4 per cent of all amounts payable to the non resident contractor and pay the withheld amounts to the Minister of Finance (minister). Details relating to the contract should be sent along with the payments to the Centralized Programs Unit. Customers may give the minister a guarantee bond equal to 4 per cent of the total contract price instead of making the 4 per cent payments.

Note: Customers who do not follow these requirements may be held liable for 4 per cent of all amounts payable to the non resident contractor or any other amount that the Ministry deems to be the RST payable resulting from the performance of the contract.

Calculation of RST

Fair Value

RST is payable on the "fair value" of materials, purchased or brought into Ontario, to be used for work performed in Ontario. "Fair value" includes:

- the purchase price in Canadian funds;
- all charges by the supplier for handling and delivery, and
- any federal customs duties and excise taxes paid (but not the federal Goods and Services Tax (GST)).

Contractors are also required to pay RST to Ontario suppliers on the purchase, rental or lease of taxable services, materials, machinery, or equipment.

Machinery and Equipment - Leased

If machinery or equipment is leased from a supplier outside Ontario and brought into the province, RST is payable on the lease payments for the period the machinery or equipment is in Ontario.

Machinery and Equipment - Owned by Contractor

If machinery or equipment is owned by the contractor, RST may be calculated in one of the following ways:

- a. If a contractor brings machinery and equipment into Ontario for less than 12 months' use, RST is to be calculated using the following formula:

$$1/36 \times \text{net book value at date of import} \times \text{number of months in Ontario} \times \text{tax rate}$$

For the purpose of this formula, RST is payable for each month or part of a month that the goods are in Ontario. A month is considered 31 consecutive days and a part month is considered more than 12 days. The RST payable is based on the number of days the machinery and equipment are located in Ontario and not the number of days the items are actually used.

Example: Equipment is brought into Ontario on March 28 and taken out on May 8. The items were in the province for 41 days. RST is payable on the first 31 days' temporary stay in Ontario vs. use of the equipment. Since the remainder (10 days) is not considered part of a month, no RST is payable on this portion.

- b. If, at the time the goods are brought into Ontario, it is expected that the machinery or equipment will be in Ontario for more than twelve months, contractors must pay Retail Sales Tax (RST) on the following basis:

net book value at date of import x tax rate

If, at the time of import, the length of time is not known, vendors may use the formula under (a). If they later find it necessary to keep the machinery and equipment in Ontario for more than 12 months, the RST paid under (a) may be deducted from the RST payable under (b).

Using formula (a) or (b) above, contractors will calculate and remit the RST payable on the return that is filed when the contract is finished.

(See Completion of Contract section)

M a n u f a c t u r i n g f o r O w n U s e

Contractors may need to manufacture items, such as doors and windows, for their construction contracts. Manufacturing is work done in a factory away from a construction site, or in a mobile unit or workshop that is on or near the construction site. Manufacturing occurs when raw materials are changed into manufactured goods for use in real property contracts.

Contractors are considered to be manufacturing contractors if they produce goods:

1. for their own use in real property contracts, and
2. the manufactured cost of the goods is more than \$50,000 a year.

(See RST Guide 401 - Manufacturing Contractors)

C o n t r a c t s w i t h t h e F e d e r a l G o v e r n m e n t

Where a non-resident contractor enters into a construction contract with the federal government, for the construction of a building and/or the installation of equipment, the nature of the equipment will determine whether the contract should be let on a tax-included or tax excluded basis.

Contracts for the construction of a building and the installation of equipment that directly services that building (i.e., elevators, escalators, light fixtures, central heating and air conditioning, etc.) should be tendered on a tax -included basis. Contractors are the consumers of the materials used in fulfilling these contracts and must pay or account for RST on the materials used to complete the contracts. There is NO exemption just because the contract is with the federal government.

Contracts for the installation of equipment that becomes a fixture and does not directly service a building (i.e., material handling equipment, production machinery, communication equipment, training equipment) may be tendered on a tax-excluded basis. Contractors engaged in contracts of this nature are permitted to make tax exempt purchases of such equipment by issuing a valid Purchase Exemption Certificate (PEC) to their supplier. Only non-resident contractors who have registered with the ministry and posted a guarantee may issue a PEC.

E x e m p t i o n s

Contractors may supply and install equipment or materials for certain customers that may be entitled to an exemption from RST (e.g., manufacturers, Indian band councils, farmers and diplomatic organizations). The equipment or materials, when installed, becomes real property if it is permanently attached to land, or a fixture if it is permanently attached to a building or real property structure. Since

contractors are liable for RST, they should contact the ministry to find out if the customer qualifies for exemption before tendering the contract on a tax-excluded basis.

Status Indians, Indian Bands and Band Councils

Non-resident contractors may purchase building materials exempt from Retail Sales Tax (RST) for certain buildings and structures situated on reserves. The cost of such projects must be paid by the band council, and the buildings must provide a community service for the reserve. Contracts for the construction of an exempt community building project should be made on an RST-excluded basis. Non-resident contractors may purchase the materials exempt from RST by providing suppliers with a valid Purchase Exemption Certificate (PEC). As noted previously, only non-resident contractors who have registered with the ministry and posted a guarantee may issue a PEC. (See RST Guide [204 - Purchase Exemption Certificates](#)).

Non-resident contractors must pay RST on items purchased for incorporation into a building or structure built for individual status Indians on a reserve. (See RST [Guide 808 - Status Indians, Indian Bands and Band Councils](#)).

Completion of Contract

When a contract is completed, non-resident contractors who were required to post a guarantee must complete a [Non-Resident Contractor Retail Sales Tax Return \[PDF - 92 KB\]](#) that is provided by the ministry.

If a contractor's guarantee was given in cash or by certified cheque, the amount of the deposit can be deducted from the RST liability owed by the contractor. If the liability is greater than the deposit, the amount remaining must be paid by the contractor. If the deposit is more than the liability, the contractor will receive a refund.

If a guarantee bond was posted instead of cash, the bond will be discharged once the RST liability is paid in full.

All returns are subject to audit.

Legislative References

- Retail Sales Tax Act, Subsections 19(2) and 39(3)(4) and (5)
- Regulation 1012 under the Act, Subsections 15.3(1)(2)(5)(6) and (7)
- Regulation 1013 under the Act, Sections 1 and 3

For More Information

The information contained in this publication is only a guideline. For more information, please contact the Ontario Ministry of Finance at 1 866 ONT-TAXS (1 866 668-8297) or visit our website at ontario.ca/finance.

Acceptable Bonding Companies

Published September 2010

The following is a list of insurance companies whose bonds may be accepted as security by the government.

1. Canadian Companies

- ACE INA Insurance
- Allstate Insurance Company of Canada
- Ascentus Insurance Ltd. (Surety only)
- Aviva Insurance Company of Canada
- AXA Insurance (Canada)
- AXA Pacific Insurance Company
- Canadian Northern Shield Insurance Company
- Certas Direct Insurance Company (Surety only)
- Chartis Insurance Company of Canada (formerly AIG Commercial Insurance Company of Canada)
- Chubb Insurance Company of Canada
- Commonwealth Insurance Company
- Co-operators General Insurance Company
- CUMIS General Insurance Company
- The Dominion of Canada General Insurance Company
- Echelon General Insurance Company (Surety only)
- Economical Mutual Insurance Company
- Elite Insurance Company
- Everest Insurance Company of Canada
- Federated Insurance Company of Canada
- Federation Insurance Company of Canada
- Gore Mutual Insurance Company
- Grain Insurance and Guarantee Company
- The Guarantee Company of North America
- Industrial Alliance Pacific General Insurance Corporation
- Intact Insurance Company
- Jevco Insurance Company (Surety only)
- Lombard General Insurance Company of Canada
- Lombard Insurance Company
- Markel Insurance Company of Canada
- The Missisquoi Insurance Company
- The Nordic Insurance Company of Canada
- The North Waterloo Farmers Mutual Insurance Company (Fidelity only)
- Novex Insurance Company (Fidelity only)
- The Personal Insurance Company
- Pilot Insurance Company
- Quebec Assurance Company
- Royal & Sun Alliance Insurance Company of Canada
- Saskatchewan Mutual Insurance Company
- Scottish & York Insurance Co. Limited
- The Sovereign General Insurance Company
- TD General Insurance Company
- Temple Insurance Company
- Traders General Insurance Company

- Travelers Guarantee Company of Canada
- Trisura Guarantee Insurance Company
- The Wawanesa Mutual Insurance Company
- Waterloo Insurance Company
- Western Assurance Company
- Western Surety Company

2. Provincial Companies

Surety bonds issued by the following companies may be accepted provided that the contract of suretyship was executed in a province in which the company is licensed to do business as indicated in brackets.

- AXA Boreal Insurance Company (P.E.I., N.B., Que., Ont., Man., B.C.)
- AXA Boreal Insurance Company (P.E.I., N.B., Que., Ont., Man., B.C.)
- ALPHA, Compagnie d'Assurances Inc. (Que.)
- Canada West Insurance Company (Ont., Man., Sask, Alta., B.C., N.W.T.) (Surety only)
- The Canadian Union Assurance Company (Que.)
- La Capitale General Insurance Inc. (Nfld. & Lab., N.S., P.E.I., Que.(Surety only), Man., Sask., Alta., B.C., Nun., N.W.T., Yuk.)
- Coachman Insurance Company (Ont.)
- Continental Casualty Company (Nfld. & Lab., N.S., P.E.I., N.B., Que., Ont., Man., Sask., Alta., B.C., Nun., N.W.T., Yuk.)
- GCAN Insurance Company (Nfld. & Lab., N.S., P.E.I., N.B., Que., Ont., Man., Sask., Alta., B.C., Nun., N.W.T., Yuk.)
- The Insurance Company of Prince Edward Island (N.S., P.E.I., N.B.)
- Kingsway General Insurance Company (N.S., N.B., Que., Ont., Man., Sask., Alta., and B.C.)
- Liberty Mutual Insurance Company (Nfld. & Lab., N.S., P.E.I., N.B., Que., Ont., Man., Sask., Alta., B.C., Nun., N.W.T., Yuk.)
- Manitoba Public Insurance Corporation (Man.)
- Norgroupe Assurance Générales Inc.
- Orleans General Insurance Company (N.B., Que., Ont.)
- Saskatchewan Government Insurance Office (Sask.)
- SGI CANADA Insurance Services Ltd. (Ont., Man., Sask., Alta.)
- L'Unique General Insurance Inc. (Nfld. & Lab., N.S., P.E.I., N.B., Que.(Surety only), Ont.(Surety only), Man., Sask., Alta., B.C.(Surety only), Nun., N.W.T., Yuk.)

3. Foreign Companies

- Aspen Insurance UK Limited
- Compagnie Française d'Assurance pour le Commerce Extérieur (Fidelity only)
- Eagle Star Insurance Company Limited
- Ecclesiastical Insurance Office Public Limited Company (Fidelity only)
- Lloyd's Underwriters
- Mitsui Sumitomo Insurance Company, Limited
- NIPPONKOA Insurance Company, Limited
- Sompo Japan Insurance Inc.
- Tokio Marine & Nichido Fire Insurance Co., Ltd.
- XL Insurance Company Limited (Surety only)
- Zurich Insurance Company Ltd

Articles of Agreement

Standard Construction Contract – Articles of Agreement
(23/01/2002)

- A1 Contract Documents
- A2 Date of Completion of Work and Description of Work
- A3 Contract Amount
- A4 Contractor's Address
- A5 Unit Price Table

Articles of Agreement

These Articles of Agreement made in duplicate this day of .

Between

His Majesty the King, in right of Canada (referred to in the contract documents as “His Majesty”) represented by the National Research Council Canada (referred to in the contract documents as the “Council”)

and

(referred to in the contract documents as the “Contractor”)

Witness that in consideration for the mutual promises and obligations contained in the contract, Her Majesty and the Contractor covenant and agree as follows:

A1 Contract Documents

(23/01/2002)

- 1.1 Subject to A1.4 and A1.5, the documents forming the contract between His Majesty and the Contractor, referred to herein as the contract documents, are
 - 1.1.1 these Articles of Agreement,
 - 1.1.2 the document attached hereto, marked “A” and entitled “Plans and Specifications”, referred to herein as the Plans and Specifications,
 - 1.1.3 the document attached hereto, marked “B” and entitled “Terms of Payment”, referred to herein as the Terms of Payment,
 - 1.1.4 the document attached hereto, marked “C” and entitled “General Conditions”, referred to herein as the General Conditions,
 - 1.1.5 the document attached hereto, marked “D” and entitled “Labour Conditions”, referred to herein as the Labour Conditions,
 - 1.1.6 the document attached hereto, marked “E” and entitled “Insurance Conditions”, referred to herein as the Insurance Conditions,
 - 1.1.7 the document attached hereto, marked “F” and entitled “Contract Security Conditions”, referred to herein as the Contract Security Conditions, and
 - 1.1.8 any amendment or variation of the contract documents that is made in accordance with the General Conditions.
 - 1.1.9 the document entitled Fair Wage Schedules for Federal Construction Contracts referred to herein as Fair Wage Schedules
 - 1.1.10

Articles of Agreement

The Council hereby designates _____ of _____ of the Government of Canada as the Engineer for the purposes of the contract, and for all purposes of or incidental to the contract, the Engineer's address shall be deemed to be:

1.2 In the contract

1.3.1 "Fixed Price Arrangement" means that part of the contract that prescribes a lump sum as payment for performance of the work to which it relates; and

1.3.2 "Unit Price Arrangement" means that part of the contract that prescribes the product of a price multiplied by a number of units of measurement of a class as payment for performance of the work to which it relates.

1.3 Any of the provisions of the contract that are expressly stipulated to be applicable only to a Unit Price Arrangement are not applicable to any part of the work to which a Fixed Price Arrangement is applicable.

1.4 Any of the provisions of the contract that are expressly stipulated to be applicable only to a Fixed Price Arrangement are not applicable to any part of the work to which a Unit Price Arrangement is applicable.

A2 Date of Completion of Work and Description of Work

(23/01/2002)

2.1 The contractor shall, between the date of these Articles of Agreement and the _____, _____, in the careful and workmanlike manner, diligently perform and complete the following work:

which work is more particularly described in the Plans and Specifications.

Articles of Agreement

A3 Contract Amount

(23/01/2002)

- 3.1 Subject to any increase, decrease, deduction, reduction or set-off that may be made under the Contract, His Majesty shall pay the Contractor at the times and in the manner that is set out or referred to in the Terms of Payment
- 3.1.1 the sum of _____ (GST/HST extra), in consideration for the performance of the work or the part thereof that is subject to Fixed Price Arrangement, and
- 3.1.2 a sum that is equal to the aggregate of the products of the number of units of Measurement of each class of labour, plant and material that is set out in a Final Certificate of Measurement referred to in GC44.8 multiplied in each case by the appropriate unit price that is set out in the Unit Price Table in consideration for the performance of the work or the part thereof that is subject to a Unit Price Arrangement.
- 3.2 For the information and guidance of the Contractor and the persons administering the contract on behalf of His Majesty, but not so as to constitute a warranty , representation or undertaking of any nature by either party, it is estimated that the total amount payable by His Majesty to the Contractor for the part of the work to which a Unit Price Arrangement is applicable will be approximately \$N/A
- 3.3 A3.1.1 is applicable only to a Fixed Price Arrangement.
- 3.4 A3.1.2 and A3.2 applicable only to a Unit Price Arrangement.

A4 Contractor's Address

(23/01/2002)

- 4.1 For all purposes of or incidental to the contract, the Contractor's address shall be deemed to be:

Articles of Agreement

A5 Unit Price Table

(23/01/2002)

5.1 His Majesty and the Contractor agree that the following table is the Unit Price Table for the purposes of the contract.

Column 1 Item	Column 2 Class of Labour Plant Or Material	Column 3 Unit of Measurement	Column 4 Estimated Total Quantity	Column 5 Price per Unit	Column 6 Estimated Total Price
		N/A			

5.2 The Unit Price Table that is set out in A5.1 designates the part of the work to which a Unit Price Arrangement is applicable.

5.3 The part of the work that is not designated in the Unit Price Table referred to in A5.2 is the part of the work to which a Fixed Price Arrangement is applicable.

Articles of Agreement

Signed on behalf of His Majesty by

as Senior Contracting Officer

and _____

as _____

of the **National Research Council Canada**

on the _____

day of _____

Signed, sealed and delivered by

as _____ and
Position

by _____

as _____ and
Position

of

on the _____

day of _____

Seal

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1. GENERAL CONSTRUCTION SAFETY REQUIREMENTS

- .1 The Contractor shall take all necessary steps to protect personnel (workers, visitors, general public, etc.) and property from any harm during the course of the contract.
- .2 The Contractor shall be solely responsible for the construction safety of both its employees and those of its sub-contractors at the work site, and for initiating, maintaining and supervising safety precautions, programs and procedures in connection with the performance of the work.
- .3 The Contractor shall comply with all Federal, Provincial and Municipal safety codes and regulations and the Occupational Health and Safety Act and the Workplace Safety and Insurance Board. In the event of any conflict between any provisions in legislation or codes, the most stringent provisions shall apply.
- .4 Periodic review of the Contractor's work by the Departmental Representative, using the criteria of the contract documents, does not relieve the Contractor of his safety responsibilities in carrying out the work in accordance with the contract documents. The Contractor shall consult with the Departmental Representative to ensure that this responsibility is carried out.
- .5 The Contractor shall ensure that only competent personnel are permitted to work on site. Throughout the term of the contract, any person will be removed from the site who is not observing or complying with the safety requirements.
- .6 All equipment shall be in safe operating condition and appropriate to the task.
- .7 Following a project and site hazard assessment, the Contractor shall develop a Site Specific Safety Plan based on the following minimum requirements. Site Specific Safety Plans must also be robust enough to address any abnormal occurrences, such as, but not limited to: pandemics (COVID-19 or a similar), fire, flooding, inclement weather or other environmental anomalies.
 - .1 Provide a safety board mounted in a visible location on the project site, with the following information included thereon:
 - .1 Notice of Project.
 - .2 Site specific Safety Policy.
 - .3 Copy of Ontario Health and Safety Act.
 - .4 Building Schematic showing emergency exits.
 - .5 Building emergency procedures.
 - .6 Contact list for NRC, Contractor and all involved sub-contractors.
 - .7 Any related MSDS sheets.
 - .8 NRC Emergency phone number.
- .8 The Contractor shall provide competent personnel to implement its safety program and those of any Health and Safety Act legislation applicable at this project location, and to ensure they are being complied with.
- .9 The Contractor shall provide safety orientation to all its employees as well as those of any sub-contractors under its jurisdiction.

- .10 The Departmental Representative will monitor to ensure that safety requirements are met and that safety records are properly kept and maintained. Continued disregard for safety standards can cause the contract to be cancelled and the Contractor or sub-contractors removed from the site.
- .11 The Contractor will report to the Departmental Representative and jurisdictional authorities, any accident or incident involving Contractor or NRC personnel or the public and/or property arising from the Contractor's execution of the work.
- .12 If entry to a laboratory is required as part of the work of the Contractor, a safety orientation shall be provided to all his employees as well as those of any sub-contractors regarding lab safety requirements and procedures, as provided by the Researcher or the Departmental Representative.

2. FIRE SAFETY REQUIREMENTS

.1 Authorities

1. The Fire Commissioner of Canada (FC) is the authority for fire safety at NRC.
2. For the purpose of this document, "Departmental Representative" will be deemed as the NRC person in charge of the project and who will enforce these Fire Safety Requirements.
3. Comply with the following standards as published by the Office of the Fire Commissioner of Canada:
 - a. Standard No. 301 - June 1982 "Standard for Construction Operations";
 - b. Standard No. 302 - June 1982 "Standard for Welding and Cutting".

.2 Smoking

- .1 Smoking is prohibited inside all NRC buildings, as well as roof areas.
- .2 Obey all "NO SMOKING" signs on NRC premises.

.3 Hot Work

- .1 Prior to commencement of any "Hot Work" involving welding, soldering, burning, heating, use of torches or salamanders or any open flame, obtain a Hot Work Permit from the Departmental Representative.
- .2 Prior to commencement of "Hot Work", review the area of hot work with the Departmental Representative to determine the level of fire safety precautions to be taken.

.4 Reporting Fires

- .1 Know the exact location of the nearest Fire Alarm Pull Station and telephone, including the emergency phone number.
- .2 REPORT immediately, all fire incidents as follows:
 1. Activate nearest fire alarm pull station; and

- .4 Carbon Dioxide (CO₂) extinguishers will not be considered as substitutes for the above.

.7 Roofing Operations

.1 Kettles:

- .1 Arrange for the location of asphalt kettles and material storage with the Departmental Representative before moving on site. Do not locate kettles on any roof or structure and keep them at least 10m (30 feet) away from a building.
- .2 Equip kettles with two (2) thermometers or gauges in good working order; a hand held and a kettle-mounted model.
- .3 Do not operate kettles at temperatures in excess of 232°C (450°F).
- .4 Maintain continuous supervision while kettles are in operation and provide metal covers for the kettles to smother any flames in case of fire. Provide fire extinguishers as required in article 2.6.
- .5 Demonstrate container capacities to Departmental Representative prior to start of work.
- .6 Store materials a minimum of 6m (20 feet) from the kettle.

.2 Mops:

- .1 Use only glass fibre roofing mops.
- .2 Remove used mops from the roof site at the end of each working day.

.3 Torch Applied Systems:

- .1 DO NOT USE TORCHES NEXT TO WALLS.
- .2 DO NOT TORCH MEMBRANES TO EXPOSED WOOD OR CAVITY.
- .3 Provide a Fire Watch as required by article 2.9 of this section.

.4 Fire and Smoke Hazard Management:

- .1 Contractor shall identify “Designated Roofing Marshall” for duration of construction activities. “Designated Roofing Marshall” shall be responsible for the following:
 - .1 Perform NRC Daily Fire and Smoke Risk Hazard Assessment each day prior to commencement of roofing activities.
 - .2 Provide completed NRC Daily Fire and Smoke Risk Hazard Assessment to Departmental Representative every morning by email prior to commencement of roofing activities.
 - .3 Follow behind any torch activities with a thermal scanner periodically to identify any hot spots and rectify immediately. Interval for periodic thermal scanning to be approved on site with Departmental Representative.

.2 Any proposed changes to “Designated Roofing Marshall” must be reviewed and approved by Departmental Representative.

.5 Store all combustible roofing materials at least 3m (10 feet) away from any structure.

.6 Keep compressed gas cylinders a minimum of 6m (20 feet) away from the kettle, protected from mechanical damage and secured in an upright position.

.8 Welding / Grinding Operations

.1 Contractor to provide fire blankets, portable fume extraction devices, screens or similar equipment to prevent exposure to welding flash, or sparks from grinding.

.9 Fire Watch

.1 Provide a fire watch for a minimum of one hour after the termination of any hot work operation.

.2 For temporary heating, refer to General Instructions Section 00 010 00.

.3 Equip fire watch personnel with fire extinguishers as required by article 2.6.

.10 Obstruction of access/egress routes-roadways, halls, doors, or elevators

.1 Advise the Departmental Representative in advance of any work that would impede the response of Fire Department personnel and their apparatus. This includes violation of minimum overhead clearance, erection of barricades and the digging of trenches.

.2 Building exit routes must not be obstructed in any way without special permission from the Departmental Representative, who will ensure that adequate alternative routes are maintained.

.3 The Departmental Representative will advise the FPO of any obstruction that may warrant advanced planning and communication to ensure the safety of building occupants and the effectiveness of the Fire Department.

.11 Rubbish and Waste Materials

.1 Keep rubbish and waste materials to a minimum and a minimum distance of 6m (20 feet) from any kettle or torches.

.2 Do not burn rubbish on site.

.3 Rubbish Containers:

.1 Consult with the Departmental Representative to determine an acceptable safe location for any containers and the arrangement of chutes etc. prior to bringing the containers on site.

.2 Do not overfill the containers and keep area around the perimeter free and clear of any debris.

- .4 Storage:
 - .1 Exercise extreme care when storing combustible waste materials in work areas. Ensure maximum possible cleanliness, ventilation and that all safety standards are adhered to when storing any combustible materials.
 - .2 Deposit greasy or oily rags or materials subject to spontaneous combustion in CSA or ULC approved receptacles and remove at the end of the work day or shift, or as directed.

.12 Flammable Liquids

- .1 The handling, storage and use of flammable liquids is governed by the current National Fire Code of Canada.
- .2 Flammable Liquids such as gasoline, kerosene and naphtha may be kept for ready use in quantities not exceeding 45 litres (10 imp gal), provided they are stored in approved safety cans bearing the ULC seal of approval and kept away from buildings, stockpiled combustible materials etc. Storage of quantities of flammable liquids exceeding 45 litres (10 imp gal) for work purposes, require the permission of the Departmental Representative.
- .3 Flammable liquids are not to be left on any roof areas after normal working hours.
- .4 Transfer of flammable liquids is prohibited within buildings.
- .5 Do not transfer flammable liquids in the vicinity of open flames or any type of heat producing device.
- .6 Do not use flammable liquids having a flash point below 38°C (100°F) such as naphtha or gasoline as solvents or cleaning agents.
- .7 Store flammable waste liquids for disposal in approved container located in a safe, ventilated area. Waste flammable liquids are to be removed from the site on a regular basis.
- .8 Where flammable liquids, such as lacquers or urethane are used, ensure proper ventilation and eliminate all sources of ignition. Inform the Departmental Representative prior to, and at the cessation of such work.

3. QUESTIONS OR CLARIFICATIONS

- .1 Direct any questions or clarification on Fire or General Safety, in addition to the above requirements, to the Departmental Representative.

END OF SECTION

1. SCOPE OF WORK

- .1 Work under this contract covers the interior renovation of Lab B25 located in the basement of in the Council's Building M-12 of the National Research Council.

2. DRAWINGS

- .1 The following drawings illustrate the work and form part of the contract documents:

- | | | |
|----|----------|---|
| .1 | 6206-A00 | Cover Sheet |
| .2 | 6206-A01 | Demolition Plan, Demolition Reflected Ceiling Plan & Fireproofing Notes |
| .3 | 6206-A02 | Construction Plan, Construction Reflected Ceiling Plan, Partition Types, Millwork Details, Door Details |
| .4 | 6206-M01 | Legend and Equipment Schedules |
| .5 | 6206-M02 | Room B25 Mechanical Demolition and New Work (1 of 2) |
| .6 | 6206-M03 | Room B25 Mechanical Demolition and New Work (1 of 2) |
| .7 | 6206-M04 | Room B25A Mechanical Demolition and New Work |
| .8 | 6206-E01 | Electrical Power and Lighting |

3. GENERAL

- .1 The word "provide" in this Specification means to supply and install.
- .2 Provide items mentioned in either the drawings or the specification.

4. SPECIFIED ACCEPTABLE & ALTERNATIVE EQUIPMENT & MATERIALS

- .1 Materials and equipment scheduled and/or specified on the drawings or in the specifications have been selected to establish a performance and quality standard. In most cases, acceptable manufacturers are stated for any material or equipment specified by manufacturer's name and model number. Contractors may base their tender price on materials and equipment supplied by any of the manufacturers' names as acceptable for the particular material or equipment.
- .2 In addition to the manufacturers specified or named as acceptable, you may propose alternative manufacturers of materials or equipment to the Departmental Representative for acceptance. For a product to be considered as an alternative product substitute, make a written application to the Departmental Representative during the tender period, not later than seven (7) working days before tender closing.
- .3 Certify in writing that the alternative meets all requirements of the specified material or equipment. In addition, it shall be understood that all costs required by or as a result of acceptance or proposed alternatives, will be borne by the Contractor.
- .4 Approval of alternatives will be signified by issue of an Addendum to the Tender Documents.

- .5 Any alternative manufacturers or materials submitted which are incomplete and cannot be evaluated, or are later than seven (7) working days before tender closing date or after the tender period, will not be considered.

5. MINIMUM STANDARDS

- .1 Conform to or exceed minimum acceptable standards of the various applicable federal, provincial and municipal codes such as The National Building Code, The National Fire Code, Canadian Plumbing Code, Canadian Electrical Code, and Canadian Code for Construction Safety and the Provincial Construction Safety Act.
- .2 Work to conform to referenced standards and codes as reaffirmed or revised to date of specification.

6. WORKPLACE HAZARDOUS MATERIAL INFORMATION SYSTEM (WHMIS)

- .1 The General Contractor shall comply with Federal and Provincial legislation regarding the WHMIS. The Contractor's responsibilities include, but are not limited to the following:
 - .1 To ensure that any controlled product brought on site by the Contractor or sub-contractor is labeled;
 - .2 To make available to the workers and the Departmental Representative, Material Safety Data Sheets (MSDS) for these controlled products;
 - .3 To train own workers about WHMIS, and about the controlled products that they use on site;
 - .4 To inform other Contractors, sub-contractors, the Departmental Representative, authorized visitors and outside inspection agency personnel about the presence and use of such products on the site.
 - .5 The site foreman or superintendent must be able to demonstrate, to the satisfaction of the Departmental Representative, that he/she has had WHMIS training and is knowledgeable in its requirements. The Departmental Representative can require replacement of this person if this condition or implementation of WHMIS is not satisfactory

7. REQUIREMENTS OF BILL 208, SECTION 18(a)

Under the requirements of Bill 208 of the Ontario Ministry of Labour Occupational Health & Safety Act, the following designated substances may be encountered while performing the work described in these contract documents:

- .1 Acrylonitrile, Isocyanates, Arsenic, Lead, Asbestos, Mercury, Benzene, Silica, Coke Oven Emissions, Vinyl Chloride, and Ethylene Oxide
 - .1 It is the responsibility of the General Contractor to ensure that each prospective sub-contractor for this project has received a copy of the above list.

8. COST BREAKDOWN

- .1 Submit, for approval by the Departmental Representative, a cost breakdown of tender 72 hours after the contract is awarded.
- .2 Use the approved cost breakdown as the basis for submitting all claims.
- .3 Request Departmental Representative's verbal approval to amount of claim prior to preparing and submitting the claim in its final form.
- .4 Contractor costs associated with compliance with occupational health and safety requirements (Canada Labour Code) related to the Coronavirus/COVID-19 pandemic must be included in the initial bid price. These costs may include, but are not limited to, the provision of additional personal protective equipment (PPE) and social distancing requirements as required to complete the project. Contractor must review and incorporate into initial bid pricing compliance with any Coronavirus/COVID-19 related health and safety guidance issued by the local Medical Officer of Health (applicable in the jurisdiction of the project), the Public Health Agency of Canada, Health Canada and/or the provincial Ministry of Health, as applicable.

9. SUB-TRADES

- .1 Submit no later than 72 hours after tender closing, a complete list of sub trades for the Departmental Representative's review.

10. PERSONNEL SECURITY AND IDENTIFICATION

- .1 All persons employed by the Contractor, or by any sub-contractor and present on the site must be security cleared in accordance with the requirements of the Section entitled Special Instructions to Tenderers.
- .2 All such persons must wear and keep visible identification badges as issued by the Security Office of NRC.

11. WORKING HOURS AND SECURITY

- .1 Normal working hours on the NRC property are from 8:00 a.m. until 4:30 p.m., Monday to Friday inclusive, except statutory holidays.
- .2 At all other times, special written passes are required for access to the building site.
- ⇒ Before scheduling any work outside normal working hours, obtain permission from the Departmental Representative to perform the specific tasks.
- .4 An escort may be required whenever working outside normal hours. Contractor to bear the associated costs.

12. WORK RESTRICTIONS

- .1 Execute work with least possible interference or disturbance to normal use of premises.
Make arrangements with NRC Departmental Representative to facilitate work as stated.

- .2 Any work to be performed by the general Contractor and/or its sub-contractors requiring shutdowns, generating excessive noise, odors and/or any kind of discomfort to building occupants shall be executed outside of the NRC normal business hours, at the discretion of the Departmental Representative. If unsure, check with Departmental Representative prior to performing any work that may cause a disturbance to building users.
- .3 The contractor will be held responsible to compensate NRC for any financial losses as a result of non-compliance with this section.

13. SCHEDULE

- .1 The Contractor shall prepare a detailed schedule, fixing the date for commencement and completion of the various parts of the work and update the said schedule. Such schedule shall be made available to the Departmental Representative not later than two weeks after the award of the contract and prior to commencement of any work on site.
- .2 Notify Departmental Representative in writing of any changes in the schedule.
- .3 Ten (10) days before the scheduled completion date, arrange to do an interim inspection with the Departmental Representative.

14. PROJECT MEETINGS

- .1 Hold regular project meetings at times and locations approved by the Departmental Representative.
- .2 Notify all parties concerned of meetings to ensure proper coordination of work.
- .3 Departmental Representative will set times for project meetings and assumes responsibility for recording and distributing minutes.

15. SHOP DRAWINGS

- .1 Submit to Departmental Representative for review, shop drawings, product data and samples specified within two (2) weeks after contract award.
- .2 Submit to Departmental Representative for review a complete list of all shop drawings, product data and samples specified and written confirmation of corresponding delivery dates within one (1) week after shop drawings, product data and samples approval date. This list shall be updated on a bi-weekly basis and any changes to the list shall be immediately notified in writing to the Departmental Representative.
- .3 Review shop drawings, data sheets and samples prior to submission.
- .4 Submit one (1) electronic copy of all shop drawings and product data and samples for review, unless otherwise specified.

- .5 Review of shop drawings and product data by the Departmental Representative does not relieve the Contractor of the responsibility for errors and omissions and for the conformity with contract documents.

16. SAMPLES AND MOCK-UPS

- .1 Submit samples in sizes and quantities as specified.
- .2 Where colour, pattern or texture is criterion, submit full range of samples.
- .3 Construct field samples and mock-ups at locations acceptable to Departmental Representative.
- .4 Reviewed samples or mock-ups will become standards of workmanship and material against which installed work will be checked on the project.

17. MATERIALS AND WORKMANSHIP

- .1 Install only new materials on this project unless specifically noted otherwise.
- .2 Only first class workmanship will be accepted, not only with regard to safety, efficiency, durability, but also with regard to neatness of detail and performance.

18. WORK & MATERIALS SUPPLIED BY OWNER

- .1 Work and materials not included in this contract are described on drawings and in this specification.
- .2 Deliver to a storage place, as directed by the Departmental Representative, all materials returned to the Owner.
- .3 Unless otherwise specified, accept owner-supplied materials at their storage location and provide all transportation as required.
- .4 General Contractor's duties:
 - .1 Unload at site.
 - .2 Promptly inspect products and report damaged or defective items.
 - .3 Give written notification to the Departmental Representative for items accepted in good order.
 - .4 Handle at site, including uncrating and storage.
 - .5 Repair or replace items damaged on site.
 - .6 Install, connect finished products as specified.

19. SITE ACCESS

- .1 Make prior arrangements with the Departmental Representative before starting work or moving materials and equipment on site.

- .2 Obtain approval of Departmental Representative for regular means of access during the construction period.
- .3 Obtain approval of Departmental Representative before temporarily suspending operations on site; before returning to the site and before leaving the site at the end of the job.
- .4 Provide and maintain access to site.
- .5 Build and maintain temporary roads and provide snow removal during period of work.
- .6 Provide snow clearing and removal as required during the contract period.
- .7 Make good any damage and clean up dirt, debris, etc., resulting from Contractor's use of existing roads.

20. USE OF SITE

- .1 Restrict operations on the site to the areas approved by the Departmental Representative
- .2 Locate all temporary structures, equipment, storage, etc., to the designated areas.
- .3 Restrict parking to the designated areas.

21. ACCEPTANCE OF SITE

- .1 Inspect the site before commencing work, review any unexpected conditions with the Departmental Representative.
- .2 Commencement of work will imply acceptance of existing conditions.

22. SITE OFFICE & TELEPHONE

- .1 Contractor to erect a temporary site office at his own expense.
- .2 Install and maintain a telephone, if necessary.
- .3 Use of NRC phones is not permitted unless in the case of an emergency.

23. SANITARY FACILITIES

- .1 Obtain permission from the Departmental Representative to use the existing washroom facilities in the building or provide sanitary facilities, and bear all associated costs.

24. TEMPORARY SERVICES

- .1 A source of temporary power will be made available in the area. Bear all costs to make connections to the power source and perform distribution on site.
- .2 Provide all load centres, breakers, conduit, wiring, disconnects, extension cords, transformers, as required from the source of power.

- .3 Power is to be used only for power tools, lighting, controls, motors, and not for space heating.
- .4 A source of temporary water will be made available if required.
- .5 Bear all costs associated with distributing the water to the required locations.
- .6 Comply with NRC requirements when connecting to existing systems in accordance with the articles entitled "Co-operation" and "Service Interruptions" of this section.

25. DOCUMENTS REQUIRED AT WORK SITE

- .1 The Contractor shall keep on the site, one (1) up-to-date copy of all contract documents, including specifications, drawings, addenda, shop drawings, change notices, schedule and any reports or bulletins pertaining to the work, in good order, available to the Departmental Representative and to his / her representatives at all times.
- .2 At least one (1) copy of specifications and drawings shall be marked by the Contractor to show all work "As Built" and shall be provided to the Departmental Representative with the Application for Payment and for the Final Certificate of Completion.

26. CO-OPERATION

- .1 Co-operate with NRC staff in order to keep disruption of normal research work to an absolute minimum.
- .2 Work out in advance, a schedule for all work which might disrupt normal work in the building.
- .3 Have schedule approved by the Departmental Representative.
- .4 Notify the Departmental Representative in writing, 72 hours prior to any intended interruption of facilities, areas, corridors, mechanical or electrical services and obtain requisite permission.

27. PROTECTION AND WARNING NOTICES

- .1 Provide all materials required to protect existing equipment.
- .2 Erect dust barriers to prevent dust and debris from spreading through the building.
- .3 Place dust protection in the form of cover sheets over equipment and furniture and tape these sheets to floors, to ensure no dust infiltration.
- .4 Repair or replace any and all damage to Owner's property caused during construction, at no cost to the Owner and to the satisfaction of the Departmental Representative.
- .5 Protect the buildings, roads, lawns, services, etc. from damage which might occur as a result of this work.
- .6 Plan and co-ordinate the work to protect the buildings from the leakage of water, dust, etc.

- .7 Ensure that all doors, windows, etc., that could allow transfer of dust, noise, fumes, etc., to other areas of the building are kept closed.
- .8 Be responsible for security of all areas affected by the work under the Contract until acceptance by NRC. Take all necessary precautions to prevent entry to the work area by unauthorized persons and guard against theft, fire and damage by any cause. Secure working area at the end of each day's work and be responsible for same.
- .9 Provide and maintain adequate safety barricades around the work sites to protect NRC personnel and the public from injury during the construction.
- .10 Post warnings, in all instances where possible injury could occur such as Work Overhead, Hard Hat Areas, etc. or as required by the Departmental Representative.
- .11 Provide temporary protective enclosures over building entrances and exits to protect pedestrians. All enclosures to be structurally sound against weather and falling debris.

28. BILINGUALISM

- .1 Ensure that all signs, notices, etc. are posted in both official languages.
- .2 Ensure that all identification of services called for by under this contract are bilingual.

29. LAYOUT OF WORK

- .1 Location of equipment, fixtures, outlets and openings indicated on drawings or specified are to be considered as approximate.
- .2 Locate equipment, fixtures and distribution systems to provide minimum interference and maximum usable space and in accordance with the manufacturer's recommendations for safety, access and maintenance.
- .3 Employ competent person to lay out work in accordance with the contract documents.

30. DISCREPANCIES & INTERFERENCES

- .1 Prior to the start of the work, examine drawings and specifications. Report at once to the Departmental Representative, any defects, discrepancies, omissions or interferences affecting the work.
- .2 Contractor to immediately inform the Departmental Representative in writing, of any discrepancies between the plans and the physical conditions so the Departmental Representative may promptly verify same.
- .3 Any work done after such a discovery, until authorized, is at the Contractor's risk.
- .4 Where minor interferences as determined by the Departmental Representative are encountered on the job and they have not been pointed out on the original tender or on the plans and specifications, provide offsets, bends or reroute the services to suit job conditions at no extra cost.

- .5 Arrange all work so as not to interfere in any way with other work being carried out.

31. MANUFACTURER'S INSTRUCTIONS

- .1 Unless otherwise specified, comply with manufacturer's latest printed instructions for materials and installation methods.
- .2 Notify the Departmental Representative in writing of any conflict between these specifications and manufacturer's instruction. Departmental Representative will designate which document is to be followed.

32. TEMPORARY HEATING AND VENTILATING

- .1 Bear the costs of temporary heat and ventilation during construction including costs of installation, fuel, operation, maintenance, and removal of equipment.
- .2 Use of direct-fired heaters discharging waste products into the work areas will not be permitted unless prior approval is given by the Departmental Representative.
- .3 Furnish and install temporary heat and ventilation in enclosed areas as required to:
 - .1 Facilitate progress of work.
 - .2 Protect work and products against dampness and cold.
 - .3 Reduce moisture condensation on surfaces to an acceptable level.
 - .4 Provide ambient temperature and humidity levels for storage, installation and curing of materials.
 - .5 Provide adequate ventilation to meet health regulations for a safe working environment.
- .4 Maintain minimum temperature of 10°C (50°F) or higher where specified as soon as finishing work is commenced and maintain until acceptance by the Departmental Representative.
 - .1 Maintain ambient temperature and humidity levels as required for comfort of NRC personnel.
- .5 Prevent hazardous or unhealthy accumulations of dust, fumes, mists, vapours or gases in areas occupied during construction including also, storage areas and sanitary facilities.
 - .1 Dispose of exhaust materials in a manner that will not result in a harmful or unhealthy exposure to persons.
- .6 Maintain strict supervision of operation of temporary heating and ventilating equipment.
 - .1 Enforce conformance with applicable codes and standards.
 - .2 Comply with instructions of the Departmental Representative including provision of full-time watchman services when directed.
 - .3 Enforce safe practices.
 - .4 Vent direct-fired combustion units to outside.
- .7 Submit tenders assuming existing or new equipment and systems will not be used for temporary heating and ventilating.

- .8 After award of contract, Departmental Representative may permit use of the permanent system providing agreement can be reached on:
 - .1 Conditions of use, special equipment, protection, maintenance, and replacement of filters.
 - .2 Methods of ensuring that heating medium will not be wasted and in the case of steam, agreement on what is to be done with the condensate.
 - .3 Saving on contract price.
 - .4 Provisions relating to guarantees on equipment.

33. CONNECTIONS TO AND INTERRUPTIONS TO EXISTING SERVICES

- .1 Where work involves breaking into or connecting to existing services, carry out work at times and in the manner agreed to by the Departmental Representative and by authorities having jurisdiction, with minimum disruption to NRC Personnel and vehicular traffic and minimum service interruption. Do not operate any NRC equipment or plant.
- .2 Before commencing work, establish location and extent of service lines in area of work and notify Departmental Representative of findings.
- .3 Submit a schedule to and obtain approval from the Departmental Representative for any shut-down or closure of active service or facility; allow minimum 72 hours notice. Adhere to approved schedule and provide notice to the Departmental Representative.
- .4 Where unknown services are encountered, immediately advise Departmental Representative and confirm findings in writing.
- .5 Provide detours, bridges, alternate feeds, etc., as required to minimize disruptions.
- .6 Protect existing services as required and immediately make repairs if damage occurs.
- .7 Remove any abandoned service lines as indicated on the contract documents and as approved by the Departmental Representative; cap or otherwise seal lines at cut-off points. Record and provide a copy to the Departmental Representative of locations of maintained, re-routed and abandoned service lines.

34. CUTTING AND PATCHING

- .1 Cut existing surfaces as required to accommodate new work.
- .2 Remove all items as shown or specified.
- .3 Patch and make good with identical materials, the surfaces that have been disturbed, cut or damaged, to the satisfaction of the Departmental Representative.
- .4 Where new pipes pass through existing construction, core drill an opening. Size openings to leave 12mm (1/2") clearance around the pipes or pipe insulation. Do not drill or cut any surface without the approval of the Departmental Representative.

- .5 Obtain written approval of the Departmental Representative before cutting openings through existing or new structural members.
- .6 Seal all openings where cables, conduits or pipes pass through walls with an acoustic sealant conforming to CAN/CGSB-19.21-M87.
- .7 Where cables, conduits and pipes pass through fire rated walls and floors, pack space between with compressed glass fibres and seal with fire stop caulking in accordance with CAN/CGSB-19.13-M87 AND NBC 3.1.7.

35. FASTENING DEVICES

- .1 Do not use explosive actuated tools, without first obtaining permission from the Departmental Representative.
- .2 Comply with the requirements of CSA A-166 (Safety Code for Explosive Actuated Tools).
- .3 Do not use any kind of impact or percussion tool without first obtaining permission from the Departmental Representative.

36. OVERLOADING

- .1 Ensure that no part of the building or work is subjected to a load which will endanger safety or cause permanent deformation or structural damage.

37. DRAINAGE

- .1 Provide temporary drainage and pumping as required to keep excavations and site free of water.

38. ENCLOSURE OF STRUCTURES

- .1 Construct and maintain all temporary enclosures as required to protect foundations, sub-soil, concrete, masonry, etc., from frost penetration or damage.
- .2 Maintain in place until all chances of damage are over and proper curing has taken place.
- .3 Provide temporary weather tight enclosures for exterior openings until permanent sash and glazing and exterior doors are installed.
- .4 Provide lockable enclosures as required to maintain the security of NRC facilities and be responsible for the same.
- .5 Provide keys to NRC security personnel when required.
- .6 Lay out the work carefully and accurately and verify all dimensions and be responsible for them. Locate and preserve general reference points.
- .7 Throughout the course of construction, keep continuously acquainted with field conditions, and the work being developed by all trades involved in the project. Maintain an awareness of responsibility to avoid space conflict with other trades.

- .8 Conceal all services, piping, wiring, ductwork, etc., in floors, walls or ceilings except where indicated otherwise.

39. STORAGE

- .1 Provide storage as required to protect all tools, materials, etc., from damage or theft and be responsible for the same.
- .2 Do not store flammable or explosive materials on site without the authorization of the Departmental Representative.

40. GENERAL REVIEW

- .1 Periodic review of the Contractor's work by the Departmental Representative does not relieve the Contractor of the responsibility of making the work in accordance with contract documents. Contractor shall carry out his own quality control to ensure that the construction work is in accordance with contract documents.
- .2 Inform the Departmental Representative of any impediments to the installation and obtain his / her approval for actual location.

41. INSPECTION OF BURIED OR CONCEALED SERVICES

- .1 Prior to concealing any services that are installed, ensure that all inspection bodies concerned, including NRC, have inspected the work and have witnessed all tests. Failure to do so may result in exposing the services again at the Contractor's expense.

42. TESTING

- .1 On completion, or as required by local authority inspectors and/or Departmental Representative during progress of work and before any services are covered up and flushing is complete, test all installations in the presence of the Departmental Representative.
- .2 Obtain and hand to the Departmental Representative all acceptance certificates or test reports from authority having jurisdiction. The project will be considered incomplete without the same.

43. PARTIAL OCCUPANCY

- .1 NRC may request partial occupancy of the facility if the contract extends beyond the expected completion date.
- .2 Do not restrict access to the building, routes, and services.
- .3 Do not encumber the site with materials or equipment.

44. DISPOSAL OF WASTES

- .1 Dispose of waste materials including volatiles, safely off NRC property. Refer to the section entitled "General and Fire Safety Requirements" included as part of this specification.

45. CLEAN-UP DURING CONSTRUCTION

- .1 On a daily basis, maintain project site and adjacent area of campus including roofs, free from debris and waste materials.
- .2 Provide on-site dump containers for collection of waste materials and rubbish.

46. FINAL CLEAN-UP

- .1 Upon completion do a final clean-up to the satisfaction of the Departmental Representative.
- .2 Clean all new surfaces, lights, existing surfaces affected by this work, replace filters, etc.
- .3 Clean all resilient flooring and prepare to receive protective finish. Protective finish applied by NRC.

47. WARRANTY AND RECTIFICATION OF DEFECTS IN WORK

- .1 Refer to General Conditions "C", section GC32.
- .2 Ensure that all manufacturers' guarantees and warranties are issued in the name of the **General Contractor** and the National Research Council.

48. MAINTENANCE MANUALS

- .1 Provide one (1) bilingual copy of maintenance the manual or one (1) English and one (1) French maintenance manuals in an electronic format (PDF) due immediately upon completion of the work and prior to release of holdbacks.
- .2 Manuals to include operating and maintenance instructions, all guarantees and warranties, shop drawings, technical data, etc., for the material and apparatus supplied under this contract.

END OF SECTION

PART 1 - GENERAL

1.1 REFERENCES

- .1 Canadian Construction Documents Committee (CCDC)
 - .1 CCDC 2-2008, Stipulated Price Contract.
- .2 Project Supplementary Conditions

1.2 CASH ALLOWANCES

- .1 Refer to CCDC 2, GC 4.1.
- .2 Include in Contract Price specified cash allowances.
- .3 Cash allowances, unless otherwise specified, cover net cost to Contractor of services, products, construction machinery and equipment, freight, handling, unloading, storage and other authorized expenses incurred in performing Work.
- .4 Contract Price, and not cash allowance, includes Contractor's overhead and profit in connection with such cash allowance.
- .5 Contract Price will be adjusted by written order to provide for excess or deficit to each cash allowance.
- .6 Where costs under a cash allowance exceed amount of allowance, Contractor will be compensated for excess incurred and substantiated plus allowance for overhead and profit as set out in Contract Documents.
- .7 Include progress payments on accounts of work authorized under cash allowances in Consultant's monthly certificate for payment.
- .8 Prepare schedule jointly with Consultant and Contractor to show when items called for under cash allowances must be authorized by Consultant for ordering purposes so that progress of Work will not be delayed.
- .9 Amount of each allowance, for Work specified in respective specification Sections is as follows:
 - .1 Section 25 - \$13,000.00 (Ainsworth Controls)

PART 2- PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 01 10 00 - General Instructions Ontario

1.2 ADMINISTRATIVE

- .1 Submit to Departmental Representative for review, shop drawings, product data and samples specified within two weeks after contract award.
 - .1 Submit promptly and in orderly sequence to not cause delay in Work
 - .2 Failure to submit in the prescribed time is not considered sufficient reason for extension of Contract Time and no claim for extension by reason of such default will be allowed.
- .2 Do not proceed with Work affected by submittal until review is complete.
- .3 Present shop drawings, product data, samples and mock-ups in SI Metric units.
- .4 Where items or information is not produced in SI Metric units converted values are acceptable.
- .5 Review submittals prior to submission to Departmental Representative. This review represents that necessary requirements have been determined and verified, or will be, and that each submittal has been checked and co-ordinated with requirements of Work and Contract Documents. Submittals not stamped, signed, dated and identified as to specific project will be returned without being examined and considered rejected.
- .6 Notify Departmental Representative, in writing at time of submission, identifying deviations from requirements of Contract Documents stating reasons for deviations.
- .7 Verify field measurements and affected adjacent Work are co-ordinated.
- .8 Contractor's responsibility for errors and omissions in submission is not relieved by Departmental Representative's review of submittals.
- .9 Contractor's responsibility for deviations in submission from requirements of Contract Documents is not relieved by Departmental Representative review.
- .10 Keep one reviewed copy of each submission on site.

1.3 SHOP DRAWINGS AND PRODUCT DATA

- .1 The term "shop drawings" means drawings, diagrams, illustrations, schedules, performance charts, brochures and other data which are to be provided by Contractor to illustrate details of a portion of Work.
- .2 Submit shop drawings bearing stamp and signature of qualified professional engineer registered or licensed in Province of Ontario, Canada.

- .3 Indicate materials, methods of construction and attachment or anchorage, erection diagrams, connections, explanatory notes and other information necessary for completion of Work. Where articles or equipment attach or connect to other articles or equipment, indicate that such items have been co-ordinated, regardless of Section under which adjacent items will be supplied and installed. Indicate cross references to design drawings and specifications.
- .4 Allow 5 week days for Departmental Representative's review of each submission.
- .5 Adjustments made on shop drawings by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Departmental Representative prior to proceeding with Work.
- .6 Make changes in shop drawings as Departmental Representative may require, consistent with Contract Documents. When resubmitting, notify Departmental in writing of revisions other than those requested.
- .7 Accompany submissions with transmittal letter, containing:
 - .1 Date.
 - .2 Project title and number.
 - .3 Contractor's name and address.
 - .4 Identification and quantity of each shop drawing, product data and sample.
 - .5 Other pertinent data.
- .8 Submissions include:
 - .1 Date and revision dates.
 - .2 Project title and number.
 - .3 Name and address of:
 - .1 Subcontractor.
 - .2 Supplier.
 - .3 Manufacturer.
 - .4 Contractor's stamp, signed by Contractor's authorized representative certifying approval of submissions, verification of field measurements and compliance with Contract Documents.
 - .5 Details of appropriate portions of Work as applicable:
 - .1 Fabrication.
 - .2 Layout, showing dimensions, including identified field dimensions, and clearances.
 - .3 Setting or erection details.
 - .4 Capacities.
 - .5 Performance characteristics.
 - .6 Standards.
 - .7 Operating weight.
 - .8 Wiring diagrams.
 - .9 Single line and schematic diagrams.
 - .10 Relationship to adjacent work.

- .9 After Departmental Representative's review, distribute copies.
- .10 Submit electronic copy of shop drawings for each requirement requested in specification Sections and as Departmental Representative may reasonably request.
- .11 Submit electronic copies of product data sheets or brochures for requirements requested in specification Sections and as requested by Departmental Representative where shop drawings will not be prepared due to standardized manufacture of product.
- .12 Submit electronic copies of test reports for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Report signed by authorized official of testing laboratory that material, product or system identical to material, product or system to be provided has been tested in accord with specified requirements.
 - .2 Testing must have been within [3] years of date of contract award for project.
- .13 Submit electronic copies of certificates for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Statements printed on manufacturer's letterhead and signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements.
 - .2 Certificates must be dated after award of project contract complete with project name.
- .14 Submit electronic copies of manufacturer's instructions for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Pre-printed material describing installation of product, system or material, including special notices and Material Safety Data Sheets concerning impedances, hazards and safety precautions.
- .15 Submit electronic copies of Manufacturer's Field Reports for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Documentation of the testing and verification actions taken by manufacturer's representative to confirm compliance with manufacturer's standards or instructions.
- .16 Submit electronic copies of Operation and Maintenance Data for requirements requested in specification Sections and as requested by Departmental Representative.
- .17 Delete information not applicable to project.
- .18 Supplement standard information to provide details applicable to project.
- .19 If upon review by Departmental Representative, no errors or omissions are discovered or if only minor corrections are made, copies will be returned and fabrication and installation of Work may proceed. If shop drawings are rejected, noted copy will be returned and resubmission of corrected shop drawings, through same procedure indicated above, must be performed before fabrication and installation of Work may proceed.
- .20 The review of shop drawings by National Research Council Canada (NRC) is for sole purpose of ascertaining conformance with general concept.

- .1 This review shall not mean that NRC approves detail design inherent in shop drawings, responsibility for which shall remain with Contractor submitting same, and such review shall not relieve Contractor of responsibility for errors or omissions in shop drawings or of responsibility for meeting requirements of construction and Contract Documents.
- .2 Without restricting generality of foregoing, Contractor is responsible for dimensions to be confirmed and correlated at job site, for information that pertains solely to fabrication processes or to techniques of construction and installation and for coordination of Work of sub-trades.

1.4 SAMPLES

- .1 Submit for review samples in duplicate as requested in respective specification Sections. Label samples with origin and intended use.
- .2 Deliver samples prepaid to Departmental Representative's business address.
- .3 Notify Departmental Representative Engineer Consultant in writing, at time of submission of deviations in samples from requirements of Contract Documents.
- .4 Where colour, pattern or texture is criterion, submit full range of samples.
- .5 Adjustments made on samples by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Departmental Representative prior to proceeding with Work.
- .6 Make changes in samples which Departmental Representative may require, consistent with Contract Documents.
- .7 Reviewed and accepted samples will become standard of workmanship and material against which installed Work will be verified.

1.5 MOCK-UPS

- .1 Construct field mock-ups at locations acceptable to Departmental Representative.
- .2 Reviewed mock-ups will become standards of workmanship and material against which installed work will be checked on the project.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes requirements for management of construction waste and disposal, which forms the Contractor's commitment to reduce and divert waste materials from landfill and includes the following:
 - .1 Preparation of a Draft Construction Waste Management Plan that will be used to track the success of the Construction Waste Management Plan against actual waste diversion from landfill.
 - .2 Preparation of monthly progress reports indicating cumulative totals representing progress towards achieving diversion and reduction goals of waste materials away from landfill and identifying any special programs, landfill options or alternatives to landfill used during construction.
 - .3 Preparation of a Construction Waste Management Report containing detailed information indicating total waste produced by the project, types of waste material and quantity of each material, and total waste diverted and diversion rates indicated as a percentage of the total waste produced.
- .2 Owner has established that this project shall generate the least amount of waste possible and that processes that ensure the generation of as little waste as possible due to error, poor planning, breakage, mishandling, contamination, or other factors be employed by the Contractor.

1.2 RELATED REQUIREMENTS

- .1 [Section 00 10 00 – General Instructions]
- .2 [Section 02 41 00.08 – Demolition, Minor Works]
- .3 [Section 02 41 13 – Selective Site Demolition]
- .4 [Section 02 41 16 – Structure Demolition]
- .5 [Section 02 41 19.13 – Selective Building Demolition]
- .6 [Section 02 41 19.16 – Selective Interior Demolition]
- .7 [Section 02 42 00 – Removal and Salvage of Construction Material]
- .8 [Section 02 42 13 – Deconstruction of Structures]
- .9 [Section 01 74 19.13 – Carpet Reclamation]
- .10 [Section 22 05 05 – Selective Demolition for Plumbing]
- .11 [Section 23 05 05 – Selective Demolition for HVAC-R Equipment]

- .12 [Section 26 05 05 – Selective Demolition for Electrical]

1.3 REFERENCE STANDARDS

- .1 ASTM International (ASTM)
- .1 ASTM E1609 01, Standard Guide for Development and Implementation of a Pollution Prevention Program
- .2 Canada Green Building Council (CaGBC)
- .1 LEED Reference Guide for Building Design and Construction, Version 4
- .3 Recycling Certification Institute (RCI):
- .1 RCI Certification Construction and Demolition Materials Recycling

1.4 DEFINITIONS

- .1 Clean Waste: Untreated and unpainted; not contaminated with oils, solvents, sealants or similar materials.
- .2 Construction and Demolition Waste: Solid wastes typically including building materials, packaging, trash, debris, and rubble resulting from construction, re-modeling, repair and demolition operations.
- .3 Hazardous: Exhibiting the characteristics of hazardous substances including properties such as ignitability, corrosiveness, toxicity or reactivity.
- .4 Non-hazardous: Exhibiting none of the characteristics of hazardous substances, including properties such as ignitability, corrosiveness, toxicity, or reactivity.
- .5 Non-toxic: Not poisonous to humans either immediately or after a long period of exposure.
- .6 Recyclable: The ability of a product or material to be recovered at the end of its life cycle and remanufactured into a new product for reuse by others.
- .7 Recycle: To remove a waste material from the project site to another site for remanufacture into a new product for reuse by others.
- .8 Recycling: The process of sorting, cleansing, treating and reconstituting solid waste and other discarded materials for the purpose of using the altered form; recycling does not include burning, incinerating, or thermally destroying waste.
- .9 Return: To give back reusable items or unused products to vendors for credit.
- .10 Reuse: To reuse a construction waste material in some manner on the project site.
- .11 Salvage: To remove a waste material from the project site to another site for resale or reuse by others.
- .12 Sediment: Soil and other debris that has been eroded and transported by storm or well production run off water.

- .13 Source Separation: The act of keeping different types of waste materials separate beginning from the first time they become waste.
- .14 Toxic: Poisonous to humans either immediately or after a long period of exposure.
- .15 Trash: Any product or material unable to be reused, returned, recycled, or salvaged.
- .16 Volatile Organic Compounds (VOC's): Chemical compounds common in and emitted by many building products over time through outgassing:
 - .1 Solvents in paints and other coatings;
 - .2 Wood preservatives; strippers and household cleaners;
 - .3 Adhesives in particleboard, fiberboard, and some plywood; and foam insulation.
 - .4 When released, VOC's can contribute to the formation of smog and can cause respiratory tract problems, headaches, eye irritations, nausea, damage to the liver, kidneys, and central nervous system, and possibly cancer.
- .17 Waste: Extra material or material that has reached the end of its useful life in its intended use. Waste includes salvageable, returnable, recyclable, and reusable material.
- .18 Construction Waste Management Plan: A project related plan for the collection, transportation, and disposal of the waste generated at the construction site; the purpose of the plan is to ultimately reduce the amount of material being landfilled.

1.5 ADMINISTRATIVE REQUIREMENTS

- .1 Coordination: Coordinate waste management requirements with all Divisions of the Work for the project, and ensure that requirements of the Construction Waste Management Plan are followed.
- .2 Preconstruction Meeting: Arrange a pre-construction meeting in accordance with Section 01 10 00 – General Instructions before starting any Work of the Contract attended by the Owner, Contractor, affected Subcontractor's and Departmental Representative to discuss the Contractor's Construction Waste Management Plan and to develop mutual understanding of the requirements for a consistent policy towards waste reduction and recycling.

1.6 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide required information in accordance with Section 01 10 00 – General Instructions.
- .2 Action Submittals: Provide the following submittals before starting any work of this Section:
 - .1 Draft Construction Waste Management Plan (Draft CWM Plan): Submit to Departmental Representative a preliminary analysis of anticipated site generated waste by listing a minimum of five (5) construction or demolition waste streams that have potential to generate the most volume of material indicating methods that will be used to divert construction waste from landfill and source reduction strategies; Departmental Representative will provide commentary before development of Contractor's Construction Waste Management Plan.

- .2 Construction Waste Management Plan (CWM Plan): Submit a CWM Plan for this project prior to any waste removal from site and that includes the following information:
 - .1 Material Streams: Analysis of the proposed jobsite waste being generated, including material types and quantities forming a part of identified material streams in the Draft CWM Plan; materials removed from site destined for alternative daily cover at landfill sites and land clearing debris cannot be considered as contributing to waste diversion and will be included as a component of the total waste generated for the site.
 - .2 Recycling Haulers and Markets: Investigate local haulers and markets for recyclable materials, and incorporate into CWM Plan.
 - .3 Alternative Waste Disposal: Prepare a listing of each material proposed to be salvaged, reused, recycled or composted during the course of the project, and the proposed local market for each material.
 - .4 Landfill Materials: Identify materials that cannot be recycled, reused or composted and provide explanation or justification; energy will be considered as a viable alternative diversion strategy for these materials where facilities exist and are operated in accordance with LEED Construction and Demolition Waste Management requirements.
 - .5 Landfill Options: The name of the landfill where trash will be disposed of; landfill materials will form a part of the total waste generated by the project.
 - .6 Materials Handling Procedures: A description of the means by which any recycled waste materials will be protected from contamination, and a description of the means to be employed in recycling the above materials consistent with requirements for acceptance by designated facilities.
 - .7 Transportation: A description of the means of transportation of the recyclable materials, whether materials will be site separated and self-hauled to designated centers, or whether mixed materials will be collected by a waste hauler and removed from the site, and destination of materials.

1.7 PROJECT CLOSEOUT SUBMISSIONS

- .1 Record Documentation: Submit as constructed information in accordance with Section 01 10 00 – General Instructions as follows:
 - .1 Construction Waste Management Report (CWM Report): Submit a CWM Report for this project in a format that includes the following information:
 - .1 Accounting: Submit information indicating total waste produced by the project.
 - .2 Composition: Submit information indicating types of waste material and quantity of each material.
 - .3 Diversion Rate: Submit information indicating total waste diverted from landfill as a percentage of the total waste produced by the project.
 - .4 Transportation Documentation and Diversion Documentation: Submit copies of transportation documents or shipping manifests indicating weights of materials, and other evidence of disposal indicating final location of waste diverted from landfill and waste sent to landfill.
 - .5 Multiple Waste Hauling: Compile all information into a single CWM Report where multiple waste hauling and diversion strategies were used for the project.

1.8 QUALITY ASSURANCE

- .1 Resources for Development of Construction Waste Management Report (CWM Report): The following sources may be useful in developing the Draft Construction Waste Management Plan:
 - .1 Recycling Haulers and Markets: Investigate local haulers and markets for recyclable materials, and incorporate into CWM Plan.
 - .2 Waste-to-Energy Systems: Investigate local waste-to-energy incentives where systems for diverting materials from landfill for reuse or recycling are not available.
 - .3 Municipal Garbage & Recycling Waste Websites:
 - .1 [Ontario Region
 - .1 London
[EnviroDepots | City of London](#)
 - .2 Mississauga
[How to sort your waste - Region of Peel \(peelregion.ca\)](#)
 - .3 National Capital Region (City of Ottawa)
[Garbage and recycling | City of Ottawa](#)
 - .2 Quebec Region
 - .1 Boucherville
[Accueil | Ville de Longueuil](#)
 - .2 Montreal
[Get details about bulky items and construction debris collections | Ville de Montréal \(montreal.ca\)](#)
 - .3 Saguenay
[Demolition Waste Management | Demex-Centrem group \(groupedemexcentrem.com\)](#)
 - .3 East Region
 - .1 Charlettetown
[Sorting Guide - Island Waste Management Corporation | Prince Edward Island Recycling, Compost and Waste Disposal \(iwmc.pe.ca\)](#)
 - .2 Fredericton
[Construction and Demolition - Fredericton Region Solid Waste : Fredericton Region Solid Waste \(frswc.ca\)](#)
 - .3 Halifax
[Halifax C&D Recycling \(halifaxcdrecycling.ca\)](#)
 - .4 Ketch Harbour
[Halifax C&D Recycling \(halifaxcdrecycling.ca\)](#)
 - .5 St. John's
[Accepted Material at RHB \(Commercial/ Municipal Users\) | Robin Hood Bay Facility | Garbage Disposal | St. John's](#)
 - .4 West Region

- .1 Edmonton
[Material Recovery Facility \(MRF\) | KBL Environmental](#)
- .2 Penticton
<https://keremeos.civicweb.net/document/3069/>
- .3 Saskatoon
[Construction/Demolition/Fencing — Loraas Disposal North](#)
- .4 Victoria
[Reno & Demo Waste | CRD](#)
- .5 Vancouver
[Construction and demolition waste disposal | City of Vancouver](#)
- .6 Winnipeg
[What goes where? Use the Recyclepedia - MyUtility - Water and Waste Department - City of Winnipeg / MesServices – Service des eaux et des déchets – Ville de Winnipeg \]](#)

1.9 DELIVERY, STORAGE AND HANDLING

- .1 Storage Requirements: Implement a recycling/reuse program that includes separate collection of waste materials as appropriate to the project waste and the available recycling and reuse programs in the project area.
- .2 Handling Requirements: Clean materials that are contaminated before placing in collection containers and ensure that waste destined for landfill does not get mixed in with recycled materials:
 - .1 Deliver materials free of dirt, adhesives, solvents, petroleum contamination, and other substances deleterious to recycling process.
 - .2 Arrange for collection by or delivery to the appropriate recycling or reuse facility.
- .3 Hazardous Waste and Hazardous Materials: Handle in accordance with applicable regulations.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 OBJECTIVE

- .1 The Federal Sustainable Development Strategy (FSDS) presents the Government of Canada's sustainable development goals and targets, as required by the *Federal Sustainable Development Act*. In keeping with the purpose of this Act – to provide the legal framework for developing and implementing a Federal Sustainable Development Strategy that will make environmental decision-making more transparent and accountable to Parliament – National Research Council (NRC) supports the goals laid out in the FSDS through the activities described in our

Departmental Sustainable Development Strategy (DSDS). NRC's DSDS waste management target is as follows:

- .1 Divert at least 90% (by weight) of all construction and demolition waste from landfills (striving to achieve 100% by 2030).
- .2 Project Waste Diversion Target: 90%.

3.2 (CWM PLAN) IMPLEMENTATION

- .1 Manager: Contractor is responsible for designating an on-site party or parties responsible for instructing workers and overseeing and documenting results of the CWM Plan for the project.
- .2 Distribution: Distribute copies of the CWM Plan to the job site foreman, each Subcontractor, the Owner, the Departmental Representative and other site personnel as required to maintain CWM Plan.
- .3 Instruction: Provide on-site instruction of appropriate separation, handling, and recycling, salvage, reuse, composting and return methods being used for the project to Subcontractor's at appropriate stages of the project.
- .4 Separation Facilities: Lay out and label a specific area to facilitate separation of materials for potential recycling, salvage, reuse, composting and return:
 - .1 Recycling and waste bin areas are to be kept neat and clean and clearly marked in order to avoid contamination of materials.
 - .2 Hazardous wastes shall be separated, stored, and disposed of in accordance with local regulations.
- .5 Progressive Documentation: Submit a monthly summary of waste generated by the project to ensure that waste diversion goals are on track with project requirements:
 - .1 Submission of waste summary can coincide with application for progress payment, or similar milestone event as agreed upon between the Contractor and Departmental Representative.
 - .2 Monthly waste summary shall contain the following information:
 - .1 The amount in tonnes or m3 and location of material landfilled;
 - .2 The amount in tonnes or m3 and location of materials diverted from landfill; and
 - .3 Indication of progress based on total waste generated by the project with materials diverted from landfill as a percentage.

3.3 SUBCONTRACTOR'S RESPONSIBILITY

- .1 Subcontractor's shall cooperate fully with the Contractor to implement the CWM Plan.
- .2 Failure to cooperate may result in the Owner not achieving their environmental goals, and may result in penalties being assessed by the Contractor to the responsible Subcontractor's.

3.4 CONSTRUCTION WASTE MANAGEMENT FORMS

- .1 Departmental Representative will provide Contractor will NRC Waste Management and Disposal Tracking Forms (sample provided below) for recording management of construction waste.
- .2 Contractor shall utilize these forms for all waste management and disposal tracking for the duration of the project, and is responsible for maintaining current up to date records at all times during construction.
- .3 Contractor is responsible to ensure all waste management tracking forms, weigh-bills, donation receipts, and summary information are incorporated into Operational and Maintenance Manuals upon construction completion in accordance with 01 10 00 – General Instructions.

[INSERT WASTE MANAGEMENT FORMS]

END OF SECTION

PART 1 - GENERAL

1.1 SUMMARY

- .1 Section Includes:
 - .1 General requirements relating to commissioning of project's components and systems, specifying general requirements to PV of components, equipment, sub-systems, systems, and integrated systems.
- .2 Related Requirements
 - .1 Section 01 91 31 – Commissioning (Cx) Plan
 - .2 Section 01 91 33 – Commissioning Forms
 - .3 Section 01 91 41 – Commissioning Training
- .3 Acronyms:
 - .1 AFD - Alternate Forms of Delivery, service provider.
 - .2 BMM - Building Management Manual.
 - .3 Cx - Commissioning.
 - .4 EMCS - Energy Monitoring and Control Systems.
 - .5 O&M - Operation and Maintenance.
 - .6 PI - Product Information.
 - .7 PV - Performance Verification.
 - .8 TAB - Testing, Adjusting and Balancing.

1.2 GENERAL

- .1 Cx is a planned program of tests, procedures and checks carried out systematically on systems and integrated systems of the finished Project. Cx is performed after systems and integrated systems are completely installed, functional and Contractor's Performance Verification responsibilities have been completed and approved. Objectives:
 - .1 Verify installed equipment, systems and integrated systems operate in accordance with contract documents and design criteria and intent.
 - .2 Ensure appropriate documentation is compiled into the BMM.
 - .3 Effectively train O&M staff.
- .2 Contractor assists in Cx process, operating equipment and systems, troubleshooting and making adjustments as required.
 - .1 Systems to be operated at full capacity under various modes to determine if they function correctly and consistently at peak efficiency. Systems to be interactively with each other as intended in accordance with Contract Documents and design criteria.
 - .2 During these checks, adjustments to be made to enhance performance to meet environmental or user requirements.
- .3 Design Criteria: as per client's requirements or determined by designer. To meet Project functional and operational requirements.

1.3 COMMISSIONING OVERVIEW

- .1 Section 01 91 31 - Commissioning (Cx) Plan.
- .2 For Cx responsibilities refer to Section 01 91 31 - Commissioning (Cx) Plan.
- .3 Cx to be a line item of Contractor's cost breakdown.
- .4 Cx activities supplement field quality and testing procedures described in relevant technical sections.
- .5 Cx is conducted in concert with activities performed during stage of project delivery. Cx identifies issues in Planning and Design stages which are addressed during Construction and Cx stages to ensure the built system is constructed and proven to operate satisfactorily under weather, environmental and occupancy conditions to meet functional and operational requirements. Cx activities includes transfer of critical knowledge to facility operational personnel.
- .6 Departmental Representative will issue Interim Acceptance Certificate when:
 - .1 Completed Cx documentation has been received, reviewed for suitability and approved by Departmental Representative.
 - .2 Equipment, components and systems have been commissioned.
 - .3 O&M training has been completed.

1.4 NON-CONFORMANCE TO PERFORMANCE VERIFICATION REQUIREMENTS

- .1 Should equipment, system components, and associated controls be incorrectly installed or malfunction during Cx, correct deficiencies, re-verify equipment and components within the unfunctional system, including related systems as deemed required by Departmental Representative, to ensure effective performance.
- .2 Costs for corrective work, additional tests, inspections, to determine acceptability and proper performance of such items to be borne by Contractor. Above costs to be in form of progress payment reductions or hold-back assessments.

1.5 PRE-CX REVIEW

- .1 Before Construction:
 - .1 Review contract documents, confirm by writing to Departmental Representative.
 - .1 Adequacy of provisions for Cx.
 - .2 Aspects of design and installation pertinent to success of Cx.
- .2 During Construction:
 - .1 Co-ordinate provision, location and installation of provisions for Cx.
- .3 Before start of Cx:

- .1 Have completed Cx Plan up-to-date.
 - .2 Ensure installation of related components, equipment, sub-systems, systems is complete.
 - .3 Fully understand Cx requirements and procedures.
 - .4 Have Cx documentation shelf-ready.
 - .5 Understand completely design criteria and intent and special features.
 - .6 Submit complete start-up documentation to Departmental Representative.
 - .7 Have Cx schedules up-to-date.
 - .8 Ensure systems have been cleaned thoroughly.
 - .9 Complete TAB procedures on systems, submit TAB reports to Departmental Representative for review and approval.
 - .10 Ensure "As-Built" system schematics are available.
- .4 Inform Departmental Representative in writing of discrepancies and deficiencies on finished works.

1.6 CONFLICTS

- .1 Report conflicts between requirements of this section and other sections to Departmental Representative before start-up and obtain clarification.
- .2 Failure to report conflict and obtain clarification will result in application of most stringent requirement.

1.7 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals: in accordance with Section 00 10 00 – General Instructions.
 - .1 Submit no later than 4 weeks after award of Contract:
 - .1 Name of Contractor's Cx agent.
 - .2 Draft Cx documentation.
 - .3 Preliminary Cx schedule.
- .2 Request in writing to Departmental Representative for changes to submittals and obtain written approval at least 4 weeks prior to start of Cx.
- .3 Submit proposed Cx procedures to Departmental Representative where not specified and obtain written approval at least 4 weeks prior to start of Cx.
- .4 Provide additional documentation relating to Cx process required by Departmental Representative.

1.8 COMMISSIONING DOCUMENTATION

- .1 Refer to Section 01 91 33 - Commissioning (Cx) Forms: Installation Check Lists and Product Information (PI) / Performance Verification (PV) Forms for requirements and instructions for use.
- .2 Departmental Representative to review and approve Cx documentation.
- .3 Provide completed and approved Cx documentation to Departmental Representative.

- .4 Provide all missing Cx forms and submit to Departmental Representative for approval.
- .5 Complete all Cx forms that re provided in Section 01 91 33 00, if information is missing.

1.9 COMMISSIONING SCHEDULE

- .1 Provide detailed Cx schedule as part of construction schedule in accordance with Section 00 10 00 – General Instructions.
- .2 Provide adequate time for Cx activities prescribed in technical sections and commissioning sections including:
 - .1 Approval of Cx reports.
 - .2 Verification of reported results.
 - .3 Repairs, retesting, re-commissioning, re-verification.
 - .4 Training.

1.10 COMMISSIONING MEETINGS

- .1 Convene Cx meetings following project meetings.
- .2 Purpose: to resolve issues, monitor progress, identify deficiencies, relating to Cx.
- .3 Continue Cx meetings on regular basis until commissioning deliverables have been addressed.
- .4 At 60% construction completion stage. Cx Agent to call a separate Cx scope meeting to review progress, discuss schedule of equipment start-up activities and prepare for Cx. Issues at meeting to include:
 - .1 Review duties and responsibilities of Contractor and subcontractors, addressing delays and potential problems.
 - .2 Determine the degree of involvement of trades and manufacturer's representatives in the commissioning process.
- .5 Thereafter Cx meetings to be held until project completion and as required during equipment start-up and functional testing period.
- .6 Meeting will be chaired by Cx Agent, who will record and distribute minutes.
- .7 Ensure subcontractors and relevant manufacturer representatives are present at 60% and subsequent Cx meetings and as required.

1.11 STARTING AND TESTING

- .1 Contractor assumes liabilities and costs for inspections. Including disassembly and re-assembly after approval, starting, testing and adjusting, including supply of testing equipment.

1.12 WITNESSING OF STARTING AND TESTING

- .1 Provide 14 days notice prior to commencement.
- .2 Departmental Representative to witness of start-up and testing.
- .3 Contractor's Cx Agent to be present at tests performed and documented by sub-trades, suppliers and equipment manufacturers.

1.13 MANUFACTURER'S INVOLVEMENT

- .1 Factory testing: manufacturer to:
 - .1 Coordinate time and location of testing.
 - .2 Provide testing documentation for approval by Departmental Representative.
 - .3 Arrange for Departmental Representative to witness tests.
 - .4 Obtain written approval of test results and documentation from Departmental Representative before delivery to site.
- .2 Obtain manufacturers installation, start-up and operations instructions prior to start-up of components, equipment and systems and review with Departmental Representative.
 - .1 Compare completed installation with manufacturer's published data, record discrepancies, and review with manufacturer.
 - .2 Modify procedures detrimental to equipment performance and review same with manufacturer before start-up.
- .3 Start-up, PV and Cx, manufacturer to:
 - .1 Provide trained personnel to assist in start-up, PV and commissioning of equipment where specified.
- .4 Integrity of warranties:
 - .1 Use manufacturer's trained start-up personnel where specified elsewhere in other divisions or required to maintain integrity of warranty.
 - .2 Verify with manufacturer that testing as specified will not void warranties.
- .5 Qualifications of manufacturer's personnel:
 - .1 Experienced in design, installation and operation of equipment and systems.
 - .2 Ability to interpret test results accurately.
 - .3 To report results in clear, concise, logical manner.

1.14 PROCEDURES

- .1 Verify that equipment and systems are complete, clean, and operating in normal and safe manner prior to conducting start-up, testing and Cx.
- .2 Conduct start-up and testing in following distinct phases:
 - .1 Included in delivery and installation:
 - .1 Verification of conformity to specification, approved shop drawings and

- completion of PI report forms.
- .2 Visual inspection of quality of installation.
- .2 Start-up: follow accepted start-up procedures.
- .3 Operational testing: document equipment performance.
- .4 System PV: include repetition of tests after correcting deficiencies.
- .5 Post-substantial performance verification: to include fine-tuning.

- .3 Correct deficiencies and obtain approval from Departmental Representative after distinct phases have been completed and before commencing next phase.

- .4 Document require tests on approved PV forms.

- .5 Failure to follow accepted start-up procedures will result in re-evaluation of equipment by an independent testing agency selected by Departmental Representative. If results reveal that equipment start-up was not in accordance with requirements, and resulted in damage to equipment, implement following:
 - .1 Minor equipment/systems: implement corrective measures approved by Departmental Representative.
 - .2 Major equipment/systems: if evaluation report concludes that damage is minor, implement corrective measures approved by Departmental Representative.
 - .3 If evaluation report concludes that major damage has occurred, Departmental Representative shall reject equipment.
 - .1 Rejected equipment to be remove from site and replace with new.
 - .2 Subject new equipment/systems to specified start-up procedures.

1.15 START-UP DOCUMENTATION

- .1 Assemble start-up documentation and submit to Departmental Representative for approval before commencement of commissioning.

- .2 Start-up documentation to include:
 - .1 Factory and on-site test certificates for specified equipment.
 - .2 Pre-start-up inspection reports.
 - .3 Signed installation/start-up check lists.
 - .4 Start-up reports,
 - .5 Step-by-step description of complete start-up procedures, to permit Departmental Representative to repeat start-up at any time.

1.16 OPERATION AND MAINTENANCE OF EQUIPMENT AND SYSTEMS

- .1 After start-up, operate and maintain equipment and systems as directed by equipment/system manufacturer.

- .2 With assistance of manufacturer develop written maintenance program and submit Departmental Representative for approval before implementation.

- .3 Operate and maintain systems for length of time required for commissioning to be completed.

- .4 After completion of commissioning, operate and maintain systems until issuance of certificate of interim acceptance.

1.17 TEST RESULTS

- .1 If start-up, testing and/or PV produce unacceptable results, repair, replace or repeat specified starting and/or PV procedures until acceptable results are achieved.
- .2 Provide manpower and materials, assume costs for re-commissioning.

1.18 START OF COMMISSIONING

- .1 Notify Departmental Representative at least 21 days prior to start of Cx.
- .2 Start Cx after elements of building affecting start-up and performance verification of systems have been completed.

1.19 INSTRUMENTS / EQUIPMENT

- .1 Submit to Departmental Representative for review and approval:
 - .1 Complete list of instruments proposed to be used.
 - .2 Listed data including, serial number, current calibration certificate, calibration date, calibration expiry date and calibration accuracy.
- .2 Provide the following equipment as required:
 - .1 2-way radios.
 - .2 Ladders.
 - .3 Equipment as required to complete work.

1.20 COMMISSIONING PERFORMANCE VERIFICATION

- .1 Carry out Cx:
 - .1 Under actual and accepted simulated operating conditions, over entire operating range, in all modes.
 - .2 On independent systems and interacting systems.
- .2 Cx procedures to be repeatable and reported results are to be verifiable.
- .3 Follow equipment manufacturer's operating instructions.
- .4 EMCS trending to be available as supporting documentation for performance verification.

1.21 WITNESSING COMMISSIONING

- .1 Departmental Representative to witness activities and verify results.

1.22 AUTHORITIES HAVING JURISDICTION

- .1 Where specified start-up, testing or commissioning procedures duplicate verification requirements of authority having jurisdiction, arrange for authority to witness procedures so as to avoid duplication of tests and to facilitate expedient acceptance of facility.
- .2 Obtain certificates of approval, acceptance and compliance with rules and regulation of authority having jurisdiction.
- .3 Provide copies to Departmental Representative within 5 days of test and with Cx report.

1.23 COMMISSIONING CONSTRAINTS

- .1 It is necessary to complete Cx of occupancy, weather, and seasonal sensitive equipment and systems before issuance of the Interim Certificate, using, if necessary, simulated thermal loads.

1.24 EXTRAPOLATION OF RESULTS

- .1 Where Cx of weather, occupancy, or seasonal-sensitive equipment or systems cannot be conducted under near-rated or near-design conditions, extrapolate part-load results to design conditions when approved by Departmental Representative in accordance with equipment manufacturer's instructions, using manufacturer's data, with manufacturer's assistance and using approved formulae.

1.25 EXTENT OF VERIFICATION

- .1 Provide manpower and instrumentation to verify up to 50% of reported results, unless specified otherwise in other sections.
- .2 Number and location to be at discretion of Departmental Representative.
- .3 Conduct tests repeated during verification under same conditions as original tests, using same test equipment, instrumentation.
- .4 Review and repeat commissioning of systems if inconsistencies found in more than 20% of reported results.
- .5 Perform additional commissioning until results are acceptable to Departmental Representative.

1.26 REPEAT VERIFICATIONS

- .1 Assume costs incurred by Departmental Representative for third and subsequent verifications where:
 - .1 Verification of reported results fail to receive Departmental Representative's approval.
 - .2 Repetition of second verification again fails to receive approval.
 - .3 Departmental Representative deems Contractor's request for second verification was premature.

1.27 SUNDRY CHECKS AND ADJUSTMENTS

- .1 Make adjustments and changes which become apparent as Cx proceeds.
- .2 Perform static and operational checks as applicable and as required.

1.28 DEFICIENCIES, FAULTS, DEFECTS

- .1 Correct deficiencies found during start-up and Cx to satisfaction of Departmental Representative.
- .2 Report problems, faults or defects affecting Cx to Departmental Representative in writing. Stop Cx until problems are rectified. Proceed with written approval from Departmental Representative.

1.29 COMPLETION OF COMMISSIONING

- .1 Upon completion of Cx leave systems in normal operating mode.
- .2 Except for warranty and seasonal verification activities specified in Cx specifications, complete Cx prior to issuance of Interim Certificate of Completion.
- .3 Cx to be considered complete when contract Cx deliverables have been submitted and accepted by Departmental Representative.

1.30 ACTIVITIES UPON COMPLETION OF COMMISSIONING

- .1 When changes are made to baseline components or system settings established during Cx process, provide updated Cx form for affected item.

1.31 TRAINING

- .1 In accordance with Section 01 91 41 - Commissioning (Cx) - Training.

1.32 MAINTENANCE MATERIALS, SPARE PARTS, SPECIAL TOOLS

- .1 Supply, deliver, and document maintenance materials, spare parts, and special tools as specified in contract.

1.33 OCCUPANCY

- .1 Cooperate fully with Departmental Representative during stages of acceptance and occupancy of facility.

1.34 INSTALLED INSTRUMENTATION

- .1 Use instruments installed under Contract for TAB and PV if:
 - .1 Accuracy complies with these specifications.
 - .2 Calibration certificates have been deposited with Departmental Representative.
- .2 Calibrated EMCS sensors may be used to obtain performance data provided that sensor calibration has been completed and accepted.

1.35 PERFORMANCE VERIFICATION TOLERANCES

- .1 Application tolerances:
 - .1 Specified range of acceptable deviations of measured values from specified values or specified design criteria. Except for special areas, to be within +/- 10% of specified values.
- .2 Instrument accuracy tolerances:
 - .1 To be of higher order of magnitude than equipment or system being tested.
- .3 Measurement tolerances during verification:
 - .1 Unless otherwise specified actual values to be within +/- 2 % of recorded values.

1.36 OWNER'S PERFORMANCE TESTING

- .1 Performance testing of equipment or system by Departmental Representative will not relieve Contractor from compliance with specified start-up and testing procedures.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not Used.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 01 91 33 – Commissioning Forms.

1.2 REFERENCES

- .1 American Water Works Association (AWWA)
- .2 Underwriters' Laboratories of Canada (ULC)

1.3 GENERAL

- .1 Provide a fully functional system:
 - .1 Systems, equipment and components meet user's functional requirements before date of acceptance, and operate consistently at peak efficiencies and within specified energy budgets under normal loads.
 - .2 Facility user and O&M personnel have been fully trained in aspects of installed systems.
 - .3 Complete documentation relating to installed equipment and systems.
- .2 Term "Cx" in this section means "Commissioning".
- .3 Use this Cx Plan as master planning document for Cx:
 - .1 Outlines organization, scheduling, allocation of resources, documentation, pertaining to implementation of Cx.
 - .2 Communicates responsibilities of team members involved in Cx Scheduling, documentation requirements, and verification procedures.
 - .3 Sets out deliverables relating to O&M, process and administration of Cx.
 - .4 Describes process of verification of how built works meet design requirements.
 - .5 Produces a complete functional system prior to issuance of Certificate of Occupancy.
 - .6 Management tool that sets out scope, standards, roles and responsibilities, expectations, deliverables, and provides:
 - .1 Overview of Cx.
 - .2 General description of elements that make up Cx Plan.
 - .3 Process and methodology for successful Cx.
- .4 Acronyms:

- .1 Cx - Commissioning.
 - .2 EMCS - Energy Monitoring and Control Systems.
 - .3 MSDS - Material Safety Data Sheets.
 - .4 PI - Product Information.
 - .5 PV - Performance Verification.
 - .6 TAB - Testing, Adjusting and Balancing.
 - .7 WHMIS - Workplace Hazardous Materials Information System.
- .5 Commissioning terms used in this Section:
- .1 Bumping: short term start-up to prove ability to start and prove correct rotation.
 - .2 Deferred Cx - Cx activities delayed for reasons beyond Contractor's control due to lack of occupancy, weather conditions, need for heating/cooling loads.

1.4 DEVELOPMENT OF 100% CX PLAN

- .1 Cx Plan to be 100% completed within 8 weeks of award of contract to take into account:
 - .1 Approved shop drawings and product data.
 - .2 Approved changes to contract.
 - .3 Contractor's project schedule.
 - .4 Cx schedule.
 - .5 Contractor's, sub-contractor's, suppliers' requirements.
 - .6 Project construction team's and Cx team's requirements.
- .2 Submit completed Cx Plan to Departmental Representative and obtain written approval.

1.5 REFINEMENT OF CX PLAN

- .1 During construction phase, revise, refine and update Cx Plan to include:
 - .1 Changes resulting from Client program modifications.
 - .2 Approved design and construction changes.
- .2 Revise, refine and update every 2 weeks during construction phase. At each revision, indicate revision number and date.
- .3 Submit each revised Cx Plan to Departmental Representative for review and obtain written approval.
- .4 Include testing parameters at full range of operating conditions and check responses of equipment and systems.

1.6 COMPOSITION, ROLES AND RESPONSIBILITIES OF CX TEAM

- .1 Departmental Representative to maintain overall responsibility for project and is sole point of contact between members of commissioning team.
- .2 Project Manager will select Cx Team consisting of following members:
 - .1 Departmental Representative: during construction, will conduct periodic site

- reviews to observe general progress.
- .2 Departmental Representative: ensures Cx activities are carried out to ensure delivery of a fully operational project including:
 - .1 Review of Cx documentation from operational perspective.
 - .2 Review for performance, reliability, durability of operation, accessibility, maintainability, operational efficiency under conditions of operation.
 - .3 Protection of health, safety and comfort of occupants and O&M personnel.
 - .4 Monitoring of Cx activities, training, development of Cx documentation.
 - .5 Work closely with members of Cx Team.
 - .3 Departmental Representative is responsible for:
 - .1 Organizing Cx.
 - .2 Monitoring operations Cx activities.
 - .3 Ensuring implementation of final Cx Plan.
 - .4 Performing verification of performance of installed systems and equipment.
 - .5 Implementation of Training Plan.
 - .4 Construction Team: contractor, sub-contractors, suppliers and support disciplines, is responsible for construction/installation in accordance with contract documents, including:
 - .1 Testing.
 - .2 TAB.
 - .3 Performance of Cx activities.
 - .4 Delivery of training and Cx documentation.
 - .5 Assigning one person as point of contact with Contractor's Cx agent and Departmental Representative for administrative and coordination purposes.
 - .5 Contractor's Cx agent implements specified Cx activities including:
 - .1 Preparation, submission of test reports.
 - .2 Witnessing, certifying accuracy of reported results.
 - .3 Witnessing and certifying TAB and other tests.
 - .4 Demonstrations.
 - .5 Training.
 - .6 Testing.
 - .6 Property Manager: represents lead role in Operation Phase and onwards and is responsible for:
 - .1 Receiving facility.
 - .2 Day-To-Day operation and maintenance of facility.

1.7 CX PARTICIPANTS

- .1 Employ the following Cx participants to verify performance of equipment and systems:
 - .1 Installation contractor/subcontractor:
 - .1 Equipment and systems except as noted.
- .2 Equipment manufacturer: assist in start-up, PV, and Cx of equipment where specified.
- .3 Specialist subcontractor: equipment and systems supplied and installed by specialist

subcontractor.

- .4 Specialist Cx agency:
 - .1 Possessing specialist qualifications and installations providing environments essential to client's program but are outside scope or expertise of Cx specialists on this project.
- .5 Client: responsible for intrusion and access security systems.
- .6 Ensure that Cx participant:
 - .1 Could complete work within scheduled time frame.
 - .2 Available for emergency and troubleshooting service during first year of occupancy by user for adjustments and modifications outside responsibility of O&M personnel, including:
 - .1 Changes to heating or cooling loads beyond scope of EMCS.
 - .2 Changes to EMCS control strategies beyond level of training provided to O&M personnel.
- .7 Provide names of participants to Departmental Representative and details of instruments and procedures to be followed for Cx 3 months prior to starting date of Cx for review and approval.

1.8 EXTENT OF CX

- .1 Commission mechanical systems and associated equipment:
 - .1 Energy Recovery Ventilator (ERV).
 - .2 Duct heater.
 - .3 Seismic restraint and control measures for all new mechanical systems.
 - .4 EMCS for all new and modified control systems.
- .2 Commission electrical systems and equipment:
 - .1 Low voltage below 750 V:
 - .1 Low voltage equipment.
 - .2 Low voltage distribution systems.

1.9 DELIVERABLES RELATING TO O&M PERSPECTIVES

- .1 General requirements:
 - .1 Compile English documentation.
 - .2 Documentation to be computer-compatible format ready for inputting for data management.
- .2 Provide deliverables:
 - .1 Warranties.
 - .2 Project record documentation.
 - .3 Inventory of spare parts, special tools and maintenance materials.
 - .4 Maintenance Management System (MMS) identification system used.
 - .5 WHMIS information.
 - .6 MSDS data sheets.
 - .7 Electrical Panel inventory containing detailed inventory of electrical circuitry for

each panel board. Duplicate of inventory inside each panel.

1.10 DELIVERABLES RELATING TO THE CX PROCESS

- .1 General:
 - .1 Start-up, testing and Cx requirements, conditions for acceptance and specifications form part of relevant technical sections of these specifications.
- .2 Definitions:
 - .1 Cx as used in this section includes:
 - .1 Cx of components, equipment, systems, subsystems, and integrated systems.
 - .2 Factory inspections and performance verification tests.
- .3 Deliverables: provide:
 - .1 Cx Specifications.
 - .2 Startup, pre-Cx activities and documentation for systems, and equipment.
 - .3 Completed installation checklists (ICL).
 - .4 Completed product information (PI) report forms.
 - .5 Completed performance verification (PV) report forms.
 - .6 Results of Performance Verification Tests and Inspections.
 - .7 Description of Cx activities and documentation.
 - .8 Description of Cx of integrated systems and documentation.
 - .9 Training Plans.
 - .10 Cx Reports.
 - .11 Prescribed activities during warranty period.
- .4 Departmental Representative to witness and certify tests and reports of results provided to Departmental Representative.
- .5 Departmental Representative to participate.

1.11 PRE-CX ACTIVITIES AND RELATED DOCUMENTATION

- .1 Items listed in this Cx Plan include the following:
 - .1 Pre-Start-Up inspections: by Departmental Representative prior to permission to start up and rectification of deficiencies to Departmental Representative's satisfaction.
 - .2 Departmental Representative to use approved check lists.
 - .3 Departmental Representative will monitor some of these pre-start-up inspections.
 - .4 Include completed documentation with Cx report.
 - .5 Conduct pre-start-up tests: conduct pressure, static, flushing, cleaning, and "bumping" during construction as specified in technical sections. To be witnessed and certified by Departmental Representative and does not form part of Cx specifications.
 - .6 Departmental Representative will monitor some of these inspections and tests.
 - .7 Include completed documentation in Cx report.

- .2 Pre-Cx activities - MECHANICAL:
 - .1 HVAC equipment and systems:
 - .1 "Bump" each item of equipment in its "stand-alone" mode.
 - .2 At this time, complete pre-start-up checks and complete relevant documentation.
 - .3 After equipment has been started, test related systems in conjunction with control systems on a system-by-system basis.
 - .4 Perform TAB on systems. TAB reports to be approved by Departmental Representative.
 - .2 EMCS:
 - .1 EMCS trending to be available as supporting documentation for performance verification.
 - .2 Perform point-by-point testing in parallel with start-up.
 - .3 Carry out point-by-point verification.
 - .4 Demonstrate performance of systems, to be witnessed by Departmental Representative prior to start of 30 day Final Acceptance Test period.
 - .5 Perform final Cx and operational tests during demonstration period and 30 day test period.
 - .6 Only additional testing after foregoing have been successfully completed to be "Off-Season Tests".

1.12 START-UP

- .1 Start up components, equipment and systems.
- .2 Equipment manufacturer, supplier, installing specialist sub-contractor, as appropriate, to start-up, under Contractor's direction, following equipment, systems:
 - .1 Fan coil units
 - .2 Venturi valves
 - .3 Control systems
- .3 Departmental Representative to monitor some of these start-up activities.
 - .1 Rectify start-up deficiencies to satisfaction of Departmental Representative.
- .4 Performance Verification (PV):
 - .1 Approved Contractor's Cx Agent to perform.
 - .1 Repeat when necessary until results are acceptable to Departmental Representative.
 - .2 Use procedures modified generic procedures to suit project requirements.
 - .3 Departmental Representative to witness and certify reported results using approved PI and PV forms.
 - .4 Departmental Representative to approve completed PV reports.
 - .5 Departmental Representative reserves right to verify up to 50% of reported results at random.
 - .6 Failure of randomly selected item shall result in rejection of PV report or report of system startup and testing.

1.13 CX ACTIVITIES AND RELATED DOCUMENTATION

- .1 Perform Cx by specified Cx agency using procedures developed by Cx Agent and approved by Departmental Representative.
- .2 Departmental Representative to monitor Cx activities.
- .3 Upon satisfactory completion, Cx agency performing tests to prepare Cx Report using approved PV forms.
- .4 Departmental Representative reserves right to verify a percentage of reported results at no cost to contract.

1.14 CX OF INTEGRATED SYSTEMS AND RELATED DOCUMENTATION

- .1 Cx to be performed by specified Cx specialist, using procedures developed by Cx Agent and approved by Departmental Representative.
- .2 Tests to be witnessed by Departmental Representative and documented on approved report forms.
- .3 Upon satisfactory completion, Cx specialist to prepare Cx Report, to be certified by Cx Agent and submitted to Departmental Representative for review.
- .4 Departmental Representative reserves right to verify percentage of reported results.
- .5 Integrated systems to include:
 - .1 All cooling and ventilation systems.
- .6 Identification:
 - .1 In later stages of Cx, before hand-over and acceptance Departmental Representative, Contractor, and Cx Agent to co-operate to complete inventory data sheets and provide assistance to NRC in full identification system of components, equipment, sub-systems, systems.

1.15 INSTALLATION CHECK LISTS (ICL)

- .1 Contractor's Cx Agent to provide for approval by Departmental Representative all Installation Check List forms. Forms are to be approved by Departmental Representative prior to use.

1.16 PRODUCT INFORMATION (PI) REPORT FORMS

- .1 Contractor's Cx Agent to provide for approval by Departmental Representative all Product Information (PI) forms. Forms are to be approved by Departmental Representative prior to use.

1.17 PERFORMANCE VERIFICATION (PV) REPORT

- .1 Contractor's Cx Agent to provide for approval by Departmental Representative any missing PV forms. Forms are to be approved by Departmental Representative prior to use.

1.18 CX SCHEDULES

- .1 Prepare detailed Cx Schedule and submit to Departmental Representative for review and approval same time as project Construction Schedule. Include:
 - .1 Milestones, testing, documentation, training and Cx activities of components, equipment, subsystems, systems and integrated systems, including:
 - .1 Design criteria, design intents.
 - .2 Pre-TAB review: 28 days after contract award, and before construction starts.
 - .3 Cx agents' credentials: 60 days before start of Cx.
 - .4 Cx procedures: 3 months after award of contract.
 - .5 Cx Report format: 3 months after contract award.
 - .6 Discussion of cooling loads for Cx: 3 months before start-up.
 - .7 Submission of list of instrumentation with relevant certificates: 21 days before start of Cx.
 - .8 Notification of intention to start TAB: 21 days before start of TAB.
 - .9 TAB: after successful start-up, correction of deficiencies and verification of normal and safe operation.
 - .10 Notification of intention to start Cx: 14 days before start of Cx.
 - .11 Notification of intention to start Cx of integrated systems: after Cx of related systems is completed 14 days before start of integrated system Cx.
 - .12 Identification of deferred Cx.
 - .13 Implementation of training plans.
 - .14 Cx reports: immediately upon successful completion of Cx.
 - .2 Detailed training schedule to demonstrate no conflicts with testing, completion of project and hand-over to Facility Manager.
 - .3 6 months in Cx schedule for verification of performance in all seasons and wear conditions.
- .2 After approval, incorporate Cx Schedule into Construction Schedule.
- .3 Contractor's Cx agent will monitor progress of Cx against this schedule.

1.19 CX REPORTS

- .1 Submit reports of tests, witnessed and certified by Cx Agent to Departmental Representative who will verify reported results.
- .2 Include completed and certified PV reports in properly formatted Cx Reports.
- .3 Before reports are accepted, reported results to be subject to verification by Departmental Representative.

1.20 ACTIVITIES DURING WARRANTY PERIOD

- .1 Cx activities must be completed before issuance of Interim Certificate, it is anticipated that certain Cx activities may be necessary during Warranty Period, including:
 - .1 Fine tuning of HVAC systems.

1.21 TRAINING PLANS

- .1 Refer to Section 01 91 41 - Commissioning (Cx) - Training.

1.22 FINAL SETTINGS

- .1 Upon completion of Cx to satisfaction of Departmental Representative lock control devices in their final positions, indelibly mark settings marked and include in Cx Reports.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not Used.

END OF SECTION

PART 1 - GENERAL

1.1 INSTALLATION/START-UP CHECK LISTS

- .1 Include the following data:
 - .1 Product manufacturer's installation instructions and recommended checks.
 - .2 Special procedures as specified in relevant technical sections.
 - .3 Items considered good installation and engineering industry practices deemed appropriate for proper and efficient operation.
- .2 Equipment manufacturer's installation/start-up check lists are acceptable for use. As deemed necessary by Departmental Representative supplemental additional data lists will be required for specific project conditions.
- .3 Use check lists for equipment installation. Document check list verifying checks have been made, indicate deficiencies and corrective action taken.
- .4 Installer to sign check lists upon completion, certifying stated checks and inspections have been performed. Return completed check lists to Departmental Representative. Check lists will be required during Commissioning and will be included in Operation and Maintenance (O&M) manuals at completion of project.
- .5 Use of check lists will not be considered part of commissioning process but will be stringently used for equipment pre-start and start-up procedures.

1.2 PRODUCT INFORMATION (PI) REPORT FORMS

- .1 Product Information (PI) forms compiles gathered data on items of equipment produced by equipment manufacturer, includes nameplate information, parts list, operating instructions, maintenance guidelines and pertinent technical data and recommended checks that is necessary to prepare for start-up and functional testing and used during operation and maintenance of equipment. This documentation is included in the O&M manuals at completion of work.
- .2 Prior to Performance Verification (PV) of systems complete items on PI forms related to systems and obtain Departmental Representative's approval.
- .3 The equipment shop drawings may be used as the PI forms.

1.3 PERFORMANCE VERIFICATION (PV) FORMS

- .1 PV forms to be used for checks, running dynamic tests and adjustments carried out on equipment and systems to ensure correct operation, efficiently and function independently and interactively with other systems as intended with project requirements.

- .2 PV report forms include those developed by Contractor records measured data and readings taken during functional testing and Performance Verification procedures.
- .3 Prior to PV of integrated system, complete PV forms of related systems and obtain Departmental Representative's approval.

1.4 SAMPLES OF COMMISSIONING FORMS

- .1 Departmental Representative will develop and provide to Contractor required project-specific Commissioning forms in electronic format complete with specification data.
- .2 Revise items on Commissioning forms to suit project requirements.
- .3 Samples of Commissioning forms and a complete index of produced to date will be attached to this section.
- .4 Complete all forms missing information and provide all the required forms that are not attached but required for this project.

1.5 CHANGES AND DEVELOPMENT OF NEW REPORT FORMS

- .1 When additional forms are required, but are not available from Departmental Representative, develop appropriate verification forms and submit to Departmental Representative for approval prior to use.
 - .1 Additional commissioning forms to be in same format as provided by Departmental Representative.

1.6 COMMISSIONING FORMS

- .1 Use Commissioning forms to verify installation and record performance when starting equipment and systems.
- .2 Strategy for Use:
 - .1 Departmental Representative provides Contractor project-specific Commissioning forms with Specification data included.
 - .2 Contractor will provide required shop drawings information and verify correct installation and operation of items indicated on these forms.
 - .3 Confirm operation as per design criteria and intent.
 - .4 Identify variances between design and operation and reasons for variances.
 - .5 Verify operation in specified normal and emergency modes and under specified load conditions.
 - .6 Record analytical and substantiating data.
 - .7 Verify reported results.
 - .8 Form to bear signatures of recording technician and reviewed and signed off by Departmental Representative.
 - .9 Submit immediately after tests are performed.
 - .10 Reported results in true measured SI unit values.

- .11 Provide Departmental Representative with originals of completed forms.
- .12 Maintain copy on site during start-up, testing and commissioning period.
- .13 Forms to be both hard copy and electronic format with typed written results.

1.7 LANGUAGE

- .1 To suit the language profile of the awarded contract.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Fan Coil Cx Checklist

EQUIPMENT INFORMATION

SAP Equipment ID:	
Project No:	Project Number
Drawing No:	
Manufacturer:	
Model No.:	
Serial No.:	
Area Served:	
Location:	
Service:	
Motor Type:	<input type="checkbox"/> ECM <input type="checkbox"/> Belt <input type="checkbox"/> Direct Drive with VFD <input type="checkbox"/> Other (specify):
Motor Horsepower:	
Electrical: ___ V/ ___ φ/ ___ Hz	
Heating Type:	<input type="checkbox"/> Electric <input type="checkbox"/> Hydronic
Function:	<input type="checkbox"/> ON/OFF <input type="checkbox"/> Other
No. of Speeds:	

PREREQUISITE (check to confirm that the following prerequisites are documented)

<input type="checkbox"/> Shop Drawing Received	<input type="checkbox"/> Installation Complete
<input type="checkbox"/> Start-up Process per Manufacturer's Instructions Complete	<input type="checkbox"/> Connected to BAS
<input type="checkbox"/> Sequence Complete	<input type="checkbox"/> System Balanced
<input type="checkbox"/> Seismic Review Letter Received	
Comments:	

EQUIPMENT ITEMS TO BE VERIFIED

This checklist does not take the place of the manufacturer's recommended checkout and start-up procedures or report.

Equipment Items	Yes / No	Comments
Fan coil installation & start-up completed and form/report attached		
Equipment identification label has been applied and follows NRC naming convention.		
Comments:		

ELEMENTS TO BE MEASURED FOR DESIGN VALIDATION

This checklist does not take the place of the manufacturer's recommended checkout and start-up procedures or report.

Measured Element	Instrument (portable/BAS/local)	Design	Measured 1	Measured 2
Amperage (I ₁ /I ₂ /I ₃)				
Fan Voltage (if 3 Ph, T ₁ , T ₂ , T ₃)				
Entering Air Temp (°C - °F)				
Leaving Air Temp (°C - °F)				
Heating Element Amperage				
Heating Element Voltage				
Capacity (kW)				
O/L Protection - Adjustment				
Comments:				

CONTROL SYSTEM ITEMS TO BE BE VERIFIED

Control System Items	Yes / No	Comments
NRC Graphics Standard Checklist Completed		
NRC BAS Field Equipment Checklist Completed		
NRC Sequence Standard Checklist Completed		
Have scheduled points been added to the All Points Log (APL)		
Controller online		
Has Global Temperature Adjustment (GTA) been incorporated into the program		
Graphics created		
Link to written sequence on system graphic		
Equipment shown on BAS floor plan		
Network layout shown on BAS floor plan		
SAP Equipment ID used in BAS		
Nametags for Fan Coil and BAS control points installed		
BAS Controller labelled		
Power source labelled on controller		
If controller is mounted in ceiling space, has location of controller been identified on t-bar with an orange dot sticker		
Comments:		

--

CONTROL SYSTEM PRE-FUNCTIONAL CHECKS - TBC

<i>Observations, Notes & Comments</i>		
Initial Conditions:		
Space Temp (°C):	BAS reading:	Thermocouple reading:
Fan Speed Status (amps):	Off:	<i>Med Speed:</i>
	<i>Low Speed:</i>	<i>High Speed:</i>
Cooling Water Valve	Spring range in PSIG (if pneumatic):	
	Corresponding BAS signal (mA):	
	Cv:	
Heating Water Valve	Spring range in PSIG (if pneumatic):	
	Corresponding BAS signal (mA):	
	Cv:	
From BAS, command CWV closed	Record I/P current transducer (mA):	
	Physically check valve is closed:	<input type="checkbox"/> Y <input type="checkbox"/> N
From BAS, command CWV open	Record I/P current transducer (mA):	
	Physically check valve is open:	<input type="checkbox"/> Y <input type="checkbox"/> N
From BAS, command HWV closed	Record I/P current transducer (mA):	
	Physically check valve is closed:	<input type="checkbox"/> Y <input type="checkbox"/> N
From BAS, command HWV open	Record I/P current transducer (mA):	
	Physically check valve is open:	<input type="checkbox"/> Y <input type="checkbox"/> N
Return to automatic		
<i>Return all changed control parameters and conditions to their pre-functional check values.</i>		
Comments:		

TBC - To be completed by Cx Agent and Contractor based on the control sequence.

CONTROL SEQUENCE FUNCTIONAL PERFORMANCE TEST - TBC

Functional Performance Test Procedure	Expected, Actual Response & Comments	Pass (Y / N)
System stopped:		
System start-up:		
Normal mode:		
Control points:		
Local protection:		
Alarms:		
<i>Return all changed control parameters and conditions to their pre-functional performance test values.</i>		
Comments:		

TBC - To be completed by Cx Agent and Contractor based on the control sequence.

LAB VENTILATION CX CHECKLIST

EQUIPMENT INFORMATION

SAP Equipment ID:	
Project No:	Project Number
Drawing No:	
Manufacturer:	
Model No.:	
Serial No.:	
Area Served:	
Location:	
Supply Air Valve(s):	
SAP Equipment ID:	
Location:	
Manufacturer:	
Model No.:	
Serial No.:	
Airflow capacity (CFM - L/s):	
General Exhaust Air Valve(s):	
SAP Equipment ID:	
Location:	
Manufacturer:	
Model No.:	
Serial No.:	
Airflow capacity (CFM - L/s):	
Fume Hood Exhaust Air Valve(s):	
SAP Equipment ID:	
Location:	
Manufacturer:	
Model No.:	
Serial No.:	
Airflow capacity (CFM - L/s):	
Fume Hood(s):	
SAP Equipment ID:	
Location:	
Manufacturer:	
Model No.:	
Serial No.:	

PREREQUISITE (check to confirm that the following prerequisites are documented)

<input type="checkbox"/> Shop Drawing Received	<input type="checkbox"/> Installation Complete
<input type="checkbox"/> Start-up Process per Manufacturer's Instructions Complete	<input type="checkbox"/> Connected to BAS
<input type="checkbox"/> Sequence Complete	<input type="checkbox"/> System Balanced
<input type="checkbox"/> Seismic Review Letter Received	<input type="checkbox"/> NRC Fume Hood Management Plan requirements met
Comments:	

EQUIPMENT ITEMS TO BE VERIFIED

This checklist does not take the place of the manufacturer's recommended checkout and start-up procedures or report.

Equipment Items	Yes / No	Comments
Manufacturer's start-up procedure and report attached		
Equipment identification label has been applied and follows NRC naming convention		
Supply Air Valve(s)	Yes / No	
Application and installation in conformance with manufacturer's recommendations and specifications. Specified sound wrapping and joint sealant installed		
High pressure ducting upstream has been leak and pressure tested, cleaned and approved prior to setting air valves.		
Model and tag checked against plans and equipment list. Equipment tag affixed and follows NRC naming standards		
Unit secured per manufacturer's recommendations, contract documents and seismic requirements		
Unit has sufficient clearance to be serviced		
Inlet conditions OK: smooth, round, straight duct for at least 3 duct diameters when possible and 2 diameters minimum for velocity pressure sensor for flow readings and 3 to 5 diameters for single point electronic sensors, else airflow straighteners, OR per manufacturer's recommendation		
All balancing devices have been provided in compliance with the contract documents		
Any hot or chilled water piping installation complete with valves tagged per NRC naming standard. Control		
Release actuator clutch and verify free damper		
General Exhaust Air Valve(s)	Yes / No	
Application and installation in conformance with manufacturer's recommendations and specifications. Specified sound wrapping and joint sealant installed		

High pressure ducting upstream has been leak and pressure tested, cleaned and approved prior to setting air valves		
Model and tag checked against plans and equipment list. Equipment tag affixed and follows NRC naming standards		
Unit secured per manufacturer's recommendations, contract documents and seismic requirements		
Unit has sufficient clearance to be serviced		
Release actuator clutch and verify free damper		
Fume Hood Air Valve(s)	Yes / No	
Application and installation in conformance with manufacturer's recommendations and specifications. Specified sound wrapping and joint sealant installed		
High pressure ducting upstream has been leak and pressure tested, cleaned and approved prior to setting air valves		
Model and tag checked against plans and equipment list. Equipment tag affixed and follows NRC naming standards		
Unit secured per manufacturer's recommendations, contract documents and seismic requirements		
Unit has sufficient clearance to be serviced		
Release actuator clutch and verify free damper		
Fume Hood(s)	Yes / No	
Fume hood meets CSA C22.1		
Fume hood meets CSA Z316.5		
Application and installation in conformance with manufacturer's recommendations and specifications.		
Sash moves freely between minimum and maximum positions		
All lab utilities (e.g. water, compressed air, etc.) are fully installed and fully operational		
Model and tag checked against plans and equipment list. Equipment tag affixed and follows NRC naming standards		
Unit secured per manufacturer's recommendations, contract documents and seismic requirements		
Unit has sufficient clearance to be serviced		

The wheel's purge side is correctly facing the building side supply air stream		
Ductwork correctly matched direction and locations of airflow		
Access doors installed immediately adjacent to the unit on all four ducts as specified		
All access doors are large enough to allow a person easy access to all seals and bearings		
Comments:		

ELEMENTS TO BE MEASURED FOR DESIGN VALIDATION

This checklist does not take the place of the manufacturer's recommended checkout and start-up procedures or report.

Measured Element	Instrument (portable/BAS/local)	Design	Measured 1	Measured 2
Supply air flow rate (CFM - L/s)				
General exhaust air flow rate (CFM - L/s)				
Fume Hood exhaust air flow rate (CFM - L/s)				
Fume Hood face velocity (fps - m/s)				
Comments:				

CONTROL SYSTEM ITEMS TO BE BE VERIFIED

Control System Items	Yes / No	Comments
NRC Graphics Standard Checklist Completed		
NRC BAS Field Equipment Checklist Completed		
NRC Sequence Standard Checklist Completed		
Have scheduled points been added to the All Points Log (APL)		
Controller online		
Graphics created		
Link to written sequence on system graphic		
Equipment shown on BAS floor plan		
Network layout shown on BAS floor plan		
BacNet points mapped back to BAS and follow NRC standard (black on blue background)		
SAP Equipment ID used in BAS		

Nametags for Fumehood(s) and BAS control points installed		
BAS Controller labelled		
Power source labelled on controller		
If controller is mounted in ceiling space, has location of controller been identified on t-bar with an orange dot sticker		
Comments:		

CONTROL SYSTEM PRE-FUNCTIONAL CHECKS - TBC

				<i>Observations, Notes & Comments</i>
Initial Conditions:				
As-found Outside Temp/Hum				
As-found supply room Set Point - Temp/Hum				
As-found room Temp	BAS reading:		Thermocouple reading:	
As-found room Humidity (%RH):	BAS reading:		Hygrometer reading:	
As-found Occupancy Mode				
As-found supply air valve position(s) and CFM				
As-found total supply air CFM				
As-found general exhaust air valve position(s) and CFM				
As-found fume hood air valve(s) position and CFM				
As-found total room exhaust air CFM				
As-found heating valve or hot deck damper position				
As-found cooling valve or cold deck damper position				
As-found fan coil fan status & mode (if applicable)				
As-found sash position (%)				
As-found face velocity				
Move the fume hood sash to obtain the following positions and observe the face velocity and air valve position changes.				
Fully Closed (min position)				
50%				
100% (Fully Open)				
50%				
Back to initial position				
Manually override the Supply Air Valve(s) to obtain:				
0%				
50%				
100%				
50%				

Note travel time	
Back to Automatic	
Manually override the General Air Valve(s) to obtain:	
0%	
50%	
100%	
50%	
Note travel time	
Back to Automatic	
Manually override the Fume Hood Air Valve(s) to obtain:	
0%	
50%	
100%	
50%	
Note travel time	
Back to Automatic	
Manually override the HV or hot deck damper to obtain:	
0% (Fully Closed)	
50%	
100% (Fully Open)	
Note travel time. Verify if temperature is coherent with valve setting	
Back to Automatic	
Manually override the CV or cold deck damper to obtain:	
0% (Fully Closed)	
50%	
100% (Fully Open)	
Note travel time. Verify if temperature is coherent with valve setting	
Back to Automatic	
Return all changed control parameters and conditions to their pre-functional check values	
Comments:	

TBC - To be completed by Cx Agent and Contractor based on the control sequence.

CONTROL SEQUENCE FUNCTIONAL PERFORMANCE TEST - TBC

Functional Performance Test Procedure	Expected, Actual Response & Comments	Pass (Y / N)
System stopped:		



System start-up:

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Normal mode:			
Verify communication, front end graphics and point mapping are complete	Front end communication with AHU has been established and graphics along with control and monitoring points are set up		
Close all fume hood sashes and place BAS in Occupied Mode	Verify that the lab air change rate is at minimum room occupied rate, while space temperature set point is maintained		
Close all fume hood sashes and place BAS in Unoccupied Mode	Verify that the lab air change rate is at minimum room occupied rate, while space temperature set point is maintained. Verify that fume hood sash velocity is at set point throughout various percentages of open		
Open all fume hood sashes and place BAS in Occupied Mode	Verify that the lab air change rate increases, while space temperature set point is maintained. Verify that fume hood sash velocity is at set point throughout various percentages of open		
Open all fume hood sashes and place BAS in Unoccupied Mode	Verify that the lab air change rate is at or above the minimum room unoccupied rate and that the general exhaust air valve is at its minimum set point, while space temperature set point is maintained.		
Place BAS in occupied mode and attempt to adjust space temperature set point from space sensor	Verify that temperature set point is operator adjustable from space (room) temperature sensor per the specification documents		
Verify that occupied temperature and humidity set point is per the drawings and specifications	Verify occupied temperature and relative humidity set point		
Verify that unoccupied temperature and humidity set point is per the drawings and specifications	Verify unoccupied temperature and relative humidity set point		
From the BAS graphics, change the temperature set point	Verify temperature set point changed		

While room is in Unoccupied Mode and with room door open to corridor, walk past room	Verify that occupancy sensor does not falsely sense room occupancy		
While room is in Unoccupied Mode, enter room	Verify that room enters Occupied Mode by observing that lights turn on and lab ventilation rate increases to minimum occupied rate		
While room is in Occupied Mode, leave room	Verify that after the prescribed time delay that room enters Unoccupied Mode by observing that lights turn off and lab ventilation rate decreases to minimum unoccupied rate		
While in the Occupied Mode, force BAS to sense that space temperature is significantly above cooling set point	Verify that heating section (heating valve or hot deck damper) modulates closed and that the cooling section (cooling valve or cold deck damper) modulates open until space temperature set point is reached, while minimum room ventilation rate is maintained		
While in the Occupied Mode, force BAS to sense that space temperature is significantly below heating set point	Verify that the cooling section (cooling valve or cold deck damper) modulates closed while the heating section (heating valve or hot deck damper) modulates open until space temperature set point is reached, while minimum room ventilation rate is maintained		
Return all changed control parameters and conditions to their pre-test values	Check BAS graphics/program and make the system is back under Automatic control		
Control points:			
Local protection:			
Alarms:			
<i>Return all changed control parameters and conditions to their pre-functional performance test values.</i>			
Fume hoods were commissioned in accordance with NRC fumehood management plan requirements			
Comments:			

TBC - To be completed by Cx Agent and Contractor based on the control sequence.

NRC BAS Field Equipment Checklist

[return to index](#)

To be completed by BAS Contractor and submitted to NRC team for review prior to start of commissioning.

Item	Qty	Yes/No	Deficiencies
Nameplates for panel/cabinets - Standard is black on white melamine - 1" x 2-3/4"			
Nameplates for controllers - Standard is black on white stick-on label			
Field controllers - Controllers located in finished ceiling space must have an orange circle on t-bar below the controller identifying its location			
Nameplate for Field Devices - Standard is plastic encased card			
Nameplates for room sensors - Standard is black on white stick-on label			
Warning signs - Starters under remote automatic control			
Wiring:			
Tape markings on wiring inside panels to identify BAS point name			
Power wiring - identify circuit breaker panel/circuit breaker number inside each EMCS panel			
Conduit:			
New conduit to be in pre-painted orange conduit			
Existing conduit to use florescent orange paint to identify control wiring			
Prepaint box covers and fittings in florescent orange			

NRC BAS Graphics Standard Checklist

To be completed by BAS Contractor and submitted NRC for review prior to start of commissioning.

Item	Building Name					
	System Name	i.e 19AHU01	System Name	i.e 19AHU01	System Name	i.e 19AHU01
Building name, system name and system description to be identified on each i.e. M24 - 24AHU01 – Environmental Lab						
Location of system to be identified on each graphic (directly under the system name). (i.e. Basement Mechanical Room 02)						
NRC equipment names used to identify mechanical equipment. Format to be black on white consistent with NRCs equipment tags. (except bacnet points- black on blue background)						
Network point path to display when mouse is over BAS point. Applicable for all points						
Provide unique sequence of operation graphic or pop-up window in plain English for each graphic that is depicted on OWS. Provide access to plain English sequence of operation graphic by link button on each system graphic. Sequences operation to be stored on the RPPM BAS server						
Written sequences to use the same naming convention as on the graphics						
Each system to have a link to the appropriate floor plan						
Floor plan graphics (complete with roof plans) are required showing the following:						
Equipment locations						
Controllers and their wiring runs. (location specifics must be included on graphics such as ceiling, closet, etc.						
Sensor locations						
Separate floor plans for temperature locations, controller locations and equipment locations to be the template to accommodate larger buildings						
Floor plan graphics to be colour coded to identify the areas served by each air handling unit						
Each building to have a heating, cooling and ventilation summary table						
Each converted building to have a lighting page						
Items grouped under miscellaneous alarms must also have equipment locations identified						
Each system to have identified schedules						

PART 1 - GENERAL

1.1 TRAINEES

- .1 Trainees: personnel selected for operating and maintaining this facility. Includes Facility Manager, building operators, maintenance staff, security staff, and technical specialists as required.
- .2 Trainees will be available for training during later stages of construction for purposes of familiarization with systems.

1.2 INSTRUCTORS

- .1 Departmental Representative will provide:
 - .1 Descriptions of systems.
 - .2 Instruction on design philosophy, design criteria, and design intent.
- .2 Contractor and certified factory-trained manufacturers' personnel: to provide instruction on the following:
 - .1 Start-Up, operation, shut-down of equipment, components and systems.
 - .2 Control features, reasons for, results of, implications on associated systems of, adjustment of set points of control and safety devices.
 - .3 Instructions on servicing, maintenance and adjustment of systems, equipment and components.
- .3 Contractor and equipment manufacturer to provide instruction on:
 - .1 Start-up, operation, maintenance and shut-down of equipment they have certified installation, started up and carried out PV tests.

1.3 TRAINING OBJECTIVES

- .1 Training to be detailed and duration to ensure:
 - .1 Safe, reliable, cost-effective, energy-efficient operation of systems in normal and emergency modes under all conditions.
 - .2 Effective on-going inspection, measurements of system performance.
 - .3 Proper preventive maintenance, diagnosis and trouble-shooting.
 - .4 Ability to update documentation.
 - .5 Ability to operate equipment and systems under emergency conditions until appropriate qualified assistance arrives.

1.4 TRAINING MATERIALS

- .1 Instructors to be responsible for content and quality.

- .2 Training materials to include:
 - .1 "As-Built" Contract Documents.
 - .2 Operating Manual.
 - .3 Maintenance Manual.
 - .4 Management Manual.
 - .5 TAB and PV Reports.
- .3 Project Manager, Commissioning Manager and Facility Manager will review training manuals.
- .4 Training materials to be in a format that permits future training procedures to same degree of detail.
- .5 Supplement training materials:
 - .1 Transparencies for overhead projectors.
 - .2 Multimedia presentations.
 - .3 Manufacturer's training videos.
 - .4 Equipment models.

1.5 SCHEDULING

- .1 Include in Commissioning Schedule time for training.
- .2 Deliver training during regular working hours, training sessions to be 3 hours in length.
- .3 Training to be completed prior to acceptance of facility.

1.6 RESPONSIBILITIES

- .1 Be responsible for:
 - .1 Implementation of training activities,
 - .2 Coordination among instructors,
 - .3 Quality of training, training materials,
- .2 Departmental Representative will evaluate training and materials.
- .3 Upon completion of training, provide written report, signed by Instructors, witnessed by Departmental Representative.

1.7 TRAINING CONTENT

- .1 Training to include demonstrations by Instructors using the installed equipment and systems.
- .2 Content includes:
 - .1 Review of facility and occupancy profile.
 - .2 Functional requirements.

- .3 System philosophy, limitations of systems and emergency procedures.
 - .4 Review of system layout, equipment, components and controls.
 - .5 Equipment and system start-up, operation, monitoring, servicing, maintenance and shut-down procedures.
 - .6 System operating sequences, including step-by-step directions for starting up, shut-down, operation of valves, dampers, switches, adjustment of control settings and emergency procedures.
 - .7 Maintenance and servicing.
 - .8 Trouble-shooting diagnosis.
 - .9 Inter-Action among systems during integrated operation.
 - .10 Review of O&M documentation.
- .3 Provide specialized training as specified in relevant Technical Sections of the construction specifications.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Part 1 GENERAL

1.1 Protection

- .1 Protect existing items designated to remain and materials designated for salvage. In event of damage, immediately replace such items or make repairs to approval of Departmental Representative and at no additional cost to Departmental Representative.

1.2 Measurement for Payment

- .1 N/a

Part 2 PRODUCTS

2.1 N/A

Part 3 EXECUTION

3.1 Preparation

- .1 Inspect site and verify with Departmental Representative items designated for removal and items to be preserved.
- .2 Locate and protect utility lines. Preserve in operating condition active utilities traversing site.

3.2 Removal

- .1 Remove items indicated.
- .2 Do not disturb adjacent items designated to remain in place.

3.3 Salvage

- .1 Carefully dismantle items containing materials directed or indicated for salvage. Store salvaged materials at locations directed or indicated.

3.4 Disposal of Material

- .1 Dispose of materials not designated for salvage or re-use in work, off-site.

3.5 Restoration

- .1 Upon completion of work, remove debris, trim surfaces and leave work site clean.
- .2 Reinstate areas and existing works outside areas of demolition to match condition of adjacent, undisturbed areas.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes the following:
 - .1 Demolition and removal of selected portions of interior building components and finishes.
 - .2 Repair procedures for selective demolition operations.
- .2 This section does not include the following:
 - .1 Removal of hazardous materials or asbestos abatement.
 - .2 Demolition of exterior building components or structural elements.
 - .3 Mechanical or electrical equipment, except as required to make minor modifications to allow the work to be completed.
- .3 Drawings contain details that suggest directions for solving some of the major demolition and removal requirements for this project; Contractor is required to develop these details further.

1.2 RELATED REQUIREMENTS

- .1 [Section 00 10 00 – General Instructions]
- .2 [Section 01 74 19.13 – Carpet Reclamation]
- .3 [Section 22 05 05 - Selective Demolition for Plumbing]
- .4 [Section 23 05 05 - Selective Demolition for Heating, Ventilating, and Air Conditioning (HVAC)]
- .5 [Section 26 05 05 - Selective Demolition for Electrical]

1.3 REFERENCE STANDARDS

- .1 American National Standards Institute (ANSI)
 - .1 ANSI A10.8 2011, Safety Requirements for Scaffolding
- .2 ASTM International (ASTM)
 - .1 ASTM C475/C475M-15, Standard Specification for Joint Compound and Joint Tape for Finishing Gypsum Board

1.4 DEFINITIONS

- .1 Demolish: Detach items from existing construction and legally dispose of them off site, unless indicated to be removed and salvaged or removed and reinstalled.
- .2 Remove and Salvage: Detach items from existing construction and deliver them to Departmental Representative ready for reuse.

- .3 Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.
- .4 Existing to Remain: Existing items of construction that are not removed and that are not otherwise indicated as being removed, removed and salvaged, or removed and reinstalled.
- .5 Waste Management Coordinator (WMC): Contractor representative responsible for supervising waste management activities as well as coordinating related, required submittal and reporting requirements.
- .6 Draft Construction Waste Management Plan (Draft CWM Plan): Detailed inventory of materials in building indicating estimated quantities of reuse, recycling and landfill, prepared in accordance with Section 01 74 19 - Waste Management and Disposal and as follows:
 - .1 Involves quantifying by volume/weight amounts of materials and wastes generated during construction, demolition, deconstruction, or renovation project.
- .7 Construction Waste Management Plan (CWM Plan): Written plan addressing opportunities for reduction, reuse, or recycling of materials prepared in accordance with Section 01 74 19 - Waste Management and Disposal.
- .8 Construction Waste Management Report (CWM Report): Written report identifying actual materials that formed CWM Plan for reduction, reuse, or recycling of materials prepared in accordance with Section 01 74 19 - Waste Management and Disposal.
- .9 Hazardous Substances: Dangerous substances, dangerous goods, hazardous commodities and hazardous products may include asbestos, mercury and lead, PCB's, poisons, corrosive agents, flammable substances, radioactive substances, or other material that can endanger human health or wellbeing or environment if handled improperly as defined by the Federal Hazardous Products Act (RSC 1985) including latest amendments.

1.5 ADMINISTRATIVE REQUIREMENTS

- .1 Coordination: Coordinate with Departmental Representative for the material ownership as follows:
 - .1 Except for items or materials indicated to be reused, salvaged, reinstalled, or otherwise indicated to remain Departmental Representative's property, demolished materials shall become Contractor's property and shall be removed from Project site.
 - .2 Coordinate selective demolition work so that work of this Section adheres to aesthetic criteria established by the Drawings and specified dimensions with all elements in planes as drawn, maintaining their relationships with all other building elements.
 - .3 Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Departmental Representative's property:
 - .1 Carefully remove and salvage each item or object in a manner to prevent damage and deliver promptly to Departmental Representative.
 - .2 Coordinate with Departmental Representative, who will establish special procedures for removal and salvage.

- .2 Pre-Demolition Meeting: Convene pre-installation meeting with Contractor and Departmental Representative in accordance with Section 01 10 00 – General Instructions to:
 - .1 Confirm extent of salvaged and demolished materials
 - .2 Review Contractor’s demolition plan.
 - .1 Verify existing site conditions adjacent to demolition work.
 - .2 Coordination with other construction sub trades.
 - .3 Hold project meetings in accordance with agreement established between Contractor and Departmental Representative during kick-off meeting.
 - .4 Ensure key personnel attend.
 - .5 WMC must provide written report on status of waste diversion activity at each meeting.
 - .6 Departmental Representative will provide written notification of change to meeting schedule established upon contract award.

1.6 ACTION AND INFORMATION SUBMITTALS

- .1 Action Submittals: Provide the following submittals before starting any work of this Section:
 - .1 Schedule of Selective Demolition Activities indicating the following:
 - .1 Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity.
 - .2 Coordinate with Departmental Representative ongoing site operations, and limit the number of interruptions during regular business hours.
 - .3 Interruption of utility services.
 - .4 Coordination for shutoff, capping, and continuation of utility services.
 - .5 Use of elevator and stairs.
 - .6 Locations of temporary partitions and means of egress, including for others affected by selective demolition operations.
 - .7 Coordination with Departmental Representative’s continuing occupancy of portions of existing building.
 - .2 Demolition Plan: Submit a plan of demolition area indicating extent of temporary facilities and supports, methods of removal and demolition prepared by a professional engineer in accordance with requirements of Authority Having Jurisdiction, and as follows:
 - .1 Proposed Dust Control and Noise Control Measures: Submit statement or drawing that indicates the measures proposed for use, proposed locations, and proposed time frame for their operation. Departmental Representative reserves the right to make modifications where proposed methods interfere with the Departmental Representative’s ongoing operation
 - .2 Inventory: Submit a list of items that have been removed and salvaged after selective demolition is complete.
 - .3 Landfill Records: Indicate receipt and acceptance of wastes by a landfill facility.

- .2 Informational Submittals: Provide the following submittals when requested by the Departmental Representative:
 - .1 Qualification Data: Submit information for companies and personnel indicating their capabilities and experience to perform work of this Section including; but not limited to, lists of completed projects with project names and addresses, names and addresses of architects and owners, for work of similar complexity and extent.

1.7 QUALITY ASSURANCE

- .1 Regulatory Requirements: Perform work as follows; use most restrictive requirements where differences occur between the municipal, provincial and federal jurisdictions:
 - .1 Provincial and Federal Requirements: Perform work in accordance with governing environmental notification requirements and regulations of the Authority Having Jurisdiction.
 - .2 Municipal Requirements: Perform hauling and disposal operations in accordance with regulations of Authority Having Jurisdiction.
- .2 Qualifications: Provide proof of qualifications when requested by Departmental Representative:
 - .1 Demolition Firm Qualifications: An experienced firm that has specialized in demolition work similar in material and extent to that indicated for this Project:
 - .1 Conform to the provincial Occupational Health and Safety Act and Regulation.
 - .2 Conform to Workers' Compensation Board Regulations.
 - .3 Conform to City of local municipal bylaws and regulations governing this type of work.

1.8 SITE CONDITIONS

- .1 Owner will occupy portions of building immediately adjacent to selective demolition area:
 - .1 Conduct selective demolition so that Owner's operations will not be disrupted.
 - .2 Provide not less than 72 hours' notice to Departmental Representative of activities that will affect Owner's operations.
- .2 Maintain access to existing means of egress, walkways, corridors, exits, and other adjacent occupied or used facilities:
 - .1 .1 Do not close or obstruct means of egress, walkways, corridors, exits, or other occupied or used facilities without written acceptance from authorities having jurisdiction.
- .3 Departmental Representative assumes no responsibility for condition of areas to be selectively demolished:
 - .1 Conditions existing at time of Pre Bid Site Review will be maintained by Departmental Representative as far as practical.
- .4 Discovery of Hazardous Substances: It is not expected that Hazardous Substances will be encountered in the Work; immediately notify Departmental Representative if materials suspected of containing hazardous substances are encountered and perform the following activities:

- .1 Refer to Regulatory Requirements for directives associated with specific material types.
- .2 Hazardous materials will be as defined in the Hazardous Materials Act.
- .3 Hazardous materials removal will be coordinated by Departmental Representative before start of the Work.
- .4 If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Departmental Representative. Hazardous materials will be removed by Departmental Representative under a separate contract or as a change to the Work.

Part 2 Products

2.1 TEMPORARY SUPPORT STRUCTURES

- .1 Design temporary support structures required for demolition work and underpinning and other foundation supports necessary for the project using a qualified professional engineer registered or licensed in province of the Work.

2.2 DESCRIPTION

- .1 This section of the Work includes, but is not necessarily limited to, the following:
 - .1 Demolition, removal completely from site, and disposal of all identified components, materials, equipment and debris.
 - .2 Selective demolition to allow new walls, bulkheads, ceilings and other materials to meet existing construction as indicated.
 - .3 All material from demolition shall be removed from site immediately with no salvage, selling, sorting or burning permitted on site.
 - .4 Retain items indicated on drawings for re use in new construction.

2.3 DEBRIS

- .1 Make all arrangements for transport and disposal of all demolished materials from the site.

2.4 EQUIPMENT

- .1 Provide all equipment required for safe and proper demolition of the building interiors indicated.

2.5 REPAIR MATERIALS

- .1 Use repair materials identical to existing materials:
 - .1 If identical materials are unavailable or cannot be used for exposed surfaces, use materials that visually match existing adjacent surfaces to the fullest extent possible.
 - .2 Use a material whose installed performance equals or surpasses that of existing material.
 - .3 Comply with material and installation requirements specified in individual Specification Sections.

- .2 Floor Patching and Levelling Compounds: Cement based, trowelable, self-levelling compounds compatible with specified floor finishes; gypsum based products are not acceptable for work of this Section.
- .3 Concrete Unit Masonry: Lightweight concrete masonry units, and mortar, cut and trimmed to fit existing opening to be filled. Provide standard hollow core units, square end units and bond beam units as indicated on drawings.
- .4 Prefinished Sheet Steel: Prefinished sheet steel, colour to match existing radiation cabinets, bent and profiled to match existing radiation cabinets.
- .5 Gypsum Board Patching Compounds: Joint compound to ASTM C475/C475M, bedding and finishing types thinned to provide skim coat consistency to patch and prepare existing gypsum board walls ready for new finishes in accordance with applicable standards.

2.6 EXISTING MATERIALS

- .1 Items to be retained for re use in new construction include, but are not limited to the following:
 - .1 Carpet Tiles.
 - .2 Confirm with Departmental Representative any materials that appear to be in re-usable condition prior to disposal.
 - .3 Confirm with Departmental Representative any materials scheduled for re-use that are not in re-usable condition prior to installation.

Part 3 Execution

3.1 EXAMINATION

- .1 Verify that utilities have been disconnected and capped.
- .2 Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.
- .3 Inventory and record the condition of items to be removed and reinstalled and items to be removed and salvaged.
- .4 Notify the Departmental Representative where existing mechanical, electrical, or structural elements conflict with intended function or design:
 - .1 Investigate and measure the nature and extent of conflict and submit a written report to Departmental Representative.
 - .2 Departmental Representative will issue additional instructions or revise drawings as required to correct conflict.
- .5 Perform surveys as the work progresses to detect hazards resulting from selective demolition activities.

3.2 UTILITY SERVICES

- .1 Coordinate existing services indicated to remain and protect them against damage during selective demolition operations.
- .2 Locate, identify, disconnect, and seal or cap off indicated utilities serving areas to be selectively demolished.
 - .1 Arrange to shut off affected utilities with utility companies.
 - .2 If utility services are required to be removed, relocated, or abandoned, before proceeding with selective demolition provide temporary utilities that bypass area of selective demolition and that maintain continuity of service to other parts of building.
 - .3 Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing.
 - .4 Cut off pipe or conduit to a minimum of 25mm below slab, and remove concrete mound. Patch concrete using cementitious grout.
- .3 Coordinate with Mechanical and Electrical Divisions for shutting off, disconnecting, removing, and sealing or capping utilities.
- .4 Do not start selective demolition work until utility disconnecting and sealing have been completed and verified in writing.

3.3 PREPARATION

- .1 Identify and mark all equipment and materials identified to be retained by Departmental Representative or to be re used in subsequent construction. Separate and store items to be retained in an area away from area of demolition and protect from accidental disposal.
- .2 Post warning signs on electrical lines and equipment that must remain energized to serve other areas during period of demolition.
- .3 Confirm that all electrical and telephone service lines entering buildings are not disconnected.
- .4 Do not disrupt active or energized utilities crossing the demolition site.
- .5 Provide and maintain barricades, warning signs, protection for workmen and the public during the full extent of the Work. Read drawings carefully to ascertain extent of protection required.
- .6 Mark all materials required to be re used, store in a safe place until ready for re installation.
- .7 Adjust all junction boxes, receptacles and switch boxes flush with new wall construction where additional layers to existing construction are indicated.
- .8 Remove permanent marker lines used or found on exposed surfaces and at surfaces indicated for subsequent finish materials. Mechanically remove permanent marker lines and associated substrates where permanent marker lines occur and patch surface. Sealing or priming over permanent marker lines is not acceptable.

3.4 CONCRETE SLAB REINFORCING

- .1 Locate location of reinforcing steel in concrete slabs prior to cutting or coring using non-destructive, non-ionizing radio frequency locators.
- .2 Core concrete slabs to avoid reinforcing steel, electrical conduit or water pipes; adjust core location and coordinate with Departmental Representative where slab features interfere with core drilling.
- .3 Notify the Departmental Representative immediately for further instructions where coring or cutting will damage existing slab features.

3.5 SELECTIVE DEMOLITION

- .1 Demolish and dismantle work in a neat and orderly manner and in strict accordance with all regulations.
- .2 At end of each day's work, leave Work in safe condition so that no part is in danger of toppling or falling.
- .3 Demolish in a manner to minimize dusting and to prevent migration of dust.
- .4 Selling or burning of materials on the site is not permitted.
- .5 Remove concrete bases by cutting and chipping, take precautions against slab cracking and degradation. Grind edges smooth, fill and make level with self-levelling grout.
- .6 Fill all openings in concrete block walls with concrete masonry units, coursing to match existing, prepare ready to receive new finishes to match existing.
 - .1 Provide bond beams in new openings cut into existing concrete masonry unit walls.
 - .2 Provide finished end masonry units to patch and repair for new jamb sections in existing concrete masonry unit walls.
- .7 Fill all openings in gypsum board walls with gypsum board and steel framing to match existing, skim coat to make wall smooth and even.
- .8 Demolish existing carpet, resilient flooring and adhesive remnants as follows:
 - .1 Vacuum existing carpet thoroughly, prior to removal, using vacuum equipped with power head/sweeper.
 - .2 Apply fine mist water spray to carpet as required to minimize dust generation during removal. Avoid spraying near electrical outlets.
 - .3 Demolish and salvage existing carpet and resilient floor finishes, remove and dispose of off-site or retain for future re-installation in accordance with Section 01 74 19.13 – Carpet Reclamation.
 - .4 Remove adhesive to the greatest extent possible using scraping tools and as follows:
 - .1 Do not use solvent based cleaners to remove adhesive remnants.
 - .2 Lightly grind floor using machine designed for purpose to remove adhesive remnants.

- .3 Vacuum floor ready for application of skim coating.
- .4 Repair all slab depressions and damage with cementitious patching compound.
- .5 Skim coat floor with minimum 1 mm thick cementitious floor underlayment compatible with new flooring materials.
- .5 Floor substrate shall be smooth, free from ridges and depressions, and adhesive remnants that could telegraph through resilient flooring materials and carpets.
- .6 Recycle materials in accordance with Section 01 74 19 - Waste Management and Disposal.
- .9 Demolish completely all ceiling panels and grid as indicated.
- .10 Remove all wall coverings scheduled for demolition. Patch and repair wall surfaces with skim coat of gypsum board joint compound leaving wall surfaces smooth and even ready for new wall finishes.
- .11 Patch and repair all walls, floor and ceilings damaged during demolition with material matching adjacent walls, prepare ready for new finishes.
- .12 Patch and repair all radiation cabinets, mechanical equipment and electrical fixtures damaged or exposed during demolition to match adjacent finished surfaces.

3.6 PATCHING AND REPAIRING

- .1 Floors and Walls:
 - .1 Where walls or partitions that are demolished extend from one finished area into another, patch and repair floor and wall surfaces in the new space.
 - .2 Provide a level and smooth surface having uniform finish colour, texture, and appearance.
 - .3 Remove existing floor and wall coverings and replace with new materials, if necessary, to achieve uniform colour and appearance.
 - .4 Patch with durable seams that are as invisible as possible.
 - .5 Provide materials and comply with installation requirements specified in other Sections of these Specifications.
 - .6 Where patching occurs in a painted surface, apply primer and intermediate paint coats over patch and apply final paint coat over entire unbroken surface containing patch. Provide additional coats until patch blends with adjacent surfaces.
 - .7 Where feasible, test and inspect patched areas after completion to demonstrate integrity of installation.
- .2 Ceilings: patch, repair, or re hang existing ceilings as necessary to provide an even plane surface of uniform appearance.

3.7 PROTECTION

- .1 Prevent debris from blocking drainage inlets and systems and ground draining, and protect material and electrical systems and services that must remain in operation.
- .2 Maintain safe access to and egress from occupied areas adjoining.

- .3 Provide and maintain fire prevention equipment and alarms accessible during demolition.

3.8 CLEANING

- .1 Develop Construction Waste Management Plan related to Work of this Section and in accordance with Section 01 74 19 - Waste Management and Disposal.
- .2 Waste Management: Separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal, and as follows:
 - .1 Remove recycling containers and bins from site and dispose of materials at appropriate facility.
 - .3 Divert excess materials from landfill.
 - .4 Promptly as the Work progresses, and on completion, clean up and remove from the site all rubbish and surplus material. Remove rubbish resulting from demolition work daily.
 - .5 Maintain access to exits clean and free of obstruction during removal of debris.
 - .6 Keep surrounding and adjoining roads, lanes, sidewalks, municipal rights of way clean and free of dirt, soil or debris that may be a hazard to vehicles or persons.
 - .7 Transport material designated for alternate disposal using approved facilities and organizations in accordance with applicable regulations.
 - .8 Dispose of materials not designated for alternate disposal in accordance with applicable regulations.
 - .1 Disposal facilities must be those approved of and listed in CWM Plan.
 - .2 Written authorization from Departmental Representative is required to deviate from disposal facilities listed in WM Plan.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes requirements for careful removal and salvage, and reconditioning of building components identified for storage at a designated remote site, for storage on site, and subsequent reinstallation forming a part of Project ready for re use at a later date.

1.2 RELATED REQUIREMENTS

- .1 Section 01 74 19 – Waste Management and Disposal
- .2 Section 02 41 19.16 - Selective Interior Demolition
- .3 Section 22 05 05 - Selective Demolition for Plumbing
- .4 Section 23 05 05 - Selective Demolition for HVAC
- .5 Section 26 05 05 - Selective Demolition for Electrical

1.3 DEFINITIONS

- .1 Remove and Salvage: Detach items from existing construction and deliver them ready for reuse.
- .2 Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

1.4 ADMINISTRATIVE REQUIREMENTS

- .1 Coordination Existing Salvaged Work: Coordinate with Departmental Representative for confirmation of materials, components, and items of equipment identified for removal and salvage from their present existing locations and as follows:
 - .1 Items that are turned over to Departmental Representative.
 - .2 Off-site or on-site storage locations.
 - .3 Confirmation of items that are renovated or refurbished ready for reinstallation as a part of Work.
 - .4 Confirmation of items that Departmental Representative will not re use, but will retain as follows:
 - .1 Contractor is responsible for loading and handling identified salvaged items using their own forces and equipment.

Part 2 Products

2.1 SALVAGED ITEMS

.1 Items salvaged by Contractor include, but are not limited to:

Work	Deliver To
Diversion of miscellaneous office furniture from landfill through re-use/donation or recycling facilities (ie. metal filing cabinets and shelving, office desks and chairs, demountable panel partition systems, window blinds, wood cabinets, etc.)	Off-site applicable re-use or recycling facility
Lighting fixtures for salvage and re-installation	Departmental Representative approved storage location on-site for future re-installation
Diversion of miscellaneous metal mechanical equipment from landfill to appropriate recycling facility (ie. fan coil units, domestic cold water drinking fountains, mechanical piping (sprinkler, plumbing and chilled water), sheet metal ductwork and accessories, etc.)	Off-site applicable recycling facility
Carpet reclamation	Departmental Representative approved storage location on-site for future re-installation
Diversion of miscellaneous metal electrical conduits and wiring from landfill through recycling	Off-site applicable recycling facility
Diversion of architectural elements from landfill through re-use/donation to appropriate recycling facility (ie. ceiling grids, metal blinds, metal studs, doors and associated hardware, glazing, etc.)	Off-site applicable re-use or recycling facility
Diversion of miscellaneous packaging materials and cardboard from landfill through recycling facilities (ie. plastic wrap, cardboard, wood pallets, etc.)	Off-site applicable re-use or recycle facility

.2 Confirm with Departmental Representative additional items that appear salvageable prior to disposal.

Part 3 Execution

3.1 SALVAGE

.1 Remove and handle salvageable items from site to minimize damage and to ensure that usability is maintained.

- .2 Clean, decontaminate, or remediate hazardous substances (lead based paint, asbestos dust, PCB residue, and similar substances) from salvaged materials so they are safe for reuse or resale.
- .3 Place materials on pallets or wrap in protective film to ensure that loose pieces and projections do not cause injury to personnel, and that salvaged items remain as complete units.
- .4 Clean items of construction or building debris, or materials that are not a part of salvaged work before delivering to Departmental Representative.

END OF SECTION

WASTE AUDIT worksheet for NRC Construction, Renovation and Demolition Projects

Worksheet for: Total Inventory Specific Stage Individual Floor

Create one worksheet for the entire project or multiple worksheets for each stage of the project, or per floor (where needed). Mark each worksheet accordingly

Project Name	
Project Type (Construction, Renovation or Demolition)	
Area (sq. m)	
Site Address	
Contact Person & Telephone	
Date	

For Project Planning Purposes (i.e. number of bins required)

* Add or delete materials as project requires

WASTE CATEGORY AND MATERIAL TYPE	Units	Total Units	Weight (kg) per unit of measurement	Estimated Weight (Metric Tonnes)	Potential Reuse (Metric Tonnes)	Potential Recycle (Metric Tonnes)	Potential Landfill (Metric Tonnes)	Volume (cubic yards)
Masonry and Pavement								
Asphalt (cu. m.)	cu. m.		2400.00	0.00				
Concrete (walls, floors, stairs)	cu. m.		2400.00	0.00				
Brick, block, etc.	cu. m.		1840.00	0.00				
Stone (foundation)	cu. m.		1473.80	0.00				
Glass masonry	cu. m.			0.00				
Marble	cu. m.		2563.00	0.00				
Granite	cu. m.		2750.00	0.00				
Clay tile	cu. m.			0.00				
Other	cu. m.			0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Walls and Ceilings								
Drywall (12.5 mm)	sq. m.		9.74	0.00				
Drywall (19 mm)	sq. m.		12.25	0.00				
Cellulose insulation	sq. m.		6.41	0.00				
Fiberglass insulation	sq. m.		6.41	0.00				
Solid SM insulation	sq. m.		11.54	0.00				
Ceiling tile (19 mm standard)	sq. m.		6.82	0.00				
Glass (5 - 6 mm)	sq. m.			0.00				
Acoustic composite (ceilings, walls)	sq. m.		0.30	0.00				
Other	sq. m.			0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Metal								
Steel (structural, stairs, fabrications, joists, deck, siding)	weight		600.00	0.00				
Aluminum (structural, siding)			2700.00	0.00				
Light Metal				0.00				
Studs	lm. of wall			0.00				
Ceiling grid	sq. m.		1.41	0.00				
Steel mesh				0.00				
Miscellaneous				0.00				
Other				0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Mechanical								
HVAC								
Solid ducts	weight		26238.00	0.00				
Flex ducts	weight		5180.00	0.00				
Metal diffuser (600 X600)	each			0.00				
Light diffuser (boot only)	each			0.00				
Plastic grilles (600 X 600)	each			0.00				
VAV boxes	weight			0.00				
Heat coils	weight			0.00				
A/C units	weight		90.00	0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Plumbing								
Copper piping (12.5 to 19mm)	lin. m.		1833.30	0.00				
Steel piping (38 to 50mm)	lin. m.		220.00	0.00				
Plastic piping (38 to 50mm)	lin. m.			0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Fixtures								

Sinks (ceramic/porcelain)	each		10.00	0.00					
Sinks (metal)	each		10.00	0.00					
Faucets	each			0.00					
Water Closet	each		46.00	0.00					
Urinals (wall hung)	each		29.00	0.00					
			TOTAL	0.00	0.00	0.00	0.00	0.00	0
Other									
			TOTAL	0.00	0.00	0.00	0.00	0.00	0
Windows and Doors									
Doors									
Wood (solid or hollow core)	each		20.00	0.00					
Metal (hollow metal)	each		30.00	0.00					
Garage	each		135.00	0.00					
Frame (wood)	each		23.33	0.00					
Frame (metal)	each		2.33	0.00					
Windows				0.00					
Wood frame	each		216.36	0.00					
Plastic frame	each		125.10	0.00					
Aluminum frame	each		216.67	0.00					
Door Hardware				0.00					
Locksets	each		2.50	0.00					
Hinges, plates, stops, etc.	each		2.50	0.00					
Other (closers, operators, etc.)	each		2.50	0.00					
Other				0.00					
			TOTAL	0.00	0.00	0.00	0.00	0.00	0
Wood									
Rough (crating, timber, etc.)	weight			0.00					
Dimension (3 m studs)	each		2.83	0.00					
Plywood (17mm)	sq. m.		0.08	0.00					
Hardwood (floor)	sq. m.		0.02	0.00					
Other				0.00					
			TOTAL	0.00	0.00	0.00	0.00	0.00	0
Millwork and Finish Carpentry									
Baseboards and casing (50 mm ht.)	each			0.00					
Lower cabinets (c/w doors)	each		44.10	0.00					
Upper cabinets (c/w doors)	each			0.00					
Counters (9' sections)	each		45.65	0.00					
Other				0.00					
			TOTAL	0.00	0.00	0.00	0.00	0.00	0
Flooring									
Carpet (roll)	sq. m.		2.44	0.00					
Carpet tile	sq. m.		2.98	0.00					
Sheet vinyl and linoleum	sq. m.		2.98	0.00					
Rubber cove or carpet base	lin. m.		0.52	0.00					
Terrazzo - 25 mm	sq. m.		0.02	0.00					
Ceramic Tiles	sq. m.		0.21	0.00					
Other				0.00					
			TOTAL	0.00	0.00	0.00	0.00	0.00	0
Electrical									
Wiring									
Data	weight			0.00					
Electrical (aluminum, copper, iron, etc)	weight			0.00					
Junction and outlet boxes (standard)	each		3800.00	0.00					
Cover plates	each			0.00					
Electrical panels	weight			0.00					
Conduit (25 mm)	lin. m.			0.00					
Conduit (50 mm)	lin. m.			0.00					
			TOTAL	0.00	0.00	0.00	0.00	0.00	0
Lighting									
Fluorescent fixture (600 X 1200)	each		0.82	0.00					
Fluorescent fixture (300 X 1200)	each		0.08	0.00					
Ballast	each		4432.00	0.00					
Lamps	each			0.00					
Complete fixture (600 X 1200)	each			0.00					
Complete fixture (300 X 1200)	each			0.00					
Emergency battery lights	each		6.66	0.00					
Exit lights	each		1.00	0.00					

NRC Construction, Renovation and Demolition PRE-WASTE AUDIT SUMMARY

Project Name	0
Project Type (Construction, Renovation or Demolition)	0
Area (sq. m)	0
Site Address	0
Contact Person & Telephone	0
Date	

Waste Audit Summary					
WASTE CATEGORY	Estimated Quantity Generated (Metric Tonnes)	Potential Quantity (Metric Tonnes)			Potential Diversion Rate
		Reuse	Recycle	Landfill	
Masonry and Pavement	0.00	0.00	0.00	0.00	#DIV/0!
Walls and Ceilings	0.00	0.00	0.00	0.00	#DIV/0!
Metal	0.00	0.00	0.00	0.00	#DIV/0!
Mechanical:					
HVAC	0.00	0.00	0.00	0.00	#DIV/0!
Plumbing	0.00	0.00	0.00	0.00	#DIV/0!
Fixtures	0.00	0.00	0.00	0.00	#DIV/0!
Other	0.00	0.00	0.00	0.00	#DIV/0!
Windows and Doors	0.00	0.00	0.00	0.00	#DIV/0!
Wood	0.00	0.00	0.00	0.00	#DIV/0!
Millwork and Finish Carpentry	0.00	0.00	0.00	0.00	#DIV/0!
Flooring	0.00	0.00	0.00	0.00	#DIV/0!
Electrical:				0.00	#DIV/0!
Wiring	0.00	0.00	0.00		
Lighting	0.00	0.00	0.00	0.00	#DIV/0!
Other	0.00	0.00	0.00	0.00	#DIV/0!
Roofing	0.00	0.00	0.00	0.00	#DIV/0!
Specialties & Miscellaneous	0.00	0.00	0.00	0.00	#DIV/0!
Packaging	0.00	0.00	0.00	0.00	#DIV/0!
Other	0.00	0.00	0.00	0.00	#DIV/0!
TOTALS	0.00	0.00	0.00	0.00	#DIV/0!

NRC Construction, Renovation and Demolition WASTE REDUCTION WORK PLAN

Project Name	0
Project Type (Construction, Renovation or Demolition)	0
Area (sq. m)	0
Site Address	0
Contact Person & Telephone	0
Date	

WASTE CATEGORY AND MATERIAL	Estimated Quantity (Metric Tonnes)	Proposed Action to Reduce, Reuse or Recycle Material (including end-destination)	Projected Quantity (Metric Tonnes)		
			Reuse	Recycle	Landfill
Masonry and Pavement					
Asphalt (cu. m.)	0.00				0.00
Concrete (walls, floors, stairs)	0.00				0.00
Brick, block, etc.	0.00				0.00
Stone (foundation)	0.00				0.00
Glass masonry	0.00				0.00
Marble	0.00				0.00
Granite	0.00				0.00
Clay tile	0.00				0.00
Other	0.00				0.00
Walls and Ceilings					
Drywall (12.5 mm)	0.00				0.00
Drywall (19 mm)	0.00				0.00
Cellulose insulation	0.00				0.00
Fiberglass insulation	0.00				0.00
Solid SM insulation	0.00				0.00
Ceiling tile (19 mm standard)	0.00				0.00
Glass (5 - 6 mm)	0.00				0.00
Acoustic composite (ceilings, walls)	0.00				0.00
Other	0.00				0.00
Windows and Doors					
Doors					
Wood (solid or hollow core)	0.00				0.00
Metal (hollow metal)	0.00				0.00
Garage	0.00				0.00
Windows	0.00				0.00
Wood frame	0.00				0.00
Plastic frame	0.00				0.00
Aluminum frame	0.00				0.00
Door Hardware	0.00				0.00
Locksets	0.00				0.00
Hinges, plates, stops, etc.	0.00				0.00
Other (closers, operators, etc.)	0.00				0.00
Other	0.00				0.00
Wood					
Rough (crating, timber, etc.)	0.00				0.00
Dimension (3 m studs)	0.00				0.00
Plywood (17mm)	0.00				0.00
Hardwood (floor)	0.00				0.00
Other	0.00				0.00
Millwork and Finish Carpentry					
Baseboards and casing (50 mm ht.)	0.00				0.00
Lower cabinets (c/w doors)	0.00				0.00
Upper cabinets (c/w doors)	0.00				0.00
Counters	0.00				0.00
Other	0.00				0.00

Flooring				
Carpet (roll)	0.00			0.00
Carpet tile	0.00			0.00
Sheet vinyl and linoleum	0.00			0.00
Rubber cove or carpet base	0.00			0.00
Terrazzo - 25 mm	0.00			0.00
Ceramic Tiles	0.00			0.00
Other	0.00			0.00
Metal				
Steel (structural, stairs, fabrications, joists, deck, siding)	0.00			0.00
Aluminum (structural, siding)	0.00			0.00
Light Metal	0.00			0.00
Studs	0.00			0.00
Ceiling grid	0.00			0.00
Miscellaneous	0.00			0.00
Other	0.00			0.00
Mechanical				
HVAC				
Solid ducts	0.00			0.00
Flex ducts	0.00			0.00
Metal diffuser	0.00			0.00
Light diffuser (boot only)	0.00			0.00
Plastic grilles	0.00			0.00
VAV boxes	0.00			0.00
Heat coils	0.00			0.00
A/C units, fan coil units, exhaust fans	0.00			0.00
Plumbing	0.00			0.00
Copper piping (12.5 to 19mm)	0.00			0.00
Steel piping (38 to 50mm)	0.00			0.00
Plastic piping (38 to 50mm)	0.00			0.00
Fixtures	0.00			0.00
Sinks (ceramic/porcelain)	0.00			0.00
Sinks (metal)	0.00			0.00
Faucets	0.00			0.00
Water Closet	0.00			0.00
Urinals (wall hung)	0.00			0.00
Other (drinking water fountain, insulation)	0.00			0.00
Electrical				
Wiring				
Data	0.00			0.00
Electrical (aluminum, copper, iron, etc)	0.00			0.00
Junction and outlet boxes (standard)	0.00			0.00
Cover plates	0.00			0.00
Electrical panels	0.00			0.00
Conduit (25 mm)	0.00			0.00
Conduit (50 mm)	0.00			0.00
Lighting				
Fluorescent fixture (600 X 1200)	0.00			0.00
Fluorescent fixture (300 X 1200)	0.00			0.00
Ballast	0.00			0.00
Lamps	0.00			0.00
Complete fixture (600 X 1200)	0.00			0.00
Complete fixture (300 X 1200)	0.00			0.00
Emergency battery lights	0.00			0.00
Exit lights	0.00			0.00
Fire bells/alarms	0.00			0.00
Miscellaneous (switches, sensors, etc.)	0.00			0.00
Other	0.00			0.00

Roofing					
Shingles - asphalt	0.00				0.00
Tin	0.00				0.00
Waterproof EDPM	0.00				0.00
Waterproof PVC	0.00				0.00
Tar and gravel	0.00				0.00
Other	0.00				0.00
Specialties & Miscellaneous					
Office Furnishings	0.00				0.00
Furniture (workstations and chairs)	0.00				0.00
Shelving & Filing Cabinets	0.00				0.00
Bulletin and white boards	0.00				0.00
Building Furnishings	0.00				0.00
Window Coverings (rolling shutters, blinds)	0.00				0.00
Signs	0.00				0.00
Lockers	0.00				0.00
Metal partition (toilet)	0.00				0.00
Plastic partition (toilet)	0.00				0.00
Stud-type partition (dismountable)	0.00				0.00
Specialized Equipment	0.00				0.00
Food service equipment	0.00				0.00
Parking control equipment	0.00				0.00
Waste/cleaning equipment	0.00				0.00
Refrigeration equipment	0.00				0.00
Lifts	0.00				0.00
Elevators	0.00				0.00
Escalators	0.00				0.00
Dumbwaiters	0.00				0.00
Communications	0.00				0.00
Telecom raceways/cables	0.00				0.00
Terminals and connectors	0.00				0.00
Other	0.00				0.00
Packaging					
Cardboard Packaging	0.00				0.00
Plastic packaging	0.00				0.00
Other	0.00				0.00
Other					
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
Total	0.00		0.00	0.00	0.00

NRC Construction, Renovation and Demolition WASTE REDUCTION WORK PLAN SUMMARY

Project Name	0
Project Type (Construction, Renovation or Demolition)	0
Area (sq. m)	0
Site Address	0
Contact Person & Telephone	0
Date	

Waste Management Summary								
WASTE CATEGORY	Estimated Quantity (Metric Tonnes)	Proposed Action to Reduce, Reuse or Recycle Material (including end-destination)	Projected Quantity (Metric Tonnes)			Potential Diversion Rate	Start date	End Date
			Reuse	Recycle	Landfill			
Masonry and Pavement	0.00		0.00	0.00	0.00	#DIV/0!		
Walls and Ceilings	0.00		0.00	0.00	0.00	#DIV/0!		
Windows and Doors	0.00		0.00	0.00	0.00	#DIV/0!		
Wood	0.00		0.00	0.00	0.00	#DIV/0!		
Millwork and Finish Carpentry	0.00		0.00	0.00	0.00	#DIV/0!		
Flooring	0.00		0.00	0.00	0.00	#DIV/0!		
Metal	0.00		0.00	0.00	0.00	#DIV/0!		
Mechanical:								
HVAC	0.00		0.00	0.00	0.00	#DIV/0!		
Plumbing	0.00		0.00	0.00	0.00	#DIV/0!		
Fixtures	0.00		0.00	0.00	0.00	#DIV/0!		
Other	0.00		0.00	0.00	0.00	#DIV/0!		
Electrical:								
Wiring	0.00		0.00	0.00	0.00	#DIV/0!		
Lighting	0.00		0.00	0.00	0.00	#DIV/0!		
Other	0.00		0.00	0.00	0.00	#DIV/0!		
Roofing	0.00		0.00	0.00	0.00	#DIV/0!		
Specialties & Miscellaneous	0.00		0.00	0.00	0.00	#DIV/0!		
Packaging	0.00		0.00	0.00	0.00	#DIV/0!		
Other	0.00		0.00	0.00	0.00	#DIV/0!		
TOTAL	0.00		0.00	0.00	0.00	#DIV/0!		

NRC Construction, Renovation and Demolition FINAL DIVERSION REPORT

Project Name	0
Project Type (Construction, Renovation or Demolition)	0
Area (sq. m)	0
Site Address	0
Contact Person & Telephone	0
Date	

Material	Actual Weight Diverted (metric tonnes)		Final Destination and End-Use of Diverted Materials	Total Weight Landfilled (metric tonnes)	TOTAL WEIGHT (metric tonnes)	Diversion Rate
	Re-used	Recycled				
Masonry and Pavement					0	#DIV/0!
Walls and Ceilings					0	#DIV/0!
Metal					0	#DIV/0!
Mechanical:						
HVAC					0	#DIV/0!
Plumbing					0	#DIV/0!
Fixtures					0	#DIV/0!
Other					0	#DIV/0!
Windows and Doors					0	#DIV/0!
Wood					0	#DIV/0!
Millwork and Finish Carpentry					0	#DIV/0!
Flooring					0	#DIV/0!
Electrical:						
Wiring					0	#DIV/0!
Lighting					0	#DIV/0!
Other					0	#DIV/0!
Roofing					0	#DIV/0!
Specialties & Miscellaneous					0	#DIV/0!
Cardboard					0	#DIV/0!
Other Packaging					0	#DIV/0!
Mixed Recycling					0	#DIV/0!
General Waste					0	#DIV/0!
Other					0	#DIV/0!
TOTAL	0	0		0	0	#DIV/0!

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 07 90 00 - Sealant at perimeter of casework and countertops
- .2 Division 22 Plumbing - Plumbing fixtures; sealant around countertop mounted items.

1.2 REFERENCES

- .1 American National Standards Institute (ANSI)
 - .1 ANSI A208.1-2009, Particleboard.
- .2 Architectural Woodwork Institute (AWI) and Architectural Woodwork Manufacturers Association of Canada (AWMAC).
 - .1 Architectural Woodwork Standards 2016 edition.
- .3 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-71.20-M88, Adhesive, Contact, Brushable.
 - .2 CAN/CGSB-69.25-M90/ANSI/BHMA A156.9-1982 Cabinet Hardware.
 - .3 CAN/CGSB-69.27-93/ANSI/BHMA A156.11-1991 Cabinet Locks.
- .4 Canadian Standards Association (CSA)
 - .1 CSA O112.5-Series-M-1977(2016), Urea Resin Adhesives for Wood (Room- and High-Temperature Curing).
 - .2 CSA O151-M09, Canadian Softwood Plywood.
 - .3 CSA O153-M1980 (R2008), Poplar Plywood
- .5 National Electrical Manufacturers Association (NEMA)
 - .1 NEMA LD-3-2005.
- .6 National Lumber Grades Authority (NLGA)
 - .1 Standard Grading Rules for Canadian Lumber 2010.

1.3 QUALITY ASSURANCE

- .1 Work of this section shall be performed by a custom wood casework fabricator with a minimum of 5 years of documented and acceptable experience in the fabrication and installation of institutional casework.
- .2 The Consultant may visit the fabrication plant at various stages in the fabrication process to review of the materials, quality and progress of the Work of this section and to ensure that casework is being fabricated in accordance with the specifications.
- .3 Coordinate visits to fabrication plant with Consultant to review fabrication of mockup, and fabrication of casework to be installed.

1.4 SHOP DRAWINGS

- .1 Submit shop drawings in accordance with submittal procedures of Section 01 33 00.
- .2 Include complete dimensioned plans and elevations
- .3 Indicate details of construction, profiles, jointing, fastening and other related details.
 - .1 Scales: profiles full size, details 1/2 full size.
- .4 Indicate materials, thicknesses, finishes and hardware.
- .5 Indicate locations of service outlets in casework, typical and special installation conditions, and all connections, attachments, anchorage and location of exposed fastenings.
 - .1 Indicate locations of joints in countertops.
- .6 Indicate governing dimensions to be established before fabricating items which are to accommodate or abut appliances, equipment and other materials.
- .7 Coordinate openings in casework with dimensions of built in equipment and systems.
 - .1 Show built-in equipment and systems of other trades and Owner supplied items in casework shop drawings.
 - .2 Obtain coordination information from affected trades and Other Contractors.
- .8 Indicate critical field dimensions verified and established by field measurement.
 - .1 No extra payment will be made by the Owner for Contractor's failure to verify and coordinate millwork fabrication with field dimensions of existing construction and new Work.
- .9 Do not commence fabrication of casework until all shop drawings, samples and other submittals have been reviewed and accepted by the Consultant.

1.5 SAMPLES

- .1 Submit samples in accordance with submittal procedures of Section 01 33 00.
- .2 Submit duplicate samples of each material proposed for use in fabrication of cabinets, including hardware, veneers, cores, trim, finishes, accessories: sample size 300 mm x 300 mm or 300 mm long unless specified otherwise, except manufacturer's standard samples.
- .3 Submit duplicate colour samples of laminated plastic for colour selection.
- .4 Submit duplicate samples of laminated plastic joints, edging, cutouts and postformed profiles.
- .5 Provide complete product information for all products specified, details of finishing procedures and materials, including finish manufacturer's name and complete product information, certification to specified standards and grades.

1.6 JOB CONDITIONS

- .1 Where units are required to be fitted neatly into finished walls or openings, fabrication from drawing information shall be supplemented with actual job site conditions and measurements.
- .2 Examine the drawings, specifications and the site to ascertain fabrication and installation procedures so that the Work may be completed with a minimum of job site cutting and fitting.

1.7 DELIVERY, STORAGE, AND HANDLING

- .1 Cover finished surfaces with heavy kraft paper or put in cartons during shipment. Protect installed surfaces by approved means. Do not remove protection until immediately before final inspection.
- .2 Protect casework against dampness and damage during and after delivery.
- .3 Store casework in ventilated areas, protected from extreme changes of temperature or humidity.
- .4 All units or components that are cracked, bent, chipped, scratched or otherwise unsuitable for installation shall be replaced by the Contractor with new units or components at no additional cost to the Owner.

1.8 WARRANTY

- .1 Contractor hereby warrants that custom wood casework has been fabricated and installed as specified, in accordance with the General Conditions of the Contract Documents, but for two years.
- .2 Warranty shall cover replacing and re-finishing to make good any defects caused by faulty workmanship or defective materials.

Part 2 Products

2.1 LUMBER MATERIALS

- .1 Softwood lumber: unless specified otherwise, S4S, moisture content range 5-9%, with average 7% or less in accordance with following standards:
 - .1 CAN/CSA-O141.
 - .2 NLGA Standard Grading Rules for Canadian Lumber.
 - .3 AWMAC Custom grade, moisture content as specified.
- .2 Machine stress-rated lumber is acceptable for all purposes.
- .3 Hardwood lumber in accordance with following standards:
 - .1 Maple, birch or cherry species as indicated, Selects and Better, in accordance with National Hardwood Lumber Association (NHLA), and requirements of AWMAC Custom grade specifications;

- .2 S4S unless specified otherwise, moisture content range 5-9%, with average 7% or less;
- .3 National Hardwood Lumber Association (NHLA);
- .4 AWI/AWMAC custom grade.

2.2 PANEL MATERIALS

- .1 Interior mat-formed wood particleboard: to ANSI A208.1, grade R (High Quality Furniture Core), minimum density 45 lb/cu.ft.
- .2 Hardboard products shall:
 - .1 Conform to CAN/CGSB-11.3.
 - .2 Be manufactured such that formaldehyde emissions do not exceed 0.15 ppm (180 micro-g/m³) when tested in accordance with ASTM E1333.
 - .3 If manufactured using a wet process:
 - .1 be made by a process that does not release matter in the undiluted product plant effluent generating a BOD₅ in excess of 50 mg/L to a natural watercourse or a sewage treatment facility lacking secondary treatment;
 - .2 be made by a process that does not release TSS in excess of [60] mg/L to a natural watercourse or a sewage treatment facility lacking secondary treatment;
 - .4 Contain at least 50 % recycled materials.

2.3 PLASTIC LAMINATE

- .1 Plastic laminate for exposed and semi-exposed horizontal flatwork: to NEMA LD3 Grade HGS, 1.2 mm thick.
- .2 Plastic laminate for exposed and semi-exposed vertical flatwork: to NEMA LD3 Grade VGS, 0.7 mm thick.
- .3 Laminated plastic backing sheet: to NEMA LD3 BKL grade, supplied by same manufacturer as facing sheet; white, 0.5 mm thick.
- .4 Laminated plastic cabinet liner sheet: supplied by same manufacturer as facing sheet, not less than 0.5 mm thick, white colour.
- .5 Laminated plastic for toe space below floor mounted cabinets: to CAN3-A172- M79, Grade GP, Type HD, 2.5 mm thick; based on solid colour from manufacturer's standard range with matt finish.
- .6 Adhesives:
 - .1 For shop lamination: urea resin adhesive to CSA 0112.5-M1977.
 - .2 Test for acceptable VOC emissions in accordance with ASTM D2369 and ASTM D2832.
 - .1 Acceptable materials: ECP-44.
- .7 Sealer: Water-resistant sealer or glue acceptable to laminate manufacturer.

- .8 Low Pressure Decorative Laminate (LPDL): thermofused melamine to AWMAC/AWI requirements.
 - .1 High wear resistant thermofused melamine: equal or exceed 400 cycles (Minimum standard for HPL abrasion test).
 - .2 Provide balancing sheet.

2.4 FASTENERS

- .1 Nails and staples: to CSA B111.
- .2 Wood screws: chromium plated steel, type and size to suit application and substrate.
- .3 Splines: as per fabricator recommendation.

2.5 SEALANT

- .1 Sealant: Silicone sanitary sealant in accordance with Section 07 92 10.
 - .1 Casework and countertop perimeter: clear colour.
 - .2 Edges of cutouts: white.

2.6 CASEWORK FABRICATION - GENERAL

- .1 Fabricate casework to AWMAC/AWI Architectural Woodwork Standards Custom Quality Grade requirements and typical details as follows, except where specified or indicated otherwise:
 - .1 Casework construction type A frameless.
 - .2 Interface style 1 flush overlay
 - .3 Provide vertical divider panels to separate cabinet space below sinks from adjacent cabinets.
- .2 For purposes of applied finishes, the exposed, semi-exposed and concealed surfaces and edges in the final assembly shall be as defined in the specified AWMAC/AWI standard, except where specified otherwise.
- .3 Apply balancing finish to concealed surfaces including underside of countertops, drawer bottoms and cabinet backs.
- .4 Provide top and bottom fillers and corner panels where cabinets abut other cabinets and surfaces.

2.7 CASEWORK DETAILS

- .1 Fabricate casework to AWMAC/AWI Architectural Woodwork Standards custom grade quality requirements and typical details, except where specified otherwise.
- .2 Furring, blocking, nailing strips, grounds and rough bucks and sleepers.
 - .1 S2S is acceptable for concealed blocking only.
 - .2 Board sizes: "Standard" or better grade.
 - .3 Dimension sizes: "Standard" light framing or better grade.

- .3 Framing: pine species, NLGA “D” Select or Better grade, para 117d.
- .4 Case bodies (ends, divisions and bottoms): particleboard, thickness as indicated.
 - .1 Provide specified finish on both sides of ends and divisions, except liner may be used for interior of drawer banks and underside of bottoms.
- .5 Backs: Melamine component panel, 6mm thickness, colour white.
- .6 Shelving.
 - .1 Particleboard, square edge, minimum 16 mm thick.
 - .2 Provide shelving 25.4 mm thick for shelves between 36 and 42 inches in length.
- .7 Apply specified surface and finish to surfaces and edges exposed or semi-exposed in final assembly, in accordance with AWMAC/AWI specifications.

2.8 **EDGE TREATMENT**

- .1 Apply 3 mm PVC edge banding minimum thick to the following edge surfaces:
 - .1 exposed edges of gables;
 - .2 exposed and semi-exposed edges of upper and lower cabinet bottoms;
 - .3 perimeter of doors and drawer fronts;
 - .4 fronts of fixed and adjustable shelves;
 - .5 edges of chemical resistant plastic laminate countertops.
- .2 Apply 0.5 mm PVC edge banding to the following edge surfaces:
 - .1 backs and sides of adjustable shelves;
 - .2 semi-exposed edges of gables.
- .3 Prepare edges and apply PVC edge banding in accordance with manufacturer’s instructions.

2.9 **DRAWERS**

- .1 Fabricate drawers to AWMAC/AWI Custom Grade supplemented as follows.
- .2 Drawer joinery: Box with applied front; lock shoulder, glued and pin nailed; bottoms set into back, both sides and front in 6 mm deep groove with minimum 10 mm standing shoulder.
- .3 Standard duty drawers (drawer front 450 mm or less in width):
 - .1 Box: Canadian softwood plywood (CSP), square edge, 12.7 mm thick.
 - .2 Bottoms: Tempered hardboard, 6 mm thick, colour white.
 - .3 Finish for box and bottom: Laminated plastic liner sheet, white.
- .4 Heavy duty drawers (drawer front greater than 450 mm in width):
 - .1 Sides and Backs: Canadian softwood plywood (CSP), square edge, 3 mm thick.
 - .2 Bottoms: Tempered hardboard, 9.5 mm thick, colour white.
 - .3 Finish: Laminated plastic liner sheet, white.
- .5 Drawer fronts: to match case bodies:

- .1 Particleboard square edge, 19 mm thick.
- .2 Laminated plastic: to match case bodies.
- .3 Hardwood plywood: to match case bodies.

2.10 CASEWORK DOORS

- .1 Fabricate doors of material to match case bodies to AWMAC/AWI Custom Grade supplemented as follows:
 - .1 Particleboard, square edge, 19 mm thick.
 - .2 Laminated plastic: Grade, type, thickness, colour, and finish to match case bodies.
- .2 For casework items with laminated plastic finish, apply fusible PVC 3 mm thick tape to all door edges.
- .3 Fabricate doors and drawer fronts to be full overlay at end gables and half-overlay at intermediate gables.

2.11 CABINET HARDWARE

- .1 Use one manufacturer's product for all similar items.
- .2 Provide hardware of similar quality and finish to match similar existing application.
- .3 Cabinet hardware: to CAN/CGSB-69.25, Grade 1, designated by letter B and numeral identifiers as listed below. Where manufacturer and product specified, provide products as specified.
- .4 Hinges: concealed self closing hinge, type B01601, zinc die cast and steel construction, bright nickel plated finish, 165 degree opening, full overlay and half overlay as necessary.
 - .1 Hinges for 170 degree opening: Richelieu/Blum 91A658-180, complete with mounting plate 193L810-180, and Euro pre-drilled inserts.
 - .2 Hinges for 107 degree opening: to match Richelieu/Blum 91M158-180, complete with mounting plate 193L810-180, and Euro pre-drilled inserts.
 - .3 Provide 170 degree opening at all locations, except 107 degree opening when adjacent to wall, full overlay and half overlay as necessary.
 - .4 Acceptable manufacturers: Hafele, Blum/Richelieu, Hettich International.
- .5 Hinge installation:
 - .1 Provide two (2) hinges for doors up to 710.
 - .2 Provide three (3) hinges for doors up to 1525mm.
 - .3 Provide four (4) hinges for doors up to 2030mm.
 - .4 Acceptable manufacturers: Hafele, Blum/Richelieu, Hettich International.
- .6 Pulls, "D" design : Richelieu #54000140, chrome finish. 90mm center to center, or approved equal.
 - .1 Install "D" pulls on all casework unless noted otherwise.
- .7 Shelf rests and standards: adjustable shelf standards, type B04071, with open shelf rests, type B04091, finished to bright nickel plated finish.

- .8 Drawer slides: side mounted drawer slides, type B05051, full extension, length suitable to drawer depth.
 - .1 Standard duty: to match Hafele Accuride Model 3732B/80.
 - .2 Medium duty: to match Hafele Accuride Model 3832B/100.
 - .3 Heavy duty: to match Hafele Accuride Model 9301.
 - .4 Acceptable manufacturers: Hafele, Blum/Richelieu, Hettich International.

2.12 HARDWARE FASTENERS

- .1 Supply screws, bolts, expansion shields and other fastening devices required for satisfactory installation and operation of hardware.
- .2 Exposed fastening devices to match finish of hardware.
- .3 Use fasteners compatible with material through which they pass.
- .4 Fasteners for hinges in particleboard or medium density fibreboard shall consist of a plastic dowel insert and screw assembly designed specifically for the substrate. Fasteners for hinge baseplates shall be the "Euroscrew" type in size recommended by hinge manufacturer.
- .5 Fasteners for all other hardware accessories secured to particleboard core shall be type FHL or other deep thread screw.

2.13 CASEWORK FABRICATION

- .1 Set nails and countersink screws apply plain wood filler to indentations, sand smooth and leave ready to receive finish.
- .2 Shop install cabinet hardware for doors, shelves and drawers. Recess shelf standards unless noted otherwise.
- .3 Shelving to cabinetwork to be adjustable unless otherwise noted.
- .4 Provide cutouts for plumbing fixtures, inserts, appliances, outlet boxes and other fixtures.
- .5 Shop assemble work for delivery to site in size easily handled and to ensure passage through building openings.
- .6 Obtain governing dimensions before fabricating items which are to accommodate or abut appliances, equipment and other materials.
- .7 Ensure adjacent parts of continuous laminate work match in colour and pattern.
- .8 Veneer laminated plastic to core material in accordance with adhesive manufacturer's instructions. Ensure core and laminate profiles coincide to provide continuous support and bond over entire surface. Use continuous lengths up to [2400] [3000] mm. Keep joints 600 mm from sink cutouts.

2.14 PLASTIC LAMINATE FABRICATION

- .1 Comply with CAN3-A172-M79, Appendix 'A' regarding pre-conditioning, fabricating and installing decorative laminate work.
- .2 Ensure adjacent parts of continuous laminate work match in colour and pattern.
- .3 Veneer laminated plastic to core material in accordance with adhesive manufacturer's instructions. Ensure core and laminate profiles coincide to provide continuous support and bond over entire surface. Use continuous lengths to longest possible continuous sheet length.
- .4 Form shaped profiles and bends as indicated, using postforming grade laminate installed in accordance with laminate manufacturer's instructions.
- .5 Offset joints in plastic laminate facing from joints in core.
- .6 Adhere laminated plastic over entire surface. Make corners with hairline joints. Use full sized laminate sheets. Make joints only where approved. Slightly bevel arrises.
- .7 Fill and seal joints in horizontal surfaces to match adjacent plastic laminate.
- .8 Provide plastic laminate liner sheet on concealed side of unrestrained assemblies, including panelling.

Part 3 Execution

3.1 INSTALLATION

- .1 Do architectural woodwork installation to AWI/AWMAC Architectural Woodwork Quality Standards custom grade, except where specified otherwise.
- .2 Install prefinished millwork at locations shown on drawings. Position accurately, level, plumb straight.
- .3 Fasten and anchor millwork securely. Provide heavy duty fixture attachments for wall mounted cabinets.
- .4 Scribe and cut as required to fit abutting walls and to fit properly into recesses and to accommodate piping, columns, fixtures, outlets or other projecting, intersecting or penetrating objects.
- .5 Make allowances around perimeter where fixed objects pass through or project into laminated plastic casework to permit normal movement without restriction.
- .6 Provide cutouts for inserts, grilles, appliances, outlet boxes and other penetrations. Round internal corners, chamfer edges and seal exposed core.
- .7 At junction of plastic laminate counter back splash and adjacent wall finish, apply small bead of sealant.
- .8 Apply water resistant building paper over wood framing members in contact with masonry or cementitious construction.

- .9 Fit hardware accurately and securely in accordance with manufacturer's written instructions.

3.2 SEALER FOR CUTOUTS

- .1 Where plumbing fixtures are installed in countertops, provide gasket or sealant between rims or bases of sinks and other fixtures to prevent water penetration between fixture and plastic laminate countertops.
- .2 Apply white silicone sealer to edges of all cutouts in countertops containing plumbing. Sealer shall effectively seal the applied laminates and the core against water penetration.

3.3 CLEANING AND TOUCHUP

- .1 Clean cabinet work, inside cupboards and drawers and outside surfaces.
- .2 Clean casework of soil marks, dust, fingerprints and other surface disfigurements.
- .3 Touch up wood finishes in accordance with finish manufacturer's instructions.
- .4 Fill, finish and touch-up nail and screw holes resulting from installation or field assembly, to match adjacent finish.
- .5 Refinish and touch-up surfaces and edges scratched, abraded, dented, marred or otherwise damaged as a result of delivery, storage, handling or installation.
- .6 Clean all exposed and semi-exposed surfaces prior to final examination.
- .7 Touch up wood finishes in accordance with finish manufacturer's instructions
- .8 Replace items of casework, hardware or solid wood which are scratched, dented or otherwise damaged, to conform to specification.
- .9 Remove excess glue from surfaces.

3.4 PROTECTION

- .1 Protect cabinet work from damage until final inspection.

END OF SECTION

Part 1 GENERAL N/A

Part 2 PRODUCTS

2.1 Insulation

- .1 Acoustical fire batt stone wool insulation for steel stud application by Rockwool

Part 3 EXECUTION

3.1 Workmanship

- .1 Install insulation after building substrate materials are dry.
- .2 Install insulation to maintain continuity of acoustic insulation in wall construction.
- .3 Install insulation on top of ceiling installation at partitions as noted on drawings.
- .4 Fit insulation closely around electrical boxes, plumbing and heating pipes and ducts, around exterior doors and windows and other protrusions.
- .5 Cut and trim insulation neatly to fit spaces. Butt joints tightly, offset vertical joints. Use only insulation boards free from chipped or broken edges. Use largest possible dimensions to reduce number of joints.
- .6 Offset both vertical and horizontal joints in multiple layer applications.
- .7 Do not enclose insulation until it has been inspected and approved by Departmental Representative.

END OF SECTION

Part 1 GENERAL

1.1 RELATED REQUIREMENTS

- .1 Division 22 – Plumbing.
- .2 Division 23 – Heating, Ventilating and Air Conditioning.
- .3 Division 26 – Electrical.

1.2 REFERENCES

- .1 Health Canada/Workplace Hazardous Materials Information System (WHMIS)
 - .1 Material Safety Data Sheets (MSDS).
- .2 Underwriter's Laboratories of Canada (ULC)
 - .1 ULC-S115-1995, Fire Tests of Fire stop Systems.

1.3 DEFINITIONS

- .1 Fire Stop Material: device intended to close off opening or penetration during fire or materials that fill openings in wall or floor assembly where penetration is by cables, cable trays, conduits, ducts and pipes and poke-through termination devices, including electrical outlet boxes along with their means of support through wall or floor openings.
- .2 Single Component Fire Stop System: fire stop material that has Listed Systems Design and is used individually without use of high temperature insulation or other materials to create fire stop system.
- .3 Multiple Component Fire Stop System: exact group of fire stop materials that are identified within Listed Systems Design to create on site fire stop system.
- .4 Tightly Fitted; (ref: NBC Part 3.1.9.1.1 and 9.10.9.6.1): penetrating items that are cast in place in buildings of noncombustible construction or have "0" annular space in buildings of combustible construction.
- .5 Words "tightly fitted" should ensure that integrity of fire separation is such that it prevents passage of smoke and hot gases to unexposed side of fire separation.

1.4 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Product Data:

- .1 Submit manufacturer's printed product literature, specifications and datasheet and include product characteristics, performance criteria, physical size, finish and limitations.
- .2 Submit two copies of WHMIS MSDS - Material Safety Data Sheets.
- .2 Shop Drawings:
 - .1 Submit shop drawings in accordance with submittal procedures of Section 01 33 00.
 - .2 Submit shop drawings to show location, proposed material, reinforcement, anchorage, fastenings and method of installation.
 - .3 Construction details should accurately reflect actual job conditions.
- .3 Samples:
 - .1 Submit duplicate 300 x 300 mm samples showing actual fire stop material proposed for project.
- .4 Quality assurance submittals:
 - .1 Test reports: in accordance with CAN-ULC-S101 for fire endurance and CAN-ULC-S102 for surface burning characteristics.
 - .1 Submit certified test reports from approved independent testing laboratories, indicating compliance of applied fire stopping with specifications for specified performance characteristics and physical properties.
- .5 Certificates: submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.
- .6 Manufacturer's Instructions: submit manufacturer's installation instructions and special handling criteria, installation sequence, and cleaning procedures.
- .7 Manufacturer's Field Reports: submit to manufacturer's written reports within 3 days of review, verifying compliance of Work, as described in PART 3 - FIELD QUALITY CONTROL.

1.5 QUALITY ASSURANCE

- .1 Qualifications:
 - .1 Installer: company specializing in fire stopping installations, with 5 years experience, approved by manufacturer.
- .2 Pre-Installation Meetings: convene pre-installation meeting one week prior to beginning work of this Section, with contractor's representative and Departmental Representative.
- .3 Verify project requirements.
- .4 Review installation and substrate conditions.
- .5 Co-ordination with other building subtrades.

- .6 Review manufacturer's installation instructions and warranty requirements.
- .7 Site Meetings: as part of Manufacturer's Services described in PART 3 - FIELD QUALITY CONTROL, schedule site visits, to review Work, at stages listed.
 - .1 After delivery and storage of products, and when preparatory Work is complete, but before installation begins.
 - .2 Twice during progress of Work at 25% and 60% complete.
 - .3 Upon completion of Work, after cleaning is carried out.

1.6 DELIVERY, STORAGE AND HANDLING

- .1 Packing, shipping, handling and unloading:
 - .1 Deliver, store and handle materials in accordance with manufacturer's written instructions.
 - .2 Deliver materials to the site in undamaged condition and in original unopened containers, marked to indicate brand name, manufacturer, and ULC markings.
- .2 Storage and Protection:
 - .1 Store materials indoors, in dry location, and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Replace defective or damaged materials with new.

Part 2 PRODUCTS

2.1 MATERIALS

- .1 Fire stopping and smoke seal systems: in accordance with CAN-ULC-S115.
- .2 Asbestos-free materials and systems capable of maintaining effective barrier against flame, smoke and gases in compliance with requirements of CAN-ULC-S115 and not to exceed opening sizes for which they are intended.
- .3 Fire stop system rating: 2 hours..
- .4 Service penetration assemblies: systems tested to CAN-ULC-S115.
- .5 Service penetration fire stop components: certified by test laboratory to CAN-ULC-S115.
- .6 Fire-resistance rating of installed fire stopping assembly in accordance with NBC.
- .7 Fire stopping and smoke seals at openings intended for ease of re-entry such as cables: elastomeric seal.
- .8 Fire stopping and smoke seals at openings around penetrations for pipes, ductwork and other mechanical items requiring sound and vibration control: elastomeric seal.

- .9 Primers: to manufacturer's recommendation for specific material, substrate, and end use.
- .10 Water (if applicable): potable, clean and free from injurious amounts of deleterious substances.
- .11 Damming and backup materials, supports and anchoring devices: to manufacturer's recommendations, and in accordance with tested assembly being installed as acceptable to authorities having jurisdiction.
- .12 Sealants for vertical joints: non-sagging.

Part 3 EXECUTION

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheets.

3.2 PREPARATION

- .1 Examine sizes and conditions of voids to be filled to establish correct thicknesses and installation of materials.
- .2 Ensure that substrates and surfaces are clean, dry and frost free.
- .3 Prepare surfaces in contact with fire stopping materials and smoke seals to manufacturer's instructions.
- .4 Maintain insulation around pipes and ducts penetrating fire separation without interruption to vapour barrier.
- .5 Mask where necessary to avoid spillage and over coating onto adjoining surfaces; remove stains on adjacent surfaces.

3.3 INSTALLATION

- .1 Install fire stopping and smoke seal material and components in accordance with manufacturer's certified tested system listing.
- .2 Seal holes or voids made by through penetrations, poke-through termination devices, and unpenetrated openings or joints to ensure continuity and integrity of fire separation are maintained.
- .3 Provide temporary forming as required and remove forming only after materials have gained sufficient strength and after initial curing.

- .4 Tool or trowel exposed surfaces to neat finish.
- .5 Remove excess compound promptly as work progresses and upon completion.

3.4 SEQUENCES OF OPERATION

- .1 Proceed with installation only when submittals have been reviewed by Departmental Representative.
- .2 Install floor fire stopping before interior partition erections.
- .3 Metal deck bonding: fire stopping to precede spray applied fireproofing to ensure required bonding.
- .4 Mechanical pipe insulation: certified fire stop system component.
 - .1 Ensure pipe insulation installation precedes fire stopping.

3.5 FIELD QUALITY CONTROL

- .1 Inspections: notify Departmental Representative when ready for inspection and prior to concealing or enclosing fire stopping materials and service penetration assemblies.
- .2 Manufacturer's Field Services:
 - .1 Obtain written report from manufacturer verifying compliance of Work, in handling, installing, applying, protecting and cleaning of product and submit Manufacturer's Field Reports as described in PART 1 - SUBMITTALS.
 - .2 Provide manufacturer's field services consisting of product use recommendations and periodic site visits for inspection of product installation in accordance with manufacturer's instructions.
 - .3 Schedule site visits, to review Work, as directed in PART 1 - QUALITY ASSURANCE.

3.6 CLEANING

- .1 On completion and verification of performance of installation, remove surplus materials, excess materials, rubbish, tools and equipment.
- .2 Remove temporary dams after initial set of fire stopping and smoke seal materials.

3.7 SCHEDULE

Fire stop and smoke seal at:

- .1 Penetrations through fire-resistance rated masonry, concrete, and gypsum board partitions and walls.

- .2 Edge of floor slabs at curtain wall and precast concrete panels.
- .3 Top of fire-resistance rated masonry and gypsum board partitions.
- .4 Intersection of fire-resistance rated masonry and gypsum board partitions.
- .5 Control and sway joints in fire-resistance rated masonry and gypsum board partitions and walls.
- .6 Penetrations through fire-resistance rated floor slabs, ceilings and roofs.
- .7 Openings and sleeves installed for future use through fire separations.
- .8 Around mechanical and electrical assemblies penetrating fire separations.
- .9 Rigid ducts: greater than 129 cm²: fire stopping to consist of bead of fire stopping material between retaining angle and fire separation and between retaining angle and duct, on each side of fire separation.

END OF SECTION

Part 1 GENERAL

- .1 One manufacturer's product only to be used throughout.
- .2 Sealant must be approved by Departmental Representative as acceptable product.
- .3 Colours of all sealants to be selected by the Departmental Representative prior to proceeding.

Part 2 PRODUCTS

2.1 Materials

- .1 Type 1-Multi-purpose sealant: Acrylic latex one part: to CAN/CGSB-19.17., approved by Departmental Representative.
- .2 Type 2-Acoustic sealant: Synthetic Rubber Sealant, "Tremco Acoustical Sealant" or equivalent approved by Departmental Representative.
- .3 Type 3-Single Component Silicone: "Tremco Spectrum 1" or equivalent approved by Departmental Representative.
- .4 Preformed compressible and non-compressible back-up materials:
 - .1 Polyethylene, urethane, neoprene or vinyl foam:
 - .1 Extruded: closed cell foam backer rod.
 - .2 Size: oversize to 30%.
 - .2 Bond breaker tape:
 - .1 Polyethylene bond breaker tape that does not bond to sealant.
- .5 Primers: sealant manufacturer's type.
- .6 Cleaners: as recommended by sealant manufacturers.
- .7 Sealant Colour: to Departmental Representatives selection from standard colour range.

2.2 Sealant Selection

- .1 Type-1; Perimeters of interior door frames.
- .2 Type-2; At base along bottom track of partitions.
- .3 Type-3; Perimeter of built-in architectural woodwork.
- .4 Type-3; Junction of plastic laminate kick plate, casework gables and flooring.

Part 3 EXECUTION

3.1 Preparation

- .1 Ensure all materials which will bear sealant on their surfaces are clean and free from foreign material which would affect bonding.
- .2 Permit concrete and mortar to cure fully before sealing.
- .3 Prime joint sides in accordance with manufacturer's directions.
- .4 Mask adjacent surfaces to prevent contamination by sealant. Remove mask immediately after joints completed.
- .5 Examine joint sizes and conditions to establish correct depth to width relationship for installation of backup materials and sealants.
- .6 Ensure joint surfaces are dry and frost free.

3.2 Backup Material

- .1 Apply bond breaker tape where required to manufacturer's instructions.
- .2 Install joint filler to achieve correct joint depth and shape, with approximately 30%

3.3 Application

- .1 Sealant:
 - .1 Apply sealant in accordance with manufacturer's written instructions.
 - .2 Mask edges of joint where irregular surface or sensitive joint border exists to provide neat joint.
 - .3 Apply sealant in continuous beads.
 - .4 Apply sealant using gun with proper size nozzle.
 - .5 Use sufficient pressure to fill voids and joints solid.
 - .6 Form surface of sealant with full bead, smooth, free from ridges, wrinkles, sags, air pockets, embedded impurities.
 - .7 Tool exposed surfaces before skinning begins to give slightly concave shape.
 - .8 Remove excess compound promptly as work progresses and upon completion.
- .2 Curing:
 - .1 Cure sealants in accordance with sealant manufacturer's instructions.
 - .2 Do not cover up sealants until proper curing has taken place.

3.4 Cleaning

- .1 Leave Work area clean at end of each day.
 - .1 Clean adjacent surfaces immediately.
 - .2 Remove excess and droppings, using recommended cleaners as work progresses.

- .3 Remove masking tape after initial set of sealant.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 07 92 10 Joint Sealing: Caulking of joints between frames and other building components.
- .2 Section 08 14 16 Flush Wood Doors: Wood doors for installation in hollow steel frames.
- .3 Section 08 71 00 Finish Hardware - General: Supply of finish hardware, including sound-stripping and mounting heights.
- .4 Section 09 11 10 Metal Stud Systems: Building frames into steel stud walls
- .5 Section 09 91 00 Painting: Paint systems for interior hollow metal doors and frames.

1.2 REFERENCES

- .1 American Society for Testing and Materials (ASTM International)
 - .1 ASTM A924M-14 Standard Specification for General Requirements for Steel Sheet, Metallic Coated by the Hot-Dip Process.
 - .2 ASTM A653/A653M-13 Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.
 - .3 ASTM B29-03(2009) Standard Specification for Refined Lead.
 - .4 ASTM B749-03(2009) Standard Specification for Lead and Lead Alloy Strip, Sheet and Plate Products.
- .2 Canadian Standards Association (CSA International)
 - .1 G40.20-13/G40.21-13 General Requirements for Rolled or Welded Structural Quality Steel / Structural Quality Steel.
 - .2 CSA W5913 Welded Steel Construction (Metal Arc Welding) (Metric Version).
- .3 Canadian Steel Door Manufacturers' Association, (CSDMA).
 - .1 CSDMA Specifications for Commercial Steel Doors and Frames 2009.
 - .2 CSDMA Fire Labelling Guide 2009
 - .3 CSDMA Guide Specification for Installation and Storage of Hollow Metal Doors and Frames
- .4 National Fire Protection Association (NFPA)
 - .1 NFPA 80-2013, Standard for Fire Doors and Other Opening Protectives
- .5 Underwriters' Laboratories of Canada (ULC)
 - .1 CAN4-S104-M80(R1985), Fire Tests of Door Assemblies.
 - .2 CAN4-S105-M85(R1992), Fire Door Frames Meeting the Performance Required by CAN4-S104.
- .6 CAN/ULC-S702-09, Thermal Insulation, Mineral Fibre, for Buildings.

1.3 DEFINITIONS

- .1 Opening sizes shall be defined as follows:
 - .1 Width: Widths of openings shall be measured from inside to inside of frame jamb rabbets. (Referred to as "frame rabbet width" or "nominal door width")
 - .2 Height: Heights of openings shall be measured from the finished floor (exclusive of floor coverings) to the head rabbet of the frame. (Referred to as "frame rabbet height" or "nominal door height")
 - .3 Door Sizes: Doors shall be sized so as to fit the above openings and allow a 3 mm (0.125") nominal clearance at jambs and head of frame. A clearance of 19 mm (0.75") maximum shall be allowed between the bottom of the door and the finished floor (exclusive of floor coverings).
 - .4 Tolerances: Doors and frame product shall be manufactured and installed in accordance with the CSDMA's, "Recommended Dimensional Standards for Commercial Steel Doors and Frames".

1.4 SHOP DRAWINGS

- .1 Submit shop drawings in accordance with submittal procedures of Section 01 33 00.
- .2 Indicate each type of door, frame, including CSDMA classification, steel type, fire rating, construction type, finishes and core.
- .3 Indicate material thicknesses, mortises, reinforcements, location of exposed fasteners, openings (glazed, paneled or louvred), arrangement of hardware.
- .4 Indicate each type frame material, CSDMA duty grade classification, core thickness, reinforcements, glazing stops, location of anchors and exposed fastenings and reinforcing firerating finishes.
- .5 Include schedule identifying each unit, with door marks and numbers relating to numbering on drawings and door schedule.
- .6 Submit test and NRC Departmental Representative data and installation instructions for radiation shielding doors:

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Handle and store doors in accordance with CSDMA Guide Specification.
- .2 Inspect materials upon receipt and report all discrepancies, deficiencies and damages in writing to the supplier.
- .3 Note all damages incurred during shipping on carrier's Bill of Lading.
- .4 Store frame materials on planks, protected from weather and damage.
- .5 Remove doors from wrappings or coverings upon delivery and store in vertical position, spaced with blocking to permit air circulation between doors.

1.6 WARRANTY

- .1 Provide warranty on materials and workmanship in accordance with the General Conditions of the Contract.
 - .1 Materials warranty form shall be Canadian Steel Door and Frame Manufacturer's Standard Warranty for Steel Doors and Frames.

Part 2 Products

2.1 MATERIALS

- .1 Steel sheet: Commercial grade steel to ASTM A653 CS, Type B, and ASTM A924, hot-dip galvanized, wipe coated, known commercially as "Colourbond", "Satincoat", or "Galvaneal".
 - .1 Provide steel sheet thickness for component parts as specified or, in the absence of specification, in accordance with table 1 of CSDFMA specifications for heavy duty doors and medium duty frames.
 - .2 Coating weight for interior doors and frames: ZF75.
- .2 Reinforcement channel: to CSA G40.20/G40.21, Type 44W, coating designation to match door.

2.2 PRIMER

- .1 Touch-up prime CAN/CGSB-1.181.

2.3 PAINT

- .1 Touch up damaged galvanizing with rust-inhibitive primer.
- .2 Field paint steel frames in accordance with Section 09 91 00 Painting.
 - .1 Protect sound strips from paint.
 - .2 Provide final finish free of scratches or other blemishes.

2.4 ACCESSORIES

- .1 Door silencers: single stud rubber/neoprene type.
- .2 Metallic paste filler: to manufacturer's standard.
- .3 Sealant: in accordance with Section 07 90 00.
- .4 Glazing: in accordance with Section 08 80 50.

2.5 FRAME FABRICATION GENERAL

- .1 Fabricate frames in accordance with CSDMA specifications for heavy duty grade.
- .2 Provide all frames assembled and welded construction. Slip-on frames only allowed at existing openings to receive new frames.
- .3 Fabricate frames to profiles and maximum face sizes as indicated.

- .4 Interior frames: welded for new partitions, slip-on type construction for existing partitions.
 - .1 Medium duty: 1.6 mm thickness.
- .5 Blank, reinforce, drill and tap frames for mortised, templated hardware, and electronic hardware using templates provided by finish hardware supplier. Reinforce frames for surface mounted hardware.
- .6 Protect mortised cutouts with steel guard boxes.
- .7 Prepare frame for door silencers, 3 for single door, 2 at head for double door.
- .8 Manufacturer's nameplates on frames and screens are not permitted.
- .9 Conceal fastenings except where exposed fastenings are indicated.
- .10 Provide factory-applied touch up primer at areas where zinc coating has been removed during fabrication.

2.6 FRAME ANCHORAGE

- .1 Provide appropriate anchorage to floor and wall construction.
- .2 Locate each wall anchor immediately above or below each hinge reinforcement on hinge jamb and directly opposite on strike jamb.
- .3 Provide 2 anchors for rebate opening heights up to 1520 mm and 1 additional anchor for each additional 760 mm of height or fraction thereof.
- .4 Locate anchors for frames in existing openings not more than 150 mm from top and bottom of each jambs and intermediate at 660 mm o.c. maximum.

2.7 FRAMES: WELDED TYPE

- .1 Welding in accordance with CSA W59.
- .2 Accurately mitre or mechanically joint frame product and securely weld on inside of profile.
- .3 Cope accurately and securely weld butt joints of mullions, transom bars, centre rails and sills.
- .4 Grind welded joints and corners to a flat plane, fill with metallic paste and sand to uniform smooth finish.
- .5 Securely attach floor anchors to inside of each jamb profile.
- .6 Weld in 2 temporary jamb spreaders per frame to maintain proper alignment during shipment.

Part 3 Execution

3.1 INSTALLATION GENERAL

- .1 .
- .2 Install doors and frames to CSDMA Installation Guide.

3.2 FRAME INSTALLATION

- .1 Set frames plumb, square, level and at correct elevation.
- .2 Secure anchorages and connections to adjacent construction.
- .3 Brace frames rigidly in position while building-in. Install temporary horizontal wood spreader at third points of door opening to maintain frame width. Provide vertical support at centre of head for openings over 1200 mm wide. Remove temporary spreaders after frames are built-in.
- .4 Make allowances for deflection of structure to ensure structural loads are not transmitted to frames.
- .5 Caulk perimeter of frames between frame and adjacent material.

3.3 FINISH REPAIRS

- .1 Touch up with primer finishes damaged during installation.
- .2 Fill exposed frame anchors and surfaces with imperfections with metallic paste filler and sand to a uniform smooth finish.

3.4 GLAZING

- .1 Install glazing for frames in accordance with Section 08 80 50 Glazing.

END OF SECTION

Part 1 GENERAL

1.1 Reference Standards

- .1 Standard hardware location dimensions in accordance with Canadian Metric Guide for Steel Doors and Frames (Modular Construction) prepared by Canadian Steel Door and Frame manufacturer's Association.

1.2 Hardware List

- .1 Submit hardware schedule for Departmental Representative's approval.
- .2 Indicate hardware proposed, including make, model, material, function, finish and other pertinent information.

1.3 Maintenance

- .1 Provide maintenance data, parts lists, and manufacturer's instruction for each type door closers, locksets, door holders and fire exit hardware for incorporation into maintenance manual.

1.4 Maintenance Materials

- .1 Supply two sets of wrenches for door closers, locksets and fire exit hardware.

1.5 Hardware Requirements

- .1 NRC has a bonded locksmith for our keying system on standing contract. See contract coordinator for information.
- .2 Contractor will be responsible to have all cylinders keyed by NRC bonded locksmith on standing offer contract.
- .3 Contractor will be responsible to carry all associated costs for cylinders and keying of same with N.R.C. bonded standing offer locksmith.

Part 2 PRODUCTS

2.1 Hardware Items

- .1 Use one manufacturer's products only for all similar items.
- .2 Hinges:
 - .1 Interior doors: Dorex 114.3mm x 101.6mm x 179 454 NRP X C15.

- .3 Latching devices:
 - .1 Passage set : Yale 5300 Series AU-5305LN x 626, keyed on approach side.
 - .2 Cylinders:
 - .1 Medeco, keyed to NRC key plan M19CA5 by Lister Lock.
 - .2 Contractor to carry all costs associated with keying of doors.

- .4 Door bottom seal: sound control, heavy duty, door seal of extruded aluminum frame and closed cell neoprene weather seal, closed ends, adjustable with automatic retract mechanism when door is open.
 - .1 K.N. Crowder CT-52
 - .1 Semi-mortised
 - .2 Heavy duty

- .5 Perimeter Acoustical Gasket:
 - .1 Head and Jamb Seal:
 - .2 Extruded aluminum frame and hollow closed cell neoprene insert, clear anodized finish.
"K.N. Crowder" W15 Heavy Duty.

- .6 Door Holder: Provide "Hager" Kick down Door Holder 270C. S1-sprayed aluminum finish.

- .7 Closers: Standard duty on:
 - .1 "LCN" 4040XP Rw/Pa-AL (regular arm/parallel arm bracket)
 - .1 Include integral overhead stop.

- .8 Kick plates:
 - .1 To be adhered to both sides of door.
 - .2 Thickness: 2.0 mm, 630 stainless steel.
 - .3 Height: 305mm.
 - .4 Width: to suit each door.
 - .5 Hager", Door Protection Plate 200S.

- .9 Above hardware is standard NRC requirements unless specified or listed on drawings to be otherwise.

2.2 Fastenings

- .1 Supply screws, bolts, expansion shields and other fastening devices required for satisfactory installation and operation of hardware.
- .2 Exposed fastening devices to match finish of hardware.

- .3 Where pull is scheduled on one side of door and push plate on other side, supply fastening devices, and install so pull can be secured through door from reverse side. Install push plate to cover fasteners.
- .4 Use fasteners compatible with material through which they pass.

Part 3 EXECUTION

3.1 Installation

- .1 Furnish door and frame manufacturer with complete instructions and templates for preparation of their work to receive hardware.
- .2 Furnish manufacturer's instructions for proper installation of each hardware component.
- .3 Where door stop contacts door pulls, mount stop to strike bottom of pull.
- .4 Perimeter Acoustical Gaskets shall not be installed until final coat of paint has been applied to door and frame and is completely dry.
- .5 Only tradesmen competent in the installation of Finish Hardware shall be used for this purpose. The installer shall adjust, clean, and make good all installations of Finish Hardware to the satisfaction of the Engineer.

END OF SECTION

Part 1 GENERAL

1.1 RELATED SECTIONS

- .1 Section 01 74 19 - Waste Management and Disposal.
- .2 Section 09 21 16 Gypsum Board assemblies: Cladding for metal framed partitions.

1.2 REFERENCES

- .1 American Society for Testing and Materials International, (ASTM).
 - .1 ASTM A653M-09a Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.
 - .2 ASTM A924M-09a General Requirements for Steel Sheet, Metallic-Coated by the Hot Dip Process
 - .3 ASTM C645-09, Specification for Nonstructural Steel Framing Members.
 - .4 ASTM C754-09a, Specification for Installation of Steel Framing Members to Receive Screw-Attached Gypsum Panel Products.
 - .5 ASTM C919-08 Standard Practice for Use of Sealants in Acoustical Applications.

1.3 SUBMITTALS

- .1 Provide submittals in accordance with requirements of Section 01 33 00 Submittal Requirements.
- .2 Provide product information for each type of product indicated in this specification.

1.4 REQUIREMENTS OF REGULATORY AGENCIES

- .1 Wherever a fire resistance classification is shown involving products specified in this section, provide assemblies that have been tested by an accredited testing agency in accordance with ULC S101 and that have achieved the required rating.
- .2 Submit the assembly listing for each required assembly, as issued by the testing agency, specifying the materials, accessories and application procedures required for the tested assembly, in accordance with the submittal requirements of Division 1.
- .3 Assembly listings indicated in the Contract Documents indicate the minimum level of acceptance with respect to fire-resistance requirements only.

1.5 DELIVERY STORAGE AND HANDLING

- .1 Do not store materials outside, or on site for more than 72 hours, or remove from wrappings until ready for use.
- .2 Protect materials from moisture.
- .3 Pack, ship and handle materials to prevent stress and damage.

Part 2 PRODUCTS

2.1 Materials

- .1 Non-loadbearing channel stud framing: to ASTM C645, 64mm (2-1/2"), 92mm (3-5/8") stud sizes as indicated on drawings; roll formed from 1.0mm (20 gauge) electrogalvanized steel sheet; for screw attachment of gypsum board. Knock-out service holes at 460 mm (1'-6") centres.
- .2 CH Channel stud framing: refer to drawings
- .3 Floor and ceiling tracks: to ASTM C645, in widths to suit stud sizes, 32 mm (1-1/4") flange height.
- .4 Metal channel stiffener: 38 x 20mm (1-1/2" x 3/4") size, 1.52 mm (16 gauge) thick cold rolled steel, coated with rust inhibitive coating.
- .5 Acoustical sealant: to CAN/CGSB-19.21-M87.
- .6 Insulating strip: rubberized, moisture resistant 3 mm (1/8") thick cork strip, 12 mm (1/2") wide, with self sticking adhesive on one face, lengths as required.

Part 3 EXECUTION

3.1 Erection

- .1 Align partition tracks at floor and ceiling and secure at 600 mm (2'-0") oc maximum.
- .2 Place studs vertically at 600mm (24") oc and not more than 50 mm (2") from abutting walls and at each side of openings and corners. Position studs in tracks at floor and ceiling. Cross brace steel studs as required to provide rigid installation to manufacturer's instructions.
- .3 Erect metal studding to tolerance of 1:1000.
- .4 Attach studs to bottom using screws.
- .5 Co-ordinate simultaneous erection of studs with installation of service lines. When erecting studs ensure web openings are aligned.
- .6 Co-ordinate erection of studs with installation of door frames and special supports or anchorage for work specified in other Sections.
- .7 Provide wood blocking secured between studs for attachment of fixtures behind lavatory basins, toilet and bathroom accessories, and other fixtures including grab bars and towel rails, and base and upper cabinets, attached to steel stud partitions.
- .8 Provide two studs extending from floor to ceiling at each side of openings wider than stud centres specified. Secure studs together, using column clips or other approved means of fastening placed alongside frame anchor clips.
- .9 Erect track at head of door openings and sills of sidelight/window openings to accommodate intermediate studs. Secure track to studs at each end, in accordance with manufacturer's instructions. Install intermediate studs above and below openings in same manner and spacing as wall studs.
- .10 Install steel studs or furring channel between studs for attaching electrical and other boxes.
- .11 Extend partitions to ceiling height except where noted otherwise on drawings.

- .11 Maintain clearance under beams and structural slabs to avoid transmission of structural loads to studs.
- .12 Install continuous insulating strips to isolate studs from uninsulated surfaces.
- .13 Install two continuous beads of acoustical sealant behind studs and tracks around perimeter of sound control partitions.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 01 33 00 - Submittal Procedures.
- .2 Section 01 74 19 - Waste Management and Disposal.

1.2 REFERENCES

- .1 American Society for Testing and Materials International, (ASTM)
 - .1 ASTM C36/C36M-[01], Specification for Gypsum Wallboard.
 - .2 ASTM C475-[01], Specification for Joint Compound and Joint Tape for Finishing Gypsum Board.
 - .3 ASTM C514-[01], Specification for Nails for the Application of Gypsum Board.
 - .4 ASTM C557-[99], Specification for Adhesives for Fastening Gypsum Wallboard to Wood Framing.
 - .5 ASTM C840-[01], Specification for Application and Finishing of Gypsum Board.
 - .6 ASTM C954-[00], Specification for Steel Drill Screws for the Application of Gypsum Panel Products or Metal Plaster Bases to Steel Studs From 0.033 in. (0.84 mm) to 0.112 in. (2.84 mm) in Thickness.
 - .7 ASTM C1002-[01], Specification for Steel Self-Piercing Tapping Screws for the Application of Gypsum Panel Products or Metal Plaster Bases to Wood Studs or Steel Studs.
 - .8 ASTM C1047-[99], Specification for Accessories for Gypsum Wallboard and Gypsum Veneer Base.
- .2 Association of the Wall and Ceilings Industries International (AWEI)
- .3 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-71.25-[M88], Adhesive, for Bonding Drywall to Wood Framing and Metal Studs.
- .4 Underwriters' Laboratories of Canada (ULC)
 - .1 CAN/ULC-S102-[1988(R2000)], Surface Burning Characteristics of Building Materials and Assemblies.

1.3 DELIVERY, STORAGE AND HANDLING

- .1 Deliver materials in original packages, containers or bundles bearing manufacturers brand name and identification.
- .2 Store materials inside, level, under cover. Keep dry. Protect from weather, other elements and damage from construction operations and other causes.
- .3 Handle gypsum boards to prevent damage to edges, ends or surfaces. Protect metal accessories and trim from being bent or damaged.

1.4 SITE ENVIRONMENTAL REQUIREMENTS

- .1 Maintain temperature minimum 10 degrees C, maximum 21 degrees C for 48 hours prior to and during application of gypsum boards and joint treatment, and for at least 48 hours after completion of joint treatment.
- .2 Apply board and joint treatment to dry, frost free surfaces.
- .3 Ventilation: Ventilate building spaces as required to remove excess moisture that would prevent drying of joint treatment material immediately after its application.

1.5 SAMPLES

- .1 Submit samples in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Submit duplicate 300 x 300 mm size samples of gypsum board and 300 mm long samples of corner and casing beads insulating strip.

1.6 WASTE MANAGEMENT AND DISPOSAL

- .1 Separate and recycle waste materials in accordance with Section [01 74 19 - Waste Management and Disposal].
- .2 Remove from site and dispose of packaging materials at appropriate recycling facilities.
- .3 Collect and separate for disposal paper, plastic and [polystyrene, corrugated cardboard packaging material in appropriate on-site for recycling in accordance with Waste Management Plan.
- .4 Divert unused gypsum from landfill to gypsum recycling facility for disposal approved by NRC Departmental Representative.
- .5 Divert unused metal materials from landfill to metal recycling facility approved by NRC Departmental Representative.
- .6 Divert unused wood materials from landfill to recycling or composting facility approved by NRC Departmental Representative
- .7 Divert unused paint and caulking material from landfill to official hazardous material collections site approved by NRC Departmental Representative
- .8 Do not dispose of unused paint and caulking materials into sewer systems, into lakes, streams, onto ground or in other locations where it will pose health or environmental hazard.

Part 2 Products

2.1 MATERIALS

- .1 Standard board: to ASTM C36/C36M regular, 12 and 16 mm thick and Type X, 16 mm thick, 1200 mm wide x maximum practical length.
- .2 Metal furring runners, hangers, tie wires, inserts, anchors: to structure.

- .3 Drywall furring channels: 0.5 mm core thickness galvanized steel channels for screw attachment of gypsum board.
- .4 Resilient clips: 0.5 mm base steel thickness galvanized steel for resilient attachment of gypsum board.
- .5 Nails: to ASTM C514.
- .6 Steel drill screws: to ASTM C1002.
- .7 Stud adhesive: to [CAN/CGSB-71.25] [ASTM C557].
- .8 Laminating compound: as recommended by manufacturer, asbestos-free.
- .9 Casing beads, corner beads, control joints and edge trim: to ASTM C1047, [\ zinc-coated by hot-dip process 0.5 mm base thickness, perforated flanges, one piece length per location.
- .10 Sealants: in accordance with Section 07 90 00 - Sealants.
- .11 Acoustic sealant: in accordance with Section 07 90 00 - Sealants.
- .12 Polyethylene: to CAN/CGSB-51.34, Type 2.
- .13 Insulating strip: rubberized, moisture resistant, 3 mm thick closed cell neoprene strip, 92 mm wide, with self sticking permanent adhesive on one face, lengths as required.
- .14 Joint compound: to ASTM C475, asbestos-free.

2.2 FINISHES

- .1 Texture finish: asbestos-free [standard white] texture coating and primer-sealer, recommended by gypsum board manufacturer.

Part 3 Execution

3.1 ERECTION

- .1 Do application and finishing of gypsum board in accordance with ASTM C840 except where specified otherwise.
- .2 Do application of gypsum sheathing in accordance with ASTM C1280.
- .3 Erect hangers and runner channels for suspended gypsum board ceilings in accordance with ASTM C840 except where specified otherwise.
- .4 Support light fixtures by providing additional ceiling suspension hangers within 150 mm of each corner and at maximum 600 mm around perimeter of fixture.
- .5 Install work level to tolerance of 1:1200.
- .6 Frame with furring channels, perimeter of openings for access panels, light fixtures, diffusers, grilles.

- .7 Install 19 x 64 mm furring channels parallel to, and at exact locations of steel stud partition header track.
- .8 Furr for gypsum board faced vertical bulkheads within and at termination of ceilings.
- .9 Furr above suspended ceilings for gypsum board fire and sound stops and to form plenum areas as indicated.
- .10 Install wall furring for gypsum board wall finishes in accordance with ASTM C840, except where specified otherwise.
- .11 Furr openings and around built-in equipment, cabinets, access panels, on four sides. Extend furring into reveals. Check clearances with equipment suppliers.
- .12 Furr duct shafts, beams, columns, pipes and exposed services where indicated.
- .13 Erect drywall resilient furring transversely across studs] [joists] [between the layers of gypsum board], spaced maximum [600] mm on centre and not more than [150] mm from ceiling/wall juncture. Secure to each support with [[38] mm common nail] [[25] mm drywall screw].
- .14 Install 150 mm continuous strip of 16 mm gypsum board along base of partitions where resilient furring installed.

3.2 APPLICATION

- .1 Do not apply gypsum board until bucks, anchors, blocking, sound attenuation, electrical and mechanical work are approved.
- .2 Apply single layer gypsum board to metal furring or framing using screw fasteners for first layer. Maximum spacing of screws 300 mm on centre.
 - .1 Single-Layer Application:
 - .1 Apply gypsum board on ceilings prior to application of walls in accordance with ASTM C840.
 - .2 Apply gypsum board vertically or horizontally, providing sheet lengths that will minimize end joints.
 - .3 Apply 12mm diameter bead of acoustic sealant continuously around periphery of each face of partitioning to seal gypsum board/structure junction where partitions abut fixed building components. Seal full perimeter of cut-outs around electrical boxes, ducts, in partitions where perimeter sealed with acoustic sealant.
 - .4 Install gypsum board on walls vertically to avoid end-butt joints. At stairwells and similar high walls, install boards horizontally with end joints staggered over studs, except where local codes or fire-rated assemblies require vertical application.
 - .5 Install gypsum board with face side out.
 - .6 Do not install damaged or damp boards.

- .7 Locate edge or end joints over supports. Stagger vertical joints over different studs on opposite sides of wall.

3.3 INSTALLATION

- .1 Erect accessories straight, plumb or level, rigid and at proper plane. Use full length pieces where practical. Make joints tight, accurately aligned and rigidly secured. Mitre and fit corners accurately, free from rough edges. Secure at 150 mm on centre using contact adhesive for full length.
- .2 Install casing beads around perimeter of suspended ceilings.
- .3 Install casing beads where gypsum board butts against surfaces having no trim concealing junction and where indicated. Seal joints with sealant.
- .4 Install insulating strips continuously at edges of gypsum board and casing beads abutting metal window and exterior door frames, to provide thermal break.
- .5 Construct control joints of preformed units set in gypsum board facing and supported independently on both sides of joint.
- .6 Provide continuous polyethylene dust barrier behind and across control joints.
- .7 Locate control joints at changes in substrate construction at approximate 10m spacing on long corridor runs.
- .8 Install control joints straight and true.
- .9 Install cornice cap where gypsum board partitions do not extend to ceiling.
- .10 Fit cornice cap over partition, secure to partition track with two rows of sheet metal screws staggered at 300 mm on centre.
- .11 Splice corners and intersections together and secure to each member with 3 screws.
- .12 Install access doors to electrical and mechanical fixtures specified in respective sections.
 - .1 Rigidly secure frames to furring or framing systems.
- .13 Finish face panel joints and internal angles with joint system consisting of joint compound, joint tape and taping compound installed according to manufacturer's directions and feathered out onto panel faces.
- .14 Gypsum Board Finish: finish gypsum board walls and ceilings to following levels in accordance with Association of the Wall and Ceiling Industries (AWCI) International Recommended Specification on Levels of Gypsum Board Finish:
 - .1 Levels of finish:
 - .1 Level 4: Embed tape for joints and interior angles in joint compound and apply three separate coats of joint compound over joints, angles, fastener heads and accessories; surfaces smooth and free of tool marks and ridges.
- .15 Finish corner beads, control joints and trim as required with two coats of joint compound and one coat of taping compound, feathered out onto panel faces.

- .16 Fill screw head depressions with joint and taping compounds to bring flush with adjacent surface of gypsum board so as to be invisible after surface finish is completed.
- .17 Sand lightly to remove burred edges and other imperfections. Avoid sanding adjacent surface of board.
- .18 Completed installation to be smooth, level or plumb, free from waves and other defects and ready for surface finish.
- .19 Apply one coat of white primer sealer over surface to be textured. When dry apply textured finish in accordance with manufacturer's instructions.
- .20 Mix joint compound slightly thinner than for joint taping.
- .21 Apply thin coat to entire surface using trowel or drywall broadknife to fill surface texture differences, variations or tool marks.
- .22 Allow skim coat to dry completely.
- .23 Remove ridges by light sanding or wiping with damp cloth.
- .24 Provide protection that ensures gypsum drywall work will remain without damage or deterioration at time of substantial completion.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Division 22 Plumbing: Plumbing work above ceilings.
- .2 Division 23 Heating, Ventilating and Air Conditioning: HVAC work above ceilings.
- .3 Division 26 Electrical: Electrical work above ceilings; trim for recessed light fixtures: sound masking system.
- .4 Division 27 Communications: Work above ceilings; trim for recessed fixtures.

1.2 REFERENCES

- .1 American Society for Testing and Materials International (ASTM)
 - .1 ASTM C423-09a, Standard Test Method for Sound Absorption and Sound Absorption Coefficients by the Reverberation Room Method
 - .2 ASTM C635-07, Specifications for the Manufacture, Performance and Testing of Metal Suspension Systems for Acoustical Tile and Lay-In Panel Ceilings.
 - .3 ASTM C636-08, Practice for Installation of Metal Ceiling Suspension Systems for Acoustical Tile and Lay-In Panels.
 - .4 ASTM E1264-08, Standard Classification for Acoustical Ceiling Products.
 - .5 ASTM E1414-11ae1 Standard Test Method for Airborne Sound Attenuation Between Rooms Sharing a Common Ceiling Plenum.
 - .6 ASTM E1477-98a(2008), Standard Test Method for Luminous Reflectance Factor of Acoustical Materials by Use of Integrating-Sphere Reflectometers.
- .2 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-92.1-M89, Sound Absorptive Prefabricated Acoustical Units.
- .3 Underwriter's Laboratories of Canada (ULC)
 - .1 CAN/ULC-S102-2007, Surface Burning Characteristics of Building Materials and Assemblies.

1.3 DESIGN REQUIREMENTS

- .1 Maximum deflection: 1/360th of span to ASTM C635 deflection test.

1.4 SEISMIC DESIGN CRITERIA

- .1 Provide seismic restraint for ceiling suspension systems in accordance with the requirements of the NBC, and in accordance with requirements of ASTM E580 and good engineering practice.
 - .1 Contractor to provide third party seismic design and installation review by a professional Engineer licensed to practice in Ontario.
 - .2 Include provisions for all fixtures incorporated into or suspended from ceiling suspension system.

- .2 Provide ceiling suspension systems capable of withstanding effects of earthquake motions determined in accordance with NBC for site specific conditions.
 - .1 Provide connections and bracing as required to satisfy seismic criteria.

1.5 SUBMITTALS

- .1 Provide all listed submittals in accordance with submittal procedures of Section 01 33 00.
- .2 Submit triplicate 150 mm x 150 mm samples of each type of acoustical units, except as follows.
 - .1 Submit triplicate full size samples of acoustical unit type .
- .3 Submit one representative model of each type ceiling suspension system.
- .4 Submit manufacturer's product literature describing specified products, including their technical and physical properties.
 - .1 Include manufacturer's certificate of mix formulation compliance, including certification that products contain no more than 0.5% asbestos.
 - .2 Include WHMIS and Material Safety Data Sheets.

1.6 QUALITY ASSURANCE

- .1 Mock-up:
 - .1 Construct mock-ups in accordance with quality assurance requirements of Section 01 33 00.
 - .2 Construct ceiling suspension system mockup to show basic construction and assembly, treatment at walls, recessed fixtures, sound masking devices, splicing, interlocking, finishes, acoustical unit installation.
 - .3 Submit mock-up of each combination of suspension system and acoustical ceiling panel, in two typical application areas such as offices, meeting rooms, corridors, special areas.
 - .1 Construct mock-up 10 m2 minimum of each type acoustical panel ceiling including one inside corner and one outside corner where applicable.
 - .2 Construct mock-ups where directed.
 - .4 Allow 48 hours for inspection of mock-up by Departmental Representative before proceeding with ceiling work.
 - .5 When accepted, mock-up will demonstrate minimum standard for this work. Mock-up may remain as part of the finished work.

1.7 DELIVERY, STORAGE AND HANDLING

- .1 Deliver materials in original unopened packaging with labels intact.
- .2 Label cartons and packages indicating contents and locations for which each item is intended.
- .3 Do not deliver panels to job site until shortly before installation.

- .4 Protect on site stored or installed absorptive material from moisture and all other forms of damage.
- .5 Remove damaged or deteriorated materials from the site.
- .6 Store extra materials required for maintenance, where directed by Owner's representative Departmental Representative.

1.8 ENVIRONMENTAL REQUIREMENTS

- .1 Permit wet work to dry before beginning to install.
- .2 Maintain uniform minimum temperature of 15 degrees C and humidity of 20- 40% before and during installation.
- .3 Store materials in work area 48 hours prior to installation.

1.9 EXTRA MATERIALS

- .1 Provide extra materials of acoustic units in accordance with closeout requirements of Section 01 10 00.
- .2 Provide suspension system components amounting to 2% of gross ceiling area for each type required for project. Extra materials are from same production run as installed materials. Clearly identify each type.
- .3 Provide twenty (20) ceiling tiles for each pattern and type on project. Extra material shall be from the same production run as installed materials, in unopened packages. Clearly identify each type of acoustic unit, including colour and texture.
- .4 Deliver to Departmental Representative, upon completion of the work of this section.

1.10 SEQUENCING AND SCHEDULING

- .1 Do not install acoustical panels and tiles until work above ceiling has been inspected by Departmental Representative.
- .2 Do not commence installation until mechanical and electrical work above ceiling is complete.

1.11 COORDINATION

- .1 Coordinate installation of suspended ceiling system with construction of ceiling bulkheads.
- .2 Coordinate installation of suspended ceiling system with mechanical, electrical and other work so that interference is prevented and items such as diffusers, grilles, lights, fixtures and other items are properly located and supported as indicated or as directed by Departmental Representative.
- .3 Coordinate installation of ceiling suspension system and curved trim with erection of partition framing and installation of wallboard to ensure uniform width of reveal between curved trim and partition.

- .1 Manufacturer recommends installation of ceiling suspension system and curved trim prior to erection of adjacent partition and bulkhead framing to allow adjustment of curved partition to pre-fabricated curved trim.

Part 2 Products

2.1 SOURCE OF SUPPLY

- .1 Provide all suspension systems and acoustic panels as products of the same single manufacturer.

2.2 ACOUSTICAL SUSPENSION SYSTEM

- .1 Provide intermediate duty system to ASTM C635, as specified for each respective system.
- .2 Basic materials for suspension system: commercial quality cold rolled steel, zinc coated.
- .3 Provide acoustical suspension system specified for each respective acoustical ceiling panel, and as follows.
- .4 Exposed tee bar grid components: Components die cut. Main tee with double web, rectangular bulb and 25 mm rolled cap on exposed face, colour white. Cross tee with rectangular bulb; web extended to form positive interlock with main tee webs; lower flange extended and offset to provide flush intersection.
- .5 Hanger wire: galvanized soft annealed steel wire, 2.6 mm diameter.
- .6 Hanger inserts: purpose made drilled threaded twist-expanded sleeve anchors suitable for rod or hanger wire installation, as applicable. Do not use inserts or anchors requiring powder activated driver.
- .7 Carrying channels: 38 x 12.7 mm channel, of 3 mm thick painted galvanized steel.
- .8 Accessories: splices, clips, wire ties, retainers and wall moulding as indicated complete with pre-fabricated corners, to complement suspension system components, as recommended by system manufacturer.

2.3 ACOUSTIC CEILING PANEL (ACP) AND SUSPENSION

- .1 Acoustic ceiling panel for suspended ceiling system: to CAN2-92.1.
 - .1 Flame spread rating: Class A
 - .2 Noise reduction coefficient (NRC) designation of 0.95
 - .3 Ceiling Attenuation Class (CAC): 29
 - .4 Light reflectance range: Actual LR of 0.86.
 - .5 Edge type: square.
 - .6 Colour: white.
 - .7 Standard size: 610 mm x 1 220 mm x 38 mm thick.
 - .8 Custom size: to be field cut and edge finished as required and as indicated.
 - .9 Shape: flat.

- .10 Acceptable products and manufacturers:
 - .1 OPTIMA Health Zone by Armstrong
- .2 Suspension Systems for Use with ACP:
 - .1 Acceptable products and manufacturers:
 - .1 Prelude XL as manufactured by Armstrong.
 - .2 Colour: White

2.4 SUSPENSION SYSTEM TRIM

- .1 Suspension trim system, straight and custom curved to suit installation, as indicated and as specified:
 - .1 Acceptable alternate product and manufacturer: Axiom Perimeter Trim as manufactured by Armstrong World Industries.
- .2 Trim: vertical face width to suit application unless indicated otherwise, with horizontal legs to match ceiling grid, with hems formed for attachment to mounting clips, complete with all necessary manufacturer's standard trim and accessories.
- .3 Splice plate: steel finished to match trim, snap-in fit.
- .4 Attachment clips: Hot dipped galvanized and finished to match trim, snap-in fit.

2.5 SEISMIC SUPPORT COMPONENTS

- .1 Provide all necessary seismic components in accordance with approved shop drawings, including but not limited to compression posts, stainless steel aircraft cable, turnbuckles, eyebolts, clips, cross-tee connections and anchors.

Part 3 Execution

3.1 EXAMINATION

- .1 Prior to beginning ceiling installation work, examine the installation areas and identify all areas of potential interference between ceiling components and components of other trades. Report all areas so designated to the Departmental Representative Departmental Representative.
- .2 Do not commence installation work in areas of interference until interference has been resolved or accepted. Commencement of the work in areas of interference signifies acceptance of the conditions.

3.2 SUSPENSION SYSTEM INSTALLATION

- .1 Installation: in accordance with ASTM C636 except where specified otherwise.
- .2 Install suspension system to manufacturer's instructions and Certification Organizations tested design requirements.
- .3 Do not erect ceiling suspension system until work above ceiling has been inspected by Departmental Representative.

- .4 Secure hangers to overhead structure using attachment methods as indicated acceptable to Departmental Representative.
 - .1 Do not use powder actuated fastening devices at any time or place in this Work.
- .5 Install hangers spaced at maximum 1200 mm centres and within 150 mm from ends of main tees.
- .6 Lay out centre line of ceiling both ways, to provide balanced borders at room perimeter with border units not less than 50% of standard unit width system according to reflected ceiling plan.
- .7 Ensure suspension system is co-ordinated with location of related components.
- .8 Install wall moulding to provide correct ceiling height.
- .9 Completed suspension system to support super-imposed loads, such as lighting fixtures, diffusers, grilles and speakers.
- .10 Support at light fixtures and diffusers with additional ceiling suspension hangers within 150 mm of each corner and at maximum 600 mm around perimeter of fixture.
- .11 Interlock cross member to main runner to provide rigid assembly.
- .12 Frame at openings for light fixtures, air diffusers, speakers and at changes in ceiling heights.
- .13 Finished ceiling system to be square with adjoining walls and level within 1:1000.

3.3 EXPANSION JOINTS.

- .1 Erect two main runners parallel, 50 mm apart, on building expansion joint line and where indicated.
- .2 Do not extend ceiling panels across building expansion joints.
- .3 At joint in ceiling suspension system, lay in strip of acoustic panel, 25% narrower than space between two "T" bars.

3.4 INSTALLATION OF TRIM

- .1 Install in accordance with approved shop drawings and manufacturer's instructions.
- .2 Use attachment clips to secure trim to each main tee.
- .3 Use splice plates for joining adjacent trim pieces.
- .4 Use 90 degree corner trim pieces at corners.
- .5 Finished installation to be smoothly curving line to accurate radius, free of distortion and kinks, and shall form a reveal of uniform width at partitions and bulkheads.

3.5 SEISMIC RESTRAINT

- .1 Install seismic restraint for suspended ceiling system and all associated fixtures in accordance with approved shop drawings.
- .2 Minimum seismic tension bracing for ceilings shall be installed as follows:
 - .1 At perimeter of each suspended ceiling and at the end of each grid run, install additional hanger wire splayed upward at 45 degrees and attached to structure.
 - .2 In field of ceiling, install hanger wires at points 12 feet OC in both directions splayed upward 45 degrees from each point in four directions and secured to the underside of the structure.
- .3 Tighten bracing wires without deforming the ceiling grid beyond specified tolerances.
- .4 Seismic tension bracing is not required in areas in which the maximum horizontal dimension is less than or equal to 12 feet and which are bounded on all sides by partitions anchored to floor slab and underside of structural deck with seismic anchorage.
- .5 The professional engineer responsible for the production of the shop drawings setting out the requirements for seismic restraint of the suspension systems shall provide periodic field review during construction and shall submit reports in accordance with quality assurance requirements of this specification. The cost of this field inspection shall be included in the Guaranteed Price.

3.6 ACOUSTICAL PANEL INSTALLATION

- .1 Install acoustical panels in ceiling suspension system, supported on all edges, in accordance with manufacturer's current printed instructions.
- .2 Touch up edges of panels cut to fit site conditions to conceal core and to match face.

3.7 INTERFACE WITH OTHER WORK

- .1 Co-ordinate ceiling work to accommodate components of other sections, such as light fixtures, diffusers, speakers, to be built into acoustical ceiling components.

3.8 TOUCH-UP AND CLEANING

- .1 Touch up scratches, abrasions, voids and other defects in surfaces.
- .2 Replace damaged units that cannot be touched up to satisfaction of Departmental Representative.

END OF SECTION

Part 1 GENERAL

1.1 SUMMARY

- .1 Definitions: Resinous epoxy floor coating system includes a 100% solids, 0 VOC, two component, moisture-tolerant, pigmented, general service, epoxy primer and a 100% solids, 0 VOC, two component, moisture tolerant, pigmented, general service epoxy topcoat.

1.2 SUBMITTALS

- .1 Product Data: Submit manufacturer's technical data, installation instructions, and general recommendations for each resinous flooring material required. Include certification indicating compliance of materials with project requirements.
- .2 Samples: Submit, for verification purposes, 150mm square samples of each type of resinous flooring material required, applied to a rigid backing, in color and finish indicated.
 - 1. For initial selection of colors and finishes, submit manufacturer's color charts showing full range of colors and finishes available.
 - 2. For initial selection of texture, submit manufacturer's texture samples showing full range of slip resistant textures available.

1.3 QUALITY ASSURANCE

- .1 Single Source Responsibility: Obtain primary resinous flooring materials including primers, resins, hardening agents, aggregates, finish or sealing coats from a single manufacturer with not less than ten years of successful experience in manufacturing and installing principal materials described in this section. Contractor shall have completed at least five projects of similar size and complexity; Stonhard or approved equal.
- .2 Pre-Installation Conference
 - 1. General contractor shall arrange a meeting not less than thirty days prior to starting work.
 - 2. Attendance
 - a. General Contractor
 - b. Departmental Representative
 - c. Manufacturer/Installer's Representative
- .3 ISO 9001: All materials, including primers, resins, curing agents, finish coats, aggregates and sealants are manufactured and tested under an ISO 9001 registered quality system.

1.4 DELIVERY, STORAGE AND HANDLING

- .1 Material shall be delivered to job site and checked by flooring contractor for completeness and shipping damage prior to job start.

- .2 All materials used shall be factory blended and packaged in single, easy to manage batches to eliminate on site blending errors. Only the on-site weighing of catalyst will be allowed.
- .3 Material shall be stored in a dry, enclosed area protected from exposure to moisture. Temperature of storage area shall be maintained between 60 and 85°F/16 and 30°C.

1.5 PROJECT CONDITIONS

- .1 Concrete or masonry substrates shall be properly cured for a minimum of 30 days and shall be tested to ensure relative humidity or water vapour emission rates are in accordance with Manufacturer's recommendations. A vapor barrier or exterior applied waterproofing membrane must be present for concrete slabs below grade.
- .2 Utilities, including electric, water, heat (air temperature between 32 and 85°F/0 and 30°C) and finished lighting to be supplied by General Contractor.
- .3 Job area to be free of other trades during, and for a period of 24 hours, after flooring system installation.
- .4 Protection of finished flooring system from damage by subsequent trades shall be the responsibility of the General Contractor.

1.6 WARRANTY

- .1 Manufacturer shall furnish a single, written warranty covering both material and workmanship for a period of (1) full years from date of installation, or provide a joint and several warranty signed on a single document by material manufacturer and applicator jointly and severally warranting the materials and workmanship for a period of (1) full year from date of installation.

Part 2 PRODUCTS

2.1 COLORS

- .1 Colors:
 - .1 Floor: Silver Gray.

2.2 RESINOUS FLOORING SYSTEM

- .1 Stonkote GS4 as distributed by Stonhard division, RPM Canada, (800) 263-3112, is a nominal 12-16 mil, 100% solids, 0 VOC, two-component, moisture tolerant, general service, epoxy floor coating. Stonkote GS4 is comprised of a 100% solids, 0 VOC, moisture tolerant, general service, epoxy primer and a 100% solids, 0 VOC, moisture tolerant, general service, epoxy topcoat. Integral texture will be determined on site by Departmental Representative with varying degrees non-slip properties depending on range chosen from 1 to 5 (100 grit to 24 grit)

- .1 Physical Properties: Provide flooring system in which minimum physical properties of the complete system, including primers, fillers, aggregates, and sealers, and when tested in accordance with standards or procedures referenced below, are as follows:

Hardness	80-85
(ASTM D-2240, Shore D)	
Abrasion Resistance	0.02 gm max. weight loss
(ASTM D-4060, CS-17, 1 kg Load, 1,000 cycles)	
Bond Strength.....	>400 psi
(ASTM D-7234)	(100% concrete failure)
Heat Resistance Limitation	140°F/60°C
	(for continuous exposure)
	200°F/93°C
	(for intermittent spills)
Cure Rate allow	8 hours for tack-free surface
(at 77°F/25°C)	24 hours minimum for normal operations
Fire Resistance of Dry Film	Class A
(CAN/ULC S102.2)	Flame Spread - 0
	Smoke Developed - 34

2.3 SYSTEM COMPONENTS

.1 Primer:

- .1 Material Basis: Stonhard Standard Primer
- .2 Resin: Epoxy
- .3 Formulation Description: (2) two component, 100 percent solids.
- .4 Application Method: Squeegee and roller.
- .5 Number of Coats: (1) one.

.2 Mortar Base:

- .1 Material design basis: Stonclad GS
- .2 Resin: Epoxy.
- .3 Formulation Description: (3) three component, 100 percent solids.
- .4 Application Method: Metal Trowel.
 - .1 Thickness of Coats: nominal 6mm.
 - .2 Number of Coats: One.
- .5 Aggregates: Pigmented Blended aggregate.

.3 Top Coat:

- .1 Material design basis: Stonkote GS4
- .2 Resin: Epoxy.
- .3 Formulation Description: (2) two component, 100 percent solids.
- .4 Type: pigmented.
- .5 Finish: standard.
- .6 Number of Coats: one.

Note: Components listed above are the basis of design intent; all bids will be compared to this standard including resin chemistry, color, wearing surface, thickness, and installation procedures, including number of coats. Contractor shall be required to comply with all the requirements of the Specifications and all of the components required by the Specifications, whether or not such products are specifically listed above.

- .4 System Physical Properties: Provide resinous flooring system with the following minimum physical property requirements when tested according to test methods indicated:
- .1 Subparagraphs below are examples only and are based on test methods required in ASTM C 722 and manufacturers' literature. Manufacturers' testing procedures differ; revise test methods indicated and insert additional requirements to suit Project.
 - .2 Compressive Strength: 10,000 psi after 7 days per ASTM C 579.
 - .3 Tensile Strength: 1,750 psi per ASTM C 307.
 - .4 Flexural Strength: 4,000 psi per ASTM C 580.
 - .5 Water Absorption: < 1% per ASTM C 413.
 - .6 Impact Resistance: > 160 in. lbs. per ASTM D 2794.
 - .7 If needed, insert, in first subparagraph below, requirements for extent of burning.
 - .8 Flammability: Class 1 per ASTM E-648.
 - .9 Hardness: 85 to 90, Shore D per ASTM D 2240.

2.4 ACCESSORY MATERIALS

- .1 Patching and Fill Material: Resinous product of or approved by resinous flooring manufacturer and recommended by manufacturer for application indicated.
- .2 Joint Sealant: Type recommended or produced by resinous flooring manufacturer for type of service and joint condition indicated. Allowances should be included for Stonflex MP7 joint fill material, and CT5 concrete crack treatment. Unit prices should be included if the extent of control joints and non-moving cracks are not quantifiable at time of bid.

Part 3 EXECUTION

3.1 PREPARATION

- .1 Concrete Substrate: Concrete preparation shall be by mechanical means and may include use of diamond grinder, sander, shotblast method and / or other mechanical means for removal of bond inhibiting materials such as curing compounds, dust, form release agents or laitance. General contractor shall approve concrete preparation to ICRI Concrete Surface Profile 3 minimum prior to coating application.
- .2 Mechanically prepare substrates as follows:

- .1 Shot-blast surfaces with an apparatus that abrades the concrete surface, contains the dispensed shot within the apparatus, and recirculates the shot by vacuum pickup.
- .2 Comply with ASTM C 811 requirements, unless manufacturer's written instructions are more stringent.
- .3 Repair damaged and deteriorated concrete according to resinous flooring manufacturer's written recommendations.
- .4 Verify that concrete substrates are dry.
 - .1 Perform in situ probe test, ASTM F 2170. Proceed with application only after substrates do not exceed a maximum potential equilibrium relative humidity of 75 percent.
 - .2 Perform anhydrous calcium chloride test, ASTM F 1869. Proceed with application only after substrates have maximum moisture-vapor-emission rate of 5 lb of water/1000 sq. ft. of slab in 24 hours.
 - .3 Perform additional moisture tests recommended by manufacturer. Proceed with application only after substrates pass testing.
- .5 Verify that concrete substrates have neutral Ph and that resinous flooring will adhere to them. Perform tests recommended by manufacturer. Proceed with application only after substrates pass testing.
- .3 Resinous Materials: Mix components and prepare materials according to resinous flooring manufacturer's written instructions.
- .4 Use patching and fill material to fill holes and depressions in substrates according to manufacturer's written instructions.
- .5 Treat control joints and other nonmoving substrate cracks to prevent cracks from reflecting through resinous flooring according to manufacturer's written recommendations. Allowances should be included for Stonflex MP7 joint fill material, and CT5 concrete crack treatment.

3.2 APPLICATION

- .1 General: Apply each component of resinous flooring system in compliance with manufacturer's directions to produce a uniform monolithic surface of thickness indicated, uninterrupted except at expansion joints or other types of joints (if any), indicated or required.
- .2 Primer: Mix and apply primer over properly prepared substrate with strict adherence to manufacturer's installation procedures and coverage rates. Primer shall be applied in one coat at 6-8 mils thickness immediately after mixing using high quality medium nap rollers. Coordinate timing of primer application with application of flooring system to ensure optimum inter-coat adhesion. For a textured system, the selected aggregate is broadcasted into the primer layer to refusal. Excess aggregate not bonded to the primer layer is removed via broom or vacuum once the system is cured. (The total thickness of the system will be increased as a result of the added aggregate).
- .3 Integral Cove Base: Stonclad GS mortar, apply cove base mix to wall surfaces before applying flooring. Apply according to manufacturer's written instructions and details including those for taping, mixing, priming, troweling, sanding, of cove base. Round internal and external corners.

- .1 Integral Cove Base: 150 mm high.
- .2 Continuous non-rust metal termination strip.
- .4 Apply metal trowel single mortar coat in thickness indicated for flooring system. Hand or power trowel and grout to fill voids. When cured, sand to remove trowel marks and roughness.
- .6 Topcoat: Mix material according to manufacturer's recommended procedures. Topcoat material shall be applied in two coats at 6-8 mils per coat immediately after mixing using high quality medium nap rollers. Strict adherence to manufacturer's coverage rates shall be maintained.

3.3 TERMINATIONS

- .1 Chase edges to "lock" the flooring system into the concrete substrate along lines of termination.
- .2 Penetration Treatment: Lap and seal resinous system onto the perimeter of the penetrating item by bridging over compatible elastomer at the interface to compensate for possible movement.
- .3 Trenches: Continue flooring system into trenches to maintain monolithic protection. Treat cold joints to assure bridging of potential cracks.
- .4 Treat floor drains by chasing the flooring system to lock in place at point of termination.

3.4 JOINT AND CRACKS

- .1 Treat control joints to bridge potential cracks and to maintain monolithic protection.
- .2 Treat cold joints and construction joints to bridge potential cracks and to maintain monolithic protection on horizontal and vertical surfaces as well as horizontal and vertical interfaces.
- .3 Discontinue floor coating system at vertical and horizontal contraction and expansion joints by installing backer rod and compatible sealant after coating installation is completed. Provide sealant type recommended by manufacturer for traffic conditions and chemical exposures to be encountered.

3.5 FIELD QUALITY CONTROL

- .1 The right is reserved to invoke the following material testing procedure(s) at any time, and any number of times during period of flooring application.
- .2 The Owner will engage service of an independent testing laboratory to sample materials being used on the job site. Samples of material will be taken, identified and sealed, and certified in presence of Contractor.
- .3 Testing laboratory will perform tests for any of characteristics specified, using applicable testing procedures referenced herein, or if none referenced, in manufacturer's product data.

- .4 The General Contractor shall engage service of an independent coating inspector to perform core tests to verify installation thickness meets the requirements of the specification. Installer shall repair to the Architect's satisfaction any damage in the flooring system.
- .5 If test results show materials being used do not comply with specified requirements, flooring contractor may be directed by Owner to stop work; remove non-complying materials; pay for testing; reapply flooring materials to properly prepared surfaces which had previously been coated with unacceptable materials.

3.6 CURING, PROTECTION AND CLEANING

- .1 Cure resinous flooring materials in compliance with manufacturer's directions, taking care to prevent contamination during stages of application and prior to completion of curing process. Close area of application for a minimum of 4 hours after application.
- .2 Protect flooring system from damage and wear during construction operation. Where temporary covering is required for this purpose, comply with manufacturer's recommendations for protective materials and method of application. General Contractor shall be responsible for protection and cleaning of surfaces after final coats.
- .3 Cleaning: Remove temporary covering and clean resinous flooring system prior to final inspection. Use cleaning materials and procedures recommended by resinous flooring system manufacturer. General Contractor shall be responsible for cleaning of the surfaces prior to inspection.

END SECTION

Part 1 General

1.1 SUMMARY

- .1 Work of this Section includes surface preparation and paint finishes for all new and previously painted exposed and semi-concealed surfaces within the area under contract for which a paint formula is specified.
 - .1 Semi-concealed areas include inside of light troughs and valences, behind grilles, and projecting edges above and below sight lines.
 - .2 Moisture testing of substrates.
 - .3 Provision of safe and adequate ventilation as required where toxic and/or volatile/flammable materials are being used over and above temporary ventilation supplied by others.
- .2 Re-painting previously painted surfaces also includes:
 - .1 Material and installation of site applied paint finishes painting pre-existing painted surfaces.
 - .2 Surface preparation of substrates as required for acceptance of paint, including cleaning, small crack repair, patching, caulking, and making good surfaces and areas to limits defined under MPI Repainting Maintenance Manual requirements.
 - .3 Specific pre-treatments noted herein or specified in the MPI Repainting Maintenance Manual.
 - .4 Sealing/touch-up, spot priming, and/or full priming surfaces for repainting in accordance with MPI Repainting Maintenance Manual requirements.

1.2 REFERENCES

- .1 Environmental Protection Agency (EPA)
 - .1 EPA Test Method for Measuring Total Volatile Organic Compound Content of Consumer Products, Method 24 - 1995, (for Surface Coatings).
- .2 Health Canada / Workplace Hazardous Materials Information System (WHMIS)
 - .1 Material Safety Data Sheets (MSDS).
- .3 Master Painters Institute (MPI)
 - .1 MPI Architectural Painting Specifications Manual, 2005.
 - .2 MPI Maintenance Repainting Manual 2004
- .4 Current National Fire Code of Canada

1.3 PERFORMANCE REQUIREMENTS

- .1 Unless specified otherwise, provide materials and perform the work in accordance with the MPI Premium grade requirements for each system specified.

1.4 QUALITY ASSURANCE

- .1 Qualifications and Experience:

- .1 Painting Subcontractor shall have a minimum of five years proven satisfactory experience. Submit list of last three comparable jobs including, job name and location, specifying authority, and project manager.
 - .2 Journeymen shall be qualified journeymen who have "Tradesman Qualification Certificate of Proficiency" engaged in painting work.
 - .3 Apprentices shall work under direct supervision of qualified trades person in accordance with trade regulations.
- .2 Pre-Installation Meeting:
- .1 Convene pre-installation meeting one week prior to beginning work of this Section and on-site installations.
 - .1 Verify project requirements.
 - .2 Review installation and substrate conditions.
 - .3 Coordination with other building subtrades.
 - .4 Review manufacturer's installation instructions and warranty requirements.
 - .3 Retain purchase orders, invoices and other documents to prove conformance with specification requirements when requested by Departmental Representative.

1.5 SCHEDULING

- .1 Submit work schedule for various stages of painting to Departmental Representative for review. Submit schedule minimum of 10 Working Days in advance of proposed operations.
- .2 Paint occupied facilities in accordance with approved schedule.
- .3 Obtain written authorization from Departmental Representative for changes in work schedule.
- .4 Schedule painting operations to prevent disruption of occupants.

1.6 SUBMITTALS

- .1 Submittals in accordance with submittal procedures of Section 01 33 00 – Submittal Procedures.
- .2 Product Data:
 - .1 Submit product data and instructions for each paint and coating product to be used prior to ordering materials. Do not order materials until list has been accepted.
 - .2 Submit product data for the use and application of paint thinner.
 - .3 Submit two copies of Workplace Hazardous Materials Information System (WHMIS) Material Safety Data Sheets (MSDS) in accordance with Section 01 10 00 – General Instructions. Indicate VOCs during application and curing.
- .3 Samples:
 - .1 Submit full range colour sample chips for review and selection. Indicate where colour availability is restricted.
 - .2 Prepare samples with stepped application of finish system showing each separate coat, including primers and block fillers.

- .3 Submit duplicate 200 x 300 mm sample panels of each paint, stain, clear coating, and special finish with specified paint or coating in colours, gloss/sheen and textures required to MPI Architectural Painting Specification Manual standards submitted on following substrate materials:
 - .1 3 mm plate steel for finishes over primed ferrous metal surfaces.
 - .2 3 mm wipe-coat galvanized plate steel for finishes over wipe-coated galvanized metal surfaces such as hollow metal doors and frames.
 - .3 3 mm galvanized plate steel for finishes over galvanized metal surfaces other than hollow metal doors and frames.
 - .4 13 mm birch plywood for finishes over wood surfaces.
 - .5 50 mm concrete block for finishes over concrete or concrete masonry surfaces.
 - .6 13 mm gypsum board of each type specified for finishes over each type of gypsum board specified and other smooth surfaces.
- .4 Include list of material and application for each coat of each sample. Label each sample as to location and application.
- .5 Retain reviewed samples on-site to demonstrate acceptable standard of quality for appropriate on-site surface.
- .4 Test reports and Certificates:
 - .1 Submit certified test reports for paint from approved independent testing laboratories, indicating compliance with specifications for specified performance characteristics and physical properties.
 - .1 Lead, cadmium and chromium: presence of and amounts.
 - .2 Mercury: presence of and amounts.
 - .3 Organochlorines and PCBs: presence of and amounts.
 - .2 Submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.
- .5 Closeout Submittals:
 - .1 Submit maintenance data for incorporation into manual specified in Section 01 10 00 include following:
 - .1 Product name, type and use.
 - .2 Manufacturer's product number.
 - .3 Colour numbers.
 - .4 MPI Environmentally Friendly classification system rating.

1.7 MOCK-UPS:

- .1 Construct mock-ups in accordance with quality assurance requirements of Section 01 33 00 – Submittal Procedures.
 - .1 Provide 3 000 mm x 3 000 mm mock-up.
 - .2 Prepare and paint designated surface, area, room or item (in each colour scheme) to specified requirements of each interior finish system listed, with specified paint or coating showing selected colours, gloss/sheen, textures.
 - .3 Mock-up will be used:

- .1 To judge workmanship, substrate preparation, operation of equipment and material application and workmanship to MPI Architectural Painting Specification Manual standards.
- .4 Locate where directed where indicated.
- .5 Allow 24 hours for inspection of mock-up before proceeding with work.
- .6 When accepted, mock-up will demonstrate minimum standard of quality required for this work. Approved mock-up may not remain as part of finished work. Remove mock-up and dispose of materials when no longer required and when directed by Departmental Representative.

1.8 DELIVERY, STORAGE AND HANDLING

- .1 Pack, ship, handle and unload materials in accordance with manufacturer's written instructions.
- .2 Acceptance at Site:
 - .1 Identify products and materials with labels indicating:
 - .1 Manufacturer's name and address.
 - .2 Type of paint or coating.
 - .3 Compliance with applicable standard.
 - .4 Colour number in accordance with established colour schedule.
- .3 Remove damaged, opened and rejected materials from site.
- .4 Storage and Protection:
 - .1 Provide and maintain dry, temperature controlled, secure storage.
 - .2 Store materials and supplies away from heat generating devices.
 - .3 Store materials and equipment in well ventilated area with temperature range 7 degrees C to 30 degrees C.
- .5 Store temperature sensitive products above minimum temperature as recommended by manufacturer.
- .6 Keep areas used for storage, cleaning and preparation clean and orderly. After completion of operations, return areas to clean condition.
- .7 Remove paint materials from storage only in quantities required for same day use.
- .8 Fire Safety Requirements:
 - .1 Provide one 9 kg Type ABC dry chemical fire extinguisher adjacent to each storage area.
 - .2 Store oily rags, waste products, empty containers and materials subject to spontaneous combustion in ULC approved, sealed containers and remove from site on a daily basis.
 - .3 Handle, store, use and dispose of flammable and combustible materials in accordance with National Fire Code of Canada requirements.

1.9 SITE CONDITIONS

- .1 Heating, Ventilation and Lighting:
 - .1 Provide continuous ventilation for seven days after completion of application of paint.
 - .2 Coordinate use of existing ventilation system with Departmental Representative and ensure its operation during and after application of paint as required.
 - .3 Provide temporary ventilating and heating equipment where permanent facilities are not available or supplemental ventilating and heating equipment if ventilation and heating from existing system is inadequate to meet minimum requirements.
 - .4 Provide minimum lighting level of 323 Lux (30 foot candles) on surfaces to be painted.
- .2 Temperature, Humidity and Substrate Moisture Content Levels:
 - .1 Perform painting work when maximum moisture content of the substrate is below:
 - .1 12% for concrete, concrete masonry, clay masonry.
 - .2 15% for wood.
 - .3 12% for plaster and gypsum board.
 - .2 Test for moisture using calibrated electronic Tramex type moisture meter. Test concrete floors for moisture using "cover patch test".
 - .3 Allow new concrete and masonry to cure minimum of 28 days.
 - .4 Test concrete, masonry and plaster surfaces for alkalinity as required.
- .3 Surface and Environmental Conditions:
 - .1 Apply paint finish in areas where dust is no longer being generated by related construction operations or when wind or ventilation conditions are such that airborne particles will not affect quality of finished surface.
 - .2 Apply paint to adequately prepared surfaces and to surfaces within moisture limits.
 - .3 Apply paint when previous coat of paint is dry or adequately cured.

1.10 EXTRA MATERIALS:

- .1 Submit maintenance materials in accordance with closeout submittals requirements of Section 01 10 00.
- .2 Deliver extra materials from same production run as products installed. Package products with protective covering and identify with descriptive labels.
- .3 Quantity: provide one one-litre can of each type and colour of primer and finish coating. Identify colour and paint type in relation to established colour schedule and finish system.
- .4 Delivery, storage and protection: comply with Departmental Representative requirements for delivery and storage of extra materials.

1.11 WARNING:

- .1 **DO NOT USE SPRAY EQUIPMENT:** Only paint brush and roller will be accepted on this project.

Part 2 Products

2.1 MATERIALS

- .1 Paint materials listed in the MPI Approved Products List (APL) are acceptable for use on this project.
- .2 Provide paint materials for paint systems from single manufacturer.
- .3 Acceptable Paint: Sherwin Williams or approved equal.

2.2 COLOURS

- .1 Submit proposed Colour Schedule to Departmental Representative for review..
- .2 Colour schedule:
 - .1 PNT1: Sherwin Williams, Elder White, SW 7014.
 - .2 PNT2: Sherwin Williams, Gauntlet Grey, SW 7019.

2.3 MIXING AND TINTING

- .1 Perform colour tinting operations prior to delivery of paint to site. Obtain written approval from Departmental Representative for tinting of painting materials on site.
 - .1 For re-painting, the first coat in a two coat (Premium) repaint system shall be tinted slightly lighter colour than top coat to show visible difference between coats.
 - .2 For painting new surfaces, the second coat in three coat system shall be tinted slightly lighter colour than top coat to show visible difference between coats.
- .2 Mix paste, powder or catalyzed paint mixes in accordance with manufacturer's written instructions.
- .3 Use and add thinner in accordance with paint manufacturer's recommendations. Do not use kerosene or similar organic solvents to thin water-based paints.
- .4 Thin paint for spraying in accordance with paint manufacturer's instructions. If directions are not on container, obtain instructions in writing from manufacturer and provide copy of instructions to Departmental Representative.
- .5 Re-mix paint in containers prior to and during application to ensure break-up of lumps, complete dispersion of settled pigment, and colour and gloss uniformity.

2.4 GLOSS/SHEEN RATINGS

- .1 Paint gloss is defined as sheen rating of applied paint, in accordance with following values:

	Gloss @ 60 degrees	Sheen @ 85 degrees
Gloss Level 1 - Matte Finish (flat)	Max. 5	Max. 10
Gloss Level 2 - Velvet-Like Finish	Max.10	10 to 35
Gloss Level 3 - Eggshell Finish	10 to 25	10 to 35
Gloss Level 4 - Satin-Like Finish	20 to 35	min. 35
Gloss Level 5 - Traditional Semi-Gloss Finish	35 to 70	

	Gloss @ 60 degrees	Sheen @ 85 degrees
Gloss Level 6 - Traditional Gloss	70 to 85	
Gloss Level 7 - High Gloss Finish	More than 85	

- .2 Gloss level ratings of painted surfaces as indicated and as noted on Finish Schedule.

2.5 INTERIOR PAINTING AND RE-PAINTING SYSTEMS

- .1 Galvanized metal: New interior doors, frames.
- .1 INT 5.3M – Waterborne Light Industrial Coating, MPI gloss level 5 (semi-gloss) finish.
- .2 Dressed lumber: including doors, door and window frames, casings, mouldings:
- .1 INT 6.3BB - Waterborne alkyd MPI gloss level 5 (semi-gloss) finish for interior doors in non-humid locations only.
- .3 Electrical backer boards.
- .1 INT 6.4P – Intumescent fire retardant alkyd coating, gloss level 1 (flat) finish, ULC listed.
- .4 Plaster and gypsum board walls: gypsum wallboard and textured finishes:
- .1 INT 9.2B - High performance architectural latex, gloss level 5 (semi-gloss) finish.
- .5 Plaster and gypsum board ceilings, soffits and bulkheads: plaster, gypsum wallboard and textured finishes:
- .1 INT 9.2B - High performance architectural latex, gloss level 1 (flat) finish.
- .6 Plastic laminate door trim and edges:
- .1 INT 6.4E Polyurethane varnish over semi-transparent stain, gloss level 5.
- .7 Concrete horizontal surfaces: Mechanical room floor and housekeeping pads:
- .1 INT 3.2L - Waterborne epoxy floor finish.

2.6 EXISTING PAINTED STEEL SURFACES

- .1 Paint system applicable to:
- .1 Existing painted steel windows.
- .2 Existing steel door frames to remain.
- .2 Provide specified paint system products or approved equal:
- .1 De-greaser: non-flammable, biodegradable synthetic safety solvent based on N-methyl 2-pyrrolidone containing no methylene chloride, methanol or benzenes, in gel and liquid form.
- .1 Acceptable product and manufacturer: Green Solve as manufactured by Cyndan Chemicals.
- .2 Primer: Pro-Cryl Universal Primer B66W00310 Off-White as manufactured by Sherwin Williams.
- .3 Top coat: Water Based Catalyzed Epoxy Part A B73-300 Series (Gloss) with Part B B73V300 Hardener as manufactured by Sherwin Williams.

- .4 Colour: as indicated on drawings.
- .1 Tint first coat lighter than top finish coat.

Part 3 Execution

3.1 GENERAL

- .1 Perform preparation and operations for interior painting in accordance with MPI Architectural Painting Specifications Manual except where specified otherwise.
- .2 Perform preparation and operations for interior re-painting of existing surfaces in accordance with MPI Maintenance Repainting Manual requirements except where otherwise specified.
- .3 Comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and data sheet.

3.2 EXAMINATION

- .1 Investigate existing substrates for problems related to proper and complete preparation of surfaces to be painted. Report to Departmental Representative damages, defects, unsatisfactory or unfavourable conditions before proceeding with work.
- .2 Conduct moisture testing of surfaces to be painted using properly calibrated electronic moisture meter, except test concrete floors for moisture using simple "cover patch test". Do not proceed with work until conditions fall within acceptable range as recommended by manufacturer.
- .3 Maximum moisture content as follows:
 - .1 Stucco, plaster and gypsum board: 12%.
 - .2 Concrete: 12%.
 - .3 Clay and Concrete Block/Brick: 12 %.
 - .4 Wood: 15%.

3.3 INSPECTION REQUIREMENTS FOR RE-PAINTING WORK

- .1 Inspect existing interior surfaces requiring repainting and notify Departmental Representative in writing of defects or problems, prior to commencing repainting work, or after surface preparation if unseen substrate damage is discovered.
- .2 Assume responsibility for preparation of surfaces with assessed degree of surface degradation up to and including DSD-2 as defined in MPI Maintenance Repainting Manual.
- .3 Where an assessed degree of surface degradation of DSD-0 to DSD-2 before preparation of surfaces for repainting is revealed to be DSD-3 or DSD-4 after preparation, notify Departmental Representative Do not begin repainting until Departmental Representative issues instruction.

3.4 PREPARATION

- .1 Protection:

- .1 Protect existing building surfaces and adjacent structures from paint spatters, markings and other damage by suitable non-staining covers or masking. If damaged, clean and restore surfaces as directed by Departmental Representative.
- .2 Protect items that are permanently attached such as Fire Labels on doors and frames.
- .3 Protect factory finished products and equipment.
- .4 Protect passing pedestrians, building occupants and general public in and about the building.
- .2 Surface Preparation:
 - .1 Remove electrical cover plates, light fixtures, surface hardware on doors, bath accessories and other surface mounted equipment, fittings and fastenings prior to undertaking painting operations. Identify and store items in secure location and re-installed after painting is completed.
 - .2 Move and cover furniture and portable equipment as necessary to carry out painting operations. Replace as painting operations progress.
 - .3 Place "WET PAINT" signs in occupied areas as painting operations progress. Signs to approval of Departmental Representative.
- .3 Clean and prepare surfaces in accordance with MPI Architectural Painting Specification Manual requirements. Refer to MPI Manual in regard to specific requirements and as follows:
 - .1 Remove dust, dirt, and other surface debris by vacuuming, wiping with dry, clean cloths or compressed air.
 - .2 Wash surfaces with a biodegradable detergent and bleach where applicable and clean warm water using a stiff bristle brush to remove dirt, oil and other surface contaminants.
 - .3 Rinse scrubbed surfaces with clean water until foreign matter is flushed from surface.
 - .4 Allow surfaces to drain completely and allow to dry thoroughly.
 - .5 Prepare surfaces for water-based painting, water-based cleaners should be used in place of organic solvents.
 - .6 Use trigger operated spray nozzles for water hoses.
 - .7 Many water-based paints cannot be removed with water once dried. Minimize use of mineral spirits or organic solvents to clean up water-based paints.
- .4 Prevent contamination of cleaned surfaces by salts, acids, alkalis, other corrosive chemicals, grease, oil and solvents before prime coat is applied and between applications of remaining coats. Apply primer, paint, or pretreatment as soon as possible after cleaning and before deterioration occurs.
- .5 Sand and dust between coats as required to provide adequate adhesion for next coat and to remove defects visible from a distance up to 1000 mm.
- .6 Clean metal surfaces to be painted by removing rust, loose mill scale, welding slag, dirt, oil, grease and other foreign substances in accordance with MPI requirements. Remove traces of blast products from surfaces, pockets and corners to be painted by brushing with clean brushes blowing with clean dry compressed air or vacuum cleaning.

- .7 Touch up of shop primers with primer as specified.
- .8 Do not apply paint until prepared surfaces have been accepted by Departmental Representative.

3.5 APPLICATION

- .1 Apply paint by brush, roller, air sprayer, or airless sprayer. Conform to manufacturer's application instructions, including spreading rates, unless specified otherwise. Method of application shall be approved by Departmental Representative prior to commencement of work.
- .2 Brush and Roller Application:
 - .1 Apply paint in uniform layer using brush and/or roller type suitable for application.
 - .2 Work paint into cracks, crevices and corners.
 - .3 Paint surfaces and corners not accessible to brush using spray, daubers and/or sheepskins. Paint surfaces and corners not accessible to roller using brush, daubers or sheepskins.
 - .4 Brush and/or roll out runs and sags, and over-lap marks. Rolled surfaces free of roller tracking and heavy stipple.
 - .5 Remove runs, sags and brush marks from finished work and repaint.
- .3 Spray application is not permitted for standard paint products.
- .4 Use dipping, sheepskins or daubers only when no other method is practical in places of difficult access.
- .5 Apply each coat of paint in a continuous film of uniform thickness. Repaint thin spots or bare areas before next coat of paint is applied.
- .6 Allow surfaces to dry and properly cure after cleaning and between subsequent coats for minimum time period as recommended by manufacturer.
- .7 Sand and dust between coats to remove visible defects.
- .8 Finish surfaces both above and below sight lines as specified for surrounding surfaces, including such surfaces as tops of interior cupboards and cabinets and projecting ledges.
- .9 Finish inside of cupboards and cabinets as specified for outside surfaces.
- .10 Finish closets and alcoves as specified for adjoining rooms.
- .11 Finish top, bottom, edges and cutouts of doors after fitting as specified for door surfaces.

3.6 EXISTING PAINTED STEEL SURFACES

- .1 In addition to the requirements specified, prepare and apply coatings to the following surfaces:
 - .1 Stair railings, guardrails, stringers, risers and nosings.
 - .2 Hollow steel doors and frames to remain.

- .3 Existing heat register louvered covers.
 - .1 At option of Contractor, register covers may be removed from site to paint shop for surface preparation and finish painting.
 - .2 For materials taken off site:
 - .1 Prepare inventory of items removed and submit to Departmental Representative.
 - .2 Transport, store and handled all items taken off site protected from all loss, deterioration and damage.
 - .3 Re-finish as specified, including testing.
 - .4 Transport to site and re-install.
- .2 Testing Requirements:
 - .1 Prior to complete application, prepare surfaces and apply coatings as specified, for three test areas.
 - .2 Allow paint to dry one week and test for adhesion in presence of Departmental Representative.
 - .3 If adhesion is poor, perform additional abrasion and re-test.
 - .4 Repeat until adhesion is acceptable.
- .3 Abrade existing painted metal surfaces to provide required surface texture.
- .4 Grind all weld burn marks down to smooth, clean, bare metal.
- .5 Clean all particulate matter from surface.
- .6 De-grease existing painted and new bare metal surfaces with specified de-greaser in liquid and/or gel form to suit surface.
- .7 Apply specified primer to all painted and bare metal surfaces in strict accordance with manufacturer's instructions.
- .8 Apply two coats of specified top coat to primed surfaces in strict accordance with manufacturer's instructions.

3.7 MECHANICAL/ELECTRICAL EQUIPMENT

- .1 Paint finished area exposed conduits, piping, hangers, ductwork and other mechanical and electrical equipment with colour and finish to match adjacent surfaces, except as indicated.
- .2 Boiler room, mechanical and electrical rooms: paint exposed conduits, piping, hangers, ductwork and other mechanical and electrical equipment.
- .3 Other unfinished areas: leave exposed conduits, piping, hangers, ductwork and other mechanical and electrical equipment in original finish and touch up scratches and marks.
- .4 Touch up scratches and marks on factory painted finishes and equipment with paint as supplied by manufacturer of equipment.
- .5 Do not paint over nameplates.

- .6 Keep sprinkler heads free of paint.
- .7 Paint inside of ductwork where visible behind grilles, registers and diffusers with primer and one coat of matt black paint.
- .8 Paint fire protection piping red.
- .9 Paint disconnect switches for fire alarm system and exit light systems in red enamel.
- .10 Paint natural gas piping yellow.
- .11 Paint both sides and edges of backboards for telephone and electrical equipment before installation. Leave equipment in original finish except for touch-up as required, and paint conduits, mounting accessories and other unfinished items.
- .12 Do not paint interior transformers and substation equipment.

3.8 SITE TOLERANCES

- .1 Walls: no defects visible from a distance of 1000 mm at 90 degrees to surface when viewed using final lighting source.
- .2 Floors and ceilings: no defects visible from floor at 45 degrees to surface when viewed using final lighting source.
- .3 Final coat shall exhibit uniformity of colour and uniformity of sheen across full surface area.

3.9 FIELD QUALITY CONTROL

- .1 Advise Departmental Representative when surfaces and applied coating is ready for inspection. Do not proceed with subsequent coats until previous coat has been approved.
- .2 Cooperate with inspection and provide access to areas of work.
- .3 Retain purchase orders, invoices and other documents to prove conformance with specified requirements when requested by Departmental Representative.

3.10 RESTORATION

- .1 Clean and re-install hardware items removed before undertaken painting operations.
- .2 Remove protective coverings and warning signs as soon as practical after operations cease.
- .3 Remove paint splashings on exposed surfaces that were not painted. Remove smears and spatter immediately as operations progress, using compatible solvent.
- .4 Protect freshly completed surfaces from paint droppings and dust to approval of Departmental Representative. Avoid scuffing newly applied paint.
- .5 Restore areas used for storage, cleaning, mixing and handling of paint to clean condition as approved by Departmental Representative.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 00 10 00 - General Instructions.
- .2 Section 00 15 45 – General and Fire Safety Requirements.
- .3 Section 21 13 13 - Wet Pipe Sprinkler Systems.

1.2 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Shop Drawings:
 - .1 Submit drawings stamped and signed by professional engineer registered or licensed in Ontario, Canada.
 - .2 Indicate on drawings:
 - .1 Mounting arrangements.
 - .2 Operating and maintenance clearances.
 - .3 Shop drawings and product data accompanied by:
 - .1 Detailed drawings of bases, supports, and anchor bolts.
 - .2 Acoustical sound power data, where applicable.
 - .3 Points of operation on performance curves.
 - .4 Manufacturer to certify current model production.
 - .5 Certification of compliance to applicable codes.

1.3 CLOSEOUT SUBMITTALS

- .1 Operation and Maintenance Data: submit operation and maintenance data for incorporation into O&M manual.
 - .1 Operation and maintenance manual approved by, and final copies deposited with, Departmental Representative before final inspection.
 - .2 Operation data to include:
 - .1 Description of actions to be taken in event of equipment failure.
 - .3 Maintenance data to include:
 - .1 Servicing, maintenance, operation and trouble-shooting instructions for each item of equipment.
 - .2 Data to include schedules of tasks, frequency, tools required and task time.
 - .4 Performance data to include:
 - .1 Equipment manufacturer's performance datasheets with point of operation as left after commissioning is complete.
 - .5 Approvals:
 - .1 Submit 1 electronic copy of draft Operation and Maintenance Manual to Departmental Representative for approval. Submission of individual data will not be accepted unless directed by Departmental Representative.

- .2 Make changes as required and re-submit as directed by Departmental Representative.
- .6 Additional data:
 - .1 Prepare and insert into operation and maintenance manual additional data when need for it becomes apparent during specified demonstrations and instructions.
- .7 Site records:
 - .1 Departmental Representative will provide 1 set of reproducible mechanical drawings. Provide sets of white prints as required for each phase of work. Mark changes as work progresses and as changes occur. Include changes to existing mechanical systems, control systems and low voltage control wiring.
 - .2 Transfer information weekly to reproducibles, revising reproducibles to show work as actually installed.
 - .3 Use different colour waterproof ink for each service.
 - .4 Make available for reference purposes and inspection.
- .8 As-Built drawings:
 - .1 Prior to start of Testing, Adjusting and Balancing for HVAC, finalize production of as-built drawings.
 - .2 Identify each drawing in lower right hand corner in letters at least 12 mm high as follows: "AS BUILT DRAWINGS: THIS DRAWING HAS BEEN REVISED TO SHOW MECHANICAL SYSTEMS AS INSTALLED"; (Signature of Contractor) (Date).
 - .3 Submit to DCC Representative Departmental Representative Consultant for approval and make corrections as directed.
 - .4 Perform testing, adjusting and balancing for HVAC using as-built drawings.
 - .5 Submit completed reproducible as-built drawings with Operating and Maintenance Manuals.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- .1 Provide one set of special tools required to service equipment as recommended by manufacturers.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials indoors in dry location off ground and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect from nicks, scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.

- .4 Packaging Waste Management: remove for reuse by manufacturer and return of crates, padding, packaging materials, and pallet.

Part 2 Products

2.1 MATERIALS

- .1 All materials used on this project shall be new and CSA approved unless noted otherwise.

Part 3 Execution

3.1 PAINTING REPAIRS AND RESTORATION

- .1 Do painting in accordance with industry's best practice.
- .2 Prime and touch up marred finished paintwork to match original.
- .3 Restore to new condition, finishes which have been damaged.

3.2 CLEANING

- .1 Progress Cleaning: leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment.
- .3 Waste Management: separate waste materials for recycling and/or reuse.
 - .1 Remove recycling containers and bins from site and dispose of materials at appropriate facility.

3.3 PROTECTION

- .1 Protect equipment and systems openings from dirt, dust, and other foreign materials with materials appropriate to system.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 00 10 00 – General Instructions.
- .2 Section 21 05 00 – Common Work Results for Fire Suppression.

1.2 REFERENCE STANDARDS

- .1 National Fire Prevention Association (NFPA)
 - .1 NFPA 13-2016, Standard for the Installation of Sprinkler Systems.
- .2 Underwriter's Laboratories of Canada (ULC)
 - .1 CAN4 S543-M984, Standard for Internal Lug Quick Connect Couplings for Fire Hose.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Product Data:
 - .1 Provide manufacturer's printed product literature and data sheets, and include product characteristics, performance criteria, physical size, finish and limitations.
- .2 Shop Drawings:
 - .1 Submit drawings stamped and signed by professional engineer registered or licensed in Ontario.
 - .2 Indicate:
 - .1 Materials.
 - .2 Finishes.
 - .3 Method of anchorage
 - .4 Number of anchors.
 - .5 Supports.
 - .6 Reinforcement.
 - .7 Assembly details.
 - .8 Accessories.
- .3 Samples:
 - .1 Submit samples of following:
 - .1 Each type of sprinkler head.
 - .2 Signs.
- .4 Test reports:
 - .1 Submit certified test reports for wet pipe fire protection sprinkler systems from approved independent testing laboratories, indicating compliance with specifications for specified performance characteristics and physical properties.
- .5 Certificates:

- .1 Submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.
- .6 Manufacturers' Instructions:
 - .1 Provide manufacturer's installation instructions.
- .7 Field Quality Control Submittals:
 - .1 Manufacturer's Field Reports: manufacturer's field reports specified.

1.4 CLOSEOUT SUBMITTALS

- .1 Provide operation, maintenance and engineering data for incorporation into O&M manual in accordance with Section 00 10 00 – General Instructions.
- .2 Manufacturer's catalogue Data, including specific model, type, and size for:
 - .1 Pipe and fittings.
 - .2 Sprinkler heads.
 - .3 Pipe hangers and supports.
- .3 Drawings:
 - .1 Sprinkler heads and piping system layout.
 - .1 Prepare 760 mm by 1050 mm detail working drawings of system layout in accordance with NFPA 13, “Working Drawings (Plans)”.
 - .2 Show data essential for proper installation of each system.
 - .3 Show details, plan view, elevations, and sections of systems supply and piping.
 - .4 Show piping schematic of systems supply, devices, valves, pipe, and fittings. Show point to point electrical wiring diagrams.
 - .2 Electrical wiring diagrams.
- .4 Field Test Reports:
 - .1 Preliminary tests on piping system.
- .5 Records:
 - .1 As-built drawings of each system.
 - .1 After completion, but before final acceptance, submit complete set of as-built drawings of each system for record purposes.
 - .2 Submit 760 mm by 1050 mm drawings on reproducible Mylar film with title block similar to full size contract drawings.

1.5 QUALITY ASSURANCE

- .1 Qualifications:
 - .1 Installer: company or person specializing in wet sprinkler systems approved by manufacturer with documented experience.
- .2 Supply grooved joint couplings, fittings, valves, grooving tools and specialties from a single manufacturer. Use date stamped castings for coupling housings, fittings, valve bodies, for quality assurance and traceability.

1.6 MAINTENANCE MATERIAL SUBMITTALS

- .1 Extra Materials:
 - .1 Provide spare sprinklers and tools in accordance with NFPA 13.

1.7 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements:
 - .1 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.
- .3 Storage and Protection:
 - .1 Store materials in dry location indoors.
 - .2 Store and protect materials from exposure to harmful weather conditions and at temperature and humidity conditions recommended by manufacturer.
- .4 Packaging Waste Management: remove for reuse by manufacturer and return of padding, pallets, crates, packaging materials.

Part 2 Products

2.1 DESIGN REQUIREMENTS

- .1 Devices and equipment for fire protection service: ULC approved for use in wet pipe sprinkler systems.
- .2 Design systems for earthquake protection for buildings in seismic zones 3 and 4, and only essential and high risk buildings in seismic zone 2.
- .3 Location of Sprinkler Heads:
 - .1 Locate heads in relation to ceiling and spacing of sprinkler heads not to exceed that permitted by NFPA 13.
 - .2 Uniformly space sprinklers on branch.

2.2 SUSTAINABLE REQUIREMENTS

- .1 Grooved couplings and fittings made from minimum 90% recycled metal.

2.3 ABOVE GROUND PIPING SYSTEMS

- .1 Provide fittings for changes in direction of piping and for connections.
 - .1 Make changes in piping sizes through tapered reducing pipe fittings, bushings will not be permitted.
- .2 Perform welding in shop; field welding will not be permitted.
- .3 Conceal piping in areas with suspended ceiling.

2.4 PIPE, FITTINGS AND VALVES

- .1 Pipe:
 - .1 Ferrous: to NFPA 13.
- .2 Fittings and joints to NFPA 13:
 - .1 Ferrous: screwed, welded, flanged or roll grooved.
 - .1 Grooved joints designed with two ductile iron housing segments, pressure responsive gasket, and zinc-electroplated steel bolts and nuts. Cast with offsetting angle-pattern bolt pads for rigidity and visual pad-to-pad offset contact.
 - .2 Provide welded, threaded, grooved-end type fittings into which sprinkler heads, sprinkler head riser nipples, or drop nipples are threaded.
 - .3 Plain-end fittings with mechanical couplings and fittings which use steel gripping devices to bite into pipe when pressure is applied will not be permitted.
 - .4 Rubber gasketed grooved-end pipe and fittings with mechanical couplings are permitted in pipe sizes 32 mm and larger.
 - .5 Fittings: ULC approved for use in wet pipe sprinkler systems.
 - .6 Ensure fittings, mechanical couplings, and rubber gaskets are supplied by same manufacturer.
 - .7 Side outlet tees using rubber gasketed fittings are not permitted.
 - .8 Sprinkler pipe and fittings: metal.
- .3 Pipe hangers:
 - .1 ULC listed for fire protection services in accordance with NFPA.

2.5 SPRINKLER HEADS

- .1 General: to NFPA 13 and ULC listed for fire services.
- .2 Orientation: recessed pendant.
- .3 K-factor: 5.6
- .4 Connection: 15 mm (1/2")
- .5 Max. Working Pressure: 1200 kPag (175 psig)
- .6 Release element of each head to be of ordinary temperature rating or higher as suitable for specific application.
- .7 Provide corrosion-resistant sprinkler heads and sprinkler head guards in accordance with NFPA 13.
 - .1 Provide sprinkler heads as indicated on drawing.
 - .2 Deflector: not more than 300 mm below ceiling.

2.6 PIPE SLEEVES

- .1 Provide pipe sleeves where piping passes through walls,.
- .2 Secure sleeves in position and location during construction.

- .3 Provide sleeves of sufficient length to pass through entire thickness of walls,.
- .4 Provide 2.5 cm minimum clearance between exterior of piping and interior of sleeve or core-drilled hole.
 - .1 Firmly pack space with mineral wool insulation.
 - .2 Seal space at both ends of sleeve or core-drilled hole with plastic waterproof cement which will dry to firm but pliable mass, provide mechanically adjustable segmented elastomeric seal.
 - .3 In fire walls and fire floors, seal both ends of pipe sleeves or core-drilled holes with ULC listed fill, void, or cavity material.
- .5 Sleeves in Masonry and Concrete Walls, Floors, and Roofs:
 - .1 Provide cast-iron sleeves hot-dip galvanized steel, ductile-iron,.
 - .2 Core drilling of masonry and concrete may be provided in lieu of pipe sleeves when cavities in core-drilled hole are completely grouted smooth.
- .6 Sleeves in Other than Masonry and Concrete Walls, Floors, and Roofs:
 - .1 Provide 0.61 mm thick galvanized steel sheet.

2.7 SIGNS

- .1 Attach properly lettered Bilingual and approved metal signs to each valve and alarm device to NFPA 13.
- .2 Permanently fix hydraulic design data nameplates to riser of each system.

2.8 SPARE PARTS CABINET

- .1 Add extra sprinkler heads of the new head installed, to the existing spare parts cabinet in the building. Number and types of extra sprinkler heads as specified in NFPA 13.

Part 3 Execution

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 INSTALLATION

- .1 Install, inspect and test to acceptance in accordance with NFPA 13.

3.3 PIPE INSTALLATION

- .1 Install piping straight and true to bear evenly on hangers and supports. Do not hang piping from plaster ceilings.
- .2 Keep interior and ends of new piping and existing piping thoroughly cleaned of water and foreign matter.

- .3 Keep piping systems clean during installation by means of plugs or other approved methods. When work is not in progress, securely close open ends of piping to prevent entry of water and foreign matter.
- .4 Inspect piping before placing into position.

3.4 DISINFECTION

- .1 Disinfect new piping and existing piping.
- .2 Fill piping systems with solution containing minimum of 50 parts per million of chlorine and allow solution to stand for minimum of 24 hours.
- .3 Flush solution from systems with clean water until maximum residual chlorine content is not greater than 0.2 part per million or residual chlorine content of domestic water supply.

3.5 CONNECTIONS TO EXISTING WATER SUPPLY SYSTEMS

- .1 Notify Contracting Officer in writing at least 15 days prior to connection date.
- .2 Use tapping or drilling machine valve and mechanical joint type sleeves for connections to be made under pressure.
- .3 Bolt sleeves around main piping.
- .4 Bolt valve to branch connection. Open valve, attach drilling machine, make tap, close valve, and remove drilling machine, without interruption of service.
- .5 Furnish materials required to make connections into existing water supply systems, and perform excavating, backfilling, and other incidental labour as required.

3.6 FIELD PAINTING

- .1 Clean, pretreat, prime, and paint new systems including valves, piping, conduit, hangers, supports, miscellaneous metalwork, and accessories.
- .2 Apply coatings to clean, dry surfaces, using clean brushes.
- .3 Clean surfaces to remove dust, dirt, rust, and loose mill scale.
- .4 Immediately after cleaning, provide metal surfaces with 1 coat of pretreatment primer applied to minimum dry film thickness of 0.3 ml, and one coat of zinc chromate primer applied to minimum dry film thickness of 1.0 ml.
- .5 Shield sprinkler heads with protective covering while painting is in progress.
- .6 Upon completion of painting, remove protective covering from sprinkler heads.
- .7 Remove sprinkler heads which have been painted and replace with new sprinkler heads.
- .8 Provide primed surfaces with following:
 - .1 Piping in Finished Areas:
 - .1 Provide primed surfaces with 2 coats of paint to match adjacent surfaces.
 - .2 Provide valves and operating accessories with 1 coat of red alkyd gloss enamel applied to minimum dry film thickness of 1.0 mil.

- .3 Provide piping with self-adhering red plastic bands 50 mm wide red enamel bands spaced at maximum of 6 m intervals throughout piping systems.
- .2 Piping in Unfinished Areas:
 - .1 Provide primed surfaces with one coat of red alkyd gloss enamel applied to minimum dry film thickness of 1.0 mil in attic spaces, spaces where walls or ceiling are not painted or not constructed of a prefinished material crawl spaces, pipe chases, spaces above suspended ceilings, mechanical equipment room,.
 - .2 Provide piping with self-adhering red plastic bands 50 mm wide red enamel bands spaced at maximum of 6 m intervals.

3.7 FIELD QUALITY CONTROL

- .1 Site Test, Inspection:
 - .1 Perform test to determine compliance with specified requirements in presence of Departmental Representative.
 - .2 Test, inspect, and approve piping before covering or concealing.
 - .3 Preliminary Tests:
 - .1 Hydrostatically test each system at 200 psig for a 2 hour period with no leakage or reduction in pressure.
 - .2 Flush piping with potable water in accordance with NFPA 13.
 - .3 Piping above suspended ceilings: tested, inspected, and approved before installation of ceilings.
 - .4 Test alarms and other devices.
 - .5 Test water flow alarms by flowing water through inspector's test connection. When tests have been completed and corrections made, submit signed and dated certificate in accordance with NFPA 13.
 - .4 Formal Tests and Inspections:
 - .1 Do not submit request for formal test and inspection until preliminary test and corrections are completed and approved.
 - .2 Submit written request for formal inspection at least 15 days prior to inspection date.
 - .3 Repeat required tests as directed.
 - .4 Correct defects and make additional tests until systems comply with contract requirements.
 - .5 Furnish appliances, connecting devices, equipment, instruments, personnel for tests.
 - .6 Authority of Jurisdiction, will witness formal tests and approve systems before they are accepted.
- .2 Manufacturer's Field Services:
 - .1 Obtain written report from manufacturer verifying compliance of Work, in handling, installing, applying, protecting and cleaning of product and submit Manufacturer's Field Reports.

- .2 Provide manufacturer's field services consisting of product use recommendations and periodic site visits for inspection of product installation in accordance with manufacturer's instructions.
- .3 Schedule site visits, to review Work.
- .3 Site Tests:
 - .1 Testing to be witnessed by authority having jurisdiction.
 - .2 Develop, with Departmental Representative assistance, detailed instructions for O & M of this installation.

3.8 CLEANING

- .1 Remove surplus materials, excess materials, rubbish, tools and equipment.
- .2 Waste Management: separate waste materials for recycling and reuse.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 22 05 00 - Selective Demolition for Plumbing.
- .2 Section 22 05 15 - Plumbing Specialties and Accessories.
- .3 Section 22 11 16 - Domestic Water Piping.
- .4 Section 22 13 17 – Drainage Waste and Vent Piping – Cast Iron and Copper

1.2 REFERENCE STANDARDS

- .1 Canada Green Building Council (CaGBC)
 - .1 LEED Canada-NC Version 1.0-2004, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Package For New Construction and Major Renovations (including Addendum 2007).
 - .2 LEED Canada-CI Version 1.0-2007, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Guide For Commercial Interiors.
 - .3 LEED Canada 2009 for Design and Construction-2010, LEED Canada 2009 for Design and Construction Leadership in Energy and Environmental Design Green Building Rating System Reference Guide.
 - .4 LEED Canada for Existing Buildings, Operations and Maintenance-2009, LEED Canada 2009 Leadership In Energy and Environmental Design Green Building Rating System Reference Guide.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 00 10 00 - General Instructions.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for equipment and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Shop Drawings:
 - .1 Submit drawings stamped and signed by professional engineer registered or licensed in Ontario.
 - .2 Indicate on drawings:
 - .1 Mounting arrangements.
 - .2 Operating and maintenance clearances.
 - .3 Shop drawings and product data accompanied by:
 - .1 Detailed drawings of bases, supports, and anchor bolts.
 - .2 Acoustical sound power data, where applicable.
 - .3 Points of operation on performance curves.
 - .4 Manufacturer to certify current model production.

- .5 Certification of compliance to applicable codes.
- .4 In addition to transmittal letter referred to in Section 01 33 00 - Submittal Procedures: use MCAC "Shop Drawing Submittal Title Sheet". Identify section and paragraph number.

1.4 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section 00 10 00 - General Instructions.
- .2 Operation and Maintenance Data: submit operation and maintenance data for incorporation into manual.
 - .1 Operation and maintenance manual approved by, and final copies deposited with, Departmental Representative before final inspection.
 - .2 Operation data to include:
 - .1 Control schematics for systems including environmental controls.
 - .2 Description of systems and their controls.
 - .3 Description of operation of systems at various loads together with reset schedules and seasonal variances.
 - .4 Operation instruction for systems and component.
 - .5 Description of actions to be taken in event of equipment failure.
 - .6 Valves schedule and flow diagram.
 - .7 Colour coding chart.
 - .3 Maintenance data to include:
 - .1 Servicing, maintenance, operation and trouble-shooting instructions for each item of equipment.
 - .2 Data to include schedules of tasks, frequency, tools required and task time.
 - .4 Performance data to include:
 - .1 Equipment manufacturer's performance datasheets with point of operation as left after commissioning is complete.
 - .2 Equipment performance verification test results.
 - .3 Special performance data as specified.
 - .4 Testing, adjusting and balancing reports as specified in Section 23 05 93 - Testing, Adjusting and Balancing for HVAC.
 - .5 Approvals:
 - .1 Submit 2 copies of draft Operation and Maintenance Manual to Departmental Representative for approval. Submission of individual data will not be accepted unless directed by Departmental Representative .
 - .2 Make changes as required and re-submit as directed by Departmental Representative.
 - .6 Additional data:
 - .1 Prepare and insert into operation and maintenance manual additional data when need for it becomes apparent during specified demonstrations and instructions.
 - .7 Site records:

- .1 Departmental Representative will provide 1 set of reproducible mechanical drawings. Provide sets of white prints as required for each phase of work. Mark changes as work progresses and as changes occur. Include changes to existing mechanical systems, control systems and low voltage control wiring.
- .2 Transfer information weekly to reproducibles, revising reproducibles to show work as actually installed.
- .3 Use different colour waterproof ink for each service.
- .4 Make available for reference purposes and inspection.
- .8 As-built drawings:
 - .1 Prior to start of Testing, Adjusting and Balancing for HVAC, finalize production of as-built drawings.
 - .2 Identify each drawing in lower right hand corner in letters at least 12 mm high as follows: - "AS BUILT DRAWINGS: THIS DRAWING HAS BEEN REVISED TO SHOW MECHANICAL SYSTEMS AS INSTALLED" (Signature of Contractor) (Date).
 - .3 Submit to Departmental Representative \ for approval and make corrections as directed.
 - .4 Perform testing, adjusting and balancing for HVAC using as-built drawings.
 - .5 Submit completed reproducible as-built drawings with Operating and Maintenance Manuals.
- .9 Submit copies of as-built drawings for inclusion in final TAB report.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- .1 Submit in accordance with Section 00 10 00 - General Instructions.
- .2 Furnish spare parts as follows:
 - .1 One set of packing for each pump.
 - .2 One casing joint gasket for each size pump.
 - .3 One glass for each gauge glass.
- .3 Provide one set of special tools required to service equipment as recommended by manufacturers.
- .4 Furnish one commercial quality grease gun, grease and adapters to suit different types of grease and grease fittings.

1.6 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:

- .1 Store materials indoors off ground in dry location and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
- .2 Store and protect from nicks, scratches, and blemishes.
- .3 Replace defective or damaged materials with new.
- .4 Develop Construction Waste Management Plan related to Work of this Section and in accordance with Section 01 35 21 - LEED Requirements.
- .5 Packaging Waste Management: remove for reuse by manufacturer and return of pallets, padding, packaging materials crates, as specified in Waste Reduction Workplan in accordance with Section 01 74 19 - Waste Management and Disposal .

Part 2 Products

2.1 NOT USED

- .1 Not used.

Part 3 Execution

3.1 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied and after receipt of written approval to proceed from Departmental Representative.

3.2 PAINTING REPAIRS AND RESTORATION

- .1 Do painting in accordance with Section 09 91 23 - Interior Painting.
- .2 Prime and touch up marred finished paintwork to match original.
- .3 Restore to new condition, finishes which have been damaged.

3.3 SYSTEM CLEANING

- .1 Clean interior and exterior of all systems including strainers. Vacuum interior of ductwork and air handling units.

3.4 FIELD QUALITY CONTROL

- .1 Site Tests: conduct following tests in accordance with Section 00 10 00 - General Instructions.
- .2 Manufacturer's Field Services:

- .1 Obtain written report from manufacturer verifying compliance of Work, in handling, installing, applying, protecting and cleaning of product and submit Manufacturer's Field Reports as described in PART 1 - ACTION AND INFORMATIONAL SUBMITTALS.
- .2 Provide manufacturer's field services consisting of product use recommendations and periodic site visits for inspection of product installation in accordance with manufacturer's instructions.

3.5 DEMONSTRATION

- .1 Departmental Representative will use equipment and systems for test purposes prior to acceptance. Supply labour, material, and instruments required for testing.
- .2 Supply tools, equipment and personnel to demonstrate and instruct operating and maintenance personnel in operating, controlling, adjusting, trouble-shooting and servicing of all systems and equipment during regular work hours, prior to acceptance.
- .3 Use operation and maintenance manual, as-built drawings, and audio visual aids as part of instruction materials.
- .4 Instruction duration time requirements as specified in appropriate sections.
- .5 Departmental Representative will record these demonstrations on video tape for future reference.

3.6 CLEANING

- .1 Progress Cleaning: clean in accordance with Section 00 10 00 - General Instructions.
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment in accordance with Section 00 10 00 - General Instructions.
- .3 Waste Management: separate waste materials for reuse recycling in accordance with Section 01 74 19 - Waste Management and Disposal.
 - .1 Remove recycling containers and bins from site and dispose of materials at appropriate facility.

3.7 PROTECTION

- .1 Protect equipment and systems openings from dirt, dust, and other foreign materials with materials appropriate to system.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes requirements for selective demolition and removal of plumbing, sprinkler systems and related mechanical components and incidentals required to complete work described in this Section ready for new construction.

1.2 RELATED REQUIREMENTS

- .1 Section 02 41 19.16 - Selective Interior Demolition
- .2 Section 02 42 00 - Removal and Salvage of Construction Materials
- .3 Section 26 05 05 – Selective Demolition for Electrical

1.3 REFERENCE STANDARDS

- .1 CSA Group (CSA)
 - .1 CSA S350 M1980 (R2003), Code of Practice for Safety in Demolition of Structures.

1.4 DEFINITIONS

- .1 Demolish: Detach items from existing construction and legally dispose of items off site, unless indicated as removed and salvaged, or removed and reinstalled.
- .2 Remove: Planned deconstruction and disassembly of electrical items from existing construction including removal of conduit, junction boxes, cabling and wiring from electrical component to panel taking care not to damage adjacent assemblies designated to remain; legally dispose of items off site, unless indicated as removed and salvaged, or removed and reinstalled.
- .3 Remove and Salvage: Detach items from existing construction and deliver them to Departmental Representative ready for reuse.
- .4 Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.
- .5 Existing to Remain: Existing items of construction that are not removed and that are not otherwise indicated as being removed and salvaged, or removed and reinstalled.
- .6 Hazardous Substances: Dangerous substances, dangerous goods, hazardous commodities and hazardous products may include asbestos, mercury and lead, PCB's, poisons, corrosive agents, flammable substances, radioactive substances, or other material that can endanger human health or wellbeing or environment if handled improperly as defined by the Federal Hazardous Products Act (RSC 1985) including latest amendments.

1.5 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Action Submittals: Provide the following in accordance with Section 01 10 00 – General Instructions before starting work of this Section:

- .1 Construction Waste Management Plan (CWM Plan): Submit plan addressing opportunities for reduction, reuse, or recycling of materials prepared in accordance with Section 01 74 19 - Waste Management and Disposal.
- .2 Landfill Records: Indicate receipt and acceptance of selective demolition waste and hazardous wastes by a landfill facility licensed to accept hazardous wastes.

1.6 ADMINISTRATIVE REQUIREMENTS

- .1 Coordination: Coordinate work of this Section to avoid interference with work by other Sections.
- .2 Scheduling: Account for Departmental Representative's continued occupancy requirements during selective demolition with Section 02 41 19.16 - Selective Interior Demolition.

1.7 QUALITY ASSURANCE

- .1 Regulatory Requirements: Perform work of this Section in accordance with the following:
 - .1 Federal Workers' Compensation Service.
 - .2 Government of Canada, Labour Program: Workplace Safety.

1.8 SITE CONDITIONS

- .1 Existing Conditions: Condition of materials identified as being salvaged or demolished are based on their observed condition at time of site examination before tendering.
- .2 Discovery of Hazardous Substances: It is not expected that Hazardous Substances will be encountered in the Work; immediately notify Departmental Representative if materials suspected of containing hazardous substances are encountered and perform the following activities:
 - .1 Refer to Section 01 10 00 – General Instructions for directives associated with specific material types.
 - .2 Hazardous substances will be as defined in the Hazardous Products Act.
 - .3 Stop work in the area of the suspected hazardous substances.
 - .4 Take preventative measures to limit users' and workers' exposure, provide barriers and other safety devices and do not disturb.
 - .5 Hazardous substances will be removed by Departmental Representative under a separate contract or as a change to the Work.
 - .6 Proceed only after written instructions have been received from Departmental Representative.

1.9 SALVAGE AND DEBRIS MATERIALS

- .1 Demolished items become Contractor's property and will be removed from Project site; except for items indicated as being reused, salvaged, or otherwise indicated to remain Departmental Representative's property.
- .2 Carefully remove materials and items designated for salvage and store in a manner to prevent damage or devaluation of materials in accordance with Section 02 42 00 - Removal and Salvage of Construction Materials.

Part 2 Products

2.1 MATERIALS

- .1 General Patching and Repair Materials: Refer to Section 02 41 19.16 - Selective Interior Demolition for listing of patching and repair materials incidental to removal or demolition of components associated with work of this Section.
- .2 Plumbing Repair Materials: Use only new materials required for completion or repair matching materials damaged during performance of work of this Section; new materials are required to meet assembly or system characteristics as existing systems indicated to remain and carry CSA approval labels required by the Authority Having Jurisdiction.
- .3 Fire stopping Repair Materials: Use fire stopping materials compatible with existing fire stopping systems where removal or demolition work affects rated assemblies, restore to match existing fire rated performance.

Part 3 Execution

3.1 EXAMINATION

- .1 Verification of Existing Conditions: Visit site, thoroughly examine and become familiar with conditions that may affect the work of this Section before tendering the Bid; Departmental Representative will not consider claims for extras for work or materials necessary for proper execution and completion of the contract that could have been determined by a site visit.

3.2 PREPARATION

- .1 Protection of Existing Systems to Remain: Protect systems and components indicated to remain in place during selective demolition operations and as follows:
 - .1 Prevent movement and install bracing to prevent settlement or damage of adjacent services and parts of existing buildings scheduled to remain.
 - .2 Notify Departmental Representative and cease operations where safety of buildings being demolished, adjacent structures or services appears to be endangered and await additional instructions before resuming demolition work specified in this Section.
 - .3 Prevent debris from blocking drainage inlets.
 - .4 Protect mechanical systems that must remain in operation.
- .2 Protection of Building Occupants: Sequence demolition work so that interference with the use of the building by the Departmental Representative] and users is minimized and as follows:
 - .1 Prevent debris from endangering the safe access to and egress from occupied buildings.
 - .2 Notify Departmental Representative and cease operations where safety of occupants appears to be endangered and await additional instructions before resuming demolition work specified in this Section.

3.3 EXECUTION

- .1 Demolition and Removal: Coordinate requirements of this Section with information contained in Section 02 41 19.16 - Selective Interior Demolition and as follows:

- .1 Disconnect and cap mechanical services in accordance with requirements of local Authority Having Jurisdiction.
- .2 Do not disrupt active or energized utilities without approval of the Departmental Representative.
- .3 Erect and maintain dust proof and weather tight partitions to prevent the spread of dust and fumes to occupied building areas; remove partitions when complete.
- .4 Demolish parts of existing building to accommodate new construction and remedial work as indicated.
- .5 At end of each day's work, leave worksite in safe condition.
- .6 Perform demolition work in a neat and workmanlike manner:
 - .1 Remove any tools or equipment after completion of work, and leave site clean and ready for subsequent renovation work.
 - .2 Repair and restore damages caused as a result of work of this Section to match existing materials and finishes.

3.4 CLOSEOUT ACTIVITIES

- .1 Demolition Waste Disposal: Arrange for legal disposal and remove demolished materials to accredited provincial landfill site or alternative disposal site (recycle centre) except where explicitly noted otherwise for materials being salvaged for re use in new construction in accordance with Section 02 42 00 - Removal and Salvage of Construction Materials.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 - Common Work Results for Mechanical.
- .2 Section 23 05 23.01 – Valves - Bronze.

1.2 REFERENCE STANDARDS

- .1 American Society of Mechanical Engineers International (ASME)
 - .1 ANSI/ASME B16.15-13, Cast Copper Alloy Threaded Fittings, Classes 125 and 250.
 - .2 ANSI/ASME B16.18-12, Cast Copper Alloy Solder Joint Pressure Fittings.
 - .3 ANSI/ASME B16.22-13, Wrought Copper and Copper Alloy Solder Joint Pressure Fittings.
 - .4 ANSI/ASME B16.24-11, Cast Copper Alloy Pipe Flanges and Flanged Fittings: Class 150, 300, 400, 600, 900, 1500 and 2500.
 - .5 ASME B16.26-13, Cast Copper Alloy Fittings for Flared Copper Tubes.
 - .6 ASME B31.9-14, Building Services Piping.
 - .7 ASME B36.19M-04, Stainless Steel Pipe.
- .2 ASTM International (ASTM)
 - .1 ASTM A182/A 182M-16, Standard Specification for Forged or Rolled Alloy and Stainless Steel Pipe Flanges, Forged Fittings, and Valves and Parts for High-Temperature Service.
 - .2 ASTM A269-15a, Standard Specification for Seamless and Welded Austenitic Stainless Steel Tubing for General Service.
 - .3 ASTM A307-14, Standard Specification for Carbon Steel Bolts and Studs, 60,000 PSI Tensile Strength.
 - .4 ASTM A312/A312M-16, Seamless, Welded, and Heavily Cold Worked Austenitic Stainless Steel Pipes.
 - .5 ASTM A351/A351M-16, Castings, Austenitic, for Pressure Containing Parts.
 - .6 ASTM A403/A403M-16, Wrought Austenitic Stainless Steel Piping Fittings.
 - .7 ASTM A536-84 (2014), Standard Specification for Ductile Iron Castings.
 - .8 ASTM B32-08 (2014), Standard Specification for Solder Metal.
 - .9 ASTM B42-15a, Seamless Copper Tube, Standard Sizes.
 - .10 ASTM B88M-14, Standard Specification for Seamless Copper Water Tube (Metric).
 - .11 ASTM F876-15, Standard Specification for Crosslinked Polyethylene (PEX) Tubing.
 - .12 ASTM F877-11, Standard Specification for Crosslinked Polyethylene (PEX) Hot and Cold Water Distribution System.

- .3 American National Standards Institute/American Water Works Association (ANSI)/(AWWA)
 - .1 ANSI/AWWA C111/A21.11-12, Rubber-Gasket Joints for Ductile-Iron Pressure Pipe and Fittings.
 - .2 ANSI/AWWA C151/A21.51-09, Ductile Iron Pipe, Centrifugally Cast, for Water.
 - .3 AWWA C904-06, Crosslinked Polyethylene (PEX) Pressure Pipe, ½ In. (12 mm) through 3 In. (76mm), for Water Service.
- .4 Canada Green Building Council (CaGBC)
 - .1 LEED Canada-NC Version 1.0-2004, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Package For New Construction and Major Renovations (including Addendum 2007).
 - .2 LEED Canada-CI Version 1.0-2007, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Guide For Commercial Interiors.
- .5 CSA Group (CSA)
 - .1 CSA B137.5-13, Crosslinked Polyethylene (PEX) Tubing Systems for Pressure Applications.
 - .2 CSA B242-05, Groove and Shoulder Type Mechanical Pipe Couplings.
- .6 Underwriters Laboratories of Canada (ULC)
 - .1 CAN/ULC S101-07, Fire Endurance Tests of Buildings Construction and Materials.
 - .2 CAN/ULC S102.2-10, Method of Test for Surface Burning Characteristics of Flooring, Floor Coverings and Miscellaneous Materials and Assemblies.
 - .3 CAN/ULC S115-11, Standard Method of Fire Tests of Firestop.
- .7 Department of Justice Canada (Jus)
 - .1 Canadian Environmental Protection Act, 1999, c. 33 (CEPA).
- .8 Health Canada/Workplace Hazardous Materials Information System (WHMIS)
 - .1 Safety Data Sheets (SDS).
- .9 Manufacturer's Standardization Society of the Valve and Fittings Industry (MSS)
 - .1 MSS-SP-67-02a, Butterfly Valves.
 - .2 MSS-SP-70-06, Grey Iron Gate Valves, Flanged and Threaded Ends.
 - .3 MSS-SP-71-05, Grey Iron Swing Check Valves, Flanged and Threaded Ends.
 - .4 MSS-SP-80-03, Bronze Gate, Globe, Angle and Check Valves.
- .10 National Research Council (NRC)
 - .1 National Plumbing Code of Canada (NPC) 2015.
- .11 Transport Canada (TC)
 - .1 Transportation of Dangerous Goods Act, 1992, c. 34 (TDGA).

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Product Data
 - .1 Provide manufacturer's printed product literature and datasheets for insulation and adhesives, and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Closeout Submittals:
 - .1 Provide maintenance data for incorporation into manual specified in Section 00 10 00 – General Instructions.

1.4 DELIVERY, STORAGE AND HANDLING

- .1 Store and manage hazardous materials in accordance with Section 00 10 00 – General Instructions.
- .2 Packaging Waste Management: remove for reuse and return by manufacturer of packaging materials, pallets, crates, and padding in accordance with Section 01 74 19 - Waste Management and Disposal.
- .3 Place materials defined as hazardous or toxic in designated containers.
- .4 Handle and dispose of hazardous materials in accordance with CEPA, TDGA, Regional and Municipal regulations.

Part 2 Products

2.1 PIPING

- .1 Domestic hot, cold systems, within building.
 - .1 Above ground:
 - .1 Copper tube, hard drawn, type L: to ASTM B88M.

2.2 FITTINGS

- .1 Bronze pipe flanges and flanged fittings, Class 150: to ANSI/ASME B16.24.
- .2 Cast bronze threaded fittings, Class 125: to ANSI/ASME B16.15.
- .3 Cast copper, solder type: to ANSI/ASME B16.18.
- .4 Wrought copper and copper alloy, solder type: to ANSI/ASME B16.22.
- .5 NPS 1 ½ and smaller:
 - .1 cast copper to ANSI/ASME B16.18 or wrought copper to ANSI/ASME B16.22; with 301 stainless steel internal components and EPDM seals. Suitable for operating pressure to 1380 kPa.

2.3 JOINTS

- .1 Rubber gaskets, latex-free, 1.6 mm thick: to AWWA C111.

- .2 Bolts, nuts, hex head and washers: to ASTM A307, heavy series.
- .3 Solder: 95/5 tin copper alloy.
- .4 Teflon tape: for threaded joints.
- .5 Grooved couplings: designed with angle bolt pads to provide rigid joint, complete with EPDM gasket.
- .6 Dielectric connections between dissimilar metals: dielectric fitting, complete with thermoplastic liner.
- .7 NPS 1 ½ and smaller: PEX fittings to CSA B137.5.

2.4 GATE VALVES

- .1 NPS 2 and under, soldered:
 - .1 Rising stem: to MSS-SP-80, Class 125, 860 kPa, bronze body, screw-in bonnet, solid wedge disc as specified Section 23 05 23.01 - Valves - Bronze.
- .2 NPS 2 and under, screwed:
 - .1 Rising stem: to MSS-SP-80, Class 125, 860 kPa, bronze body, screw-in bonnet, solid wedge disc as specified Section 23 05 23.01 - Valves - Bronze.

2.5 GLOBE VALVES

- .1 NPS2 and under, soldered:
 - .1 To MSS-SP-80, Class 125, 860 kPa, bronze body, renewable composition disc, screwed over bonnet as specified Section 23 05 23.01 - Valves - Bronze.
 - .2 Lockshield handles: as indicated.
- .2 NPS 2 and under, screwed:
 - .1 To MSS-SP-80, Class 150, 1 MPa, bronze body, screwed over bonnet, renewable composition disc as specified Section 23 05 23.01 - Valves - Bronze.
 - .2 Lockshield handles: as indicated.

2.6 SWING CHECK VALVES

- .1 NPS 2 and under, soldered:
 - .1 To MSS-SP-80, Class 125, 860 kPa, bronze body, bronze swing disc, screw in cap, regrindable seat as specified Section 23 05 23.01 - Valves - Bronze.
- .2 NPS 2 and under, screwed:
 - .1 To MSS-SP-80, Class 125, 860 kPa, bronze body, bronze swing disc, screw in cap, regrindable seat as specified Section 23 05 23.01 - Valves - Bronze.

2.7 BALL VALVES

- .1 NPS 2 and under, screwed:
 - .1 Class 150.

- .2 Forged Brass or Bronze] body, chrome plated brass or stainless steel] ball, PTFE adjustable packing, brass gland and PTFE seat, steel lever handle as specified Section 23 05 23.01 - Valves - Bronze.
- .2 NPS 2 and under, soldered:
 - .1 To ANSI/ASME B16.18, Class 150.
 - .2 Bronze body, chrome plated brass or stainless steel] ball, PTFE adjustable packing, brass gland and PTFE seat, steel lever handle, with NPT to copper adaptors as specified Section 23 05 23.01 - Valves - Bronze.
- .3 NPS 2 and under, mechanical:
 - .1 To CSA B137.5 and ASTM F1960.
 - .2 Lead free brass body.

Part 3 Execution

3.1 APPLICATION

- .1 Manufacturer's Instructions: comply with manufacturer's written recommendations, including product technical bulletins, handling, storage and installation instructions, and datasheets.

3.2 INSTALLATION

- .1 Install in accordance with the Ontario Plumbing Code.
- .2 Install pipe work in accordance with Section 21 05 01 - Common Work Results for Mechanical, supplemented as specified herein.
- .3 Assemble piping using fittings manufactured to ANSI and Standard Council of Canada (SCC) standards.
- .4 Install CWS piping below and away from HWS and HWC and other hot piping so as to maintain temperature of cold water as low as possible.
- .5 Connect to fixtures and equipment in accordance with manufacturer's written instructions unless otherwise indicated.
- .6 Buried tubing:
 - .1 Lay in well compacted washed sand in accordance with AWWA Class B bedding.
 - .2 Bend tubing without crimping or constriction. Minimize use of fittings.
- .7 Valves
 - .1 Isolate equipment, fixtures and branches with ball valves.
 - .2 Balance recirculation system using lockshield globe valves. Mark settings and record on as-built drawings on completion.

3.3 PRESSURE TESTS

- .1 Conform to requirements of Section 21 05 01 - Common Work Results for Mechanical.

- .2 Test pressure: greater of 1 times maximum system operating pressure or 860 kPa.

3.4 FLUSHING AND CLEANING

- .1 Flush entire system for 8 h. Ensure outlets flushed for 2 hours. Let stand for 24 hours, then draw one sample off longest run. Submit to testing laboratory to verify that system is clean copper to Provincial potable water guidelines. Let system flush for additional 2 hours, then draw off another sample for testing.

3.5 PRE-START-UP INSPECTIONS

- .1 Systems to be complete, prior to flushing, testing and start-up.
- .2 Verify that system can be completely drained.
- .3 Ensure that pressure booster systems are operating properly.
- .4 Ensure that air chambers, expansion compensators are installed properly.

3.6 DISINFECTION

- .1 Flush out, disinfect and rinse system to approval of Departmental Representative.
- .2 Upon completion, provide laboratory test reports on water quality for Departmental Representative approval.

3.7 START-UP

- .1 Timing: start up after:
 - .1 Pressure tests have been completed.
 - .2 Disinfection procedures have been completed.
 - .3 Certificate of static completion has been issued.
 - .4 Water treatment systems operational.
- .2 Provide continuous supervision during start-up.
- .3 Start-up procedures:
 - .1 Establish circulation and ensure that air is eliminated.
 - .2 Check pressurization to ensure proper operation and to prevent water hammer, flashing and/or cavitation.
 - .3 Commission water conditioning systems in accordance with manufacturer's written instructions.
 - .4 Monitor piping systems for freedom of movement, pipe expansion as designed.
 - .5 Check control, limit, safety devices for normal and safe operation.
- .4 Rectify start-up deficiencies.

3.8 PERFORMANCE VERIFICATION

- .1 Scheduling:
 - .1 Verify system performance after pressure and leakage tests and disinfection are completed, and Certificate of Completion has been issued by authority having jurisdiction.

- .2 Procedures:
 - .1 Verify that flow rate and pressure meet Design Criteria.
 - .2 Verify performance of temperature controls.
 - .3 Verify compliance with safety and health requirements.
 - .4 Check for proper operation of water hammer arrestors. Run one outlet for 10 seconds, then shut of water immediately. If water hammer occurs, replace water hammer arrestor or re-charge air chambers. Repeat for outlets and flush valves.
 - .5 Confirm water quality consistent with supply standards, and ensure no residuals remain as result of flushing or cleaning.
- .3 Reports:
 - .1 In accordance with Section 01 91 13 - General Commissioning (Cx) Requirements: Reports, using report forms as specified in Section 01 91 13 - General Commissioning (Cx) Requirements: Report Forms and Schematics.
 - .2 Include certificate of water flow and pressure tests conducted on incoming water service, demonstrating adequacy of flow and pressure.

3.9 OPERATION REQUIREMENTS

- .1 Co-ordinate operation and maintenance requirements including, cleaning and maintenance of specified materials and products with Section 21 05 01 - Common Work Results for Mechanical.

3.10 CLEANING

- .1 Clean in accordance with Section 01 74 00 - Cleaning.
- .2 Waste Management: separate waste materials for recycling and reuse in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 - Common Work Results for Mechanical.

1.2 REFERENCES

- .1 ASTM International Inc.
 - .1 ASTM B32-08, Standard Specification for Solder Metal.
 - .2 ASTM B306-02, Standard Specification for Copper Drainage Tube (DWV).
 - .3 ASTM C564-03a, Standard Specification for Rubber Gaskets for Cast Iron Soil Pipe and Fittings.
- .2 Canada Green Building Council (CaGBC)
 - .1 LEED Canada-NC Version 1.0-2004, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Package for New Construction and Major Renovations.
 - .2 Rating System Addenda for New Construction and Major Renovations LEED Canada-NC Version 1.0-Addendum 2007.
 - .3 LEED Canada-CI Version 1.0-2007, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Guide for Commercial Interiors.
- .3 Canadian Standards Association (CSA International).
 - .1 CSA B67-1972(R1996), Lead Service Pipe, Waste Pipe, Traps, Bends and Accessories.
 - .2 CAN/CSA-B70-06, Cast Iron Soil Pipe, Fittings and Means of Joining.
 - .3 CAN/CSA-B125.3-05, Plumbing Fittings.
- .4 Green Seal Environmental Standards (GSES)
 - .1 Standard GS-36-00, Commercial Adhesives.
- .5 South Coast Air Quality Management District (SCAQMD), California State
 - .1 SCAQMD Rule 1168-A2005, Adhesive and Sealant Applications.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Product Data:
 - .1 Provide manufacturer's printed product literature and datasheets for adhesives, and include product characteristics, performance criteria, physical size, finish and limitations.

1.4 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle in accordance with Section 00 10 00 – General Instructions.

- .2 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.
- .3 Packaging Waste Management: remove for reuse and return of pallets, crates, padding, and packaging materials in accordance with Section 01 74 19 - Waste Management and Disposal.

Part 2 Products

2.1 COPPER TUBE AND FITTINGS

- .1 Above ground sanitary and vent Type DWV to: ASTM B306.
 - .1 Fittings.
 - .1 Cast brass: to CAN/CSA-B125.3.
 - .2 Wrought copper: to CAN/CSA-B125.3.
 - .2 Solder: tin-lead, 50:50, type 50A, or lead free, tin- 95:5, type TA.

2.2 CAST IRON PIPING AND FITTINGS

- .1 Above ground sanitary and vent: to CAN/CSA-B70.
 - .1 Joints:
 - .1 Hub and spigot:
 - .1 Caulking lead: to CSA B67.
 - .2 Mechanical joints:
 - .1 Neoprene or butyl rubber compression gaskets with stainless steel clamps.

Part 3 Execution

3.1 APPLICATION

- .1 Manufacturer's Instructions: comply with manufacturer's written recommendations, including product technical bulletins, handling, storage and installation instructions, and datasheets.

3.2 INSTALLATION

- .1 In accordance with Section 21 05 01 - Common Work Results for Mechanical.
- .2 Install in accordance with Ontario Plumbing Code.

3.3 TESTING

- .1 Pressure test buried systems before backfilling.
- .2 Hydraulically test to verify grades and freedom from obstructions.

3.4 PERFORMANCE VERIFICATION

- .1 Cleanouts:
 - .1 Ensure accessible and that access doors are correctly located.
 - .2 Open, cover with linseed oil and re-seal.
 - .3 Verify that cleanout rods can probe as far as the next cleanout, at least.
- .2 Test to ensure traps are fully and permanently primed.
- .3 Storm water drainage:
 - .1 Verify domes are secure.
 - .2 Ensure weirs are correctly sized and installed correctly.
 - .3 Verify provisions for movement of roof system.
- .4 Ensure that fixtures are properly anchored, connected to system and effectively vented.
- .5 Affix applicable label (storm, sanitary, vent, pump discharge etc.) c/w directional arrows every floor or 4.5 m (whichever is less).

3.5 CLEANING

- .1 Clean in accordance with Section 01 74 11 - Cleaning.
- .2 Waste Management: separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 22 05 15 - Plumbing Specialties and Accessories.
- .2 Section 22 11 16 - Domestic Water Piping.
- .3 Section 22 13 17 – Drainage Waste and Vent Piping – Cast Iron and Copper

1.2 REFERENCE STANDARDS

- .1 Canada Green Building Council (CaGBC)
 - .1 LEED Canada-NC Version 1.0-2004, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Package For New Construction and Major Renovations (including Addendum 2007).
 - .2 LEED Canada-CI Version 1.0-2007, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Guide For Commercial Interiors.
- .2 CSA Group (CSA)
 - .1 CAN/CSA-B45 Series-02 (R2008), Plumbing Fixtures.
 - .2 CAN/CSA-B125.3-05, Plumbing Fittings.
 - .3 CAN/CSA-B651-04, Accessible Design for the Built Environment.
- .3 National Research Council Canada (NRC)
 - .1 National Building Code of Canada 2015 (NBC).

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 00 10 00 - General Instructions.
- .2 Product Data:
 - .1 Provide manufacturer's printed product literature and datasheets for fixtures, and include product characteristics, performance criteria, physical size, finish and limitations.

1.4 CLOSEOUT SUBMITTALS

- .1 Provide maintenance data in accordance with Section 00 10 00 - General Instructions.
- .2 Include:
 - .1 Description of fixtures and trim, giving manufacturer's name, type, model, year, capacity.
 - .2 Details of operation, servicing, maintenance.
 - .3 List of recommended spare parts.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle in accordance with Section 00 10 00 - General Instructions.

- .2 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.
- .3 Packaging Waste Management: remove for reuse by manufacturer and return of padding packaging materials pallets crates in accordance with Section 01 74 19 - Waste Management and Disposal.

Part 2 Products

2.1 SUSTAINABLE MATERIAL

- .1 Materials and products in accordance with Section 00 10 00 - General Instructions.

2.2 MANUFACTURED UNITS

- .1 Fixtures: manufacture in accordance with CAN/CSA-B45 series.
- .2 Trim, fittings: manufacture in accordance with CAN/CSA-B125.
- .3 Exposed plumbing brass to be chrome plated.
- .4 Number, locations: architectural drawings to govern.
- .5 Fixtures to be product of one manufacturer.
- .6 Trim to be product of one manufacturer.
 - .1 Stainless steel sink (S1): free standing service sink SS1: 16 gauge stainless steel, free standing, floor mount c/w back support.
 - .2 Nominal size 691mm x 691mm x 1119mm high, bowl is 356mm deep (27" x 27" x 44" high, bowl is 14" deep) c/w strainer basket and 2 faucet holes. Acceptable material: Frank Scullery sink model SL2424/316-1/2 or approved equal.
 - .3 Faucet to be exposed yoke utility wall mount, vandal resistant, cast brass spout, wrist blade handles, bottom fork brace, off-set shanks with integral check valves to prevent cross flow, adjustable centers, bucket hook and threaded hose end. Acceptable material: American Standard 8351.076 or approved equal.
 - .4 Provide additional plywood backing to support faucet assembly. All assembly hardware shall be of stainless steel construction. Sink shall be mounted tight to wall.
- .7 Fixture piping:
 - .1 Hot and cold water supplies to each fixture:
 - .1 Chrome plated flexible rigid supply pipes each with screwdriver handwheel stop, reducers, escutcheon.
 - .2 Waste:
 - .1 Brass P trap with clean out on each fixture not having integral trap.
 - .2 Chrome plated in all exposed places.

Part 3 Execution

3.1 APPLICATION

- .1 Manufacturer's Instructions: comply with manufacturer's written recommendations, including product technical bulletins, handling, storage and installation instructions, and datasheets.

3.2 INSTALLATION

- .1 Mounting heights:
 - .1 Standard: to comply with manufacturer's recommendations unless otherwise indicated or specified.
 - .2 Wall-hung fixtures: as indicated, measured from finished floor.
 - .3 Physically handicapped: to comply with most stringent of either NBC or CAN/CSA-B651.

3.3 ADJUSTING

- .1 Conform to water conservation requirements specified this section.
- .2 Adjustments:
 - .1 Adjust water flow rate to design flow rates.
 - .2 Adjust pressure to fixtures to ensure no splashing at maximum pressures.
- .3 Checks:
 - .1 Aerators: operation, cleanliness.
 - .2 Vacuum breakers, backflow preventers: operation under all conditions.
 - .3 Wash fountains: operation of flow-actuating devices.
- .4 Thermostatic controls:
 - .1 Verify temperature settings, operation of control, limit and safety controls.

3.4 CLEANING

- .1 Clean in accordance with Section 00 10 00 - General Instructions.
 - .1 Remove surplus materials, excess materials, rubbish, tools and equipment.
- .2 Waste Management: separate waste materials for recycling reuse in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 23 05 93 – Testing, Adjusting and Balancing for HVAC.

1.2 REFERENCE STANDARDS

- .1 Canada Green Building Council (CaGBC)
 - .1 LEED Canada-NC Version 1.0-2004, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Package For New Construction and Major Renovations (including Addendum 2007).
 - .2 LEED Canada-CI Version 1.0-2007, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Guide For Commercial Interiors.
 - .3 LEED Canada 2009 for Design and Construction-2010, LEED Canada 2009 for Design and Construction Leadership in Energy and Environmental Design Green Building Rating System Reference Guide.
 - .4 LEED Canada for Existing Buildings, Operations and Maintenance-2009, LEED Canada 2009 Leadership In Energy and Environmental Design Green Building Rating System Reference Guide.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for equipment, piping and accessories and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Shop Drawings:
 - .1 Indicate on drawings:
 - .1 Mounting arrangements.
 - .2 Operating and maintenance clearances.
 - .2 Shop drawings and product data accompanied by:
 - .1 Detailed drawings of bases, supports, and anchor bolts.
 - .2 Acoustical sound power data, where applicable.
 - .3 Points of operation on performance curves.
 - .4 Manufacturer to certify current model production.
 - .5 Certification of compliance to applicable codes.
 - .3 In addition to transmittal letter referred to in Section 01 33 00 - Submittal Procedures: use MCAC "Shop Drawing Submittal Title Sheet". Identify section and paragraph number.

1.4 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section 01 78 00 - Closeout Submittals.
- .2 Operation and Maintenance Data: submit operation and maintenance data for incorporation into manual.
 - .1 Operation and maintenance manual approved by, and final copies deposited with, Departmental Representative before final inspection.
 - .2 Operation data to include:
 - .1 Control schematics for systems including environmental controls.
 - .2 Description of systems and their controls.
 - .3 Description of operation of systems at various loads together with reset schedules and seasonal variances.
 - .4 Operation instruction for systems and component.
 - .5 Description of actions to be taken in event of equipment failure.
 - .6 Valves schedule and flow diagram.
 - .7 Colour coding chart.
 - .3 Maintenance data to include:
 - .1 Servicing, maintenance, operation and trouble-shooting instructions for each item of equipment.
 - .2 Data to include schedules of tasks, frequency, tools required and task time.
 - .4 Performance data to include:
 - .1 Equipment manufacturer's performance datasheets with point of operation as left after commissioning is complete.
 - .2 Equipment performance verification test results.
 - .3 Special performance data as specified.
 - .4 Testing, adjusting and balancing reports as specified in Section 23 05 93 - Testing, Adjusting and Balancing for HVAC.
 - .5 Approvals:
 - .1 Submit 2 copies of draft Operation and Maintenance Manual to Departmental Representative for approval. Submission of individual data will not be accepted unless directed by Departmental Representative .
 - .2 Make changes as required and re-submit as directed by Departmental Representative .
 - .6 Additional data:
 - .1 Prepare and insert into operation and maintenance manual additional data when need for it becomes apparent during specified demonstrations and instructions.
 - .7 Site records:
 - .1 Departmental Representative will provide 1 set of reproducible mechanical drawings. Provide sets of white prints as required for each phase of work. Mark changes as work progresses and as changes occur.

- Include changes to existing mechanical systems, control systems and low voltage control wiring.
- .2 Transfer information weekly to reproducibles, revising reproducibles to show work as actually installed.
- .3 Use different colour waterproof ink for each service.
- .4 Make available for reference purposes and inspection.
- .8 As-built drawings:
 - .1 Prior to start of Testing, Adjusting and Balancing for HVAC, finalize production of as-built drawings.
 - .2 Identify each drawing in lower right hand corner in letters at least 12 mm high as follows: - "AS BUILT DRAWINGS: THIS DRAWING HAS BEEN REVISED TO SHOW MECHANICAL SYSTEMS AS INSTALLED" (Signature of Contractor) (Date).
 - .3 Submit to Departmental Representative for approval and make corrections as directed.
 - .4 Perform testing, adjusting and balancing for HVAC using as-built drawings.
 - .5 Submit completed reproducible as-built drawings with Operating and Maintenance Manuals.
- .9 Submit copies of as-built drawings for inclusion in final TAB report.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- .1 Submit in accordance with Section 01 78 00 - Closeout Submittals.
- .2 Furnish spare parts as follows:
 - .1 One filter cartridge or set of filter media for each filter or filter bank in addition to final operating set.
- .3 Provide one set of special tools required to service equipment as recommended by manufacturers.
- .4 Furnish one commercial quality grease gun, grease and adapters to suit different types of grease and grease fittings.

1.6 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 01 61 00 - Common Product Requirements with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials in dry location indoors off ground and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect equipment from nicks, scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.
- .4 Develop Construction Waste Management Plan related to Work of this Section.

- .5 Packaging Waste Management: remove for reuse by manufacturer and return of pallets, packaging materials padding, crates, as specified in Construction Waste Management Plan in accordance with Section 01 74 19 - Waste Management and Disposal.

Part 2 Products

2.1 MATERIALS

- .1 All materials used on this project shall be new and CSA approved unless noted otherwise.

Part 3 Execution

3.1 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied and after receipt of written approval to proceed from Departmental Representative.

3.2 PAINTING REPAIRS AND RESTORATION

- .1 Do painting in accordance with Section 09 91 23 - Interior Painting.
- .2 Prime and touch up marred finished paintwork to match original.
- .3 Restore to new condition, finishes which have been damaged.

3.3 SYSTEM CLEANING

- .1 Clean interior and exterior of all systems including strainers. Vacuum interior of ductwork and air handling units.

3.4 FIELD QUALITY CONTROL

- .1 Manufacturer's Field Services:
 - .1 Obtain written report from manufacturer verifying compliance of Work, in handling, installing, applying, protecting and cleaning of product and submit Manufacturer's Field Reports as described in PART 1 - ACTION AND INFORMATIONAL SUBMITTALS.
 - .2 Provide manufacturer's field services consisting of product use recommendations and periodic site visits for inspection of product installation in accordance with manufacturer's instructions.

3.5 DEMONSTRATION

- .1 Departmental Representative will use equipment and systems for test purposes prior to acceptance. Supply labour, material, and instruments required for testing.
- .2 Trial usage to apply to following equipment and systems:
 - .1 Fan Coil Units
- .3 Supply tools, equipment and personnel to demonstrate and instruct operating and maintenance personnel in operating, controlling, adjusting, trouble-shooting and servicing of all systems and equipment during regular work hours, prior to acceptance.
- .4 Use operation and maintenance manual, as-built drawings, and audio visual aids as part of instruction materials.
- .5 Instruction duration time requirements as specified in appropriate sections.
- .6 Departmental Representative will record these demonstrations on video tape for future reference.

3.6 CLEANING

- .1 Progress Cleaning: clean in accordance with Section 01 74 00 - Cleaning.
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment in accordance with Section 01 74 00 - Cleaning.
- .3 Waste Management: separate waste materials for reuse recycling in accordance with Section 01 74 19 - Waste Management and Disposal.
 - .1 Remove recycling containers and bins from site and dispose of materials at appropriate facility.

3.7 PROTECTION

- .1 Protect equipment and systems openings from dirt, dust, and other foreign materials with materials appropriate to system.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes requirements for selective demolition and removal of heating, ventilation, air conditioning systems, refrigerant systems, controls and automated automation components, and related mechanical components and incidentals required to complete work described in this Section to prepare for new construction.

1.2 RELATED SECTIONS

- .1 Section 01 10 00 – General Instructions
- .2 Section 01 74 19 - Waste Management and Disposal
- .3 Section 02 41 19.16 - Selective Interior Demolition
- .4 Section 02 42 00 - Removal and Salvage of Construction Materials
- .5 Section 22 05 05 – Selective Demolition for Plumbing
- .6 Section 26 05 05 – Selective Demolition for Electrical

1.3 REFERENCE STANDARDS

- .1 CSA Group (CSA)
 - .1 CSA S350 M1980 (R2003), Code of Practice for Safety in Demolition of Structures.
- .2 Federal Halocarbon Regulations, 2003 (SOR/2003-289)

1.4 DEFINITIONS

- .1 For purposes of mechanical sections, the following definitions shall apply:
 - .1 Concealed: mechanical services and equipment is suspended ceilings and in chases and furred spaces.
 - .2 Exposed: will mean not concealed as defined above.
 - .3 Demolish: detach items from existing construction and legally dispose of items off site, unless indicated as removed and salvaged, or removed and reinstalled.
 - .4 Remove: planned deconstruction and disassembly of electrical items from existing construction including removal of conduit, junction boxes, cabling and wiring from electrical component to panel taking care not to damage adjacent assemblies designated to remain; legally dispose of items off site, unless indicated as removed and salvaged, or removed and reinstalled.
 - .5 Remove and Salvage: detach items from existing construction and deliver them to Departmental Representative ready for reuse.
 - .6 Remove and Reinstall: detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

- .7 Existing to Remain: existing items of construction that are not removed and that are not otherwise indicated as being removed and salvaged, or removed and reinstalled.
- .8 Hazardous Substances: dangerous substances, dangerous goods, hazardous commodities and hazardous products may include asbestos, mercury and lead, PCB's, poisons, corrosive agents, flammable substances, radioactive substances, or other material that can endanger human health or wellbeing or environment if handled improperly as defined by the Federal Hazardous Products Act (RSC 1985) including latest amendments.

1.5 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals: Provide in accordance with Section 01 10 00 – General Instructions, and as outlined in the following:
 - .1 Construction Waste Management Plan (CWM Plan): submit plan addressing opportunities for reduction, reuse, or recycling of materials prepared in accordance with Section 01 74 19 - Waste Management and Disposal.
 - .2 Landfill Records: indicate receipt and acceptance of selective demolition waste and hazardous wastes by a landfill facility licensed to accept hazardous wastes.
 - .3 Halocarbon Service Logs: Contractor shall complete halocarbon service logs and provide copies to Departmental Representative containing all information in accordance with requirements outlined in the Federal Halocarbon Regulation.

1.6 EXAMINATION OF THE SITE

- .1 Carefully examine conditions at the site which will or may affect your work, and become familiar with both the new and existing construction, finishes, and other work associated with your work in order that your tender price includes for everything necessary for completion of your work within the proposed project schedule.

1.7 SALVAGE AND DEBRIS MATERIALS

- .1 Demolished items become property of the Contractor and will be removed from the work site, except items indicated as being reused, salvaged or otherwise indicated to remain in accordance with Section 01 74 19 - Waste Management and Disposal.
- .2 Carefully remove materials and items designated for salvage and store in a manner to prevent damage or devaluation of materials in accordance with Section 02 42 00 – Removal and Salvage of Construction Materials.

Part 2 Products

2.1 MATERIAL

- .1 HVAC Repair Materials: use only new materials required for completion or repair matching materials damaged during performance of work of this Section; new materials are required to meet assembly or system characteristics as existing systems indicated to remain and carry CSA approval labels required by the Authority Having Jurisdiction.

- .2 Fire stopping Repair Materials: use fire stopping materials compatible with existing fire stopping systems where removal or demolition work affects rated assemblies, restore to match existing fire rated performance.

Part 3 Execution

3.1 EXAMINATION

- .1 Verification of Existing Conditions: visit site, thoroughly examine and become familiar with conditions that may affect the work of this Section before tendering the Bid; Departmental Representative will not consider claims for extras for work or materials necessary for proper execution and completion of the contract that could have been determined by a site visit.

3.2 PREPARATION

- .1 Protection of Existing Systems to Remain: protect systems and components indicated to remain in place during selective demolition operations and as follows:
 - .1 Prevent movement and install bracing to prevent settlement or damage of adjacent services and parts of existing buildings scheduled to remain.
 - .2 Notify Departmental Representative and cease operations where safety of buildings being demolished, adjacent structures or services appears to be endangered and await additional instructions before resuming demolition work specified in this Section.
 - .3 Prevent debris from blocking drainage inlets.
 - .4 Protect mechanical systems that must remain in operation.
- .2 Protection of Building Occupants: sequence demolition work so that interference with the use of the building by the Departmental Representative and users is minimized and as follows:
 - .1 Prevent debris from endangering the safe access to and egress from occupied buildings.
 - .2 Notify Departmental Representative and cease operations where safety of occupants appears to be endangered and await additional instructions before resuming demolition work specified in this Section.

3.3 EXECUTION

- .1 Demolition and Removal: coordinate requirements of this Section as follows:
 - .1 Disconnect and cap gas supply and electrical services in accordance with requirements of local Authority Having Jurisdiction.
 - .2 Do not disrupt active or energized utilities without approval of the Departmental Representative.
 - .3 Erect and maintain dust proof and weather tight partitions to prevent the spread of dust and fumes to occupied building areas; remove partitions when complete.
 - .4 Demolish parts of existing building to accommodate new construction and remedial work as indicated.

- .5 At end of each day's work, leave worksite in safe condition.
- .6 Perform demolition work in a neat and workmanlike manner:
 - .1 Remove any tools or equipment after completion of work, and leave site clean and ready for subsequent renovation work.
 - .2 Repair and restore damages caused as a result of work of this Section to match existing materials and finishes.
- .2 Halocarbon Requirements: Contractor shall coordinate requirements of this Section as outlined below and in accordance with requirements specified in the Federal Halocarbon Regulation:
 - .1 Contractor shall generate halocarbon service log records for work on equipment (cooling equipment with CFC's, HCFC's and HRC refrigerants; fire suppression systems; solvent cleaning systems) that may result in the release of a halocarbon.
 - .2 Contractor shall generate Decommissioning, Dismantling or Destroying (DDD) Notice containing all information in accordance with requirements outlined in the Federal Halocarbon Regulation for all systems to be decommissioned, dismantled or destroyed as part of work activities.
 - .1 Prior to commencement of DDD activities Contractor shall collect halocarbons in approved, designated container per Federal Halocarbon Regulation.
 - .2 Contractor shall generate DDD Notice and affix notice to system and provide copies to be maintained on site by Departmental Representative.
 - .3 Contractor shall provide additional copy of all halocarbon service log records, including DDD Notices in the O&M Manual.
 - .3 Contractor may generate halocarbon service log records using their internally generated reporting documentation, if service records meet all specified requirements outlined in the Federal Halocarbon Regulation. Otherwise, the Contractor shall request NRC service logs from Departmental Representative for documentation purposes.

<input type="checkbox"/>				YES OUI	NO NON	YES OUI	NO NON																					
D / M / Y J / M / A	SERIAL NUMBER N° DE SÉRIE	MAKE / MODEL MARQUE / MODÈLE	EQUIPMENT / ÉQUIPEMENT	DETECTED DÉTECTÉE	REPAIRED RÉPARÉE	TYPE	CODE(S)	+/- QTY. QTE.	□ LB □ KG	CERTIFICATE NO. N° DU CERTIFICAT	EXPIRY DATE D'ÉCHÉANCE	TECHNICIAN / TECHNICIEN(NE)	CONTROL NO. N° DE CONTRÔLE															
HALOCARBON SERVICE LOG, DECOMMISSIONING AND LEAK TEST NOTICE REGISTRE D'ENTRETIEN D'HALOCARBURE, AVIS DE MISE HORS SERVICE ET D'ESSAIS DE DÉTECTION DES FUITES													CONTROL NO. N° DE CONTRÔLE		5501													
OWNER/ PROPRIÉTAIRE NATIONAL RESEARCH COUNCIL CANADA / CONSEIL NATIONAL DE RECHERCHES CANADA													PMO #		RELEASE / REJET <input type="checkbox"/> Between / entre 10 kg and / et 100 kg <input type="checkbox"/> Greater than / plus que 100 kg IMMEDIATELY / IMMÉDIATEMENT Notify supervisor / Avisez le superviseur													
ADDRESS / ADRESSE													SAP I.D. NUMBER / N° D'IDENTIFICATION		<input type="checkbox"/> LB <input type="checkbox"/> KG													
NAME OF OPERATOR / NOM DE L'OPÉRATEUR													TOTAL SYSTEM CHARGE / CAPACITÉ TOTALE DE CHARGE DU SYSTÈME															
LOCATION OF SYSTEM / EMBLACEMENT PRÉCIS DU SYSTÈME													<input type="checkbox"/> IF LEAK TESTING / EN CAS D'ESSAIS DE DÉTECTION DES FUITES RECORD DATES OF TWO PREVIOUS LEAK TESTS / ENREGISTRER LES DATES DES DEUX DERNIERS ESSAIS															
BUILDING - ROOM / EDIFICE - SALLE													DATE / DATE															
DO NOT REMOVE THIS RECORD FROM UNIT NE PAS ENLEVER CETTE FICHE DE L'APPAREIL													<input type="checkbox"/> IF DECOMMISSIONING / EN CAS DE MISE HORS SERVICE RECORD FINAL DESTINATION OF SYSTEM / ENREGISTRER DESTINATION FINALE DU SYSTÈME															
CODES: +/- Refrigerant / frigorigène: (+) added / ajouté; (-) recovered / récupéré 0 - The same recovered refrigerant removed and returned to system / Frigorigène remis au système suite aux travaux. 1 - New refrigerant added to system / Frigorigène nouveau ajouté au système. 2 - Recovered refrigerant added to system / Frigorigène récupéré ajouté au système. 3 - Refrigerant returned to wholesaler / Frigorigène retourné au grossiste. 4 - Refrigerant recovered from system / Frigorigène récupéré du système. 5 - Refrigerant purchased from wholesalers / Frigorigène acheté du grossiste. 6 - Refrigerant transferred within company / Frigorigène transféré à l'intérieur de la compagnie. 7 - System no longer contains refrigerant / Le système ne contient plus de frigorigène. 8 - Leak test / Essai de détection des fuites.													<input type="checkbox"/> STORAGE/ ENTREPOSAGE		<input type="checkbox"/> CONTRACTOR/ ENTREPRENEUR		<input type="checkbox"/> RECYCLING/ RECYCLAGE		<input type="checkbox"/> LANDFILL/ DÉCHARGE									
													SERVICE COMMENTS / OBSERVATIONS SUR L'ENTRETIEN		PRODUCTION DETAILS *** ONE WRITE RECEIPTS *** BK BLACK Form Size: 9.125" x 5.5" Paper Weight: 16# White, 15# Pink **RED NUMBERING**													
													TECHNICIAN'S NAME - PRINT NOM DU TECHNICIEN(NE) - LETTRES MOULÉES		TECHNICIAN'S EMPLOYER EMPLOYEUR DU TECHNICIEN(NE)													
													WHITE COPY: UNIT / COPIE BLANC: UNITÉ		PINK COPY: OFFICE / COPIE ROSE: BUREAU													

3.4

CLOSEOUT ACTIVITIES

- .1 Demolition Waste Disposal: arrange for legal disposal and remove demolished materials to accredited provincial landfill site or alternative disposal site (recycle centre) except where explicitly noted otherwise for materials being salvaged for reuse in new construction in accordance with requirements outlined in Section 01 74 19 - Waste Management and Disposal.
- .2 Halocarbon Service Logs: arrange for supplemental copies of all halocarbon service logs as specified in the Federal Halocarbon Regulations, including DDD Notices, to be incorporated into O&M Manuals upon project completion.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 - Common Work Results for Mechanical.
- .2 Section 23 08 02 - Cleaning and Start-up of Mechanical Piping Systems.

1.2 REFERENCE STANDARDS

- .1 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-1.181-99, Ready-Mixed Organic Zinc-Rich Coating.
- .2 Canada Green Building Council (CaGBC)
 - .1 LEED Canada-NC Version 1.0-2004, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Package For New Construction and Major Renovations (including Addendum 2007).
 - .2 LEED Canada-CI Version 1.0-2007, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Guide For Commercial Interiors.
- .3 CSA Group (CSA)
 - .1 CAN/CSA B139-04, Installation Code for Oil Burning Equipment.
- .4 Green Seal Environmental Standards (GSES)
 - .1 Standard GS-11-2008, 2nd Edition, Environmental Standard for Paints and Coatings.
- .5 National Research Council Canada (NRC)
 - .1 National Fire Code of Canada 2015 (NFC).
- .6 South Coast Air Quality Management District (SCAQMD), California State, Regulation XI. Source Specific Standards
 - .1 SCAQMD Rule 1113-A2007, Architectural Coatings.
 - .2 SCAQMD Rule 1168-A2005, Adhesive and Sealant Applications.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Product Data:
 - .1 Provide manufacturer's printed product literature, specifications and datasheets for piping and equipment and include product characteristics, performance criteria, physical size, finish and limitations.

1.4 QUALITY ASSURANCE

- .1 Sustainability Standards Certification:

- .1 Low-Emitting Materials: provide listing of sealants coatings used in building, comply with VOC and chemical component limits or restriction requirements.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section with manufacturer's written instructions 01 61 00 - Common Product Requirements.
- .2 Delivery and Acceptance Requirements:
 - .1 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.
- .3 Packaging Waste Management: remove for reuse and return by manufacturer of padding packaging materials crates pallets in accordance with Section 01 74 19 - Waste Management and Disposal.

Part 2 Products

2.1 MATERIAL

- .1 Paint: zinc-rich to CAN/CGSB-1.181.
 - .1 Primers Coating Paints: in accordance with manufacturer's recommendations for surface conditions.
 - .2 Primer: maximum VOC limit 250 g/L to Standard GS-11 .
 - .3 Paints: maximum VOC limit 150 g/L to Standard GS-11 .
- .2 Sealants: in accordance with Section 07 92 00 - Joint Sealants.
 - .1 Sealants: maximum VOC limit to GSES GS-36.
- .3 Sealants: maximum VOC limit to GSES GS-36.
- .4 Adhesives: maximum VOC limit to GSES GS-36.
- .5 Fire Stopping: in accordance with Section 07 84 00 - Fire Stopping.

Part 3 Execution

3.1 APPLICATION

- .1 Manufacturer's Instructions: comply with manufacturer's written recommendations, including product technical bulletins, handling, storage and installation instructions, and datasheets.

3.2 CONNECTIONS TO EQUIPMENT

- .1 In accordance with manufacturer's instructions unless otherwise indicated.
- .2 Use valves and either unions or flanges for isolation and ease of maintenance and assembly.
- .3 Use double swing joints when equipment mounted on vibration isolation and when piping subject to movement.

3.3 CLEARANCES

- .1 Provide clearance around systems, equipment and components for observation of operation, inspection, servicing, maintenance and as recommended by manufacturer and National Fire Code of Canada.
- .2 Provide space for disassembly, removal of equipment and components as recommended by manufacturer without interrupting operation of other system, equipment, components.

3.4 DRAINS

- .1 Install piping with grade in direction of flow except as indicated.
- .2 Install drain valve at low points in piping systems, at equipment and at section isolating valves.
- .3 Pipe each drain valve discharge separately to above floor drain.
 - .1 Discharge to be visible.
- .4 Drain valves: NPS 3/4 gate or globe valves unless indicated otherwise, with hose end male thread, cap and chain.

3.5 AIR VENTS

- .1 Install manual air vents to in piping systems at high points .
- .2 Install isolating valve at each automatic air valve.
- .3 Install drain piping to approved location and terminate where discharge is visible.

3.6 DIELECTRIC COUPLINGS

- .1 General: compatible with system, to suit pressure rating of system.
- .2 Locations: where dissimilar metals are joined.
- .3 NPS 2 and under: isolating unions or bronze valves.
- .4 Over NPS 2: isolating flanges.

3.7 PIPEWORK INSTALLATION

- .1 Screwed fittings jointed with Teflon tape.
- .2 Protect openings against entry of foreign material.
- .3 Install to isolate equipment and allow removal without interrupting operation of other equipment or systems.
- .4 Assemble piping using fittings manufactured to ANSI standards.
- .5 Saddle type branch fittings may be used on mains if branch line is no larger than half size of main.
 - .1 Hole saw (or drill) and ream main to maintain full inside diameter of branch line prior to welding saddle.
- .6 Install exposed piping, equipment, rectangular cleanouts and similar items parallel or perpendicular to building lines.

- .7 Install concealed pipework to minimize furring space, maximize headroom, conserve space.
- .8 Slope piping, except where indicated, in direction of flow for positive drainage and venting.
- .9 Install, except where indicated, to permit separate thermal insulation of each pipe.
- .10 Group piping wherever possible and as indicated.
- .11 Ream pipes, remove scale and other foreign material before assembly.
- .12 Use eccentric reducers at pipe size changes to ensure positive drainage and venting.
- .13 Provide for thermal expansion as indicated.
- .14 Valves:
 - .1 Install in accessible locations.
 - .2 Remove interior parts before soldering.
 - .3 Install with stems above horizontal position unless indicated.
 - .4 Valves accessible for maintenance without removing adjacent piping.
 - .5 Install globe valves in bypass around control valves.
 - .6 Use butterfly gate or ball valves at branch take-offs for isolating purposes except where specified.
 - .7 Install butterfly valves on chilled water and related condenser water systems only.
 - .8 Install butterfly valves between weld neck flanges to ensure full compression of liner.
 - .9 Install ball valves for glycol service.
 - .10 Use chain operators on valves NPS 2 1/2 and larger where installed more than 2400 mm above floor in Mechanical Rooms.
- .15 Check Valves:
 - .1 Install silent check valves on discharge of pumps and in vertical pipes with downward flow and as indicated.
 - .2 Install swing check valves in horizontal lines on discharge of pumps and as indicated.

3.8 SLEEVES

- .1 General: install where pipes pass through masonry, concrete structures, fire rated assemblies, and as indicated.
- .2 Material: schedule 40 black steel pipe.
- .3 Construction: use annular fins continuously welded at mid-point at foundation walls and where sleeves extend above finished floors.
- .4 Sizes: 6 mm minimum clearance between sleeve and uninsulated pipe or between sleeve and insulation.
- .5 Installation:

- .1 Concrete, masonry walls, concrete floors on grade: terminate flush with finished surface.
- .2 Other floors: terminate 25 mm above finished floor.
- .3 Before installation, paint exposed exterior surfaces with heavy application of zinc-rich paint to CAN/CGSB-1.181.
- .6 Sealing:
 - .1 Foundation walls and below grade floors: fire retardant, waterproof non-hardening mastic.
 - .2 Elsewhere:
 - .1 Provide space for fire stopping.
 - .2 Maintain the fire-resistance rating integrity of the fire separation.
 - .3 Sleeves installed for future use: fill with lime plaster or other easily removable filler.
 - .4 Ensure no contact between copper pipe or tube and sleeve.

3.9 ESCUTCHEONS

- .1 Install on pipes passing through walls, partitions, floors, and ceilings in finished areas.
- .2 Construction: one piece type with set screws.
 - .1 Chrome or nickel plated brass or type 302 stainless steel..
- .3 Sizes: outside diameter to cover opening or sleeve.
 - .1 Inside diameter to fit around pipe or outside of insulation if so provided.

3.10 PREPARATION FOR FIRE STOPPING

- .1 Coordinate the installation of fire stopping around pipes, insulation and adjacent fire separation in accordance with Section 00 15 45 – General and Fire Safety Requirements.
- .2 Pipes subject to movement: conform to fire stop system design listing to ensure pipe movement without damaging fire stopping material or installation.
- .3 Insulated pipes: ensure integrity of insulation and vapour barriers.

3.11 FLUSHING OUT OF PIPING SYSTEMS

- .1 Flush system in accordance with Section 23 08 16 - Cleaning and Start-Up of HVAC Piping Systems.
- .2 Before start-up, clean interior of piping systems in accordance with requirements of Section 01 74 00 - Cleaning supplemented as specified in relevant mechanical sections.
- .3 Preparatory to acceptance, clean and refurbish equipment and leave in operating condition, including replacement of filters in piping systems.

3.12 PRESSURE TESTING OF EQUIPMENT AND PIPEWORK

- .1 Advise Departmental Representative 48 hours minimum prior to performance of pressure tests.

- .2 Pipework: test as specified in relevant sections of heating, ventilating and air conditioning work.
- .3 Maintain specified test pressure without loss for 4 hours minimum unless specified for longer period of time in relevant mechanical sections.
- .4 Prior to tests, isolate equipment and other parts which are not designed to withstand test pressure or media.
- .5 Conduct tests in presence of Departmental Representative.
- .6 Pay costs for repairs or replacement, retesting, and making good. Departmental Representative to determine whether repair or replacement is appropriate.
- .7 Insulate or conceal work only after approval and certification of tests by Departmental Representative.

3.13 EXISTING SYSTEMS

- .1 Connect into existing piping systems at times approved by Departmental Representative .
- .2 Request written approval by Departmental Representative 10 days minimum, prior to commencement of work.
- .3 Be responsible for damage to existing plant by this work.

3.14 CLEANING

- .1 Clean in accordance with Section 01 74 00 - Cleaning.
 - .1 Remove surplus materials, excess materials, rubbish, tools and equipment.
- .2 Waste Management: separate waste materials for recycling reuse in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results for Mechanical.

1.2 REFERENCES

- .1 American National Standards Institute (ANSI)/American Society of Mechanical Engineers (ASME)
 - .1 ANSI/ASME B1.20.1-1983(R2006), Pipe Threads, General Purpose (Inch).
- .2 ASTM International
 - .1 ASTM A276-08, Standard Specification for Stainless Steel Bars and Shapes.
 - .2 ASTM B62-02, Standard Specification for Composition Bronze or Ounce Metal Castings.
- .3 Manufacturers Standardization Society of the Valve and Fittings Industry, Inc. (MSS)
 - .1 MSS-SP-110-1996, Ball Valves, Threaded, Socket-Welding, Solder Joint, Grooved and Flared Ends.
 - .2 MSS-SP-80-2008, Bronze Gate Globe, Angle and Check Valves.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 00 10 00 – General Instructions.
- .2 Product Data:
 - .1 Provide manufacturer's printed product literature and data sheets for equipment and systems and include product characteristics, performance criteria, physical size, finish and limitations.
 - .2 Submit WHMIS MSDS - Material Safety Data Sheets in accordance with Section 00 10 00 – General Instructions.
- .3 Shop Drawings:
 - .1 Submit data for valves specified in this Section.

1.4 CLOSEOUT SUBMITTALS

- .1 Provide maintenance data for incorporation into manual specified in Section 00 10 00 – General Instructions.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- .1 Extra Materials/Spare Parts:
 - .1 Furnish following spare parts:
 - .1 Valve seats: one for every 10 valves each size, minimum 1.
 - .2 Stem packing: one for every 10 valves, each size. Minimum 1.
 - .3 Valve handles: 2 of each size.
 - .2 Tools:
 - .1 Furnish special tools for maintenance of systems and equipment.

1.6 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 00 10 00 – General Instructions and with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements:
 - .1 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.
- .3 Packaging Waste Management: in accordance with Section 00 10 00 – General Instructions.

PART 2 - PRODUCTS

2.1 MATERIALS

- .1 Valves:
 - .1 Except for specialty valves, to be single manufacturer.
 - .2 Products to have CRN registration numbers.
- .2 End Connections:
 - .1 Connection into adjacent piping/tubing:
 - .1 Steel pipe systems: screwed ends to ANSI/ASME B1.20.1.
- .3 Gate Valves:
 - .1 Requirements common to gate valves, unless specified otherwise:
 - .1 Standard specification: MSS-SP-80.
 - .2 Bonnet: union with hexagonal shoulders.
 - .3 Connections: screwed with hexagonal shoulders.
 - .4 Inspection and pressure testing: to MSS SP-80. Test to be hydrostatic.
 - .5 Packing: non-asbestos.
 - .6 Handwheel: non-ferrous.
 - .7 Handwheel Nut: bronze to ASTM B62.
 - .2 NPS 2 and under, non-rising stem, solid wedge disc, Class 125
 - .1 Body: with long disc guides, screwed bonnet with stem retaining nut.
 - .2 Operator: Handwheel.

- .4 Globe Valves:
 - .1 Requirements common to globe valves, unless specified otherwise:
 - .1 Standard specification: MSS SP-80
 - .2 Bonnet: union with hexagonal shoulders.
 - .3 Connections: screwed with hexagonal shoulders.
 - .4 Pressure testing: to MSS SP-80. Tests to be hydrostatic.
 - .5 Stuffing box: threaded to bonnet with gland follower, packing nut, high grade non-asbestos packing.
 - .6 Handwheel: non-ferrous.
 - .7 Handwheel Nut: bronze to ASTM B62.
 - .2 NPS 2 and under, plug disc, Class 150, screwed ends:
 - .1 Body and bonnet: union bonnet.
 - .2 Disc and seat ring: tapered plug type with disc stem ring of AISI S420 stainless steel to ASTM A276, loosely secured to stem.
 - .3 Operator: handwheel.
- .5 Ball Valves:
 - .1 NPS 2 and under:
 - .1 Body and cap: cast high tensile bronze to ASTM B62.
 - .2 Pressure rating: Class125.
 - .3 Connections: screwed ends to ANSI B1.20.1 and with hexagonal shoulders, solder ends to ANSI.
 - .4 Stem: tamperproof ball drive.
 - .5 Stem packing nut: external to body.
 - .6 Ball and seat: replaceable stainless steel solid ball and Teflon seats.
 - .7 Stem seal: TFE with external packing nut.
 - .8 Operator: removable lever handle.

PART 3 - EXECUTION

3.1 INSTALLATION

- .1 Install rising stem valves in upright position with stem above horizontal.
- .2 Remove internal parts before soldering.
- .3 Install valves with unions at each piece of equipment arranged to allow servicing, maintenance, and equipment removal.

3.2 CLEANING

- .1 Clean in accordance with Section 00 10 00 – General Instructions.
 - .1 Remove surplus materials, excess materials, rubbish, tools and equipment.
- .2 Waste Management: in accordance with Section 00 10 00 – General Instructions.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results- Mechanical
- .2 Section 23 05 48 – Vibration and Seismic Controls for HVAC Piping and Equipment

1.2 REFERENCES

- .1 American National Standards Institute/American Society of Mechanical Engineers (ANSI/ASME)
 - .1 ANSI/ASME B31.1 / B31.3
- .2 American Society for Testing and Materials International (ASTM)
 - .1 ASTM A125, Specification for Steel Springs, Helical, Heat-Treated.
 - .2 ASTM A307, Specification for Carbon Steel Bolts and Studs, 60,000 PSI Tensile Strength.
 - .3 ASTM A563, Specification for Carbon and Alloy Steel Nuts.
- .3 Manufacturer's Standardization Society of the Valves and Fittings Industry (MSS)
 - .1 MSS SP58, Pipe Hangers and Supports - Materials, Design and Manufacture.
 - .2 ANSI/MSS SP69, Pipe Hangers and Supports - Selection and Application.
 - .3 MSS SP89, Pipe Hangers and Supports - Fabrication and Installation Practices. Underwriter's Laboratories of Canada (ULC)
- .5 Health Canada/Workplace Hazardous Materials Information System (WHMIS)
- .6 Factory Mutual

1.3 SYSTEM DESCRIPTION

- .1 Design Requirements:
 - .1 Construct pipe hanger and support to manufacturer's recommendations utilizing manufacturer's regular production components, parts and assemblies.
 - .2 Base maximum load ratings on allowable stresses prescribed by MSS SP58. ASME B31.1 or B31.3 as indicated.
 - .3 Ensure that supports, guides, anchors do not transmit excessive quantities of heat to building structure.
 - .4 Design hangers and supports to support systems under conditions of operation, allow free expansion and contraction, prevent excessive stresses from being introduced into pipework or connected equipment.
 - .5 Provide for vertical adjustments after erection and during commissioning. Amount of adjustment in accordance with MSS SP58.

- .2 Performance Requirements:
 - .1 Design supports, platforms, catwalks, hangers to withstand seismic events as specified Section 23 05 48 – Vibration and Seismic Controls for HVAC Piping and Equipment.

1.4 SUBMITTALS

- .1 Submit shop drawings and product data for following items:
 - .1 Bases, hangers and supports.
 - .2 Connections to equipment and structure.
 - .3 Structural assemblies.
 - .4 Installation instructions

- .2 Closeout Submittals:

- .1 Provide maintenance data for incorporation into manual.

1.5 DELIVERY, STORAGE, AND HANDLING

- .1 Waste Management and Disposal:
 - .1 The contractor is responsibility to coordinate and dispose of all waste material to local provincial and municipality requirements.
 - .2 It is the full responsibility of the contractor to insure that all construction material, equipment, tools, etc. are stored and used in a safe and reasonable manor as per good industry standards.
 - .3 The contractor is responsible for all damaged and stolen material, tools or equipment on site.
 - .4 The contractor is responsible for the delivery of all material, tools or equipment.

Part 2 Products

2.1 GENERAL

- .1 Fabricate hangers, supports and sway braces in accordance with ANSI B31.1 and MSS SP58.
- .2 Use components for intended design purpose only. Do not use for rigging or erection purposes.

2.2 PIPE HANGERS

- .1 Finishes:
 - .1 Pipe hangers and supports: galvanized-exterior and painted with zinc-rich paint – interior after manufacture.
 - .2 Use hot dipped galvanizing process.

- .3 Ensure steel hangers in contact with copper piping are copper plated or epoxy coated.
- .2 Upper attachment structural: suspension from lower flange of I-Beam:
 - .1 Cold piping NPS 2 maximum: malleable iron C-clamp with hardened steel cup point setscrew, locknut and carbon steel retaining clip.
 - .1 Rod: 9 mm UL listed
 - .2 Cold piping NPS 2 1/2 or greater, hot piping: malleable iron beam clamp, eye rod, jaws and extension with carbon steel retaining clip, tie rod, nuts and washers, UL listed to MSS-SP58 and MSS-SP69.
- .3 Upper attachment structural: suspension from upper flange of I-Beam:
 - .1 Cold piping NPS 2 maximum: ductile iron top-of-beam C-clamp with hardened steel cup point setscrew, locknut and carbon steel retaining clip, UL listed to MSS SP69.
 - .2 Cold piping NPS 2 1/2 or greater, hot piping: malleable iron top-of-beam jaw-clamp with hooked rod, spring washer, plain washer and nut UL listed.
- .4 Upper attachment to concrete:
 - .1 Ceiling: carbon steel welded eye rod, clevis plate, clevis pin and cotters with weldless forged steel eye nut. Ensure eye 6 mm minimum greater than rod diameter.
 - .2 Concrete inserts: wedge shaped body with knockout protector plate UL listed to MSS SP69.
- .5 Hanger rods: threaded rod material to MSS SP58:
 - .1 Ensure that hanger rods are subject to tensile loading only.
 - .2 Provide linkages where lateral or axial movement of pipework is anticipated. Pipe attachments: material to MSS SP58:
 - .1 Attachments for steel piping: carbon steel blackgalvanized.
 - .2 Attachments for copper piping: copper plated black steel.
 - .3 Use insulation shields for hot pipework.
 - .4 Oversize pipe hangers and supports.
- .7 Adjustable clevis: material to MSS SP69 UL listed, clevis bolt with nipple spacer and vertical adjustment nuts above and below clevis.
 - .1 Ensure "U" has hole in bottom for rivetting to insulation shields
- .8 Yoke style pipe roll: carbon steel yoke, rod and nuts with cast iron roll, to MSS SP69.
- .9 U-bolts: carbon steel to MSS SP69 with 2 nuts at each end to ASTM A563.
 - .1 Finishes for steel pipework: galvanized.
 - .2 Finishes for copper, glass, brass or aluminum pipework: black with formed portion plastic coated or epoxy coated.

- .10 Pipe rollers: cast iron roll and roll stand with carbon steel rod to MSS SP69. Shop and field-fabricated assemblies.
 - .1 Trapeze hanger assemblies: MSS SP-89.
 - .2 Steel brackets: MSS SP-89.
 - .3 Sway braces for seismic restraint systems: to MSS SP-89.

2.3 RISER CLAMPS

- .1 Steel or cast iron pipe: galvanized steel to MSS SP58, type 42, UL listed.
- .2 Copper pipe: carbon steel copper plated to MSS SP58, type 42.
- .3 Bolts: to ASTM A307.
- .4 Nuts: to ASTM A563.

2.4 INSULATION PROTECTION SHIELDS

- .1 Insulated cold piping:
 - .1 64 kg/m³ density insulation plus insulation protection shield to: MSS SP69, galvanized sheet carbon steel. Length designed for maximum 3 m span.
- .2 Insulated hot piping:
 - .1 Curved plate 300 mm long, with edges turned up, welded-in centre plate for pipe sizes NPS 12 and over, carbon steel to comply with MSS SP69.

2.5 CONSTANT SUPPORT SPRING HANGERS

- .1 Springs: alloy steel to ASTM A125, shot peened, magnetic particle inspected, with +/-5% spring rate tolerance, tested for free height, spring rate, loaded height and provided with Certified Mill Test Report (CMTR).
- .2 Load adjustability: 10 % minimum adjustability each side of calibrated load. Adjustment without special tools. Adjustments not to affect travel capabilities.
- .3 Provide upper and lower factory set travel stops.
- .4 Provide load adjustment scale for field adjustments.
- .5 Total travel to be actual travel + 20%. Difference between total travel and actual travel 25 mm minimum.
- .6 Individually calibrated scales on each side of support calibrated prior to shipment, complete with calibration record.

2.6 VARIABLE SUPPORT SPRING HANGERS

- .1 Vertical movement: 13 mm minimum, 50 mm maximum, use single spring pre-compressed variable spring hangers.
- .2 Vertical movement greater than 50 mm: use double spring pre-compressed variable spring hanger with 2 springs in series in single casing.
- .3 Variable spring hanger complete with factory calibrated travel stops. Provide certificate of calibration for each hanger.
- .4 Steel alloy springs: to ASTM A125, shot peened, magnetic particle inspected, with +/-5 % spring rate tolerance, tested for free height, spring rate, loaded height and provided with CMTR.

2.7 EQUIPMENT ANCHOR BOLTS AND TEMPLATES

- .1 Provide templates to ensure accurate location of anchor bolts.

Part 3 Execution

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 INSTALLATION

- .1 Install in accordance with:
 - .1 Manufacturer's instructions and recommendations.
- .2 Vibration Control Devices:
 - .1 Install on piping systems at pumps, boilers, chillers, cooling towers, and as indicated.
- .3 Clamps on riser piping:
 - .1 Support independent of connected horizontal pipework using riser clamps and riser clamp lugs welded to riser.
 - .2 Bolt-tightening torques to industry standards.
 - .3 Steel pipes: install below coupling or shear lugs welded to pipe.
 - .4 Cast iron pipes: install below joint.
- .4 Clevis plates:
 - .1 Attach to concrete with 4 minimum concrete inserts, one at each corner.

- .5 Provide supplementary structural steelwork where structural bearings do not exist or where concrete inserts are not in correct locations.
- .6 Use approved constant support type hangers where:
 - .1 vertical movement of pipework is 13 mm or more,
 - .2 transfer of load to adjacent hangers or connected equipment is not permitted.
- .7 Use variable support spring hangers where:
 - .1 transfer of load to adjacent piping or to connected equipment is not critical.
 - .2 variation in supporting effect does not exceed 25 % of total load.

3.3 HANGER SPACING

- .1 Within 300 mm of each elbow.
- .2 Hydronic, steam, steam condensate, compressed air, rigid, and flexible joint roll groove pipe: in accordance with table below, but not less than one hanger at joints.

MAXIMUM HANGER SPACING AND MINIMUM ROD SIZE

O.D		STEEL PIPE				COPPER TUBE		ROD SIZE	
INCHES	mm	WATER		STEAM / AIR		FT	METER	INCH	mm
		FT	METER	FT	METER				
<= 1/2	12.7	7	2.13	8	2.44	5	1.52	1/4'	6.4
3/4'	19.1	7	2.13	9	2.74	5	1.52	1/4'	6.4
1	25.4	7	2.13	9	2.74	6	1.83	1/4'	6.4
1-1/4'	31.7	8	2.44	10	3.05	7	2.13	1/4'	6.4
1-1/2'	38.1	9	2.74	12	3.66	8	2.44	3/8'	9.5
2	50.8	10	3.05	13	3.96	8	2.44	3/8'	9.5
2-1/2'	63.5	11	3.35	14	4.27	9	2.74	3/8'	9.5
3	76.2	12	3.66	15	4.57	10	3.05	3/8'	9.5
4	101.6	14	4.27	17	5.18	12	3.66	1/2'	12.7
6	152.4	17	5.18	21	6.40	14	4.27	1/2'	12.7
8	203.2	19	5.79	24	7.31	16	4.88	5/8'	15.8
10	254.0	20	6.10	26	7.92	18	5.49	3/4'	19.0
12	304.8	23	7.01	30	9.14	19	5.79	7/8'	22.2
14	355.6	25	7.62	32	9.75			1	25.4
16	406.4	27	8.23	35	10.67			1	25.4
18	457.2	28	8.53	37	11.28			1-1/4'	31.7
20	508.0	30	9.14	39	11.89			1-1/4'	31.7

3.4 HANGER INSTALLATION

- .1 Install hanger so that rod is vertical under operating conditions.
- .2 Adjust hangers to equalize load.
- .3 Support from structural members. Where structural bearing does not exist or inserts are not in suitable locations, provide supplementary structural steel members.

3.5 HORIZONTAL MOVEMENT

- .1 Angularity of rod hanger resulting from horizontal movement of pipework from cold to hot position not to exceed 4 degrees from vertical.
- .2 Where horizontal pipe movement is less than 13 mm, offset pipe hanger and support so that rod hanger is vertical in the hot position.

3.6 FINAL ADJUSTMENT

- .1 Adjust hangers and supports:

- .1 Ensure that rod is vertical under operating conditions.
- .2 Equalize loads.
- .2 Adjustable clevis:
 - .1 Tighten hanger load nut securely to ensure proper hanger performance.
 - .2 Tighten upper nut after adjustment.
- .3 C-clamps:
 - .1 Follow manufacturer's recommended written instructions and torque values when tightening C-clamps to bottom flange of beam.
- .4 Beam clamps:
 - .1 Hammer jaw firmly against underside of beam.

3.7 FIELD QUALITY CONTROL

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results for Mechanical.

1.2 REFERENCES

- .1 Health Canada/Workplace Hazardous Materials Information System (WHMIS)
 - .1 Material Safety Data Sheets (MSDS).
- .2 National Building Code of Canada (NBC) - 2015

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals: in accordance with Section 00 10 00 – General Instructions.
 - .1 Submit manufacturer's printed product literature, specifications and datasheet in accordance with Section 00 10 00 – General Instructions. Include product characteristics, performance criteria, and limitations.
 - .1 Submit two copies of Workplace Hazardous Materials Information System (WHMIS) Material Safety Data Sheets (MSDS).
- .2 Submit shop drawings in accordance with Section 00 10 00 – General Instructions.
 - .1 Shop drawings: submit drawings stamped and signed by professional engineer registered or licensed in Province of Ontario, Canada and hired by the Contractor. The shop drawings must also include a report on the evaluation and mitigation of seismic effects related to the seismic force resisting systems.
 - .2 The hired Professional Engineer shall demonstrate recognized expertise in seismic protection.
 - .3 Provide separate shop drawings for each isolated system and system shop drawings complete with performance and product data.
 - .4 Provide detailed drawings of seismic control measures for equipment and piping.
- .3 Quality assurance submittals: submit following in accordance with Section 00 10 00 – General Instructions.
 - .1 Certificates: submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.
 - .2 The Professional Engineer who prepared the evaluation and mitigation of seismic effects report shall inspect the work related to the seismic force resisting systems.
 - .3 Obtain from the Seismic Engineer a written and signed certification indicating that the seismic force resisting systems have been installed as per the report and the amendments to the report. Submit this certification before submitting the work certificate of compliance.

1.4 DELIVERY, STORAGE, AND HANDLING

- .1 Packing, shipping, handling and unloading:
 - .1 Deliver, store and handle in accordance with Section 00 10 00 – General Instructions.
 - .2 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Waste Management and Disposal:
 - .1 Construction/Demolition Waste Management and Disposal: in accordance with Section 00 10 00 – General Instructions.

PART 2 - PRODUCTS

2.1 GENERAL

- .1 Size and shape of bases type and performance of vibration isolation as indicated.

2.2 ELASTOMERIC PADS

- .1 Type EP1 - neoprene waffle or ribbed; 9 mm minimum thick; 50 durometer; maximum loading 350 kPa.
- .2 Type EP2 - rubber waffle or ribbed; 9 mm minimum thick; 30 durometer natural rubber; maximum loading 415 kPa.
- .3 Type EP3 - neoprene-steel-neoprene; 9 mm minimum thick neoprene bonded to 1.71 mm steel plate; 50 durometer neoprene, waffle or ribbed; holes sleeved with isolation washers; maximum loading 350 kPa.
- .4 Type EP4 - rubber-steel-rubber; 9 mm minimum thick rubber bonded to 1.71 mm steel plate; 30 durometer natural rubber, waffle or ribbed; holes sleeved with isolation washers; maximum loading 415 kPa.

2.3 ELASTOMERIC MOUNTS

- .1 Type M1 - colour coded; neoprene in shear; maximum durometer of 60; threaded insert and two bolt-down holes; ribbed top and bottom surfaces.

2.4 SPRINGS

- .1 Design stable springs: ratio of lateral to axial stiffness is equal to or greater than 1.2 times ratio of static deflection to working height. Select for 50% travel beyond rated load. Units complete with levelling devices.

- .2 Ratio of height when loaded to diameter of spring between 0.8 to 1.0.
- .3 Cadmium plate for 100% relative humidity installations.
- .4 Colour code springs.

2.5 SPRING MOUNT

- .1 Zinc or cadmium plated hardware; housings coated with rust resistant paint.
- .2 Type M2 - stable open spring: support on bonded 6 mm minimum thick ribbed neoprene or rubber friction and acoustic pad.
- .3 Type M3 - stable open spring: 6 mm minimum thick ribbed neoprene or rubber friction and acoustic pad, bonded under isolator and on isolator top plate; levelling bolt for rigidly mounting to equipment.
- .4 Type M4 - restrained stable open spring: supported on bonded 6 mm minimum thick ribbed neoprene or rubber friction and acoustic pad; built-in resilient limit stops, removable spacer plates.
- .5 Type M5 - enclosed spring mounts with snubbers for isolation up to 950 kg maximum.

2.6 HANGERS

- .1 Colour coded springs, rust resistant, painted box type hangers. Arrange to permit hanger box or rod to move through a 30 degrees arc without metal to metal contact.
- .2 Type H1 - neoprene - in-shear, moulded with rod isolation bushing which passes through hanger box.
- .3 Type H2 - stable spring, elastomeric washer, cup with moulded isolation bushing which passes through hanger box.
- .4 Type H3 - stable spring, elastomeric element, cup with moulded isolation bushing which passes through hanger box.
- .5 Type H4 - stable spring, elastomeric element with precompression washer and nut with deflection indicator.

2.7 SEISMIC CONTROL MEASURES

- .1 General:
 - .1 Following systems and/or equipment to remain operational during and after earthquakes:
 - .1 Energy Recovery Ventilator including associated equipment and ducting.

- .2 Seismic control systems to work in every direction.
- .3 Fasteners and attachment points to resist same maximum load as seismic restraint.
- .4 Drilled or power driven anchors and fasteners not permitted.
- .5 No equipment, equipment supports or mounts to fail before failure of structure.
- .6 Supports of cast iron or threaded pipe not permitted.
- .7 Seismic control measures not to interfere with integrity of firestopping.

- .2 Static equipment:
 - .1 Anchor equipment to equipment supports. Anchor equipment supports to structure.
 - .2 Suspended equipment:
 - .1 Use one or more of following methods depending upon site conditions:
 - .1 Install tight to structure.
 - .2 Cross brace in every direction.
 - .3 Brace back to structure.
 - .4 Cable restraint system.
 - .3 Seismic restraints:
 - .1 Cushioning action gentle and steady.
 - .2 Never reach metal-like stiffness.

- .3 Vibration isolated equipment:
 - .1 Seismic control measures not to jeopardize noise and vibration isolation systems. Provide 6 to 9 mm clearance during normal operation of equipment and systems between seismic restraint and equipment.
 - .2 Incorporate seismic restraints into vibration isolation system to resist complete isolator unloading.

- .4 Bracing methods:
 - .1 Approved by Departmental Representative.
 - .2 Structural angles or channels.
 - .3 Cable restraint system incorporating grommets, shackles and other hardware to ensure alignment of restraints and to avoid bending of cables at connection points. Incorporate neoprene into cable connections to reduce shock loads.

PART 3 - EXECUTION

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 INSTALLATION

- .1 Seismic control measures to meet requirements of NBC.

- .2 Install vibration isolation equipment in accordance with manufacturers instructions and adjust mountings to level equipment.
- .3 Ensure piping, ducting and electrical connections to isolated equipment do not reduce system flexibility and that piping, conduit and ducting passage through walls and floors do not transmit vibrations.
- .4 Unless indicated otherwise, support piping connected to isolated equipment with spring mounts or spring hangers with 25 mm minimum static deflection as follows:
 - .1 Up to NPS4: first 3 points of support. NPS5 to NPS8: first 4 points of support. NPS10 and Over: first 6 points of support.
 - .2 First point of support: static deflection of twice deflection of isolated equipment, but not more than 50 mm.
- .5 Where isolation is bolted to floor use vibration isolation rubber washers.
- .6 Block and shim level bases so that ductwork and piping connections can be made to rigid system at operating level, before isolator adjustment is made. Ensure that there is no physical contact between isolated equipment and building structure.

3.3 FIELD QUALITY CONTROL

- .1 Obtain from the Seismic Professional Engineer a written and signed certification indicating that the seismic force resisting systems have been installed as per the report and, if applicable, amendment to the report.

3.4 CLEANING

- .1 Proceed in accordance with Section 00 10 00 – General Instructions.
- .2 Upon completion and verification of performance of installation, remove surplus materials, excess materials, rubbish, tools and equipment.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 Section Includes:
 - .1 Materials and requirements for the identification of piping systems, duct work, valves and controllers, including the installation and location of identification systems.
 - .2 Sustainable requirements for construction and verification.
- .2 Related Requirements
 - .1 Section 21 05 01 - Common Work Results for Mechanical.

1.2 REFERENCE STANDARDS

- .1 Canadian Gas Association (CGA)
 - .1 CSA/CGA B149.1-05, Natural Gas and Propane Installation Code.
- .2 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-1.60-97, Interior Alkyd Gloss Enamel.
 - .2 CAN/CGSB-24.3-92, Identification of Piping Systems.
- .3 National Fire Protection Association (NFPA)
 - .1 NFPA 13-2002, Standard for the Installation of Sprinkler Systems.
 - .2 NFPA 14-2003, Standard for the Installation of Standpipe and Hose Systems.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Product Data:
- .2 Submittals: in accordance with Section 01 33 00 - Submittal Procedures.
- .3 Product data to include paint colour chips, other products specified in this section.
- .4 Samples:
 - .1 Submit samples in accordance with Section 01 33 00 - Submittal Procedures.
 - .2 Samples to include nameplates, labels, tags, lists of proposed legends.

1.4 QUALITY ASSURANCE

- .1 Quality assurance submittals: submit following in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Health and Safety:
 - .1 Do construction occupational health and safety in accordance with Section 00 10 00 - General Instructions.

1.5 DELIVERY, STORAGE, AND HANDLING

- .1 Packing, shipping, handling and unloading:

- .1 Deliver, store and handle in accordance with Section 00 10 00 - General Instructions.
- .2 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Waste Management and Disposal:
 - .1 Waste Management and Disposal: separate waste materials for recycling reuse in accordance with Section 01 74 19 - Waste Management and Disposal.
 - .2 Dispose of unused coating paint material at official hazardous material collections site approved by Departmental Representative.
 - .3 Do not dispose of unused paint coating material into sewer system, into streams, lakes, onto ground or in locations where it will pose health or environmental hazard.

Part 2 Products

2.1 MANUFACTURER'S EQUIPMENT NAMEPLATES

- .1 Metal or plastic laminate nameplate mechanically fastened to each piece of equipment by manufacturer.
- .2 Lettering and numbers raised or recessed.
- .3 Information to include, as appropriate:
 - .1 Equipment: manufacturer's name, model, size, serial number, capacity.
 - .2 Motor: voltage, Hz, phase, power factor, duty, frame size.

2.2 SYSTEM NAMEPLATES

- .1 Colours:
 - .1 Hazardous: red letters, white background.
 - .2 Elsewhere: black letters, white background (except where required otherwise by applicable codes).
- .2 Construction:
 - .1 3 mm thick white anodized aluminum or laminated plastic, matte finish, with square corners, letters accurately aligned and machine engraved into core.
- .3 Sizes:
 - .1 Conform to following table:

Size # mm	Sizes (mm)	No. of Lines	Height of Letters (mm)
1	10 x 50	1	3
2	13 x 75	1	5
3	13 x 75	2	3
4	20 x 100	1	8
5	20 x 100	2	5
6	20 x 200	1	8
7	25 x 125	1	12
8	25 x 125	2	8

9	35 x 200	1	20
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.2 Use maximum of 25 letters/numbers per line.

.4 Locations:

.1 Terminal cabinets, control panels: use size # 5.

.2 Equipment in Mechanical Rooms: use size # 9.

2.3 EXISTING IDENTIFICATION SYSTEMS

.1 Apply existing identification system to new work.

.2 Where existing identification system does not cover for new work, use identification system specified this section.

.3 Before starting work, obtain written approval of identification system from Departmental Representative.

2.4 PIPING SYSTEMS GOVERNED BY CODES

.1 Identification:

.1 Natural gas: to CSA/CGA B149.1.

.2 Propane gas: to authority having jurisdiction CSA/CGA B149.1.

.3 Sprinklers: to NFPA 13.

.4 Standpipe and hose systems: to NFPA 14.

2.5 IDENTIFICATION OF PIPING SYSTEMS

.1 Identify contents by background colour marking, pictogram (as necessary), legend; direction of flow by arrows. To CAN/CGSB 24.3 except where specified otherwise.

.2 Pictograms:

.1 Where required: Workplace Hazardous Materials Information System (WHMIS) regulations.

.3 Legend:

.1 Block capitals to sizes and colours listed in CAN/CGSB 24.3.

.4 Arrows showing direction of flow:

.1 Outside diameter of pipe or insulation less than 75 mm: 100 mm long x 50 mm high.

.2 Outside diameter of pipe or insulation 75 mm and greater: 150 mm long x 50 mm high.

.3 Use double-headed arrows where flow is reversible.

.5 Extent of background colour marking:

.1 To full circumference of pipe or insulation.

.2 Length to accommodate pictogram, full length of legend and arrows.

.6 Materials for background colour marking, legend, arrows:

- .1 Pipes and tubing 20 mm and smaller: waterproof and heat-resistant pressure sensitive plastic marker tags.
- .2 Other pipes: pressure sensitive plastic-coated cloth vinyl with protective overcoating, waterproof contact adhesive undercoating, suitable for ambient of 100% RH and continuous operating temperature of 150 degrees C and intermittent temperature of 200 degrees C.
- .7 Colours and Legends:
 - .1 Where not listed, obtain direction from Departmental Representative.
 - .2 Colours for legends, arrows: to following table:

Background colour:	Legend, arrows:
Yellow	BLACK
Green	WHITE
Red	WHITE

- .3 Background colour marking and legends for piping systems:

Contents	Background colour marking	Legend
Chilled water supply	Green	CH. WTR. SUPPLY
Chilled water return	Green	CH. WTR. RETURN
Domestic hot water supply	Green	DOM. HW SUPPLY
Domestic cold water supply	Green	DOM. CWS
Sanitary	Green	SAN
Plumbing vent	Green	SAN. VENT

2.6 IDENTIFICATION DUCTWORK SYSTEMS

- .1 50 mm high stencilled letters and directional arrows 150 mm long x 50 mm high.
- .2 Colours: back, or co-ordinated with base colour to ensure strong contrast.

2.7 VALVES, CONTROLLERS

- .1 Brass tags with 12 mm stamped identification data filled with black paint.
- .2 Include flow diagrams for each system, of approved size, showing charts and schedules with identification of each tagged item, valve type, service, function, normal position, location of tagged item.

2.8 CONTROLS COMPONENTS IDENTIFICATION

- .1 Identify all systems, equipment, components, controls, sensors with system nameplates specified in this section.
- .2 Inscriptions to include function and (where appropriate) fail-safe position.

2.9 LANGUAGE

- .1 Identification in English and French.
- .2 Use one nameplate and label for both languages.

Part 3 Execution

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 TIMING

- .1 Provide identification only after painting specified Section 09 91 23 - Interior Painting has been completed.

3.3 INSTALLATION

- .1 Perform work in accordance with CAN/CGSB-24.3 except as specified otherwise.
- .2 Provide ULC and CSA registration plates as required by respective agency.

3.4 NAMEPLATE

- .1 Locations:
 - .1 In conspicuous location to facilitate easy reading and identification from operating floor.
- .2 Standoffs:
 - .1 Provide for nameplates on hot and/or insulated surfaces.
- .3 Protection:
 - .1 Do not paint, insulate or cover.

3.5 LOCATION OF IDENTIFICATION ON PIPING AND DUCTWORK SYSTEMS

- .1 On long straight runs in open areas in boiler rooms, equipment rooms, galleries, tunnels: at not more than 17 m intervals and more frequently if required to ensure that at least one is visible from any one viewpoint in operating areas and walking aisles.
- .2 Adjacent to each change in direction.
- .3 At least once in each small room through which piping or ductwork passes.
- .4 On both sides of visual obstruction or where run is difficult to follow.
- .5 On both sides of separations such as walls, floors, partitions.
- .6 Where system is installed in pipe chases, ceiling spaces, galleries, confined spaces, at entry and exit points, and at access openings.
- .7 At beginning and end points of each run and at each piece of equipment in run.
- .8 At point immediately upstream of major manually operated or automatically controlled valves, and dampers. Where this is not possible, place identification as close as possible, preferably on upstream side.
- .9 Identification easily and accurately readable from usual operating areas and from access points.

- .1 Position of identification approximately at right angles to most convenient line of sight, considering operating positions, lighting conditions, risk of physical damage or injury and reduced visibility over time due to dust and dirt.

3.6 VALVES, CONTROLLERS

- .1 Valves and operating controllers, except at plumbing fixtures, radiation, or where in plain sight of equipment they serve: Secure tags with non-ferrous chains or closed "S" hooks.
- .2 Install one copy of flow diagrams, valve schedules mounted in frame behind non-glare glass where directed by Departmental Representative. Provide one copy (reduced in size if required) in each operating and maintenance manual.
- .3 Number valves in each system consecutively.

3.7 FIELD QUALITY CONTROL

- .1 Verification requirements include:
 - .1 Materials and resources.
 - .2 Storage and collection of recyclables.
 - .3 Construction waste management.
 - .4 Resource reuse.
 - .5 Recycled content.
 - .6 Local/regional materials.
 - .7 Certified wood.
 - .8 Low-emitting materials.

3.8 CLEANING

- .1 Proceed in accordance with Section 01 74 00 - Cleaning.
- .2 Upon completion and verification of performance of installation, remove surplus materials, excess materials, rubbish, tools and equipment.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results- Mechanical

1.2 PURPOSE OF TAB

- .1 Test to verify proper and safe operation, determine actual point of performance, evaluate qualitative and quantitative performance of equipment, systems and controls at design, average and low loads using actual or simulated loads
- .2 Adjust and regulate equipment and systems to meet specified performance requirements and to achieve specified interaction with other related systems under normal and emergency loads and operating conditions.
- .3 Balance systems and equipment to regulate flow rates to match load requirements over full operating ranges.

1.3 EXCEPTIONS

- .1 TAB of systems and equipment regulated by codes, standards to satisfaction of authority having jurisdiction.

1.4 CO-ORDINATION

- .1 Schedule time required for TAB (including repairs, re-testing) into project construction and completion schedule to ensure completion before acceptance of project.
- .2 Do TAB of each system independently and subsequently, where interlocked with other systems, in unison with those systems.

1.5 PRE-TAB REVIEW

- .1 Review contract documents before project construction is started and confirm in writing to Departmental Representative adequacy of provisions for TAB and other aspects of design and installation pertinent to success of TAB.
- .2 Review specified standards and report to Departmental Representative in writing proposed procedures which vary from standard.
- .3 During construction, co-ordinate location and installation of TAB devices, equipment, accessories, measurement ports and fittings.

1.6 START-UP

- .1 Follow start-up procedures as recommended by equipment manufacturer unless specified otherwise.

- .2 Follow special start-up procedures specified elsewhere in Division 23.

1.7 OPERATION OF SYSTEMS DURING TAB

- .1 Operate systems for length of time required for TAB and as required by Departmental Representative for verification of TAB reports.

1.8 START OF TAB

- .1 Notify Departmental Representative 7 days prior to start of TAB.
- .2 Start TAB when building is essentially completed, including:
 - .3 Installation of ceilings, doors, windows, other construction affecting TAB.
 - .4 Application of weatherstripping, sealing, and caulking.
 - .5 Pressure, leakage, other tests specified elsewhere Division 23.
 - .6 Provisions for TAB installed and operational.
 - .7 Start-up, verification for proper, normal and safe operation of mechanical and associated electrical and control systems affecting TAB including but not limited to:
 - .1 Proper thermal overload protection in place for electrical equipment.
 - .2 Air systems:
 - .1 Filters in place, clean.
 - .2 Duct systems clean.
 - .3 Ducts, air shafts, ceiling plenums are airtight to within
 - .4 Correct fan rotation.
 - .5 Fire, smoke, volume control dampers installed and open
 - .6 Coil fins combed, clean.
 - .7 Access doors, installed, closed.
 - .8 Outlets installed, volume control dampers open.
 - .3 Liquid systems:
 - .1 Flushed, filled, vented.
 - .2 Correct pump rotation.
 - .3 Strainers in place, baskets clean.
 - .4 Isolating and balancing valves installed, open.
 - .5 Calibrated balancing valves installed, at factory settings
 - .6 Chemical treatment systems complete, operational.

1.9 APPLICATION TOLERANCES

- .1 Do TAB to following tolerances of design values:
 - .1 HVAC systems: plus or minus 5 %.

1.10 ACCURACY TOLERANCES

- .1 Measured values accurate to within plus or minus 2 % of actual values.

1.11 INSTRUMENTS

- .1 Prior to TAB, submit to Departmental Representative list of instruments used together with serial numbers.
- .2 Calibrate in accordance with requirements of most stringent of referenced standard for either applicable system or HVAC system.
- .3 Calibrate within 3 months of TAB. Provide certificate of calibration to Departmental Representative.

1.12 SUBMITTALS

- .1 Submit, prior to commencement of TAB:
- .2 Proposed methodology and procedures for performing TAB if different from referenced standard.

1.13 TAB REPORT

- .1 Format in accordance with referenced standard.
- .2 TAB report to show results in SI units and to include:
 - .1 Project record drawings.
 - .2 System schematics.
- .3 Submit 6 copies of TAB Report to Departmental Representative for verification and approval, in English in D-ring binders, complete with index tabs.

1.14 VERIFICATION

- .1 Reported results subject to verification by Departmental Representative.
- .2 Provide personnel and instrumentation to verify up to 30 % of reported results.
- .3 Number and location of verified results as directed by Departmental Representative.
- .4 Pay costs to repeat TAB as required to satisfaction of Departmental Representative.

1.15 SETTINGS

- .1 After TAB is completed to satisfaction of Departmental Representative, replace drive guards, close access doors, lock devices in set positions, ensure sensors are at required settings.

- .2 Permanently mark settings to allow restoration at any time during life of facility. Do not eradicate or cover markings.

1.16 COMPLETION OF TAB

- .1 TAB considered complete when final TAB Report received and approved by Departmental Representative.

1.17 AIR SYSTEMS

- .1 Standard: TAB to most stringent of this section or TAB standards of AABC, NEBB, SMACNA and ASHRAE.
- .2 Do TAB of systems, equipment, components, controls specified Division 23.
- .3 Qualifications: personnel performing TAB [current member in good standing of AABC or NEBB.
- .4 Quality assurance: perform TAB under direction of supervisor qualified by AABC or NEBB.
- .5 Measurements: to include as appropriate for systems, equipment, components, controls: air velocity, static pressure, flow rate, pressure drop (or loss), temperatures (dry bulb, wet bulb, dewpoint), duct cross-sectional area, RPM, electrical power, voltage, noise, vibration.
- .6 Locations of equipment measurements: to include as appropriate:
 - .1 Inlet and outlet of dampers, filter, coil, humidifier, fan, other equipment causing changes in conditions.
 - .2 At controllers, controlled device.
- .7 Locations of systems measurements to include as appropriate: main ducts, main branch, sub-branch, run-out (or grille, register or diffuser).

Part 2 Products

2.1 NOT USED

- .1 Not used.

Part 3 Execution

3.1 NOT USED

- .1 Not used.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 - Common Work Results- Mechanical.
- .2 Section 23 05 29 - Hangers and Supports for HVAC Piping and Equipment.

1.2 REFERENCES

- .1 Definitions:
 - .1 For purposes of this section:
 - .1 "CONCEALED" - insulated mechanical services and equipment in suspended ceilings and non-accessible chases and furred-in spaces.
 - .2 "EXPOSED" - means "not concealed" as previously defined.
 - .3 Insulation systems - insulation material, fasteners, jackets, and other accessories.
 - .2 TIAC Codes:
 - .1 CRD: Code Round Ductwork,
 - .2 CRF: Code Rectangular Finish.
- .2 Reference Standards:
 - .1 American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE)
 - .1 ANSI/ASHRAE/IESNA 90.1-04, SI; Energy Standard for Buildings Except Low-Rise Residential Buildings.
 - .2 ASTM International Inc.
 - .1 ASTM B209M-07, Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate (Metric).
 - .2 ASTM C335-05ae1, Standard Test Method for Steady State Heat Transfer Properties of Pipe Insulation.
 - .3 ASTM C411-05, Standard Test Method for Hot-Surface Performance of High-Temperature Thermal Insulation.
 - .4 ASTM C449/C449M-00, Standard Specification for Mineral Fiber-Hydraulic-Setting Thermal Insulating and Finishing Cement.
 - .5 ASTM C547-07e1, Standard Specification for Mineral Fiber Pipe Insulation.
 - .6 ASTM C553-02e1, Standard Specification for Mineral Fiber Blanket Thermal Insulation for Commercial and Industrial Applications.
 - .7 ASTM C612-04e1, Standard Specification for Mineral Fiber Block and Board Thermal Insulation.
 - .8 ASTM C795-03, Standard Specification for Thermal Insulation for Use in Contact with Austenitic Stainless Steel.

- .9 ASTM C921-03a, Standard Practice for Determining the Properties of Jacketing Materials for Thermal Insulation.
- .3 Canadian General Standards Board (CGSB)
 - .1 CGSB 51-GP-52Ma-89, Vapour Barrier, Jacket and Facing Material for Pipe, Duct and Equipment Thermal Insulation.
- .4 Underwriters Laboratories of Canada (ULC)
 - .1 CAN/ULC-S102-03, Method of Test for Surface Burning Characteristics of Building Materials and Assemblies.
 - .2 CAN/ULC-S701-05, Standard for Thermal Insulation, Polystyrene, Boards and Pipe Covering.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 00 10 00 – General Instructions.
- .2 Product Data:
 - .1 Provide manufacturer's printed product literature and datasheets for duct insulation, and include product characteristics, performance criteria, physical size, finish and limitations.
 - .1 Description of equipment giving manufacturer's name, type, model, year and capacity.
 - .2 Details of operation, servicing and maintenance.
 - .3 Recommended spare parts list.
- .3 Samples:
 - .1 Submit for approval: complete assembly of each type of insulation system, insulation, coating, and adhesive proposed.
 - .2 Mount sample on 12 mm plywood board.
 - .3 Affix typewritten label beneath sample indicating service.
- .4 Manufacturers' Instructions:
 - .1 Provide manufacture's written duct insulation jointing recommendations. and special handling criteria, installation sequence, and cleaning procedures.

1.4 QUALITY ASSURANCE

- .1 Qualifications:
 - .1 Installer: specialist in performing work of this section, and have at least 3 years successful experience in this size and type of project, qualified to standards and member of TIAC.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address and ULC markings.
- .2 Packaging Waste Management: remove for reuse and return by manufacturer of pallets, crates, padding, and packaging materials.

Part 2 Products

2.1 FIRE AND SMOKE RATING

- .1 To CAN/ULC-S102:
 - .1 Maximum flame spread rating: 25.
 - .2 Maximum smoke developed rating: 50.

2.2 INSULATION

- .1 Mineral fibre: as specified includes glass fibre, rock wool, slag wool.
- .2 Thermal conductivity ("k" factor) not to exceed specified values at 24 degrees C mean temperature when tested in accordance with ASTM C335.
- .3 TIAC Code C-1: Rigid mineral fibre board to ASTM C612, with factory applied vapour retarder jacket to CGSB 51-GP-52Ma (as scheduled in PART 3 of this Section).
- .4 TIAC Code C-2: Mineral fibre blanket to ASTM C553 faced with factory applied vapour retarder jacket to CGSB 51-GP-52Ma (as scheduled in PART 3 of this section).
 - .1 Mineral fibre: to ASTM C553.
 - .2 Jacket: to CGSB 51-GP-52Ma.
 - .3 Maximum "k" factor: to ASTM C553.

2.3 JACKETS

- .1 Canvas:
 - .1 220 gm/m² cotton, plain weave, treated with dilute fire retardant lagging adhesive to ASTM C921.
- .2 Lagging adhesive: compatible with insulation.

2.4 ACCESSORIES

- .1 Vapour retarder lap adhesive:
 - .1 Water based, fire retardant type, compatible with insulation.
- .2 Indoor Vapour Retarder Finish:
 - .1 Vinyl emulsion type acrylic, compatible with insulation.
- .3 Insulating Cement: hydraulic setting on mineral wool, to ASTM C449.
- .4 ULC Listed Canvas Jacket:
 - .1 220 gm/m² cotton, plain weave, treated with dilute fire retardant lagging adhesive to ASTM C921.
- .5 Outdoor Vapour Retarder Mastic:
 - .1 Vinyl emulsion type acrylic, compatible with insulation.

- .2 Reinforcing fabric: Fibrous glass, untreated 305 g/m².
- .6 Tape: self-adhesive, aluminum, plain, 50 mm wide minimum.
- .7 Contact adhesive: quick-setting
- .8 Canvas adhesive: washable.
- .9 Tie wire: 1.5 mm stainless steel.
- .10 Banding: 12 mm wide, 0.5 mm thick stainless steel.
- .11 Facing: 25 mm galvanized steel hexagonal wire mesh stitched on one face of insulation with expanded metal lath on other face.
- .12 Fasteners: 2 mm diameter pins with 35 mm diameter square clips, length to suit thickness of insulation.

Part 3 Execution

3.1 APPLICATION

- .1 Manufacturer's Instructions: comply with manufacturer's written recommendations, including product technical bulletins, handling, storage and installation instructions, and datasheets.

3.2 PRE-INSTALLATION REQUIREMENTS

- .1 Pressure test ductwork systems complete, witness and certify.
- .2 Ensure surfaces are clean, dry, free from foreign material.

3.3 INSTALLATION

- .1 Install in accordance with TIAC National Standards.
- .2 Apply materials in accordance with manufacturers instructions and as indicated.
- .3 Use 2 layers with staggered joints when required nominal thickness exceeds 75 mm.
- .4 Maintain uninterrupted continuity and integrity of vapour retarder jacket and finishes.
 - .1 Ensure hangers, and supports are outside vapour retarder jacket.
- .5 Hangers and supports in accordance with Section 23 05 29 - Hangers and Supports for HVAC Piping and Equipment.
 - .1 Apply high compressive strength insulation where insulation may be compressed by weight of ductwork.
- .6 Fasteners: install at 300 mm on centre in horizontal and vertical directions, minimum 2 rows each side.

3.4 DUCTWORK INSULATION SCHEDULE

- .1 Insulation types and thicknesses: conform to following table:

	TIAC Code	Vapour Retarder	Thickness (mm)
Outside air duct	C-1	yes	25
Exhaust air duct	C-1	no	25
Rectangular dual temperature supply air duct	C-1	yes	50
Round dual temperature supply air duct	C-2	yes	50

- .2 Exposed round ducts 600 mm and larger, smaller sizes where subject to abuse:

- .1 Use TIAC code C-1 insulation, scored to suit diameter of duct.

- .1 Finishes: conform to following table:

	TIAC Code	Round
Indoor, concealed	Rectangular none	Round none

3.5 CLEANING

- .1 Remove surplus materials, excess materials, rubbish, tools and equipment.
- .2 Waste Management: separate waste materials for reuse and recycling.

END OF SECTION

PART 1 - General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results for Mechanical

1.2 REFERENCE STANDARDS

- American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE)
- .1 ASHRAE Standard 90.1-01, Energy Standard for Buildings Except Low-Rise Residential Buildings (IESNA co-sponsored; ANSI approved; Continuous Maintenance Standard).
 - .2 American Society for Testing and Materials International (ASTM)
 - .1 ASTM C 335-04, Standard Test Method for Steady State Heat Transfer Properties of Horizontal Pipe Insulation.
 - .2 ASTM C 449/C 449M-00, Standard Specification for Mineral Fiber-Hydraulic-Setting Thermal Insulating and Finishing Cement.
 - .3 ASTM C 547-2003, Mineral Fiber Pipe Insulation.
 - .4 ASTM C 921-03a, Standard Practice for Determining the Properties of Jacketing Materials for Thermal Insulation.
 - .3 Canadian General Standards Board (CGSB)
 - .1 CGSB 51-GP-52Ma-89, Vapour Barrier, Jacket and Facing Material for Pipe, Duct and Equipment Thermal Insulation.
 - .4 Department of Justice Canada (Jus)
 - .1 Canadian Environmental Assessment Act (CEAA), 1995, c. 37.
 - .2 Canadian Environmental Protection Act (CEPA), 1999, c. 33.
 - .3 Transportation of Dangerous Goods Act (TDGA), 1992, c. 34.
 - .5 Health Canada/Workplace Hazardous Materials Information System (WHMIS)
 - .1 Material Safety Data Sheets (MSDS).
 - .6 Manufacturer's Trade Associations
 - .1 Thermal Insulation Association of Canada (TIAC): National Insulation Standards (Revised 2004).
 - .7 Underwriters' Laboratories of Canada (ULC)
 - .1 CAN/ULC-S102-03, Surface Burning Characteristics of Building Materials and Assemblies.
 - .2 CAN/ULC-S702-1997, Thermal Insulation, Mineral Fibre, for Buildings
 - .3 CAN/ULC-S702.2-03, Thermal Insulation, Mineral Fibre, for Buildings, Part 2: Application Guidelines.

1.3 DEFINITIONS

- .1 For purposes of this section:
 - .1 "CONCEALED" - insulated mechanical services in suspended ceilings and non-accessible chases and furred-in spaces.
 - .2 "EXPOSED" - will mean "not concealed" as specified.
 - .3 TIAC ss:
 - .1 CRF: Code Rectangular Finish.
 - .2 CPF: Code Piping Finish.

1.4 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals: in accordance with Section 00 10 00 – General Instructions.
- .2 Product Data:
 - .1 Submit manufacturer's printed product literature, specifications and datasheet in accordance with Section 00 10 00 – General Instructions. Include product characteristics, performance criteria, and limitations.
 - .1 Submit two copies of Workplace Hazardous Materials Information System (WHMIS) Material Safety Data Sheets (MSDS) in accordance with Section 00 10 00 – General Instructions.
- .3 Shop Drawings:
 - .1 Submit shop drawings in accordance with Section 00 10 00 – General Instructions.
- .4 Quality assurance submittals: submit following in accordance with Section 00 10 00 – General Instructions.
 - .1 Certificates: submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.
 - .2 Instructions: submit manufacturer's installation instructions.
 - .1 Departmental Representative will make available 1 copy of systems supplier's installation instructions.

1.5 QUALITY ASSURANCE

- .1 Qualifications:
 - .1 Installer: specialist in performing work of this Section, and have at least 3 years successful experience in this size and type of project, qualified to standards, member of TIAC.

1.6 DELIVERY, STORAGE AND HANDLING

- .1 Packing, shipping, handling and unloading:
 - .1 Deliver, store and handle in accordance with manufacturer's written instructions and Section 00 10 00 – General Instructions.
 - .2 Deliver, store and handle materials in accordance with manufacturer's written

- instructions.
- .3 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.
- .2 Storage and Protection:
 - .1 Protect from weather, construction traffic.
 - .2 Protect against damage.
 - .3 Store at temperatures and conditions required by manufacturer.
- .3 Waste Management and Disposal:
 - .1 Construction/Demolition Waste Management and Disposal: in accordance with Section 00 10 00 – General Instructions.
 - .2 Place excess or unused insulation and insulation accessory materials in designated containers.
 - .3 Divert unused metal materials from landfill to metal recycling facility approved by Departmental Representative.
 - .4 Dispose of unused adhesive material at official hazardous material collections site approved by Departmental Representative.

PART 2 - Products

2.1 FIRE AND SMOKE RATING

- .1 In accordance with CAN/ULC-S102.
 - .1 Maximum flame spread rating: 25.
 - .2 Maximum smoke developed rating: 50.

2.2 INSULATION

- .1 Mineral fibre specified includes glass fibre, rock wool, slag wool.
- .2 Thermal conductivity ("k" factor) not to exceed specified values at 24 degrees C mean temperature when tested in accordance with ASTM C 335.
- .3 TIAC Code A-1: rigid moulded mineral fibre without factory applied vapour retarder jacket.
 - .1 Mineral fibre: to CAN/ULC-S702, ASTM C547.
 - .2 Maximum "k" factor: to CAN/ULC-S702.
- .4 TIAC Code A-3: rigid moulded mineral fibre with factory applied vapour retarder jacket.
 - .1 Mineral fibre: to CAN/ULC-S702, ASTM C547.
 - .2 Jacket: to CGSB 51-GP-52Ma.
 - .3 Maximum "k" factor: to CAN/ULC-S702, ASTM C547.
- .5 TIAC Code C-2: mineral fibre blanket faced with factory applied vapour retarder jacket (as scheduled in PART 3 of this section).

- .1 Mineral fibre: to CAN/ULC-S702, ASTM C547.
- .2 Jacket: to CGSB 51-GP-52Ma.
- .3 Maximum "k" factor: to CAN/ULC-S702, ASTM C547.

2.3 INSULATION SECUREMENT

- .1 Tape: self-adhesive, aluminum, plain, 50 mm wide minimum.
- .2 Contact adhesive: quick setting.
- .3 Canvas adhesive: washable.
- .4 Tie wire: 1.5mm diameter stainless steel.
- .5 Bands: stainless steel, 19mm wide, 0.5mm thick.

2.4 CEMENT

- .1 Thermal insulating and finishing cement:
 - .1 Hydraulic setting on mineral wool, to ASTM C449/C449M.

2.5 VAPOUR RETARDER LAP ADHESIVE

- .1 Water based, fire retardant type, compatible with insulation.

2.6 INDOOR VAPOUR RETARDER FINISH

- .1 Vinyl emulsion type acrylic, compatible with insulation.

2.7 JACKETS

- .1 Canvas:
 - .1 220 gm/m² cotton, plain weave, treated with dilute fire retardant lagging adhesive to ASTM C921.
 - .2 Lagging adhesive: compatible with insulation.

PART 3 - Execution

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 PRE-INSTALLATION REQUIREMENT

- .1 Pressure testing of piping systems and adjacent equipment to be complete, witnessed and certified.
- .2 Surfaces clean, dry, free from foreign material.

3.3 INSTALLATION

- .1 Install in accordance with TIAC National Standards.
- .2 Apply materials in accordance with manufacturer's instructions and this specification.
- .3 Use two layers with staggered joints when required nominal wall thickness exceeds 75 mm.
- .4 Maintain uninterrupted continuity and integrity of vapour retarder jacket and finishes.
 - .1 Install hangers, supports outside vapour retarder jacket.
- .5 Supports, Hangers:
 - .1 Apply high compressive strength insulation, suitable for service, at oversized saddles and shoes where insulation saddles have not been provided.

3.4 REMOVABLE, PRE-FABRICATED, INSULATION AND ENCLOSURES

- .1 Application: at valves, flanges and unions at equipment.
- .2 Design: to permit periodic removal and replacement without damage to adjacent insulation.
- .3 Insulation:
 - .1 Insulation, fastenings and finishes: same as system.
 - .2 Jacket: PVC.

3.5 PIPING INSULATION SCHEDULES

- .1 Includes valves, valve bonnets, strainers, flanges and fittings unless otherwise specified.
- .2 TIAC Code: A-1.
 - .1 Securements: SS wire, bands, tape at 300mm on centre.
 - .2 Seals: lap seal adhesive, lagging adhesive.
 - .3 Installation: TIAC Code 1501-H.
- .3 TIAC Code: A-3.
 - .1 Securements: SS wire, bands, tape at 300mm on centre.
 - .2 Seals: VR lap seal adhesive, VR lagging adhesive.
 - .3 Installation: TIAC Code: 1501-C.
- .4 TIAC Code: C-2 with vapour retarder jacket.

- .1 Insulation securements: SS wire, bands, tape at 300mm on centre.
- .2 Seals: lap seal adhesive, lagging adhesive.
- .3 Installation: TIAC Code: 1501-C.

- .5 Thickness of insulation as listed in following table.
 - .1 Run-outs to individual units and equipment not exceeding 4000 mm long.
 - .2 Do not insulate exposed runouts to plumbing fixtures, chrome plated piping, valves, fittings.

Application	Temp degrees C	TIAC code	Pipe sizes (NPS) and insulation thickness (mm)				
			to 1	1-1/4 to 2	2-1/2 to 4	5 to 6	8 & over
Chilled Water	4 - 13	A-3	25	25	25	25	25
Chilled Water or Glycol	below 4	A-3	25	25	38	38	38

- .6 Finishes:
 - .1 Exposed and concealed indoors: canvas.
 - .2 Use vapour retarder jacket on TIAC code A-3 insulation compatible with insulation.
 - .3 Finish attachments: SS bands, at 150mm on centre. Seals: closed.
 - .4 Installation: to appropriate TIAC code CRF/1 through CPF/5.

3.6 CLEANING

- .1 Proceed in accordance with Section 00 10 00 – General Instructions.
- .2 Upon completion and verification of performance of installation, remove surplus materials, excess materials, rubbish, tools and equipment.

END OF SECTION

PART 1 - General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results for Mechanical.
- .2 Section 23 08 02 – Cleaning and Start-up of Mechanical Piping Systems.

1.2 CLEANING AND START-UP OF MECHANICAL PIPING SYSTEMS

- .1 In accordance with Section 23 08 02 - Cleaning and Start-up of Mechanical Piping Systems.

1.3 HYDRONIC SYSTEMS - PERFORMANCE VERIFICATION (PV)

- .1 Perform hydronic systems performance verification after cleaning is completed and system is in full operation.
- .2 When systems are operational, perform following tests:
 - .1 Conduct full scale tests at maximum design flow rates, temperatures and pressures for continuous consecutive period of 48 hours to demonstrate compliance with design criteria.
 - .2 Verify performance of hydronic system, recording system pressures, temperatures, fluctuations by simulating maximum design conditions and varying.
 - .1 Maximum heating demand.
 - .2 Maximum cooling demand.

1.4 HYDRONIC SYSTEM CAPACITY TEST

- .1 Perform hydronic system capacity tests after:
 - .1 TAB has been completed
 - .2 Verification of operating, limit, safety controls.
 - .3 Verification of flow rates.
 - .4 Verification of accuracy of temperature sensors.
- .2 Calculate system capacity at test conditions.
- .3 Using manufacturer's published data and calculated capacity at test conditions, extrapolate system capacity at design conditions.
- .4 When capacity test is completed, return controls and equipment status to normal operating conditions.
- .5 Submit sample of system water to approved testing agency to determine if chemical treatment is correct. Include cost.

- .6 Chilled water system capacity test:
 - .1 Perform capacity test when ambient temperature is within 10% of design conditions. Simulate design conditions by:
 - .1 Adding heat from building heating system or;
 - .2 Raising space temperature by turning off cooling and air systems for sufficient period of time before starting testing and pre-heating building to summer design space temperature (occupied) or above. Set OAD and RAD for minimum outside air if OAT is near outside design temperature or to maximum recirculation if RAT is greater than OAT. RAT to be at least 23 degrees C minimum.
 - .2 Test procedures:
 - .1 Open fully cooling coil control valves.
 - .2 Set thermostats on associated AHU's for maximum cooling.
 - .3 Set AHU's for design maximum air flow rates.
 - .4 Set load or demand limiters on chillers to 100%.
 - .5 After system has stabilized, record chilled water flow rates and supply and return temperatures simultaneously.

1.5 REPORTS

- .1 In accordance with Section 01 91 13 - General Commissioning (Cx) Requirements: Reports, supplemented as specified herein.

1.6 TRAINING

- .1 In accordance with Section 01 91 13 - General Commissioning (Cx) Requirements: Training of O&M Personnel, supplemented as specified herein.

PART 2 - Products

2.1 NOT USED

- .1 Not Used.

PART 3 - Execution

3.1 NOT USED

- .1 Not Used.

END OF SECTION

PART 1 - General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results for Mechanical.
- .2 Section 23 05 93 - Testing, Adjusting and Balancing for HVAC

1.2 REFERENCES

- .1 Health Canada/Workplace Hazardous Materials Information System (WHMIS)
- .1 Material Safety Data Sheets (MSDS).

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Product Data:
 - .1 Submit manufacturer's printed product literature, specifications and datasheet in accordance with Section 00 10 00 – General Instructions. Include product characteristics, performance criteria, and limitations.
- .2 Quality assurance submittals: submit following in accordance with Section 00 10 00 – General Instructions.
 - .1 Instructions: submit manufacturer's installation instructions.
 - .1 Departmental Representative will make available 1 copy of systems supplier's installation instructions.

1.4 DELIVERY, STORAGE, AND HANDLING

- .1 Packing, shipping, handling and unloading:
 - .1 Deliver, store and handle in accordance with manufacturer's written instructions and Section 00 10 00 – General Instructions.
- .2 Waste Management and Disposal:
 - .1 Construction/Demolition Waste Management and Disposal: in accordance with Section 00 10 00 – General Instructions.

PART 2 - Products

2.1 CLEANING SOLUTIONS

- .1 Tri-sodium phosphate: 0.40 kg per 100 L water in system.
- .2 Sodium carbonate: 0.40 kg per 100 L water in system.

- .3 Low-foaming detergent: 0.01 kg per 100 L water in system.

PART 3 - Execution

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 CLEANING HYDRONIC AND STEAM SYSTEMS

- .1 Timing: systems operational, hydrostatically tested and with safety devices functional, before cleaning is carried out.
- .2 Cleaning Agency:
 - .1 Retain qualified water treatment specialist to perform system cleaning.
- .3 Cleaning procedures:
 - .1 Provide detailed report outlining proposed cleaning procedures at least 4 weeks prior to proposed starting date. Report to include:
 - .1 Cleaning procedures, flow rates, elapsed time.
 - .2 Chemicals and concentrations used.
 - .3 Inhibitors and concentrations.
 - .4 Specific requirements for completion of work.
 - .5 Special precautions for protecting piping system materials and components.
 - .6 Complete analysis of water used to ensure water will not damage systems or equipment.
- .4 Conditions at time of cleaning of systems:
 - .1 Systems: free from construction debris, dirt and other foreign material.
 - .2 Control valves: operational, fully open to ensure that terminal units can be cleaned properly.
 - .3 Strainers: clean prior to initial fill.
 - .4 Install temporary filters on pumps not equipped with permanent filters.
 - .5 Install pressure gauges on strainers to detect plugging.
- .5 Report on Completion of Cleaning:
 - .1 When cleaning is completed, submit report, complete with certificate of compliance with specifications of cleaning component supplier.
- .6 Hydronic Systems:
 - .1 Fill system with water, ensure air is vented from system.
 - .2 Fill expansion tanks 1/3 to 1/2 full, charge system with compressed air to at least 35 kPa (does not apply to diaphragm type expansion tanks).

- .3 Use water meter to record volume of water in system to +/- 0.5%.
- .4 Add chemicals under direct supervision of chemical treatment supplier.
- .5 Closed loop systems: circulate system cleaner at 60 degrees C for at least 36 h. Drain as quickly as possible. Refill with water and inhibitors. Test concentrations and adjust to recommended levels.
- .6 Flush velocity in system mains and branches to ensure removal of debris. System pumps may be used for circulating cleaning solution provided that velocities are adequate.
- .7 Add chemical solution to system.
- .8 Establish circulation, raise temperature slowly to 82 degrees C minimum. Circulate for 12 h, ensuring flow in all circuits. Remove heat, continue to circulate until temperature is below 38 degrees C. Drain as quickly as possible. Refill with clean water. Circulate for 6 h at design temperature. Drain and repeat procedures specified above. Flush through low point drains in system. Refill with clean water adding to sodium sulphite (test for residual sulphite).

3.3 START-UP OF HYDRONIC SYSTEMS

- .1 After cleaning is completed and system is filled:
 - .1 Establish circulation and expansion tank level, set pressure controls.
 - .2 Ensure air is removed.
 - .3 Check pumps to be free from air, debris, possibility of cavitation when system is at design temperature.
 - .4 Dismantle system pumps used for cleaning, inspect, replace worn parts, install new gaskets and new set of seals.
 - .5 Clean out strainers repeatedly until system is clean.
 - .6 Check water level in expansion tank with cold water with circulating pumps OFF and again with pumps ON.
 - .7 Repeat with water at design temperature.
 - .8 Check pressurization to ensure proper operation and to prevent water hammer, flashing, cavitation. Eliminate water hammer and other noises.
 - .9 Bring system up to design temperature and pressure slowly over a 48 hour period.
 - .10 Perform TAB as specified in Section 23 05 93 - Testing, Adjusting and Balancing for HVAC.
 - .11 Adjust pipe supports, hangers, and springs as necessary.
 - .12 Monitor pipe movement.
 - .13 Check operation of drain valves.
 - .14 Adjust valve stem packings as systems settle down.
 - .15 Fully open balancing valves (except those that are factory-set).
 - .16 Check operation of over-temperature protection devices on circulating pumps.
 - .17 Adjust alignment of piping at pumps to ensure flexibility, adequacy of pipe movement, absence of noise or vibration transmission.

3.4 CLEANING

- .1 Proceed in accordance with Section 00 10 00 – General Instructions.

- .2 Upon completion and verification of performance of installation, remove surplus materials, excess materials, rubbish, tools and equipment.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results- Mechanical

1.2 REFERENCES

- .1 Sheet Metal and Air Conditioning Contractors' National Association (SMACNA)
 - .1 SMACNA - HVAC Duct Construction Standards - Metal and Flexible, 2005.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in to NRC Representative for review.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for air duct accessories and include product characteristics, performance criteria, physical size, finish and limitations.
 - .2 Indicate instrument test ports.

Part 2 Products

2.1 GENERAL

- .1 Manufacture in accordance with SMACNA - HVAC Duct Construction Standards.

2.2 ACCESS DOORS IN DUCTS

- .1 Non-Insulated Ducts: sandwich construction of same material as duct, one sheet metal thickness heavier, minimum 0.6 mm thick complete with sheet metal angle frame.
- .2 Insulated Ducts: sandwich construction of same material as duct, one sheet metal thickness heavier, minimum 0.6 mm thick complete with sheet metal angle frame and 25 mm thick rigid glass fibre insulation.
- .3 Gaskets: neoprene.
- .4 Hardware:
 - .1 Up to 300 x 300 mm: two sash locks complete with safety chain.
 - .2 301 to 450 mm: four sash locks complete with safety chain.
 - .3 451 to 1000 mm: piano hinge and minimum two sash locks.

- .4 Doors over 1000 mm: piano hinge and two handles operable from both sides.
- .5 Hold open devices.
- .6 300 x 300 mm glass viewing panels.

2.3 INSTRUMENT TEST

- .1 1.6 mm thick steel zinc plated after manufacture.
- .2 Cam lock handles with neoprene expansion plug and handle chain.
- .3 28 mm minimum inside diameter. Length to suit insulation thickness.
- .4 Neoprene mounting gasket.

Part 3 Execution

3.1 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for air duct accessories installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied .

3.2 INSTALLATION

- .1 Access Doors and Viewing Panels:
 - .1 Size:
 - .1 600 x 600 mm for person size entry.
 - .2 450 x 450 mm for servicing entry.
 - .3 300 x 300 mm for viewing.
 - .4 As indicated.
 - .2 Locations:
 - .1 Fire and smoke dampers.
 - .2 Control dampers.
 - .3 Devices requiring maintenance.
 - .4 Required by code.
 - .5 Reheat coils.
 - .6 Elsewhere as indicated.
- .2 Instrument Test Ports:
 - .1 General:
 - .1 Install in accordance with recommendations of SMACNA and in accordance with manufacturer's instructions.

- .2 Locate to permit easy manipulation of instruments.
- .3 Install insulation port extensions as required.
- .4 Locations:
 - .1 For traverse readings:
 - .1 Ducted inlets to roof and wall exhausters.
 - .2 Inlets and outlets of other fan systems.
 - .3 Main and sub-main ducts.
 - .4 And as indicated.
 - .2 For temperature readings:
 - .1 At outside air intakes.
 - .2 In mixed air applications in locations as approved by Departmental Representative.
 - .3 At inlet and outlet of coils.
 - .4 Downstream of junctions of two converging air streams of different temperatures.
 - .5 And as indicated.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

Section 21 05 01 – Common Work Results- Mechanical

1.2 REFERENCES

- .1 Sheet Metal and Air Conditioning National Association (SMACNA)

SMACNA HVAC Duct Construction Standards, Metal and Flexible-[2013].

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 00 10 00 – General Instructions.

Product Data:

- .1 Submit manufacturer's instructions, printed product literature and data sheets for dampers and include product characteristics, performance criteria, physical size, finish and limitations.

1.4 CLOSEOUT SUBMITTALS

- .2 Submit in accordance with Section 00 10 00 – General Instructions.
- .3 Operation and Maintenance Data: submit operation and maintenance data for dampers for incorporation into manual.

1.5 DELIVERY, STORAGE AND HANDLING

- .4 Deliver, store and handle materials in accordance with Section 00 10 00 – General Instructions and with manufacturer's written instructions.
- .5 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .6 Storage and Handling Requirements:
 - .1 Store materials indoors and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect dampers from nicks, scratches, and blemishes.
 - .1 Replace defective or damaged materials with new.
- .7 Packaging Waste Management: remove for reuse in accordance with Section 00 10 00 – General Instructions.

Part 2 Products

2.1 GENERAL

- .1 Manufacture to SMACNA standards.

2.2 SINGLE BLADE DAMPERS

- .1 Fabricate from same material as duct, but one sheet metal thickness heavier. V-groove stiffened.
- .2 Size and configuration to recommendations of SMACNA, except maximum height 100 mm as indicated.
- .3 Locking quadrant with shaft extension to accommodate insulation thickness.
- .4 Inside and outside bronze end bearings.
- .5 Channel frame of same material as adjacent duct, complete with angle stop.

Part 3 Execution

3.1 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for damper installation in accordance with manufacturer's written instructions.
- .2 Visually inspect substrate in presence of Departmental Representative.
- .3 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
- .4 Proceed with installation only after unacceptable conditions have been remedied.

3.2 INSTALLATION

- .1 Install where indicated.
- .2 Install in accordance with recommendations of SMACNA and in accordance with manufacturer's instructions.
- .3 Locate balancing dampers in each branch duct, for supply, return and exhaust systems.
- .4 Runouts to registers and diffusers: install single blade damper located as close as possible to main ducts.
- .5 Dampers: vibration free.

- .6 Ensure damper operators are observable and accessible.
- .7 Corrections and adjustments conducted by Departmental Representative.

3.3 CLEANING

- .1 Progress Cleaning: clean in accordance with Section 00 10 00 – General Instructions.
- .2 Leave Work area clean at end of each day.
- .3 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment in accordance with Section 00 10 00 – General Instructions.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 21 05 01 – Common Work Results- Mechanical
- .2 Section 21 05 02 – Mechanical Identification

1.2 SYSTEM DESCRIPTION

- .1 Performance Requirements:
 - .1 Catalogued or published ratings for manufactured items: obtained from tests carried out by manufacturer or those ordered by manufacturer from independent testing agency signifying adherence to codes and standards.

1.3 SUBMITTALS

- .1 Product Data:
 - .1 Submit manufacturer's printed product literature, specifications and datasheet in accordance with Section 00 10 00 – General Instructions. Include product characteristics, performance criteria, and limitations.
 - .2 Indicate following:
 - .1 Capacity.
 - .2 Throw and terminal velocity.
 - .3 Noise criteria.
 - .4 Pressure drop.
 - .5 Neck velocity.
- .2 Quality assurance submittals: submit following in accordance with Section 00 10 00 – General Instructions.

1.4 QUALITY ASSURANCE

- .1 Health and Safety Requirements: do construction occupational health and safety in accordance with Section 00 15 45 – General Safety Section and Fire Instructions.

1.5 DELIVERY, STORAGE, AND HANDLING

- .1 Packing, shipping, handling and unloading:
 - .1 Deliver, store and handle in accordance with Section 00 10 00 – General Instructions.
 - .2 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Waste Management and Disposal:
 - .1 Construction/Demolition Waste Management and Disposal: in accordance with Section 00 10 00 – General Instructions.

Part 2 Products

2.1 GENERAL

- .1 To meet capacity, pressure drop, terminal velocity, throw, noise level, neck velocity.

- .2 Frames:
 - .1 Full perimeter gaskets.
 - .2 Concealed fasteners.
- .3 Concealed manual volume control damper operators.
- .4 Colour: as directed by Departmental Representative.
- .5 All new and existing diffusers, grilles and registers as well as any associated ductwork is to be cleaned and vacuumed within vacuum hose length.
- .6 Refer to drawing 6136-M01 for diffuser and grille schedule(s), basis of design and acceptable material.

2.2 MANUFACTURED UNITS

- .1 Grilles, registers and diffusers of same generic type, products of one manufacturer.

2.3 RETURN GRILLES

- .1 Type RG1: aluminum, 19 mm border, single 0 degrees deflection, horizontal face bars. Acceptable Material: EH Price Model 80 Series Egg Crate Return Grille or approved equal.

Part 3 Execution

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 INSTALLATION

- .1 Install in accordance with manufacturers instructions.
- .2 Install with flat head stainless steel screws in countersunk holes where fastenings are visible.

3.3 CLEANING

- .1 Proceed in accordance with Section 00 10 00 – General Instructions
- .2 Upon completion and verification of performance of installation, remove surplus materials, excess materials, rubbish, tools and equipment.

END OF SECTION

PART 1 - General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results for Mechanical
- .2 Section 26 05 00 - Common Work Results for Electrical

1.2 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 00 10 00 – General Instructions.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for fan coil units and include product characteristics, performance criteria, physical size, finish and limitations.
 - .2 Indicate following:
 - .1 Filters, fan accessibility.
 - .2 Anchoring of cabinet.
 - .3 Thermostat, transformer, controls where integral.
 - .4 kW rating, voltage, phase.
 - .5 Cabinet material thicknesses.
- .3 Certificates: submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.

1.3 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 00 10 00 – General Instructions and with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials indoors and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect fan coil units from nicks, scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.
- .4 Packaging Waste Management: in accordance with Section 00 10 00 – General Instructions.

PART 2 - Products

2.1 FAN COIL UNITS

- .1 General
 - .1 Provide Horizontal Concealed Direct Drive Fan Coil units where indicated on drawings.
 - .2 Units shall be completely factory assembled, tested and shipped as one piece.
 - .3 All units shall be capable of meeting or exceeding the scheduled capacities for cooling, heating and air delivery.
 - .4 All unit dimensions for each model and size shall be considered maximums.
 - .5 Units shall be ETL listed in compliance with UL/ANSI Standard 1995, and be certified as complying with the latest edition of AHRI Standard 440.
- .2 Construction
 - .1 All unit chassis shall be fabricated of heavy gauge galvanized steel panels. All exterior panels shall be insulated with ½” thick insulation with a maximum k value of 0.24 (Btu-in)/(hr-ft²-°F) and rated for a maximum air velocity of 5000fpm.
 - .2 Insulation must meet all requirements of ASTM C1071 (including C665), UL 181 for erosion, and carry a 25/50 rating for flame spread/smoke developed per ASTM E-84, UL 723 and NFPA 90A.
 - .3 All concealed units shall have a minimum 1-1/2” duct collar on the discharge.
 - .4 Unit mounting shall be by hanger brackets provided at four locations.
- .3 Sound
 - .1 Units shall have published sound power level data tested in accordance with AHRI Standard 350-2000.
- .4 Fan Assembly
 - .1 Unit fan shall be dynamically balanced, forwardly curved, DWDI centrifugal type constructed of 18 gauge zinc coated galvanized steel for corrosion resistant. Motor shall be high efficiency, permanently lubricated sleeve bearing, permanent split-capacitor type with UL and CSA listed automatic reset thermal overload protection and three separate horsepower taps. Single speed motor are not acceptable.
 - .2 The fan assembly shall be easily removable for servicing the motor and blower at, or away from the unit. The entire fan assembly shall be able to come out of the unit by removing two screws and unplugging the motor.
 - .3 Provide Electronically Commutated (EC) Motor capable of operation with low voltage 3 speed thermostat. Motor shall come factory programmed and configured for 3 speed operation. Each speed shall be manually adjustable in the field. All manual speed adjustments shall be stored in non-volatile memory. Motor shall be capable of accepting a 2-10VFC output from the BAS. Motor bearing shall be rated at L10-40,000 hours.
- .5 Coils
 - .1 All cooling coils shall optimize rows and fins per inch to meet the specified capacity.
 - .2 Coils shall have seamless copper tubes and shall be mechanically expanded to

- provide an efficient, permanent bond between the tube and fin. Fins shall have high efficiency aluminum surface optimized for heat transfer, air pressure drop and carryover.
- .3 All coils shall be hydrostatically tested at 450 PSIG air pressure under water and rated for a maximum of 300 PSIG working pressure at 200°F.
 - .4 All coils shall be provided with a manual air vent fitting to allow for coil venting.
- .6 Drains Pans:
- .1 Primary condensate drain pan shall be single wall, heavy gauge galvanized steel for corrosion resistance, and extend under the entire cooling coil. Drain pans shall be of one-piece construction and be double sloped for condensate removal.
 - .2 The drain pan shall be externally insulated with a fire retardant, closed cell foam insulation. The insulation shall carry no more than 25/50 Flam Spread and Smoke Developed Rating per ASTM E-84 and UL 723 and an Antimicrobial Performance of 0, no observed growth, per ASTM G-21.
- .7 Filters:
- .1 Provide with 1" pleated filter MERV 13.
 - .2 Filter shall be tight fitting to prevent air bypass.
- .8 Electrical:
- .1 Unit shall be furnished with single point power connection. Provide an electrical junction box for motor and other electrical terminations.

PART 3 - Execution

3.1 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for fan coil units installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied.

3.2 INSTALLATION

- .1 Hang units.
- .2 Make electrical and control connections.
- .3 Co-ordinate ducting of fresh air with Division 23.

3.3 FIELD QUALITY CONTROL

- .1 Perform tests in accordance with Section 26 05 00 - Common Work Results for Electrical.

3.4 CLEANING

- .1 Progress Cleaning: clean in accordance with Section 00 10 00 – General Instructions.
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment in accordance with Section 00 10 00 – General Instructions.
- .3 Waste Management: in accordance with Section 00 10 00 – General Instructions.
 - .1 Remove recycling containers and bins from site and dispose of materials at appropriate facility.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results- Mechanical

1.2 REFERENCES

- .1 American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc. (ASHRAE).
- .2 American Society for Testing and Materials International, (ASTM).
 - .1 ASTM A480/A480M, Standard Specification for General Requirements for Flat-Rolled Stainless and Heat-Resisting Steel Plate, Sheet and Strip.
 - .2 ASTM A635/A635M, Standard Specification for Steel, Sheet and Strip, Heavy-Thickness Coils, Carbon, Hot Rolled.
 - .3 ASTM A653/A653M, Standard Specification for Steel Sheet, Zinc Coated (Galvanized) or Zinc-Iron Alloy Coated (Galvannealed) by the Hot-Dip Process.
- .3 Department of Justice Canada (Jus).
 - .1 Canadian Environmental Protection Act (CEPA), 1999, c. 33 .
- .4 Health Canada/Workplace Hazardous Materials Information System (WHMIS).
 - .1 Material Safety Data Sheets (MSDS).
- .5 National Fire Protection Association (NFPA).
 - .1 NFPA 90A, Standard for the Installation of Air-Conditioning and Ventilating Systems.
 - .2 NFPA 90B, Standard for the Installation of Warm Air Heating and Air-Conditioning Systems.
 - .3 NFPA 96, Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations.
- .6 Sheet Metal and Air Conditioning Contractors' National Association (SMACNA).
 - .1 SMACNA HVAC Duct Construction Standards - Metal and Flexible.
 - .2 SMACNA HVAC Air Duct Leakage Test Manual.
 - .3 IAQ Guideline for Occupied Buildings Under Construction.
- .7 Transport Canada (TC).
 - .1 Transportation of Dangerous Goods Act (TDGA)

1.3 SUBMITTALS

- .1 Submittals: in accordance with Section 00 10 00 – General Instructions.
- .2 Shop drawings to show:

- .1 Sealants.
- .2 Tape.
- .3 All Joints.

1.4 QUALITY ASSURANCE

- .1 Certification of Ratings:
 - .1 Catalogue or published ratings shall be those obtained from tests carried out by manufacturer or independent testing agency signifying adherence to codes and standards.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Waste Management and Disposal:
 - .1 Construction/Demolition Waste Management and Disposal: in accordance with Section 00 10 00 – General Instructions and Section 00 15 45 – General Safety Section and Fire Instructions.

Part 2 Products

2.1 SEAL CLASSIFICATION

- .1 Classification as follows:

Maximum Pressure Pa	SMACNA Seal Class
500	A

- .2 Seal classification:
 - .1 Class A: longitudinal seams, transverse joints, duct wall penetrations and connections made airtight with sealant and tape.

2.2 SEALANT

- .1 Sealant: oil resistant, polymer type flame resistant duct sealant. Temperature range of minus 30 degrees C to plus 93 degrees C.

2.3 TAPE

- .1 Tape: polyvinyl treated, open weave fiberglass tape, 50 mm wide.
 - .1 Apply on all longitudinal seams.

2.4 DUCT LEAKAGE

- .1 In accordance with SMACNA HVAC Air Duct Leakage Test Manual.

2.5 FITTINGS

- .1 Fabrication: to SMACNA.
- .2 Radiused elbows.
 - .1 Rectangular: Centerline 1.5 times width of ductwork
 - .2 Round: smooth radius. Centreline radius: 1.5 times diameter.
- .3 Mitred elbows, rectangular:
 - .1 To 400mm: with single thickness turning vanes.
 - .2 Over 400mm: with double thickness turning vanes.
- .4 Branches:
 - .1 Rectangular main and branch: with radius on branch 1.5 times width of duct or 45 degrees entry on branch.
 - .2 Round main and branch: enter main duct at 45 degrees with conical connection.
 - .3 Provide volume control damper in branch duct near connection to main duct.
 - .4 Main duct branches: with splitter damper.
- .5 Transitions:
 - .1 Diverging: 20 degrees maximum included angle.
 - .2 Converging: 30 degrees maximum included angle.
- .6 Offsets:
 - .1 Short radiused elbows.
- .7 Obstruction deflectors: maintain full cross-sectional area.
 - .1 Maximum included angles as indicated.

2.6 GALVANIZED STEEL

- .1 Lock forming quality: to ASTM A653/A653M, Z90 zinc coating.
- .2 Thickness, fabrication and reinforcement: to SMACNA.
- .3 Joints: to SMACNA or proprietary manufactured duct joint. Proprietary manufactured flanged duct joint to be considered to be a class A seal.

2.7 HANGERS AND SUPPORTS

- .1 Hangers and Supports:
 - .1 Strap hangers: of same material as duct but next sheet metal thickness heavier than duct. Maximum size duct supported by strap hanger: 500mm.
 - .2 Hanger configuration: SMACNA.
 - .3 Hangers: galvanized steel angle with galvanized steel rods to SMACNA per following table:

Duct Size (mm)	Angle Size (mm)	Rod Size (mm)
up to 750	25 x 25 x 3	6
751 to 1050	40 x 40 x 3	6
1051 to 1500	40 x 40 x 3	10
1501 to 2100	50 x 50 x 3	10
2101 to 2400	50 x 50 x 5	10
2401 and over	50 x 50 x 6	10

- .4 Upper hanger attachments:
 - .1 For concrete: manufactured concrete inserts.
 - .2 For steel joist: manufactured joist clamp steel plate washer.
 - .3 For steel beams: manufactured beam clamps:

Part 3 Execution

3.1 GENERAL

- .1 Do work in accordance with NFPA 90A, NFPA 90B, SMACNA.
- .2 Do not break continuity of insulation vapour barrier with hangers or rods.
 - .1 Insulate strap hangers 100 mm beyond insulated duct and insulate strap hangers 100MM beyond insulated ductwork.
- .3 Support risers in accordance with SMACNA..
- .4 Install proprietary manufactured flanged duct joints in accordance with manufacturer's instructions.
- .5 Manufacture duct in lengths and diameter to accommodate installation of acoustic duct lining.

3.2 HANGERS

- .1 Strap hangers: install in accordance with SMACNA.
- .2 Angle hangers: complete with locking nuts and washers.
- .3 Hanger spacing: in accordance with SMACNA, as follows:

Duct Size (mm)	Spacing (mm)
to 1500	3000
1501 and over	2500

3.3 SEALING AND TAPING

- .1 Apply sealant to outside of joint to manufacturer's recommendations.

- .2 Bed tape in sealant and recoat with minimum of one coat of sealant to manufacturers recommendations.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 25 05 01 – EMCS: General Requirements.

1.2 DEFINITIONS

- .1 For additional acronyms and definitions refer to Section 25 05 01 - EMCS: General Requirements.
- .2 AEL: ratio between total test period less any system downtime accumulated within that period and test period.
- .3 Downtime: results whenever EMCS is unable to fulfill required functions due to malfunction of equipment defined under responsibility of EMCS contractor. Downtime is measured by duration, in time, between time that Contractor is notified of failure and time system is restored to proper operating condition. Downtime not to include following:
 - .1 Outage of main power supply in excess of back-up power sources, provided that:
 - .1 Automatic initiation of back-up was accomplished.
 - .2 Automatic shut-down and re-start of components was as specified.
 - .2 Failure of communications link, provided that:
 - .1 Controller automatically and correctly operated in stand-alone mode.
 - .2 Failure was not due to failure of any specified EMCS equipment.
 - .3 Functional failure resulting from individual sensor inputs or output devices, provided that:
 - .1 System recorded said fault.
 - .2 Equipment defaulted to fail-safe mode.
 - .3 AEL of total of all input sensors and output devices is at least 99% during test period.

1.3 DESIGN REQUIREMENTS

- .1 Confirm with Departmental Representative that Design Criteria and Design Intents are still applicable.
- .2 Commissioning personnel to be fully aware of and qualified to interpret Design Criteria and Design Intents.

1.4 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals in accordance with Section 00 10 00 – General Instructions.

- .2 Final Report: submit report to Departmental Representative.
 - .1 Include measurements, final settings and certified test results.
 - .2 Bear signature of commissioning technician and supervisor
 - .3 Report format to be approved by Departmental Representative before commissioning is started.
- .2 Revise "as-built" documentation, commissioning reports to reflect changes, adjustments and modifications to EMCS as set during commissioning and submit to Departmental Representative in accordance with Section 00 10 00 – General Instructions.
- .3 Recommend additional changes and/or modifications deemed advisable in order to improve performance, environmental conditions or energy consumption.

1.5 CLOSEOUT SUBMITTALS

- .1 Provide documentation, O&M Manuals, and training of O&M personnel for review of Departmental Representative before interim acceptance in accordance with Section 00 10 00 – General Instructions.

1.6 COMMISSIONING

- .1 Do commissioning in accordance with Section 01 91 13 - General Commissioning (Cx) Requirements.
- .2 Carry out commissioning under direction of Departmental Representative and Cx Agent and in presence of Departmental Representative and Cx Agent.
- .3 Inform, and obtain approval from, Departmental Representative in writing at least 14 days prior to commissioning or each test. Indicate:
 - .1 Location and part of system to be tested or commissioned.
 - .2 Testing/commissioning procedures, anticipated results.
 - .3 Names of testing/commissioning personnel.
- .4 Correct deficiencies, re-test in presence of Departmental Representative until satisfactory performance is obtained.
- .5 Acceptance of tests will not relieve Contractor from responsibility for ensuring that complete systems meet every requirement of Contract.
- .6 Load system with project software.
- .7 Perform tests as required.

1.7 COMPLETION OF COMMISSIONING

- .1 Commissioning to be considered as satisfactorily completed when objectives of commissioning have been achieved and reviewed by Departmental Representative.

1.8 ISSUANCE OF FINAL CERTIFICATE OF COMPLETION

- .1 Final Certificate of Completion will not be issued until receipt of written approval indicating successful completion of specified commissioning activities including receipt of commissioning documentation.

PART 2 - PRODUCTS

2.1 EQUIPMENT

- .1 Provide sufficient instrumentation to verify and commission the installed system. Provide two-way radios.
- .2 Instrumentation accuracy tolerances: higher order of magnitude than equipment or system being tested.
- .3 Independent testing laboratory to certify test equipment as accurate to within approved tolerances no more than 2 months prior to tests.
- .4 Locations to be approved, readily accessible and readable.
- .5 Application: to conform to normal industry standards.

PART 3 - EXECUTION

3.1 PROCEDURES

- .1 Test each system independently and then in unison with other related systems.
- .2 Commission each system using procedures prescribed by the Departmental Representative.
- .3 Commission integrated systems using procedures prescribed by Departmental Representative.
- .4 Debug system software.
- .5 Optimize operation and performance of systems by fine-tuning PID values and modifying CDLs as required.
- .6 Test full scale emergency evacuation and life safety procedures including operation and integrity of smoke management systems under normal and emergency power conditions as applicable.

3.2 FIELD QUALITY CONTROL

- .1 Pre-Installation Testing.
 - .1 General: consists of field tests of equipment just prior to installation.
 - .2 Testing may be on site or at Contractor's premises as approved by Departmental Representative.
 - .3 Configure major components to be tested in same architecture as designed system. Include BECC equipment and 2 sets of Building Controller's including MCU's, LCU's, and TCU's.
 - .4 Equip each Building Controller with sensor and controlled device of each type (AI, AO, DI, DO).
 - .5 Additional instruments to include:
 - .1 DP transmitters.
 - .2 VAV supply duct SP transmitters.
 - .3 DP switches used for dirty filter indication and fan status.
 - .6 In addition to test equipment, provide inclined manometer, digital micro-manometer, milli-amp meter, source of air pressure infinitely adjustable between 0 and 500 Pa, to hold steady at any setting and with direct output to milli-amp meter at source.
 - .7 After setting, test zero and span in 10% increments through entire range while both increasing and decreasing pressure.
 - .8 Departmental Representative to mark instruments tracking within 0.5% in both directions as "approved for installation".
 - .9 Transmitters above 0.5% error will be rejected.
 - .10 DP switches to open and close within 2% of setpoint.
- .2 Completion Testing.
 - .1 General: test after installation of each part of system and after completion of mechanical and electrical hook-ups, to verify correct installation and functioning.
 - .2 Include following activities:
 - .1 Test and calibrate field hardware including stand-alone capability of each controller.
 - .2 Verify each A-to-D convertor.
 - .3 Test and calibrate each AI using calibrated digital instruments.
 - .4 Test each DI to ensure proper settings and switching contacts.
 - .5 Test each DO to ensure proper operation and lag time.
 - .6 Test each AO to ensure proper operation of controlled devices. Verify tight closure and signals.
 - .7 Test operating software.
 - .8 Test application software and provide samples of logs and commands.
 - .9 Verify each CDL including energy optimization programs.
 - .10 Debug software.
 - .11 Blow out flow measuring and static pressure stations with high pressure air at 700 kPa.
 - .12 Provide point verification list in table format including point identifier, point identifier expansion, point type and address, low and high limits and engineering units. Include space on commissioning technician and Departmental Representative. This document will be used in final startup

testing.

- .3 Final Startup Testing: Upon satisfactory completion of tests, perform point-by-point test of entire system under direction of Departmental Representative and provide:
 - .1 2 technical personnel capable of re-calibrating field hardware and modifying software.
 - .2 Detailed daily schedule showing items to be tested and personnel available.
 - .3 Departmental Representative's acceptance signature to be on executive and applications programs.
 - .4 Commissioning to commence during final startup testing.
 - .5 O&M personnel to assist in commissioning procedures as part of training.
 - .6 Commissioning to be supervised by qualified supervisory personnel and Departmental Representative.
 - .7 Commission systems considered as life safety systems before affected parts of the facility are occupied.
 - .8 Operate systems as long as necessary to commission entire project.
 - .9 Monitor progress and keep detailed records of activities and results.
- .4 Final Operational Testing: to demonstrate that EMCS functions in accordance with contract requirements.
 - .1 Prior to beginning of 30 day test demonstrate that operating parameters (setpoints, alarm limits, operating control software, sequences of operation, trends, graphics and CDL's) have been implemented to ensure proper operation and operator notification in event of off-normal operation.
 - .1 Repetitive alarm conditions to be resolved to minimize reporting of nuisance conditions.
 - .2 Test to last at least 30 consecutive 24 hour days.
 - .3 Tests to include:
 - .1 Demonstration of correct operation of monitored and controlled points.
 - .2 Operation and capabilities of sequences, reports, special control algorithms, diagnostics, software.
 - .4 System will be accepted when:
 - .1 EMCS equipment operates to meet overall performance requirements. Downtime as defined in this Section must not exceed allowable time calculated for this site.
 - .2 Requirements of Contract have been met.
 - .5 In event of failure to attain specified AEL during test period, extend test period on day-to-day basis until specified AEL is attained for test period.
 - .6 Correct defects when they occur and before resuming tests.
- .5 Departmental Representative to verify reported results.

3.3 ADJUSTING

- .1 Final adjusting: upon completion of commissioning as reviewed by Departmental

Representative, set and lock devices in final position and permanently mark settings.

3.4 DEMONSTRATION

- .1 Demonstrate to Departmental Representative operation of systems including sequence of operations in regular and emergency modes, under normal and emergency conditions, start-up, shut-down interlocks and lock-outs in accordance with Section 00 10 00 – General Instructions.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 2505 01 – EMCS: General Requirements.

1.2 DEFINITIONS

- .1 CDL - Control Description Logic.
- .2 For additional acronyms and definitions refer to Section 25 05 01 - EMCS: General Requirements.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals in accordance with Section 00 10 00 – General Instructions, supplemented and modified by requirements of this Section.
- .2 Submit training proposal complete with hour-by-hour schedule including brief overview of content of each segment to Departmental Representative 30 days prior to anticipated date of beginning of training.
 - .1 List name of trainer, and type of visual and audio aids to be used.
 - .2 Show co-ordinated interface with other EMCS mechanical and electrical training programs.
- .2 Submit reports within one week after completion of training program that training has been satisfactorily completed.

1.4 QUALITY ASSURANCE

- .1 Provide competent instructors thoroughly familiar with aspects of EMCS installed in facility.

1.5 INSTRUCTIONS

- .1 Provide instruction to designated personnel in adjustment, operation, maintenance and pertinent safety requirements of EMCS installed.
- .2 Training to be project-specific.

1.6 TIME FOR TRAINING

- .1 Number of days of instruction to be as specified in this section (1 day = 8 hours including two 15 minute breaks and excluding lunch time).

1.7 TRAINING MATERIALS

- .1 Provide equipment, visual and audio aids, and materials for classroom training.
- .2 Supply manual for each trainee, describing in detail data included in each training program.
 - .1 Review contents of manual in detail to explain aspects of operation and maintenance (O&M).

1.8 TRAINING PROGRAM

- .1 To be in 2 phases over 6 month period.
- .2 Phase 1: 2 day program to begin before 30 day test period at time mutually agreeable to Contractor, Departmental Representative.
 - .1 Train O&M personnel in functional operations and procedures to be employed for system operation.
 - .2 Supplement with on-the-job training during 30 day test period.
 - .3 Include overview of system architecture, communications, operation of computer and peripherals, report generation.
 - .4 Include detailed training on operator interface functions for control of mechanical systems, CDL's for each system, and elementary preventive maintenance.
- .3 Phase 2: 5 day program to begin 8 weeks after acceptance for operators, equipment maintenance personnel and programmers.
 - .1 Provide multiple instructors on pre-arranged schedule. Include at least following:
 - .1 Operator training: provide operating personnel, maintenance personnel and programmers with condensed version of Phase 1 training.
 - .2 Equipment maintenance training: provide personnel with 2 days training within 5 day period in maintenance of EMCS equipment, including general equipment layout, trouble shooting and preventive maintenance of EMCS components, maintenance and calibration of sensors and controls.
 - .3 Programmers: provide personnel with 2 days training within 5 day period in following subjects in approximate percentages of total course shown:

Software and architecture: 10%
Application programs: 15%
Controller programming: 50%
Trouble shooting and debugging: 10%
Colour graphic generation: 15%

1.9 MONITORING OF TRAINING

- .1 Departmental Representative to monitor training program and may modify schedule and content.

PART 2 - PRODUCTS

2.1 NOT USED

.1 Not Used.

PART 3 - EXECUTION

3.1 NOT USED

.1 Not Used.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 25 05 54 - EMCS: Identification.
- .2 Section 25 05 02 - EMCS: Shop Drawings, Product Data and Review Process.

1.2 REFERENCES

- .1 American National Standards Institute (ANSI)/The Instrumentation, Systems and Automation Society (ISA).
 - .1 ANSI/ISA 5.5-1985, Graphic Symbols for Process Displays.
- .2 American National Standards Institute (ANSI)/ Institute of Electrical and Electronics Engineers (IEEE).
 - .1 ANSI/IEEE 260.1-1993, American National Standard Letter Symbols Units of Measurement (SI Units, Customary Inch-Pound Units, and Certain Other Units).
- .3 American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc. (ASHRAE).
 - .1 ASHRAE STD 135-R2001, BACNET - Data Communication Protocol for Building Automation and Control Network.
- .4 Canadian Standards Association (CSA International).
 - .1 CAN/CSA-Z234.1-89(R1995), Canadian Metric Practice Guide.
- .5 Consumer Electronics Association (CEA).
 - .1 CEA-709.1-B-2002, Control Network Protocol Specification.
- .6 Department of Justice Canada (Jus).
 - .1 Canadian Environmental Assessment Act (CEAA), 1995, c. 37.
 - .2 Canadian Environmental Protection Act (CEPA), 1999, c. 33.
- .7 Electrical and Electronic Manufacturers Association (EEMAC).
 - .1 EEMAC 2Y-1-1958, Light Gray Colour for Indoor Switch Gear.
- .8 Health Canada/Workplace Hazardous Materials Information System (WHMIS).
 - .1 Material Safety Data Sheets (MSDS).
- .9 Transport Canada (TC).
 - .1 Transportation of Dangerous Goods Act (TDGA), 1992, c. 34.

1.3 DESIGNATED CONTRACTOR

- .1 Hire the services of Ainsworth or its authorized representative to complete the work of all EMCS sections.

1.4 ACRONYMS AND ABBREVIATIONS

- .1 Acronyms used in EMCS:
 - .1 AEL - Average Effectiveness Level.
 - .2 AI - Analog Input.
 - .3 AIT - Agreement on International Trade.
 - .4 AO - Analog Output.
 - .5 BACnet - Building Automation and Control Network.
 - .6 BC(s) - Building Controller(s).
 - .7 BECC - Building Environmental Control Center.
 - .8 CAD - Computer Aided Design.
 - .9 CDL - Control Description Logic.
 - .10 CDS - Control Design Schematic.
 - .11 COSV - Change of State or Value.
 - .12 CPU - Central Processing Unit.
 - .13 DI - Digital Input.
 - .14 DO - Digital Output.
 - .15 DP - Differential Pressure.
 - .16 ECU - Equipment Control Unit.
 - .17 EMCS - Energy Monitoring and Control System.
 - .18 HVAC - Heating, Ventilation, Air Conditioning.
 - .19 IDE - Interface Device Equipment.
 - .20 I/O - Input/Output.
 - .21 ISA - Industry Standard Architecture.
 - .22 LAN - Local Area Network.
 - .23 LCU - Local Control Unit.
 - .24 MCU - Master Control Unit.
 - .25 NAFTA - North American Free Trade Agreement.
 - .26 NC - Normally Closed.
 - .27 NO - Normally Open.
 - .28 OS - Operating System.
 - .29 O&M - Operation and Maintenance.
 - .30 OWS - Operator Work Station.
 - .31 PC - Personal Computer.
 - .32 PCI - Peripheral Control Interface.
 - .33 PCMCIA - Personal Computer Micro-Card Interface Adapter.
 - .34 PID - Proportional, Integral and Derivative.
 - .35 RAM - Random Access Memory.
 - .36 SP - Static Pressure.
 - .37 ROM - Read Only Memory.
 - .38 TCU - Terminal Control Unit.
 - .39 USB - Universal Serial Bus.
 - .40 UPS - Uninterruptible Power Supply.
 - .41 VAV - Variable Air Volume.

1.5 DEFINITIONS

- .1 Point: may be logical or physical.
 - .1 Logical points: values calculated by system such as setpoints, totals, counts, derived corrections and may include, but not limited to result of and statements in CDL's.
 - .2 Physical points: inputs or outputs which have hardware wired to controllers which are measuring physical properties, or providing status conditions of contacts or relays which provide interaction with related equipment (stop, start) and valve or damper actuators.
- .2 Point Name: composed of two parts, point identifier and point expansion.
 - .1 Point identifier: comprised of three descriptors, "area" descriptor, "system" descriptor and "point" descriptor, for which database to provide 25 character field for each point identifier. "System" is system that point is located on.
 - .1 Area descriptor: building or part of building where point is located.
 - .2 System descriptor: system that point is located on.
 - .3 Point descriptor: physical or logical point description. For point identifier "area", "system" and "point" will be shortforms or acronyms. Database must provide 25 character field for each point identifier.
 - .2 Point expansion: comprised of three fields, one for each descriptor. Expanded form of shortform or acronym used in "area", "system" and "point" descriptors is placed into appropriate point expansion field. Database must provide [32] character field for each point expansion.
 - .3 Bilingual systems to include additional point identifier expansion fields of equal capacity for each point name for second language.
 - .1 System to support use of numbers and readable characters including blanks, periods or underscores to enhance user readability for each of the above strings.
- .3 Point Object Type: points fall into following object types:
 - .1 AI (analog input).
 - .2 AO (analog output).
 - .3 DI (digital input).
 - .4 DO (digital output).
 - .5 Pulse inputs.
- .4 Symbols and engineering unit abbreviations utilized in displays: to ANSI/ISA S5.5.
 - .1 Printouts: to ANSI/IEEE 260.1.
 - .2 Refer also to Section 25 05 54 - EMCS: Identification.

1.6 SYSTEM DESCRIPTION

- .1 Refer to control schematics for system architecture.
- .2 Work covered by sections referred to above consists of fully operational EMCS, including, but not limited to, following:
 - .1 Building Controllers.
 - .2 Control devices as listed in I/O point summary tables.

- .3 OWS(s).
 - .4 Data communications equipment necessary to effect EMCS data transmission system.
 - .5 Field control devices.
 - .6 Software/Hardware complete with full documentation.
 - .7 Complete operating and maintenance manuals.
 - .8 Training of personnel.
 - .9 Acceptance tests, technical support during commissioning, full documentation.
 - .10 Wiring interface co-ordination of equipment supplied by others.
 - .11 Miscellaneous work as specified in these sections and as indicated.
- .3 Design Requirements:
- .1 Design and provide conduit and wiring linking elements of system.
 - .2 Supply sufficient programmable controllers of types to meet project requirements. Quantity and points contents as reviewed by Departmental Representative prior to installation.
 - .3 Location of controllers as reviewed by Departmental Representative prior to installation.
 - .4 Provide utility power to EMCS as indicated.
 - .5 Metric references: in accordance with CAN/CSA Z234.1.
- .4 Language Operating Requirements:
- .1 Provide English operator selectable access codes.
 - .2 Use non-linguistic symbols for displays on graphic terminals wherever possible. Other information to be in English.
 - .3 Operating system executive: provide primary hardware-to-software interface specified as part of hardware purchase with associated documentation to be in English.
 - .4 System manager software: include in English system definition point database, additions, deletions or modifications, control loop statements, use of high level programming languages, report generator utility and other OS utilities used for maintaining optimal operating efficiency.
 - .5 Include, in English:
 - .1 Input and output commands and messages from operator-initiated functions and field related changes and alarms as defined in CDL's or assigned limits (i.e. commands relating to day-to-day operating functions and not related to system modifications, additions, or logic re-definitions).
 - .2 Graphic "display" functions, point commands to turn systems on or off, manually override automatic control of specified hardware points. To be in English at specified OWS and to be able to operate one terminal in English and second in French. Point name expansions in both languages.
 - .3 Reporting function such as trend log, trend graphics, alarm report logs, energy report logs, maintenance generated logs.

1.7 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Make submittals in accordance with Section 00 10 00 – General Instructions and

25 05 02 - EMCS: Shop Drawings, Product Data and Review Process.

- .2 Submit for review:
 - .1 Equipment list and systems manufacturers within 48h after award of contract.
 - .2 List existing field control devices to be re-used included in tender, along with unit price.

- .3 Quality Control:
 - .1 Provide equipment and material from manufacturer's regular production, CSA certified, manufactured to standard quoted plus additional specified requirements.
 - .2 Where CSA certified equipment is not available submit such equipment to inspection authorities for special inspection and approval before delivery to site.
 - .3 Submit proof of compliance to specified standards with shop drawings and product data in accordance with Section 25 05 02 - EMCS: Shop Drawings, Product Data and Review Process. Label or listing of specified organization is acceptable evidence.
 - .4 In lieu of such evidence, submit certificate from testing organization, approved by Departmental Representative, certifying that item was tested in accordance with their test methods and that item conforms to their standard/code.
 - .5 For materials whose compliance with organizational standards/codes/specifications is not regulated by organization using its own listing or label as proof of compliance, furnish certificate stating that material complies with applicable referenced standard or specification.
 - .6 Permits and fees: in accordance with general conditions of contract.
 - .7 Submit certificate of acceptance from authority having jurisdiction to Departmental Representative.
 - .8 Existing devices intended for re-use: submit test report.

1.8 QUALITY ASSURANCE

- .1 Have local office within 50 km of project staffed by trained personnel capable of providing instruction, routine maintenance and emergency service on systems,
- .2 Provide record of successful previous installations submitting tender showing experience with similar installations utilizing computer-based systems.
- .3 Have access to local supplies of essential parts and provide 7 year guarantee of availability of spare parts after obsolescence.
- .4 Ensure qualified supervisory personnel continuously direct and monitor Work and attend site meetings.

1.9 DELIVERY, STORAGE AND HANDLING

- .1 Material Delivery Schedule: provide Departmental Representative with schedule within 2 weeks after award of Contract.
- .2 Waste Management and Disposal: in accordance with Section 00 10 00 – General

Instructions.

1.10 EXISTING- CONTROL COMPONENTS

- .1 Utilize existing control wiring as indicated.
- .2 Re-use field control devices that are usable in their original configuration provided that they conform to applicable codes, standards specifications.
 - .1 Do not modify original design of existing devices without written permission from Departmental Representative.
 - .2 Provide for new, properly designed device where re-usability of components is uncertain.
- .3 Inspect and test existing devices intended for re-use within 30 days of award of contract, and prior to installation of new devices.
 - .1 Furnish test report within 40 days of award of contract listing each component to be re-used and indicating whether it is in good order or requires repair by Departmental Representative.
 - .2 Failure to produce test report will constitute acceptance of existing devices by contractor.
- .4 Non-functioning items:
 - .1 Provide with report specification sheets or written functional requirements to support findings.
 - .2 Departmental Representative will repair or replace existing items judged defective yet deemed necessary for EMCS.
- .5 Submit written request for permission to disconnect controls and to obtain equipment downtime before proceeding with Work.
- .6 Assume responsibility for controls to be incorporated into EMCS after written receipt of approval from Departmental Representative.
 - .1 Be responsible for items repaired or replaced by Departmental Representative.
 - .2 Be responsible for repair costs due to negligence or abuse of equipment.
 - .3 Responsibility for existing devices terminates upon final acceptance of applicable portions of EMCS as approved by Departmental Representative.
- .7 Remove existing controls not re-used or not required. Place in approved storage for disposition as directed.

PART 2 - PRODUCTS

2.1 MATERIALS

- .1 There is an existing Schneider (Ainsworth) system presently installed in the building. All materials must be selected to ensure compatibility with the existing system.

2.2 EQUIPMENT

- .1 Control Network Protocol and Data Communication Protocol: to ASHRAE STD 135.
- .2 Complete list of equipment and materials to be used on project and forming part of tender documents by adding manufacturer's name, model number and details of materials, and submit for approval.

2.3 ADAPTORS

- .1 Provide adaptors between metric and imperial components.

PART 3 - EXECUTION

3.1 MANUFACTURER'S RECOMMENDATIONS

- .1 Installation: to manufacturer's recommendations.

3.2 PAINTING

- .1 Restore to new condition, finished surfaces too extensively damaged to be primed and touched up to make good.
- .2 Clean and prime exposed hangers, racks, fastenings, and other support components.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 25 05 01 – EMCS: General Requirements.
- .2 Section 25 01 11 - EMCS: Start-up, Verification and Commissioning.

1.2 DEFINITIONS

- .1 Acronyms and definitions: refer to Section 25 05 01 - EMCS: General Requirements.

1.3 DESIGN REQUIREMENTS

- .1 Preliminary Design Review: to contain following contractor and systems information.
 - .1 Location of local office.
 - .2 Description and location of installing and servicing technical staff.
 - .3 Location and qualifications of programming design and programming support staff.
 - .4 List of spare parts.
 - .5 Names of sub-contractors and site-specific key personnel.
 - .6 Sketch of site-specific system architecture.
 - .7 Specification sheets for each item including memory provided, programming language, speed, type of data transmission.
 - .8 Descriptive brochures.
 - .9 Sample CDL and graphics (systems schematics).
 - .10 Response time for each type of command and report.
 - .11 Item-by-item statement of compliance.
 - .12 Proof of demonstrated ability of system to communicate utilizing BACnet.

1.4 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals in accordance with Section 00 10 00 – General Instructions and coordinate with requirements in this Section.
- .2 Submit preliminary design document within 5 working days after contract award, for review by Departmental Representative.
- .3 Shop Drawings to consist of 3 hard copies and 1 soft copy of design documents, shop drawings, product data and software.
- .4 Hard copy to be completely indexed and coordinated package to assure compliance with contract requirements and arranged in same sequence as specification and cross-referenced to specification section and paragraph number.

- .5 Soft copy to be in Autocad - latest version and Microsoft Word latest version format, structured using menu format for easy loading and retrieval on OWS.

1.5 PRELIMINARY SHOP DRAWING REVIEW

- .1 Submit preliminary shop drawings within 30 working days of award of contract and include following:
 - .1 Specification sheets for each item. To include manufacturer's descriptive literature, manufacturer's installation recommendations, specifications, drawings, diagrams, performance and characteristic curves, catalogue cuts, manufacturer's name, trade name, catalogue or model number, nameplate data, size, layout, dimensions, capacity, other data to establish compliance.
 - .2 Detailed system architecture showing all points associated with each controller including signal levels, pressures where new EMCS ties into existing control equipment.
 - .3 Spare point capacity of each controller by number and type.
 - .4 Controller locations.
 - .5 Auxiliary control cabinet locations.
 - .6 Single line diagrams showing cable routings, conduit sizes, spare conduit capacity between control centre, field controllers and systems being controlled.

1.6 DETAILED SHOP DRAWING REVIEW

- .1 Submit detailed shop drawings within 60 working days after award of contract and before start of installation and include following:
 - .1 Corrected and updated versions (hard copy only) of submissions made during preliminary review.
 - .2 Wiring diagrams.
 - .3 Piping diagrams and hook-ups.
 - .4 Interface wiring diagrams showing termination connections and signal levels for equipment to be supplied by others.
 - .5 Shop drawings for each input/output point, sensors, transmitters, showing information associated with each particular point including:
 - .1 Sensing element type and location.
 - .2 Transmitter type and range.
 - .3 Associated field wiring schematics, schedules and terminations.
 - .4 Complete Point Name Lists.
 - .5 Setpoints, curves or graphs and alarm limits (high and low, 3 types critical, cautionary and maintenance), signal range.
 - .6 Software and programming details associated with each point.
 - .7 Manufacturer's recommended installation instructions and procedures.
 - .8 Input and output signal levels or pressures where new system ties into existing control equipment.
 - .6 Control schematics, narrative description, CDL's fully showing and describing automatic and manual procedure required to achieve proper operation of project, including under complete failure of EMCS.
 - .7 Graphic system schematic displays of air and water systems with point identifiers

- and textual description of system, and typical floor plans as specified.
- .8 Complete system CDL's including companion English language explanations on same sheet but with different font and italics. CDL's to contain specified energy optimization programs.
- .9 Listing and example of specified reports.
- .10 Listing of time of day schedules.
- .11 Mark up to-scale construction drawing to detail control room showing location of equipment and operator work space.
- .12 Type and size of memory with statement of spare memory capacity.
- .13 Full description of software programs provided.
- .14 Sample of "Operating Instructions Manual" to be used for training purposes.
- .15 Outline of proposed start-up and verification procedures. Refer to Section 25 01 11 - EMCS: Start-up, Verification and Commissioning.

1.7 QUALITY ASSURANCE

- .1 Preliminary Design Review Meeting: Convene meeting within 45 working days of award of contract to:
 - .1 Undertake functional review of preliminary design documents, resolve inconsistencies.
 - .2 Resolve conflicts between contract document requirements and actual items (e.g.: points list inconsistencies).
 - .3 Review interface requirements of materials supplied by others.
 - .4 Review "Sequence of Operations".
- .2 Contractor's programmer to attend meeting.
- .3 Departmental Representative retains right to revise sequence or subsequent CDL prior to software finalization without cost to Departmental Representative.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not Used.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 25 05 01 – EMCS: General Requirements.
- .2 Section 25 01 11 - EMCS: Start-up, Verification and Commissioning.
- .3 Section 25 05 02 - EMCS: Submittals and Review Process.

1.2 DEFINITIONS

- .1 BECC - Building Environmental Control Centre.
- .2 OWS - Operator Work Station.
- .3 For additional acryonyms and definitions refer to Section 25 05 01 - EMCS: General Requirements.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals in accordance with Section 00 10 00 – General Instructions, supplemented and modified by requirements of this Section.
- .2 Submit As-built drawings and Operation and Maintenance Manual to Departmental Representative in English.
- .3 Provide soft copies and hard copies in hard-back, 50 mm 3 ring, D-ring binders.
 - .1 Binders to be 2/3 maximum full.
 - .2 Provide index to full volume in each binder.
 - .3 Identify contents of each manual on cover and spine.
 - .4 Provide Table of Contents in each manual.
 - .5 Assemble each manual to conform to Table of Contents with tab sheets placed before instructions covering subject.

1.4 AS-BUILTS

- .1 Provide 1 copy of detailed shop drawings generated in Section 25 05 02 - EMCS: Submittals and Review Process and include:
 - .1 Changes to contract documents as well as addenda and contract extras.
 - .2 Changes to interface wiring.
 - .3 Routing of conduit, wiring and control air lines associated with EMCS installation.
 - .4 Locations of obscure devices to be indicated on drawings.
 - .5 Listing of alarm messages.

- .6 Panel/circuit breaker number for sources of normal/emergency power.
 - .7 Names, addresses, telephone numbers of each sub-contractor having installed equipment, local representative for each item of equipment, each system.
 - .8 Test procedures and reports: provide records of start-up procedures, test procedures, checkout tests and final commissioning reports as specified in Section 25 01 11 - EMCS: Start-up, Verification and Commissioning.
 - .9 Basic system design and full documentation on system configuration.
- .2 Submit for final review by Departmental Representative.
 - .3 Provide before acceptance 4 hard and 1 soft copy incorporating changes made during final review.

1.5 O&M MANUALS

- .1 Custom design O&M Manuals (both hard and soft copy) to contain material pertinent to this project only, and to provide full and complete coverage of subjects referred to in this Section.
- .2 Provide 2 complete sets of hard and soft copies prior to system or equipment tests
- .3 Include complete coverage in concise language, readily understood by operating personnel using common terminology of functional and operational requirements of system. Do not presume knowledge of computers, electronics or in-depth control theory.
- .4 Functional description to include:
 - .1 Functional description of theory of operation.
 - .2 Design philosophy.
 - .3 Specific functions of design philosophy and system.
 - .4 Full details of data communications, including data types and formats, data processing and disposition data link components, interfaces and operator tests or self-test of data link integrity.
 - .5 Explicit description of hardware and software functions, interfaces and requirements for components in functions and operating modes.
 - .6 Description of person-machine interactions required to supplement system description, known or established constraints on system operation, operating procedures currently implemented [or planned] for implementation in automatic mode.
- .5 System operation to include:
 - .1 Complete step-by-step procedures for operation of system including required actions at each OWS.
 - .2 Operation of computer peripherals, input and output formats.
 - .3 Emergency, alarm and failure recovery.
 - .4 Step-by-step instructions for start-up, back-up equipment operation, execution of systems functions and operating modes, including key strokes for each command so that operator need only refer to these pages for keystroke entries required to call up display or to input command.

- .6 Software to include:
 - .1 Documentation of theory, design, interface requirements, functions, including test and verification procedures.
 - .2 Detailed descriptions of program requirements and capabilities.
 - .3 Data necessary to permit modification, relocation, reprogramming and to permit new and existing software modules to respond to changing system functional requirements without disrupting normal operation.
 - .4 Software modules, fully annotated source code listings, error free object code files ready for loading via peripheral device
 - .5 Complete program cross reference plus linking requirements, data exchange requirements, necessary subroutine lists, data file requirements, other information necessary for proper loading, integration, interfacing, program execution.
 - .6 Software for each Controller and single section referencing Controller common parameters and functions.
- .7 Maintenance: document maintenance procedures including inspection, periodic preventive maintenance, fault diagnosis, repair or replacement of defective components, including calibration, maintenance, repair of sensors, transmitters, transducers, controller and interface firmware's, plus diagnostics and repair/replacement of system hardware.
- .8 System configuration document:
 - .1 Provisions and procedures for planning, implementing and recording hardware and software modifications required during operating lifetime of system.
 - .2 Information to ensure co-ordination of hardware and software changes, data link or message format/content changes, sensor or control changes in event that system modifications are required.
- .9 Programmer control panel documentation: provide where panels are independently interfaced with BECC, including interfacing schematics, signal identification, timing diagrams, fully commented source listing of applicable driver/handler.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not Used.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 25 05 01 – EMCS: General Requirements.

1.2 REFERENCES

- .1 Canadian Standards Association (CSA International).
 - .1 CSA C22.1-02, The Canadian Electrical Code, Part I (19th Edition), Safety Standard for Electrical Installations.

1.3 DEFINITIONS

- .1 For acronyms and definitions refer to Section 25 05 01 - EMCS: General Requirements.

1.4 SYSTEM DESCRIPTION

- .1 Language Operating Requirements: provide identification for control items in English.

1.5 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals in accordance with Section 00 10 00 – General Instructions supplemented and modified by requirements of this Section.
- .2 Submit to Departmental Representative for approval samples of nameplates, identification tags and list of proposed wording.

PART 2 - PRODUCTS

2.1 NAMEPLATES FOR PANELS

- .1 Identify by Plastic laminate, 3 mm thick, matt white finish, black core, square corners, lettering accurately aligned and engraved into core.
- .2 Sizes: 25 x 67mm minimum.
- .3 Lettering: minimum 7mm high, black.
- .4 Inscriptions: machine engraved to identify function.

2.2 NAMEPLATES FOR FIELD DEVICES

- .1 Identify by plastic encased cards attached by chain.
- .2 Sizes: 50 x 100 mm minimum.
- .3 Lettering: minimum 5 mm high produced from laser printer in black.
- .4 Data to include: point name and point address.
- .5 Companion cabinet: identify interior components using plastic enclosed cards with point name and point address.

2.3 WARNING SIGNS

- .1 Equipment including motors, starters under remote automatic control: supply and install orange coloured signs warning of automatic starting under control of EMCS.
- .2 Sign to read: "Caution: This equipment is under automatic remote control of EMCS" as reviewed by Departmental Representative's.

2.4 WIRING

- .1 Supply and install numbered tape markings on wiring at panels, junction boxes, splitters, cabinets and outlet boxes.
- .2 Colour coding: to CSA C22.1. Use colour coded wiring in communications cables, matched throughout system.
- .3 Power wiring: identify circuit breaker panel/circuit breaker number inside each EMCS panel.

2.5 CONDUIT

- .1 Colour code EMCS conduit.
- .2 Pre-paint box covers and conduit fittings.
- .3 Coding: use fluorescent orange paint and confirm colour with Departmental Representative during "Preliminary Design Review".

PART 3 - EXECUTION

3.1 NAMEPLATES AND LABELS

- .1 Ensure that manufacturer's nameplates, CSA labels and identification nameplates are visible and legible at all times.

3.2 EXISTING PANELS

- .1 Correct existing nameplates and legends to reflect changes made during Work.

END OF SECTION

PART 1 - GENERAL

1.1 SUMMARY

- .1 Related Requirements
 - .1 Section 25 05 01 – ECMS: General Requirements.
- .2 References:
 - .1 Canada Labour Code (R.S. 1985, c. L-2)/Part I - Industrial Relations.
 - .2 Canadian Standards Association (CSA International).
 - .1 CSA Z204-94(R1999), Guidelines for Managing Indoor Air Quality in Office Buildings.

1.2 DEFINITIONS

- .1 BC(s) - Building Controller(s).
- .2 OWS - Operator Work Station.
- .3 For additional acronyms and definitions refer to Section 25 05 01 - EMCS: General Requirements.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals in accordance with Section 00 10 00 – General Instructions.
- .2 Submit detailed preventative maintenance schedule for system components to Departmental Representative.
- .3 Submit detailed inspection reports to Departmental Representative.
- .4 Submit dated, maintenance task lists to Departmental Representative and include the following sensor and output point detail, as proof of system verification:
 - .1 Point name and location.
 - .2 Device type and range.
 - .3 Measured value.
 - .4 System displayed value.
 - .5 Calibration detail
 - .6 Indication if adjustment required,
 - .7 Other action taken or recommended.
- .5 Submit network analysis report showing results with detailed recommendations to correct problems found.
- .6 Records and logs: in accordance with Section 00 10 00 – General Instructions.
 - .1 Maintain records and logs of each maintenance task on site.

- .2 Organize cumulative records for each major component and for entire EMCS chronologically.
- .3 Submit records to Departmental Representative, after inspection indicating that planned and systematic maintenance have been accomplished.
- .7 Revise and submit to Departmental Representative in accordance with Section 00 10 00 – General Instructions "As-built drawings" documentation and commissioning reports to reflect changes, adjustments and modifications to EMCS made during warranty period.

1.4 MAINTENANCE SERVICE DURING WARRANTY PERIOD

- .1 Provide services, materials, and equipment to maintain EMCS for specified warranty period. Provide detailed preventative maintenance schedule for system components as described in Submittal article.
- .2 Emergency Service Calls:
 - .1 Initiate service calls when EMCS is not functioning correctly.
 - .2 Qualified control personnel to be available during warranty period to provide service to "CRITICAL" components whenever required at no extra cost.
 - .3 Furnish Departmental Representative with telephone number where service personnel may be reached at any time.
 - .4 Service personnel to be on site ready to service EMCS within 2 hours after receiving request for service.
 - .5 Perform Work continuously until EMCS restored to reliable operating condition.
- .3 Operation: foregoing and other servicing to provide proper sequencing of equipment and satisfactory operation of EMCS based on original design conditions and as recommended by manufacturer.
- .4 Work requests: record each service call request, when received separately on approved form and include:
 - .1 Serial number identifying component involved.
 - .2 Location, date and time call received.
 - .3 Nature of trouble.
 - .4 Names of personnel assigned.
 - .5 Instructions of work to be done.
 - .6 Amount and nature of materials used.
 - .7 Time and date work started.
 - .8 Time and date of completion.
- .5 Provide system modifications in writing.
 - .1 No system modification, including operating parameters and control settings, to be made without prior written approval of Departmental Representative.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 - EXECUTION

3.1 FIELD QUALITY CONTROL

- .1 Perform as minimum (3) three minor inspections and one major inspection (more often if required by manufacturer) per year. Provide detailed written report to Departmental Representative as described in Submittal article.
- .2 Perform inspections during regular working hours, 0800 to 1630 h, Monday through Friday, excluding statutory holidays.
- .3 Following inspections are minimum requirements and should not be interpreted to mean satisfactory performance:
 - .1 Perform calibrations using test equipment having traceable, certifiable accuracy at minimum 50% greater than accuracy of system displaying or logging value.
 - .2 Check and calibrate each field input/output device in accordance with Canada Labour Code - Part I and CSA Z204.
 - .3 Provide dated, maintenance task lists, as described in Submittal article, as proof of execution of complete system verification.
- .4 Minor inspections to include, but not limited to:
 - .1 Perform visual, operational checks to BC's, peripheral equipment, interface equipment and other panels.
 - .2 Check equipment cooling fans as required.
 - .3 Visually check for mechanical faults, air leaks and proper pressure settings on pneumatic components.
 - .4 Review system performance with Departmental Representative to discuss suggested or required changes.
- .5 Major inspections to include, but not limited to:
 - .1 Minor inspection.
 - .2 Clean OWS(s) peripheral equipment, BC(s), interface and other panels, micro-processor interior and exterior surfaces.
 - .3 Check signal, voltage and system isolation of BC(s), peripherals, interface and other panels.
 - .4 Verify calibration/accuracy of each input and output device and recalibrate or replace as required.
 - .5 Provide mechanical adjustments, and necessary maintenance on printers.
 - .6 Run system software diagnostics as required.
 - .7 Install software and firmware enhancements to ensure components are operating at most current revision for maximum capability and reliability.
 - .1 Perform network analysis and provide report as described in Submittal article.

- .6 Rectify deficiencies revealed by maintenance inspections and environmental checks.
- .7 Continue system debugging and optimization.
- .8 Testing/verification of occupancy and seasonal-sensitive systems to take place during four (4) consecutive seasons, after facility has been accepted, taken over and fully occupied.
 - .1 Test weather-sensitive systems twice: first at near winter design conditions and secondly under near summer design conditions.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 25 05 01 – EMCS – General Requirements.

1.2 REFERENCES

- .1 Canadian Standards Association (CSA International).
 - .1 CSA T529-95(R2000), Telecommunications Cabling Systems in Commercial Buildings (Adopted ANSI/TIA/EIA-568-A with modifications).
 - .2 CSA T530-99(R2004), Commercial Building Standard for Telecommunications Pathways and Spaces (Adopted ANSI/TIA/EIA-569-A with modifications).
- .2 Institute of Electrical and Electronics Engineers (IEEE)/Standard for Information technology - Telecommunications and information exchange between systems - Local and metropolitan area networks - Specific requirements.
 - .1 IEEE Std 802.3TM -2002, Part 3: Carrier sense multiple access with collision detection (CSMA/CD) access method and physical layer specifications.
- .3 Telecommunications Industries Association (TIA)/Electronic Industries Alliance (EIA)
 - .1 TIA/EIA-568-March 2004, Commercial Building Telecommunications Cabling Standards Set, Part 1 General Requirements Part 2 Balanced Twisted-Pair Cabling Components Part 3 Optical Fiber Cabling Components Standard.
 - .2 TIA/EIA-569-A-December 2001, Commercial Building Standard for Telecommunications Pathways and Spaces.
- .4 Treasury Board Information Technology Standard (TBITS).
 - .1 TBITS 6.9-2000, Profile for the Telecommunications Wiring System in Government Owned and Leased Buildings - Technical Specifications.

1.3 DEFINITIONS

- .1 Acronyms and definitions: refer to Section 25 05 01 - EMCS - General Requirements.

1.4 SYSTEM DESCRIPTION

- .1 Data communication network to link Operator Workstations and Master Control Units (MCU) in accordance with CSA T530.
 - .1 Provide reliable and secure connectivity of adequate performance between different sections (segments) of network.
 - .2 Allow for future expansion of network, with selection of networking technology and communication protocols.

- .2 Data communication network to include, but not limited to:
 - .1 EMCS-LAN.
 - .2 Modems.
 - .3 Network interface cards.
 - .4 Network management hardware and software.
 - .5 Network components necessary for complete network.

1.5 DESIGN REQUIREMENTS

- .1 EMCS Local Area Network (EMCS-LAN).
 - .1 High speed, high performance, local area network over which MCUs and OWSs communicate with each other directly on peer to peer basis in accordance with IEEE 802.3/Ethernet Standard.
 - .2 EMCS-LAN to: BACnet.
 - .3 Each EMCS-LAN to be capable of supporting at least 50 devices.
 - .4 Support of combination of MCUs and OWSs directly connected to EMCS-LAN.
 - .5 High speed data transfer rates for alarm reporting, quick report generation from multiple controllers, upload/download information between network devices. Bit rate to be 10 Megabits per second minimum.
 - .6 Detection and accommodation of single or multiple failures of either OWSs, MCUs or network media. Operational equipment to continue to perform designated functions effectively in event of single or multiple failures.
 - .7 Commonly available, multiple sourced, networking components and protocols to allow system to co-exist with other networking applications including office automation.
- .2 Dynamic Data Access.
 - .1 LAN to provide capabilities for OWSs, either network resident or connected remotely, to access point status and application report data or execute control functions for other devices via LAN.
 - .2 Access to data to be based upon logical identification of building equipment.
- .3 Network Medium.
 - .1 Network medium: twisted cable compatible with network protocol to be used within buildings.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 - EXECUTION

3.1 NOT USED

.1 Not Used.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 25 05 01 – EMCS: General Requirements.
- .2 Section 25 05 02 - EMCS: Shop Drawings, Product Data and Review Process.
- .3 Section 25 05 03 - EMCS: Project Record Documents.
- .4 Section 25 90 01 - EMCS: Site Requirements, Applications and System Sequences of Operation.

1.2 REFERENCES

- .1 American Society of Heating, Refrigeration and Air-Conditioning Engineers, Inc. (ASHRAE).
 - .1 ASHRAE 2003, Applications Handbook, SI Edition.
- .2 Canadian Standards Association (CSA International).
 - .1 C22.2 No.205-M1983(R1999), Signal Equipment.
- .3 Institute of Electrical and Electronics Engineers (IEEE).
 - .1 IEEE C37.90.1-02, Surge Withstand Capabilities (SWC) Tests for Relays and Relay Systems Associated with Electric Power Apparatus.
- .4 Public Works and Government Services Canada (PWGSC)/Real Property Branch/Architectural and Engineering Services.
 - .1 MD13800-September 2000, Energy Management and Control Systems (EMCS) Design Manual. English: <ftp://ftp.pwgsc.gc.ca/rps/docentre/mechanical/me214-e.pdf>

1.3 DEFINITIONS

- .1 Acronyms and definitions: refer to Section 25 05 01 - EMCS: General Requirements.

1.4 DESCRIPTION

- .1 General: Network of controllers comprising of MCUs to be provided to support building systems and associated sequence(s) of operations as detailed in these specifications.
 - .1 Provide sufficient controllers to meet intents and requirements of this section.
 - .2 Controller quantity, and point contents to be approved by Departmental Representative at time of preliminary design review.
- .2 Controllers: stand-alone intelligent Control Units.

- .1 Incorporate programmable microprocessor, non-volatile program memory, RAM, power supplies, as required to perform specified functions.
- .2 Incorporate communication interface ports for communication to LANs to exchange information with other Controllers.
- .3 Capable of interfacing with operator interface device.
- .4 Execute its logic and control using primary inputs and outputs connected directly to its onboard input/output field terminations or slave devices, and without need to interact with other controller. Secondary input used for reset such as outdoor air temperature may be located in other Controller(s).
 - .1 Secondary input used for reset such as outdoor air temperature may be located in other Controller(s).

1.5 DESIGN REQUIREMENTS

- .1 To include:
 - .1 Scanning of AI and DI connected inputs for detection of change of value and processing detection of alarm conditions.
 - .2 Perform On-Off digital control of connected points, including resulting required states generated through programmable logic output.
 - .3 Perform Analog control using programmable logic, (including PID) with adjustable dead bands and deviation alarms.
 - .4 Control of systems as described in sequence of operations.
 - .5 Execution of optimization routines as listed in this section.
- .2 Total spare capacity for MCUs: at least 25% of each point type distributed throughout the MCUs.
- .3 Field Termination and Interface Devices:
 - .1 To: CSA C22.2 No.205.
 - .2 Electronically interface sensors and control devices to processor unit.
 - .3 Include, but not be limited to, following:
 - .1 Programmed firmware or logic circuits to meet functional and technical requirements.
 - .2 Power supplies for operation of logics devices and associated field equipment.
 - .3 Lockable wall cabinet.
 - .4 Required communications equipment and wiring (if remote units).
 - .5 Leave controlled system in "fail-safe" mode in event of loss of communication with, or failure of, processor unit.
 - .6 Input Output interface to accept as minimum AI, AO, DI, DO functions as specified.
 - .7 Wiring terminations: use conveniently located screw type or spade lug terminals.
- .4 AI interface equipment to:
 - .1 Convert analog signals to digital format with 10 bit analog-to-digital resolution.
 - .2 Provide for following input signal types and ranges:
 - .1 4 - 20 mA;

- .2 0 - 10 VDC;
- .3 100/1000 ohm RTD input;
- .3 Meet IEEE C37.90.1 surge withstand capability.
- .4 Have common mode signal rejection greater than 60 dB to 60 Hz.
- .5 Where required, dropping resistors to be certified precision devices which complement accuracy of sensor and transmitter range specified.
- .5 AO interface equipment:
 - .1 Convert digital data from controller processor to acceptable analog output signals using 8 bit digital-to-analog resolution.
 - .2 Provide for following output signal types and ranges:
 - .1 4 - 20 mA.
 - .2 0 - 10 VDC.
 - .3 Meet IEEE C37.90.1 surge withstand capability.
- .6 DI interface equipment:
 - .1 Able to reliably detect contact change of sensed field contact and transmit condition to controller.
 - .2 Meet IEEE C37.90.1 surge withstand capability.
 - .3 Accept pulsed inputs up to 2 kHz.
- .7 DO interface equipment:
 - .1 Respond to controller processor output, switch respective outputs. Each DO hardware to be capable of switching up to 0.5 amps at 24 VAC.
 - .2 Switch up to 5 amps at 220 VAC using optional interface relay.
- .4 Controllers and associated hardware and software: operate in conditions of 0 degrees C to 44 degrees C and 20 % to 90 % non-condensing RH.
- .5 Controllers (MCU): mount in wall mounted cabinet with hinged, keyed-alike locked door.
 - .1 Provide for conduit entrance from top, bottom or sides of panel.
 - .2 Mounting details as approved by Departmental Representative for ceiling mounting.
- .6 Cabinets to provide protection from water dripping from above, while allowing sufficient airflow to prevent internal overheating.
- .7 Provide surge and low voltage protection for interconnecting wiring connections.

1.6 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Make submittals in accordance with Section 00 10 00 – General Instructions and Section 25 05 02 - EMCS: Shop Drawings, Product Data and Review Process.
 - .1 Submit product data sheets for each product item proposed for this project.

1.7 MAINTENANCE

- .1 Provide manufacturers recommended maintenance procedures for insertion in Section 25 05 03 - EMCS: Project Record Documents.

PART 2 - PRODUCTS

2.1 MASTER CONTROL UNIT (MCU)

- .1 General: primary function of MCU is to provide co-ordination and supervision of subordinate devices in execution of optimization routines such as demand limiting or enthalpy control.
- .2 Include high speed communication LAN Port for Peer to Peer communications with OWS(s) and other MCU level devices.
 - .1 MCU must support BACnet.
- .3 MCU local I/O capacity as follows:
 - .1 MCU I/O points as allocated in I/O Summary Table referenced in MD13800.
- .4 Central Processing Unit (CPU).
 - .1 Processor to consist of minimum 16 bit microprocessor capable of supporting software to meet specified requirements.
 - .2 CPU idle time to be more than 30% when system configured to maximum input and output with worst case program use.
 - .3 Minimum addressable memory to be at manufacturer's discretion but to support at least performance and technical specifications to include but not limited to:
 - .1 Non-volatile EEPROM to contain operating system, executive, application, sub-routine, other configurations definition software. Tape media not acceptable.
 - .2 Battery backed (72 hour minimum capacity) RAM (to reduce the need to reload operating data in event of power failure) to contain CDLs, application parameters, operating data or software that is required to be modifiable from operational standpoint such as schedules, setpoints, alarm limits, PID constants and CDL and hence modifiable on-line through operator panel or remote operator's interface. RAM to be downline loadable from OWS.
 - .4 Include uninterruptible clock accurate to plus or minus 5 secs/month, capable of deriving year/month/day/hour/minute/second, with rechargeable batteries for minimum 72 hour operation in event of power failure.
- .5 Local Operator Terminal (OT): Provide OT for each MCU unless otherwise specified in Section 25 90 01 - EMCS: Site Requirements, Applications and System Sequences of Operation.
 - .1 Mount access/display panel in MCU or in suitable enclosure beside MCU as approved by Departmental Representative.
 - .2 Support operator's terminal for local command entry, instantaneous and historical data display, programs, additions and modifications.
 - .3 Display simultaneously minimum of 16 point identifiers to allow operator to view single screen dynamic displays depicting entire mechanical systems. Point identifiers to be in English.
 - .4 Functions to include, but not be limited to, following:
 - .1 Start and stop points.
 - .2 Modify setpoints.

- .3 Modify PID loop parameters.
- .4 Override PID control.
- .5 Change time/date.
- .6 Add/modify/start/stop weekly scheduling.
- .7 Add/modify setpoint weekly scheduling.
- .8 Enter temporary override schedules.
- .9 Define holiday schedules.
- .10 View analog limits.
- .11 Enter/modify analog warning limits.
- .12 Enter/modify analog alarm limits.
- .13 Enter/modify analog differentials.
- .5 Provide access to real and calculated points in controller to which it is connected or to other controller in network. This capability not to be restricted to subset of predefined "global points" but to provide totally open exchange of data between OT and other controller in network.
- .6 Operator access to OTs: same as OWS user password and password changes to automatically be downloaded to controllers on network.
- .7 Provide prompting to eliminate need for user to remember command format or point names. Prompting to be consistent with user's password clearance and types of points displayed to eliminate possibility of operator error.
- .8 Identity of real or calculated points to be consistent with network devices. Use same point identifier as at OWS's for access of points at OT to eliminate cross-reference or look-up tables.
- .6 All MCUs to be BACnet BTL certified.

2.2 SOFTWARE

- .1 General.
 - .1 Include as minimum: operating system executive, communications, application programs, operator interface, and systems sequence of operation - CDL's.
 - .2 Include "firmware" or instructions which are programmed into ROM, EPROM, EEPROM or other non-volatile memory.
 - .3 Include initial programming of Controllers, for entire system.
- .2 Program and data storage.
 - .1 Store executive programs and site configuration data in ROM, EEPROM or other non-volatile memory.
 - .2 Maintain CDL and operating data including setpoints, operating constants, alarm limits in battery-backed RAM or EEPROM for display and modification by operator.
- .3 Programming languages.
 - .1 Program Control Description Logic software (CDL) using English like or graphical, high level, general control language.
 - .2 Structure software in modular fashion to permit simple restructuring of program modules if future software additions or modifications are required. GO TO constructs not allowed unless approved by Departmental Representative.

- .4 Operator Terminal interface.
 - .1 Operating and control functions include:
 - .1 Multi-level password access protection to allow user/manager to limit workstation control.
 - .2 Alarm management: processing and messages.
 - .3 Operator commands.
 - .4 Reports.
 - .5 Displays.
 - .6 Point identification.
- .5 Pseudo or calculated points.
 - .1 Software to provide access to value or status in controller or other networked controller in order to define and calculate pseudo point. When current pseudo point value is derived, normal alarm checks must be performed or value used to totalize.
 - .2 Inputs and outputs for process: include data from controllers to permit development of network-wide control strategies. Processes also to permit operator to use results of one process as input to number of other processes (e.g. cascading).
- .6 Control Description Logic (CDL):
 - .1 Capable of generating on-line project-specific CDLs which are software based, programmed into RAM or EEPROM and backed up to OWS. Owner must have access to these algorithms for modification or to be able to create new ones and to integrate these into CDLs on BC(s) from OWS.
 - .2 Write CDL in high level language that allows algorithms and interlocking programs to be written simply and clearly. Use parameters entered into system (e.g. setpoints) to determine operation of algorithm. Operator to be able to alter operating parameters on-line from OWS and BC(s) to tune control loops.
 - .3 Perform changes to CDL on-line.
 - .4 Control logic to have access to values or status of points available to controller including global or common values, allowing cascading or inter-locking control.
 - .5 Energy optimization routines including enthalpy control, supply temperature reset, to be MCU resident functions and form part of CDL.
 - .6 MCU to be able to perform following pre-tested control algorithms:
 - .1 Two position control.
 - .2 Proportional Integral and Derivative (PID) control.
 - .7 Control software to provide ability to define time between successive starts for each piece of equipment to reduce cycling of motors.
 - .8 Provide protection against excessive electrical-demand situations during start-up periods by automatically introducing time delays between successive start commands to heavy electrical loads.
 - .9 Power Fail Restart: upon detection of power failure system to verify availability of Emergency Power as determined by emergency power transfer switches and analyze controlled equipment to determine its appropriate status under Emergency power conditions and start or stop equipment as defined by I/O Summary. Upon resumption of normal power as determined by emergency power transfer switches, MCU to analyze status of controlled equipment, compare with normal occupancy scheduling, turn equipment on or off as

necessary to resume normal operation.

- .7 Event and Alarm management: use management by exception concept for Alarm Reporting. This is system wide requirement. This approach will insure that only principal alarms are reported to OWS. Events which occur as direct result of primary event to be suppressed by system and only events which fail to occur to be reported. Such event sequence to be identified in I/O Summary and sequence of operation. Examples of above are, operational temperature alarms limits which are exceeded when main air handler is stopped, or General Fire condition shuts air handlers down, only Fire alarm status shall be reported. Exception is, when air handler which is supposed to stop or start fails to do so under event condition.
- .8 Energy management programs: include specific summarizing reports, with date stamp indicating sensor details which activated and or terminated feature.
 - .1 MCU to provide for the following energy management routines:
 - .1 Time of day scheduling.
 - .2 Calendar based scheduling.
 - .3 Holiday scheduling.
 - .4 Temporary schedule overrides.
 - .5 Optimal start stop.
 - .6 Night setback control.
 - .7 Enthalpy (economizer) switchover.
 - .8 Peak demand limiting.
 - .9 Temperature compensated load rolling.
 - .10 Fan speed/flow rate control.
 - .11 Cold deck reset.
 - .12 Hot deck reset.
 - .13 Hot water reset.
 - .14 Chilled water reset.
 - .15 Condenser water reset.
 - .16 Chiller sequencing.
 - .17 Night purge.
 - .2 Programs to be executed automatically without need for operator intervention and be flexible enough to allow customization.
 - .3 Apply programs to equipment and systems as specified or requested by the Departmental Representative.
- .9 Function/Event Totalization: features to provide predefined reports which show daily, weekly, and monthly accumulating totals and which include high rate (time stamped) and low rate (time stamped) and accumulation to date for month.
 - .1 MCUs to accumulate and store automatically run-time for binary input and output points.
 - .2 MCU to automatically sample, calculate and store consumption totals on daily, weekly or monthly basis for user-selected analog or binary pulse input-type points.
 - .3 MCU to automatically count events (number of times pump is cycled off and on) daily, weekly or monthly basis.
 - .4 Totalization routine to have sampling resolution of 1 min or less for analog inputs.

- .5 Totalization to provide calculations and storage of accumulations up to 99,999.9 units (eg. kWh, litres, tonnes, etc.).
- .6 Store event totalization records with minimum of 9,999,999 events before reset.
- .7 User to be able to define warning limit and generate user-specified messages when limit reached.

2.3 LEVELS OF ADDRESS

- .1 Upon operator's request, EMCS to present status of any single 'point', 'system' or point group, entire 'area', or entire network on printer or OWS as selected by operator.
 - .1 Display analog values digitally to 1 place of decimals with negative sign as required.
 - .2 Update displayed analog values and status when new values received.
 - .3 Flag points in alarm by blinking, reverse video, different colour, bracketed or other means to differentiate from points not in alarm.
 - .4 Updates to be change-of-value (COV)-driven or if polled not exceeding 2 second intervals.

2.4 POINT NAME SUPPORT

- .1 Controllers (MCU) to support point naming convention as defined in Section 25 05 01 - EMCS: General Requirements.

PART 3 - EXECUTION

3.1 LOCATION

- .1 Location of Controllers to be approved by Departmental Representative.

3.2 INSTALLATION

- .1 Install Controllers in secure locking enclosures.
- .2 Provide necessary power from local 120V branch circuit panel for equipment.
- .3 Install tamper locks on breakers of circuit breaker panel.
- .4 Use uninterruptible Power Supply (UPS) and emergency power when equipment must operate in emergency and co-ordinating mode.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 25 01 11 - EMCS: Start-up, Verification and Commissioning.
- .2 Section 25 05 01 – EMCS: General Requirements.
- .3 Section 25 05 02 - EMCS: Submittals and Review Process.
- .4 Section 25 05 54 - EMCS: Identification.
- .5 Section 25 90 01 - EMCS: Site Requirements, Applications and System Sequences of Operation.
- .6 Section 26 05 00 - Common Work Results for Electrical.
- .7 Section 26 27 26 - Wiring Devices.

1.2 REFERENCES

- .1 American National Standards Institute (ANSI).
 - .1 ANSI C12.7-[1993(R1999)], Requirements for Watthour Meter Sockets.
 - .2 ANSI/IEEE C57.13-[1993], Standard Requirements for Instrument Transformers.
- .2 American Society for Testing and Materials International, (ASTM).
 - .1 ASTM B148-[97(03)], Standard Specification for Aluminum-Bronze Sand Castings.
- .3 National Electrical Manufacturer's Association (NEMA).
 - .1 NEMA 250-[03], Enclosures for Electrical Equipment (1000 Volts Maximum).
- .4 Air Movement and Control Association, Inc. (AMCA).
 - .1 AMCA Standard 500-D-[98], Laboratory Method of Testing Dampers For Rating.
- .5 Canadian Standards Association (CSA International).
 - .1 CSA-C22.1-[02], Canadian Electrical Code, Part 1 (19th Edition), Safety Standard for Electrical Installations.

1.3 DEFINITIONS

- .1 Acronyms and Definitions: refer to Section 25 05 01 - EMCS: General Requirements.

1.4 SUBMITTALS

- .1 Submit shop drawings and manufacturer's installation instructions in accordance with Section 25 05 02 - EMCS: Submittals and Review Process.
- .2 Pre-Installation Tests.

.1 Submit samples at random from equipment shipped, as requested by Departmental Representative, for testing before installation. Replace devices not meeting specified performance and accuracy.

.3 Manufacturer's Instructions:

.1 Submit manufacturer's installation instructions for specified equipment and devices.

1.5 EXISTING CONDITIONS

.1 Repair surfaces damaged during execution of Work.

.2 Turn over to Departmental Representative existing materials removed from Work not identified for re-use.

Part 2 Products

2.1 GENERAL

.1 Control devices of each category to be of same type and manufacturer.

.2 External trim materials to be corrosion resistant. Internal parts to be assembled in watertight, shockproof, vibration-proof, heat resistant assembly.

.3 Operating conditions: -40 to 40 degrees C with 10 - 90% RH (non-condensing) unless otherwise specified.

.4 Terminations: use standard conduit box with slot screwdriver compression connector block unless otherwise specified.

.5 Transmitters and sensors to be unaffected by external transmitters including walkie talkies.

.6 Account for hysteresis, relaxation time, maximum and minimum limits in applications of sensors and controls.

.7 Outdoor installations: use weatherproof construction in NEMA 4 enclosures.

.8 Devices installed in user occupied space not exceed Noise Criteria (NC) of 35. Noise generated by any device must not be detectable above space ambient conditions.

.9 Range: including temperature, humidity, pressure, as indicated in I/O summary in Section 25 90 01 - EMCS: Site Requirements, Applications and System Sequences of Operation.

2.2 TEMPERATURE TRANSMITTERS

.1 Requirements:

.1 Input circuit: to accept 3-lead, 100 or 1000 ohm at 0degrees C, platinum resistance detector type sensors.

- .2 Power supply: 24 V DC into load of 575ohms. Power supply effect less than 0.01degrees C per volt change.
- .3 Output signal: 4 - 20mA into 500ohm maximum load.
- .4 Input and output short circuit and open circuit protection.
- .5 Output variation: less than 0.2% of full scale for supply voltage variation of plus or minus 10%.
- .6 Combined non-linearity, repeatability, hysteresis effects: not to exceed plus or minus 0.5% of full scale output.
- .7 Maximum current to 100 or 1000 ohm RTD sensor: not to exceed 25mA.
- .8 Integral zero and span adjustments.
- .9 Temperature effects: not to exceed plus or minus 1.0% of full scale/ 50degrees C.
- .10 Long term output drift: not to exceed 0.25% of full scale/ 6 months.
- .11 Transmitter ranges: select narrowest range to suit application from following:
 - .1 Minus 50 degrees C to plus 50 degrees C, plus or minus 0.5 degrees C.
 - .2 0 to 100 degrees C, plus or minus 0.5 degrees C.
 - .3 0 to 50 degrees C, plus or minus 0.25 degrees C.
 - .4 0 to 25 degrees C, plus or minus 0.1 degrees C.
 - .5 10 to 35 degrees C, plus or minus 0.25 degrees C.

2.3 HUMIDITY TRANSMITTERS

- .1 Requirements:
 - .1 Input signal: from RH sensor.
 - .2 Output signal: 4 - 20 mA onto 500 ohm maximum load.
 - .3 Input and output short circuit and open circuit protection.
 - .4 Output variations: not to exceed 0.2 % of full scale output for supply voltage variations of plus or minus 10 %.
 - .5 Output linearity error: plus or minus 1.0% maximum of full scale output.
 - .6 Integral zero and span adjustment.
 - .7 Temperature effect: plus or minus 1.0 % full scale/ 6 months.
 - .8 Long term output drift: not to exceed 0.25 % of full scale output/ 6 months.

2.4 PRESSURE AND DIFFERENTIAL PRESSURE SWITCHES

- .1 Requirements:
 - .1 Adjustable setpoint and differential.
 - .2 Switch: snap action type, rated at 24 V DC.
 - .3 Switch assembly: to operate automatically and reset automatically when conditions return to normal. Over-pressure input protection to at least twice rated input pressure.
 - .4 Accuracy: within 2% repetitive switching.

2.5 AIR FLOW SWITCHES

- .1 Requirements:
 - .1 Adjustable setpoint and differential.
 - .2 Switch: snap action type, rated at 24 V DC.
 - .3 Switch assembly: to operate automatically and reset automatically when conditions return to normal.
 - .4 Accuracy: within 5% repetitive switching.

2.6 SOLID STATE RELAYS

- .1 General:
 - .1 Relays to be socket or rail mounted.
 - .2 Relays to have LED Indicator
 - .3 Input and output Barrier Strips to accept 14 to 28 AWG wire.
 - .4 Operating temperature range to be -20 degrees C to 70 degrees C.
 - .5 Relays to be CSA Certified.
 - .6 Input/output Isolation Voltage to be 4000 VAC at 25 degrees C for 1 second maximum duration.
 - .7 Operational frequency range, 45 to 65 HZ.
- .2 Input:
 - .1 Control voltage, 3 to 32 VDC.
 - .2 Drop out voltage, 1.2 VDC.
 - .3 Maximum input current to match AO (Analog Output) board.
- .3 Output:
 - .1 AC or DC Output Model to suit application.

2.7 PANELS

- .1 Wall mounted enamelled steel cabinets with hinged and key-locked front door.
- .2 Multiple panels as required to handle requirements with additional space to accommodate 25% additional capacity as required by Departmental Representative without adding additional cabinets.
- .3 Panels to be lockable with same key.

2.8 WIRING

- .1 In accordance with Section 26 27 26 - Wiring Devices.
- .2 For wiring under 70 volts use FT6 rated wiring where wiring is not run in conduit. Other cases use FT4 wiring.
- .3 Wiring must be continuous without joints.

- .4 Sizes:
 - .1 Field wiring to digital device: #18AWG.
 - .2 Analog input and output: shielded #18 minimum solid copper.

Part 3 Execution

3.1 INSTALLATION

- .1 Install equipment, components so that manufacturer's and CSA labels are visible and legible after commissioning is complete.
- .2 Install field control devices in accordance with manufacturers recommended methods, procedures and instructions.
- .3 Temperature transmitters, humidity transmitters, current-to-pneumatic transducers, solenoid air valves, controllers, relays: install in NEMA I enclosure or as required for specific applications. Provide for electrolytic isolation in cases when dissimilar metals make contact.
- .4 Support field-mounted panels, transmitters and sensors on pipe stands or channel brackets.
- .5 Electrical:
 - .1 Complete installation in accordance with Section CSA C22.1-09, Canadian Electrical Code, Part 1 (21st Edition), Safety Standard for Electrical Installations.
 - .2 Modify existing starters to provide for EMCS as indicated in I/O Summaries and as indicated.
 - .3 Refer to electrical control schematics included as part of control design schematics on drawings. Trace existing control wiring installation and provide updated wiring schematics including additions, deletions to control circuits for review by Departmental Representative before beginning Work.
 - .4 Terminate wires with screw terminal type connectors suitable for wire size, and number of terminations.
 - .5 All wiring within enclosures shall be neatly bundled and anchored to permit access and prevent restriction to devices and terminals.
 - .6 All wiring and cabling, including that within factory-fabricated panels shall be labelled at each end within 5 cm (2in.) of termination with the EMCS point name.
- .7 Communication Wiring:
 - .1 The contractor shall adhere to the items in the "Electrical" article in Part 3 of the specification Section 25 30 02 "EMCS: Field Control Devices".
 - .2 Do not install communication wiring in raceway and enclosures containing Class 1 wiring.
 - .3 Maximum pulling, tension, and bend radius for cable installation, as specified by the cable manufacturer, shall not be exceeded during the installation.
 - .4 Contractor shall verify the integrity of the entire network following the cable installation. Use appropriate test measures for each particular cable.

- .5 When a cable enters or exits a building, a lightning arrestor must be installed between the lines and ground. The lightning arrestor shall be installed according to the manufacturer's instructions.
- .6 All runs of communication wiring shall be unspliced length when that length is commercially available.
- .7 All communication wiring shall be labelled to indicate origination and destination data.
- .8 Power source to be labelled on each controller. A table of circuits used for the controllers installed to be submitted to NRC representative.

3.2 PANELS

- .1 Arrange for conduit and tubing entry from top, bottom or either side.
- .2 Wiring and tubing within panels: locate in trays or individually clipped to back of panel.
- .3 Identify wiring and conduit clearly.

3.3 IDENTIFICATION

- .1 Identify field devices in accordance with Section 25 05 54 - EMCS: Identification.

3.4 AIR FLOW MEASURING STATIONS

- .1 Protect air flow measuring assembly until cleaning of ducts is completed.

3.5 TESTING AND COMMISSIONING

- .1 Calibrate and test field devices for accuracy and performance in accordance with Section 25 01 11 - EMCS: Start-up, Verification and Commissioning.

END OF SECTION

PART 1 - GENERAL

1.1 REFERENCES

- .1 Public Works and Government Services Canada (PWGSC) / Real Property Branch / Architectural and Engineering Services.
 - .1 MD13800-September 2000, Energy Management and Control Systems (EMCS) Design Manual. English: <ftp://ftp.pwgsc.gc.ca/rps/docentre/mechanical/me214-e.pdf>

1.2 SEQUENCING

- .1 Present sequencing of operations for systems , in accordance with MD13800 - Energy Management and Control Systems (EMCS) Design Manual.
- .2 Sequencing of operations for systems as follows:
 - .1 Summer – Occupied mode:
 - .1 FC-x is ON
 - .2 LCU modulates each fan coil’s 3-way valve to maintain temperature setpoint in the space (adjustable).
 - .2 Summer – Unoccupied mode:
 - .1 FC-x is OFF
 - .2 Associated 3-way cooling valve is CLOSED.
 - .3 If space temperature increases above 30°C (adjustable), FC-x is to turn ON and 3-way valve to modulate to bring temperature down to 25°C (adjustable).
 - .3 Winter – Occupied mode:
 - .1 FC-x is ON
 - .2 Cooling 3-way valve is CLOSED.
 - .4 Winter – Unoccupied mode:
 - .1 FC-x is OFF
 - .2 Cooling 3-way valve is CLOSED.
 - .5 Modify existing make-up air unit sequence to discharge 75°F during the winter (currently programed for 65°F).

PART 2- PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 - EXECUTION

3.1 NOT USED

.1 Not Used.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA Group
 - .1 CSA C22.1-[12], Canadian Electrical Code, Part 1 (latest), Safety Standard for Electrical Installations.
 - .2 CAN/CSA-C22.3 No.1-[10], Overhead Systems.
 - .3 CAN3-C235-[83(R2010)], Preferred Voltage Levels for AC Systems, 0 to 50,000 V.
 - .4 Consider CSA Electrical Bulletins in force at time of tender submission, while not identified and specified by number in this Division, to be forming part of related CSA Part II standard.
 - .5 Where requirements of this specification exceed those of above mentioned standards, this specification shall govern
 - .6 Notify the NRC Departmental Representative as soon as possible when requested to connect equipment supplied by NRC which is not CSA approved.
- .2 Institute of Electrical and Electronics (IEEE)/National Electrical Safety Code Product Line (NESC)
 - .1 IEEE SP1122-[2000], The Authoritative Dictionary of IEEE Standards Terms, 7th Edition.

1.02 DEFINITIONS

- .1 Electrical and electronic terms: unless otherwise specified or indicated, terms used in these specifications, and on drawings, are those defined by IEEE SP1122.

1.03 RELATED REQUIREMENTS

- .1 26 05 32 - Outlet Boxes, Conduit Boxes and Fittings

1.04 PERMITS AND FEES

- .1 Submit to Electrical Inspection Department and Supply Authority necessary number of drawings and specifications for examination and approval prior to commencement of work.
- .2 Pay all fees required for the performance of the work.

1.05 INSPECTION AND FEES

- .1 Furnish a Certificate of Acceptance from the Authorized Electrical Inspection Department on completion of work.
- .2 Request and obtain Special Inspection approval from the Authorized Electrical Inspection Department for any non-CSA approved control panels or other equipment fabricated by the contractor as part of this contract.
- .3 Pay all fees required for inspections.

1.06 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section [01 33 00 - SubmittalProcedures].
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Shop drawings:
 - .1 Submit wiring diagrams and installation details of equipment indicating proposed location, layout and arrangement, control panels, accessories, piping, ductwork, and other items that must be shown to ensure co-ordinated installation.
 - .2 Identify on wiring diagrams circuit terminals and indicate internal wiring for each item of equipment and interconnection between each item of equipment.
 - .3 Indicate on drawings clearances for operation, maintenance, and replacement of operating equipment devices.
 - .4 Submit electronic drawings and product data.
 - .5 If changes are required, notify Departmental Representative of these changes before they are made.
- .4 Certificates:
 - .1 Provide CSA certified equipment and material.
 - .2 Where CSA certified equipment and material is not available, submit such equipment and material to Departmental Representative for approval before delivery to site.
 - .3 Submit test results of installed electrical systems and instrumentation.
 - .4 Submit, upon completion of Work, load balance report as described in PART 3 - LOAD BALANCE.
- .5 Manufacturer's Field Reports: submit to Departmental Representative manufacturer's written report, within [3] days of review, verifying compliance of Work and electrical system and instrumentation testing, as described in PART 3 - FIELD QUALITY CONTROL.
- .6 Sustainable Design Submittals:
 - .1 Construction Waste Management:
 - .1 Submit project Waste Management Plan highlighting recycling and salvage requirements.

1.07 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section [01 78 00 - Closeout Submittals].
- .2 Operation and Maintenance Data: submit operation and maintenance data for incorporation into manual.
 - .1 Provide for each system and principal item of equipment as specified in technical sections for use by operation and maintenance personnel.
 - .2 Operating instructions to include following:
 - .1 Wiring diagrams, control diagrams, and control sequence for each principal system and item of equipment.
 - .2 Start up, proper adjustment, operating, lubrication, and shutdown procedures.

- .3 Safety precautions.
- .4 Procedures to be followed in event of equipment failure.
- .5 Other items of instruction as recommended by manufacturer of each system or item of equipment.
- .3 Post instructions where directed.
- .4 For operating instructions exposed to weather, provide weather-resistant materials or weatherproof enclosures.
- .5 Ensure operating instructions will not fade when exposed to sunlight and are secured to prevent easy removal or peeling.

1.08 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials in dry location and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect from nicks, scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.

2 PRODUCTS

2.01 DESIGN REQUIREMENTS

- .1 Operating voltages: to CAN3-C235
- .2 Motors, electric heating, control and distribution devices and equipment to operate satisfactorily at 60 Hz within normal operating limits established by above standard.
 - .1 Equipment to operate in extreme operating conditions established in above standard without damage to equipment.
- .3 Language operating requirements: provide identification nameplates and labels for control items in English and French.
- .4 Use one nameplate or label for each language.

2.02 MATERIALS AND EQUIPMENT

- .1 Provide material and equipment in accordance with Section 01 61 00 - Common Product Requirements.
- .2 Material and equipment to be CSA certified. Where CSA certified material and equipment are not available, obtain special approval from Departmental Representative before delivery to site and submit such approval as described in PART 1 - ACTION AND INFORMATIONAL SUBMITTALS.
- .3 Factory assemble control panels and component assemblies.

2.03 ELECTRIC MOTORS, EQUIPMENT AND CONTROLS

- .1 Verify installation and co-ordination responsibilities related to motors, equipment and controls, as indicated.

2.04 WARNING SIGNS

- .1 Provide warning labels for equipment fed from two or more sources - "DANGER MULTIPLE POWER FEED" black letters on a yellow background. These labels are available from NRC's Facilities Maintenance group in building M-19.
- .2 Provide warning signs, as specified or to meet requirements of Authorized Electrical Inspection Department and NRC Departmental Representative.
- .3 Decal signs, minimum size 175 x 250 mm

2.05 WIRING TERMINATIONS

- .1 Ensure lugs, terminals, screws used for termination of wiring are suitable for either copper or aluminum conductors.

2.06 EQUIPMENT IDENTIFICATION

- .1 Identify electrical equipment with nameplates and labels as follows:
 - .1 Lamicoïd nameplates shall be rigid lamicoïd, minimum 1.5 mm (1/16") thick with:
 - .1 Black letters engraved on a white background for normal power circuits.
 - .2 Black letters engraved on a yellow background for emergency power circuits.
 - .2 White letters engraved on a red background for fire alarm equipment.
 - .3 Minimum border of 3 mm (1/8"). Characters shall be 9 mm (3/8") in size unless otherwise specified.
 - .4 Sizes as follows:

NAMEPLATE SIZES

Size 1	10 x 50 mm	1 line	3 mm high letters
Size 2	12 x 70 mm	1 line	5 mm high letters
Size 3	12 x 70 mm	2 lines	3 mm high letters
Size 4	20 x 90 mm	1 line	8 mm high letters

NAMEPLATE SIZES

Size 5	20 x 90 mm	2 lines	5 mm high letters
Size 6	25 x 100 mm	1 line	12 mm high letters
Size 7	25 x 100 mm	2 lines	6 mm high letters

- .2 Labels: embossed plastic labels with [6] mm high letters unless specified otherwise.
 - .1 Black letters engraved on a white background for normal power circuits.
 - .2 Black letters engraved on a yellow background for emergency power circuits.
 - .3 White letters engraved on a red background for fire alarm equipment.
- .3 Wording on nameplates and labels to be approved by Departmental Representative prior to manufacture.
- .4 Allow for minimum of twenty-five (25) letters per nameplate and label.
- .5 Nameplates for terminal cabinets and junction boxes to indicate system and/or voltage characteristics.
- .6 Disconnects, starters and contactors: indicate equipment being controlled and voltage.
- .7 Terminal cabinets and pull boxes: indicate system and voltage.
- .8 Transformers: indicate capacity, primary and secondary voltages.
- .9 Identify with size 1 labels, or an alternate approved by the NRC Departmental Representative, all electrical outlets shown on drawings and/or mentioned in the specifications. These are the lighting switches, exit signs, recessed and surface mounted receptacles such as those in offices and service rooms and used to plug in office equipment, telecommunication equipment or small portable tools. Indicate only the source of power (Ex. for a receptacle fed from panel L32 circuit #1: "L32-1").
- .10 Identify with nameplates all electrical equipment shown on the drawings and/or mentioned in the specification such as motor control centers, switchgear, splitters, fused switches, isolation switches, motor starting switches, starters, molded case breaker, power breaker, panelboards, transformers, high voltage cables, industrial type receptacles, junction boxes, control panels, etc., regardless of whether or not the electrical equipment was furnished under this section of the specification. Example: A new 120/240 volt single phase circuit breaker panelboard, L16, is fed from panelboard LD1 circuit 10.

"PANEL L16
120/240 V
FED FROM LD1-10"

"PANNEAU L16
120/240 V
ALIMENTE PAR LD1-10"
- .11 Coordinate names of equipment and systems with other Divisions to ensure that names and numbers match.

- .12 For all interior nameplates, mount nameplates using two-sided tape.
- .13 For all exterior nameplates, mount nameplates using self-tapping 2.3 mm (3/32") dia. slot head screws - two per nameplate for nameplates under 75 mm (3") in height and a minimum of 4 for larger nameplates. Holes in nameplates to be 3.7 mm (3/16") diameter to allow for expansion of nameplate due to exterior conditions.
 - .1 No drilling is to be done on live equipment.
 - .2 Metal filings from drilling are to be vacuumed from the enclosure interiors.
- .14 Identify lighting fixtures which are connected to emergency power with a label "EMERGENCY LIGHTING/ÉCLAIRAGE D'URGENCE", black letters on a yellow background. These labels are available from NRC's Facilities Maintenance group in building M-19. Lighting fixtures which are connected to normal power are not to be identified.
- .15 Provide neatly typed updated circuit directories in a plastic holder on the inside door of new or modified panelboards in the contract.

2.07 WIRING IDENTIFICATION

- .1 Identify wiring with permanent indelible identifying markings, numbered or coloured plastic tapes, on both ends of phase conductors of feeders and branch circuit wiring.
- .2 Maintain phase sequence and colour coding throughout.
- .3 Colour coding: to CSA C22.1
- .4 Use colour coded wires in communication cables, matched throughout system.

2.08 CONDUIT AND CABLE IDENTIFICATION

- .1 Colour code conduits, boxes and metallic sheathed cables.
- .2 Provide factory painted, colour-coded EMT for new conduits. Apply paint to the covers of junction boxes and condulets of existing conduits. Colour code as follows:
 - .1 Fire alarm – red
 - .2 Emergency power circuits – yellow
 - .3 Voice/data – blue
 - .4 Gas detection system – purple
 - .5 Building Automation system – orange
 - .6 Other base building low voltage control system – white
 - .7 Security system – green
 - .8 Standalone control system – black
- .3 All other systems to follow site instruction from NRC departmental representative.
- .4 Identify all electrical circuits in every junction box and pull box on the box cover with size 5 label.
- .5 Identify all electrical circuits on each conduit end where conduit penetrates a wall enclosure, junction box or pull box, and halfway of each conduit run between walls, enclosures, junction boxes or pull boxes with size 1 label.

- .6 Identify electrical circuit on each cable 250MCM or larger with nameplate, or cable 4/0 and smaller with size 1 label, on every splitter, every 10m of each cable run and cable end where cable penetrates a wall, enclosure, junction box or pull box

2.09 FINISHES

- .1 Shop finish metal enclosure surfaces by application of rust resistant primer inside and outside, and at least two coats of finish enamel.
 - .1 Paint outdoor electrical equipment "equipment green" finish to EEMAC Y1-1-1955.
 - .2 Paint indoor switchgear and distribution enclosures light gray to gray to EEMAC 2Y-1-1958 .
- .2 Clean and touch up surfaces of shop-painted equipment scratched or marred during shipment or installation, to match original paint.

3 EXECUTION

3.01 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied and after receipt of written approval to proceed from Departmental Representative.

3.02 INSTALLATION

- .1 Do complete installation in accordance with CSA C22.1 except where specified otherwise
- .2 Do overhead and underground systems in accordance with CAN/CSA-C22.3 No.1 except where specified otherwise

3.03 NAMEPLATES AND LABELS

- .1 Ensure manufacturer's nameplates, CSA labels and identification nameplates are visible and legible after equipment is installed.

3.04 CONDUIT AND CABLE INSTALLATION

- .1 Install conduit and sleeves prior to pouring of concrete.
 - .1 Sleeves through concrete: schedule 40 steel pipe sized for free passage of conduit, and protruding 50 mm.
- .2 If plastic sleeves are used in fire rated walls or floors, remove before conduit installation.
- .3 Install cables, conduits and fittings embedded or plastered over, close to building structure so furring can be kept to minimum.

3.05 LOCATION OF OUTLETS

- .1 Locate outlets in accordance with Section 26 05 32 - Outlet Boxes, Conduit Boxes and

Fittings.

- .2 Do not install outlets back-to-back in wall; allow minimum 150mm horizontal clearance between boxes.
- .3 Change location of outlets at no extra cost or credit, providing distance does not exceed 3000 mm, and information is given before installation.
- .4 Locate light switches on latch side of doors.
 - .1 Locate disconnect devices in mechanical and elevator machine rooms on latch side of floor.

3.06 MOUNTING HEIGHTS

- .1 Mounting height of equipment is from finished floor to centreline of equipment unless specified or indicated otherwise.
- .2 If mounting height of equipment is not specified or indicated, verify before proceeding with installation.
- .3 Install electrical equipment at following heights unless indicated otherwise.
 - .1 Local switches: 1400 mm.
 - .2 Wall receptacles:
 - .1 General: 300 mm.
 - .2 Above top of continuous baseboard heater: 200 mm.
 - .3 Above top of counters or counter splash backs: 175 mm.
 - .4 In mechanical rooms: 1400 mm.
 - .3 Panelboards: as required by Code or as indicated.
 - .4 Telephone and interphone outlets: 300 mm.
 - .5 Wall mounted telephone and interphone outlets: 1500 mm.
 - .6 Fire alarm stations: 1500 mm.
 - .7 Fire alarm bells: 2100 mm.
 - .8 Television outlets: 300 mm.
 - .9 Wall mounted speakers: 2100 mm.
 - .10 Clocks: 2100 mm.
 - .11 Door bell pushbuttons: 1500 mm.

3.07 CO-ORDINATION OF PROTECTIVE DEVICES

- .1 Ensure circuit protective devices such as overcurrent trips, relays and fuses are installed to required values and settings.

3.08 FIELD QUALITY CONTROL

- .1 Load Balance:
 - .1 Measure phase current to panelboards with normal loads (lighting) operating at time of acceptance; adjust branch circuit connections as required to obtain best balance of current between phases and record changes.
 - .2 Measure phase voltages at loads and adjust transformer taps to within 2% of rated voltage of equipment.

- .3 Provide upon completion of work, load balance report as directed in PART 1 - ACTION AND INFORMATIONAL SUBMITTALS, phase and neutral currents on panelboards, dry-core transformers and motor control centres, operating under normal load, as well as hour and date on which each load was measured, and voltage at time of test.
- .2 Conduct following tests.
 - .1 Power generation and distribution system including phasing, voltage, grounding and load balancing.
 - .2 Circuits originating from branch distribution panels.
 - .3 Lighting and its control.
 - .4 Motors, heaters and associated control equipment including sequenced operation of systems where applicable.
 - .5 Systems: fire alarm.
 - .6 Insulation resistance testing:
 - .1 Megger circuits, feeders and equipment up to 350 V with a 500 V instrument.
 - .2 Megger 350-600 V circuits, feeders and equipment with a 1000 V instrument.
 - .3 Check resistance to ground before energizing.
- .3 Carry out tests in presence of Departmental Representative.
- .4 Provide instruments, meters, equipment and personnel required to conduct tests during and at conclusion of project.
- .5 Manufacturer's Field Services:
 - .1 Obtain written report from manufacturer verifying compliance of Work, in handling, installing, applying, protecting and cleaning of product and submit Manufacturer's Field Reports as described in PART 1 - ACTION AND INFORMATIONAL SUBMITTALS.
 - .2 Provide manufacturer's field services consisting of product use recommendations and periodic site visits for inspection of product installation in accordance with manufacturer's instructions.

3.09 SYSTEM STARTUP

- .1 Instruct Departmental Representative and operating personnel in operation, care and maintenance of systems, system equipment and components.
- .2 Arrange and pay for services of manufacturer's factory service engineer to supervise start-up of installation, check, adjust, balance and calibrate components and instruct operating personnel.
- .3 Provide these services for such period, and for as many visits as necessary to put equipment in operation, and ensure that operating personnel are conversant with aspects of its care and operation.

3.10 CLEANING

- .1 Progress Cleaning:
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment.
- .3 Remove recycling containers and bins from site and dispose of materials at appropriate facility.

3.11 WORK ON LIVE EQUIPMENT

- .1 NRC requires that work be performed on non-energized equipment, installation, conductors and power panels. For purposes of quotation assume that all work is to be done after normal working hours and that equipment, installation, conductors and power panels are to be de-energized when worked upon.
- .2 Coordinate all shutdowns with Departmental Representative.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes requirements for selective demolition and removal of electrical, communications and safety and security components including removal of conduit, junction boxes, and panels to source (home run removal) and incidentals required to complete work described in this Section ready for new construction.

1.2 RELATED REQUIREMENTS

- .1 Section 01 10 00 – General Instructions
- .2 Section 01 74 19 – Waste Management and Disposal
- .3 Section 02 41 19.16 - Selective Interior Demolition
- .4 Section 02 42 00 - Removal and Salvage of Construction Materials

1.3 REFERENCE STANDARDS

- .1 CSA Group (CSA)
 - .1 CSA S350 M1980 (R2003), Code of Practice for Safety in Demolition of Structures

1.4 DEFINITIONS

- .1 Demolish: Detach items from existing construction and legally dispose of items off site, unless indicated as removed and salvaged, or removed and reinstalled.
- .2 Remove: Planned deconstruction and disassembly of electrical items from existing construction including removal of conduit, junction boxes, cabling and wiring from electrical component to panel taking care not to damage adjacent assemblies designated to remain; legally dispose of items off site, unless indicated as removed and salvaged, or removed and reinstalled.
- .3 Remove and Salvage: Detach items from existing construction and deliver them to Departmental Representative ready for reuse.
- .4 Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.
- .5 Existing to Remain: Existing items of construction that are not removed and that are not otherwise indicated as being removed and salvaged, or removed and reinstalled.

1.5 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Action Submittals: Provide in accordance with Section 01 10 00 – General Instructions before starting work of this Section:
 - .1 Construction Waste Management Plan (CWM Plan): Submit plan addressing opportunities for reduction, reuse, or recycling of materials prepared in accordance with Section 01 74 19 - Waste Management and Disposal.
 - .2 Landfill Records: Indicate receipt and acceptance of selective demolition waste and hazardous wastes by a landfill facility licensed to accept hazardous wastes.

1.6 ADMINISTRATIVE REQUIREMENTS

- .1 Coordination: Coordinate work of this Section to avoid interference with work by other Sections.
- .2 Scheduling: Account for Departmental Representative continued occupancy requirements during selective demolition with Section 02 41 19.16 - Selective Interior Demolition.

1.7 QUALITY ASSURANCE

- .1 Regulatory Requirements: Perform work of this Section in accordance with:
 - .1 Federal Workers' Compensation Service.
 - .2 Government of Canada, Labour Program: Workplace Safety.

1.8 SITE CONDITIONS

- .1 Existing Conditions: Condition of materials identified as being salvaged or demolished are based on their observed condition on their observed condition at time of site examination before tendering.
- .2 Discovery of Hazardous Substances: It is not expected that Hazardous Substances will be encountered in Work; immediately notify Departmental Representative if materials suspected of containing hazardous substances are encountered and perform following activities:
 - .1 Refer to Section 01 10 00 – General Instructions for directives associated with specific material types.
 - .2 Hazardous substances will be as defined in Hazardous Products Act.
 - .3 Stop work in area of suspected hazardous substances.
 - .4 Take preventative measures to limit users' and workers' exposure, provide barriers and other safety devices and do not disturb.
 - .5 Hazardous substances will be removed by Departmental Representative under a separate contract or as a change to Work.
 - .6 Proceed only after written instructions have been received from Departmental Representative.

1.9 SALVAGE AND DEBRIS MATERIALS

- .1 Demolished items become Contractor's property and will be removed from Project site; except for items indicated as being reused, salvaged, or otherwise indicated to remain Departmental Representative's property.
- .2 Carefully remove materials and items designated for salvage and store in a manner to prevent damage or devaluation of materials in accordance with Section 02 42 00 - Removal and Salvage of Construction Materials.
 - .1 Leave main electrical distribution panel in place; panel can be used for temporary construction power for this and subsequent contracts in accordance with Section 01 10 00 – General Instructions; coordinate temporary power connections with Departmental Representative.

Part 2 Products

2.1 MATERIALS

- .1 General Patching and Repair Materials: Refer to Section 02 41 19.16 - Selective Interior Demolition or listing of patching and repair materials incidental to removal or demolition of components associated with work of this Section.
- .2 Electrical Repair Materials: Use only new materials, CSA or ULC labelled as appropriate and matching components remaining after work associated with components identified for removal or demolition are completed.
- .3 Fire stopping Repair Materials: Use fire stopping materials compatible with existing fire stopping systems where removal or demolition work affects rated assemblies, restore to match existing fire rated performance.

Part 3 Execution

3.1 EXAMINATION

- .1 Verification of Existing Conditions: Visit site, thoroughly examine and become familiar with conditions that may affect the work of this Section before tendering the Bid; Departmental Representative will not consider claims for extras for work or materials necessary for proper execution and completion of the contract that could have been determined by a site visit.

3.2 PREPARATION

- .1 Protection of Existing Systems to Remain: Protect systems and components indicated to remain in place during selective demolition operations and as follows:
 - .1 Prevent movement and install bracing to prevent settlement or damage of adjacent services and parts of existing buildings scheduled to remain.

- .2 Departmental Representative and cease operations where safety of buildings being demolished, adjacent structures or services appears to be endangered and await additional instructions before resuming demolition work specified in this Section.
- .3 Prevent debris from blocking drainage inlets.
- .4 Protect mechanical systems that will remain in operation.
- .2 Protection of Building Occupants: Sequence demolition work so that interference with the use of the building by the Departmental Representative and users is minimized and as follows:
 - .1 Prevent debris from endangering safe access to and egress from occupied buildings.
 - .2 Notify Departmental Representative and cease operations where safety of occupants appears to be endangered and await additional instructions before resuming demolition work specified in this Section.

3.3 EXECUTION

- .1 Demolition and Removal: Coordinate requirements of this Section with information contained in Section 02 41 19.16 - Selective Interior Demolition and as follows:
 - .1 Maintain electrical service and main distribution panel as is, ready for subsequent Work.
 - .2 Remove existing luminaires, electrical devices and equipment including associated conduits, boxes, wiring, and similar items unless specifically noted otherwise.
 - .3 Disconnect and remove existing fire alarm system including associated conduits, boxes, wiring, and similar items unless specifically noted otherwise.
 - .4 Disconnect and remove communication systems including associated conduits, boxes, cabling, and similar items unless specifically noted otherwise.
 - .5 Disconnect and remove telephone outlets, associated conduit, cabling and sub terminal backboards and related accessories; maintain telephone service and main terminal backboard as is.
 - .6 Perform demolition work in a neat and workmanlike manner:
 - .1 Remove tools or equipment after completion of work, and leave site clean and ready for subsequent renovation work.
 - .2 Repair and restore damages caused as a result of work of this Section to match existing materials and finishes.
 - .7 Place weatherproof blank cover plates on exterior outlet boxes remaining after demolition and removal activities.
 - .8 Remove existing conduits, boxes, cabling and wiring associated with removed luminaires, electrical devices and equipment.
 - .9 Grind off conduits and make flush with surface of concrete where conduits are cast into concrete; seal open ends of conduit with silicone sealant and leave in place.
 - .10 Seal open ends of conduit with silicone sealant and leave in place where they are inaccessible or cannot be removed without damaging adjacent construction.

3.4 CLOSEOUT ACTIVITIES

- .1 Demolition Waste Disposal: Arrange for legal disposal and remove demolished materials to accredited provincial landfill site or alternative disposal site (recycle centre) except where

explicitly noted otherwise for materials being salvaged for re use in new construction in accordance with Section 02 42 00 - Removal and Salvage of Construction Materials.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA Group (CSA)
 - .1 CAN/CSA-C22.2 No.18-[98(R2003)], Outlet Boxes, Conduit Boxes and Fittings.
 - .2 CAN/CSA-C22.2 No.65-[03(R2008)], Wire Connectors (Tri-National Standard with UL 486A-486B and NMX-J-543- ANCE-03).
- .2 Electrical and Electronic Manufacturers' Association of Canada (EEMAC)
 - .1 EEMAC 1Y-2-[1961], Bushing Stud Connectors and Aluminum Adapters (1200 Ampere Maximum Rating).
- .3 National Electrical Manufacturers Association (NEMA)

1.02 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section [00 10 00].
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for [wire and box connectors] and include product characteristics, performance criteria, physical size, finish and limitations.

1.03 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section 01 78 00 - Closeout Submittals.
- .2 Operation and Maintenance Data: submit operation and maintenance data for [wire and box connectors] for incorporation into manual.

1.04 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials in dry location and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect wire and box connectors from nicks, scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.

2 PRODUCTS

2.01 MATERIALS

- .1 Pressure type wire connectors to: CAN/CSA-C22.2 No.65, with current carrying parts of copper sized to fit copper conductors as required.
- .2 Fixture type splicing connectors to: CAN/CSA-C22.2 No.65, with current carrying parts of

copper sized to fit copper conductors 10 AWG or less.

- .3 Bushing stud connectors: NEMA to consist of:
 - .1 Connector body and stud clamp for stranded copper conductors.
 - .2 Clamp for stranded copper conductors.
 - .3 Stud clamp bolts.
 - .4 Bolts for copper conductors.
 - .5 Sized for conductors as indicated.
- .4 Clamps or connectors for flexible conduit as required to: CAN/CSA-C22.2 No.18.

3 EXECUTION

3.01 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for wire and box connectors installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied and after receipt of written approval to proceed from Departmental Representative.

3.02 INSTALLATION

- .1 Remove insulation carefully from ends of conductors and cables and:
 - .1 Install mechanical pressure type connectors and tighten screws with appropriate compression tool recommended by manufacturer. Installation shall meet secureness tests in accordance with CAN/CSA-C22.2 No.65
 - .2 Install fixture type connectors and tighten to CAN/CSA-C22.2 No.65. Replace insulating cap.
 - .3 Install bushing stud connectors in accordance with NEMA.

3.03 CLEANING

- .1 Progress Cleaning:
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment.
- .3 Remove recycling containers and bins from site and dispose of materials at appropriate facility.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA C22.1-[Latest], Canadian Electrical Code, Part 1 (22nd Edition), Safety Standard for Electrical Installations.
- .2 CSA C22.2 No.41-[Latest], Grounding and Bonding Equipment (Tri-National Standard, with NMX-J-590ANCE and UL 467)

1.02 RELATED REQUIREMENTS

- .1 26 05 00 - Common Work Results for Electrical
- .2 26 05 20 - Wire and Box Connectors - (0-1000 V)
- .3 26 05 34 - Conduits, Conduit Fastenings and Conduit Fittings

1.03 PRODUCT DATA

- .1 Provide product data in accordance with Section 00 10 00.

1.04 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance and with manufacturer's written instructions.

2 PRODUCTS

2.01 BUILDING WIRES

- .1 Conductors: stranded copper, minimum 12AWG for power circuit.
- .2 Type R90 XLPE cross-link polyethylene stranded for applications using wires sized No. 8 and larger.
- .3 Type T90 stranded for applications using wires sized No. 10 and smaller.
- .4 Neutral wire: continuous throughout its length without breaks.
- .5 Separate insulated green grounding conductors in all electrical conduits

2.02 TECK 90 CABLE

- .1 Cable: in accordance with Section 26 05 00 - Common Work Resultsfor Electrical.
- .2 Conductors:
 - .1 Grounding conductor: stranded copper.
 - .2 Circuit conductors: stranded copper
- .3 Insulation:
 - .1 Cross-linked polyethylene XLPE.
 - .2 Rating: 1000 V.
- .4 Inner jacket: Black, lead-free, flame retardant, moisture and sunlight resistant Polyvinyl Chloride.
- .5 Armour: Aluminum interlocked armour.

- .6 Overall covering: Black, lead-free, flame retardant, moisture and sunlight resistant Polyvinyl Chloride.
- .7 Fastenings:
 - .1 One hole malleable iron straps to secure surface cables 50 mm and smaller. Two hole steel straps for cables larger than 50 mm.
 - .2 Channel type supports for two or more cables.
 - .3 Threaded rods: 6 mm diameter to support suspended channels.
- .8 Connectors:
 - .1 Water tight approved for TECK cable.
 - .2 Explosion proof approved for TECK cable in hazardous area.

2.03 ARMOURED CABLES

- .1 Conductors: insulated, copper, size as indicated.
- .2 Type: AC90.
- .3 Armour: interlocking type fabricated from aluminum strip.
- .4 Connectors: anti short connectors.
- .5 Use AC90 (BX) cable only under the following conditions:
 - .1 Wiring from a junction box to a recessed lighting fixture in suspended ceilings. Cable length not to exceed 1.5 m (5'), or
 - .2 Wiring switches or receptacles in existing or new hollow gypsum partitions, vertical runs only with cable length not to exceed 3.5m (12'), or
 - .3 When specifically called for on drawings or approved in writing by departmental representative.
 - .4 AC90 shall not be used in isolated walls or masonry walls.
 - .5 Only AC90 cable of No. 12 AWG will be accepted.

2.04 CONTROL CABLES

- .1 Type: LVT: soft annealed copper conductors, sized as indicated:
 - .1 Insulation: thermoplastic.
 - .2 Sheath: thermoplastic jacket.
- .2 Type: Specified on drawing.

2.05 NON-METALLIC SHEATHED CABLE

- .1 Non-metallic sheathed copper cable type: ROMEX SIMpull NMD90 nylon, size as indicated.

3 EXECUTION

3.01 FIELD QUALITY CONTROL

- .1 Perform tests in accordance with Section [26 05 00 - Common WorkResults for Electrical].
- .2 Perform tests before energizing electrical system.

3.02 GENERAL CABLE INSTALLATION

- .1 Lay cable in cable trays in accordance with Section [26 05 36 -Cable Trays for Electrical Systems].
- .2 Terminate cables in accordance with Section [26 05 20 - Wire and Box Connectors - (0-1000 V)].
- .3 Cable Colour Coding: to Section [26 05 00 - Common Work Results for Electrical].
- .4 Conductor length for parallel feeders to be identical.
- .5 Lace or clip groups of feeder cables at distribution centres, pullboxes, and termination points.
- .6 Wiring in walls: typically drop or loop vertically from above to better facilitate future renovations. Generally wiring from below and horizontal wiring in walls to be avoided unless indicated.
- .7 Branch circuit wiring for surge suppression receptacles and permanently wired computer and electronic equipment to be 2-wire circuits only, i.e. common neutrals not permitted.
- .8 Provide numbered wire collars for control wiring. Numbers to correspond to control shop drawing legend. Obtain wiring diagram for control wiring.

3.03 INSTALLATION OF BUILDING WIRES

- .1 Install wiring as follows:
 - .1 In conduit systems in accordance with Section [26 05 34 - Conduits, Conduit Fastenings and Conduit Fittings].

3.04 INSTALLATION OF TECK90 CABLE (0 -1000 V)

- .1 Group cables wherever possible on channels.
- .2 Install cable, securely supported by straps.

3.05 INSTALLATION OF ARMOURED CABLES

- .1 Group cables wherever possible on channels.

3.06 INSTALLATION OF CONTROL CABLES

- .1 Install control cables in conduit.
- .2 Ground control cable shield.

3.07 INSTALLATION OF NON-METALLIC SHEATHED CABLE

- .1 Install cables.
- .2 Install straps and box connectors to cables as required.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA Group
 - .1 CSA C22.1-12, Canadian Electrical Code, Part 1 (22nd Edition), Safety Standard for Electrical Installations.
 - .2 CSA C22.2 No.41-[Latest], Grounding and Bonding Equipment (Tri-National Standard, with NMX-J-590ANCE and UL 467).
 - .3 CSA C22.2 No.65-13, Wire connectors (Tri-National Standard, with UL 486A-486B NMX-J-543-ANCE).

1.02 RELATED REQUIREMENTS

- .1 26 05 00 - Common Work Results
- .2 26 05 33 - Raceway and Boxes for Electrical Systems

1.03 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 00 10 00.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for [connectors and terminations] and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Certificates: obtain inspection certificate of compliance covering high voltage stress from inspection authority and include it with maintenance manuals.

1.04 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section 01 78 00 - Closeout Submittals.
- .2 Operation and Maintenance Data: submit operation and maintenance data for connectors and terminations for incorporation into manual.

1.05 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials indoors in dry location and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Replace defective or damaged materials with new.

2 PRODUCTS

2.01 CONNECTORS AND TERMINATIONS

- .1 Copper compression connectors to CSA C22.2 No.65 as required sized for conductors.

- .2 When used in hazardous area, connectors shall be certified for such location in Class, Division and Group.
- .3 For conductor size of 8 AWG or larger, use bolted or compression solderless type connectors.
- .4 Use high temperature connectors and insulation on all connections of high temperature conductors.
- .5 Where connector types are called for on the drawings or in the specification, do not use other types.
- .6 Lugs, terminals, screws used for termination of wiring to be suitable for copper conductors.
- .7 Contact aid for aluminum cables where applicable.
- .8 Multi way joint boxes type in accordance with Section 26 05 33 - Raceway and Boxes for Electrical Systems.
- .9 For fire alarm wiring refer to Section 28 31 00.
- .10 Make joints, taps and splices in approved boxes with solderless connectors. Joints and/or splices are not acceptable inside a panelboard.

3 EXECUTION

3.01 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for connectors and terminations installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied.

3.02 INSTALLATION

- .1 Install stress cones, terminations, and splices in accordance with manufacturer's instructions.
- .2 Bond and ground as required to CSA C22.2 No. 41.

3.03 CLEANING

- .1 Progress Cleaning:
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment.
- .3 Remove recycling containers and bins from site and dispose of materials at appropriate facility.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA Group (CSA)
 - .1 CSA C22.1-Latest, Canadian Electrical Code, Part 1.

1.02 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 00 10 00.

1.03 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Waste Management and Disposal:
 - .1 Separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.

2 PRODUCTS

2.01 OUTLET AND CONDUIT BOXES GENERAL

- .1 Size boxes in accordance with CSA C22.1
- .2 102 mm square or larger outlet boxes as required.
- .3 Gang boxes where wiring devices are grouped.
- .4 Blank cover plates for boxes without wiring devices.
- .5 347 V outlet boxes for 347 V switching devices.
- .6 Combination boxes with barriers where outlets for more than one system are grouped.

2.02 GALVANIZED STEEL OUTLET BOXES

- .1 One-piece electro-galvanized construction.
- .2 Single and multi-gang flush device boxes for flush installation, minimum size 76 x 50 x 38 mm or as indicated. 102 mm square outlet boxes when more than one conduit enters one side with extension and plaster rings as required.
- .3 Utility boxes for outlets connected to surface-mounted EMT conduit, minimum size 102 x 54 x 48 mm.
- .4 102 mm square or octagonal outlet boxes for lighting fixture outlets.
- .5 Extension and plaster rings for flush mounting devices in finished plaster walls.

2.03 MASONRY BOXES

- .1 Electro-galvanized steel masonry single and multi-gang boxes for devices flush mounted in exposed block walls.

2.04 CONCRETE BOXES

- .1 Electro-galvanized sheet steel concrete type boxes for flush mountin concrete with matching extension and plaster rings as required.

2.05 FLOOR BOXES

- .1 Concrete tight electro-galvanized sheet steel floor boxes with adjustable finishing rings to suit floor finish with brass or brushed aluminum faceplate. Device mounting plate to accommodate short or long ear duplex receptacles. Minimum depth: 73mm for receptacles and communication outlets.
- .2 Adjustable, watertight, concrete tight, cast floor boxes withopenings drilled and tapped for 16, 21 and 27 mm conduit.
Minimum size: 73 mm deep.

2.06 CONDUIT BOXES

- .1 Cast FS or FD aluminum boxes with factory-threaded hubsand mounting feet for surface wiring of devices.

2.07 OUTLET BOXES FOR NON-METALLIC SHEATHED CABLE

- .1 Electro-galvanized, sectional, screw ganging steel boxes, minimum size 76 x 50 x 63 mm with two double clamps to take non-metallicsheathed cables.

2.08 FITTINGS - GENERAL

- .1 Bushing and connectors with nylon insulated throats.
- .2 Knock-out fillers to prevent entry of debris.
- .3 Conduit outlet bodies for conduit up to 35 mm and pull boxes forlarger conduits.
- .4 Double locknuts and insulated bushings on sheet metal boxes.

3 EXECUTION

3.01 INSTALLATION

- .1 Support boxes independently of connecting conduits.
- .2 Fill boxes with paper, sponges or foam or similar approved material to prevent entry of debris during construction. Remove upon completion of work.
- .3 For flush installations mount outlets flush with finished wall using plaster rings to permit wall finish to come within 6 mm ofopening.
- .4 Provide correct size of openings in boxes for conduit, mineral insulated and armoured cable connections. Do not install reducingwashers.
- .5 Vacuum clean interior of outlet boxes before installation ofwiring devices.
- .6 Identify systems for outlet boxes as required.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA Group (CSA)
 - .1 CAN/CSA C22.2 No. 18-[98(R2003)], Outlet Boxes, Conduit Boxes, Fittings and Associated Hardware, A National Standard of Canada.
 - .2 CSA C22.2 No. 45-[M1981(R2003)], Rigid Metal Conduit.
 - .3 CSA C22.2 No. 56-[04], Flexible Metal Conduit and Liquid-Tight Flexible Metal Conduit.
 - .4 CSA C22.2 No. 83-[M1985(R2003)], Electrical Metallic Tubing.
 - .5 CSA C22.2 No. 211.2-[M1984(R2003)], Rigid PVC (Unplasticized) Conduit.
 - .6 CAN/CSA C22.2 No. 227.3-[05], Nonmetallic Mechanical Protection Tubing (NMPT), A National Standard of Canada (February 2006).

1.02 RELATED REQUIREMENTS

- .1 Section 260521 – Wires and Cables 0-1000V.

1.03 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 01 33 00 -Submittal Procedures.
- .2 Product data: submit manufacturer's product literature, specifications and datasheets.
 - .1 Submit cable manufacturing data.
- .3 Quality assurance submittals:
 - .1 Test reports: submit certified test reports.
 - .2 Certificates: submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.
 - .3 Instructions: submit manufacturer's installation instructions.

1.04 WASTE MANAGEMENT AND DISPOSAL

- .1 Separate waste materials for reuse and recycling in accordance with Section [01 74 19 - Waste Management and Disposal].
- .2 Place materials defined as hazardous or toxic waste in designated containers.
- .3 Ensure emptied containers are sealed and stored safely for disposal away from children.

2 PRODUCTS

2.01 CABLES AND REELS

- .1 Provide cables on reels or coils.
 - .1 Mark or tag each cable and outside of each reel or coil, to indicate cable length, voltage rating, conductor size, and manufacturer's lot number and reel number.

- .2 Each coil or reel of cable to contain only one continuous cable without splices.
- .3 Identify cables for exclusively dc applications.
- .4 Reel and mark shielded cables rated [2,001] volts and above.

2.02 CONDUITS

- .1 Rigid metal conduit: to CSA C22.2 No. 45, hotdipped galvanized steel threaded.
- .2 Epoxy coated conduit: to CSA C22.2 No. 45, with zinc coating and corrosion resistant epoxy finish inside and outside
- .3 Electrical metallic tubing (EMT): to CSA C22.2 No. 83, with couplings.
- .4 Rigid pvc conduit: to CSA C22.2 No. 211.2
- .5 Flexible metal conduit: to CSA C22.2 No. 56, liquid-tight flexible metal.
- .6 Flexible pvc conduit: to CAN/CSA-C22.2 No. 227.3.

2.03 CONDUIT FASTENINGS

- .1 One hole malleable iron traps to secure surface conduits 50 mm and smaller.
 - .1 Two hole steel straps for conduits larger than 50mm.
- .2 Beam clamps to secure conduits to exposed steel work.
- .3 Channel type supports for two or more conduits.
- .4 Threaded rods, 6 mm diameter, to support suspended channels.

2.04 CONDUIT FITTINGS

- .1 Fittings: to CAN/CSA C22.2 No. 18, manufactured for use with conduit specified. Coating: same as conduit.
- .2 Ensure factory "ells" where 90 degree bends for 25 mm and larger conduits.
- .3 Watertight connectors and couplings for EMT.
 - .1 Set-screws are not acceptable.

2.05 EXPANSION FITTINGS FOR RIGID CONDUIT

- .1 Watertight expansion fittings with integral bonding jumpers suitable for linear expansion.

2.06 FISH CORD

- .1 Polypropylene.

3 EXECUTION

3.01 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and data sheets.

3.02 INSTALLATION

- .1 Install conduits to conserve headroom in exposed locations and cause minimum interference in spaces through which they pass.
- .2 Use electrical metallic tubing (EMT) except where specified otherwise.
- .3 Use rigid pvc conduit underground.
- .4 Use flexible metal conduit for connection to surface or recessed fixtures work in movable metal partitions.
- .5 Use liquid tight flexible metal conduit for connection to motors or vibrating equipment.
- .6 Use explosion proof flexible connection for connection to explosion proof motors.
- .7 Install conduit sealing fittings in hazardous areas.
 - .1 Fill with compound.
- .8 Install EMT conduit from computer room branch circuit panel to junction box in sub-floor immediately below panel unless otherwise specified.
 - .1 Run flexible conduit from junction box to outlet boxes for each computer in sub-floor.
- .9 Bend conduit cold:
 - .1 Replace conduit if kinked or flattened more than 1/10th of its original diameter.
- .10 Mechanically bend steel conduit over 41 mm diameter.
- .11 Field threads on rigid conduit must be of sufficient length to draw conduits up tight.
- .12 Install fish cord in empty conduits.
- .13 Remove and replace blocked conduit sections.
 - .1 Do not use liquids to clean out conduits.
- .14 Dry conduits out before installing wire.

3.03 SURFACE CONDUITS

- .1 Run parallel or perpendicular to building lines.
- .2 Locate conduits behind infrared or gas fired heaters with 1.5 m clearance.
- .3 Run conduits in flanged portion of structural steel.
- .4 Group conduits wherever possible on channels.
- .5 Do not pass conduits through structural members except as indicated.
- .6 Do not locate conduits less than 75 mm parallel to steam or hot water lines with minimum of 25 mm at crossovers.

3.04 CONCEALED CONDUITS

- .1 Run parallel or perpendicular to building lines.
- .2 Do not install horizontal runs in masonry walls.
- .3 Do not install conduits in terrazzo or concrete toppings.

3.05 CONDUITS IN CAST-IN-PLACE CONCRETE

- .1 Locate to suit reinforcing steel.
 - .1 Install in centre one third of slab.

- .2 Protect conduits from damage where they stub out of concrete.
- .3 Install sleeves where conduits pass through slab or wall.
- .4 Provide oversized sleeve for conduits passing through waterproof membrane, before membrane is installed.
 - .1 Use cold mastic between sleeve and conduit.
- .5 Conduits in slabs: minimum slab thickness 4 times conduit diameter.
- .6 Encase conduits completely in concrete with minimum 25 mm concrete cover.
- .7 Organize conduits in slab to minimize cross-overs.

3.06 CONDUITS IN CAST-IN-PLACE SLABS ON GRADE

- .1 Run conduits 25 mm and larger below slab and encase in 75 mm concrete envelope.
 - .1 Provide 50 mm of sand over concrete envelope below floor slab.

3.07 CONDUITS UNDERGROUND

- .1 Slope conduits to provide drainage.
- .2 Waterproof joints (pvc excepted) with heavy coat of bituminous paint.

3.08 CLEANING

- .1 On completion and verification of performance of installation, remove surplus materials, excess materials, rubbish, tools and equipment.

END OF SECTION

1 GENERAL

1.01 RELATED REQUIREMENTS

- .1 Section 26 05 00
- .2 Section 26 09 34

1.02 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 00 10 00.
- .2 Product Data:
 - .1 Provide manufacturer's electronic product literature, specifications and datasheet and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Quality Assurance Submittals:
 - .1 Manufacturer's Instructions: Submit manufacturer's written installation instructions and special handling criteria, installation sequence, cleaning procedures.

1.03 DELIVERY, STORAGE, AND HANDLING

- .1 Deliver, store, and handle materials in accordance with manufacturer's written instructions.
- .2 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.
- .3 Packaging Waste Management: Remove for reuse in accordance with Section [01 74 19 - Waste Management and Disposal].
- .4 Divert unused metal materials from landfill to metal recycling facility.
- .5 Disposal and recycling of fluorescent lamps as per local regulations.
- .6 Disposal of old PCB filled ballasts.

2 PRODUCTS

- .1 LED as per drawing

2.01 FINISHES

- .1 Light fixture finish and construction to meet ULC listing[s] and CSA certification[s] related to intended installation.

2.02 OPTICAL CONTROL DEVICES

- .1 As indicated in drawing.

2.03 LUMINAIRES

- .1 As indicated in drawing.

3 EXECUTION

3.01 INSTALLATION

- .1 Locate and install luminaires as indicated.
- .2 Provide adequate support to suit ceiling system.

3.02 WIRING

- .1 Connect luminaires to lighting circuits:
 - .1 Install flexible or rigid conduit for luminaires as indicated.

3.03 LUMINAIRE SUPPORTS

- .1 For suspended ceiling installations support luminaires independently of ceiling with separate chains at each end. No. 80 steel sash chain minimum.

3.04 LUMINAIRE ALIGNMENT

- .1 Align luminaires mounted in continuous rows to form straightuninterrupted line.
- .2 Align luminaires mounted individually parallel or perpendicular tobuiding grid lines.

3.05 CLEANING

- .1 Waste Management: Separate waste materials in accordance with Section [01 74 19 - Waste Management and Disposal].

END OF SECTION



TP1 Amount Payable – General

1.1 Subject to any other provisions of the contract, Her Majesty shall pay the Contractor, at the times and in the manner hereinafter set out, the amount by which

1.1.1 the aggregate of the amounts described in TP2 exceeds

1.1.2 the aggregate of the amounts described in TP3

and the Contractor shall accept that amount as payment in full satisfaction for everything furnished and done by him in respect of the work to which the payment relates.

TP2 Amounts Payable to the Contractor

2.1 The amounts referred to in TP1.1.1 are the aggregate of

2.1.1 the amounts referred to in the Articles of Agreement, and

2.1.2 the amounts, if any, that are payable to the Contractor pursuant to the General Conditions.

TP3 Amounts Payable to Her Majesty

3.1 The amounts referred to in TP1.1.2 are the aggregate of the amounts, in any, that the Contractor is liable to pay Her Majesty pursuant to the contract.

3.2 When making any payments to the Contractor, the failure of Her Majesty to deduct an amount referred to in TP3.1 from an amount referred to in TP2 shall not constitute a waiver of the right to do so, or an admission of lack of entitlement to do so in any subsequent payment to the Contractor.

TP4 Time of Payment

4.1 In these Terms of Payment

4.1.1 The “payment period” means a period of 30 consecutive days or such other longer period as is agreed between the Contractor and the Departmental Representative.

4.1.2 An amount is “due and payable” when it is due and payable by Her Majesty to the Contractor according to TP4.4, TP4.7 or TP4.10.

4.1.3 An amount is overdue when it is unpaid on the first day following the day upon which it is due and payable.

4.1.4 The “date of payment” means the date of the negotiable instrument of an amount due and payable by the Receiver General for Canada and given for payment.

4.1.5 The “Bank Rate” means the discount rate of interest set by the Bank of Canada in effect at the opening of business on the date of payment.



- 4.2 The Contractor shall, on the expiration of a payment period, deliver to the Departmental Representative in respect of that payment period a written progress claim that fully describes any part of the work that has been completed, and any material that was delivered to the work site but not incorporated into the work during that payment period.
- 4.3 The Departmental Representative shall, not later than ten days after receipt by him of a progress claim referred to in TP4.2,
- 4.3.1 inspect the part of the work and the material described in the progress claim; and
- 4.3.2 issue a progress report, a copy of which the Departmental Representative will give to the Contractor, that indicates the value of the part of the work and the material described in the progress claim that, in the opinion of the Departmental Representative,
- 4.3.2.1 is in accordance with the contract, and
- 4.3.2.2 was not included in any other progress report relating to the contract.
- 4.4 Subject to TP1 and TP4.5 Her Majesty shall, not later than 30 days after receipt by the Departmental Representative of a progress claim referred to in TP4.2, pay the Contractor
- 4.4.1 an amount that is equal to 95% of the value that is indicated in the progress report referred to in TP4.3.2 if a labour and material payment bond has been furnished by the Contractor, or
- 4.4.2 an amount that is equal to 90% of the value that is indicated in the progress report referred to in TP4.3.2 if a labour and material payment bond has not been furnished by the Contractor.
- 4.5 It is a condition precedent to Her Majesty's obligation under TP4.4 that the Contractor has made and delivered to the Departmental Representative,
- 4.5.1 a statutory declaration described in TP4.6 in respect of a progress claim referred to in TP4.2,
- 4.5.2 in the case of the Contractor's first progress claim, a construction schedule in accordance with the relevant sections of the Specifications, and
- 4.5.3 if the requirement for a schedule is specified, an update of the said schedule at the times identified in the relevant sections of the Specifications.
- 4.6 A statutory declaration referred to in TP4.5 shall contain a deposition by the Contractor that
- 4.6.1 up to the date of the Contractor's progress claim, the Contractor has complied with all his lawful obligations with respect to the Labour Conditions; and
- 4.6.2 up to the date of the Contractor's immediately preceding progress claim, all lawful obligations of the Contractor to subcontractors and suppliers of material in respect of the



work under the contract have been fully discharged.

- 4.7 Subject to TP1 and TP4.8, Her Majesty shall, not later than 30 days after the date of issue of an Interim Certificate of Completion referred to in GC44.2, pay the Contractor the amount referred to in TP1 less the aggregate of
- 4.7.1 the sum of all payments that were made pursuant to TP4.4;
 - 4.7.2 an amount that is equal to the Departmental Representative's estimate of the cost to Her Majesty or rectifying defects described in the Interim Certificate of Completion; and
 - 4.7.3 an amount that is equal to the Departmental Representative's estimate of the cost to Her Majesty of completing the parts of the work described in the Interim Certificate of Completion other than the defects referred to in TP4.7.2.
- 4.8 It is a condition precedent to Her Majesty's obligation under TP4.7 that the Contractor has made and delivered to the Departmental Representative,
- 4.8.1 a statutory declaration described in TP4.9 in respect of an Interim Certificate of Completion referred to in GC44.2, and
 - 4.8.2 if so specified in the relevant sections of the Specifications, and update of the construction schedule referred to in TP4.5.2 and the updated schedule shall, in addition to the specified requirements, clearly show a detailed timetable that is acceptable to the Departmental Representative for the completion of any unfinished work and the correction of all defects.
- 4.9 A statutory declaration referred to in TP4.8 shall contain a deposition by the contractor that up to the date of the Interim Certificate of Completion the Contractor has
- 4.9.1 complied with all of the Contractor's lawful obligations with respect to the Labour Conditions;
 - 4.9.2 discharged all of the Contractor's lawful obligations to the subcontractors and suppliers of material in respect of the work under the contract; and
 - 4.9.3 discharged the Contractor's lawful obligations referred to in GC14.6.
- 4.10 Subject to TP1 and TP4.11, Her Majesty shall, not later than 60 days after the date of issue of a Final Certificate of Completion referred to in GC44.1, pay the Contractor the amount referred to in TP1 less the aggregate of
- 4.10.1 the sum of all payments that were made pursuant to TP4.4; and
 - 4.10.2 the sum of all payments that were made pursuant to TP4.7.
- 4.11 It is a condition precedent to Her Majesty's obligation under TP4.10 that the Contractor has made and delivered a statutory declaration described in TP4.12 to the Departmental Representative.



- 4.12 A statutory declaration referred to in TP4.11 shall, in addition to the depositions described in TP4.9, contain a deposition by the Contractor that all of the Contractor's lawful obligations and any lawful claims against the Contractor that arose out of the performance of the contract have been discharged and satisfied.

TP5 Progress Report and Payment Thereunder Not Binding on Her Majesty

- 5.1 Neither a progress report referred to in TP4.3 nor any payment made by Her Majesty pursuant to these Terms of Payment shall be construed as an admission by Her Majesty that the work, material or any part thereof is complete, is satisfactory or is in accordance with the contract.

TP6 Delay in Making Payment

- 6.1 Notwithstanding GC7 any delay by Her Majesty in making any payment when it is due pursuant to these Terms of Payment shall not be a breach of the contract by Her Majesty.

- 6.2 Her Majesty shall pay, without demand from the Contractor, simple interest at the Bank Rate plus 1 -1/4 per centum on any amount which is overdue pursuant to TP4.1.3, and the interest shall apply from and include the day such amount became overdue until the day prior to the date of payment except that

- 6.2.1 interest shall not be payable or paid unless the amount referred to in TP6.2 has been overdue for more than 15 days following

6.2.1.1 the date the said amount became due and payable, or

6.2.1.2 the receipt by the Departmental Representative of the Statutory Declaration referred to in TP4.5, TP4.8 or TP4.11,

whichever is the later, and

- 6.6.2 interest shall not be payable or paid on overdue advance payments if any.

TP7 Right of Set-off

- 7.1 Without limiting any right of set-off or deduction given or implied by law or elsewhere in the contract, Her Majesty may set off any amount payable to Her Majesty by the Contractor under this contract or under any current contract against any amount payable to the Contractor under this contract.

- 7.2 For the purposes of TP7.1, "current contract" means a contract between Her Majesty and the Contractor

7.2.1 under which the Contractor has an undischarged obligation to perform or supply work, labour or material, or

7.2.2 in respect of which Her Majesty has, since the date of which the Articles of Agreement were made, exercised any right to take the work that is the subject of the contract out of the Contractor's hands.



TP8 Payment in Event of Termination

- 8.1 If the contract is terminated pursuant to GC41, Her Majesty shall pay the Contractor any amount that is lawfully due and payable to the Contractor as soon as is practicable under the circumstances.

TP9 Interest on Settled Claims

- 9.1 Her Majesty shall pay to the Contractor simple interest on the amount of a settled claim at an average Bank Rate plus 1 ¼ per centum from the date the settled claim was outstanding until the day prior to the date of payment.
- 9.2 For the purposes of TP9.1,
- 9.2.1 a claim is deemed to have been settled when an agreement in writing is signed by the Departmental Representative and the Contractor setting out the amount of the claim to be paid by Her Majesty and the items or work for which the said amount is to be paid.
- 9.2.2 an "average Bank Rate" means the discount rate of interest set by the Bank of Canada in effect at the end of each calendar month averaged over the period the settled claim was outstanding.
- 9.2.3 a settled claim is deemed to be outstanding from the day immediately following the date the said claim would have been due and payable under the contract had it not been disputed.
- 9.3 For the purposes of TP9 a claim means a disputed amount subject to negotiation between Her Majesty and the Contractor under the contract.



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GC1 Interpretation

1.1 In the contract

- 1.1.1 where reference is made to a part of the contract by means of numbers preceded by letters, the reference shall be construed to be a reference to the particular part of the contract that is identified by that combination of letters and numbers and to any other part of the contract referred to therein;
- 1.1.2 “contract” means the contract document referred to in the Articles of Agreement;
- 1.1.3 “contract security” means any security given by the Contractor to Her Majesty in accordance with the contract;
- 1.1.4 “Departmental Representative” means the officer or employee of Her Majesty who is designated pursuant to the Articles of Agreement and includes a person specially authorized by him to perform, on his behalf, any of his functions under the contract and is so designated in writing to the Contractor;
- 1.1.5 “material” includes all commodities, articles and things required to be furnished by or for the Contractor under the contract for incorporation into the work;
- 1.1.6 “Minister” includes a person acting for, or if the office is vacant, in place of the Minister and his successors in the office, and his or their lawful deputy and any of his or their representatives appointed for the purposes of the contract;
- 1.1.7 “person” includes, unless the context otherwise requires, a partnership, proprietorship, firm, joint venture, consortium and a corporation;
- 1.1.8 “plant” includes all animals, tools, implements, machinery, vehicles, buildings, structures, equipment and commodities, articles and things other than material, that are necessary for the due performance of the contract;
- 1.1.9 “subcontractor” means a person to whom the Contractor has, subject to GC4, subcontracted the whole or any part of the work;
- 1.1.10 “superintendent” means the employee of the Contractor who is designated by the Contractor to act pursuant to GC19;
- 1.1.11 “work includes, subject only to any express stipulation in the contract to the contrary, everything that is necessary to be done, furnished or delivered by the Contractor to perform the contract.

1.2 The headings in the contract documents, other than in the Plans and Specifications, form no part of the contract but are inserted for convenience of reference only.

1.3 In interpreting the contract, in the event of discrepancies or conflicts between anything in the Plans and Specifications and the General Conditions, the General Conditions govern.



- 1.4 In interpreting the Plans and Specifications, in the event of discrepancies or conflicts between
- 1.4.1 the Plans and Specifications, the Specifications govern;
 - 1.4.2 the Plans, the Plans drawn with the largest scale govern; and
 - 1.4.3 figured dimensions and scaled dimensions, the figured dimensions govern.

GC2 Successors and Assigns

- 2.1 The contract shall inure to the benefit of and be binding upon the parties hereto and their lawful heirs, executors, administrators, successors and assigns.

GC3 Assignment of Contract

- 3.1 The contract may not be assigned by the Contractor, either in whole or in part, without the written consent of the Minister.

GC4 Subcontracting by Contractor

- 4.1 Subject to this General Condition, the Contractor may subcontract any part of the work.
- 4.2 The Contractor shall notify the Departmental Representative in writing of his intention to subcontract.
- 4.3 A notification referred to in GC4.2 shall identify the part of the work, and the subcontractor with whom it is intended to subcontract.
- 4.4 The Departmental Representative may object to the intended subcontracting by notifying the Contractor in writing within six days of receipt by the Departmental Representative of a notification referred to in GC4.2.
- 4.5 If the Departmental Representative objects to a subcontracting pursuant to GC4.4, the Contractor shall not enter into the intended subcontract.
- 4.6 The contractor shall not, without the written consent of the Departmental Representative, change a subcontractor who has been engaged by him in accordance with this General Condition.
- 4.7 Every subcontract entered into by the Contractor shall adopt all of the terms and conditions of this contract that are of general application.
- 4.8 Neither a subcontracting nor the Departmental Representative's consent to a subcontracting by the Contractor shall be construed to relieve the Contractor from any obligation under the contract or to impose any liability upon Her Majesty.

GC5 Amendments



- 5.1 No amendment or change in any of the provisions of the contract shall have any force or effect until it is reduced to writing.

GC6 No Implied Obligations

- 6.1 No implied terms or obligations of any kind by or on behalf of Her Majesty shall arise from anything in the contract and the express covenants and agreements therein contained and made by Her Majesty are the only covenants and agreements upon which any rights against Her Majesty are to be founded.
- 6.2 The contract supersedes all communications, negotiations and agreements, either written or oral, relating to the work that were made prior to the date of the contract.

GC7 Time of Essence

- 7.1 Time is of the essence of the contract.

GC8 Indemnification by Contractor

- 8.1 The Contractor shall indemnify and save Her Majesty harmless from and against all claims, demand, losses, costs, damages, actions, suits, or proceedings by whomever made, brought or prosecuted and in any manner based upon, arising out of, related to, occasioned by or attributable to the activities of the Contractor, his servants, agents, subcontractors and sub-subcontractors in performing the work including an infringement or an alleged infringement of a patent of invention or any other kind of intellectual property.
- 8.2 For the purpose of GC8.1, "activities" includes any act improperly carried out, any omission to carry out an act and any delay in carrying out an act.

GC9 Indemnification by Her Majesty

- 9.1 Her Majesty shall, subject to the Crown Liability Act, the Patent Act, and any other law that affects Her Majesty's rights, powers, privileges or obligations, indemnify and save the Contractor harmless from and against all claims, demands, losses, costs, damage, actions, suits or proceedings arising out of his activities under the contract that are directly attributable to
- 9.1.1 lack of or a defect in Her Majesty's title to the work site whether real or alleged; or
- 9.1.2 an infringement or an alleged infringement by the Contractor of any patent of invention or any other kind of intellectual property occurring while the Contractor was performing any act for the purposes of the contract employing a model, plan or design or any other thing related to the work that was supplied by Her Majesty to the Contractor.

GC10 Members of House of Commons Not to Benefit



- 10.1 As required by the Parliament of Canada Act, it is an express condition of the contract that no member of the House of Commons shall be admitted to any share of part of the contract or to any benefit arising therefrom.

GC11 Notices

- 11.1 Any notice, consent, order, decision, direction or other communication, other than a notice referred to in GC11.4, that may be given to the Contractor pursuant to the contract may be given in any manner.
- 11.2 Any notice, consent, order, decision, direction or other communication required to be given in writing, to any party pursuant to the contract shall, subject to GC11.4, be deemed to have been effectively given
- 11.2.1 to the Contractor, if delivered personally to the Contractor or the Contractor's superintendent, or forwarded by mail, telex or facsimile to the Contractor at the address set out in A4.1, or
- 11.2.2 to Her Majesty, if delivered personally to the Departmental Representative, or forwarded by mail, telex or facsimile to the Departmental Representative at the address set out in A1.2.1.
- 11.3 Any such notice, consent, order, decision, direction or other communication given in accordance with GC11.2 shall be deemed to have been received by either party
- 11.3.1 if delivered personally, on the day that it was delivered,
- 11.3.2 if forwarded by mail, on the earlier of the day it was received and the sixth day after it was mailed, and
- 11.3.3 if forwarded by telex or facsimile, 24 hours after it was transmitted.
- 11.4 A notice given under GC38.1.1, GC40 and GC41, if delivered personally, shall be delivered to the Contractor if the Contractor is doing business as sole proprietor or, if the Contractor is a partnership or corporation, to an officer thereof.

GC12 Material, Plant and Real Property Supplied by Her Majesty

- 12.1 Subject to GC12.2, the Contractor is liable to Her Majesty for any loss of or damage to material, plant or real property that is supplied or placed in the care, custody and control of the Contractor by Her Majesty for use in connection with the contract, whether or not that loss or damage is attributable to causes beyond the Contractor's control.
- 12.2 The Contractor is not liable to Her Majesty for any loss or damage to material, plant or real property referred to in GC12.1 if that loss or damage results from and is directly attributable to reasonable wear and tear.
- 12.3 The Contractor shall not use any material, plant or real property referred to in GC12.1 except for



the purpose of performing this contract.

- 12.4 When the Contractor fails to make good any loss or damage for which he is liable under GC12.1 within a reasonable time after being required to do so by the Departmental Representative, the Departmental Representative may cause the loss or damage to be made good at the Contractor's expense, and the Contractor shall thereupon be liable to Her Majesty for the cost thereof and shall, on demand, pay to Her Majesty an amount equal to that cost.
- 12.5 The Contractor shall keep such records of all material, plant and real property referred to in GC12.1 as the Departmental Representative from time to time requires and shall satisfy the Departmental Representative, when requested, that such material, plant and real property are at the place and in the condition which they ought to be.

GC13 Material, Plant and Real Property Become Property of Her Majesty

- 13.1 Subject to GC14.7 all material and plant and the interest of the Contractor in all real property, licenses, powers and privileges purchased, used or consumed by the Contractor for the contract shall, after the time of their purchase, use or consumption be the property of Her Majesty for the purposes of the work and they shall continue to be the property of Her Majesty.
- 13.1.1 in the case of material, until the Departmental Representative indicates that he is satisfied that it will not be required for the work, and
- 13.1.2 in the case of plant, real property, licenses, powers and privileges, until the Departmental Representative indicates that he is satisfied that the interest vested in Her Majesty therein is no longer required for the purposes of the work.
- 13.2 Material or plant that is the property of Her Majesty by virtue of GC13.1 shall not be taken away from the work site or used or disposed of except for the purposes of the work without the written consent of the Departmental Representative.
- 13.3 Her Majesty is not liable for loss of or damage from any cause to the material or plant referred to in GC13.1 and the Contractor is liable for such loss or damage notwithstanding that the material or plant is the property of Her Majesty.

GC14 Permits and Taxes Payable

- 14.1 The Contractor shall, within 30 days after the date of the contract, tender to a municipal authority an amount equal to all fees and charges that would be lawfully payable to that municipal authority in respect of building permits as if the work were being performed for a person other than Her Majesty.
- 14.2 Within 10 days of making a tender pursuant to GC14.1, the Contractor shall notify the Departmental Representative of his action and of the amount tendered and whether or not the municipal authority has accepted that amount.
- 14.3 If the municipal authority does not accept the amount tendered pursuant to GC14.1 the Contractor shall pay that amount to Her Majesty within 6 days after the time stipulated in GC14.2.



- 14.4 For the purposes of GC14.1 to GC14.3 “municipal authority” means any authority that would have jurisdiction respecting permission to perform the work if the owner were not Her Majesty.
- 14.5 Notwithstanding the residency of the Contractor, the Contractor shall pay any applicable tax arising from or related to the performance of the work under the contract.
- 14.6 In accordance with the Statutory Declaration referred to in TP4.9, a Contractor who has neither residence nor place of business in the province in which work under the contract is being performed shall provide Her Majesty with proof of registration with the provincial sales tax authorities in the said province.
- 14.7 For the purpose of the payment of any applicable tax or the furnishing of security for the payment of any applicable tax arising from or related to the performance of the work under the contract, the Contractor shall, notwithstanding the fact that all material, plant and interest of the Contractor in all real property, licenses, powers and privileges, have become the property of Her Majesty after the time of purchase, be liable, as a user or consumer, for the payment or for the furnishing of security for the payment of any applicable tax payable, at the time of the use or consumption of that material, plant or interest of the Contractor in accordance with the relevant legislation.

GC15 Performance of Work under Direction of Departmental Representative

- 15.1 The Contractor shall
- 15.1.1 permit the Departmental Representative to have access to the work and its site at all times during the performance of the contract;
 - 15.1.2 furnish the Departmental Representative with such information respecting the performance of the contract as he may require; and
 - 15.1.3 give the Departmental Representative every possible assistance to enable the Departmental Representative to carry out his duty to see that the work is performed in accordance with the contract and to carry out any other duties and exercise any powers specially imposed or conferred on the Departmental Representative under the contract.

CG16 Cooperation with Other Contractors

- 16.1 Where, in the opinion of the Departmental Representative, it is necessary that other contractors or workers with or without plant and material, be sent onto the work or its site, the Contractor shall, to the satisfaction of the Departmental Representative, allow them access and cooperate with them in the carrying out of their duties and obligation.
- 16.2 If
- 16.2.1 the sending onto the work or its site of other contractors or workers pursuant to GC16.1 could not have been reasonably foreseen or anticipated by the Contractor when entering into the contract, and



16.2.2 the Contractor incurs, in the opinion of the Departmental Representative, extra expense in complying with GC16.1, and

16.2.3 The Contractor has given the Departmental Representative written notice of his claim for the extra expense referred to in GC16.2.2 within 30 days of the date that the other contractors or workers were sent onto the work or its site,

Her Majesty shall pay the Contractor the cost, calculated in accordance with GC48 to GC50, of the extra labour, plant and material that was necessarily incurred.

GC17 Examination of Work

17.1 If, at any time after the commencement of the work but prior to the expiry of the warranty or guarantee period, the Departmental Representative has reason to believe that the work or any part thereof has not been performed in accordance with the contract, the Departmental Representative may have that work examined by an expert of his choice.

17.2 If, as a result of an examination of the work referred to in GC17.1, it is established that the work was not performed in accordance with the contract, then, in addition to and without limiting or otherwise affecting any of Her Majesty's rights and remedies under the contract either at law or in equity, the Contractor shall pay Her Majesty, on demand, all reasonable costs and expenses that were incurred by Her Majesty in having that examination performed.

GC18 Clearing of Site

18.1 The Contractor shall maintain the work and its site in a tidy condition and free from the accumulation of waste material and debris, in accordance with any directions of the Departmental Representative.

18.2 Before the issue of an interim certificate referred to in GC44.2, the Contractor shall remove all the plant and material not required for the performance of the remaining work, and all waste material and other debris, and shall cause the work and its site to be clean and suitable for occupancy by Her Majesty's servants, unless otherwise stipulated in the contract.

18.3 Before the issue of a final certificate referred to in GC44.1, the Contractor, shall remove from the work and its site all of the surplus plant and material and any waste material and other debris.

18.4 The Contractor's obligations described in GC18.1 to GC18.3 do not extend to waste material and other debris caused by Her Majesty's servants or contractors and workers referred to in GC16.1.

GC19 Contractor's Superintendent

19.1 The Contractor shall, forthwith upon the award of the contract, designate a superintendent.

19.2 The Contractor shall forthwith notify the Departmental Representative of the name, address and telephone number of a superintendent designate pursuant to GC19.1.



- 19.3 A superintendent designated pursuant to GC19.1 shall be in full charge of the operations of the Contractor in the performance of the work and is authorized to accept any notice, consent, order, direction, decision or other communication on behalf of the Contractor that may be given to the superintendent under the contract.
- 19.4 The Contractor shall, until the work has been completed, keep a competent superintendent at the work site during working hours.
- 19.5 The Contractor shall, upon the request of the Departmental Representative, remove any superintendent who, in the opinion of the Departmental Representative, is incompetent or has been conducting himself improperly and shall forthwith designate another superintendent who is acceptable to the Departmental Representative.
- 19.6 Subject to GC19.5, the Contractor shall not substitute a superintendent without the written consent of the Departmental Representative.
- 19.7 A breach by the Contractor of GC19.6 entitles the Departmental Representative to refuse to issue any certificate referred to in GC44 until the superintendent has returned to the work site or another superintendent who is acceptable to the Departmental Representative has been substituted.

GC20 National Security

- 20.1 If the Minister is of the opinion that the work is of a class or kind that involves the national security, he may order the Contractor
- 20.1.1 to provide him with any information concerning persons employed or to be employed by him for purposes of the contract; and
 - 20.1.2 to remove any person from the work and its site if, in the opinion of the Minister, that person may be a risk to the national security.
- 20.2 The Contractor shall, in all contracts with persons who are to be employed in the performance of the contract, make provision for his performance of any obligation that may be imposed upon him under GC19 to GC21.
- 20.3 The Contractor shall comply with an order of the Minister under GC20.1

GC21 Unsuitable Workers

- 21.1 The Contractor shall, upon the request of the Departmental Representative, remove any person employed by him for purposes of the contract who, in the opinion of the Departmental Representative, is incompetent or has conducted himself improperly, and the Contractor shall not permit a person who has been removed to return to the work site.

GC22 Increased or Decreased Costs



- 22.1 The amount set out in the Articles of Agreement shall not be increased or decreased by reason of any increase or decrease in the cost of the work that is brought about by an increase or decrease in the cost of labour, plant or material or any wage adjustment arising pursuant to the Labour Conditions.
- 22.2 Notwithstanding GC22.1 and GC35, an amount set out in the Articles of Agreement shall be adjusted in the manner provided in GC22.3, if any change in a tax imposed under the Excise Act, the Excise Tax Act, the Old Age Security Act, the Customs Act, the Customs Tariff or any provincial sales tax legislation imposing a retail sales tax on the purchase of tangible personal property incorporated into Real Property
- 22.2.1 occurs after the date of the submission by the Contractor of his tender for the contract,
- 22.2.2 applies to material, and
- 22.2.3 affects the cost to the Contractor of that material.
- 22.3 If a change referred to in GC22.2 occurs, the appropriate amount set out in the Articles of Agreement shall be increased or decreased by an amount equal to the amount that is established by an examination of the relevant records of the Contractor referred to in GC51 to be the increase or decrease in the cost incurred that is directly attributable to that change.
- 22.4 For the purpose of GC22.2, where a tax is changed after the date of submission of the tender but public notice of the change has been given by the Minister of Finance before that date, the change shall be deemed to have occurred before the date of submission of the tender.

GC23 Canadian Labour and Material

- 23.1 The Contractor shall use Canadian labour and material in the performance of the work to the full extent to which they are procurable, consistent with proper economy and expeditious carrying out of the work.
- 23.2 Subject to GC23.1, the Contractor shall, in the performance of the work, employ labour from the locality where the work is being performed to the extent to which it is available, and shall use the offices of the Canada Employment Centres for the recruitment of workers wherever practicable.
- 23.3 Subject to GC23.1 and GC23.2, the Contractor shall, in the performance of the work, employ a reasonable proportion of persons who have been on active service with the armed forces of Canada and have been honourably discharged therefrom.

GC24 Protection of Work and Documents

- 24.1 The Contractor shall guard or otherwise protect the work and its site, and protect the contract, specifications, plans, drawings, information, material, plant and real property, whether or not they are supplied by Her Majesty to the Contractor, against loss or damage from any cause, and he shall not use, issue, disclose or dispose of them without the written consent of the Minister, except as may be essential for the performance of the work.



- 24.2 If any document or information given or disclosed to the Contractor is assigned a security rating by the person who gave or disclosed it, the Contractor shall take all measures directed by the Departmental Representative to be taken to ensure the maintenance of the degree of security that is ascribed to that rating.
- 24.3 The Contractor shall provide all facilities necessary for the purpose of maintaining security, and shall assist any person authorized by the Minister to inspect or to take security measures in respect of the work and its site.
- 24.4 The Departmental Representative may direct the Contractor to do such things and to perform such additional work as the Departmental Representative considers reasonable and necessary to ensure compliance with or to remedy a breach of GC24.1 to GC24.3.

GC25 Public Ceremonies and Signs

- 25.1 The Contractor shall not permit any public ceremony in connection with the work without the prior consent of the Minister.
- 25.2 The Contractor shall not erect or permit the erection of any sign or advertising on the work or its site without the prior consent of the Departmental Representative.

GC26 Precautions against Damage, Infringement of Rights, Fire, and Other Hazards

- 26.1 The Contractor shall, at his own expense, do whatever is necessary to ensure that
- 26.1.1 no person, property, right, easement or privilege is injured, damaged or infringed by reasons of the Contractor's activities in performing the contract;
 - 26.1.2 pedestrian and other traffic on any public or private road or waterway is not unduly impeded, interrupted or endangered by the performance or existence of the work or plant;
 - 26.1.3 fire hazards in or about the work or its site are eliminated and, subject to any direction that may be given by the Departmental Representative, any fire is promptly extinguished;
 - 26.1.4 the health and safety of all persons employed in the performance of the work is not endangered by the method or means of its performance;
 - 26.1.5 adequate medical services are available to all persons employed on the work or its site at all times during the performance of the work;
 - 26.1.6 adequate sanitation measures are taken in respect of the work and its site; and
 - 26.1.7 all stakes, buoys and marks placed on the work or its site by or under the authority of the Departmental Representative are protected and are not removed, defaced, altered or destroyed.
- 26.2 The Departmental Representative may direct the Contractor to do such things and to perform such additional work as the Departmental Representative considers reasonable and necessary to ensure



compliance with or to remedy a breach of GC26.1.

- 26.3 The Contractor shall, at his own expense, comply with a direction of the Departmental Representative made under GC26.2.

GC27 Insurance

- 27.1 The Contractor shall, at his own expense, obtain and maintain insurance contracts in respect of the work and shall provide evidence thereof to the Departmental Representative in accordance with the requirements of the Insurance Conditions "E".

- 27.2 The insurance contracts referred to in GC27.1 shall

27.2.1 be in a form, of the nature, in the amounts, for the periods and containing the terms and conditions specified in Insurance Conditions "E", and

27.2.2 provide for the payment of claims under such insurance contracts in accordance with GC28.

GC28 Insurance Proceeds

- 28.1 In the case of a claim payable under a Builders Risk/Installation (All Risks) insurance contract maintained by the Contractor pursuant to GC27, the proceeds of the claim shall be paid directly to Her Majesty, and

28.1.1 the monies so paid shall be held by Her Majesty for the purposes of the contract, or

28.1.2 if Her Majesty elects, shall be retained by Her Majesty, in which event they vest in Her Majesty absolutely.

- 28.2 In the case of a claim payable under a General Liability insurance contract maintained by the Contractor pursuant to GC27, the proceeds of the claim shall be paid by the insurer directly to the claimant.

- 28.3 If an election is made pursuant to GC28.1, the Minister may cause an audit to be made of the accounts of the Contractor and of Her Majesty in respect of the part of the work that was lost, damaged or destroyed for the purpose of establishing the difference, if any, between

28.3.1 the aggregate of the amount of the loss or damage suffered or sustained by Her Majesty, including any cost incurred in respect of the clearing and cleaning of the work and its site and any other amount that is payable by the Contractor to Her Majesty under the contract, minus any monies retained pursuant to GC28.12, and

28.3.2 the aggregate of the amounts payable by Her Majesty to the Contractor pursuant to the contract up to the date of the loss or damage.

- 28.4 A difference that is established pursuant to GC28.3 shall be paid forthwith by the party who is determined by the audit to be the debtor to the party who is determined by the audit to be the



creditor.

- 28.5 When payment of a deficiency has been made pursuant to GC28.4, all rights and obligations of Her Majesty and the Contractor under the contract shall, with respect only to the part of the work that was the subject of the audit referred to in GC28.3, be deemed to have been expended and discharged.
- 28.6 If an election is not made pursuant to GC28.1.2 the Contractor shall, subject to GC28.7, clear and clean the work and its site and restore and replace the part of the work that was lost, damaged or destroyed at his own expense as if that part of the work had not yet been performed.
- 28.7 When the Contractor clears and cleans the work and its site and restores and replaces the work referred to in GC 28.6, Her Majesty shall pay him out of the monies referred to in GC28.1 so far as they will thereunto extend.
- 28.8 Subject to GC28.7, payment by Her Majesty pursuant to GC28.7 shall be made in accordance with the contract but the amount of each payment shall be 100% of the amount claimed notwithstanding TP4.4.1 and TP4.4.2.

GC29 Contract Security

- 29.1 The Contractor shall obtain and deliver contract security to the Departmental Representative in accordance with the provisions of the Contract Security Conditions.
- 29.2 If the whole or a part of the contract security referred to in GC29.1 is in the form of a security deposit, it shall be held and disposed of in accordance with GC43 and GC45.
- 29.3 If a part of the contract security referred to in GC29.1 is in the form of a labour and material payment bond, the Contractor shall post a copy of that bond on the work site.

GC30 Changes in the Work

- 30.1 Subject to GC5, the Departmental Representative may, at any time before he issues his Final Certificate of Completion,
- 30.1.1 order work or material in addition to that provided for in the Plans and Specifications;
and
- 30.1.2 delete or change the dimensions, character, quantity, quality, description, location or position of the whole or any part of the work or material provided for in the Plans and Specifications or in any order made pursuant to GC30.1.1,
- if that additional work or material, deletion, or change is, in his opinion, consistent with the general intent of the original contract.
- 30.2 The Contractor shall perform the work in accordance with such orders, deletions and changes that are made by the Departmental Representative pursuant to GC30.1 from time to time as if they had appeared in and been part of the Plans and Specifications.



- 30.3 The Departmental Representative shall determine whether or not anything done or omitted by the Contractor pursuant to an order, deletion or change referred to in GC30.1 increased or decreased the cost of the work to the Contractor.
- 30.4 If the Departmental Representative determines pursuant to GC30.3 that the cost of the work to the Contractor has been increased, Her Majesty shall pay the Contractor the increased cost that the Contractor necessarily incurred for the additional work calculated in accordance with GC49 or GC50.
- 30.5 If the Departmental Representative determines pursuant to GC30.3 that the cost of the work to the Contractor has been decreased, Her Majesty shall reduce the amount payable to the Contractor under the contract by an amount equal to the decrease in the cost caused by the deletion or change referred to in GC30.1.2 and calculated in accordance with GC49.
- 30.6 GC30.3 to GC30.5 are applicable only to a contract or a portion of a contract for which a Fixed Price Arrangement is stipulated in the contract.
- 30.7 An order, deletion or change referred to in GC30.1 shall be in writing, signed by the Departmental Representative and given to the Contractor in accordance with GC11.

GC31 Interpretation of Contract by Departmental Representative

- 31.1 If, at any time before the Departmental Representative has issued a Final Certificate of Completion referred to in GC44.1, any question arises between the parties about whether anything has been done as required by the contract or about what the Contractor is required by the contract to do, and, in particular but without limiting the generality of the foregoing, about
- 31.1.1 the meaning of anything in the Plans and Specification,
 - 31.1.2 the meaning to be given to the Plans and Specifications in case of any error therein, omission therefrom, or obscurity or discrepancy in their working or intention,
 - 31.1.3 whether or not the quality or quantity of any material or workmanship supplied or proposed to be supplied by the Contractor meets the requirements of the contract,
 - 31.1.4 whether or not the labour, plant or material provided by the Contractor for performing the work and carrying out the contract are adequate to ensure that the work will be performed in accordance with the contract and that the contract will be carried out in accordance with its terms,
 - 31.1.5 what quantity of any kind of work has been completed by the Contractor, or
 - 31.1.6 the timing and scheduling of the various phases of the performance of the work,
- the question shall be decided by the Departmental Representative whose decision shall be final and conclusive in respect of the work.
- 31.2 The Contractor shall perform the work in accordance with any decisions of the Departmental



Representative that are made under GC31.1 and in accordance with any consequential directions given by the Departmental Representative.

GC32 Warranty and Rectification of Defects in Work

- 32.1 Without restricting any warranty or guarantee implied or imposed by law or contained in the contract documents, the Contractor shall, at his own expense,
- 32.1.1 rectify and make good any defect or fault that appears in the work or comes to the attention of the Minister with respect to those parts of the work accepted in connection with the Interim Certificate of Completion referred to GC44.2 within 12 months from the date of the Interim Certificate of Completion;
- 32.1.2 rectify and make good any defect or fault that appears in or comes to the attention of the Minister in connection with those parts of the work described in the Interim Certificate of Completion referred to in GC44.2 within 12 months from the date of the Final Certificate of Completion referred to in GC44.1.
- 32.2 The Departmental Representative may direct the Contractor to rectify and make good any defect or fault referred to in GC32.1 or covered by any other expressed or implied warranty or guarantee.
- 32.3 A direction referred to in GC32.2 shall be in writing, may include a stipulation in respect of the time within which a defect or fault is required to be rectified and made good by the Contractor, and shall be given to the Contractor in accordance with GC11.
- 32.4 The Contractor shall rectify and make good any defect or fault described in a direction given pursuant to GC32.2 within the time stipulated therein.

GC33 Non-Compliance by Contractor

- 33.1 If the Contractor fails to comply with any decision or direction given by the Departmental Representative pursuant to GC18, GC24, GC26, GC31 or GC32, the Departmental Representative may employ such methods as he deems advisable to do that which the Contractor failed to do.
- 33.2 The Contractor shall, on demand, pay Her Majesty an amount that is equal to the aggregate of all cost, expenses and damage incurred or sustained by Her Majesty by reason of the Contractor's failure to comply with any decision or direction referred to in GC33.1, including the cost of any methods employed by the Departmental Representative pursuant to GC33.1.

GC34 Protesting Departmental Representative's Decisions

- 34.1 The Contractor may, within ten days after the communication to him of any decision or direction referred to in GC30.3 or GC33.1, protest that decision or direction.
- 34.2 A protest referred to in GC34.1 shall be in writing, contain full reasons for the protest, be signed



by the Contractor and be given to Her Majesty by delivery to the Departmental Representative.

- 34.3 If the Contractor gives a protest pursuant to GC34.2, any compliance by the Contractor with the decision or direction that was protested shall not be construed as an admission by the Contractor of the correctness of that decision or direction, or prevent the Contractor from taking whatever action he considers appropriate in the circumstances.
- 34.4 The giving of a protest by the Contractor pursuant to GC34.2 shall not relieve him from complying with the decision or direction that is the subject of the protest.
- 34.5 Subject to GC34.6, the Contractor shall take any action referred to in GC34.3 within three months after the date that a Final Certificate of Completion is issued under GC44.1 and not afterwards.
- 34.6 The Contractor shall take any action referred to in GC34.3 resulting from a direction under GC32 within three months after the expiry of a warranty or guarantee period and not afterwards.
- 34.7 Subject to GC34.8, if Her Majesty determines that the Contractor's protest is justified, Her Majesty shall pay the Contractor the cost of the additional labour, plant and material necessarily incurred by the Contractor in carrying out the protested decision or direction.
- 34.8 Costs referred to in GC34.7 shall be calculated in accordance with GC48 to GC50.

GC35 Changes in Soil Conditions and Neglect or Delay by Her Majesty

35.1 Subject to GC35.2 no payment, other than a payment that is expressly stipulated in the contract, shall be made by Her Majesty to the Contractor for any extra expense or any loss or damage incurred or sustained by the Contractor.

35.2 If the Contractor incurs or sustains any extra expense or any loss or damage that is directly attributable to

35.2.1 a substantial difference between the information relating to soil conditions at the work site that is contained in the Plans and Specifications or other documents supplied to the Contractor for his use in preparing his tender or a reasonable assumption of fact based thereon made by the Contractor, and the actual soil conditions encountered by the Contractor at the work site during the performance of the contract, or

35.2.2 any neglect or delay that occurs after the date of the contract on the part of Her Majesty in providing any information or in doing any act that the contract either expressly requires Her Majesty to do or that would ordinarily be done by an owner in accordance with the usage of the trade,

he shall, within ten days of the date the actual soil conditions described in GC35.2.1 were encountered or the neglect or delay described in GC35.2.2 occurred, give the Departmental Representative written notice of his intention to claim for that extra expense or that loss or damage.

35.3 When the Contractor has given a notice referred to in GC35.2, he shall give the Departmental Representative a written claim for extra expense or loss or damage within 30 days of the date that



a Final Certificate of Completion referred to in GC44.1 is issued and not afterwards.

- 35.4 A written claim referred to in GC35.3 shall contain a sufficient description of the facts and circumstances of the occurrence that is the subject of the claim to enable the Departmental Representative to determine whether or not the claim is justified and the Contractor shall supply such further and other information for that purpose as the Departmental Representative requires from time to time.
- 35.5 If the Departmental Representative determines that a claim referred to in GC35.3 is justified, Her Majesty shall make an extra payment to the Contractor in an amount that is calculated in accordance with GC47 to GC50.
- 35.6 If, in the opinion of the Departmental Representative, an occurrence described in GC35.2.1 results in a savings of expenditure by the Contractor in performing the contract, the amount set out in the Articles of Agreement shall, subject to GC35.7, be reduced by an amount that is equal to the saving.
- 35.7 The amount of the saving referred to in GC35.6 shall be determined in accordance with GC47 to GC49.
- 35.8 If the Contractor fails to give a notice referred to in GC35.2 and a claim referred to in GC35.3 within the times stipulated, an extra payment shall not be made to him in respect of the occurrence.

GC36 Extension of Time

- 36.1 Subject to GC36.2, the Departmental Representative may, on the application of the Contractor made before the day fixed by the Articles of Agreement for completion of the work or before any other date previously fixed under this General Condition, extend the time for its completion by fixing a new date if, in the opinion of the Departmental Representative, causes beyond the control of the Contractor have delayed its completion.
- 36.2 An application referred to in GC36.1 shall be accompanied by the written consent of the bonding company whose bond forms part of the contract security.

GC37 Assessments and Damages for Late Completion

- 37.1 For the purposes of this General Condition
- 37.1.1 the work shall be deemed to be completed on the date that an Interim Certificate of Completion referred to in GC44.2 is issued, and
- 37.1.2 "period of delay" means the number of days commencing on the day fixed by the Articles of Agreement for completion of the work and ending on the day immediately preceding the day on which the work is completed but does not include any day within a period of extension granted pursuant to GC36.1, and any other day on which, in the opinion of the Departmental Representative, completion of the work was delayed for reasons beyond the control of the Contractor.



- 37.2 If the Contractor does not complete the work by the day fixed for its completion by the Articles of Agreement but completes it thereafter, the Contractor shall pay Her Majesty an amount equal to the aggregate of
- 37.2.1 all salaries, wages and travelling expenses incurred by Her Majesty in respect of persons overseeing the performance of the work during the period of delay;
 - 37.2.2 the cost incurred by Her Majesty as a result of the inability to use the completed work for the period of delay; and
 - 37.2.3 all other expenses and damages incurred or sustained by Her Majesty during the period of delay as a result of the work not being completed by the day fixed for its completion.
- 37.3 The Minister may waive the right of Her Majesty to the whole or any part of the amount payable by the Contractor pursuant to GC37.2 I, in the opinion of the Minister, it is in the public interest to do so.

GC38 Taking the Work Out of the Contractor's Hands

- 38.1 The Minister may, at his sole discretion, by giving a notice in writing to the Contractor in accordance with GC11, take all or any part of the work out of the Contractor's hands, and may employ such means as he sees fit to have the work completed if the Contractor
- 38.1.1 Has not, within six days of the Minister or the Departmental Representative giving notice to the Contractor in writing in accordance with GC11, remedied any delay in the commencement or any default in the diligent performance of the work to the satisfaction of the Departmental Representative;
 - 38.1.2 has defaulted in the completion of any part of the work within the time fixed for its completion by the contract;
 - 38.1.3 has become insolvent;
 - 38.1.4 has committed an act of bankruptcy;
 - 38.1.5 has abandoned the work;
 - 38.1.6 has made an assignment of the contract without the consent required by GC3.1; or
 - 38.1.7 has otherwise failed to observe or perform any of the provisions of the contract.
- 38.2 If the whole or any part of the work is taken out of the Contractor's hands pursuant to GC38.1,
- 38.2.1 the Contractor's right to any further payment that is due or accruing due under the contract is, subject only to GC38.4, extinguished, and
 - 38.2.2 the Contractor is liable to pay Her Majesty, upon demand, an amount that is equal to the amount of all loss and damage incurred or sustained by Her Majesty in respect of the



Contractor's failure to complete the work.

- 38.3 If the whole or any part of the work that is taken out of the Contractor's hands pursuant to GC38.1 is completed by Her Majesty, the Departmental Representative shall determine the amount, if any, of the holdback or a progress claim that had accrued and was due prior to the date on which the work was taken out of the Contractor's hands and that is not required for the purposes of having the work performed or of compensating Her Majesty for any other loss or damage incurred or sustained by reason of the Contractor's default.
- 38.4 Her Majesty may pay the Contractor the amount determined not to be required pursuant to GC38.3.

GC39 Effect of Taking the Work Out of the Contractor's Hands

- 39.1 The taking of the work or any part thereof out of the Contractor's hands pursuant to GC38 does not operate so as to relieve or discharge him from any obligation under the contract or imposed upon him by law except the obligation to complete the performance of that part of the work that was taken out of his hands.
- 39.2 If the work or any part thereof is taken out of the Contractor's hands pursuant to GC38, all plant and material and the interest of the Contractor is all real property, licenses, powers and privileges acquired, used or provided by the Contractor under the contract shall continue to be the property of Her Majesty without compensation to the Contractor.
- 39.3 When the Departmental Representative certifies that any plant, material, or any interest of the Contractor referred to in GC39.2 is no longer required for the purposes of the work, or that it is not in the interest of Her Majesty to retain that plant, material or interest, it shall revert to the Contractor.

G40 Suspension of Work by Minister

- 40.1 The Minister may, when in his opinion it is in the public interest to do so, require the Contractor to suspend performance of the work either for a specified or an unspecified period by giving a notice of suspension in writing to the Contractor in accordance with GC11.
- 40.2 When a notice referred to in GC40.1 is received by the Contractor in accordance with GC11, he shall suspend all operations in respect of the work except those that, in the opinion of the Departmental Representative, are necessary for the care and preservation of the work, plant and material.
- 40.3 The Contractor shall not, during a period of suspension, remove any part of the work, plant or material from its site without the consent of the Departmental Representative.
- 40.4 If a period of suspension is 30 days or less, the Contractor shall, upon the expiration of that period, resume the performance of the work and he is entitled to be paid the extra cost, calculated in accordance with GC48 to GC50, of any labour, plant and material necessarily incurred by him as a result of the suspension.



- 40.5 If, upon the expiration of a period of suspension of more than 30 days, the Minister and the Contractor agree that the performance of the work will be continued by the Contractor, the Contractor shall resume performance of the work subject to any terms and conditions agreed upon by the Minister and the Contractor.
- 40.6 If, upon the expiration of a period of suspension of more than 30 days, the Minister and the Contractor do not agree that performance of the work will be continued by the Contractor or upon the terms and conditions under which the Contractor will continue the work, the notice of suspension shall be deemed to be a notice of termination pursuant to GC41.

GC41 Termination of Contract

- 41.1 The Minister may terminate the contract at any time by giving a notice of termination in writing to the Contractor in accordance with GC11.
- 41.2 When a notice referred to in GC41.1 is received by the Contractor in accordance with GC11, he shall, subject to any conditions stipulated in the notice, forthwith cease all operations in performance of the contract.
- 41.3 If the contract is terminated pursuant to GC41.1, Her Majesty shall pay the Contractor, subject to GC41.4, an amount equal to
- 41.3.1 the cost to the contractor of all labour, plant and material supplied by him under the contract up to the date of termination in respect of a contract or part thereof for which a Unit Price Arrangement is stipulated in the contract, or
 - 41.3.2 the lesser of
 - 41.3.2.1 an amount, calculated in accordance with the Terms and Payment, that would have been payable to the Contractor had he completed the work, and
 - 41.3.2.2 an amount that is determined to be due to the Contractor pursuant to GC49 in respect of a contract or part thereof for which a Fixed Price Arrangement is stipulated in the contract
- less the aggregate of all amounts that were paid to the Contractor by Her Majesty and all amounts that are due to Her Majesty from the Contractor pursuant to the contract.
- 41.4 If Her Majesty and the Contractor are unable to agree about an amount referred to in GC41.3 that amount shall be determined by the method referred to in GC50.

GC42 Claims Against and Obligations of the Contractor or Subcontractor

- 42.1 Her Majesty may, in order to discharge lawful obligations of and satisfy claims against the Contractor or a subcontractor arising out of the performance of the contract, pay any amount that is due and payable to the Contractor pursuant to the contract directly to the obligees of and the claimants against the Contractor or the subcontractor but such amount if any, as is paid by Her Majesty, shall not exceed that amount which the Contractor would have been obliged to pay to



such claimant had the provisions of the Provincial or Territorial lien legislation, or, in the Province of Quebec, the law relating to privileges, been applicable to the work. Any such claimant need not comply with the provisions of such legislation setting out the steps by way of notice, registration or otherwise as might have been necessary to preserve or perfect any claim for lien or privilege which claimant might have had;

- 42.2 Her Majesty will not make any payment as described in GC42.1 unless and until that claimant shall have delivered to Her Majesty:
- 42.2.1 a binding and enforceable Judgment or Order of a court of competent jurisdiction setting forth such amount as would have been payable by the Contractor to the claimant pursuant to the provisions of the applicable Provincial or Territorial lien legislation, or, in the Province of Quebec, the law relating to privileges, had such legislation been applicable to the work; or
 - 42.2.2 a final and enforceable award of an arbitrator setting forth such amount as would have been payable by the Contractor to the claimant pursuant to the provisions of the applicable Provincial or Territorial lien legislation, or, in the Province of Quebec, the law relating to privileges, had such legislation been applicable to the work; or
 - 42.2.3 the consent of the Contractor authorizing a payment.

For the purposes of determining the entitlement of a claimant pursuant to GC42.2.1 and GC42.2.2, the notice required by GC42.8 shall be deemed to replace the registration or provision of notice after the performance of work as required by any applicable legislation and no claim shall be deemed to have expired, become void or unenforceable by reason of the claimant not commencing any action within the time prescribed by any applicable legislation.

- 42.3 The Contractor shall, by the execution of his contract, be deemed to have consented to submit to binding arbitration at the request of any claimant those questions that need be answered to establish the entitlement of the claimant to payment pursuant to the provisions of GC42.1 and such arbitration shall have as parties to it any subcontractor to whom the claimant supplied material, performed work or rented equipment should such subcontractor wish to be adjoined and the Crown shall not be a party to such arbitration and, subject to any agreement between the Contractor and the claimant to the contrary, the arbitration shall be conducted in accordance with the Provincial or Territorial legislation governing arbitration applicable in the Province or Territory in which the work is located.
- 42.4 A payment made pursuant to GC42.1 is, to the extent of the payment, a discharge of Her Majesty's liability to the Contractor under the contract and may be deducted from any amount payable to the Contractor under the contract.
- 42.5 To the extent that the circumstances of the work being performed for Her Majesty permit, the Contractor shall comply with all laws in force in the Province or Territory where the work is being performed relating to payment period, mandatory holdbacks, and creation and enforcement of mechanics' liens, builders' liens or similar legislation or in the Province of Quebec, the law relating to privileges.
- 42.6 The Contractor shall discharge all his lawful obligations and shall satisfy all lawful claims against him arising out of the performance of the work at least as often as the contract requires Her



Majesty to pay the Contractor.

- 42.7 The Contractor shall, whenever requested to do so by the Departmental Representative, make a statutory declaration deposing to the existence and condition of any obligations and claims referred to in GC42.6.
- 42.8 GC42.1 shall only apply to claims and obligations
- 42.8.1 the notification of which has been received by the Departmental Representative in writing before payment is made to the Contractor pursuant to TP4.10 and within 120 days of the date on which the claimant
- 42.8.1.1 should have been paid in full under the claimant's contract with the Contractor or subcontractor where the claim is for money that was lawfully required to be held back from the claimant; or
- 42.8.1.2 performed the last of the services, work or labour, or furnished the last of the material pursuant to the claimant's contract with the Contractor or subcontractor where the claim is not for money referred to in GC42.8.1.1, and
- 42.8.2 the proceedings to determine the right to payment of which, pursuant to GC42.2. shall have commenced within one year from the date that the notice referred to in GC42.8.1 was received by the Departmental Representative, and
- the notification required by GC42.8.1 shall set forth the amount claimed to be owing and the person who by contract is primarily liable.
- 42.9 Her Majesty may, upon receipt of a notice of claim under GC42.8.1, withhold from any amount that is due and payable to the Contractor pursuant to the contract the full amount of the claim or any portion thereof.
- 42.10 The Departmental Representative shall notify the Contractor in writing of receipt of any claim referred to in GC42.8.1 and of the intention of Her Majesty to withhold funds pursuant to GC42.9 and the Contractor may, at any time thereafter and until payment is made to the claimant, be entitled to post, with Her Majesty, security in a form acceptable to Her Majesty in an amount equal to the value of the claim, the notice of which is received by the Departmental Representative and upon receipt of such security Her Majesty shall release to the Contractor any funds which would be otherwise payable to the Contractor, that were withheld pursuant to the provisions of GC42.9 in respect of the claim of any claimant for whom the security stands.

GC43 Security Deposit – Forfeiture or Return

- 43.1 If
- 43.1.1 the work is taken out of the Contractor's hands pursuant to GC38,
- 43.1.2 the contract is terminated pursuant to GC41, or
- 43.1.3 the Contractor is in breach of or in default under the contract,



Her Majesty may convert the security deposit, if any, to Her own use.

- 43.2 If Her Majesty converts the contract security pursuant to GC43.1, the amount realized shall be deemed to be an amount due from Her Majesty to the Contractor under the contract.
- 43.3 Any balance of an amount referred to in GC43.2 that remains after payment of all losses, damage and claims of Her Majesty and others shall be paid by Her Majesty to the Contractor if, in the opinion of the Departmental Representative, it is not required for the purposes of the contract.

GC44 Departmental Representative's Certificates

44.1 On the date that

44.1.1 the work has been completed, and

44.1.2 the Contractor has complied with the contract and all orders and directions made pursuant thereto,

both to the satisfaction of the Departmental Representative, the Departmental Representative shall issue a Final Certificate of Completion to the Contractor.

44.2 If the Departmental Representative is satisfied that the work is substantially complete he shall, at any time before he issues a certificate referred to in GC44.1, issue an Interim Certificate of Completion to the Contractor, and

44.2.1 for the purposes of GC44.2 the work will be considered to be substantially complete,

44.2.1.1 when the work under the contract or a substantial part thereof is, in the opinion of the Departmental Representative, ready for use by Her Majesty or is being used for the purpose intended; and

44.2.1.2 when the work remaining to be done under the contract is, in the opinion of the Departmental Representative, capable of completion or correction at accost of not more than

44.2.1.2.1 -3% of the first \$500,000, and

44.2.1.2.2 -2% of the next \$500,000, and

44.2.1.2.3 -1% of the balance

of the value of the contract at the time this cost is calculated.

44.3 For the sole purpose of GC44.2.1.2, where the work or a substantial part thereof is ready for use or is being used for the purposes intended and the remainder of the work or a part thereof cannot be completed by the time specified in A2.1, or as amended pursuant to GC36, for reasons beyond the control of the Contractor or where the Departmental Representative and the Contractor agree not to complete a part of the work within the specified time, the cost of that part of the work



which was either beyond the control of the Contractor to complete or the Departmental Representative and the Contractor have agreed not to complete by the time specified shall be deducted from the value of the contract referred to GC44.2.1.2 and the said cost shall not form part of the cost of the work remaining to be done in determining substantial completion.

44.4 An Interim Certificate of Completion referred to in GC44.2 shall describe the parts of the work not completed to the satisfaction of the Departmental Representative and all things that must be done by the Contractor

44.4.1 before a Final Certificate of Completion referred to in GC44.1 will be issued, and

44.4.2 before the 12-month period referred to in GC32.1.2 shall commence for the said parts and all the said things.

44.5 The Departmental Representative may, in addition to the parts of the work described in an Interim Certificate of Completion referred to in GC44.2, require the Contractor to rectify any other parts of the work not completed to his satisfaction and to do any other things that are necessary for the satisfactory completion of the work.

44.6 If the contract or a part thereof is subject to a Unit Price Arrangement, the Departmental Representative shall measure and record the quantities of labour, plant and material, performed, used and supplied by the Contractor in performing the work and shall, at the request of the Contractor, inform him of those measurements.

44.7 The Contractor shall assist and co-operate with the Departmental Representative in the performance of his duties referred to in GC44.6 and shall be entitled to inspect any record made by the Departmental Representative pursuant to GC44.6.

44.8 After the Departmental Representative has issued a Final Certificate of Completion referred to in GC44.1, he shall, if GC44.6 applies, issue a Final Certificate of Measurement.

44.9 A Final Certificate of Measurement referred to in GC44.8 shall

44.9.1 contain the aggregate of all measurements of quantities referred to in GC44.6, and

44.9.2 be binding upon and conclusive between Her Majesty and the Contractor as to the quantities referred to therein.

GC45 Return of Security Deposit

45.1 After an Interim Certificate of Completion referred to in GC44.2 has been issued, Her Majesty shall, if the Contractor is not in breach of or in default under the contract, return to the Contractor all or any part of the security deposit that, in the opinion of the Departmental Representative, is not required for the purposes of the contract.

45.2 After a Final Certificate of Completion referred to in GC44.1 has been issued, Her Majesty shall return to the Contractor the remainder of any security deposit unless the contract stipulates otherwise.



- 45.3 If the security deposit was paid into the Consolidated Revenue Fund of Canada, Her Majesty shall pay interest thereon to the Contractor at a rate established from time to time pursuant to section 21(2) of the Financial Administration Act.

GC46 Clarification of Terms in GC47 to GC50

- 46.1 For the purposes of GC47 to GC50,
- 46.1.1 "Unit Price Table" means the table set out in the Articles of Agreement, and
- 46.1.2 "plant" does not include tools customarily provided by a tradesman in practicing his trade.

GC47 Additions or Amendments to Unit Price Table

- 47.1 Where a Unit Price Arrangement applies to the contract or a part thereof the Departmental Representative and the Contractor may, by an agreement in writing,
- 47.1.1 add classes of labour or material, and units of measurement, prices per unit and estimated quantities to the Unit Price Table if any labour, plant or material that is to be included in the Final Certificate of Measurement referred to in GC44.8 is not included in any class of labour, plant or material set out in the Unit Price Table; or
- 47.1.2 subject to GC47.2 and GC47.3, amend a price set out in the Unit Price Table for any class of labour, plant or material included therein if the Final Certificate of Measurement referred to in GC44.8 shows or is expected to show that the total quantity of that class of labour, plant or material actually performed, used or supplied by the Contractor in performing the work is
- 47.1.2.1 less than 85% of that estimated total quantity, or
- 47.1.2.2 in excess of 115% of that estimated total quantity.
- 47.2 In no event shall the total cost of an item set out in the Unit Price Table that has been amended pursuant to GC47.1.2.1 exceed the amount that would have been payable to the Contractor had the estimated total quantity actually been performed, used or supplied.
- 47.3 An amendment that is made necessary by GC47.1.2.2 shall apply only to the quantities that are in excess of 115%.
- 47.4 If the Departmental Representative and the Contractor do not agree as contemplated in GC47.1, the Departmental Representative shall determine the class and the unit of measurement of the labour, plant or material and, subject to GC47.2 and GC47.3, the price per unit therefore shall be determined in accordance with GC50.

GC48 Determination of Cost – Unit Price Table



- 48.1 Whenever, for the purposes of the contract, it is necessary to determine the cost of labour, plant or material, it shall be determined by multiplying the quantity of that labour, plant or material expressed in the unit set out in column 3 of the Unit Price Table by the price of that unit set out in column 5 of the Unit Price Table.

GC49 Determination of Cost – Negotiation

- 49.1 If the method described in GC48 cannot be used because the labour, plant or material is of a kind or class that is not set out in the Unit Price Table, the cost of that labour, plant or material for the purposes of the contract shall be the amount agreed upon from time to time by the Contractor and the Departmental Representative.
- 49.2 For the purposes of GC49.1, the Contractor shall submit to the Departmental Representative any necessary cost information requested by the Departmental Representative in respect of the labour, plant and material referred to in GC49.1

GC50 Determination of Cost – Failing Negotiation

- 50.1 If the methods described in GC47, GC48 or GC49 fail for any reason to achieve a determination of the cost of labour, plant and material for the purposes referred to therein, that cost shall be equal to the aggregate of
- 50.1.1 all reasonable and proper amounts actually expended or legally payable by the Contractor in respect of the labour, plant and material that falls within one of the classes of expenditure described in GC50.2 that are directly attributable to the performance of the contract,
 - 50.1.2 an allowance for profit and all other expenditures or costs, including overhead, general administration cost, financing and interest charges, and every other cost, charge and expenses, but not including those referred to in GC50.1.1 or GC50.1.3 or a class referred to in GC50.2, in an amount that is equal to 10% of the sum of the expenses referred to in GC50.1.1, and
 - 50.1.3 interest on the cost determined under GC50.1.1 and GC50.1.2, which interest shall be calculated in accordance with TP9,

provide that the total cost of an item set out in the Unit Price Table that is subject to the provisions of GC47.1.2.1 does not exceed the amount that would have been payable to the Contractor had the estimated total quantity of the said item actually be performed, used or supplied.

- 50.2 For purposes of GC50.1.1 the classes of expenditure that may be taken into account in determining the cost of labour, plant and material are,
- 50.2.1 payments to subcontractors;
 - 50.2.2 wages, salaries and travelling expenses of employees of the Contractor while they are actually and properly engaged on the work, other than wages, salaries, bonuses, living



and travelling expenses of personnel of the Contractor generally employed at the head office or at a general office of the Contractor unless they are engaged at the work site with the approval of the Departmental Representative,

- 50.2.3 assessments payable under any statutory authority relating to workmen's compensation, unemployment insurance, pension plan or holidays with pay;
- 50.2.4 rent that is paid for plant or an amount equivalent of the said rent if the plant is owned by the Contractor that is necessary for and used in the performance of the work, if the rent of the equivalent amount is reasonable and use of that plant has been approved by the Departmental Representative;
- 50.2.5 payments for maintaining and operating plant necessary for and used in the performance of the work, and payments for effecting such repairs thereto as, in the opinion of the Departmental Representative, are necessary to the proper performance of the contract other than payments for any repairs to the plant arising out of defects existing before its allocation to the work;
- 50.2.6 payments for material that is necessary for and incorporated in the work, or that is necessary for and consumed in the performance of the contract;
- 50.2.7 payments for preparation, delivery, handling, erection, installation, inspection protection and removal of the plant and material necessary for and used in the performance of the contract; and
- 50.2.8 any other payments made by the Contractor with the approval of the Departmental Representative that are necessary for the performance of the contract.

GC51 Records to be kept by Contractor

51.1 The Contractor shall

- 51.1.1 maintain full records of his estimated and actual cost of the work together with all tender calls, quotations, contracts, correspondence, invoices, receipts and vouchers relating thereto.
- 51.1.2 make all records and material referred to in GC5.1.1 available to audit and inspection by the Minister and the Deputy Receiver General for Canada or by persons acting on behalf of either of both of them, when requested;
- 51.1.3 allow any of the person referred to in GC51.1.2 to make copies of and to take extracts from any of the records and material referred to in GC51.1.1; and
- 51.1.4 furnish any person referred to in GC51.1.2 with any information he may require from time to time in connection with such records and material.

51.2 The records maintained by the Contractor pursuant to GC51.1.1 shall be kept intact by the Contractor until the expiration of two years after the date that a Final Certificate of Completion referred to in GC44.1 was issued or until the expiration of such other period of time as the



Minister may direct.

- 51.3 The Contractor shall cause all subcontractors and all other persons directly or indirectly controlled by or affiliated with the Contractor and all persons directly or indirectly having control of the Contractor to comply with GC51.1 and GC51.2 as if they were the Contractor.

GC52 Conflict of Interest

- 52.1 It is a term of this contract that no former public office holder who is not in compliance with the Conflict of Interest and Post-Employment Code for Public Office Holders shall derive a direct benefit from this contract.

GC53 Contractor Status

- 53.1 The Contractor shall be engaged under the contract as an independent contractor.
- 53.2 The Contractor and any employee of the said Contractor is not engaged by the contract as an employee, servant or agent of Her Majesty.
- 53.3 For the purposes of GC53.1 and GC53.2 the Contractor shall be solely responsible for any and all payments and deductions required to be made by law including those required for Canada or Quebec Pension Plans, Unemployment Insurance, Worker's Compensation or Income Tax.



GENERAL CONDITONS

- IC 1 Proof of Insurance**
- IC 2 Risk Management**
- IC 3 Payment of Deductible**
- IC 4 Insurance Coverage**

GENERAL INSUANCE COVERAGES

- GCI 1 Insured**
- GIC 2 Period of Insurance**
- GIC 3 Proof of Insurance**
- GIC 4 Notification**

COMMERCIAL GENERAL LIABILITY

- CGL 1 Scope of Policy**
- CGL 2 Coverages/Provisions**
- CGL 3 Additional Exposures**
- CGL 4 Insurance Proceeds**
- CGL 5 Deductible**

BUILDER'S RISK – INSTALLATION FLOATER – ALL RISKS

- BR 1 Scope of Policy**
- BR 2 Property Insured**
- BR 3 Insurance Proceeds**
- BR 4 Amount of Insurance**
- BR 5 Deductible**
- BR 6 Subrogation**
- BR 7 Exclusion Qualifications**

INSURER'S CERTIFICATE OF INSURANCE



General Conditions

IC 1 Proof of Insurance (02/12/03)

Within thirty (30) days after acceptance of the Contractor's tender, the Contractor shall, unless otherwise directed in writing by the Contracting Officer, deposit with the Contracting Officer an Insurer's Certificate of Insurance in the form displayed in this document and, if requested by the Contracting Officer, the originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Insurance Coverage Requirements shown hereunder.

IC 2 Risk Management (01/10/94)

The provisions of the Insurance Coverage Requirements contained hereunder are not intended to cover all of the Contractor's obligations under GC8 of the General Conditions "C" of the contract. Any additional risk management measures or additional insurance coverages the Contractor may deem necessary to fulfill its obligations under GC8 shall be at its own discretion and expense.

IC 3 Payment of Deductible (01/10/94)

The payment of monies up to the deductible amount made in satisfaction of a claim shall be borne by the Contractor.

IC 4 Insurance Coverage (02/12/03)

The Contractor has represented that it has in place and effect the appropriate and usual liability insurance coverage as required by these Insurance Conditions and the Contractor has warranted that it shall obtain, in a timely manner and prior to commencement of the Work, the appropriate and usual property insurance coverage as required by these Insurance Conditions and, further, that it shall maintain all required insurance policies in place and effect as required by these Insurance Conditions.



INSURANCE COVERAGE REQUIREMENTS

PART I GENERAL INSURANCE COVERAGES (GIC)

GCI 1 Insured (02/12/03)

Each insurance policy shall insure the Contractor, and shall include, as an Additional Named Insured, Her Majesty the Queen in right of Canada, represented by the National Research Council Canada.

GIC 2 Period of Insurance (02/12/03)

Unless otherwise directed in writing by the Contracting Officer or otherwise stipulated elsewhere in these Insurance Conditions, the policies required hereunder shall be in force and be maintained from the date of the contract award until the day of issue of the Departmental Representative's Final Certificate of Completion.

GIC 3 Proof of Insurance (01/10/94)

Within twenty five (25) days after acceptance of the Contractor's tender, the Insurer shall, unless otherwise directed by the Contractor, deposit with the Contractor an Insurer's Certificate of Insurance in the form displayed in the document and, if requested, the originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the requirements of these Insurance Coverages.

GIC 4 Notification (01/10/94)

Each Insurance policy shall contain a provision that (30) days prior written notice shall be given by the Insurer to Her Majesty in the event of any material change in or cancellation of coverage. Any such notice received by the Contractor shall be transmitted forthwith to Her Majesty.

PART II COMMERCIAL GENERAL LIABILITY

CGL 1 Scope of Policy (01/10/94)

The policy shall be written on a form similar to that known and referred to in the insurance industry as IBC 2100 – Commercial General Liability policy (Occurrence form) and shall provide for limit of liability of not less than \$2,000,000 inclusive for Bodily Injury and Property Damage for any one occurrence or series of occurrences arising out of one cause. Legal or defence cost incurred in respect of a claim or claims shall not operate to decrease the limit of liability.

CGL 2 Coverages/Provisions (01/10/94)



The policy shall include but not necessarily be limited to the following coverages/provisions.

- 2.1 Liability arising out of or resulting from the ownership, existence, maintenance or use of premises by the Contractor and operations necessary or incidental to the performance of this contract.
- 2.2 "Broad Form" Property Damage including the loss of use of property.
- 2.3 Removal or weakening of support of any building or land whether such support be natural or otherwise.
- 2.4 Elevator liability (including escalators, hoists and similar devices).
- 2.5 Contractor's Protective Liability
- 2.6 Contractual and Assumed Liabilities un this contact.
- 2.7 Completed Operations Liability – The insurance, including all aspects of this Part II of these Insurance Conditions shall continue for a period of at least one (1) year beyond the date of the Departmental Representative's Final Certificate of Completion for the Completed Operations.
- 2.8 Cross Liability – The Clause shall be written as follows:

Cross Liability – The insurance as is afforded by this policy shall apply in respect to any claim or action brought against any one Insured by any other Insured. The coverage shall apply in the same manner and to the same extent as though a separate policy had been issued to each Insured. The inclusion herein of more than one Insured shall not increase the limit of the Insurer's liability.

- 2.9 Severability of Interests – The Clause shall be written as follows:

Severability of Interests – This policy, subject to the limits of liability stated herein, shall apply separately to each Insured in the same manner and to the same extent as if a separate policy had been issued to each. The inclusion herein of more than one insured shall not increase the limit of the Insurer's liability.

CGL 3 Additional Exposures (02/12/03)

The policy shall either include or be endorsed to include the following exposures of hazards if the Work is subject thereto:

- 3.1 Blasting
- 3.2 Pile driving and calsson work
- 3.3 Underpinning
- 3.4 Risks associated with the activities of the Contractor on an active airport



- 3.5 Radioactive contamination resulting from the use of commercial isotopes
- 3.6 Damage to the portion of an existing building beyond that directly associated with an addition, renovation or installation contract.
- 3.7 Marine risks associated with the contraction of piers, wharves and docks.

**CGL 4 Insurance Proceeds
(01/10/94)**

Insurance Proceeds from this policy are usually payable directly to a Claimant/Third Party.

**CGL 5 Deductible
(02/12/03)**

This policy shall be issued with a deductible amount of not more than \$10,000 per occurrence applying to Property Damage claims only.

**PART III
BUILDER'S RISK – INSTALLATION FLOATER – ALL RISKS**

**BR 1 Scope of Policy
(01/10/94)**

The policy shall be written on an "All Risks" basis granting coverages similar to those provided by the forms known and referred to in the insurance industry as "Builder's Risk Comprehensive Form" or "Installation Floater – All Risks".

**BR 2 Property Insured
(01/10/94)**

The property insured shall include:

- 2.1 The Work and all property, equipment and materials intended to become part of the finished Work at the site of the project while awaiting, during and after installation, erection or construction including testing.
- 2.2 Expenses incurred in the removal from the construction site of debris of the property insured, including demolition of damaged property, de-icing and dewatering, occasioned by loss, destruction or damage to such property and in respect of which insurance is provided by this policy.

**BR 3 Insurance Proceeds
(01/10/94)**

- 3.1 Insurance proceeds from this policy are payable in accordance with GC28 of the General Conditions "C" of the contract.
- 3.2 This policy shall provide that the proceeds thereof are payable to Her Majesty or as the Minister may direct.



- 3.3 The Contractor shall do such things and execute such documents as are necessary to effect payment of the proceeds.

BR 4 Amount of Insurance
(01/10/94)

The amount of insurance shall not be less than the sum of the contract value plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Her Majesty at the site of the project to be incorporated into and form part of the finished Work.

BR 5 Deductible
(02/12/03)

The Policy shall be issued with a deductible amount of not more than \$10,000.

BR 6 Subrogation
(01/10/94)

The following Clause shall be included in the policy:

"All rights of subrogation or transfer of rights are hereby waived against any corporation, firm, individual or other interest, with respect to which, insurance is provided by this policy".

BR 7 Exclusion Qualifications
(01/10/94)

The policy may be subject to the standard exclusions but the following qualifications shall apply:

- 7.1 Faulty materials, workmanship or design may be excluded only to the extent of the cost of making good thereof and shall not apply to loss or damage resulting therefrom.
- 7.2 Loss or damage caused by contamination by radioactive material may be excluded except for loss or damage resulting from commercial isotopes used for industrial measurements, inspection, quality control radiographic or photographic use.
- 7.3 Use and occupancy of the project or any part of section thereof shall be permitted where such use and occupancy is for the purpose for which the project is intended upon completion.



INSURER'S CERTIFICATE OF INSURANCE

(TO BE COMPLETED BY INSURER (NOT BOKER) AND DELIVERD TO NATIONAL RESEARCH COUNCIL CANADA WITH 30 DAYS FOLLOWING ACCEPTANCE OF TENDER)

CONTRACT

DESCRIPTION OF WORK	CONTRACT NUMBER	AWARD DATE
LOCATION		

INSURER

NAME
ADDRESS

BROKER

NAME
ADDRESS

INSURED

NAME OF CONTRACTOR
ADDRESS

ADDITIONAL INSURED

HER MAJESTY THE QUEEN IN RIGHT OF CANADA AS REPRESENTED BY THE NATIONAL RESEARCH COUNCIL CANADA

THIS DOCUENT CERTIFIES THAT THE FOLLOWING POLICES OF INSURANCE ARE AT PRESENT IN FORCE COVERING ALL OPERATIONS OF THE INSURE IN CONNECTION WITH THE CONTRACT MADE BETWEEN THE NAMED INSURED AND THE NATIONAL RESEARCH COUNCIL CANADA AND IN ACCORDANCE WITH THE INSURANCE CONDITIONS "E"

POLICY					
TYPE	NUMBER	INCEPTION DATE	EXPIRY DATE	LIMITS OF LIABILITY	DEDUCTIBLE
COMMERCIAL GENERAL LIABILITY					
BUILDERS RISK "AL RISKS"					
INSTALLATION FLOATER "ALL RISKS"					

THE INSURER AGREES TO NOTIFY THE NATIONAL RESEARCH COUNCIL CANADA IN WRITING 30 DAYS PRIOR TO ANY MATERIAL CHANGE IN OR CANCELLATION OF ANY POLICY OR COVERAGE SPECIFICALLY RELATED TO THE CONTRACT

NAME OF INSURER'S OFFICER OR AUTHORIZED EMPLOYEE	SIGNATURE	DATE:
		TELEPHONE NUMBER:

ISSUANCE OF THIS CERTIFIATE SHALL NOT LIMIT OR RESTRICT THE RIGHT OF THE NATIONAL RESEARCH COUNCIL CANADA TO REQUEST AT ANY TIME DUPLICATE COPIES OF SAID INSURANCE POLICIES



CS1 Obligation to provide Contract Security

- 1.1 The Contractor shall, at the Contractor's own expense, provide one or more of the forms of contract security prescribed in CS2.
- 1.2 The Contractor shall deliver to the Departmental Representative the contract security referred to in CS1.1 within 14 days after the date that the Contractor receives notice that the Contractor's tender or offer was accepted by Her Majesty.

CS2 Prescribed Types and Amounts of Contract Security

- 2.1 The Contractor shall deliver to the Departmental Representative pursuant to CS1
 - 2.1.1 a performance bond and a labour and material payment bond each in an amount that is equal to not less than 50% of the contract amount referred to in the Articles of Agreement, or
 - 2.1.2 a labour and material payment bond in an amount that is equal to not less than 50% of the contract amount referred to in the Articles of Agreement, and a security deposit in an amount that is equal to
 - 2.1.2.1 not less than 10% of the contract amount referred to in the Articles of Agreement where that amount does not exceed \$250,000, or
 - 2.1.2.2 \$25,000 plus 5% of the part of the contract amount referred to in the Articles of Agreement that exceeds \$250,000, or
 - 2.1.3 a security deposit in an amount prescribed by CS2.1.2 plus an additional amount that is equal to 10% of the contract amount referred to in the Articles of Agreement.
- 2.2 A performance bond and a labour and material payment bond referred to in CS2.1 shall be in a form and be issued by a bonding or surety company that is approved by Her Majesty.
- 2.3 The amount of a security deposit referred to in CS2.1.2 shall not exceed \$250,000 regardless of the contract amount referred to in the Articles of Agreement.
- 2.4 A security deposit referred to in CS2.1.2 and CS2.1.3 shall be in the form of
 - 2.4.1 a bill of exchange made payable to the Receiver General of Canada and certified by an approved financial institution or drawn by an approved financial institution on itself, or
 - 2.4.2 bonds of or unconditionally guaranteed as to principal and interest by the Government of Canada.
- 2.5 For the purposes of CS2.4
 - 2.5.1 a bill of exchange is an unconditional order in writing signed by the Contractor and addressed to an approved financial institution, requiring the said institution to pay, on demand, at a fixed or determinable future time a sum certain of money to, or to the order



of, the Receiver General for Canada, and

- 2.5.2 If a bill of exchange is certified by a financial institution other than a chartered bank then it must be accompanied by a letter or stamped certification confirming that the financial institution is in at least one of the categories referred to in CS2.5.3
- 2.5.3 an approved financial institution is
 - 2.5.3.1 any corporation or institution that is a member of the Canadian Payments Association,
 - 2.5.3.2 a corporation that accepts deposits that are insured by the Canada Deposit Insurance Corporation or the Régie de l'assurance-dépôts du Québec to the maximum permitted by law,
 - 2.5.3.3 a credit union as defined in paragraph 137(6)(b) of the *Income Tax Act*,
 - 2.5.3.4 a corporation that accepts deposits from the public, if repayment of the deposit is guaranteed by Her Majesty in right of a province, or
 - 2.5.3.5 The Canada Post Corporation.
- 2.5.4 the bonds referred to in CS2.4.2 shall be
 - 2.5.4.1 made payable to bearer, or
 - 2.5.4.2 accompanied by a duly executed instrument of transfer of the bonds to the Receiver General for Canada in the form prescribed by the Domestic Bonds of Canada Regulations, or
 - 2.5.4.3 registered, as to principal or as to principal and interest in the name of the Receiver General for Canada pursuant to the Domestic Bonds of Canada Regulations, and
 - 2.5.4.4 provided on the basis of their market value current at the date of the contract.



Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine	2. Branch or Directorate / Direction générale ou Direction
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant

4. Brief Description of Work / Brève description du travail

5. a) Will the supplier require access to Controlled Goods? / Le fournisseur aura-t-il accès à des marchandises contrôlées? No / Non Yes / Oui

5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? / Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques? No / Non Yes / Oui

6. Indicate the type of access required / Indiquer le type d'accès requis

6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? / Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
(Specify the level of access using the chart in Question 7. c) / (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)

6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. / Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé. No / Non Yes / Oui

6. c) Is this a commercial courier or delivery requirement with **no** overnight storage? / S'agit-il d'un contrat de messagerie ou de livraison commerciale **sans** entreposage de nuit? No / Non Yes / Oui

7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès

Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
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7. b) Release restrictions / Restrictions relatives à la diffusion

No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/> Not releasable / À ne pas diffuser <input type="checkbox"/> Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/> Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/> Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:
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7. c) Level of information / Niveau d'information

PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>

Security Classification / Classification de sécurité
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Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
 Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
 If Yes, indicate the level of sensitivity:
 Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
 Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui
 Short Title(s) of material / Titre(s) abrégé(s) du matériel :
 Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET-SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMBLEMES			

Special comments:
 Commentaires spéciaux : _____

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
 REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
 Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui
 If Yes, will unscreened personnel be escorted?
 Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
 Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
 Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
 Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
 Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
 Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui



Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET
											A	B	C			
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.**

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).**



Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme			
Name (print) - Nom (en lettres moulées)		Title - Titre	Signature
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date
14. Organization Security Authority / Responsable de la sécurité de l'organisme			
Name (print) - Nom (en lettres moulées)		Title - Titre	Signature
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date
15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached? Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?			<input type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
16. Procurement Officer / Agent d'approvisionnement			
Name (print) - Nom (en lettres moulées) Collin Long		Title - Titre Senior Contracting Officer	Signature
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel Collin.Long@nrc-cnrc.gc.ca	Date
17. Contracting Security Authority / Autorité contractante en matière de sécurité			
Name (print) - Nom (en lettres moulées)		Title - Titre	Signature
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date

Security Classification / Classification de sécurité
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Instructions for completion of a Security Requirements Check List (SRCL)

The instruction sheet should remain attached until Block #17 has been completed.

GENERAL - PROCESSING THIS FORM

The project authority shall arrange to complete this form.

The organization security officer shall review and approve the security requirements identified in the form, in cooperation with the project authority.

The contracting security authority is the organization responsible for ensuring that the suppliers are compliant with the security requirements identified in the SRCL.

All requisitions and subsequent tender / contractual documents including subcontracts that contain PROTECTED and/or CLASSIFIED requirements must be accompanied by a completed SRCL.

It is important to identify the level of PROTECTED information or assets as Level "A," "B" or "C," when applicable; however, certain types of information may only be identified as "PROTECTED". No information pertaining to a PROTECTED and/or CLASSIFIED government contract may be released by suppliers, without prior written approval of the individual identified in Block 17 of this form.

The classification assigned to a particular stage in the contractual process does not mean that everything applicable to that stage is to be given the same classification. Every item shall be PROTECTED and/or CLASSIFIED according to its own content. If a supplier is in doubt as to the actual level to be assigned, they should consult with the individual identified in Block 17 of this form.

PART A - CONTRACT INFORMATION

Contract Number (top of the form)

This number must be the same as that found on the requisition and should be the one used when issuing an RFP or contract. This is a unique number (i.e. no two requirements will have the same number). A new SRCL must be used for each new requirement or requisition (e.g. new contract number, new SRCL, new signatures).

1. Originating Government Department or Organization

Enter the department or client organization name or the prime contractor name for which the work is being performed.

2. Directorate / Branch

This block is used to further identify the area within the department or organization for which the work will be conducted.

3. a) Subcontract Number

If applicable, this number corresponds to the number generated by the Prime Contractor to manage the work with its subcontractor.

b) Name and Address of Subcontractor

Indicate the full name and address of the Subcontractor if applicable.

4. Brief Description of Work

Provide a brief explanation of the nature of the requirement or work to be performed.

5. a) Will the supplier require access to Controlled Goods?

*The Defence Production Act (DPA) defines "Controlled Goods" as certain goods listed in the Export Control List, a regulation made pursuant to the *Export and Import Permits Act* (EIPA). Suppliers who examine, possess, or transfer Controlled Goods within Canada must register in the Controlled Goods Directorate or be exempt from registration. More information may be found at www.cgd.gc.ca.*

b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations?

The prime contractor and any subcontractors must be certified under the U.S./Canada Joint Certification Program if the work involves access to unclassified military data subject to the provisions of the Technical Data Control Regulations. More information may be found at www.dlis.dla.mil/jcp.

6. Indicate the type of access required

Identify the nature of the work to be performed for this requirement. The user is to select one of the following types:

a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets?

The supplier would select this option if they require access to PROTECTED and/or CLASSIFIED information or assets to perform the duties of the requirement.

b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted.

The supplier would select this option if they require regular access to government premises or a secure work site only. The supplier will not have access to PROTECTED and/or CLASSIFIED information or assets under this option.

c) Is this a commercial courier or delivery requirement with no overnight storage?

The supplier would select this option if there is a commercial courier or delivery requirement. The supplier will not be allowed to keep a package overnight. The package must be returned if it cannot be delivered.

7. Type of information / Release restrictions / Level of information

Identify the type(s) of information that the supplier may require access to, list any possible release restrictions, and if applicable, provide the level(s) of the information. The user can make multiple selections based on the nature of the work to be performed.

Departments must process SRCLs through PWGSC where:

- contracts that afford access to PROTECTED and/or CLASSIFIED foreign government information and assets;
- contracts that afford foreign contractors access to PROTECTED and/or CLASSIFIED Canadian government information and assets; or
- contracts that afford foreign or Canadian contractors access to PROTECTED and/or CLASSIFIED information and assets as defined in the documents entitled Identifying INFOSEC and INFOSEC Release.

a) Indicate the type of information that the supplier will be required to access

Canadian government information and/or assets

If Canadian information and/or assets are identified, the supplier will have access to PROTECTED and/or CLASSIFIED information and/or assets that are owned by the Canadian government.

NATO information and/or assets

If NATO information and/or assets are identified, this indicates that as part of this requirement, the supplier will have access to PROTECTED and/or CLASSIFIED information and/or assets that are owned by NATO governments. NATO information and/or assets are developed and/or owned by NATO countries and are not to be divulged to any country that is not a NATO member nation. Persons dealing with NATO information and/or assets must hold a NATO security clearance and have the required need-to-know.

Requirements involving CLASSIFIED NATO information must be awarded by PWGSC. PWGSC / CIISD is the Designated Security Authority for industrial security matters in Canada.

Foreign government information and/or assets

If foreign information and/or assets are identified, this requirement will allow access to information and/or assets owned by a country other than Canada.

b) Release restrictions

If **Not Releasable** is selected, this indicates that the information and/or assets are for **Canadian Eyes Only (CEO)**. Only Canadian suppliers based in Canada can bid on this type of requirement. NOTE: If Canadian information and/or assets coexists with CEO information and/or assets, the CEO information and/or assets must be stamped **Canadian Eyes Only (CEO)**.

If **No Release Restrictions** is selected, this indicates that access to the information and/or assets are not subject to any restrictions.

If **ALL NATO countries** is selected, bidders for this requirement must be from NATO member countries only.

NOTE: There may be multiple release restrictions associated with a requirement depending on the nature of the work to be performed. In these instances, a security guide should be added to the SRCL clarifying these restrictions. The security guide is normally generated by the organization's project authority and/or security authority.

c) Level of information

Using the following chart, indicate the appropriate level of access to information/assets the supplier must have to perform the duties of the requirement.

PROTECTED	CLASSIFIED	NATO
PROTECTED A	CONFIDENTIAL	NATO UNCLASSIFIED
PROTECTED B	SECRET	NATO RESTRICTED
PROTECTED C	TOP SECRET	NATO CONFIDENTIAL
	TOP SECRET (SIGINT)	NATO SECRET
		COSMIC TOP SECRET

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?

If Yes, the supplier personnel requiring access to COMSEC information or assets must receive a COMSEC briefing. The briefing will be given to the "holder" of the COMSEC information or assets. In the case of a "personnel assigned" type of contract, the customer department will give the briefing. When the supplier is required to receive and store COMSEC information or assets on the supplier's premises, the supplier's COMSEC Custodian will give the COMSEC briefings to the employees requiring access to COMSEC information or assets. If Yes, the Level of sensitivity must be indicated.

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?

If Yes, the supplier must provide the Short Title of the material and the Document Number. Access to extremely sensitive INFOSEC information or assets will require that the supplier undergo a Foreign Ownership Control or Influence (FOCI) evaluation by CIISD.

PART B - PERSONNEL (SUPPLIER)

10. a) Personnel security screening level required

Identify the screening level required for access to the information/assets or client facility. More than one level may be identified depending on the nature of the work. Please note that Site Access screenings are granted for access to specific sites under prior arrangement with the Treasury Board of Canada Secretariat. A Site Access screening only applies to individuals, and it is not linked to any other screening level that may be granted to individuals or organizations.

RELIABILITY STATUS	CONFIDENTIAL	SECRET
TOP SECRET	TOP SECRET (SIGINT)	NATO CONFIDENTIAL
NATO SECRET	COSMIC TOP SECRET	SITE ACCESS

If multiple levels of screening are identified, a Security Classification Guide must be provided.

b) May unscreened personnel be used for portions of the work?

Indicating Yes means that portions of the work are not PROTECTED and/or CLASSIFIED and may be performed outside a secure environment by unscreened personnel. The following question must be answered if unscreened personnel will be used:

Will unscreened personnel be escorted?

If No, unscreened personnel may not be allowed access to sensitive work sites and must not have access to PROTECTED and/or CLASSIFIED information and/or assets.

If Yes, unscreened personnel must be escorted by an individual who is cleared to the required level of security in order to ensure there will be no access to PROTECTED and/or CLASSIFIED information and/or assets at the work site.

PART C - SAFEGUARDS (SUPPLIER)

11. INFORMATION / ASSETS

a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information and/or assets on its site or premises?

If Yes, specify the security level of the documents and/or equipment that the supplier will be required to safeguard at their own site or premises using the summary chart.

b) Will the supplier be required to safeguard COMSEC information or assets?

If Yes, specify the security level of COMSEC information or assets that the supplier will be required to safeguard at their own site or premises using the summary chart.

PRODUCTION

c) Will the production (manufacture, repair and/or modification) of PROTECTED and/or CLASSIFIED material and/or equipment occur at the supplier's site or premises?

Using the summary chart, specify the security level of material and/or equipment that the supplier manufactured, repaired and/or modified and will be required to safeguard at their own site or premises.

INFORMATION TECHNOLOGY (IT)

d) Will the supplier be required to use its IT systems to electronically process and/or produce or store PROTECTED and/or CLASSIFIED information and/or data?

If Yes, specify the security level in the summary chart. This block details the information and/or data that will be electronically processed or produced and stored on a computer system. The client department and/or organization will be required to specify the IT security requirements for this procurement in a separate technical document. The supplier must also direct their attention to the following document: Treasury Board of Canada Secretariat - Operational Security Standard: Management of Information Technology Security (MITS).

e) Will there be an electronic link between the supplier’s IT systems and the government department or agency?

If Yes, the supplier must have their IT system(s) approved. The Client Department must also provide the Connectivity Criteria detailing the conditions and the level of access for the electronic link (usually not higher than PROTECTED B level).

SUMMARY CHART

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier’s site(s) or premises.

For users completing the form **online** (via the Internet), the Summary Chart is automatically populated by your responses to previous questions.

PROTECTED	CLASSIFIED	NATO	COMSEC
PROTECTED A	CONFIDENTIAL	NATO RESTRICTED	PROTECTED A
PROTECTED B	SECRET	NATO CONFIDENTIAL	PROTECTED B
PROTECTED C	TOP SECRET	NATO SECRET	PROTECTED C
	TOP SECRET (SIGINT)	COSMIC TOP SECRET	CONFIDENTIAL
			SECRET
			TOP SECRET

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

If Yes, classify this form by annotating the top and bottom in the area entitled “Security Classification”.

b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

If Yes, classify this form by annotating the top and bottom in the area entitled “Security Classification” and indicate with attachments (e.g. SECRET with Attachments).

PART D - AUTHORIZATION

13. Organization Project Authority

This block is to be completed and signed by the appropriate project authority within the client department or organization (e.g. the person responsible for this project or the person who has knowledge of the requirement at the client department or organization). This person may on occasion be contacted to clarify information on the form.

14. Organization Security Authority

This block is to be signed by the Departmental Security Officer (DSO) (or delegate) of the department identified in Block 1, or the security official of the prime contractor.

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?

A Security Guide or Security Classification Guide is used in conjunction with the SRCL to identify additional security requirements which do not appear in the SRCL, and/or to offer clarification to specific areas of the SRCL.

16. Procurement Officer

This block is to be signed by the procurement officer acting as the contract or subcontract manager.

17. Contracting Security Authority

This block is to be signed by the Contract Security Official. Where PWGSC is the Contract Security Authority, Canadian and International Industrial Security Directorate (CIISD) will complete this block.

Instructions pour établir la Liste de vérification des exigences relatives à la sécurité (LVERS)

La feuille d'instructions devrait rester jointe au formulaire jusqu'à ce que la case 17 ait été remplie.

GÉNÉRALITÉS - TRAITEMENT DU PRÉSENT FORMULAIRE

Le responsable du projet doit faire remplir ce formulaire.

L'agent de sécurité de l'organisation doit revoir et approuver les exigences de sécurité qui figurent dans le formulaire, en collaboration avec le responsable du projet.

Le responsable de la sécurité des marchés est le responsable chargé de voir à ce que les fournisseurs se conforment aux exigences de sécurité mentionnées dans la LVERS.

Toutes les demandes d'achat ainsi que tous les appels d'offres et les documents contractuels subséquents, y compris les contrats de sous-traitance, qui comprennent des exigences relatives à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS doivent être accompagnés d'une LVERS dûment remplie.

Il importe d'indiquer si les renseignements ou les biens PROTÉGÉS sont de niveau A, B ou C, le cas échéant; cependant, certains types de renseignements peuvent être indiqués par la mention « PROTÉGÉ » seulement. Aucun renseignement relatif à un contrat gouvernemental PROTÉGÉ ou CLASSIFIÉ ne peut être divulgué par les fournisseurs sans l'approbation écrite préalable de la personne dont le nom figure à la case 17 de ce formulaire.

La classification assignée à un stade particulier du processus contractuel ne signifie pas que tout ce qui se rapporte à ce stade doit recevoir la même classification. Chaque article doit être PROTÉGÉ et/ou CLASSIFIÉ selon sa propre nature. Si un fournisseur ne sait pas quel niveau de classification assigner, il doit consulter la personne dont le nom figure à la case 17 de ce formulaire.

PARTIE A - INFORMATION CONTRACTUELLE

Numéro du contrat (au haut du formulaire)

Ce numéro doit être le même que celui utilisé sur la demande d'achat et services et devrait être celui utilisé dans la DDP ou dans le contrat. Il s'agit d'un numéro unique (c.-à-d. que le même numéro ne sera pas attribué à deux besoins distincts). Une nouvelle LVERS doit être utilisée pour chaque nouveau besoin ou demande (p. ex. un nouveau numéro de contrat, une nouvelle LVERS, de nouvelles signatures).

1. Ministère ou organisme gouvernemental d'origine

Inscrire le nom du ministère ou de l'organisme client ou le nom de l'entrepreneur principal pour qui les travaux sont effectués.

2. Direction générale ou Direction

Cette case peut servir à fournir plus de détails quant à la section du ministère ou de l'organisme pour qui les travaux sont effectués.

3. a) Numéro du contrat de sous-traitance

S'il y a lieu, ce numéro correspond au numéro généré par l'entrepreneur principal pour gérer le travail avec son sous-traitant.

b) Nom et adresse du sous-traitant

Indiquer le nom et l'adresse au complet du sous-traitant, s'il y a lieu.

4. Brève description du travail

Donner un bref aperçu du besoin ou du travail à exécuter.

5. a) Le fournisseur aura-t-il accès à des marchandises contrôlées?

La *Loi sur la production de défense* (LPD) définit « marchandises contrôlées » comme désignant certains biens énumérés dans la Liste des marchandises d'exportation contrôlée, un règlement établi en vertu de la *Loi sur les licences d'exportation et d'importation* (LLEI). Les fournisseurs qui examinent, possèdent ou transfèrent des marchandises contrôlées à l'intérieur du Canada doivent s'inscrire à la Direction des marchandises contrôlées ou être exemptés de l'inscription. On trouvera plus d'information à l'adresse www.cgp.gc.ca.

b) Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?

L'entrepreneur et tout sous-traitant doivent être accrédités en vertu du Programme mixte d'agrément Etats-Unis / Canada si le travail comporte l'accès à des données militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques. On trouvera plus d'information à l'adresse www.dlis.dla.mil/jcp/.

6. Indiquer le type d'accès requis

Indiquer la nature du travail à exécuter pour répondre à ce besoin. L'utilisateur doit choisir un des types suivants :

a) Le fournisseur et ses employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS?

Le fournisseur choisit cette option s'il doit avoir accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS pour accomplir le travail requis.

b) Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.

Le fournisseur choisit cette option seulement s'il doit avoir accès régulièrement aux locaux du gouvernement ou à un lieu de travail protégé. Le fournisseur n'aura pas accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS en vertu de cette option.

c) S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?

Le fournisseur choisit cette option s'il y a nécessité de recourir à un service de messagerie ou de livraison commerciale. Le fournisseur ne sera pas autorisé à garder un colis pendant la nuit. Le colis doit être retourné s'il ne peut pas être livré.

7. Type d'information / Restrictions relatives à la diffusion / Niveau d'information

Indiquer le ou les types d'information auxquels le fournisseur peut devoir avoir accès, énumérer toutes les restrictions possibles relatives à la diffusion, et, s'il y a lieu, indiquer le ou les niveaux d'information. L'utilisateur peut faire plusieurs choix selon la nature du travail à exécuter.

Les ministères doivent soumettre la LVERS à TPSGC lorsque:

- les marchés prévoient l'accès aux renseignements et aux biens de nature PROTÉGÉS et/ou CLASSIFIÉS étrangers ;
- les marchés prévoient aux entrepreneurs étrangers l'accès aux renseignements et aux biens de nature PROTÉGÉS et/ou CLASSIFIÉS canadiens; ou
- les marchés prévoient aux entrepreneurs étrangers ou canadiens l'accès aux renseignements et aux biens de nature PROTÉGÉS et/ou CLASSIFIÉS tels que définis dans les documents intitulés Moyens INFOSEC détermination et Divulgateion de INFOSEC.

a) Indiquer le type d'information auquel le fournisseur devra avoir accès

Renseignements et/ou biens du gouvernement canadien

Si des renseignements et/ou des biens canadiens sont indiqués, le fournisseur aura accès à des renseignements et/ou à des biens PROTÉGÉS et/ou CLASSIFIÉS appartenant au gouvernement canadien.

Renseignements et/ou biens de l'OTAN

Si des renseignements et/ou des biens de l'OTAN sont indiqués, cela signifie que, dans le cadre de ce besoin, le fournisseur aura accès à des renseignements et/ou à des biens PROTÉGÉS et/ou CLASSIFIÉS appartenant à des gouvernements membres de l'OTAN. Les renseignements et/ou les biens de l'OTAN sont élaborés par des pays de l'OTAN ou leur appartiennent et ne doivent être divulgués à aucun pays qui n'est pas un pays membre de l'OTAN. Les personnes qui manient des renseignements et/ou des biens de l'OTAN doivent détenir une autorisation de sécurité de l'OTAN et avoir besoin de savoir.

Les contrats comportant des renseignements CLASSIFIÉS de l'OTAN doivent être attribués par TPSGC. La DSICI de TPSGC est le responsable de la sécurité désigné relativement aux questions de sécurité industrielle au Canada.

Renseignements et/ou biens de gouvernements étrangers

Si des renseignements et/ou des biens de gouvernements étrangers sont indiqués, ce besoin permettra l'accès à des renseignements et/ou à des biens appartenant à un pays autre que le Canada.

b) Restrictions relatives à la diffusion

Si **À ne pas diffuser** est choisi, cela indique que les renseignements et/ou les biens sont **réservés aux Canadiens**. Seuls des fournisseurs canadiens installés au Canada peuvent soumissionner ce genre de besoin. NOTA : Si des renseignements et/ou des biens du gouvernement canadien coexistent avec des renseignements et/ou des biens réservés aux Canadiens, ceux-ci doivent porter la mention **Réservé aux Canadiens**.

Si **Aucune restriction relative à la diffusion** est choisi, cela indique que l'accès aux renseignements et/ou aux biens n'est assujéti à aucune restriction.

Si **Tous les pays de l'OTAN** est choisi, les soumissionnaires doivent appartenir à un pays membre de l'OTAN.

NOTA : Il peut y avoir plus d'une restriction s'appliquant à une demande, selon la nature des travaux à exécuter. Pour ce genre de contrat, un guide de sécurité doit être joint à la LVERS afin de clarifier les restrictions. Ce guide est généralement préparé par le chargé de projet et/ou le responsable de la sécurité de l'organisme.

c) Niveau d'information

À l'aide du tableau ci-dessous, indiquer le niveau approprié d'accès aux renseignements et/ou aux biens que le fournisseur doit avoir pour accomplir les travaux requis.

PROTÉGÉ	CLASSIFIÉ	NATO
PROTÉGÉ A	CONFIDENTIEL	NATO NON CLASSIFIÉ
PROTÉGÉ B	SECRET	NATO DIFFUSION RESTREINTE
PROTÉGÉ C	TRÈS SECRET	NATO CONFIDENTIEL
	TRÈS SECRET (SIGINT)	NATO SECRET
		COSMIC TRÈS SECRET

8. Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?

Si la réponse est Oui, les membres du personnel du fournisseur qui doivent avoir accès à des renseignements ou à des biens COMSEC doivent participer à une séance d'information COMSEC. Cette séance sera donnée au « détenteur autorisé » des renseignements ou des biens COMSEC. Dans le cas des contrats du type « personnel affecté », cette séance sera donnée par le ministère client. Lorsque le fournisseur doit recevoir et conserver, dans ses locaux, des renseignements ou des biens COMSEC, le responsable de la garde des renseignements ou des biens COMSEC de l'entreprise donnera la séance d'information COMSEC aux membres du personnel qui doivent avoir accès à des renseignements ou à des biens COMSEC.

9. Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?

Si la réponse est Oui, le fournisseur doit indiquer le titre abrégé du document, le numéro du document et le niveau de sensibilité. L'accès à des renseignements ou à des biens extrêmement délicats INFOSEC exigera que le fournisseur fasse l'objet d'une vérification Participation, contrôle et influence étrangers (PCIE) effectuée par la DSICI.

PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Niveau de contrôle de la sécurité du personnel requis

Indiquer le niveau d'autorisation de sécurité que le personnel doit détenir pour avoir accès aux renseignements, aux biens ou au site du client. Selon la nature du travail, il peut y avoir plus d'un niveau de sécurité. Veuillez noter que des cotes de sécurité sont accordées pour l'accès à des sites particuliers, selon des dispositions antérieures prises auprès du Secrétariat du Conseil du Trésor du Canada. La cote de sécurité donnant accès à un site s'applique uniquement aux personnes et n'est liée à aucune autre autorisation de sécurité accordée à des personnes ou à des organismes.

COTE DE FIABILITÉ	CONFIDENTIEL	SECRET
TRÈS SECRET	TRÈS SECRET (SIGINT)	NATO CONFIDENTIEL
NATO SECRET	COSMIC TRÈS SECRET	ACCÈS AUX EMBLEMES

Si plusieurs niveaux d'autorisation de sécurité sont indiqués, un guide de classification de sécurité doit être fourni.

b) Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?

Si la réponse est Oui, cela veut dire que certaines tâches ne sont pas PROTÉGÉES et/ou CLASSIFIÉES et peuvent être exécutées à l'extérieur d'un environnement sécurisé par du personnel n'ayant pas d'autorisation de sécurité. Il faut répondre à la question suivante si l'on a recours à du personnel n'ayant pas d'autorisation de sécurité :

Le personnel n'ayant pas d'autorisation de sécurité sera-t-il escorté?

Si la réponse est Non, le personnel n'ayant pas d'autorisation de sécurité ne pourra pas avoir accès à des lieux de travail dont l'accès est réglementé ni à des renseignements et/ou à des biens PROTÉGÉS et/ou CLASSIFIÉS.

Si la réponse est Oui, le personnel n'ayant pas d'autorisation de sécurité devra être escorté par une personne détenant la cote de sécurité requise, pour faire en sorte que le personnel en question n'ait pas accès à des renseignements et/ou à des biens PROTÉGÉS et/ou CLASSIFIÉS sur les lieux de travail.

PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

11. RENSEIGNEMENTS / BIENS :

a) Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?

Si la réponse est Oui, préciser, à l'aide du tableau récapitulatif, le niveau de sécurité des documents ou de l'équipement que le fournisseur devra protéger dans ses installations.

b) Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?

Si la réponse est Oui, préciser, à l'aide du tableau récapitulatif, le niveau de sécurité des renseignements ou des biens COMSEC que le fournisseur devra protéger dans ses installations.

PRODUCTION

c) Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?

Préciser, à l'aide du tableau récapitulatif, le niveau de sécurité du matériel que le fournisseur fabriquera, réparera et/ou modifiera et devra protéger dans ses installations.

TECHNOLOGIE DE L'INFORMATION (TI)

d) Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?

Si la réponse est Oui, préciser le niveau de sécurité à l'aide du tableau récapitulatif. Cette case porte sur les renseignements qui seront traités ou produits électroniquement et stockés dans un système informatique. Le ministère/organisme client devra préciser les exigences en matière de sécurité de la TI relativement à cet achat dans un document technique distinct. Le fournisseur devra également consulter le document suivant : Secrétariat du Conseil du Trésor du Canada – Norme opérationnelle de sécurité : Gestion de la sécurité des technologies de l'information (GSTI).

e) Y aura-t-il un lien électronique entre les systèmes informatiques du fournisseur et celui du ministère ou de l'agence gouvernementale?

Si la réponse est Oui, le fournisseur doit faire approuver ses systèmes informatiques. Le ministère client doit aussi fournir les critères de connectivité qui décrivent en détail les conditions et le niveau de sécurité relativement au lien électronique (habituellement pas plus haut que le niveau PROTÉGÉ B).

TABLEAU RÉCAPITULATIF

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

PROTÉGÉ	CLASSIFIÉ	NATO	COMSEC
PROTÉGÉ A	CONFIDENTIEL	NATO DIFFUSION RESTREINTE	PROTÉGÉ A
PROTÉGÉ B	SECRET	NATO CONFIDENTIEL	PROTÉGÉ B
PROTÉGÉ C	TRÈS SECRET	NATO SECRET	PROTÉGÉ C
	TRÈS SECRET (SIGINT)	COSMIC TRÈS SECRET	CONFIDENTIEL
			SECRET
			TRÈS SECRET

12. a) La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

Si la réponse est Oui, classifier le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de

sécurité » au haut et au bas du formulaire.

b) La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

Si la réponse est Oui, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

PARTIE D - AUTORISATION

13. Chargé de projet de l'organisme

Cette case doit être remplie et signée par le chargé de projet pertinent (c.-à-d. la personne qui est responsable de ce projet ou qui connaît le besoin au ministère ou à l'organisme client. On peut, à l'occasion, communiquer avec cette personne pour clarifier des renseignements figurant sur le formulaire.

14. Responsable de la sécurité de l'organisme

Cette case doit être signée par l'agent de la sécurité du ministère (ASM) du ministère indiqué à la case 1 ou par son remplaçant ou par le responsable de la sécurité du fournisseur.

15. Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

Un Guide de sécurité ou un Guide de classification de sécurité sont utilisés de concert avec la LVERS pour faire part d'exigences supplémentaires en matière de sécurité qui n'apparaissent pas dans la LVERS et/ou pour éclaircir certaines parties de la LVERS.

16. Agent d'approvisionnement

Cette case doit être signée par l'agent des achats qui fait fonction de gestionnaire du contrat ou du contrat de sous-traitance.

17. Autorité contractante en matière de sécurité

Cette case doit être signée par l'agent de la sécurité du marché. Lorsque TPSGC est le responsable de la sécurité du marché, la Direction de la sécurité industrielle canadienne et internationale (DSICI) doit remplir cette case.