

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
Canada Post Connect

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Information Products/Produits d'information
L'Esplanade Laurier,
East Tower 7th Floor
140 O'Connor, Street
Ottawa
Ontario
K1A 0R5

Title - Sujet Digital Wellness Platform	
Solicitation No. - N° de l'invitation H3901-213860/A	Amendment No. - N° modif. 005
Client Reference No. - N° de référence du client H3901-213860	Date 2023-01-31
GETS Reference No. - N° de référence de SEAG PW-\$\$PI-014-81482	
File No. - N° de dossier pi014.H3901-213860	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2023-02-09 Heure Normale du l'Est HNE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: James, Lionel	Buyer Id - Id de l'acheteur pi014
Telephone No. - N° de téléphone (343) 553-2487 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment 005 is raised to provide responses to the following questions expressed by bidders.

NOTE TO BIDDERS:

Bids submitted in response to this solicitation, must be sent using the Connect service (<https://www.canadapost-postescanada.ca/cpc/en/business/postal-services/digital-mail/connect.page>) provided by Canada Post Corporation.

Important Information:

To submit a bid using Connect service, the Bidder must send **as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response)**, an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an Connect conversation. Requests to open an Connect conversation received after that time may not be answered.

Additional information and instructions regarding submission through Connect can be found in Parts 2 and 3 of this RFP, as well as at the link below:

Steps to follow for the Bid Submission to Bid Receiving Unit (BRU) using Connect - Buyandsell.gc.ca

(<https://buyandsell.gc.ca/steps-to-follow-for-the-bid-submission-to-bid-receiving-unit-bru-using-connect>)

Question 1:

What is the anticipated Go Live date?

Answer 1:

The anticipated award date for this contract is prior to April 01, 2023.

Question 2:

Can we request an extension?

Answer 2:

An extension has been granted, the closing date of this RFP is now **February 9, 2023 at 14:00 EST.**

Question 3:

Would Health Canada entertain a more robust digital wellbeing solution with functionality outside of the listed scope?

Answer 3:

Bidders may provide solutions with functionalities outside of the listed scope, however these functionalities will not be evaluated for the purpose of selecting the winning bidder. In accordance with section:

4.2 Basis of Selection (page 10 of RFP)

To be declared responsive, a bid must:

- a. comply with all the requirements of the bid solicitation; and
- b. meet all mandatory criteria; and
- c. obtain the required minimum of 20 points overall for the technical evaluation criteria which

are subject to point rating. The rating is performed on a scale of 35 points.

2. Bids not meeting (a) or (b) or (c) will be declared non-responsive.

3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 60% for the technical merit and 40% for the price.

Additionally, in accordance with:

Annex D – Evaluation Criteria

4. OPTIONAL GOODS - Optional self-paced training or health improvement digital modules
[NOT EVALUATED]

(page 60 of RFP)

Bidders can provide a list of optional self-paced training or health improvement digital modules available, and associated costs if applicable. Table 6 however will not be assessed during the evaluation stage and will not be used for the purpose of selecting the winning bidder.

Question 4:

Is there an incumbent? If so, can you tell us who that is?

Answer 4:

The incumbent is LifeSpeak Inc.

Question 5:

Could you let us know if you are open to an east coast agency to do this work or do you have a local preference?

Answer 5:

In accordance with the Tendering Procedures: All interested suppliers may submit a bid.

Question 6:

Do you know how long after the award date you are expecting to Go Live?

Answer 6:

The Go Live date is the date of contract award. Although there may be some ramp up activities in setting up access after that date, the product itself must be fully operational and live on the date of contract award.

Question 7:

Our understanding is that users of the Digital Wellness Platform will be able to select learning paths or content specific to their needs. Given the sensitive nature of these selections, are Security requirements in scope for Bidders?

Answer 7:

In accordance with Section 6.1 Security Requirements of the RFP (page 12). There is no security requirement applicable to this Solicitation nor the resulting Contract.

Question 8:

We would like to respond to the depth and scope questions with number of 'activities' (interactive learning modules that often use videos and may have other elements including audio files, text, questions, quizzes, etc.) rather than 'videos'. Is that acceptable?

Answer 8:

No. The core requirement for this solicitation is a commercially available and bilingual library of Expert led videos. The other materials described in the question would be considered supporting materials only. They would not replace the video library requirement.