



National Defence

Défense nationale

National Defence Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

**REQUEST FOR STANDING OFFER  
DEMANDE D'OFFRES À COMMANDES**

**RETURN OFFERS TO:  
RETOURNER LES SOUMISSIONS À:**

Austin Sanford  
[Austin.Sanford@forces.gc.ca](mailto:Austin.Sanford@forces.gc.ca)  
DLP 8-3-1

<b>Title/Titre:</b>  MAISR KING AIR 350 TRAINING	<b>Solicitation No – N° de l'invitation</b>  W6399-23-LK65/B
<b>Date of Solicitation – Date de l'invitation</b> 01 February, 2023	
<b>Address Enquiries to – Adresser toutes questions à</b>  <a href="mailto:Austin.Sanford@forces.gc.ca">Austin.Sanford@forces.gc.ca</a>	
<b>Telephone No. – N° de téléphone</b>  613-993-6864	<b>FAX No – N° de fax</b>  N / A
<b>Destination</b>  Specified Herein Précisé dans les présentes	

**Proposal To: National Defence Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

**Proposition à : Défense nationale Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indique(s).

**Instructions:**

**Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/1 excise taxes and are to be delivered Delivery Duty Paid including all deliv charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.**

**Instructions: Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.**

<b>Delivery required - Livraison exigée</b> See Herein / Précisé dans les présentes	<b>Delivery offered - Livraison proposée</b>
<b>Vendor Name and Address - Raison sociale et adresse du fournisseur</b>	
<b>Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)</b>	
Name/Nom _____	Title/Titre _____
Signature _____	Date _____

**Solicitation Closes –  
L'invitation prend fin**

At – à : 1400hrs / 14h00 EDT

On - le : 13 March, 2023

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This bid solicitation cancels and supersedes previous bid solicitation number W6399-23-LK65/A dated 2022-09-12 with a closing of 2022-10-24 at 14:00 EDT. A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.

## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            6A, Standing Offer, and 6B, Resulting Contract Clauses:
  - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

### **1.2 Summary**

- 1.2.1    This Request for Standing Offer (RFSO) is for a qualified service provider with resources, instructor and personnel to support the provision of Hawker Beechcraft King Air 350 simulator training for Canadian Armed Forces members to operate the CE-145 aircraft.
- 1.2.2    The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the Canada-Chile Free Trade Agreement (CCFTA), the Canadian Free Trade (CFTA), the Canada-Peru Free Trade Agreement (CPFTA), the Canada-Columbia Free Trade Agreement (CCoIFTA), the Canada-Panama Free Trade Agreement (CPanFTA), the Canada-Honduras Free Trade Agreement (CHFTA), the Canada-Korea Free Trade Agreement (CKFTA) and the Canada-European Union Comprehensive Economic and Trade Agreement (CETA).

### **1.3 Debriefing**

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Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - OFFEROR INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2022-03-29) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO, with the following modifications:

- a) Section 02, Procurement Business Number is deleted in its entirety.
- b) Section 20(2), Further Information is deleted in its entirety.
- c) Subsection 2.d. of Section 05, Submission of Offers, is deleted in its entirety and replaced with the following:

Send its offer only to the address specified in the offer solicitation.

- d) Section 06, Late Offers, Is deleted in its entirety;
- e) The text under Section 07, Delayed Offers, is deleted in its entirety and replaced with the following:

It is the Offeror's responsibility to ensure that the Standing Offer Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of offers will not be accepted.

- f) Subsection 1 of Section 08, Transmission by Facsimile, is deleted in its entirety.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 180 days

### **2.2 Electronic Submission of Offers**

- a) Offers must be submitted only to the Department of National Defence by the date, time and place indicated on page 1 of the offer solicitation. Offers must be received electronically as noted in subparagraph b).

- b) **Electronic Submissions: Individual e-mails exceeding five (5) megabytes, or that includes other factors such as embedded macros and/or links, may be rejected by the DND e-mail system and/or firewall(s) without notice to the Offeror or Standing Offer Authority.** Larger offers may be submitted through more than one e-mail. The Standing Offer Authority will confirm receipt of documents. It is the Offeror's responsibility to ensure that the Standing Offer Authority has received the entire submission. Offerors should not assume that all documents have been received unless the Standing Offer Authority confirms receipt of each document. In order to minimize the potential for technical issues, Offerors are requested to allow sufficient time before the closing time and date to confirm receipt. Technical and financial documents received after the closing time and date will not be accepted.

Due to the nature of the Request for Standing Offers, transmission of offers by facsimile to PWGSC will not be accepted.

### 2.3. Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

### Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

### **Former Public Servant in Receipt of a Pension**

As per the above definitions, is the Offeror a FPS in receipt of a pension? **Yes ( ) No ( )**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

### **Work Force Adjustment Directive**

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes ( ) No ( )**.

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes

### **2.4. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

## **2.5. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.



## **PART 3 - OFFER PREPARATION INSTRUCTIONS**

### **3.1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (1 soft copy via email)

Section II: Financial Offer (1 soft copy via email)

Section III: Certifications and Additional Information (1 soft copy via email)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Offerors may use Attachment 1 to Part 3 to indicate their prices. If Offerors choose to use Attachment 1 to Part 3 to indicate their prices, Offerors must include Attachment 1 to Part 3 in their financial offer.

#### **Section I: Technical Offer**

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Offer**

Offerors must submit their financial offer as follows:

Offerors must submit firm prices, Delivered Duty Paid (DDP) at Offeror's Facility Incoterms 2010, Applicable Taxes excluded. The total amount of Applicable Taxes must be shown separately.

Unless the solicitation specifically requires offers to be submitted in Canadian currency, offers submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the solicitation closing date, or on another date specified in the solicitation, will be applied as a conversion factor to the offers submitted in foreign currency.

#### **3.1.1 Electronic Payment of Invoices - Offer**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Attachment 2 to part 3, Electronic Payment Instruments, to identify which ones are accepted.

If Attachment 2 to part 3, Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

#### **3.1.2 Exchange Rate Fluctuation**

SACC Manual Clause [C3011T](#) (2013-11-06) Exchange Rate Fluctuation

#### **Section III: Certifications**

Offerors must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

Refer to Annex "B" – Evaluation Plan – Mandatory Technical Criteria

#### **4.1.2 Financial Evaluation**

The price of the offer will be evaluated in Canadian dollars, Delivered Duty Paid (DDP) at the Offerors' facility Incoterms 2010, Canadian customs duties and excise taxes included, Applicable Taxes excluded.

### **4.2 Basis of Selection - Multi-Item Offer Solicitation**

An offer must comply with the requirements of the solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest total evaluated price in the Pricing Schedule detailed Attachment 1 to Part 3 will be recommended for award of a Standing Offer. Total Evaluated Offer Price = SUM A+B+C+D+E.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

### **5.1 Certifications Precedent to the Issuance of a Standing Offer and Additional Information**

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable), to be given further consideration in the procurement process.

#### **5.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification**

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to offer" list ) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Offer" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

## **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **6.1 Offer**

**6.1.1** The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

#### **6.2 Security Requirements**

**6.2.1** There is no security requirement applicable to this Standing Offer.

#### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **6.3.1 General Conditions**

**2005** (2022-01-28) General Conditions - General Conditions – Standing Offers – Goods or Services, apply to and form part of the Standing Offer, with the following modifications:

a. Definition of Minister is modified as follows:

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that Minister.

#### **6.4 Term of Standing Offer**

##### **6.4.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from date of Standing Offer award to two (2) years from the date of Standing Offer Award.

##### **6.4.2 Extension of Standing Offer**

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional three (3) one (1) year periods, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

##### **6.4.3 Comprehensive Land Claims Agreements (CLCAs)**

The Standing Offer (SO) is for the delivery of the requirement detailed in the SO to the Identified Users across Canada, excluding locations within Yukon, Northwest Territories, Nunavut, Quebec, and Labrador that are subject to Comprehensive Land Claims Agreements (CLCAs). Any

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requirement for deliveries to locations within CLCAs areas within Yukon, Northwest Territories, Nunavut, Quebec, or Labrador will have to be treated as a separate procurement, outside of the standing offer.

#### 6.4.4 Shipping Instructions

Services will be delivered at the location specified in the Statement of Work.

#### 6.5. Authorities

##### 6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Austin Sanford  
Title: Procurement Officer  
Department of National Defence  
ADM (Mat) / DGLEPM  
Directorate: DLP 8  
Address: 101 Colonel By Drive, Ottawa, ON K1A 0K2

Telephone: 613-993-6864  
E-mail address: austin.sanford@forces.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

##### 6.5.2 Project Authority

<to be identified at Standing offer Award>

The Project Authority for the Standing Offer is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

##### 6.5.3 Offeror's Representative

<to be identified at Standing offer Award>

The Offeror's Representative for the Standing Offer is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## 6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

### Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"*lump sum payment period*" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"*pension*" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

### Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES** ( ) **NO** ( )

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of

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the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

### **Work Force Adjustment Directive**

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** ( ) **NO** ( )

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

### **6.7 Identified Users**

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence (DND) / DLP 8 personnel

### **6.8 Call-up Procedures**

- a) Each Call-up results in a separate contract between Canada and the Offeror.
- b) The Offeror acknowledges that no costs incurred before the receipt of a signed Call-up can be charged to this Standing Offer or any Call-ups made against it.
- c) The Offeror acknowledges and agrees that the terms and conditions set out in the Resulting Contract Clauses that form part of this Standing Offer apply to every Call-up made under this Standing Offer.
- d) The Offeror agrees only to perform individual Call-ups made by an Identified User under this Standing Offer outlined in section 1.7 above.
- e) The Offeror acknowledges that the Call-ups will follow the Production Performance Verification Test Process as defined in Annex 'B' – Section 3.3.1.
- f) The following call-up process will be followed:

#### **Step 1 – Call-up Request:**

The Identified User will provide the following information to the Offeror in a Call-up:

- 1) The training, and training date, at rates identified in Annex "B" Basis of Payment.

#### **Step 2 - Offeror's Response to the Request:**

The Offeror must confirm receipt of the Call-up by e-mail within two (2) working days.

### **6.9 Call-up Instrument**

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer, attachment 1 to part 7*

## 6.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$\_\_\_\_\_ *to be inserted at contract award* (*Applicable Taxes excluded*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

## 6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2022-01-28), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2010C (2022-01-28), General Conditions: Services (medium complexity);
- e) Annex A, Statement of Work;
- f) Annex C, Basis of Payment;
- g) the Offeror's offer dated \_\_\_\_\_ (*insert date of offer*).

## 6.12 Certifications and Additional Information

### 6.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

## 6.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario



## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **6.1 Statement of Work**

The Contractor must perform the Work described in the call-up against the Standing Offer.

### **6.2 Standard Clauses and Conditions**

#### **6.2.1 General Conditions**

**2010C** (2022-01-28), General Conditions - Services (Medium Complexity) apply to and form part of the Contract, with the following modifications:

a. Definition of Minister is modified as follows:

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

### **6.3 Term of Standing Offer**

#### **6.3.1 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer.

### **6.4 Proactive Disclosure of Contracts with Former Public Servants**

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

### **Definitions**

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- e. an individual;
- f. an individual who has incorporated;
- g. a partnership made of former public servants; or
- h. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"*lump sum payment period*" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"*pension*" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

### Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES** ( ) **NO** ( )

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- c. name of former public servant;
- d. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

### Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** ( ) **NO** ( )

If so, the Offeror must provide the following information:

- h. name of former public servant;
- i. conditions of the lump sum payment incentive;
- j. date of termination of employment;
- k. amount of lump sum payment;
- l. rate of pay on which lump sum payment is based;
- m. period of lump sum payment including start date, end date and number of weeks;
- n. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

## 6.5 Payment

### 6.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified Annex "C" for a cost of \$ \_\_\_\_\_ (*insert the amount at standing offer award*). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.5.2 SACC Manual Clauses**

SACC Manual Clause [H1001C](#) (2008-05-12), Multiple Payments

### **6.5.3 Electronic Payment of Invoices – Call-up**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Direct Deposit (Domestic and International);
- b. Electronic Data Interchange (EDI);
- c. Wire Transfer (International Only);

### **6.6 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a. The original and One (1) copy must be forwarded to the Standing Offer Authority identified under the section entitled "Authorities" of the Contract.

### **6.7 Insurance**

SACC Manual clause [G1005C](#) (2016-01-28) Insurance – No Specific Requirement

### **6.8 Defence Contract**

SACC Manual clause [A9006C](#) (2012-07-16) Defence Contract

### **6.9 Foreign Nationals**

SACC Manual clause [A2000C](#) (2006-06-16) Foreign Nationals (Canadian Contractor)

SACC Manual clause [A2001C](#) (2006-06-16) Foreign Nationals (Foreign Contractor)

## **ANNEX "A" STATEMENT OF WORK PROVISION OF KING AIR 350 TRAINING**

### **Requirement**

1. The Department of National Defence (DND) requires classroom and simulator training for Hawker Beechcraft King Air 350 pilots assigned to operate the CE-145.
2. The training will provide the knowledge and skills required for the subject personnel to develop the expertise needed to fulfill either the First Officer or Pilot-in-Command roles on this aircraft type using the required avionics system.
3. Additionally, there is an optional requirement for upset and recovery training to be conducted in a live fly environment.
4. This Statement of Work (SOW) covers requirements for the provision of training for initial training, avionics conversion training, and steady state re-currency and on-going training.

### **Background**

4. DND is acquiring King Air 350 ER aircraft equipped with the Pro Line Fusion avionics suite for the Manned Airborne Intelligence, Surveillance and Reconnaissance (MAISR) program. Crews will receive operational training for this aircraft delivered by US Air Force Special Operations Command (AFSOC) which operates the King Air 350 aircraft equipped with the Pro Line 21 avionics suite. Therefore, pilots will require both initial training using Pro Line 21 avionics and conversion and re-currency/on-going training using Pro Line Fusion avionics.
5. The project requires simulator support to ensure FOC crew manning can be maintained. This aircraft is equipped with a highly automated flight deck, requiring an in-depth knowledge of aircraft systems and emergency procedures. DND does not possess the internal capability to provide the initial, avionics conversion, and re-currency aircraft and avionics training for the assigned pilot duties.

### **Scope of Service Required**

6. The Contractor must provide training for the Hawker Beechcraft King Air 350. Training shall be carried out on an annual basis unless otherwise specified for a minimum of two, and maximum of 14 personnel as outlined below
  - a) Initial pilot training on Pro Line 21 as per Appendix A;
  - b) Avionics conversion training from Pro Line 21 to Pro Line Fusion as per Appendix B;
  - c) Re-currency training on Pro Line Fusion as per Appendix C;
  - d) Requalification training on Pro Line Fusion as per Appendix D;
  - e) Re-currency training on Pro Line 21 as per Appendix E;
  - f) Additional re-currency or continuation training as per Appendix F; and
  - g) Initial qualification and re-currency of advanced upset and recovery training as per Appendix G (optional requirement).
7. Re-currency training may be combined with other training requirements.

8. As specified in Appendices A-F, the Contractor must provide a certified Level D, full motion, visual, King Air 350 flight simulator capable of conducting instrument rating check rides. The simulator must also be capable of demonstrating tactical, and emergency maneuvers. The Contractor should, if possible, include the simulated visual environment of CFB Trenton (CYTR) in the available database of airports.

9. The Contractor should be able to instruct using the King Air 350 Extended Range (ER) specifications and limitations.

10. The on-site DND instructor or DND senior pilot may identify that a student requires extra training. They will then communicate with the Contractor and work to find a mutually agreeable timeframe for when the additional training will take place. If the simulator schedule allows and a timeframe is established, then the on-site DND instructor or DND senior pilot will communicate with the contract technical authority, requesting authorization be sent to the Contractor. Upon receipt of the authorization, the Contractor must schedule the additional training.

11. The Contractor must allow DND instructors access to the simulator and facilities for the purpose of conducting check rides and observations on students undergoing training. The Contractor will operate the simulator during check-rides by DND instructors. Check rides (and the requirement for additional simulator sessions to conduct check rides) will be accommodated in conjunction with scheduled training as agreed upon between the DND instructor and the Contractor.

### **Tasks/Technical Specifications**

12. The Contractor must supply

- a) Course material in accordance with Appendices A-F, as applicable, for each student;
- b) Sufficient qualified academic and flight instructors to permit attaining the goals detailed in the Scope section above;
- c) Suitable classroom facilities; and
- d) Suitable computing hardware and software resources, when required, to permit the student to conduct course work.

13. The Contractor must provide students with suitable briefings and debriefings for each simulator session.

### **Constraints**

14. Except for Initial pilot training on Pro Line 21 (Appendix A), whenever possible, ground school training and simulator training should be conducted on separate days (e.g. avoid ground school in the morning followed by simulator training that same afternoon).

15. The Contractor shall make every effort to train DND pilots in pairs. If a single pilot is sent for training, they should be provided with equal time pilot flying (PF) and pilot monitoring (PM) training as per Appendices A-F.

16. All training will be delivered at the contractor's site within Canada or the continental USA.

### **Inspection of Facilities**

17. The Contractor's facilities and/or the training site may be visited at a mutually agreed upon time during training by a designated representative(s) of the DND to inspect, monitor, or appraise the Contractor's performance in conducting the training program.

18. The representative(s) of the DND will monitor and evaluate the training program to ensure that objectives and training requirements are being met.

19. The Contractor is responsible for recognizing and reporting any circumstances which may hinder the conduct of the training course(s).

### **Language of Work**

20. All course instructors must be fluent in English. Fluent is defined as able to communicate orally and in writing with minimal direction or errors. All course content must be in English. All deliverables must be provided in English.

### **Reports and Certificates**

21. Upon completion of each course, the Contractor must forward both a soft copy and a hard copy of the documentation of the flight simulator training to the contract technical authority for each student in attendance, not more than thirty (30) days following course completion. This documentation must include the total number of hours of training completed and the subjects covered, date of session completion, name and rank of student.

### **Number of personnel**

22. Pilots will normally undergo the training in pairs.

## **Appendix A - Requirements for Initial Training – Pro Line 21**

### **Purpose**

1. This course will provide the knowledge and skills required for the subject personnel to develop the expertise needed to fulfill either the First Officer or Pilot-in-Command roles on the King Air 350 with Pro Line 21 avionics.

### **Ground School / E-Learning**

2. A minimum of 40 hours of classroom-based instruction should be dedicated to teaching the following topics

- a) Aircraft General;
- b) Master Warning;
- c) Electrical;
- d) Lighting;
- e) Fuel;
- f) Powerplant;
- g) Propellers;
- h) Fire Protection;
- i) Pneumatics;
- j) Environmental;
- k) Air Conditioning;
- l) Pressurization;
- m) Oxygen;
- n) Ice and Rain Protection;
- o) Landing Gear and Brakes;
- p) Weight and Balance;
- q) Performance;
- r) Flight Planning;
- s) Avionics/Communication;
- t) AFM/POH; and
- u) Flight Controls.

### **Simulator Training**

3. Training shall be conducted using a Level D, full motion, visual, King Air 350 flight simulator equipped with Pro Line 21 avionics.

4. A minimum of 14 hours acting as PF and 14 hours acting as PM (per pilot) of Simulator training should be dedicated to teaching the following topics

- a) Cockpit Familiarization;
- b) Preflight;
- c) Engine Start;
- d) Taxi;
- e) Normal Takeoff;
- f) Basic Aircraft Handling;
- g) Normal Approach and Landing;
- h) Malfunctions;
- i) Airwork;
- j) Stalls/Upset Recovery;
- k) Unusual Attitudes;

- l) Cabin Pressurization;
- m) Emergency Descent;
- n) Non-Precision Approach and Landing;
- o) Rejected Takeoff;
- p) Engine Malfunction;
- q) Single-Engine Precision Approach;
- r) Single-Engine Missed Approach;
- s) Airstart;
- t) Engine Failure on Takeoff;
- u) Icing Procedures and Operations;
- v) Cold Weather Operations;
- w) Low Visibility Takeoffs, Approaches, and Landings;
- x) Circling Approaching and Landing;
- y) High-Hot-Heavy Operations;
- z) Windshear/Microburst on Takeoff and Approach;
- aa) Emergency/Abnormal Systems;
- bb) Hydraulics;
- cc) Electrical;
- dd) Avionics;
- ee) Powerplant;
- ff) Raw Data ILS;
- gg) Single-Engine Takeoff;
- hh) Single-Engine Approach (Non-Precision);
- ii) Visual Approach; and
- jj) No-Flap Approach and Landing.

### **Timeframe and Length**

5. This course will be scheduled on an as-requested basis and will run a minimum of 14 days in length.



## **Appendix B - Requirements for Avionics Conversion Training from Pro Line 21 to Pro Line Fusion**

### **Purpose**

1. This course will provide the knowledge and skills required for the subject personnel to transition from a Pro Line 21 avionics system to a Pro Line Fusion avionics system on the King Air 350.

### **Ground School / E-Learning**

2. A minimum of 6 hours of classroom-based instruction should be dedicated to teaching differences from Pro Line 21 to Pro Line Fusion including

- a) Aircraft General;
- b) Master Warning;
- c) Electrical;
- d) Lighting;
- e) Fuel;
- f) Powerplant;
- g) Propellers;
- h) Fire Protection;
- i) Pneumatics;
- j) Environmental;
- k) Air Conditioning;
- l) Pressurization;
- m) Oxygen;
- n) Ice and Rain Protection;
- o) Landing Gear and Brakes;
- p) Weight and Balance;
- q) Performance;
- r) Flight Planning;
- s) Avionics/Communication;
- t) AFM/POH; and
- u) Flight Controls.

### **Simulator Training**

3. Training shall be conducted using a Level D, full motion, visual, King Air 350 flight simulator equipped with Pro Line Fusion avionics.

4. A minimum of 8 hours acting as PF and 8 hours acting as PM (per pilot) of Simulator training should be dedicated to teaching differences from Pro Line 21 to Pro Line Fusion including

- a) Cockpit Familiarization;
- b) Preflight;
- c) Engine Start;
- d) Taxi;
- e) Normal Takeoff;
- f) Basic Aircraft Handling;
- g) Normal Approach and Landing;
- h) Malfunctions;
- i) Airwork;
- j) Stalls/Upset Recovery;
- k) Unusual Attitudes;

- l) Cabin Pressurization;
- m) Emergency Descent;
- n) Non-Precision Approach and Landing;
- o) Rejected Takeoff;
- p) Engine Malfunction;
- q) Single-Engine Precision Approach;
- r) Single-Engine Missed Approach;
- s) Airstart;
- t) Engine Failure on Takeoff;
- u) Icing Procedures and Operations;
- v) Cold Weather Operations;
- w) Low Visibility Takeoffs, Approaches, and Landings;
- x) Circling Approaching and Landing;
- y) High-Hot-Heavy Operations;
- z) Windshear/Microburst on Takeoff and Approach;
- aa) Emergency/Abnormal Systems;
- bb) Hydraulics;
- cc) Electrical;
- dd) Avionics;
- ee) Powerplant;
- ff) Raw Data ILS;
- gg) Single-Engine Takeoff;
- hh) Single-Engine Approach (Non-Precision);
- ii) Visual Approach; and
- jj) No-Flap Approach and Landing.

### **Timeframe and Length**

5. This course will be scheduled on an as-requested basis and will run a minimum of 4 days in length.

## **Appendix C – Requirements for Re-currency Training on Pro Line Fusion**

### **Purpose**

1. This course will provide candidates with re-currency training on the King Air 350 equipped with Pro Line Fusion avionics.

### **Ground School / E-Learning**

2. A minimum of 12 hours of classroom-based instruction should be dedicated to teaching the following topics

- a) Weight and Balance;
- b) Avionics;
- c) Nav/Comm;
- d) Aircraft General;
- e) Electrical;
- f) Lighting;
- g) Master Warning;
- h) AFM/POH;
- i) Performance;
- j) Flight Planning;
- k) Avionics;
- l) Pressurization;
- m) Air Conditioning;
- n) Fuel;
- o) Pneumatics;
- p) Powerplant;
- q) Propellers;
- r) Fire Protection;
- s) Systems Integration;
- t) Ice and Rain Protection;
- u) Flight Controls;
- v) Landing Gear and Brakes;
- w) Oxygen; and
- x) Windshear/CRM/Stall.

### **Simulator Training**

3. Training shall be conducted using a Level D, full motion, visual, King Air 350 flight simulator equipped with Pro Line Fusion avionics.

4. A minimum of 6 hours acting as PF and 6 hours acting as PM (per pilot) of Simulator training should be dedicated to teaching the following topics

- a) Malfunctions / Start Malfunctions;
- b) Emergency Descent;
- c) Rejected Takeoff;
- d) Engine Malfunctions;
- e) Single-Engine Precision Approach;
- f) Single-Engine Missed Approach;
- g) Airstart;
- h) Stalls/Upset Recovery;
- i) Unusual Attitudes;

- j) Engine Failure on Takeoff;
- k) Icing Procedures and Operations;
- l) Cold Weather Operations;
- m) Low Visibility Takeoffs, Approaches, and Landings;
- n) Circling Approaching and Landing;
- o) High-Hot-Heavy Operations;
- p) Windshear/Microburst on Takeoff and Approach;
- q) Emergency/Abnormal Systems;
- r) Single-Engine Takeoff;
- s) Single-Engine Approach (Non-Precision); and
- t) No-Flap Approach and Landing.

### **Timeframe and Length**

5. This course will be scheduled on an as-requested basis and will run a minimum of 5 days in length.

## Appendix D - Requirements for Requalification training on Pro Line Fusion

### Purpose

1. This course will provide the knowledge and skills required for the subject personnel to develop the expertise needed to requalify as either the First Officer or Pilot-in-Command on the King Air 350 with Pro Line Fusion avionics system.

### Ground School / E-Learning

2. A minimum of 12 hours of classroom-based instruction should be dedicated to teaching topics tailored as required for the student. These topics could include the following

- a) Weight and Balance;
- b) Avionics;
- c) Nav/Comm;
- d) Aircraft General;
- e) Electrical;
- f) Lighting;
- g) Master Warning;
- h) AFM/POH;
- i) Performance;
- j) Flight Planning;
- k) Avionics;
- l) Pressurization;
- m) Air Conditioning;
- n) Fuel;
- o) Pneumatics;
- p) Powerplant;
- q) Propellers;
- r) Fire Protection;
- s) Systems Integration;
- t) Ice and Rain Protection;
- u) Flight Controls;
- v) Landing Gear and Brakes;
- w) Oxygen; and
- x) Windshear/CRM/Stall.

### Simulator Training

3. Training shall be conducted using a Level D, full motion, visual, King Air 350 flight simulator equipped with Pro Line Fusion avionics.

4. A minimum of 6 hours acting as PF and 6 hours acting as PM (per pilot) of Simulator training should be dedicated to teaching topics tailored as required for the student. These topics could include the following

- a) Malfunctions / Start Malfunctions;
- b) Emergency Descent;
- c) Rejected Takeoff;
- d) Engine Malfunctions;
- e) Single-Engine Precision Approach;
- f) Single-Engine Missed Approach;
- g) Airstart;

- h) Stalls/Upset Recovery;
- i) Unusual Attitudes;
- j) Engine Failure on Takeoff;
- k) Icing Procedures and Operations;
- l) Cold Weather Operations;
- m) Low Visibility Takeoffs, Approaches, and Landings;
- n) Circling Approaching and Landing;
- o) High-Hot-Heavy Operations;
- p) Windshear/Microburst on Takeoff and Approach;
- q) Emergency/Abnormal Systems;
- r) Single-Engine Takeoff;
- s) Single-Engine Approach (Non-Precision); and
- t) No-Flap Approach and Landing.

### **Timeframe and Length**

5. This course will be scheduled on an as-requested basis and will run between 5 and 12 training days in length. This will allow for the requalification training to be tailored to the requirements of the trainee.

## **Appendix E - Requirements for Re-currency training on Pro Line 21**

### **Purpose**

1. This course will provide the knowledge and skills required for the subject personnel to develop the expertise needed to become recurrent on the King Air 350 Pro Line 21 avionics system. This course may be required for CE-145 First Officers prior to attending Mission Commander training with AFSOC.

### **Ground School / E-Learning**

2. A minimum of 12 hours of classroom-based instruction should be dedicated to teaching the following topics

- a) Weight and Balance;
- b) Avionics;
- c) Nav/Comm;
- d) Aircraft General;
- e) Electrical;
- f) Lighting;
- g) Master Warning;
- h) AFM/POH;
- i) Performance;
- j) Flight Planning;
- k) Avionics;
- l) Pressurization;
- m) Air Conditioning;
- n) Fuel;
- o) Pneumatics;
- p) Powerplant;
- q) Propellers;
- r) Fire Protection;
- s) Systems Integration;
- t) Ice and Rain Protection;
- u) Flight Controls;
- v) Landing Gear and Brakes;
- w) Oxygen; and
- x) Windshear/CRM/Stall.

### **Simulator Training**

3. Training shall be conducted using a Level D, full motion, visual, King Air 350 flight simulator equipped with Pro Line 21 avionics.

4. A minimum of 6 hours acting as PF and 6 hours acting as PM (per pilot) of Simulator training should be dedicated to teaching the following topics

- a) Malfunctions / Start Malfunctions;
- b) Emergency Descent;
- c) Rejected Takeoff;
- d) Engine Malfunctions;
- e) Single-Engine Precision Approach;
- f) Single-Engine Missed Approach;
- g) Airstart;
- h) Stalls/Upset Recovery;

- i) Unusual Attitudes;
- j) Engine Failure on Takeoff;
- k) Icing Procedures and Operations;
- l) Cold Weather Operations;
- m) Low Visibility Takeoffs, Approaches, and Landings;
- n) Circling Approaching and Landing;
- o) High-Hot-Heavy Operations;
- p) Windshear/Microburst on Takeoff and Approach;
- q) Emergency/Abnormal Systems;
- r) Single-Engine Takeoff;
- s) Single-Engine Approach (Non-Precision); and
- t) No-Flap Approach and Landing.

### **Timeframe and Length**

5. This course will be scheduled on an as-requested basis and will run a minimum of 5 days in length.



## **Appendix F - Requirements for Additional Re-currency or Continuation Training**

### **Purpose**

1. This course will provide the knowledge and skills required for the subject personnel to undergo additional re-currency training or continuation training as required. This training may be provided to personnel on an as-required basis to provide training and experience supplemental to regularly scheduled training.
2. The training authority will provide specific requests for ground school and simulator focused training topics with the tasking authorization message.

### **Ground School / E-Learning**

3. A minimum of 6 hours of classroom-based instruction should be dedicated to teaching topics tailored as required for the student. These topics could include systems theory, normal handling, abnormal handling, single pilot operations, etc.

### **Simulator Training**

4. Training shall be conducted using a Level D, full motion, visual, King Air 350 flight simulator equipped with Pro Line Fusion avionics.
5. A minimum of 6 hours acting as PF and 6 hours acting as PM (per pilot) of Simulator training should be dedicated to teaching topics tailored as required for the student. These topics could include systems operation, normal handling, abnormal handling, single pilot operations, etc.

### **Timeframe and Length**

6. This course will be scheduled on an as-requested basis and will run between 5 and 7 training days in length.

## **Appendix G – Initial Qualification and Re-currency of Advanced Upset and Recovery Training.**

### **Purpose**

1. This course will provide the knowledge and skills required for the subject personnel to undergo initial and re-currency training of advanced upset and recovery situations that may occur while flying a King Air 350 aircraft. This training will be provided to personnel once and then again every 5 years.
2. This training is to address shortcomings experienced by simulator training regarding unusual attitude response characteristics that cannot be replicated in a simulator.

### **Ground School / E-Learning**

3. A minimum of 5 hours of classroom-based instruction should be dedicated to teaching topics tailored as required for the student. These topics could include systems theory, abnormal handling, energy management, aerodynamics, etc. This training is not required to provide basic flying skills for undergraduate pilots.

### **Flight Training**

4. Training shall be conducted using an appropriate aircraft type(s) similar to the King Air 350.
5. A minimum of 4 hours performing multiple scenarios and iterations per student is required. The topics of instruction shall include loss of control, recovery manoeuvres, etc.

### **Timeframe and Length**

6. This course will be scheduled on an as-requested basis and will run between 2 and 7 training days in length.

**ANNEX "B" EVALUATION PLAN - MAISR Aircrew Simulator Training**

1. Offer Preparation Instructions:

- i. The offer must meet all the mandatory technical criteria specified below. The Offeror must provide the necessary documentation to support compliance with this requirement. This also includes a written substantiation in the table below detailing when, where and how the mandatory requirements can be met with the instructors and facilities as well as experience via resume.
- ii. Offers which fail to meet the mandatory technical criteria will be declared non-responsive.

	<b>MANDATORY TECHNICAL CRITERIA</b>	<b>MET</b>	<b>NOT MET</b>	<b>DETAILED SUBSTANTIATION</b>
<b>MT1</b>	The offeror must clearly demonstrate that the proposed training syllabus and simulator can provide training to Beechcraft King Air 350 pilots to operate the CE-145. Must be able to provide initial training (KA350ER Proline 21 cockpit), avionics conversion training (KA350ER fusion cockpit), and steady-state/re-currency training.			
<b>MT2</b>	Offeror must provide a certified level D, full motion, visual, King Air 350 flight simulator capable of conducting instrument rating check rides.			
<b>MT3</b>	The offeror must demonstrate in-depth knowledge of aircraft systems and emergency procedures.			
<b>MT4</b>	The offeror must be able to provide training for the Hawker Beechcraft King Air 350 for an initial period of 5 years, with the option to renew. Offeror must have the capacity to provide training on an annual basis for 2-14 personnel.			
<b>MT5</b>	The offeror must be able to provide sufficient academic and flight instructors (as per MT5) in English.			

Note: A resource will only be screened if they meet all the mandatory requirements above. These are necessary to perform the tasks in the Statement of Work.

**ANNEX "C" BASIS OF PAYMENT**

Firm prices for each period of the proposed Standing Offer inclusive of all labour, tools, training aids, supplies and equipment. No other charges will be allowed.

Canada reserves the right to replace individual candidates scheduled for training at no additional cost.

This table to be completed by DND at SO award		Firm Year 1	Firm Year 2	Option Year 1	Option Year 2	Option Year 3
Contract Year		2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
Course	Description	Unit Price per student	Unit Price per student	Unit Price per student	Unit Price per student	Unit Price per student
KA350 ProLine21 Initial Course (Annex A - Appendix A)	Initial KA350 training with ProLine 21					
KA350 ProLine Fusion Conversion (Annex A - Appendix B)	Avionics conversion training from ProLine 21 to ProLine Fusion					
Currency/Emerg Procedures Simulator ProLine Fusion (Annex A - Appendix C)	Annual Currency and Emergency Procedure Simulator Training on ProLine Fusion					
Requalification ProLine Fusion (Annex A - Appendix D)	Requalification training for non-current aircrew on ProLine Fusion					
Recurrent training on Pro Line 21 (Annex A - Appendix E)	Requalification training for non-current aircrew on ProLine 21					

<p>Additional Continuation Training (Annex A - Appendix F)</p>	<p>Additional continuation training or re-currency training if aircrew require additional, non-syllabus time to attain the minimum qualification</p>					
<p>Initial/Re-currency of Advanced Upset and Recovery Training (Annex A – Appendix G)</p>	<p>Flight training addressing the shortcomings of upset training experienced with just simulator training.</p>					

**ATTACHMENT 1 TO PART 3 OF THE OFFER SOLICITATION**

**PRICING SCHEDULE**

Offerors may use Attachment 1 to Part 3 to indicate their prices. If offerors choose to use Attachment 1 to Part 3 to indicate their prices, offerors must include Attachment 1 to Part 3 in their financial offer.

<b>Pilot Training – W6399-23-LK65</b>				
<b>FIRM YEAR 1</b>				
<b>Course</b>	<b>Description</b>	<b>Estimated Number of Students - X</b>	<b>Firm Price Per Student - Y</b>	<b>Total – Z Z = (X*Y)</b>
KA350 ProLine21 Initial Course (Annex A - Appendix A)	Initial KA350 training with ProLine 21	2	\$	\$
KA350 ProLine Fusion Conversion (Annex A - Appendix B)	Avionics conversion training from ProLine 21 to ProLine Fusion	2	\$	\$
Currency/Emerg Procedures Simulator ProLine Fusion (Annex A - Appendix C)	Annual Currency and Emergency Procedure Simulator Training on ProLine Fusion	9	\$	\$
Requalification ProLine Fusion (Annex A - Appendix D)	Requalification training for non-current aircrew on ProLine Fusion	2	\$	\$
Recurrent training on Pro Line 21 (Annex A - Appendix E)	Requalification training for non-current aircrew on ProLine 21	2	\$	\$

Additional Continuation Training (Annex A - Appendix F)	Additional continuation training or re-currency training if aircrew require additional, non-syllabus time to attain the minimum qualification	2	\$	\$
Initial/Re-currency of Advanced Upset and Recovery Training (Annex A – Appendix G)	Flight training addressing the shortcomings of upset training experienced with just simulator training.	8	\$	\$
<b>A = TOTAL OFFER PRICE FOR FIRM YEAR 1 (= Sum of Column Z)</b>				\$

<b>Pilot Training – W6399-23-LK65</b>				
<b>FIRM YEAR 2</b>				
<b>Course</b>	<b>Description</b>	<b>Estimated Number of Students - X</b>	<b>Firm Price Per Student - Y</b>	<b>Total – Z Z = (X*Y)</b>
KA350 ProLine21 Initial Course (Annex A - Appendix A)	Initial KA350 training with ProLine 21	2	\$	\$
KA350 ProLine Fusion Conversion (Annex A - Appendix B)	Avionics conversion training from ProLine 21 to ProLine Fusion	2	\$	\$
Currency/Emerg Procedures Simulator ProLine Fusion (Annex A - Appendix C)	Annual Currency and Emergency Procedure Simulator Training on ProLine Fusion	14	\$	\$

Requalification ProLine Fusion (Annex A - Appendix D)	Requalification training for non-current aircrew on ProLine Fusion	2	\$	\$
Recurrent training on Pro Line 21 (Annex A - Appendix E)	Requalification training for non-current aircrew on ProLine 21	2	\$	\$
Additional Continuation Training (Annex A - Appendix F)	Additional continuation training or re-currency training if aircrew require additional, non-syllabus time to attain the minimum qualification	2	\$	\$
Initial/Re-currency of Advanced Upset and Recovery Training (Annex A – Appendix G)	Flight training addressing the shortcomings of upset training experienced with just simulator training.	1	\$	\$
<b>A = TOTAL OFFER PRICE FOR FIRM YEAR 2 (= Sum of Column Z)</b>				\$

<b>Pilot Training – W6399-23-LK65</b>				
<b>Option Year 1</b>				
<b>Course</b>	<b>Description</b>	<b>Estimated Number of Students - X</b>	<b>Firm Price Per Student - Y</b>	<b>Total – Z Z = (X*Y)</b>
KA350 ProLine21 Initial Course (Annex A - Appendix A)	Initial KA350 training with ProLine 21	2	\$	\$
KA350 ProLine Fusion Conversion (Annex A - Appendix A)	Avionics conversion training from ProLine 21 to ProLine Fusion	2	\$	\$



B)				
Currency/Emerg Procedures Simulator ProLine Fusion (Annex A - Appendix C)	Annual Currency and Emergency Procedure Simulator Training on ProLine Fusion	14	\$	\$
Requalification ProLine Fusion (Annex A - Appendix D)	Requalification training for non-current aircrew on ProLine Fusion	2	\$	\$
Recurrent training on Pro Line 21 (Annex A - Appendix E)	Requalification training for non-current aircrew on ProLine 21	2	\$	\$
Additional Continuation Training (Annex A - Appendix F)	Additional continuation training or re-currency training if aircrew require additional, non-syllabus time to attain the minimum qualification	2	\$	\$
Initial/Re-currency of Advanced Upset and Recovery Training (Annex A – Appendix G)	Flight training addressing the shortcomings of upset training experienced with just simulator training.	3	\$	\$
<b>A = TOTAL OFFER PRICE FOR Option Year 1 (= Sum of Column Z)</b>				\$

	<b>Pilot Training – W6399-23-LK65</b>			
	<b>Option Year 2</b>			
<b>Course</b>	<b>Description</b>	<b>Estimated Number of Students - X</b>	<b>Firm Price Per Student - Y</b>	<b>Total – Z Z = (X*Y)</b>

KA350 ProLine21 Initial Course (Annex A - Appendix A)	Initial KA350 training with ProLine 21	2	\$	\$
KA350 ProLine Fusion Conversion (Annex A - Appendix B)	Avionics conversion training from ProLine 21 to ProLine Fusion	2	\$	\$
Currency/Emerg Procedures Simulator ProLine Fusion (Annex A - Appendix C)	Annual Currency and Emergency Procedure Simulator Training on ProLine Fusion	14	\$	\$
Requalification ProLine Fusion (Annex A - Appendix D)	Requalification training for non-current aircrew on ProLine Fusion	2	\$	\$
Recurrent training on Pro Line 21 (Annex A - Appendix E)	Requalification training for non-current aircrew on ProLine 21	2	\$	\$
Additional Continuation Training (Annex A - Appendix F)	Additional continuation training or re-currency training if aircrew require additional, non-syllabus time to attain the minimum qualification	2	\$	\$
Initial/Re-currency of Advanced Upset and Recovery Training (Annex A – Appendix G)	Flight training addressing the shortcomings of upset training experienced with just simulator training.	3	\$	\$
<b>A = TOTAL OFFER PRICE FOR Option Year 2 (= Sum of Column Z)</b>				\$

	<b>Pilot Training – W6399-23-LK65</b>	
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		<b>Option Year 3</b>		
<b>Course</b>	<b>Description</b>	<b>Estimated Number of Students - X</b>	<b>Firm Price Per Student - Y</b>	<b>Total – Z Z = (X*Y)</b>
KA350 ProLine21 Initial Course (Annex A - Appendix A)	Initial KA350 training with ProLine 21	2	\$	\$
KA350 ProLine Fusion Conversion (Annex A - Appendix B)	Avionics conversion training from ProLine 21 to ProLine Fusion	2	\$	\$
Currency/Emerg Procedures Simulator ProLine Fusion (Annex A - Appendix C)	Annual Currency and Emergency Procedure Simulator Training on ProLine Fusion	14	\$	\$
Requalification ProLine Fusion (Annex A - Appendix D)	Requalification training for non-current aircrew on ProLine Fusion	2	\$	\$
Recurrent training on Pro Line 21 (Annex A - Appendix E)	Requalification training for non-current aircrew on ProLine 21	2	\$	\$
Additional Continuation Training (Annex A - Appendix F)	Additional continuation training or re-currency training if aircrew require additional, non-syllabus time to attain the minimum qualification	2	\$	\$
Initial/Re-currency of Advanced Upset and Recovery Training (Annex A – Appendix G)	Flight training addressing the shortcomings of upset training experienced with just simulator training.	3	\$	\$

<b>A = TOTAL OFFER PRICE FOR Option Year 1 (= Sum of Column Z)</b>		<b>\$</b>
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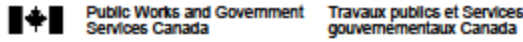
<b>Pilot Training – W6399-23-LK65</b>		
<b>TOTAL EVALUATED OFFER PRICE = A + B + C + D + E</b>		
<b>A</b>	<b>TOTAL OFFER PRICE FOR FIRM YEAR 1</b>	<b>\$</b>
<b>B</b>	<b>TOTAL OFFER PRICE FOR FIRM YEAR 2</b>	<b>\$</b>
<b>C</b>	<b>TOTAL OFFER PRICE FOR OPTION YEAR 1</b>	<b>\$</b>
<b>D</b>	<b>TOTAL OFFER PRICE FOR OPTION YEAR 2</b>	<b>\$</b>
<b>E</b>	<b>TOTAL OFFER PRICE FOR OPTION YEAR 3</b>	<b>\$</b>
<b>TOTAL EVALUATED OFFER PRICE = SUM A+B+C+D+E</b>		<b>\$</b>

**ATTACHMENT 2 to PART 3 OF THE REQUEST FOR STANDING OFFERS - ELECTRONIC PAYMENT INSTRUMENTS**

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);

**ATTACHMENT 1 to PART 7 – PWGSC-TPSGC 942**



**Call-up Against a Standing Offer  
Commande subséquente à une offre à commandes**

Ship to - Expédier à

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Supplier - Fournisseur

**To the supplier:** The standing offer identified below is accepted as follows: You are required to supply the goods or services, or both, shown below at the prices or on the pricing basis stated and in accordance with the other conditions stated in the standing offer. Only goods or services, or both, included in the standing offer will be supplied in the call-up against the standing offer.

**Au fournisseur:** L'offre à commandes indiquée ci-dessous est acceptée selon les modalités suivantes : Vous devez fournir les biens ou les services, ou les deux, indiqués ci-dessous selon les prix ou la base de tarification établie, et conformément avec les autres conditions stipulées dans l'offre à commandes. Seuls les biens ou les services, ou les deux, inclus dans l'offre à commandes seront fournis dans la commande subséquente à l'offre à commandes.

**Security:** The call-up includes security provisions.  
**Sécurité :** La demande comprend des exigences en matière de sécurité.

NO	YES	If YES, attach a SRCL to the call-up
NON	OUI	SI OUI, joindre une LVERS à la demande

Invoices must be sent in accordance with - Les factures doivent être envoyées selon :

The detailed Instructions in the standing offer Les instructions détaillées dans l'offre à commandes	The address shown in the "Ship to" block L'adresse indiquée dans la case « Expédier à »	Special Instructions below Les instructions particulières ci-dessous
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Each shipment must be accompanied by a packing or delivery slip. All invoices, bills of lading and packing slips must show the following reference numbers.  
Chaque expédition doit être accompagnée d'un bordereau d'emballage ou de livraison. Les factures, connaissements et bordereaux d'emballage doivent tous porter les numéros de référence suivants.

Standing Offer No. - N° de l'offre à commandes	Requisition No. - N° de demande Order. Off. - Bur. dem. YY-AA	Serial No. - N° de série	Client Reference No. (optional) N° de référence du client (facultatif)
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The representative of the identified User signing the call-up form must indicate his or her physical address. This address will constitute the address most connected with the supply and will determine, where applicable, the place of supply for this procurement.  
Le représentant de l'utilisateur désigné qui signe le formulaire de commande subséquente doit indiquer son adresse municipale, qui constituera l'adresse la plus associée à l'approvisionnement et qui déterminera, le cas échéant, le lieu d'approvisionnement pour cette commande.

Amendment No. N° de modification	Previous Value (\$) Valeur précédente (\$)	Value of increase or decrease (\$) Valeur de l'augmentation ou diminution (\$)	Total estimated expenditures or revised Total des dépenses estimatives ou révisées			
Item No. N° de l'article	NATO Stock No. / Item Description N° de nomenclature de l'OTAN / Description de l'article	U. of L. U. de d.	Quantity Quantité	Unit Price Prix unitaire (\$)	Extended Price Prix calculé (\$)	

Special Instructions - Instructions particulières

<b>Total</b>	
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For further information, call - Pour renseignements supplémentaires, contactez		Delivery required by - Livraison requise le	
Name - Nom	Telephone No. - N° de téléphone	(YYYY-MM-DD)	(AAAA-MM-JJ)
For internal purposes only - Pour usage interne seulement		Approved for the Minister - Approuvé pour le Ministre	
Pursuant to subsection 32(1) of the Financial Administration Act, funds are available. En vertu du paragraphe 32(1) de la Loi sur la gestion des finances publiques, des fonds sont disponibles.			
Signature (Mandatory - Obligatoire)	Date (YYYY-MM-DD - AAAA-MM-JJ)	Signature (Mandatory - Obligatoire)	Date (YYYY-MM-DD - AAAA-MM-JJ)

