

**Meeting Minutes 9, Bidders' Conference**

**GA-20103**

**Project Name:** Reconstruct House on Lot 6 Block 5 in Resolute Bay, Nunavut  
**Project No:** Parks Canada Contract: 5P201-22-0209  
 Guy Architects Project: 20103  
**Date:** January 31, 2023, Time: 12:30 pm to 1:20 pm (MT) (2:30 pm to 3:20 pm ET)  
**Place:** Video Conference Call  
**Attendees:** Cloë Pelland-Tessier Contracting Officer, Parks Canada (PC)  
 Thuc Nguyen Asset Manager, Parks Canada (PC)  
 Channing McRae Project Manager, Parks Canada (PC)  
 Chris Doucette Technical Services Coordinator, Parks Canada (PC)  
 Richard Martin Project Manager, Pilitak Enterprises Ltd. (PEL)  
 Alain Richard Construction Estimator, Pilitak Enterprises Ltd. (PEL)  
 Lucas Meyer Project Manager, Guy Architects (GA)

Item	Description	Action by	Date
10.0	The purpose of this meeting is for the contractor to ask any questions that have arisen from the tender.	Info	
10.1	<b>Introduction, Project Overview, General Meeting Items</b> 1. Introductions were made. 2. PC indicated that only Inuit businesses listed on the Inuit Firm Registry (IFR) are eligible to submit bids. 3. PC indicated that the winning bidder will be based on highest combined rating of Inuit Benefit Plan (IBP) and price. The ratio will be 30% for IBP and 70% for price. 4. A brief overview of the project was given by PC.	Info	
10.2	<b>Contractor Questions</b> 1. PEL indicated they had no questions regarding the tender documents at this time.	Info	
10.3	<b>Future Milestones</b> 1. Tender close: February 9, 2023. 2. Project completion: March 31, 2027.	Info	

**If there are any errors or omissions, please contact us within two days of the date of these minutes.**

**Prepared by:**



**Lucas Meyer**  
 Project Manager, Guy Architects