



Procurement Hub – Fredericton
301 Bishop drive
Fredericton, NB E3C 2M6

February 8, 2023

30003997

ADVANCED CONTRACT AWARD NOTICE

TITLE: Various specialized marine training accredited by Transport Canada for search and rescue coordinator or employees identified to become search and rescue coordinator of MRSC Quebec and JRCC Trenton.

ACAN:

The purpose of this Advance Contract Award Notice (ACAN) is to signal the government's intention to award a standing offer for these services to Western Maritime Institute, 3519 Hallberg Road, Ladysmith, BC, V9G 1K1. Before awarding a standing offer, however, the government would like to provide other suppliers with the opportunity to demonstrate that they are capable of satisfying the requirements set out in this Notice, by submitting a statement of capabilities during the ACAN posting period.

If other potential suppliers submit a statement of capabilities during this ACAN posting period that meets the requirements set out in the ACAN, the government will proceed to a full tendering process on either GETS or through traditional means, in order to award the contract.

If no other supplier submits, on or before the closing date, a statement of capabilities meeting the requirements set out in the ACAN, a contract will be awarded to the pre-selected supplier.

INTRODUCTION :

Various requirements of specialized training in maritime area are seek for current CCG employees in order to promote them as Search and Rescue (SAR) Coordinator in Central Region. Requirements could include, but are not limited to Watchkeeping Mate certification, Near Coastal, Ship Construction and Stability (various level) and Cargo (various level). The accessibility of these specialized training is required in order to reach and maintain a safe staffing level in MRSC Quebec and JRCC Trenton.

BACKGROUND :

This is the specialized training in the maritime field required for the positions to be filled. The Western Maritime Institute is the only school that offers all the necessary courses and have ongoing availabilities for the certification of employees to become Search and Rescue Coordinator. Other maritime training institutes in Canada, such as IMQ or Georgian College in Ontario, have a partial supply of the required courses or do not offer the required courses and generally have few dates available. The positions of SAR Coordinators are critical positions in the organization of the Canadian Coast Guard and the candidates identified to take the courses could thus qualify in the short term to fill one of the many vacant positions. The current number of vacant positions at MRSC Quebec represents a high risk for the fulfillment of the mandate and the operations of the Search and Rescue Program in the Central region. It should also be mentioned that the critical staffing situation in the JRCC Trenton and MRSC Quebec have been identified as a national priority for the Canadian Coast Guard. Therefore it is imperative to have a procurement strategy in place to

enable to training of future potential SAR Coordinator to reach and maintain level of staffing in both Center.

This training strategy was identified as a pilot project in FY 2019-20 and due to the success was repeated in FY 2020-21. It is now the time to stabilize this staffing strategy and ensure its continuity in future FY.

OBJECTIVES :

The objective of this training program is to provide the necessary training and acquire all the certifications required for internal employees to occupy a position at MRSC Quebec or at JRCC Trenton. The purpose of this is to train the next generation in these difficult to fill positions.

Few employees have these certifications and those who do work aboard ships where such training is also mandatory. This, in addition to a reduced staff, has led to a dire need for such training to provide adequate level of staffing to ensure CCG mandate. The solution chosen is therefore to select interested internal staff and train them so that they become equipped with the proper training background and certification to fill the positions.

REQUIREMENTS CONCERNING WORK :

Requirements could vary from a year to another depending of current training and certification of the employee identified to fill the positions of Search and Rescue Coordinators. The list of training presented in Annex A represent the essential of the training required. The procurement strategy should allow us to pick and choice according to each situation. The supplier must be able to provide most of the training listed on an annual basis.

The supplier must provide all material and equipment (s) necessary for the training.

The supplier could provide living accommodation.

TASKS, ACTIVITIES, DELIVERABLES AND MILESTONES (WORK BREAKDOWN STRUCTURE):

TASKS/ACTIVITIES	DELIVERABLES/ MILESTONES	CONTRACT OR LEVEL OF EFFORT	TIME TENTATIVE / SCHEDULE
Offer required specialized training as listed in the annex A		Essential	TBD
Provide required material and equipment to complete the training		Essential	Following training schedule
Provide living accommodation to the trainee		Non Essential	Following training schedule

RESOURCES AND LEVEL OF EFFORT:

An estimated number of 2 candidates per year could need any combination of the following courses listed below per year to meet the required certification: Ship Construction and Stability, Cargo, Leadership and Teamwork, ECDIS (Electronic chart display information system), SEN (simulated Electronic Navigation) A et B.

LOCATION OF WORK:

The work will be performed at the Contractor's place of business.

MANDATORY CRITERIA:

Due to the operational nature of Coast Guard, candidates needs to be trained in the months of October to May. The successful applicant must offer the following required courses during this time period : Meteorolgy 1, General Ship Knowledge level 3, Charts and pilotage level 2 and marine safety level 1.

ESTIMATED VALUE :

Estimated value : \$250,000.00 (excluding all applicable taxes).

SECURITY REQUIREMENTS :

There is no security requirement applicable to the Contract.

TRADE AGREEMENTS APPLICABILITY OR OTHER OBLIGATIONS:

The requirement is subject to the Canada-Chile Free Trade Agreement (CCFTA), Canada-Colombia Free Trade Agreement, Canada-Peru Free Trade Agreement (CPFTA), World Trade Organization-Agreement on Government Procurement (WTO-AGP), Canada-Panama Free Trade Agreement, Canada-Korea Free Trade Agreement (CKFTA), Canada - Ukraine Free Trade Agreement (CUFTA), Canada - European Union Comprehensive Economic and Trade Agreement (CETA), Canada-Honduras Free Trade Agreement, the Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP), and the Canadian Free Trade Agreement (CFTA).

GOVERNMENT CONTRACTS REGULATIONS EXCEPTION AND LIMITED TENDERING REASONS:

The following policy requirements are applicable to this ACAN process:

Applicable Exceptions to Soliciting Bids under the Government Contracting Regulations (GCRs) (Section 6):

Section 10.2.1 Section 6 (d) only one person or firm is capable of performing the work applies to this ACAN for the following reasons:

-There are no known alternative sources of supply. It is feasible and affordable to compete the requirement.

LANGUAGE OF WORK

Training will be provide in English.

TRAVEL AND LIVING EXPENSES

Travel and living expenses will depend on duration of training required. Travel expenses will be applied in accordance of Travel, Hospitality, Conference and Event Expenditures (THCEE) directive. Living expenses will be applied as per vendor submission if it is the case or in accordance of THCEE directive if no accommodation is available.

CONTRACT PERIOD :

The period of the contract is from contract award to March 31, 2028.

SUPPLIER'S RIGHT TO SUBMIT A STATEMENT OF CAPABILITIES:

Suppliers who consider themselves fully qualified and available to provide the services described herein, **must submit a Statement of Capabilities in writing to the Contracting Officer identified in this Notice on or before closing date. The Statement of Capabilities must clearly demonstrate how the supplier meets the advertised requirements.**

**CLOSING DATE FOR SUBMITTING STATEMENT OF CAPABILITIES:
March 15, 2023 at 14:00 Atlantic Daylight Time (ADT)**

Inquiries and statements of capabilities are to be directed to:

Karine Plante

Senior Contracting officer – Contracting Services
Procurement Hub – Fredericton

Email: DFOtenders-soumissionsMPO@dfo-mpo.gc.ca

ANNEX A

Specialized Marine Courses accredited by Transport Canada requirements
Bridge Watch Rating Course
Cargo Level 2
Chartwork & Pilotage Level 1
Chartwork & Pilotage Level 2
Communications (Former Comm 1)
Electronic Chart Display and Information Systems (ECDIS)
Engineering Knowledge Level 1
General Ship Knowledge Level 1
General Ship Knowledge Level 3
Leadership and Teamwork
Leadership & Managerial Skills

Marine Advanced First Aid (STCW 95)
Marine Basic First Aid (STCW 95)
MED Domestic Vessel Safety (Former MED A1/A2)
MED Small Domestic Vessel Basic Safety (Former MED A3)
MED STCW Advanced Firefighting (Former MED B2 + C)
MED STCW Basic Safety Training (Former MED A1 + B2)
MED STCW Basic Safety Training Refresher
MED STCW Survival Craft (Former MED B1)
MED STCW Basic Safety Training + Survival Craft Refresher
MED STCW Refresher (Basic Safety Training + Survival Craft+ Advanced Firefighting)
Meteorology Level 1
Navigation Safety Level 1
Navigation Safety Level 1 & Orals Prep
Restricted Operator Certificate – Marine (ROC-M)
Restricted Operator Certificate – Marine Commercial (ROC-MC)
Ship Construction and Stability Level 1
Ship Construction and Stability Level 2
Ship Construction and Stability Level 3
Ship Construction and Stability Level 4
Ship Management Level 2

Simulated Electronic Navigation – Limited (SEN-L)
SEN – Electronic Positioning Systems (Former SEN 1A)
SEN – Operational (Former SEN 1B)
SEN – Management
Small Vessel Machinery Operator (SVMO)
Small Vessel Operator Proficiency (SVOP)
Supervision of an Oil Transfer Operation (Parts A & B)
Supervision of an Oil Transfer Operation (Part C)